



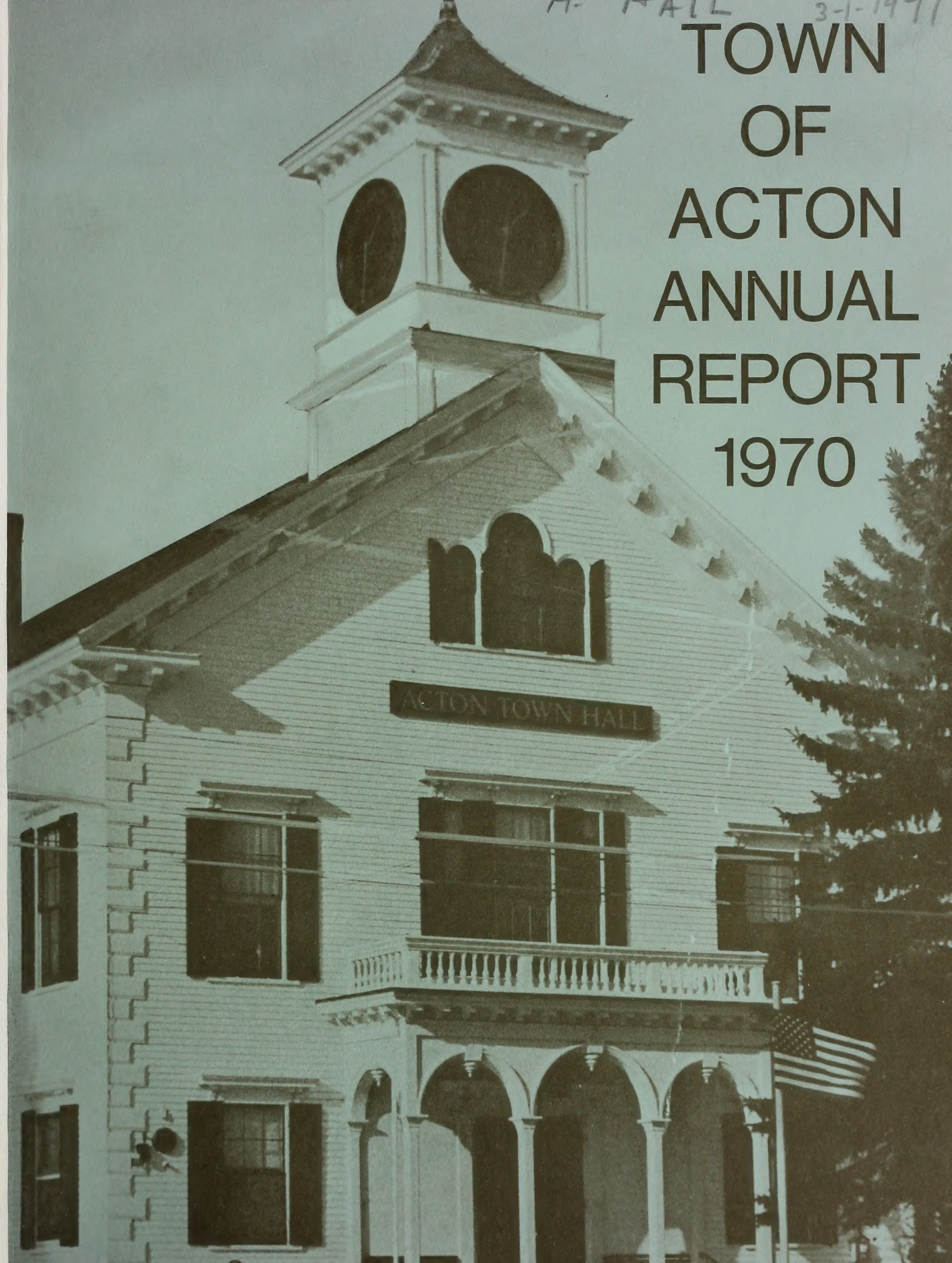
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TOWN OF ACTON ANNUAL REPORT 1970



OF GENERAL INTEREST

Incorporated as a Town:	July 3, 1735		
Type of Government:	Town Meeting-Selectmen-Town Manager.		
Location:	Eastern Massachusetts, Middlesex County, bordered on the east by Carlisle and Concord, on the west by Boxborough, on the north by Westford and Littleton, on the south by Sudbury, and on the southwest by Stow and Maynard.		
Name:	Acton as the name of our Town has several possible derivations: the old Saxon word Ac-tun meaning oak settlement or hamlet in the oaks, the Town of Acton, England, the Acton family of England, a member of which supposedly offered a bell for the first meeting house in 1735.		
Elevation at Town Hall:	268' above mean sea level.		
Land Area:	Approximately 20 square miles.		
Population:	<u>Year</u>	<u>Persons</u>	<u>Density</u>
	1910	2136	106 per sq. mi.
	1950	3510	175
	1955	4681	233
	1960	7238	361
	1965	10188	507
	1970	14578	-
Climate:	Normal January temperature 27.7° F. Normal July temperature 72.0° F. Normal annual precipitation 43.02 inches.		
Public Education:	Pupil enrollment (October 1970): Grades 1-6, 2415; Grades 7-12, 2157 (Regional) Number of teachers and administrative staff: 264 Pupil-teacher ratio: 1 to 30 (avg. elementary grades) 1 to 20 (avg. Jr. and Sr. High)		
Tax Picture:	<u>Year</u>	<u>Tax Rate</u>	<u>Assessed Valuation</u>
	1965	\$92	\$18,408,058
	1966	29	70,309,795
	1967	31	74,262,745
	1968	34	79,513,915
	1969	38.50	88,979,095
	1970	43	97,088,304
United States Senators in Congress:	Edward W. Brooke (R), Newton, Massachusetts Edward M. Kennedy (D), Boston, Massachusetts		
Representative in Congress, 3rd Congressional Dist: .	Philip J. Philbin (D), Clinton, Massachusetts		
State Senator, Middlesex and Worcester District: . . .	William I. Randall, Framingham, Massachusetts		
Representative, General Court, 33rd Middlesex Dist: .	John A. S. McGlennon, Concord, Massachusetts		
Governor's Council, 3rd District:	George F. Cronin, Jr., Boston, Massachusetts		

OFFICE HOURS

Town Office (Selectmen, Town Manager, Clerk)	8-4:30 (Tues. 7:30 p.m.)	Town Hall	263-2761
Treasurer and Collector	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-7018
Assessors	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-5012
School Superintendent	8-4:30	A-B Regional H.S.	263-5737
Asst. School Superintendent	8-4:30	A-B Regional H.S.	263-3558
Board of Health	8-4:30	Office at 69 Hayward Rd.	263-4736
Veterans' Agent	No Regular Hours	At Home	263-4757
Library Hours:			
Memorial Library	Mon.-Fri., 9 a.m. - 9 p.m.		263-2232
	Saturday, 9-5 p.m.		
Citizens, W. Acton	Mon., 7-9 p.m.		
	Tues.-Fri. 10-5 p.m.		

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ANNUAL REPORTS



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TOWN OF ACTON MASSACHUSETTS


FOR ITS
TWO HUNDRED AND THIRTY-FIFTH
MUNICIPAL YEAR



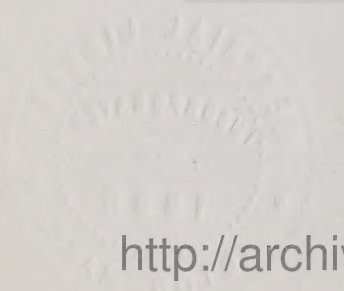
FOR THE YEAR ENDING DECEMBER THIRTY-FIRST

1970

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SELECTMEN---TOWN MANAGER

On March 31, 1970, the Board of Selectmen reorganized, welcoming Paul R. Nyquist as its newest member; the Board elected Vincent M. Russo, Chairman, Paul H. Lesure, Vice-Chairman, and Paul R. Nyquist, Clerk, the two additional members: William C. Sawyer and Charles D. MacPherson.

In September, Selectman MacPherson, for health reasons, submitted his resignation to the Board to be effective on October 15, 1970. Mr. MacPherson's civic and public service to the Town of Acton over the past twenty years has been outstanding. His involvement in Acton's municipal affairs has steadily contributed to bettering the Town's government.

A special election was called for December 7, 1970, to fill the vacancy on the Board; William L. Chipman was elected and took office on December 8, 1970.

The first year of the 1970's provided dramatic evidence of Acton's rapid growth during the past decade. Official census reports tell us that the Town's population has doubled over the past ten years, and now stands at 14,578. The ever increasing demands for more municipal services, the constant growth in our school population, and the requirements being placed on the Town through legislation, lead us to believe that a stabilized tax rate will not become a reality for several years to come.

While the foregoing facts have had a progressive effect and changed the character of the Town, the economic conditions prevailing in 1970 effected many of its citizens and the Town's operations. The spiraling cost of living, and increasing unemployment rate, particularly in the electronics and related fields, resulted in a high mobility rate for Acton residents; many excellent appointed board and committee members resigned due to job relocation in other states. The Planning Board, Finance Committee, and Permanent Building Committee underwent a great many changes due to resignations. Needless to say these changes put a strain on the Town's ability to maintain continuity through orderly change in board or committee membership.

As authorized by the Annual Town Meeting in 1970, Mr. Ralph E. Dodge was appointed Acton's first full time assessor. Mr. Dodge's position as Assistant Assessor to the three man part-time Board of Assessors provides for the maintenance of records on a current basis. Assessment work done by the Assistant Assessor is subject to the review and approval of the three man Board.

As a part of the Board's overall effort to improve control of expenditures, the Highway Department was placed under the administrative control of the Town Engineer this year.

The organization of the full-time members of Acton's Fire Department as the Acton Permanent Firefighters Local 1904, International Association of Firefighters AFL-CIO and of the full-time members of the Acton Police Department as the Acton Branch of the Massachusetts Police Association, called for collective bargaining. By statute the Town Manager, or his designated representatives, are responsible for bargaining with employee organizations; the Manager chose to designate a three member committee which, at this time is currently negotiating contracts for 1971.

Still pending before the Supreme Judicial Court is a suit against the Town relative to the issuance of a building permit for the construction of the proposed Minuteman Shopping Center at the intersection of Route 2 and Piper Road. The case is scheduled to be heard in March, 1971.

Another suit brought against the Town in 1969 which questioned municipal exemption from the zoning bylaw was resolved with the Supreme Court ruling in favor of the Town. The decision permitted the Permanent Building Committee to proceed on the construction of a facility to house the Town's Highway and Engineering departments, and the Board of Health. In October the committee received seventeen bids for construction of the facility, and immediately after the award to the lowest bidder, work commenced on the structure. At this time construction is in full progress, and, weather permitting, the building will be ready for occupancy by May 1, 1971.

After many years of discussion and debate, the Town authorized funds for the demolition and removal of the old buildings at the rear of the Town Hall which were formerly occupied by the Acton Agricultural Holding Company and later by the Town's Highway Department. The buildings, abandoned for several years, had become an eyesore for the Town Common and for the modern library addition which overlooked them. The demolition of the buildings not only beautified the area and removed the potential dangers inherent to abandoned buildings, but also provided the Town Hall and the Memorial Library with increased parking area.

Early in 1970 the Metropolitan Boston Air Pollution Control District was established and the Town of Acton was included in the District. On July 1, 1970, the District adopted rules and regulations effectively prohibiting open burning. Although the rules and regulations provide for exceptions and exemptions to the prohibition against open burning, the effect on many communities required overnight changeover from burning dumps to sanitary landfill operations or approved incineration. Acton was one of the more fortunate towns in the District having voluntarily implemented a sanitary landfill operation in the latter part of 1968. Although abatement of open burning in order to prevent increased air pollution is definitely

a step in the right direction, we are concerned over the increased dumping of materials at the landfill. With the continuing development of the Town we are faced with enormous quantities of brush and tree materials which were formerly burned. The Town Manager, Town Engineer and the Regional Refuse Disposal Committee are presently investigating all feasible methods of solving this problem.

This year there was a decrease in the number of building permits issued for new construction, however, much of construction begun in late 1969 was completed during 1970. We are extremely concerned about the numerous apartment houses which have been constructed along Route 2A. The Board is making every attempt to insure that these buildings are properly constructed and safe; we are presently reviewing all of the Town's Bylaws in order to maintain the highest standards for construction of multiple family and single family dwellings. The Finance Committee and the Planning Board are engaged in similar reviews in order to better assess the economic and land use implications of the apartment explosion.

Increased growth continued during the year with several approvals for new businesses and industrial buildings; the first large department store in the Town was constructed by the W. T. Grant Company on Main Street at the intersection of Route 111; a small development of modular housing units was constructed on Arlington Street in West Acton; we have been informed that the Banking Commission has approved the establishment of three new banks in Acton and construction is anticipated during 1971, and presently under discussion is a proposed business and industrial park including several hundred condominium units on Route 2A in North Acton.

In August, William L. O'Connell, Superintendent of Schools retired after twenty-five years of service to the Town. Mr. O'Connell's dedicated hard work and the efforts which he expended for the school system were invaluable in placing our local and regional schools among the finest in the commonwealth. His effectiveness as an outstanding administrator has been reflected over the years in the proper and orderly development of our school facilities. We extend to him our most sincere gratitude for a job well done.

After extensive dialogue between the Board of Selectmen and the Commissioners of the Water Supply District it was determined that no action should be taken at this time to consolidate the District with the Town's operations.

The Water Commissioners have developed and are implementing a program that calls for closer coordination with the boards, committees, and departments of the town. This same program provides for sounder fiscal control, and more aggressive search for water supplies to meet future needs.

This has been an effort to acquaint you with some of the nonroutine matters that transpired within the past year. The routine load of administrative activity increases each year as the Town grows; however, we have managed to maintain the number of Town administrative employees at a stable figure through the efficient use of newly developed office machinery and equipment.

In closing, the Board of Selectmen and the Town Manager wish to thank the numerous members of boards and committees, the department heads and the Town employees for the excellent job done in 1970. We also note with sorrow the passing of Clinton Curtis, past member of Acton's Board of Public Welfare.



Charles D. MacPherson, recipient of the "Distinguished Citizen" award for 1970 presented by the Massachusetts Selectmen's Association.

Vincent M. Russo, Chairman
Paul H. Lesure, Vice-Chairman
Paul R. Nyquist, Clerk
William L. Chipman
William C. Sawyer
Board of Selectmen

Robert W. Dotson
Town Manager

POLICE

This report reflects an increase in the overall crime picture. This is especially noted under Breaking and Enterings. It should be noted that approximately 5% of Breaking and Enterings are solved. This leaves an awesome 95% unsolved.

I feel this is partially due to lack of personnel. Our population has increased from 7,238 in 1960 to 14,578 in 1970. In this period we have added only four men to the Department.

The Director of the F.B.I. has indicated that a police department should have one patrolman per five hundred population.

Arrests and Prosecutions for the Following Offenses

Assault and Battery	7	No License in Possession	1
Being Present Where a Narcotic Drug is Found	5	No Inspection Sticker	6
Breaking and Entering and Larceny in the Nighttime	4	Non-support	3
Carrying Passenger Without Headgear	1	Obstructing Registration Plate	1
Drunkenness	18	Obstructed View	1
Failing to Cover Load	7	Operating so as to Endanger	23
Failing to Keep Right	3	Possession of Narcotic Drugs	1
Failing to Use Care	10	Reckless Driving	1
Furnishing Alcoholic Beverage to Minor	1	Red Light	6
Kidnapping	2	Receiving Stolen Property	2
Larceny	12	School Bus Violation	4
Leaving the Scene of an Accident	1	Transporting Alcoholic Beverage Being a Minor	3
Malicious Destruction to Property	4	Using Motor Vehicle Without Authority	2
Manslaughter	2	Violation Town Bylaw	4
		Violation Traffic Rules	1

Juvenile Offenses: Assault and Battery

Attaching Plates	1	Operating without a License	3
Breaking and Entering in the Nighttime	2	Perjury	1
False Fire Alarm	1	Possession of Marijuana	1
Failing to Use Care in Stopping	1	Stop Sign	1
Habitual School Offender	5	Stubborn Child	2
Larceny	2	Transporting Alcoholic Beverage Being a Minor	1
Operating so as to Endanger	4	Using Motor Vehicle Without Authority	3

Motor Vehicle Accident Report

	1969	1970		1969	1970
Total Number of Accidents covered by the Department	250	320	Total Number of Pedestrians Killed or Injured		4
Total Number of Fatal Accidents	5	6	Total Number of Bicyclists Injured		7

Miscellaneous Statistics

Breaking and Entering and Larceny Reported	169	Radio Calls	7,112
Bicycles Registered	129	Resuscitator Used	19
Cars Checked by Patrol	289	Summonses Served	248
Cruiser Responses to Acton Medical Center	9	Summonses Sent Out of Town for Service	189
Cruiser Responses to Emerson Hospital	253	Street Lights Reported Out	47
Firearms ID Registrations	94	Telephone Wires Down	5
House Checks for Vacationists	729	Town Radio Calls	78
Metropolitan State Hospital Trips	19	Traffic Lights Not Working	13
Motorists Assisted	113	Wires Down, Light	10
Phone Calls	8,175	Officers Time Spent in Court (hours)	925
Pistol Permits Issued	196		

Personnel

At present, our compliment consists of a Chief, four Sergeants and ten Patrolmen. There has been a noticeable increase in persons interested in becoming Police Officers. This is reflected in recent Civil Service lists that have come to the attention of the Town Manager.

In my recommendations for 1971, I indicated the need of eleven additional men and the purchase of two additional cruisers. This would bring our total patrolmen to twenty-one, far below the F.B.I. standards.

Education

Officers George Robinson and John McNiff have been attending Northeastern University taking several courses that will greatly improve their knowledge of the law and the methods of enforcement and public relations, etc.

Safety and Juvenile Officer

At present, Officer William J. Durkin, Jr., in addition to his regular duties, is our Safety and Juvenile Officer.

Obviously, it is impossible for a working Patrolman to handle either of the above-captioned titles properly. This again reflects the need of additional people.

Prosecuting Officer

My special thanks to Sergeant David W. Scribner, my Prosecuting Officer, who has done a wonderful job in Court and has helped to remove some of the burdens of my office by handling special investigations, etc.

Training

Officer David C. Flint was graduated from the State Police Academy with high academic credits. He is doing a fine job and is a credit to the Department.

I am hoping in 1971 to establish an Auxiliary Police Force. This will allow persons who are interested in police work to have training prior to being employed.

General

Perhaps the most critical of our problems is the ever-increasing traffic. I find our roads are incapable of handling the traffic flow in the early morning and evening hours when people are coming and going to work. If one would stand at Kelley's Corner from 4 p.m. to 6 p.m., they would have the feeling they were standing on the corner in some large city.

I cannot at this time, see any means of solving the problem. I have used officers in this area to no avail.

In closing, I would like to thank all the members of my Department who worked with me in carrying out the duties of the Police Department during the year, and to the Town Manager and my Secretary and all others who assisted me in any way, I am grateful.

Edward J. Collins, Jr.
Chief of Police

FIRE

Total number of alarms responded to are as follows:

	<u>1969</u>	<u>1970</u>
Residential	29	32
Churches and Schools	3	2
Mercantile	2	5
Manufacturing	3	3
Storage - Garages	6	5
Grass - Brush - Woods	89	43
Miscellaneous	34	52
Vehicle	25	27
False Alarms	8	11
Accidental Alarms and Smoke Scares	18	15
Emergency	49	50
Investigation	84	87
Special Service	142	112
Mutual Aid Sent	17	11
	<u>509</u>	<u>455</u>

	<u>1969</u>	<u>1970</u>
Box Alarms	97	66
Still Alarms	412	389
<u>Fire Loss</u>		
Buildings	\$48,037.09	\$11,137.00
Contents	33,411.88	977.00
Vehicles	385.00	5,425.00
Miscellaneous	400.00	--
	<u>\$82,233.97</u>	<u>\$17,539.00</u>
Assessed Value of Property Involved		\$2,220,779.00
<u>Permits Issued</u>		
Oil and Power Burners	72	40
Blasting	43	38
Liquified Petroleum	--	3
Flammable Liquids	2	2
Miscellaneous	5	7
Outdoor Burning Permits	1,465	3,168
<u>Monies Collected</u>		
Permits	\$ 88.00	\$ 73.00
Station Rental & Insurance Claims	444.00	126.00
Miscellaneous	--	115.00
	<u>\$532.00</u>	<u>\$314.00</u>

Department Operation

In 1970, the Fire Department had its first "breathing spell" since 1967. The number of alarms actually dropped during 1970, however, even with this decline in alarms the number of building fires increased. It is still a little early to forecast a continual drop in grass and brush fires due to the implementation of the new State "no burning" law. We don't expect this year's figures to hold true in 1971.

The tempo of Fire Department activity did increase during the year. We are doing more inspection work, more fire prevention work, and more training than ever before. We are also becoming more involved in work on planning new sub-divisions, working with builders on new construction, working on code revisions to insure the Town the best in new construction. A lot of time was spent to find better methods of operations, and new equipment that could make our work more efficient with less manpower. It is becoming evident that lack of manpower is going to be a continuing problem that will take all of our efforts to overcome.

During 1970, the Department worked closely with the Water District on the improvement of the water system. The locating of new wells on High Street and the resulting extensions, connections and improvements in the High and Parker Street area highlighted the Water District's effort to bring our water system up to standards. Plans are in operation to solve the extremely serious conditions that exist in North Acton area. When these plans become water mains and hydrants, this department will breathe a great sigh of relief as this threat has been hanging over our heads a great many years.

Training

The training program under the direction of Captain MacGregor, gave over 2000 man hours of in-department training to our fire fighters. In addition to regular drills for the call and paid men, special training was offered in First Aid and other subjects by instructors from the Massachusetts Fire Academy. Through the assistance of the Acton Water District, a large barn and house was made available for live training at the old Olsen Farm in South Acton. During December, the department conducted training sessions over a 2 day period followed by a Mutual Aid Drill with Concord and Maynard two weeks later. The program was highly successful and it is hoped that more old buildings will be made available for this type of training.

Fire Fighters Hart, Caouette and Spinney attended an advanced course in fire fighting at the Fire Academy. Acton Fire Fighters, Tobin, Craig, Calkins and Call Fire Fighter, Blaisdell are enrolled in Mass. Bay Community College working towards an associate degree in Fire Service. These men are attending classes on their own time and paying their own expenses to further their education. Several Fire Fighters attended week-end sessions put on by the Fire Academy at Walpole and Northbridge.

In all, the Training amounted to over 2500 man hours or an average of 50 hours per man in the department.

Fire Prevention

From April to November, the Fire Fighters on duty conducted over 150 inspections in commercial and industrial property. Apparatus is dispatched three times a week on inspection, weather permitting, and is available for fire duty by radio. These inservice inspections not only get fire hazards corrected but help the Fire Fighters familiarize themselves with the interiors of these buildings. Over 70 inspections were carried out by the Captains on duty. These included required inspections of schools, nursing homes and special inspections of high hazard areas.

For the first time, all Acton school children in grades 1 through 6 were given a fire prevention program while in school. This was accomplished through the cooperation of the School Department and an excellent program set up and carried out by Fire Fighter, William H. Soar, Jr..

Sixty boys and girls completed the "Baby Sitters Training Course" that was given by the department in March. This was the second year that this program has been presented and it was most successful. It will be continued as an annual event in the town.

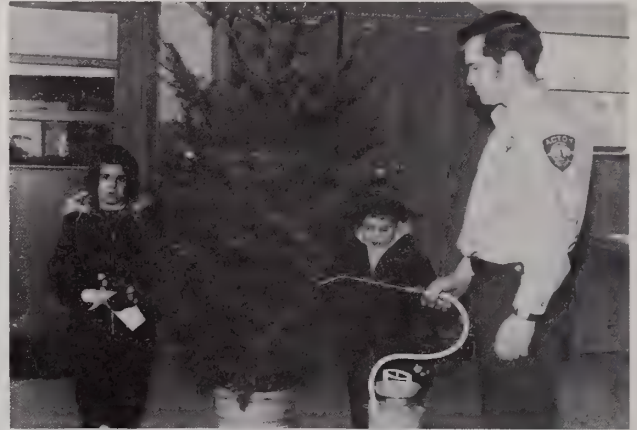
With the assistance of the Acton Fire Fighters Association, the fire retarding of Christmas trees was carried out in all the stations just prior to Christmas. Over 175 residents took advantage of this program.

Fire Prevention Week was a tremendous success with over 1,000 people visiting the Fire Stations to review the displays and equipment. Demonstrations and programs during the week were very well attended.

We definitely feel that our work in fire prevention is of primary importance and that it is through this effort we have been able to prevent the serious fires which seem to plague some towns.



1st grade students at the Gates School take the first step in learning Fire Prevention.



A safe and happy Christmas is a fire retarded tree.

Fire Alarm

With Town Meeting approval granted for the major improvement of the Fire Alarm Office, work began on what was to be a project that was to involve the entire department and would take almost a year to complete. The project was divided into four sections: specifications and purchase of a new circuit console and alarm recorders, building a console desk and installing our present equipment therein, installing over 5 miles of new alarm cable between stations, and revamping our alarm assignment cards as well as street and business cross index files. Fire Alarm Superintendent Frost was in charge of the complete project with Fire Fighter Caouette in charge of building the console and Fire Fighter Tobin in charge of the installation of equipment. Special mention should be given to Fire Fighters Calkins, Sweet, Perkins and Soar, without their skills, these improvements could not have been made. If these improvements were done by an outside contractor, the cost would have been at least \$10,000 more than we asked for at Town Meeting. The completion of the project will increase our capability to add additional circuits, give us a supply of spare parts for our existing equipment, and make our receipt and dispatch of alarms more efficient than in the past.

Normal repairs, improvements and extensions to the Fire Alarm system were also carried out while work continued on the Fire Alarm Office.

In June of 1970, at a special Town Meeting, recommendations were made to the Building Code to require new apartment buildings to be equipped with Fire Alarm systems which would be connected to the Fire Alarm Office. At the present time, seven new apartment buildings are in the process of meeting the new requirements. We expect at the Annual Town Meeting in 1971, to require further compliance with these Fire Safety Regulations.

The work load on the Fire Alarm Section has increased to over 900 hours in 1970, and will continue to increase as the town grows. At the present time, over 70% of this work is carried out by Captain Frost and his men on other than their duty hours.

The problem of maintaining and installing new aerial lines was again with us. Our present repair vehicle is a van with no means to reach the wires in the poles which means that either the pole has to be physically climbed or the Ladder Truck used. Pole climbing is a dangerous and exhausting job which was given up long ago by the Utility Companies when they were required to do line work. The use of the Ladder Truck is a misuse of an expensive piece of fire apparatus and is discouraged whenever possible. We have been able to locate a used alarm repair vehicle that has a short power ladder and we will ask the Town for funds to purchase this vehicle this year. Without a vehicle of this type, we will be unable to meet our commitments in the Fire Alarm Division.

Personnel

During the year, call Fire Fighters John McLaughlin, Kenneth Jewell and Fred Kennedy retired from the Department. Robert Craig was appointed to permanent Fire Fighter, replacing Richard Scribner.

The first labor contract was negotiated between the Town of Acton and the Acton Permanent Fire Fighters Local 1904. To my knowledge, this is the first time this occurred in the town and has not presented any problems and perhaps a better line of communication has been established between the Fire Fighters and the Town Government. Again with pleasure, I would like to recognize the several instances when our men provided nonfire fighting skills to carry out a project that we could not afford to carry out without their help.

The present department manning is as follows:

Permanent Paid Personnel

Fire Chief
4 Fire Captains
12 Fire Fighters

Call (Part Time) Personnel

2 Deputy Chiefs
3 Lieutenants
31 Call Fire Fighters

Other - 12 men, Civil Defense Auxiliary

Building and Grounds

Through the year, the following work was carried out by the men on duty. All apparatus floors were painted, the apparatus room was painted in South Acton and two offices and the kitchen were painted in Acton Center. Much of the work done in West Acton centered around the Fire Alarm Office although walls were washed in the entire station early in the spring.

Several jobs that were to be done by outside contractors were never carried out due to the difficulty of obtaining people to do the work. These jobs will have to be carried out during 1971.

Equipment

In September of 1970, the new Rescue Truck was delivered and put in operation. The old Rescue Truck was assigned to the Civil Defense Auxiliary and will be used as a service unit that can provide electric power, floodlights or fresh air for our Air Masks. A replacement for the Brush Truck (Engine 5) was approved at Town Meeting and the contract awarded in August. Delivery is not expected until the fall of 1971.

An air compressor and filter system were purchased for the South Acton station and will be used to fill our compressed air tanks for our breathing equipment.

I would like to thank the Acton Rotary Club for their donation of a high expansion foam maker for the new Rescue Truck. The willingness of the Acton service clubs to "lend a hand" for specialized equipment has been most gratifying.

Frequency of required repairs to our base radio station has increased measurably during the last year due to the age of the equipment. The radio is at least 14 years old and twice during 1970 the radio was out of commission from four to six hours. I have recommended that the radio be replaced with a new unit in 1971.

Also listed for replacement will be the pick-up truck that was put in service in 1968. The truck was built from two wrecked vehicles that were purchased under the surplus program and is used by the Captains on duty to carry out inspections, investigations and other required assignments. The present vehicle is in pretty rough condition and will require extensive work to keep it in operation if it is not replaced.



New Rescue Unit and Equipment

Program of 1971

In my 1969 annual report, I discussed with growing concern the problems we were facing in the North Acton area. I stated that the area would create problems within two years that could not be ignored. Unfortunately, the 2A area developed more rapidly than anticipated and a serious condition exists right now. The problem is the multiple dwellings, thirty buildings built since 1967, and eight presently under construction with shopping centers, an office park and a six hundred unit condominium waiting to start. This does not include the industrial or commercial building that has occurred since 1967. This area is primarily served by the Acton Center Station which is basically equipped with the same amount and type of apparatus as it was in 1946. With the exception of two paid men on duty during the day, the manpower situation is worse than 1946. After 4:30 p. m., the station operates on a call basis. This causes a delay in response of the apparatus of five to ten minutes and when we are responding to a multiple dwelling, housing close to fifty people, the situation is dangerous. Our Ladder Truck is located in South Acton and after the paid men are off duty, it requires close to ten minutes before it could arrive at a fire in the North Acton area. In reviewing all the facts, it becomes apparent that with the lack of manpower and Ladder Service, the delay in response of apparatus and the distance required to travel from Acton Center to the heavily built-up section, we can no longer provide adequate protection to this area.

This problem is of great concern to the Town Officials and meetings have been held with the Selectmen and the Town Building and Land Acquisition Committee to develop a plan to improve the protection. A fire station in the area is the logical conclusion, but I cannot see how this town, faced with many financial problems, can afford a fourth fire station plus the men and equipment to staff it. The next solution would be to relocate the Center station nearer the Great Road and Main Street area. However, a site is not yet decided upon and even if it were, it would be three to four years before the station would be operational.

The Town must take steps to improve this situation during 1971, and the first step is to man the Center station on a 24 hour basis with paid men. This will eliminate having to wait for the call men to arrive at the station to drive the apparatus and will cut the response time down considerably.

Providing additional Ladder service will be next while planning continues to secure an operational station in the area no later than 1975.

I would like to thank the men of the Fire Department, the Auxiliary Department for their excellent cooperation and support. I also wish to thank the several Boards and Town Departments for their assistance.

Thomas J. Barry, Jr.
Fire Chief

CIVIL DEFENSE

Of the \$450 appropriated for Civil Defense in 1970, \$202.27 was routine expenses, including telephone; \$85.10 was used in expenses for training; \$147.50 was expended for a radio receiver to monitor Fire Department radio communications. The total expenditure was \$434.87. One thousand three hundred dollars remains in unexpended articles for Civil Defense use.

An article has been submitted for inclusion in the annual warrant requesting \$300 for the purchase of protective clothing for the Auxiliary Fire Department. A budget increase of \$50 has also been requested; this increase is primarily due to telephone charges.

Mobile communications units of the Acton Civil Defense Agency were used on October 31st (Halloween) to assist the Police Department in protecting town property and schools.

John F. McLaughlin
Director

INSPECTOR OF WIRES

Two Hundred Fifty-Four permits were issued and fees collected were turned over to the Treasurer.

Leslie F. Parke

STREET LIGHT

We now have within the Town of Acton 598 streetlights.

In several instances requests for streetlights were not recommended by the Committee since the proposed location would aid only the petitioner and not materially affect the overall lighting of the town.

We subscribe to the policy adopted with the formation of the Committee that new streetlights, in most instances, will be installed only at street intersections, dangerous curves, fire alarm boxes and locations designated as hazardous by the Fire Chief, Police Chief, or this Committee.

The Committee extends to the Town Manager and the Board of Selectmen their sincere appreciation for their cooperation during the year 1970.

Leslie F. Parke, Chairman
Booth D. Jackson
H. Stuart MacGregor

BOARD OF APPEALS

The Acton Board of Appeals held 13 Public Hearings during the year 1970 on the following matters:

Petitions for earth removal:

Granted 2; Denied 1.

Petitions for specific uses and exceptions:

Granted 4; Denied 1.

Variances from requirements of the Protective Zoning Bylaw:

Granted 3; Denied 0; Pending 1.

Flood Plain Zoning:

Granted 1.

John J. Bush, Jr., Chairman
H. W. Flood, Clerk
Edward G. Schwarm

SEALER OF WEIGHTS

Total number of devices inspected - 159; sealed - 157; not sealed, not legal in trade - 2.

Sealing fees collected and paid to Town Treasurer - \$281.80.

George K. Hayward

ENGINEERING

During 1970 the Engineering Department offered its services to the many Town Committees, Commissions, and Boards which requested assistance. We continue to provide the day-to-day service for the general public seeking information pertaining to deeds, filed plans, zoning information, and other data available through this office.

Assistance requested by the Board of Selectmen included the following: we undertook several investigations and prepared recommendations regarding Hatch Act petitions and apparent violations; prepared the Contract Drawings and Specifications for the Reconstruction of Adams Street; performed field survey; continued preliminary design for the D. P. W. Building and after a favorable vote by the Annual Town Meeting and the favorable decision of the Supreme Judicial Court of a suit filed against the Town relative to the use of the "Bursaw Land" on Forest Road for the D. P. W. facility, I became the Permanent Building Committee's representative to the architect for the final plans and specifications for the building. The contract for the building has been awarded and construction is proceeding. In order to minimize costs to the Town, I am acting as Clerk of the Works for this project.

During 1970, many meetings were held with both the Commonwealth of Massachusetts D. P. W. Engineers and concerned citizen groups relative to the widening and reconstruction of Route 2. After these meetings, I submitted three plans which were alternatives to the plan submitted by the State, to the Board of Selectmen. These in turn were sent to the Commonwealth of Massachusetts as the Town's proposals for changes. These alternative plans were formulated by the consideration and melding of all proposals submitted to the Board of Selectmen.

Specifications were written for the illumination of the softball field and tennis courts at Elm Street Playground. Bids were received and were rejected due to insufficient funds. Specifications are now being rewritten for the illumination of the softball field only.

This year more than ever before the Engineering Department worked closely with the Highway Department. The administration of the Highway Department was assumed by the Town Engineer. The Engineering Department designed several small drainage projects and laid out the sidewalks on Prospect Street. We were, as usual, on tap for all the day by day engineering problems which arise in the Highway Department.

The Engineering Department reviewed plans for eleven subdivisions during 1970 and made engineering comments and suggestions to the Planning Board. We also performed periodic inspections of subdivisions during the construction season. Subdivision Approval not Required plans were also reviewed and comments passed on to the Planning Board.

The Board of Assessors received its Atlas, revised and corrected to January 1, 1970. In conjunction with the revisions, the Board was supplied with information necessary for updating the street and parcel card file. Copies of all deeds for property transferred in 1969 were filed. Work has been started on revising the Town Atlas through 1970. Additional help was given to the Board in solving various problems related to disputed land ownership and area. Sets and sheets of the Town Atlas, sold by the Assessors, were prepared and sent out for printing.

In addition, the following routine work was done by this Department: maintaining and updating of Town Street, Zoning, Fire and Police Maps; issuance of Street Cut Permits, numbering over 150 and inspection of these street cuts; supplying the general public with information about properties, roads, drainage and other related matters.

During 1970, Mr. David Abbt and Mr. Richard Bailey attended the Lowell Tech In-Service Training Program. Both have achieved excellent academic ratings.

The amount of work, as well as the accuracy and precision with which this year's program has been accomplished are the fruits of our first year as a fully manned department.

I especially wish to extend my sincere thanks to every member of the Engineering Department, Highway Department and secretarial staff, as well as to all Town Committees and Boards which have cooperated with me to make 1970 the most successful year in the Engineering Department's history.

Anthony L. Galeota, Jr.
Town Engineer

PLANNING BOARD

The Planning Board, during the fiscal year of 1970, has been beset with many adverse and controversial problems. Of major significance was the resignation of four members, representing many years of experience. Mrs. Beatrice Perkins resigned in April after completing a five year term; Mr. David Tinker resigned in October after serving thirteen continuous years; Mr. Cameron resigned in November and Mr. Coull in December, each having served two years. A recapitulation of the organization of the Board during the year is as follows:

1970 Jan.	(Chairman) Beatrice C. Perkins * April	(Clerk) Edward A. Chambers	D. Pierre G. Cameron, Jr.	David P. Tinker	James M. Coull
May	** John F. Pasieka	(Clerk) Chambers	(Chairman) Cameron * Nov.	Tinker * Oct.	Coull * Dec.
Dec.	(Clerk) Pasieka	(Chairman) Chambers	** Robert H. Gerhardt	** Eric D. Bradlee	(Open)

* Resigned
** Replacing *

Subdivision Control is a major responsibility of the Board and most time consuming. Seven preliminary and eleven definitive plans were acted on this year. Of the eleven definitive plans, seven were approved, creating approximately 90 additional building lots; one plan of 28 lots was disapproved, and the remaining three plans are still under consideration.

Many extra hours and meetings with various town boards and committees, as well as outside consultation services, were necessitated in order to properly evaluate the impact on the town by the proposal of two abutting subdivisions on Great Road, North Acton; namely, Minuteman Business and Industrial Park and Town Line Industrial and Business Park. Six hundred condominium units with recreational facilities, as well as an office park and a 15 to 20 acre shopping center, are being proposed in the combined two subdivisions. Conditions to the approval of these subdivisions are being finalized at this time.

Other duties of the Board, including reviewing and signing plans not subject to subdivision control, site plan recommendation, road drainage problems, and various routine procedures, left the Board little time to consider long range planning. Although the services of Charles Downe, Planning Consultant, have been utilized, specifically in the area of apartments and studies of Acton Village Centers, each year it becomes more apparent that a planner is needed. The Board once again recommends that this be considered.

Several articles for amending the Protective Zoning Bylaw were presented at the Annual Town Meeting and approved by vote of the townspeople. These included: Revised Off-Street Parking and Loading Bay Space Requirements for Industrial and Business Districts; Revised Intensity Regulations for Multi-family uses; Changing the protection for non-conforming uses from 5 years to 2 years; Adding a section to provide protection to lots held in single ownership in the Industrial and Business zones; and a new section for Site Plan Approval. Although no amendments to the Zoning Bylaw were recommended for a fall town meeting or the 1971 Annual Town Meeting, the Board is continuing its research in the areas of revised zoning in the village centers, cluster zoning, and revised land use planning consistent with the Town Master Plan. Also to be included in the agenda of 1971 is the updating of the Subdivision Rules and Regulations.

The Board would like to convey their appreciation to the various Boards, Committees, and Departments of the Town for their cooperation during the past year. A special thank you to the Engineering Department for their continuing assistance with subdivision control, street acceptances and their attendance at the Planning Board meetings, and to our secretary, Mrs. Arnold Woodward.

Edward A. Chambers, Chairman
John F. Pasieka, Clerk
Eric D. Bradlee
Robert H. Gerhardt

Highway

I herewith submit the annual report of the Highway Department for the year 1970, categorized as follows:

Chapter 81 - Maintenance - During the summer a number of streets were scraped, patched, swept and then resurfaced with asphalt and sand. They included the following:

Alcott Street (part) *
Arlington Street (part)
Billings Street
Brook Street
Carlisle Road
Cross Street
Davis Road
Fletcher Court
Fort Pond Road
Hammond Street
Harris Street
Hayward Road
Hosmer Street (1400') *
Liberty Street

Maple Street
Martin Street
Nagog Hill Road
Newtown Road
Pine Street
Pope Road
River Street *
Robbins Street
Stow Street
Strawberry Hill Road
Sylvia Street
Wampus Avenue
Wetherbee Street
Wheeler Lane

* Surfaced with Type I Bituminous Concrete

General Highway - During the summer months, the villages were swept when possible. Most of the town roads were swept and all the road sides were mowed.

A lot of work was done during this year in the Town Hall area. Three buildings were removed. The old Highway Department office became the home of the Fire Department's fire alarm equipment. The old Tree Department building became a garage for our bulldozer at the sanitary land fill operation. Our wood and storage shop was torn down under the wrecking bar of a contractor. All trees, except three, were cut. The land was cleared; fill and gravel were hauled in and the area was graded and rolled. Stone dust was applied until the fill settled, then it was hot-topped with a binder course. The top course will be laid next year.

River Street, Arlington Street, from Central Street to Summer Street, were resurfaced with a minimum of one and one half inches of Type I Bituminous Concrete. The driveway approaches will be done next year.

Bulette Road, Esterbrook Road, and 800 feet of Quarry Road were scarified, re-shaped, and processed; gravel was added, then they were graded and rolled. Two applications of asphalt were applied with sand cover.

At the new Department of Public Works Building site, all of the trees were cleared and it was leveled for the contractor to start work.

Signs and Lines - All center-lines and parking areas were repainted. With the help of the Lions Club, the crosswalks were also painted. The defaced, stolen, and broken signs were replaced.

Care of Grounds - At the Elm Street playground, a sidewalk was installed. The area was loamed and seeded. The ice skating rink was filled in. The basketball courts received a final playing surface and back boards were erected. A few more pieces of play equipment were added.

Goward Field received a little more playing area by the removal of our wood and storage shed. This area was loamed and seeded.

All of the town grounds received their usual 3-1/2 tons of fertilizer and they were all mowed.

Chapter 90 - Construction - Our Chapter 90 started this year from the Boxboro town line 2100' southerly with a total reconstruction of a 30 foot travelled way. This consisted of an 18" minimum cut to a section of 200 feet near the Boxboro line and a cut of 11 feet was incurred to eliminate all the peat. In this section of roadway, there were two (2) 60 foot arch pipes, 58" by 36" installed. This was in the 11 foot cut, which hampered us somewhat.

There was 112 feet of 18" pipe, 324 feet of 15" and 760 feet of 12" pipe installed, plus 15 structures.

The road foundation consisted of a good 18 inches of gravel borrow, graded and rolled. Some 3,697 gallons of MC-70 asphalt were applied as a penetration. A 3" course of Type I Bituminous Concrete base, 1,641 tons, then was applied.



ADAMS STREET
August 14, 1970
Before Construction



ADAMS STREET
October 13, 1970
After Construction



MINOT AVENUE
August 14, 1969
Before Construction



MINOT AVENUE
October 19, 1970
After Construction

All driveways will be finished next spring. The catchbasins will be raised and all slope work will be completed, along with the berm and the top 2-1/2 inches of Type I Bituminous Concrete.

Chapter 90 - Maintenance - Our Chapter 90 - Maintenance, in conjunction with bond money under Article #23 of our annual Town Meeting, was the section of North Main Street from Rte 2A to the Carlisle town line. This section received a resurfacing of 1-1/2 inches of Type I Bituminous Concrete, a total of 2,389 tons.

Sanitary Land Fill Area - A great portion of the area was cleared of trees in the early spring so the gravel could be used for our land fill operation.

The land fill lifts are filling much faster now that we cannot burn anything at the site any longer.

The Girl Scouts have the paper concession as you enter the Sanitary Land Fill area. We hope the townspeople will keep tying their papers and it would be appreciated, when depositing the bundles in the container, if everyone would pile the papers as far front and as high as possible. The Girl Scouts are paid on a tonage basis.

Snow - The most strenuous part of our department's activities is during the snow months. The men and machines put in long, hard hours. During a storm we use eight (8) sanders, eighteen (18) plows, two (2) front-end loaders, and one (1) sidewalk plow. The department is required to pick up more snow now as the sidewalks were put in this year. In addition, we remove snow from one side of Prospect Street, from Main Street to Massachusetts Avenue.

Snow fence was installed on Wetherbee Street, School Street, North Main Street, Summer Street, Piper Road, and Central Street.

Sand and salt were made available to the townspeople, as were snow markers.

Sidewalks - This fall we constructed a new sidewalk on the west side of Prospect Street, from Main Street to Massachusetts Avenue. Some poles had to be moved, two (2) catchbasins had to be relocated, and fire structures had to be built.

In the spring, the sidewalk will be backed up with loam and then seeded.

New Equipment - At the annual town meeting in March, it was voted to purchase a new sweeper, which we received late in the year. It is an Elgin Pelican Sweeper and has worked very well to date. We also received two (2) additional pieces of snow equipment. One is a Mack L.J. model ten ton and the other an F.W.D. with plow frame wing mast and under scraper. They will be put into operation early in January of 1971. We also received two (2) mobile radios and one (1) mud-sucker pump.

To the men of my department I want to say "thank you" for the long hours put in during the ice and snow storms and all the related work done by them. My thanks to the other Town Departments for their help in completing our many projects throughout the year.

Allen H. Nelson
Superintendent

BUILDING COMMITTEE

During the year 1970, the Acton Permanent Building Committee worked on the following projects:

1. Minot Avenue School: Construction started on the Minot Avenue School in April 1970. Construction at the end of the year was about 40% complete.
2. Public Works Building: Working drawings were completed in the summer of 1970 and the project was bid in the early fall. Bids were received and construction started about November 1, and the building is scheduled for completion by May 1, 1971.
3. High School Addition: The Permanent Building Committee was requested to assist on the High School Addition. The Permanent Building Committee with four other members representing the Acton-Boxboro School Committee has been at work since the first of October on the preliminary planning of the High School.

During the year Richard L. Hodgman, John Boyd and Thomas Rizzo resigned from the Committee. Wallace Everest, Donald Perkins and Edward Morrill were appointed as Committee members and Mr. Thomas J. Regan was appointed as Chairman.

Thomas J. Regan, Chairman
David G. Hurley
Wallace Everest

Donald Perkins
Edward Morrill
Harry Morse (School Committee)

BUILDING INSPECTOR

Single dwellings and multiple dwellings reversed position in 1970 as the number of single dwellings constructed in the Town of Acton showed a marked decline.

While the overall financial outlook shows a decrease of about \$700,000.00 in estimated cost of total construction, apartment construction has, for the first time, exceeded single dwelling construction by \$1,137,850.00.

The new Building Code was approved by the Annual Town Meeting, approved by the Attorney General on September 25, 1970, printed and available shortly thereafter. The enacting of the new code has done much to clarify local requirements as they pertain to construction in the Town of Acton.

A complete list of permits for the year 1968 is listed below:

<u>Area</u>	<u>No. of Permits</u>	<u>Estimated Cost</u>
Residential		
Single Dwellings	85	\$2,363,150.00
Multi-Family Dwellings	30 bldgs. -455 units	4,401,000.00
Additions, repairs	87	199,260.00
Garages	6	29,600.00
Porches	17	52,405.00
Swimming Pools	27	143,985.00
Miscellaneous	36	271,675.00
Commercial		
Business Buildings	7	557,500.00
Total	295	\$8,018,575.00

Receipts

Fees for Building Permits	\$13,410.00
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Violation of Zoning & Building Laws

Action

8 Use Violations	8 corrected
1 Intensity Regulation Violation	1 corrected
2 Setback Violations	2 changed
6 Unlicensed Signs	3 removed, 3 licensed
3 Buildings Constructed without Permit	3 permits issued
1 Swimming Pool in use without Permit	1 permit issued
2 Buildings without Certification of Location	2 work stopped until certified

Kenneth E. Jewell
Building Inspector

ELIZABETH WHITE FUND

The Trustees of the Elizabeth White Fund have signed orders to the Town Treasurer totalling \$885,000.

Hazel P. Vose
Eleanor P. Wilson
Helen B. Wood
Trustees

HEALTH

Board of Health

This year the work of inspection of individual sanitary sewage disposal systems has continued to require the majority of the time spent in the performance of my duties. Other aspects of environmental sanitation as well as administration of health programs are an ongoing function.

On December 28, 1970, the Board of Health adopted a comprehensive set of Rules and Regulations in an effort to aid the Town of Acton in its population growth. This set of rules and regulations was developed after a year of public and private hearings with various State representatives of the Public Health Department, local and neighboring town officials and boards, and the general public of the Town of Acton.

The several areas covered by these rules and regulations include:

- Article I - General applicability and administration.
- Article II - Minimum Standard of Fitness for Human Habitation
- Article III - Housing and Sanitation Standard for Farm Labor Camps
- Article IV - Sanitation Standard for Recreational Camps for Children
- Article V - Minimum Standard for Sanitary Landfill Operation
- Article VI - Minimum Standard for Swimming Pools
- Article VII - Minimum Standard for Bathing Beaches
- Article VIII - Minimum Standard for Developed Family-Type Camp Grounds
- Article IX - Minimum Sanitation Standard for Private Water Supply
- Article X - Minimum Sanitation Standard for Food Service Establishments
- Article XI - Minimum Requirements for Disposal of Sanitary Sewage in Unsewered Areas
- Article XII - Minimum Requirements for the Keeping of Animals

The published copies will be available at the Board of Health Office, Town Hall and Library for a nominal fee of \$2.00.

In October 1970, the Acton Water District began increasing the concentration of fluorine in Acton's water supply to an optimum of one parts per million as ordered by the Acton Board of Health.

At this optimum concentration of one part per million, fluorine will significantly reduce dental cavities in children and adolescents without producing side effects in any age group. The cost for this program is relatively small and is borne by the Water District.

I wish to thank the Board of Health members, Town officials, and all the Town Departments for their support. Sincere appreciation is extended to the Health Department staff, the physicians, and the citizens who have helped make our programs possible.

The following report summarizes the services and activities of the Department for 1970.

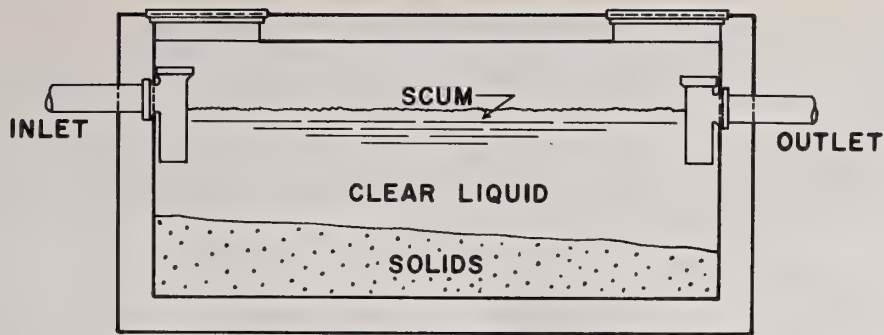
Bradford S. Leach, R. S.
Director

Septic Tank Care

All citizens of Acton are reminded of the Board of Health recommendation of the 1967 Annual Report on the subject of septic tank care.

A septic tank system will service a home satisfactorily only if it is properly located, designed, constructed and adequately maintained. Even a good system which does not have proper care and attention may become a nuisance and a burdensome expense.

Neglect of the septic tank is the most frequent cause of damage to the leaching systems. When the tank is not cleaned, solids build up until they are carried into the underground leaching pipe system, where they block the flow of the liquid into the soil. When this happens, the leaching system must be uncovered, cleaned and relocated--a costly undertaking. The precautions of periodic inspection and cleaning of the tank prevent this needless expense and work.



The frequency of cleaning depends on the size of the septic tank and the number of people it serves. When a garbage grinder is used, more frequent cleaning will be required. With ordinary use and care, a septic tank usually requires cleaning every two years. The homeowner can make measurements and decide for himself when his tank needs cleaning. When the total depth of scums and solids exceeds one-half of the liquid depth of the tank, the tank should be cleaned. The accumulated solids are ordinarily pumped out by companies that make a business of cleaning septic tanks. Your local health department knows which local companies do this work satisfactorily. The solids removed should be buried or disposed of in a manner approved by your local health department to avoid obnoxious odors and health hazards.

There are no chemicals, yeasts, bacteria, enzymes or other substances capable of eliminating or reducing the solids and scum in a septic tank so the periodic cleaning is unnecessary. Contrary to some beliefs, the addition of such products is not necessary for the proper functioning of a septic tank disposal system.

Home Care Program

The Advisory Board of the Emerson Hospital Home Care program is made up of a representative from the Board of Health from each of the six towns included in the agency.

Mr. Edwin Richter, a member of the Acton Board of Health represents Acton on this board.

During the summer, Miss Virginia Whitney, R.N., resigned from her position as Regional Supervisor to return to academic pursuits. Miss Eleanor Madden, R.N., B.S., is now the executive officer for the Emerson Hospital affiliated Community Nursing Program.

The Emerson Hospital Home Care Program is available to all residents of Acton. The goal of the Home Care Program is prevention of disease and promotion of health administered under the three broad categories of: Communicable Disease Control, Maternal and Child Health Care and Adult Health Guidance.

This service promotes an organized plan of follow-up care for hospital patients and for those outside the hospital who need skilled nursing care, physical therapy and medical social work services as prescribed by their physician.

The public health nurse is concerned with people as patients and family members, and with how they adapt to their environment. When the public health nurse visits a family she is able to include the entire family as part of health supervision. The initial visit of the nurse to the home usually involves an assessment of the health status of all family members. On succeeding visits the discussion is centered on the illness, the care being received, and the changes involved in planning the pattern of care. The age group of members such as the children may present a spectrum of health measures which could be introduced in the form of anticipatory guidance.

Many of the visits the public health nurse makes are involved in the care of the elderly. The problems of increasing disability due to the aging process include physical, mental and emotional changes. Authorities believe the aged should live in their own homes and maintain independence as long as possible. The public health nurse has the opportunity to promote a safe and comfortable environment, to provide physical care, and evaluate the other needs of this age group. These needs and anxieties may include such areas as support and encouragement at the loss of a partner, assistance and reassurance in arranging economic matters and use of leisure time.

The Home Care Coordinator working in the hospital has continued as a positive force in providing organized home care for the patient. There has been a slow, steady increase in the number of referrals. Case conferences have been initiated with the Coordinator, the Hospital Nurse and the Public Health Nurse caring for the patient.

The Concord Family Service Association and the Emerson Hospital Home Care Program have continued their plans in initiating a Homemaker Home Health Aide Program. The Homemaker Home Health Aide will give personal care and provide related housekeeping services for the patient in the home. The first training class of aides will begin in early 1971.

The above services are available to all residents of Acton and are supported by town taxes under the Board of Health, third party payees such as Medicare, Medicaid, private insurance programs and individual fees. Due to continued restrictions in Medicare and Medicaid some patients are no longer eligible for financial coverage under these programs.

The Home Care Program attempts to provide a pattern of care that is accessible and acceptable to meet an established need in the community. Home Care may not be the solution to all problems for all patients, but for selected patients it may shorten hospital stay, prevent frequent readmission to the hospital or forego the need for nursing home care.

Preventive Bedside Nursing Program

Maternal and Child Health	232	Under 28 days	10
Arthritis	235	28 days to 1 year	18
Cardio-Vascular Disease	332	1 year to 4 years	26
Cerebral Vascular Disease	116	5 years to 19	109
Cancer	24	21 years to 44 years	165
Multiple Sclerosis	73	45 years to 64 years	373
Diabetes	24	65 years and over	669
Injuries	111		1,370
Other	223		
		Plus	41 not home
Total	1,411	Total	1,411

Total Individuals	520
Total Visits	1,411
Total Physical Therapy Visits - Consultations	13
Total Social Worker Visits and/or Consultations	25

Medicare Re-Imbursement	\$5,016.00
All Others (Blue Cross, Patient Veterans, Welfare)	3,265.01
Total for 1970	\$8,281.01

Communicable Disease Control Program

Rubella (German Measles) Vaccine Program	
Preschool	120
Grades 1, 5, 6, 7	951
Total	1,071
D. T. Booster - Grade 9	175
Mumps Immunization - Grades 1, 2, 3, 4	683
Tuberculin Screening - Grades 1, 4, 7, 9, and 30 faculty	1,242

Communicable Diseases Reported for 1970

Chicken Pox	92	Streptococcal Infection	7
Mumps	23	Salmonella	1
Animal Bites	6	German Measles	1
Hepatitis	4	Tuberculosis	1
Meningitis	2		

Chapter III, Section 111 of the General Laws, Commonwealth of Massachusetts, requires that all communicable diseases must be reported to the Board of Health, 263-4736.

Births: Premature - 13

<u>Inspections</u>	<u>No.</u>	<u>Permits & Licenses Cont'd.</u>	<u>No.</u>	<u>Fees Collected</u>
Food Handling Establishments	24	Total Collected Misc. Items		\$ 728.36
Schools and Kindergartens	12	Plumbing Permits	264	4,670.50
Swimming Pools	27	Gas Permits	262	2,600.00
Slaughtering	0	Sewage Works Permits:		
Nursing Homes	2	New at \$25.00	111	
		Repairs & Alterations at \$5.00	29	
<u>Permits & Licenses Issued</u>		Total Collected for Sewerage		2,940.00
		Installer's Permits		
Burial or Removal Permits	53	26 at \$10.00		360.00
Catering Permits	1	1 at \$25.00		25.00
Kindergarten & Nursery Schools	9	Town Nurse Services		8,281.01
Offal Transport	6			
Milk Store	15	Total Transferred to Town		
Milk Dealers	6	Treasurer		\$19,604.87

Donald R. Gilberti, Chairman
Edwin Richter
John C. Rouse, M.D.
Board of Health Members

CONCORD AREA COMPREHENSIVE MENTAL HEALTH CENTER

Among the services made available to the residents of Acton through the co-operation of the Board of Health are those of the Concord Area Comprehensive Mental Health Center which is supported, in part, by a modest contribution from our town budget. Adults, teenagers and children who are experiencing difficulty in functioning in their day-to-day lives because of emotional problems have a variety of types of professional help offered to them through the Center and its component agencies. Outpatient care through individual, family and group therapy, as well as a nursery school for emotionally disturbed children and a day care center for adults and teenagers are available through the Walden Guidance Association, as is consultation service to the schools. For those who are experiencing a life crisis of such dimension that short-term care in a therapeutic environment is required, in-patient services are available through the psychiatric unit of Emerson Hospital.

Educational and supportive functions are carried out through the efforts of the Mental Health Association of Central Middlesex which offers: speakers on Mental Health to local groups; seminars for clergy, teachers, and lay people; volunteer opportunities for those who would like to help; and a variety of other programs which emphasize the outreach of the Center into the communities.

During the past year, more than a hundred and twenty-five Acton families sought help from the Center, of whom some went directly while others were referred by the schools, clergy, physicians, or others. It is anticipated that, as community awareness of the Center and its services increases, the number of families getting help will increase significantly.

Walden Guidance Clinic
Emerson Hospital Psychiatric Ward
Mental Health Association of Central Middlesex

DOG OFFICER

It has been a busy year for the Dog Officer. Early in the year the Harvard Medical School cut way down on the number of dogs it needed and this fall stopped taking dogs completely, and since I have never liked to destroy a good animal, I have kept many stray dogs much longer than the ten days required and paid for by the County, trying to place them in good homes--all of which is costly and time-consuming. At this writing I have several unclaimed dogs waiting to be placed and if the present situation continues, should have nice dogs available for adoption most of the time.

My records show that, as of December 7, 1970:

1. 1360 dog licenses were issued (approximately 100 more than in 1969), necessitating the sending of 500 reminders.
2. 49 unidentifiable dogs were picked up, of which number 7 were sent to the Harvard Medical School, 2 were destroyed, 1 was sold, 8 placed in homes, and 31 eventually claimed by their owners.
3. 15 dog bites were investigated.
4. 201 dogs were reported lost, most of which were presumably found.
5. Innumerable complaints of various kinds were discussed, some at great length, and most of the problems resolved to the satisfaction of all concerned.

May I reiterate that the one single problem causing the most complaints and the only one which I am powerless to solve under the present set-up is that of female dogs in season who are confined at home and attract males from miles around. Most of the complaints in this regard come from the owners of females, who want me to remove the congregating dogs and require their owners to keep them at home. This is clearly impossible under these circumstances and has necessitated the owners of the males to kennel their dogs in some cases. I firmly believe that the town should adopt a law requiring that all female dogs be kenneled during this period.

Patrick Palmer
Dog Officer

INSPECTOR OF ANIMALS

Premises Inspected	33	Goats	8
Ponies	24	Sheep	4
Horses	48	Swine	5
Cows over 2	95	Beef Cattle	5
Cows 1-2	15	Mule	1
Calves	17	Dog Bites	15
Bulls	2	Dogs Quarantined	12

Patrick Palmer
Inspector of Animals

DOG LICENSES

ALL DOG LICENSES EXPIRE MARCH 31, 1971.
DOGS MUST BE LICENSED ON OR BEFORE
APRIL 1ST OR THE OWNERS OR KEEPERS
THEREOF ARE LIABLE TO A FINE. THE LAW
APPLIES TO ALL DOGS THREE MONTHS OLD
OR OVER, REGARDLESS OF TIME OF YEAR
OWNERSHIP IS ACQUIRED. NO TAX BILLS ARE
SENT TO OWNERS OF DOGS.

REPORT OF DOG LICENSES ISSUED IN 1970

1211 Licenses	@	\$ 2.00	\$2,422.00
186 Licenses	@	5.00	930.00
6 Licenses	@	10.00	60.00
5 Licenses	@	25.00	125.00
1 License	@	50.00	50.00
47 Duplicate Tags	@	.25	11.75
Paid to Town Treasurer				\$3,598.75

BIRTHS

Births recorded	305
Marriages recorded	106
Deaths recorded	145

IMPORTANT REQUEST

Please notify the Town Clerk immediately of any error or omission in the following list of Births.

Errors not reported at once can be corrected only by sworn affidavit, as prescribed by the General Laws, and may cause you inconvenience which can be avoided by prompt attention.

BIRTHS REGISTERED IN 1970

Date	Place	Name of Child	Name of Parents
Jan. 2	Concord	Kosiewski, Gary Neil	Joseph P. and Doris M. Hackler
Jan. 2	Concord	Martin, Laura Ann	Edward H. and Katherine A. Barry
Jan. 5	Concord	Guadagno, Susan	Angelo R. and Mary Borzelli
Jan. 5	Chelsea	Perron, Jeanine Lyn	Robert A. and Daryll B. Zeoli
Jan. 6	Concord	Lavoid, John Andrew	Joseph A. and Catherine L. O'Loughlin
Jan. 6	Groton	Kitchen, Gregory Scott	Dennis R. and Sharon K. Armstrong
Jan. 7	Boston	Morris, Jeanne Marie	William H. and Anne M. Carter
Jan. 9	Marlborough	Bigelow, Donald Richard, Jr.	Donald R. and Barbara A. Brooks
Jan. 11	Medford	Wood, Elizabeth Claire	George H. and Patricia E. Delaney
Jan. 13	Concord	Morrison, John David, Jr.	John D. and Barbara J. Callahan
Jan. 14	Concord	Penney, Frederick James	John C. and Sally A. Dunlea
Jan. 14	Waltham	Herrmann, Marc Clifton	Robert C. and Marie A. Parrella
Jan. 14	Concord	Casey, David Michael	Lawrence J. and Mary K. Fratus
Jan. 17	Concord	Colvin, Paul Michael	Donald W. and Ellen J. Crosby
Jan. 19	Concord	Lane, Denise Marie	Michael and Sharon A. Beard
Jan. 23	Boston	Heffernan, Kevin Joseph	Richard J. and Monica M. McBride
Jan. 23	Concord	Maher, Paul Gerard	Gerard P. and Judith C. Hansen
Jan. 24	Concord	Smith, William Barrett	William C. and Alice E. Decker
Jan. 29	Concord	McKee, Heather Sue	Mervyn J. and Linda L. Bussiere
Jan. 29	Concord	Bishop, Christopher Allen	Roger A. and Linda A. Fenton
Jan. 30	Concord	Poplaski, Chester Stanley	Chester E. and Maryann Levesque
Jan. 30	Concord	LaFoley, Jessica Scott	Michael J. and Beverly L. Heiligmann
Feb. 1	Concord	Bottai, Mark Louis	Peter R. and Marilyn L. Potters
Feb. 1	Concord	Brown, Caroline Maria	Wilfred E., III and Karey B. Dudley
Feb. 2	Waltham	Guba, Robert Douglas	Robert F. and Ann Kroeck
Feb. 3	Newton	Dutton, Robert Hugh	Richard H. and Roberta F. Dodkin
Feb. 5	Concord	Huettner, James Andrew	Robert E. and Virginia M. Cejka
Feb. 5	Groton	Reichert, Heather Ray	James H. and Barbara J. Ray
Feb. 8	Concord	Summers, Mark James	Donald J. and Margaret M. Alwine
Feb. 8	Concord	Lange, Julie Paulette	Lawrence R. and Frances A. Famularo
Feb. 9	Concord	Gaetano, Andrew Edmund	Leonard F. and Suzanne H. Kenney
Feb. 10	Concord	Pisinski, Jodi Ann	Thomas A. and Margaret P. Cusson
Feb. 12	Concord	Kennedy, Lauren Michelle	Richard D. and Kathleen S. Roche
Feb. 12	Concord	Doyle, Jennifer	Robert F. and Alice C. Donaghue
Feb. 13	Concord	Anderson, Derek Ross	Richard M. and Sandra K. Brockway
Feb. 14	Concord	Dyer, Mark Allen	John H. and Sheila M. Maloney
Feb. 19	Concord	Rotondo, Kathleen Ann	Joseph M. and Anne C. Doody
Feb. 19	Concord	Burden, Tricia Kathryn	Robert R. and Patricia G. Thompson
Feb. 19	Concord	Hekkala, John Frederick, III	John F., II and Linda L. Bennett
Feb. 20	Boston	Forester, Roger Tyler	Benjamin T. and Carol L. McLean
Feb. 21	Arlington	Wiese, Nanci Lee	James C. and Helen I. Minton
Feb. 24	Concord	Mitrano, Marie Susan	Salvatore and Patricia A. Patterson
Feb. 24	Shirley	Lawson, Mark Edward	Edward S. and Judith M. Haynes
Feb. 25	Boston	Campbell, Kim Diane	David B. and Karen E. Mantz
Feb. 27	Winchester	O'Brien, Richard Paul, Jr.	Richard P. and Ann L. McNiff

Date	Place	Name of Child	Name of Parents
Mar. 3	Concord	Barger, Scott Kelley	Harrison C. and Kathleen Kelley
Mar. 3	Concord	Schontag, Jennifer	Russell M. and Diane Ross
Mar. 3	Boston	Deutschman, William Alaric	William A. and Elaine M. Moshier
Mar. 5	Waltham	Gravelle, Peter Andrew	Francis W. and Carol A. Whitney
Mar. 7	Northampton	Mims, Michael Henri	John D. and Suzanne E. LeClaire
Mar. 8	Concord	Johansson, Jeffrey Emil	Peter A. and Betty J. Gillson
Mar. 10	Cambridge	Somerville, Carolyn Alden	Edward L. and Kathryn J. Geiger
Mar. 11	Newton	Philbin, John Mathew	William E. and Jane E. Nash
Mar. 11	Concord	Williams, Carol Ann	James S. and Barbara J. Stoffle
Mar. 14	Concord	Giroux, Dana Brooks	Chadwick A. and Judith B. Conant
Mar. 15	Concord	Loss, Stephen Joseph	Gregory E. and Carolyn J. Martin
Mar. 15	Concord	Davis, Jennifer Marie	George H. and Barbara R. Mattison
Mar. 16	Concord	Hart, David James	Thomas M. and Janice E. House
Mar. 17	Concord	Wallace, Sean Michael	Michael G. and Janet E. O'Dowd
Mar. 19	Concord	Friend, Kimberly Ann	John F. and Linda L. Carley
Mar. 20	Newton	Montagna, Karen Marie	Joseph J. and Constance A. Castano
Mar. 20	Shirley	Bonner, Jennifer Joan	Barry C. and Alene J. Casterlin
Mar. 20	Concord	Lattuca, Russell Alan	Rosario and Ann M. Galvin
Mar. 25	Concord	LeBel, Michael	Richard R. and Sandra E. Proctor
Mar. 28	Concord	McCarthy, Regina Patricia	Bruce M. and Mary R. Arroll
Mar. 29	Concord	Huber, Robert Paul	Robert and Janet E. Parsons
Mar. 31	Concord	Petrigni, Anthony Scott	Constantine A. and Victoria E. Sokol
Mar. 31	Concord	Appleton, Robert Brandon	Charles N., Jr. and Carol A. Bogle
Apr. 1	Concord	Lee, Jacqueline Elizabeth	William B. and Adele C. Lupien
Apr. 1	Concord	Kennedy, Kimberly Ann	Thomas F. S., Jr. and Patricia G. McNulty
Apr. 1	Boston	Kaz, Louis Jacob	Sidney E. and Rose M. Schramm
Apr. 3	Concord	Swenson, Inge Kirstep	Richard E. and Ellen H. Parker
Apr. 3	Melrose	Thompson, Gary Edward	Robert D., Sr. and Carolyn Wilson
Apr. 4	Concord	Grubb, Frederick Joseph	Frederick K. and Barbara A. Lambert
Apr. 5	Concord	MacLeod, John Edward, II	John E. and Donna J. Martin
Apr. 6	Concord	Bellardino, Lisa Marie	Steven G. and Lynn M. Bobysud
Apr. 7	Waltham	Keenan, Kimberly Ann	Thomas M. and Diane E. Noe
Apr. 7	Concord	Sliski, Laura Jean	Daniel J., Jr. and Deborah A. Fairbanks
Apr. 8	Marlborough	Teichholtz, Colin Hugh	Nathan A. and Rebecca Marks
Apr. 9	Concord	Dionne, George Arcadio	George W. and Martha M. Espinosa
Apr. 9	Arlington	Kostas, Tricia Ann	James R. and Judith A. Stickney
Apr. 11	Concord	Herlihy, Brian Derek	Paul A. and Judith A. Dee
Apr. 11	Concord	Chick, Martha Maxwell	John B., Jr. and Barbara A. Berg
Apr. 14	Concord	Hosie, Chad Alister	James R. and Donna J. Crosby
Apr. 17	Concord	Quinn, Michael James	Kenneth J. and Patricia M. Delany
Apr. 19	Fitchburg	Hosmer, Christine Elizabeth	Richard and Ann C. Gould
Apr. 20	Concord	Saganich, Lisa Elizabeth	John P. and Mary E. Sexton
Apr. 20	Concord	Evans, Heather Elizabeth	Gerald H. and Ingrid M. Larsen
Apr. 22	Concord	Piernot, Richelle Marie	Richard W. and Caryl M. Schultz
Apr. 23	Concord	Page, Eric Matthew	Raymond L. and Anita E. Sheahan
Apr. 23	Concord	Page, David Michael	Raymond L. and Anita E. Sheahan
Apr. 23	Concord	Portante, Gerald Francis, Jr.	Gerald F. and Frances P. Rubino
Apr. 26	Concord	Mannion, Tiffany Jeanne	Joseph A. and Judith M. Vidito
Apr. 27	Concord	Bailey, Kelly Lynn	Frank B. and Carol A. Ewen
Apr. 28	Concord	Marx, Jennifer Rebecca	Michael H. and Susan T. Super
Apr. 29	Concord	Murphy, Thyme Marie	Christopher G. and Paula J. Lorden
Apr. 30	Boston	Small, John Albert	Albert W. and Carolynn M. Ostrom
May 1	Concord	Hartwell, David Author, Jr.	David A. and Paula B. Riggs
May 3	Concord	Witt, Brenda Jean	Steven L., Sr. and Nancy J. Trebendis
May 6	Concord	Puglia, Meredith	Vincent D. and Charlene MacDonald
May 6	Concord	Geiss, Erik Peter	Peter J., III and Phyllis E. MacAran
May 7	Concord	Flint, Aaron Thomas	David C. and Lois T. Wetherbee
May 11	Concord	Walsh, Erinn Lynn	William E. and Maggie E. Kohler
May 11	Concord	Wheeler, Charles Peter	Charles I. and Catherine P. Cuniff
May 12	Concord	Fowler, Linda Marie	Frederick M. and Pamela D. Werner
May 12	Concord	Halloran, Sean Patrick	Michael R. and Marjorie A. Nichols
May 14	Concord	Shanley, Elizabeth Maria	Peter A. and Elaine B. Ostock
May 14	Concord	Ely, Heather Hope	George J. and Valerie H. Folger
May 15	Chelsea	Roberts, Amy Michele	Richard R. and Corrine M. Nunn
May 15	Concord	Squire, Todd Wayne	Wayne M. and Lonnnette R. Wiebe
May 16	Concord	Falt, Peter Fraser	Richard F. and Katalin M. Gyarmathy
May 20	Concord	Sullivan, Tamara Marie	Craig W. and Elaine M. O'Grady
May 21	Concord	Loughlin, Amy Eileen	Richard E. and Barbara K. Limmer

Date	Place	Name of Child	Name of Parents
May 23	Concord	Hannon, Martin Thomas	Martin J. and Patricia E. O'Leary
May 26	Concord	Bodendorf, Breta Anne	Bruce B. and Marjorie Hyett
May 27	Cambridge	Horan, Tobey Elaine	James J. and Diane B. Thompson
May 29	Concord	Boutin, James Michael	Francis J. and Elizabeth A. Jones
May 30	Concord	Hansen, Heather Marie	James P. and Eileen M. Battaglia
June 3	Concord	Harris, Jonathan Bowman	Philip A. and Lorna M. Clark
June 4	Concord	Steinmann, John Bernard	Robert P. and Maureen Dee
June 5	Boston	Stuart, Gary Joseph	Joseph V. and Mary E. Bachrach
June 5	Boston	MacDonald, Timothy Leo	Norman J., Jr. and Jeanne T. Baxter
June 6	Concord	Lane, Elizabeth Simmonds	Winthrop W. and Jean P. Simmonds
June 8	Arlington	Cuggino, Karen Anne	Joseph A. and Christine A. Dabrowski
June 8	Waltham	Carroll, Kevin Michael	Kenneth D. and Arlene M. Runci
June 12	Concord	Riendeau, Michelle Laura	Armand D. and Laura L. Fredette
June 13	Concord	Flerra, James Joseph	Paul L. and Eudora A. Troupe
June 16	Concord	Herman, Mary Katherine	David V. and Jean E. Robisch
June 16	Concord	Glina, Rachel Louise	Robert L. and Karen J. Kohansov
June 17	Concord	Stapel, Tracy Anne	Thomas W. and Beverly A. Sheridan
June 17	Lowell	Porteous, Gregory William	Donald P. and Susan Tantum
June 18	Concord	Reap, Maura	Coleman R. and Judith A. Bonnes
June 20	Chelsea	Cournoyer, Stephen Scott	Gerald A. and Mary L. Dalton
June 20	Concord	Kett, Jennifer Suzanne	Walter S. and Suzanne L. K'Burg
June 21	Concord	Ezaz, Yusef Shah Mohammad	Abdul K. and Bette M. S. Gilks
June 21	Concord	Forster, Jennifer Ann	Klaus C. S. and Julie A. Mullaney
June 21	Boston	Werner, Trevor Kirk	Robert E. and Jusy A. Zessin
June 22	Concord	Lamarre, Gilbert Joseph	Clement D. and Brenda A. Baroody
June 22	Boston	Tharler, Scott Kevin	Steven R. and Elaine J. Lansky
June 22	Concord	Rivet, Paul Steven	Daniel O., Jr. and Jamie K. Thomas
June 23	Boston	Stuntz, Laurance Newton	Stephen C. and Frances L. Newton
June 23	Concord	Condon, Jennifer Anne	John T. and Roberta A. Luhaink
June 24	Concord	Roberts, John Michael	Lawrence R. and Christa H. Buchholz
June 24	Concord	Forde, John Patrick, Jr.	John P. and Margaret M. Whelan
June 25	Concord	Buckland, Monika Adam	Lawrence F. and Ellen M. T. Adam
June 25	Concord	Smith, Tracy Lynn	Richard A. and Linda M. Chess
June 26	Montague	Neville, Ian Michael	Michael D. and Linda L. Lester
June 27	Concord	Manalan, Juliet	David A. and Gena K. Gabrielson
June 30	Concord	Rugo, Eric Sten	John L. and Joyce E. Dalbec
July 4	Arlington	Geck, Matthew Joseph	Joseph C. and Barbara F. Kary
July 5	Concord	Bennett, William Edward	Edward M. and Susan M. Dion
July 8	Concord	Vigliotti, Michael Robert	Paul R. and Joan E. MacDonald
July 8	Boston	Henry, Michele Marie	Mark B. and Mary P. Darnell
July 8	Boston	Turton, Joshua Stewart	Thomas H. and Catherine Shaw
July 9	Concord	Collison, Barbara Marie	Frank C. and Kendall E. Dean
July 9	Concord	Goodemote, Stephen Douglas	James R. and Doris M. Killman'
July 9	Concord	Keith, Corrine Elizabeth	Paul D. and Nancy L. Resmini
July 11	Nashua, N.H.	Johnson, Christopher Scott	Karl D. and Christina E. Lucier
July 11	Concord	Lynch, John Joseph, Jr.	John J. and Mary L. O'Brien
July 12	Concord	Seale, Kristina Marie	John W., Jr. and Carol M. Anderson
July 12	Concord	Hunkins, Geoffrey Alan	Christopher R. and June A. Hanson
July 15	Chelsea	Kulakowski, John Jacob	Jacob N. and Janet A. Nadile
July 15	Concord	Schneider, Greg William	Charles W. and Diane E. Gregory
July 19	Concord	Gifford, John Weston	Weston B., Jr. and Mildred E. Ayer
July 20	Concord	O'Neill, Erin Traci	Patrick K. and Stella M. Furlong
July 21	Concord	Maglioli, Lisa Ann	Michael A. and Linda M. Chaves
July 22	Concord	Wheeler, Gregory Raymond	Russell T. and Ingrid E. Bletzer
July 22	Concord	Dunn, Andrew Eric	Stephen E. and Robin L. Ohs
July 23	Concord	Schleusner, Amy Ann	Trygve E. and Susan M. Ball
July 24	Concord	Kahan, Todd Aaron	Mark A. and Elaine A. Fowler
July 24	Concord	Lee, Jennifer Ward	David S. and Victoria K. Ward
July 27	Boston	Nyberg, David Wesley	Wesley C. and Barbara M. Ellis
July 29	Concord	O'Connor, Joseph Vincent	Daniel J., Jr. and Christine R. Kennedy
Aug. 2	Concord	Smith, Gregory Robert	Robert A. and Merlene S. Phelps
Aug. 3	Concord	Conahan, Jennifer Susan	Jon M. and K. Susan Annett
Aug. 4	Concord	Murphy, Don Michael	Thomas F., Jr. and O. Carolyn J. Collyer
Aug. 4	Concord	Schorn, Laura Anne	Thomas G. and Joanne L. Gibson
Aug. 5	Boston	Lorenz, Lance Graham	John J. and Dorothy C. Murphy
Aug. 9	Concord	Parks, Margery Helen	Robert E. and Bertha H. Tomlinson

Date	Place	Name of Child	Name of Parents
Aug. 10	Boston	Chandler, Holly Leigh	Frederick D. and Ann L. Berger
Aug. 10	Concord	Seidel, Thomas Vaughn	Gary C. and Marlene K. Dennis
Aug. 11	Concord	Welch, Thomas Francis	Paul X. and Mary E. Heanue
Aug. 11	Concord	Fronk, Alison Marie	Robert L. and Janet Kertis
Aug. 12	Concord	Driban, Daniel Churchill	Stanley and Edith Fleck
Aug. 14	Concord	Florio, David Paul	Daniel S. and Diane M. Roberts
Aug. 14	Concord	Newman, Michael Clifford	Otto R. and Eileen M. Leagy
Aug. 17	Somerville	Bouley, James Norman	Norman A. and Jean E. Gray
Aug. 17	Concord	Larson, Jill Aileen	Dennis S. and Linda M. Tobin
Aug. 17	Boston	Harrington, Heather Mary	John J. and Lorraine A. Miller
Aug. 19	Concord	Sharp, Marianne	Douglas W. and Alice K. Older
Aug. 20	Concord	Pacy, Michael Todd	John E. and Leslie A. Jeanson
Aug. 22	Concord	Belliveau, Gary Michael	Gary W. and Sheila R. Sweeney
Aug. 22	Concord	Shaulis, Kathryn Teresa	William R. and Beverly J. Nesary
Aug. 23	Concord	Dyke, Heather Caline	Peter K. and Sandra L. MacMillan
Aug. 25	Cambridge	Daley, Jennifer Katherine	Richard M. and Katherine A. McNamara
Aug. 26	Concord	Bradlee, Sandra Jean	William J. and Margaret L. Graham
Aug. 27	Concord	Reilly, Lee	David F. and Kirsten Simonsen
Aug. 28	Boston	O'Grady, Catherine Margaret	Robert J. and Kathleen M. Gallo
Aug. 29	Concord	Nanavati, Rajkumar Harit	Harit M. and Yasmin H. Daji
Aug. 30	Concord	McHugh, Jennifer Ann	William P. and Irene H. Lenard
Aug. 31	Concord	Weissman, Robert Howard	William L. and Joyce E. Ross
Aug. 31	Concord	Tobin, Brian Douglas	John M. and Mary L. Sawyer
Aug. 31	Concord	King, James Wheeler	John J. and Barbara L. Wilson
Sept. 2	Concord	Meleedy, Kathleen Marie	Francis J. and Barbara A. Boutin
Sept. 3	Boston	Rodney, Keith Damon	Keith R. and Elsie C. Schneider
Sept. 4	Concord	Heyliger, Mark Davis	Frederick T., Jr. and Judith L. Jones
Sept. 6	Concord	Bilafar, Patricia Mary	Paul J. and Patricia M. Ryan
Sept. 7	Concord	Herman, Richard John	Arnold W. and Margaret M. Gehl
Sept. 7	Concord	Nessman, Christopher Eric	Dennis E. and Linda R. Cremonini
Sept. 8	Concord	Knowles, Johanna Beth	Malcolm C. and Judith A. Cornwall
Sept. 10	Concord	Quebec, Jacqueline Anne	Robert P. and Sharon L. Edgerly
Sept. 10	Boston	McComas, Albert Charles	Charles A. and Mary Louise A. Kearny
Sept. 11	Concord	Budden, Leslie Ann	Robert W. and Judith R. Harbison
Sept. 12	Framingham	Good, Geoffrey Gerald	Thomas A. and Diane C. DelGenio
Sept. 12	Concord	Stewart, James Francis	Gary F. and Donna L. Burns
Sept. 12	Boston	O'Donoghue, Karoly Foster	Edward H., Jr. and Dorothy C. Foster
Sept. 13	Concord	Chapman, Matthew Seely	Wilson K. and Lucille J. Bail
Sept. 14	Concord	Coleman, Donald Brian	Steven J. and Kathleen A. Ferron
Sept. 16	Concord	Donnelly, Jeffrey John	John J. and Carolyn Hall
Sept. 17	Concord	Nason, David Cummings	Malcolm W., Sr. and Doris C. Tondreault
Sept. 21	Worcester	Putnam, Brent Victor Wendell	Frank W., III and Jane S. Chevers
Sept. 23	Malden	Foster, Steven Keith	Kenneth A. and Linda Lee Fales
Sept. 24	Concord	Richardson, William Ray	John A. W., III and Virginia I. Daisley
Sept. 28	Cambridge	O'Grady, Melina	Keven E. and Cynthia M. George
Sept. 29	Chelsea	Draeger, Eric Christopher	Wayne H. and Bonnie E. Wendt
Oct. 2	Boston	Fraser, Scott David	Robert G. and Patricia J. Phillips
Oct. 3	Concord	McCarthy, Christine Ann	William R. and Susan Dutoit
Oct. 3	Concord	Theobald, Karen Lynn	Raymond J. and Mary J. Miles
Oct. 3	Concord	Hayes, Maura Eileen	William N. and Catherine M. Mulligan
Oct. 3	Concord	Mahaney, Jennifer Ann	John A. and Carolyn R. Webster
Oct. 5	Arlington	Whalen, Michael James	William B. and Sandra M. Loftus
Oct. 6	Lynn	Rifkin, Lauren Ingrid	Bennett L. and Michele Barinholtz
Oct. 7	Concord	Ernst, Scott Steven	Donald M. and Diane M. Goodwin
Oct. 7	Concord	Platine, Jody Beth	Bruce A. and Patricia L. Browne
Oct. 8	Concord	Eggleton, Jeremy David	Terence L. and Susan Smith
Oct. 9	Marlborough	Zeh, Valerie Elizabeth	Joseph P. and Patricia A. Ryan
Oct. 10	Winchester	Theriault, Cheryl Ann	Albert E. and Ann M. O'Keefe
Oct. 10	Concord	Roymans, Amy Elizabeth	Emil A. and Ruth L. Windheim
Oct. 11	Concord	Austin, Theodore Matthew	Michael A. and Joyce L. Solito
Oct. 13	Boston	Johnson, Elizabeth Evelyn	Robert W. and Ruth E. Weale
Oct. 14	Boston	Bickoff, Lynn Elaine	Charles and Carole S. Weinberg
Oct. 14	Concord	Vickery, Teresa Lynne	William K. and Marilyn J. Downey
Oct. 14	Concord	Griffin, Amy Lynn	Roger A. and Constance E. Jones
Oct. 15	Cambridge	Zmuda, Jessica Kirsten	Paul E. and Dorothea Kostopoulos
Oct. 15	Boston	Sharenson, Andrew Harald	Stanley and Barbara E. Levine
Oct. 15	Concord	Thomas, Laurie Ellen	Calvin R. and Dorothy E. Long

Date	Place	Name of Child	Name of Parents
Oct. 16	Boston	Chassman, Joshua Daniel	Gary M. and Sally A. Shless
Oct. 16	Concord	Stahl, Laura Elizabeth	Frederick R., Jr. and Elizabeth K. Sather
Oct. 16	Concord	Tabaczynski, David Alan	John A. and Glenda M. Obermeir
Oct. 17	Concord	Arcieri, Tammy Ann	Anthony J. and Susan L. Styles
Oct. 18	Concord	Dean, JoAnn Margaret	Joseph W. and Barbara Hallenbeck
Oct. 20	Winchester	Nolan, Eleanor Jane	Bernard V. and Diane E. Flynn
Oct. 23	Concord	Moniz, Joseph Alfred, Jr.	Joseph A. and Donna L. Hickey
Oct. 26	Concord	Cronin, Joseph Patrick	Peter J. and Helen E. Scollins
Oct. 27	Concord	Hill, Michael David	Edward M. and Diane Burkhalter
Oct. 30	Concord	Pittorino, John Joseph	Felix and Sandra L. Sablone
Oct. 31	Concord	Koenig, Suzanne Mary	Philip G. and Martha L. Harrison
Nov. 1	Concord	Kish, Steven Scott	Steven R. and Sue A. Wetzel
Nov. 2	Concord	Bullwinkel, Aaron James	Henry J. and Mary C. Dietz
Nov. 3	Newton	Barilone, Robert Lawrence, Jr.	Robert L. and Liana B. Pratt
Nov. 5	Concord	Weiner, Christine	David and Judith A. Braunfeld
Nov. 5	Concord	Blackburn, Alfred Temple, III	Alfred T., Jr. and Carol A. Sherer
Nov. 5	Concord	Dormer, David John	Thomas, Jr. and Jean A. Parshall
Nov. 6	Arlington	Roecker, William Gillette	Robert J. and Catherine M. Gillette
Nov. 8	Concord	Capone, Kevin James	Peter R. and Donna M. Wilson
Nov. 9	Concord	Quinn, Jennifer Danielle	James L. and Johanna T. DeRosby
Nov. 9	Chelsea	Hill, Jason Bryan	Michael G. and Dianne M. Lovett
Nov. 10	Concord	Hewett, Ashley Kennedy	Ronald W. and Beverly P. Luther
Nov. 11	Boston	Beardsley, Elizabeth Scott	James W. and Marcia C. Scott
Nov. 12	Concord	Nabbefeld, Susan Lynne	Norman C. and Yvonne K. Moreau
Nov. 13	Cambridge	Downey, Robert James, Jr.	Robert J. and Evelyn T. Clancy
Nov. 17	Framingham	Howell, Sarah Jean	Richard G. and Gertrude E. Maney
Nov. 17	Shirley	Chadwick, Jeffrey Thomas	David W. and Sharon A. Mitchell
Nov. 17	Concord	Kazokas, James William	James A. and Pamela W. Sisson
Nov. 19	Concord	Clark, Pamela Lathrop	Laurence E., Jr. and Judith R. Carpenter
Nov. 19	Concord	Sharpe, Craig Gifford	Wayne G., Jr. and Shirley J. Barratt
Nov. 22	Cambridge	Mann, John Christopher	John E. and Elizabeth A. Showers
Nov. 22	Concord	Belka, Kristen Anne	David W. and Marjorie A. Emerson
Nov. 23	Concord	McKinstry, Kevin Wayne	Ronald P. and Karen E. Bentsen
Nov. 24	Concord	Duffy, Sharon Marie	James F. and Gail A. Ford
Nov. 26	Concord	DiPrizito, Elizabeth Amy	Michael and Linda E. Pfisterer
Nov. 27	Waltham	Geraci, Lorraine Marie	Philip A. and Nancy L. Berry
Nov. 30	Concord	Madore, Tara	James R. and Pamela M. Green
Dec. 1	Shirley	Swain, James Eric	James W. and Patricia L. Heffernan
Dec. 2	Concord	Freeman, James Ross	Theodore L. and Susan Boynton
Dec. 4	Concord	Fragos, George, III	George, Jr. and Rita A. Panetta
Dec. 7	Concord	Stevens, Mark Davidson	Mark T. and Patricia A. Kinney
Dec. 8	Concord	Sundberg, Robert Arnold, III	Robert A., Jr. and Karen A. Gravin
Dec. 9	Concord	Flannery, Sean Patrick	William G. and Marie H. Lambert
Dec. 11	Concord	Landon, Stephanie Lynn	Luther M. and Tekla M. Bulli
Dec. 14	Concord	Foster, Favid Frederick	Craig A. and Linda L. Easton
Dec. 15	Concord	Rude, Jessica Courtney	William P. and Rebecca J. Elliott
Dec. 16	Cambridge	Aaronson, Jocelyn Ruth	Charles D. and Angela J. Holder
Dec. 16	Concord	Decker, David James	Wayne A. and Deborah F. Prentiss
Dec. 18	Concord	MacGregor, Carol Janet	Scott H. and Janet L. Pedersen
Dec. 19	Medford	Falcione, Andrea Marie	Julio J. and Patricia A. Kent
Dec. 21	Concord	Barry, Erin Patricia	Michael J. and Patricia A. Cataldo
Dec. 24	Concord	Gates, Sharon Louise	John C. and Marion E. Duggan
Dec. 25	Concord	Thatcher, William John	Robert and Beverly J. Jones
Dec. 26	Waltham	Lane, Christine Russ	Philip, Jr. and Janet M. Donnelly
Dec. 28	Concord	Taylor, Tracy Lee	James D. and Sandra Willett
Dec. 29	Concord	Boyce, Lauren Keene	Manley B., II and Karen Keene
Dec. 29	Concord	McDonald, Brian Patrick	William P. and Nancy A. O'Connell
Dec. 29	Concord	Cox, Eric Eugene	Richard E. and Barbara A. Kelley
Dec. 31	Concord	Pekkala, Cristy Lee	Peter J. and Lois L. Stapel

SCHOOL REPORT

ACTON SCHOOL DEPARTMENT AND ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT

ORGANIZATION

Acton School Committee

Acton-Boxborough Regional District School Committee

Term ExpiresTerm Expires

Edith D. Stowell, Chairman	1973
Beverly W. Lydiard, Secretary	1972
Parker Harrison, Jr.	1971
Harry B. Morse	1971
John A. Norris	1972
Donald E. Westcott	1973

Donald E. Westcott, Chairman	1973
James L. Donovan, Vice Chairman	1973
Edward L. Converse	1972
Parker Harrison, Jr.	1971
Beverly W. Lydiard	1972
Harry B. Morse.	1971
John A. Norris	1972
Edith D. Stowell	1973
Robert D. Taylor	1971

The Acton School Committee holds regular meetings on the third Monday of each month and the Regional School Committee meets regularly on the second and fourth Mondays. Both groups convene at the Acton-Boxborough Regional High School Library at 7:30 p.m.

Telephone

Acting Superintendent of Schools, Alan M. White	263-5737
	263-3558
Administrative Assistant, Priscilla Felt	263-5737
Principals: McCarthy School, Alice F. Hayes	263-4982
Towne School, James Palavras	263-2042
Merriam School, William V. Sparks	263-2581
Douglas School, Robert C. Conroy	263-2753
Gates School, Barbara Parker	263-9162
Acton-Boxborough Junior High School, Arthur J. Hayes	263-7716
	Henry J. Wall, Vice-Principal
	263-7716
Acton-Boxborough Senior High School, Raymond J. Grey	263-7738
	Donald A. MacLeod
	263-7738
Director of Guidance, Ruth R. Proctor	263-2492
Head Counselor, William J. Petkewich	263-7718
Director of Music, Henry W. Wegiel	263-7738

SCHOOL CALENDAR 1971-1972

Reopening of All Schools	January 4, 1971	Teachers' Convention	October 20
Winter Recess	February 15-19	Veteran's Day	October 25
Good Friday	April 9	Thanksgiving Recess	Noon - Nov. 24, 25, 26
Spring Recess	April 19-23	Christmas Holiday	Noon - Dec. 22-Jan. 1
Memorial Day	May 31	Reopening of All Schools	January 3, 1972
Graduation	June 4	Winter Vacation	February 21-25
Close of School	June 24	Good Friday	March 31
Summer Recess		Spring Vacation	April 17-21
Teachers' Meetings	September 7, 1971	Memorial Day	May 29
Reopening of All Schools	September 8	Graduation	June 9
Columbus Day	October 11	Close of Schools	June 22

NO SCHOOL SIGNAL

1-1-1-1	7:15 A.M.	No School Acton Public Schools, Grades 1-6
2-2-2-2	7:00 A.M.	No School All Schools All Day

REPORT OF THE ACTING SUPERINTENDENT OF SCHOOLS

To the School Committees and Citizens of Acton:

Many of you chose Acton because of the schools. The town can take great pride in its educational effort. Educating the children is the greatest responsibility you face as a town, and as you well know the major part of your local tax dollar goes to support this task.

What are the problems we face if we are to maintain and improve our schools? The basic problem is to gain your confidence that the expenditures are necessary and desirable. The taxes you pay call for a financial sacrifice, and for some of you that sacrifice is considerable. But people can and do make sacrifices for those things which they consider essential. One step in gaining your confidence is to be as honest and forthright as we can concerning problems which face us. In highlighting our problems we are in some cases focusing upon our weaknesses. But I am confident that by and large we have spent your money wisely, and have given you value for each dollar expended. You must answer for yourselves the question, "Are these sacrifices worthwhile?"

You are well aware that educational costs are escalating at a rapid rate. The major reasons are a rapidly growing population, inflation, increased staff and space to meet the needs of children with special problems, and greater financial expectations on the part of all school personnel.

Your concerns are intensified because we do not have adequate long range planning, and our problems, goals and procedures lack sufficient visibility. We need to develop and maintain ten year projections for population growth, school construction and cost projections. We need to more clearly define our problems, how we pose to solve them and how you will be able to assess our progress.

Nationally, education is under criticism at all levels, but most intensely at our colleges. Since one of our major goals has been to prepare a large percent of our students for college, it is understandable that you question your support of a public school system whose major goal is college placement.

I am confident that our colleges will put their house in order, but we need to develop more attractive alternatives to college placement for our students. We have been wrong in insisting that the best way of life, the most respected way of life, can only be achieved through a college education. This insistence has resulted in many students who leave our schools feeling that they are failures or just as tragically, students who go through college only to find that this achievement has not led them to a happy productive life. We need to intensify our efforts to make our schools more comprehensive, more diversified. We need to offer our students attractive, meaningful alternatives. We have made some significant steps in this direction: a work-study program, a regional effort in vocational-technical education and the program planned for the new high school.

We need to resolve a dilemma if we are to gain your confidence. We are not changing fast enough for some of you, and we are changing too fast for others. Some people are eminently satisfied with the schools as they are, while others are dissatisfied. There is only one solution to this problem, and that is to respect differences and to allow them to coexist. It is illogical to talk of a best system of education because one's idea of best comes from one's system of values. A compromise in this case can only result in dissatisfaction of almost all parties. The dissatisfaction will not be as intense as it would be if the school system developed an extreme position, but it is uncomfortable, nevertheless. Since we are a nation built from a diverse population, our schools can and should reflect this diversity. An exploratory elementary school is being proposed as a school with a different emphasis for those parents who wish to send their children there. There is no intent, nor should there be, to change all schools to this model.

There are two other issues, teacher and student activism, which are disquieting and may be shaking your confidence in the schools. Too much attention has been brought to bear on the disruptive, sometimes destructive and often the seemingly unreasonable demands made by these two groups. It is upsetting to have the order of things challenged, but there is an exciting, positive side to this activism which in the long run will make for better education. After all, education is for the students, and the teacher is the essential factor in their education. Learning is an aggressive act, and students have for too long been passive. Students are beginning to question their teachers, and teachers are questioning the School Committee just as you are questioning the schools. The questioning will result in a confrontation between taxpayers, parents, students and teachers, which will result in a vigorous debate on educational issues. Ultimately this process will produce a more viable school system. Education is too important to applaud complacency. I can envision some very troubled and tense times ahead of us, but we will be the stronger for it.

Alan M. White

REPORT OF THE SENIOR HIGH SCHOOL PRINCIPAL

The Acton-Boxborough Regional High School was admitted to the New England Association of Colleges and Secondary Schools in 1955. This association is the sole accrediting agency for secondary schools in New England and all schools must be evaluated once every ten years. In 1959 the Regional High School was evaluated by a team of 20 educators and as a result was voted full accreditation for a ten year period.

Our second evaluation took place on November 1, 2, 3, and 4. During these four days, twenty-three educators from Massachusetts, Connecticut, Rhode Island, and New York examined all departments. In December, the Commission on Public Secondary Schools of the New England Association of Colleges and Secondary Schools voted to grant continued membership for a period of five years. If all requirements had been met in a satisfactory manner, a ten year accreditation would have been granted.

It was our intention to present the complete report in the annual town report but this is not possible due to a lack of space. Therefore, I shall present the highlights of the evaluation. Any citizen interested in the full report, please contact me at the Regional High School and a copy will be made available.

Summary of Evaluation

Curriculum

Commendations:

1. The Administration and Faculty for recognizing and taking steps to correct the curriculum weaknesses.
2. The school for grouping practices and for its honors program.

Recommendations:

1. The expansion of curriculum offerings in the following areas:
 - a. Industrial Arts
 - b. Business Education
 - c. Home Economics
 - d. Art
 - e. Music
2. That Health Education be incorporated in the curriculum.

Student Activities

Commendations:

1. For scheduling three activity periods per week during the school day.
2. For operating a successful extracurricular drama program.

Recommendations:

1. That whenever study halls are scheduled simultaneously in the cafeteria and the auditorium, the cafeteria be used as a quiet study and the auditorium as a common area.
2. That the study body be given greater representation on the Student Council.

Educational Media

Commendations:

1. For the enthusiasm and ingenuity of the library staff in utilizing existing facilities.
2. For the excellent use of microfilm projectors and a listening center for independent study and research.

Recommendations:

1. The addition of a professional librarian to the existing staff.
2. That additional storage space be made available.

Guidance Services

Commendations:

1. For the professional training of the guidance staff.
2. For having full-time counselors with no extra duties that conflict with the counselor's role.

Recommendations:

1. That the facilities be greatly expanded to include the following:
 - a. large conference room
 - b. individual testing rooms
 - c. larger guidance library
 - d. more offices for future expansion
 - e. reception and waiting room area
 - f. adequate storage area
 - g. adequate space for secretaries
2. That staff be added, as needed, to maintain a 1 to 250 ratio.

School Facilities

The Visiting Committee was impressed with the exceedingly high maximum utilization of the total space availability in the High School plant. Acton-Boxborough Regional High School was constructed in 1957 as a result of the regionalization of the two communities. Both Acton and Boxborough are near Interstate 495 and are growing rapidly as suburban bedroom communities to Boston. The building, initially designed for 600 students of grades 7-12 was expanded to a capacity of 1,000 in 1962. Presently, the enrollment in the building is 1,306 students in grades 9-12, and this is expected to increase to approximately 1,500 in 1971. Most careful planning was required in order to avoid double sessions or the adoption of some alternate plan of school organization for the 1970-1971 year. The site of the Acton-Boxborough Regional High School, the exterior decor and the surrounding school grounds area are conducive to the desirable school atmosphere which prevails at this school. A shortcoming in evidence in the long range planning of the school district is the failure to have acquired a larger central school site on which to build their secondary plant. However, it is understood that plans are now being developed to add a large new complex to the present Junior High School and convert that building into a new Senior High School. This would include the proposed acquisition of 17 acres of adjacent land for site development.

Commendations:

1. The school management on the ability to maximize the use of all available space in what is obviously an overcrowded situation.
2. The school committee and administration for the ability to recognize their needs for facilities and to plan ahead for a new high school.

Recommendations:

1. That construction of new facilities be planned and accomplished at the earliest possible date.
2. That immediate planning be undertaken of a method of meeting the impact of further increases in enrollment until new facilities are provided. It is suggested that an interim operational plan for next year, such as the quarter plan or trimester plan of year-round operation of the high school, double sessions, or an open campus plan of organization with a longer school day, be investigated.

School Staff and Administration

Commendations:

1. The Research and Development program established by the School Committee which provides an excellent opportunity for staff members to work during the summer months on the improvement of the educational program.
2. The competitive salary schedule arranged by the School Committee which has attracted a most competent, conscientious and cooperative staff of classroom teachers.
3. The observed good order and cooperative attitude throughout the school.

Recommendations:

1. That a program of one or more trained aids be established; through this medium, clerical assistance for staff members and department chairmen could be made available. Also, in some instances, laboratory assistance might be utilized.
2. That micro-filming of student records be planned to reduce problems of storage.

Art

Commendations:

1. For having an outstanding Art Facility.
2. For instituting new and innovated Art Education concepts.

Recommendations:

1. That a coordinated Art Program be established in Grades 7-12, headed by a Director.
2. That adequate storage and display areas be designed and constructed within the present school structure.

Business Education

Commendations:

1. The self-evaluation made by the department. It was comprehensive, and indicated a cooperative, coordinated effort on the part of the three teachers who worked on it.
2. The favorable teach-pupil ratio. (The largest class has twenty-five students.)

Recommendations:

1. That a department chairman be appointed to coordinate the program, revise the curriculum, and supervise the teachers.
2. That expansion of facilities be made to meet the present and anticipated enrollment needs.

English

Commendations:

1. The effort of the classroom teacher to enhance active student participation.
2. The low teacher/student ratio in non-college classes so that teachers may better meet their students' needs and supervise their progress.
3. The spirit of adaptability toward curriculum change on the part of the English teachers.

Recommendations:

1. That the chairman be responsible in terms of curriculum offerings and development at the Junior High School level so as to insure the highest possible degree of articulation.
2. That a greater variety of audio-visual equipment and supplies be available to the teachers within the department. The need is urgent.

Foreign Languages

Commendations:

1. The extensive sequences of study available in each foreign language offered and the variety of foreign languages taught.
2. For the grouping of the classes in four ways (AA, A, B, NC) to provide for individual differences.

Recommendations:

1. That the language classrooms be clustered in the same area.
2. That more classroom space be made available.

Home Economics

Commendations:

1. For the teacher's ingenuity and ability to work with inadequate space, a heavy teaching load, and schedule limitations for courses desired.
2. For encouraging students to come from a study hall period to take part in the program on an irregular basis.

Recommendations:

1. That one more room be available for the expansion of the program to provide for more course offerings.
2. That one more teacher be added to the staff to relieve the present teacher load.

Industrial Arts

Commendations:

1. For having a variety of activities to stimulate interest in the field of Industrial Education.
2. For providing modern equipment in the Woodworking and Drafting areas.

Recommendations:

1. That facilities be expanded to accommodate more students in the program.
2. That the curriculum be expanded to offer new areas of study in the Industrial Arts field.

Mathematics

Commendations:

1. For the enthusiasm and high level of competence of the teaching staff composed of ten well-qualified teachers.
2. For the careful preparation of material as evidenced by the use of overhead projectors with previously prepared transparencies.
3. For their efforts to give students of varying abilities a good foundation in mathematics reaching 87% of the school population.

Recommendations:

1. That electives be offered to seniors as alternates to Math IV or Math V, such as statistics, matrix algebra, etc.
2. That the experimental two-year program of Algebra I be continued and expanded.

Music

Commendations:

1. For well-organized and well-planned music classes under crowded and undesirable conditions.
2. For the good attitude and enthusiasm for music indicated by the students involved.
3. For the excellence of the general education and preparation of the music staff.

Recommendations:

1. That future building expansion include provision for separate rooms for choral and for instrumental music, theory classes, and office space for staff members.
2. That an effort be made to integrate music with the other arts and related subjects.

Physical Education

Commendations:

1. The dedicated staff, working under conditions less than ideal.
2. The highly qualified physical education staff.
3. The excellent interscholastic program.

Recommendations:

1. That a full time position of Director of Athletics, Physical Education and Intramurals be established.
2. That additional teaching stations be established.
3. That teaching staff be increased.

Science

Commendations:

1. For the evidence of good rapport between student and teacher during the evaluation.
2. For maintaining operational sized classes conducive to investigative laboratory instruction.
3. For the cooperative efforts among the staff.

Recommendations:

1. That the science faculty cooperatively devise a plan for improved utilization of present storage and work areas.
2. That adjacent ecological environment become a direct extension of the classroom.

Social Studies

Commendations:

1. For the sound three-year core program in World and United States history required of all students.
2. For providing a variety of elective courses for junior and seniors.
3. For the team teaching approach currently being used in the International Relations course.

Recommendations:

1. That the present building be expanded to provide additional classroom facilities for the Social Studies department.
2. That additional elective half year courses be offered including courses in: Latin America, Asia, Soviet Union, Africa, and the Middle East.

As I have stated many times in the past, the success of a secondary school is dependent upon the hard work and cooperation of all concerned. I feel most fortunate in being associated with an excellent staff, Vice Principal, secretaries, custodians, cafeteria, school committee, and above all with a superior student body. My deepest appreciation to one and all for their patience, understanding, and sincere cooperation.

Raymond J. Grey

AGE AND GRADE DISTRIBUTION TABLE (OCTOBER 1, 1970)

Age	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	<u>19</u>	Total
Grade 1	33	312	35													380
2		41	357	33												431
3			37	302	39	2										380
4				33	297	43	1									374
5					48	328	55	2								433
6						53	298	41	3							395
Ungraded			2	3	2	4	1	3	3	4						22
Elementary																2415
Grade 7							4	300	130	19	2					455
8								11	252	125	13	1				402
9								3	45	272	41	7	1			369
10										41	238	52	9	3		343
11											34	223	48	8	3	316
12											4	48	182	33	5	272
Regional School District																2157
	33	353	431	371	386	430	359	360	433	461	332	331	240	44	8	4572

GRADUATION EXERCISES - JUNE 5, 1970

- Salutatorian: Gary Lee Imhoff, New England Conservatory Acton Jaycees Scholarship:
Dona Flood, Dean Junior College
- Valedictorian: Diane Fordon, Middlebury College
- Acton-Boxborough Regional High School Alumni Scholar- Acton-Boxborough Regional High School Business
ships: Club Scholarship:
Timothy Doyle, Providence College
Deirdre Gavin, Carnegie-Mellon University
Bernard Polselli, Bentley College
- Blanchard Memorial Scholarships:
Barbara Lounsbury, Beloit College
Rhonda Morse, Cape Cod Community College
Christine Strong, Newton-Wellesley Hospital School
of Nursing
Denise Taylor, University of New Hampshire
- Acton Center Woman's Club Scholarship:
Deborah Shuttle, Newton Junior College
- Rachel Haynes Scholarship, West Acton Woman's Club:
Jaclyn Dolan, Simmons College
- Acton Rotary Club Scholarships:
Jennifer Beissinger, Chandler School for Women
Arlene Borowski, Boston College
David Durkin, Vermont Technical College
Beverly Gunter, Institute of Interior Design
Patricia Neville, Westfield State College
Claus Patterson, Merrimack College
- Acton Firefighters' Association Scholarships:
Paula Grosse, Macalester College
Bruce Kneeland, Plymouth State College
- Acton Lions Club Scholarship:
Walter Barron, Boston University
Mary Beth St. Martin, Dean Junior College
- Acton Teachers' Association Scholarships:
Mary Fairbrother, Framingham State College
Kathleen Hughes, Wheelock College
- John E. Donelan Scholarship:
Ben Kishimoto, University of Michigan
- Acton-Boxborough Regional High School Music
Scholarship:
Gary Imhoff, New England Conservatory
- Acton Jaycees Scholarship:
Dona Flood, Dean Junior College
- Acton-Boxborough Regional High School Business
Club Scholarship:
Linda Wolfendon, Bentley College
- Square Wheelers Square Dance Club Scholarship:
Diane Fordon, Middlebury College
- Digital Equipment Corporation Scholarship
Mary Bunting, University of Massachusetts
- Kiwanis Club Scholarship:
Marylin Patrick, Chandler School for Women
- Edwards-Quimby Post No. 284 American Legion
Medals:
Dona Flood, Dean Junior College
Claus Patterson, Merrimack College
- Harvard Club in Concord Book Prize:
Robert Leary
- Acton VFW Auxiliary Post 7016 Award:
Jill Bubier, Smith College
Gary Imhoff, New England Conservatory
- Bausch and Lomb Medal:
Deirdre Gavin, Carnegie-Mellon University
- Acton-Boxborough Regional High School Awards
to the Top Ranking Students of the Class of
1970:
Diane Fordon, Middlebury College
Gary Imhoff, New England Conservatory
Mary Bunting, University of Massachusetts
Jill Bubier, Smith College
Sarah Maleady, Boston College
- Daughters of the American Revolution Award:
Suzanne LeVan, Lawrence University
- Dr. Samuel Prescott Prize:
Mark Raffa, Bates College
- Outstanding Senior of the Class of 1970:
Claus Patterson, Merrimack College

CLASS OF 1970

Gary Stacy Allard
Paul Joseph Andrade
Donald Andrew Arbuckle
Susan Jean Ashline
Allen Bachrach
Mark Currier Bagley
Walter Albert Barron

Paul Beaudoin
Laura Jill Beaudry
David Paul Beddoe
Jennifer Lee Beissinger
Alice Josephine Bellamy
David Michael Belliveau
Helene Nina Bernard

Peter Bezanson
Peter Clifford Boothby
Arlene Carmen Borowski
Paul Daniel Bowles
Ellen Louise Brock
Jonathan Paul Broughton
Barbara Lois Brown

Gary Richard Brzezinski
 Jill Louise Bubier
 David Thayer Bunker
 Mary Ann Bunting
 Sue Ellen Burgess
 Donna Lynne Burns
 Stephen James Burton
 Cynthia J. Caldwell
 Cheryl Marie Campbell
 Denise Cobleigh
 Kerry Edward Codyer
 Wendy Lynne Colls
 James M. Comey
 Brian L. Coonradt
 Carolyn Elisabeth Craig
 Joseph B. Culkins
 Paul Richard Davis
 Patricia Day
 Thomas Day
 John Steven Desjardins
 Marjorie Louise Dingee
 Jaclyn Anne Dolan
 Michael Charles Donnelly
 Brian Charles Dorris
 Timothy F. Doyle
 David William Durkin
 Dennis Keith Edgin
 Carol Jo-an Erickson
 Peter Morton Erickson
 Marian Eykelenkamp
 Mary Elizabeth Fairbrother
 Deborah Farrell
 Robert Joseph Feeney
 Joan Marie Flannery
 Dona Colvin Flood
 Kristine Susan Foland
 Charlotte Elizabeth Foley
 Diane Fordon
 Nedra King Foster
 Mark David Fredenburgh
 Hans-Ulrich Froehlich
 Deirdre Gavin
 George Patrick Geelen
 John Eugene Gerngross, Jr.
 Bernadette Marie Ann Gibson
 Linda Katherine Glimm
 Mark Carter Goff
 Geraldine Gopoian
 Scott Darwin Gregory
 Kathleen Ann Grenier
 Paula Elizabeth Grosse
 Deborah Lee Guenard
 Beverly June Gunter
 James R. Hamilton
 Joanne Marie Hardin
 Donna Lee Hickey
 Steven Anthony Hill
 Deborah June Hines
 David M. Hirsch
 Gladys Linda Hodgkins
 Richard A. Hodgson
 Bruce Allan Howe
 Deborah Ruth Howe
 Kathleen Margaret Hughes
 Gary Lee Imhoff
 Elaine C. Ireland
 Pamela Johnston
 Lonnie Jones

Marjorie L. Jones
 Michael C. Jones
 Thomas W. Jones, Jr.
 Daniel P. Jopling
 Lark Lucretia Jurev
 Nancy Kashuba
 Paul James Kellogg
 James Michael Kelly
 Robert Martin Kelly III
 Christa Ketelaar
 Kevin John Kiely
 Priscilla King
 Ben Kishimoto
 Lynn Page Klappich
 Bruce Duncan Kneeland
 Jane Marie Kotlensky
 Patricia Sue Krieger
 Claudia Landell
 James Paul Landry
 David Ernest Lanoue
 David James Law, Jr.
 Barbara Kathryn Lee
 Michael D. Lehrman
 Suzanne Adell LeVan
 Joseph Davis Lidiak
 James Fisher Liebfried
 Peter W. Liebfried
 Pamela Farley Loring
 Barbara Lynne Lounsbury
 Jon C. Luchford
 Sarah E. Maleady
 Michael H. McCullough
 Ann Patricia McGinty
 John C. McGoldrick
 Kathleen R. McGoldrick
 Betsy McGregor
 William L. McNutt
 Dwight McShane
 Wynn McTammany
 Neil Meader
 Anne Weston Meigs
 Robert B. Menapace III
 David T. Mercier
 John Alan Mesrobian
 Elizabeth C. Mitchell
 Donald Craig Moody
 Carol Louise Morrison
 Rhonda Sharon Morse
 Russell Norman Moser, Jr.
 Marsha Moulton
 Paula Jean Murphy
 Alane Elizabeth Murray
 Joseph Nagle, Jr.
 Thomas E. Nash
 Laurie Jane Nelson
 Patricia Marie Neville
 Elaine Norma Newsham
 Elizabeth Nichols
 Jonathan R. Nichols
 Janet Kathleen North
 Lisa Louise Nowlin
 Karen Elizabeth Nyquist
 Barry William Palmer
 Nanette Jean Panetta
 Rebecca Ellis Parsons
 Resad H. Pasic
 Marilyn Ann Patrick

Claus Andreas Patterson
 William Joseph Pennington
 Barbara Lynn Perkins
 Ronald Alan Pillsbury
 Alvin Richmond Piper, Jr.
 Rodney Michael Pogue
 Bernard Frances Polselli, III
 Lawrence Peter Powers
 David W. Prowten
 Janice Purcell
 William S. Putnam
 Wayne R. Pyrro
 Paul D. Quinlan
 Mark S. Raffa
 Corrine Ann Rahaim
 Alfred Paul Ramos, Jr.
 Steven C. Rawson
 Wendy G. Reed
 Ann Louise Reichle
 James Wayne Richardson
 Donald Michael Ritz
 David A. Roach
 Jane Lurten Robinson
 Kenneth B. Rollins
 Stephen E. Ross, Jr.
 Wendy Jean Rothmund
 Anne Marie Royle
 Ellen Rudenauer
 Andrea Russo
 Lewis R. C. Schell
 Geary A. Schwartz
 Andrew Scott
 Robin Sears
 Deborah Jayne Shuttle
 James C. Sideris
 Joyce M. Sletten
 Kenneth B. Smith
 Diane Lynne Sparrow
 Linda M. Stacey
 Christine E. Steinbach
 Brett Stevens
 Dana Lance Stevens
 Jeanne Elizabeth Stevens
 Mary Beth St. Martin
 Christine A. Strong
 Michael Joseph Studer
 Richard P. Sullivan
 Craig Alan Taylor
 Denise A. Taylor
 Steven Tolf
 Susan Marie Tolley
 Dale Louise Vanderhoof
 Jan Albert Vanderhoof
 Harold J. Vath
 Robert D. Vieira
 Edward Hughes Vigliotti
 Raymond Martin Vorce III
 Paul Vincent Walunas
 Deborah Ann Welch
 John Lawrence Wells
 Kathy Marie Whitehead
 Linda Jane Wolfenden
 Andrea Susan Woodward
 David Hood Woodward
 Linda Dorothy Woolard
 Terry Jane Wilton
 Richard J. Zimmer

CLASS OFFICERS

President
 Mark Goff

Vice-President
 Dona Flood

Secretary
 Wendy Colls

Treasurer
 Claus Patterson

NATIONAL HONOR SOCIETY MEMBERS

Grade XII

Paul J. Andrade
Walter Barron
Arlene Borowski
Barbara Brown
Christine Brundage
Jill Bubier
Mary A. Bunting
Timothy Doyle
Mary Fairbrother
Diane Fordon
Deirdre Gavin
John Gerngross
Linda Glimn
Paula Grosse

Beverly Gunter
Gary Imhoff
Kathleen Hughes
Lark Jurev
Ben Kishimoto
Lynn P. Klappich
Barbara Lee
Suzanne Levan
Lynne Lounsbury
Jon Luchford
Sarah E. Maleady
Kathleen McGoldrick
Neil Meader
Laurie Nelson

Patricia Neville
Elaine Newsham
Karen Nyquist
Ronald Pillsbury
Bernard P. Polselli
Mark S. Raffa
Donald Ritz
Anne Royle
Mary Beth St. Martin
Joyce M. Sletten
Denise Taylor
Steven Tolf
Terry Wilton
Linda Woolard

Grade XI

Linda Allen
Rebecca Beyer
Pamela Bradley
Suzanne Clewley
Elaine Cullinane
Lucy Dale
Jon Edwards
Doyle Foster
Cynthia Furlong

Martha Gates
Sharon Grancy
Parker Harrison
Robert Headley
Timothy Henderson
Scarlett Hepworth
Robert Jones
Judy Kashuba
Harry Ku

Robert Leary
Mark Lindsay
Janet Moore
Leslie Morrison
Susan Osborn
Kim Pivin
Deborah Portyrata
Christopher Sorrentino
Sandra Williamson

REPORT OF THE JUNIOR HIGH SCHOOL PRINCIPAL--1971-72

I am pleased to present my seventh annual report as Principal of the Acton-Boxborough Junior High School.

<u>GRADE</u>	<u>September</u>	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>
7	453	455	455	456	455
8	400	402	404	400	400

The Acton-Boxborough Junior High School has operated this year fairly close to capacity. The school was designed to hold comfortably 905 students. The building could hold, by overcrowding homerooms and classrooms, a gruesome 1050 students. Happily, this last situation is not contemplated.

In the fall of 1971, this school will open with a projected 896 pupils, but very probably the enrollment will be slightly in excess of 900. The addition of scheduling services by Westinghouse Learning Corporation and the addition of more teachers will very slightly alleviate crowded rooms, but at this writing (December, 1970) all available space has been taken by school programs and by specialists on the staff of the Department of Pupil Personnel Services, formerly known as the Guidance Department.

All students in the Junior High School are scheduled in English, mathematics, science and social studies. Most students, unless they are in language disability therapy, remedial English sections or in remedial reading, are required to take French in its more elementary forms. All students enrolled in the A-B JAY French Program start from scratch in Grade 7. This gives nine out of ten students an academic program of five (5) major subjects totaling 25 periods weekly out of a possible 35 periods. When one adds to the regular academic periods two periods weekly of music, physical education, industrial arts, mechanical drawing or home economics and art to the above schedule, one can readily see that ninety percent of the students at A-B JAY have just two (2) so-called "study halls" left to them each week. In other words, most of the pupils at the Junior High School are scheduled in a clearly defined classroom activity for 33 periods weekly out of a possible 35.

Since the fall of 1970, all Grade 6 students entering the Junior High School as seventh graders have been placed according to their ability and aptitude. These students are all recommended by their Grade 6 teachers and carefully screened by counselors of PPS. Students are then placed in honors, above average, standard or remedial sections. Students whose language problems are already formidable are at once scheduled out of the French Program, thus leaving them with seven periods weekly for language remediation of some sort. All other students carry five major academic subjects each week.

Each major course makes use of a different book for each ability grouping. The subject of mathematics, because it arouses such keen interest locally, will be used as an illustration. Students coming into Grade 7, and who have been identified as having outstanding mathematical ability, are enrolled in a class that uses a text known as Modern School Mathematics: Pre-Algebra. If the student does well in pre-algebraic studies, he is enrolled when an eighth grader in the first course in algebra. The book for the Grade 8 algebra course is entitled, Modern School Mathematics: Algebra I.

Above average students in mathematics enter classes in Grade 7 using the newly revised Laidlaw book, Junior High School Mathematics--7. If the above average student succeeds in this course superlatively well, he is recommended for inclusion in Grade 8 algebra. If he merely succeeds in the course, he goes on to Junior High School Mathematics--8.

Students who have shown mediocre ability in mathematics are enrolled in standard sections which now use in Grade 7, Sadlier Contemporary Mathematics 7 and will use in Grade 8, Sadlier Contemporary Mathematics 8.

Students who have extreme difficulty in fathoming the mysteries of modern mathematics are assigned to sections taught by sympathetic teachers, who use the Singer Mathematics Program, Experiencing Mathematics, Mathematics: Modern Concepts and Skills (Raytheon) or Stein's venerable but eminently practical Refresher Mathematics. As in all of the other major courses at A-B JAY, students do not languish from year to year in the same grouping. Late in the spring of every year, students are re-evaluated on the basis of their ability and diligence and, if the case warrants, the student is moved "upstairs" to the next best course.

Courses now available to students in the Junior High School are as follows: English, French, mathematics, science, social studies, art, music, physical education, ceramics, graphics (silk-screen printing), architectural drawing, reading, speech therapy, sculpture and mechanical drawing, and woodworking and metalworking.

Clubs and activities that are perennially available to interested A-B JAY students are The St. Nicholas Club (refinishes and repairs toys and dolls for orphanages), the Ski Club, The Warrior (A-B JAY ANNUAL), the Photography Club, Boys' Glee Club, Boys' Chorus, Mixed Choir, Girls' Chorus, Annual Concert, Annual Operetta, the Airplane Club, Athletic Club (trains boys to be officials in team sports), the Ceramics Club (courtesy of Mrs. Virginia Nofle), the A-B JAY Orchestra, the A-B JAY Concert Bands, the Newspaper Club, the Library Club, and others that are offered from time to time. It can clearly be seen here that a moderately diligent student is in a position to enter Grade 9 very well prepared for the increased work load that will be demanded of him.

A new course was added this year to the A-B JAY Science Dept. The Intermediate School Curriculum Study, otherwise known as ISCS, was started to enable students of all ranges of ability to participate actively in laboratory experimentation and to record in minute detail the progress and results of their experiments.

Mr. Bert Hubley, who spent last year at the University of Iowa, is conducting this pilot program to determine whether or not this school will retain and expand the program or make other arrangements. As this is being written, the new course seems to be very promising and is being actively enjoyed by students who participate. The ISCS Program differs from other junior high school programs in that it is (a) aimed at general education, giving the student a sequential picture of the structure and process of science; (b) it is laboratory centered; (c) it is individualized to take care of the broad range of student ability; (d) it is self-pacing, so that the student travels through the activities at his own speed.

The authors of the ISCS Program, Florida State University, say that their program is better than most because "voluminous feedback from both teachers and students involved in the program indicates overwhelming support for the philosophy and methods of this individualized approach to junior high school science." This new program is sequential and is supposed to extend through grades 7, 8, and 9.

In the fall of 1971, the French Department will introduce a new film series in color, Toute la Bande, to bolster its already superior laboratory and class work in the subject. French classes must of necessity be held to a maximum of 30 students because that is the number of seats in the language laboratory. The thirteen new films will expand and enhance the very real understanding of France now apparent from using Paul Pimsleur's C'est la Vie. This fine little book is a collection of magazine articles that have appeared in outstanding publications such as L'Express, Paris-Match and Réalités. Difficult words and constructions have been simplified, and complex passages modified or dropped entirely, so that a beginner can read them with interest and, gradually, with fluency. It is felt by the author of C'est la Vie that early fluency encourages a bona fide student to "think in French" and to discourage the old American game of "language-hopping." In the fall of 1971, C'est la Vie will be made available to all students of French at A-B JAY.

Several other new courses were added during the 1970 school opening. Mr. Furey, a teacher of mechanical drawing, introduced silk-screen printing and architectural drawing into the curriculum for Grade 8 boys. A course in crafts was offered to Grade 7 boys in lieu of art by Mr. Richard Marion and an arts course was developed in home economics and taught jointly by Mrs. Cutler, Mrs. Sproul and Miss McKay. This last course featured knitting, embroidery and the creation of decorations for the home and for the table.

In social studies the old standby, Sol Holt's World Geography and You, is being phased out in favor of works dealing with Canada and South America. It is felt that these areas tie in more closely with the American historical studies that follow in Grade 8. This past year saw the introduction of the Time-Life book on Canada, and this will be followed in 1971 by books on Mexico and the Andean Republics. The factual aspects of geography are stressed more than with the old approach by using two excellent paperbacks, Physical Geography, which stresses a knowledge of the physical features of the earth, and Map Skills for Today's Geography. These new publications, along with an excellent selection of records and filmstrips produced by National Geographic Society teams and some from the Encyclopedia Britannica, give a much more intelligible and relevant preparation for the next year than the former potpourri.

When a change of pace is needed from Canadian and South American topics, "excursions" to Ecuador, Nigeria, Tibet, Botswana, East Pakistan and Korea are encouraged by way of the Oxfam Series of Case Studies of Developing Nations. But the emphasis will remain on studies of the problems of this hemisphere and the United States in relation to her neighbors north and south of the border.

The library, however, still remains as the heart of any good school, so to complement the ever evolving curriculum teachers are requested by the Librarian, Mrs. Detsch, to order any and all books, records, films or other supporting materials that are needed to enhance their courses. The A-B JAY library commands yearly the largest share of the school budget, and an attempt is being made to acquire library aides to make the books and other properties more accessible to students. It is hoped that the library will be open daily during the coming year until three p. m. or later to accommodate those students wishing to do more reading or work on research papers. In spite of the ever increasing costs of books, the A-B JAY library each year surpasses the tradition of Cou  .

It is hoped from the few examples given that interested townspeople will understand the role of the junior high school in today's rapidly changing world. It is, first and foremost, a vitally important transition period during which adolescents leave the shelter of childhood and take their first steps in a highly competitive and often harsh adult world.

The curriculum and the library of the Acton-Boxborough Junior High School are made to evolve to meet these stresses. New programs that have been tested elsewhere and found to be sound are sought and used in this school. Untried and space-oriented programs of doubtful value, or too plainly labeled with bandwagon red, are avoided. We still adhere to the advice of Alexander Pope, which cautions: "Be not the first by whom the new is tried, nor yet the last to lay the old aside."

A complex operation such as this school could, of course, not go along well without the support and dedication of scores of people. My thanks go in particular to the recently retired Superintendent of Schools, Mr. William L. O'Connell, and to his successor, the Acting Superintendent of Schools, Mr. Alan M. White.

All of us are fortunate to have the help of a forward-looking and cooperative Regional School Committee to carry on the good works that were begun under the joint leadership of Mr. O'Connell and his deputy, Mr. White.

I am particularly indebted to Mr. Henry Wall, the Vice-Principal of the Junior High School, and to a truly outstanding and involved faculty. Nearly all of the teachers at this school relate very well to adolescents and unfailingly offer good examples for the students to emulate.

I express my sincere appreciation also to those unsung heroes who work very hard to make the school a comfortable and even enjoyable place in which to work. I refer to the secretaries, the counselors in the Department of Pupil Personnel Services, and the very important members of the cafeteria and custodial staffs. Because of the interest and hard work of all the people named above, the vessel known as A-B JAY has managed to avoid the reefs that abound in the turbulent waters of modern education.

Finally, supreme among the rewards of teaching is the valued association with members of the rising generation. I am certain that I speak for all teachers and staffers at the Acton-Boxborough Junior High School when I say that it is a distinct pleasure to be working daily with such a fine group of young people. They and the hard-working parents who supply the funds for this whole operation are to be commended. Parents who wish to know more about this school, or who desire to become involved in its daily operation, are requested to call 263-7716.

Arthur J. Hayes, Principal

Acton-Boxborough Junior High School

PUPIL PERSONNEL SERVICES

During 1970 several new people have joined the pupil personnel services staff; programs have continued to develop; some changes in approach have been tried; and two programs, one for children with learning disabilities, the other for emotionally disturbed children, have been initiated.

Essential to the operation of all of the programs is the secretarial staff. This had been ably headed for nine years by Mrs. Phyllis Sutherland, but a change was necessitated in August when she and her husband moved to the western part of the state. Our loss was great. However, Mrs. Dorothy Harding, a member of the staff since September, 1965, agreed to assume the responsibility for coordination and supervision. One of her first accomplishments was the preparation of a Manual of Procedures covering all aspects of the clerical function.

With the installation of a computerized system designed to save students' time in research about colleges, financial aid, and occupations, a clerk was added in September on a part-time basis. When she is not operating the computer, she maintains the guidance library, keeping up to date the collection of catalogs and other educational and vocational materials.

Other activities of the secretaries include arranging meetings for college representatives, counselors, and students; scheduling parent-teacher conferences in the junior and senior high schools; maintaining notices of job openings; keeping an inventory of all test materials; preparing case studies for staffings; processing college applications; and keeping the financial records for each of the pupil personnel services.

One program, first organized and headed by Mrs. Harding early in 1970, has since been expanded greatly and is now the responsibility of one of the high school counselors. This is the teacher aide program, designed to give senior high students the opportunity to help children in the junior high and elementary schools under the supervision of the classroom teachers. All involved have been enthusiastic about the beginnings of the program and evaluation of it is ongoing.

Of note in guidance during 1970, in addition to the computer and teacher aide programs, are the following developments or changes:

1. There seems to have been a significant increase in the number of teacher-counselor and parent-counselor interviews for consultation about the needs of students.

2. More counseling of students in groups has been carried on at both elementary and secondary levels than in previous years and, although it is still a relatively new technique in the local schools, it appears to have much potential for success in some situations.

3. Last summer a group of counselors volunteered to prepare a descriptive booklet entitled "Counseling" for distribution to parents of all children in grades 1-7 and to new students in grades 8-12. Accompanying the booklets sent to parents were letters introducing the students' counselors and inviting the parents to be in touch.

4. In an effort to increase counseling efficiency without adding staff, a modification in approach was initiated in September, subject to evaluation at the end of a year. Under the previous system of seeing every student, counselors were faced with a problem. They were seeing some students who appeared to need no special help at the time and they were unable to give sufficient attention to certain students who were experiencing rather serious difficulties. A compromise-alternative was agreed upon; namely, that counselors would see all students in grades 3,6,8,11, and 12 and students in the other grades only as they themselves sought assistance or were referred by teachers or parents.

Since the report of the school nurses immediately follows this one, the health program will not be covered here. The nurses have been active participants in the staffings held during the past year. (These, described in the 1969 Annual Report under the heading of the "team approach" have increased rapidly in number and seem to be an effective means of drawing upon the expertise of each staff member and of the consultant psychologist in the assessment and alleviation of learning difficulties.) In addition to this involvement, the nurses have attended the pupil personnel services meetings and have had regular conferences with the Head Counselor, thus bringing them into somewhat closer contact than in the past with their fellow specialists.

Accepting referrals from classroom teachers and counselors, the remedial reading teachers test students and place them in groups of six or less for intensive help according to their needs. At the elementary level, concentration is upon skills in which the child is experiencing difficulty. Areas include word perception, oral reading, silent reading, sound blending, structural analysis, and study skills. The teachers have carefully analyzed materials and have purchased with a view to variety in level of difficulty while maintaining high interest.

The remedial reading program at the secondary level includes continued instruction for students deficient in certain skills; in addition, high school students who have experienced no learning problems but who wish to improve comprehension, speed, spelling, or general study skills in order to meet their potential academic and personal requirements may elect to work with the reading teachers.

During the past year the reading teachers have made special efforts to provide for communication with classroom teachers; it is important that to the extent possible similar materials and methods be used both within the classroom and in the remedial group sessions.

With a similar focus on individualizing as much as possible the instruction within the regular classroom, the School Committee authorized for September, 1970, a new learning disabilities program at the elementary level. To date we have succeeded in obtaining the services of three learning disabilities resource teachers. There remains a vacancy at the Douglas School.

These teachers add an important new dimension to the teams in the schools. They participate in staffings and carry the primary responsibility for providing assessment and prescriptive teaching plans. They work with the children, the classroom teachers, and often the remedial reading teachers in implementing these plans, and in periodic follow-up staffings they help to evaluate progress and to suggest modifications in teaching approaches as necessary.

This program is still very new; thorough assessment of individual needs is a slow process; and individualized instruction in large classes is difficult. However, we feel that for many disabled children, this approach can successfully replace the tutorial method.

The tutorial approach is still being used with students who have serious difficulties at the secondary level. However, the learning disabilities tutor and the remedial reading teachers have proposed a research development study which, if granted, will provide for a general evaluation of programs in the junior and senior high schools and which may well suggest some alternatives to meeting the needs of adolescents with learning disabilities.

The special classes for the retarded have continued to grow in size during the past year. Each now has eleven children and the legal limit for the class for the trainable children is twelve.

The children in both classes have participated in many parts of the school program with students from regular classes and some are involved with regular classes in academic subjects as well as in such classes as physical education, art, and music.

Members of both classes have also benefitted during the past year from the services of volunteer aides including adult members of the community, a college student, and several high school students. A student teacher from Boston College has been assigned to the class for the educable retarded for the second quarter of the current school year.

The greatest problem still facing us is the limited educational opportunity for the older children. We continue to send high school age educable students to neighboring communities for a work-oriented curriculum leading to a work-study program. However, the age range in both of our classes is still very broad, with some junior high age students.

In January, 1970, the School Committee accepted a preliminary report concerning programs for the emotionally disturbed and planned for the first time to fund three special classes. An advisory committee composed of representatives from the School Committee, the Concord Mental Health Center, the League of Women Voters, the Parent Teachers Organization, school faculty and administration, and a number of interested parents was formed. This group met throughout the spring to discuss admission policies, objectives, and methods of intervention with disturbed children. Specific guidelines were developed and presented to the School Committees.

Two elementary level programs were initiated in September. A self-contained class at the Blanchard Memorial School in Boxborough is composed of five primary-age children. At the Gates School a resource center is provided for ten children who need special tutorial assistance.

The major objective in each class is to return the child to the regular classroom on a full time basis at the earliest possible date. The teachers view the following as corollary objectives:

1. To give children an opportunity to develop an understanding of themselves and of others.
2. To help children develop a sense of trust by providing firm, consistent limits within a supportive, understanding atmosphere.
3. To help children develop social and academic skills which will strengthen their egos and improve the attitudes that others have towards them.
4. To help children develop and internalize controls (self-discipline) and reality testing abilities.

The beginning of a class at the secondary level was deferred until September, 1971, because of the small number who were considered to be eligible for admission.

The members of the speech therapy staff have worked closely together during the past year. Meeting regularly to discuss cases and approaches, they have developed their own method of articulation therapy which combines what they believe to be the most effective parts of several methods. Within the general method there is allowance for variation to meet particular needs.

An evening program for parents was held in the winter for the purpose of describing a particular area of speech pathology of interest to the community. The therapists chose the topic, "How a Child Learns to Talk", and described the various developmental stages. They stressed the fact that development does not just occur naturally but rather requires help from all of those around the child, especially the parents.

In connection with the administration of the pupil personnel services, the expansion during 1970 of a method of differentiated staffing should be noted. This year we continue to have staff members acting on a voluntary basis as coordinators of the secretarial, remedial, remedial reading, and speech therapy staffs. In addition, for the first time several of the more experienced counselors are carrying varying responsibilities such as program planning for meetings, supervision of certain aspects of the testing program, administration of the computer service, and consultation on a bi-weekly schedule with less experienced counselors concerning objectives and techniques. In this way they have responded to an opportunity to develop their own leadership potential and they are contributing significantly to the effectiveness of the programs with which they are involved. We are grateful for their dedication and assistance.

One person deserves my particular thanks. He is Mr. William Petkewich who continues to be an able, willing, and cheerful assistant in the over-all administration of the pupil personnel services.

Finally, on behalf of all of us, I should like to express gratitude to the students and their parents, other members of the community, the School Committees, our former Superintendent and the Acting Superintendent, the Principals, and the teachers for whom and with whom we work to provide helpful supplementary personal and educational services in the schools.

Ruth R. Proctor
Director of Guidance

REPORT OF SCHOOL NURSES

All of the testing has been completed for the year 1970. From January to June, the vision and hearing tests for all students were completed and referrals for corrections made.

Tuberculin (Tine) testing in grades 1, 4, 7, and 9 included 680 elementary students, 311 junior high students, 230 high school students and 63 adult personnel. The Board of Health nurses followed up the positive reactors.

Heights and weights were completed and 14 referrals for dental care were made in the elementary schools.

A mumps vaccine clinic was held in April for grades 1, 2, 3, and 4. 683 doses of the vaccine were given.

A rubella clinic (German measles) was also held in cooperation with the Board of Health. Nine hundred fifty-five children in grades 1, 5, 6, and 7 were immunized.

Diphtheria-Tetanus "boosters" were given to 175 ninth graders this year.

State law requires physical examinations every 3 years. (The school physician sees students of grades 1, 4, 7, and 10 annually.) In June, 1970, we sent forms to the parents of students entering these grades in September, 1970, requesting that physicals be done by their private physicians. Only a small percentage returned completed physical forms. We hope for a greater response in 1971, as we are sure that a larger number of our students are seen by their own doctors.

In evaluating our testing programs, (especially the Hearing) we found it to be more efficient and effective to screen all pupils individually at the elementary level. This was initiated in the fall of 1970.

Our medication policy was reviewed and a new policy was approved by the School Committees in October, 1970. Notices were sent to all doctors, pharmacists, and parents of elementary school pupils. The high school students were informed by routine announcement.

During 1970, the nurses participated more frequently in school staffings. Also, we found the need for more time to discuss problems and policy among ourselves.

Representatives of the nursing staff attended several meetings of the newly formed School Nurses Section of the National Education Association. We hope that this organization will assist us in our effectiveness as school nurses. We are currently in the process of defining our role locally and contact with other systems and their nurses should be to our benefit.

We wish to thank everyone, especially our secretaries, Mrs. Kuipers and Mrs. Larsen, and also Mr. Petkewich for all the help during a very busy year.

Eileen Hale, R.N.
Helen Rhodes, R.N.
Patricia Wilson, R.N.

REPORT OF THE SCHOOL COMMITTEE

The shifting emphases and the changing philosophies in education in recent years have, not surprisingly, been felt in Acton during 1970. A few short years ago the abolishment of the dress code in our schools would have caused much consternation; this year it was voted without fanfare and with little adverse reaction in the community. The "underground" newspaper and the students' rights movement are other manifestations of the students' search for an appropriate and effective way to express their views on the schools. The negotiating table has provided a vehicle for the teachers and the administrators to voice their opinions, and, increasingly, the parents of our students have evidenced their desire to be heard on major issues.

It is clear that the vitally important task of educating our young people must be a shared responsibility, and the school committee has demonstrated its awareness of this need in several ways during 1970. We have endeavored to keep townspeople better informed about the schools through formal publications, wider distribution of agendas and official minutes, and frequent direct communications with other town boards. We initiated the public hearing on the school budget. We requested citizen participation on such special committees as those which would study classes for the emotionally disturbed, future land acquisition, school construction at the secondary level, and the school lunch program and have authorized similar committees on public kindergartens and school organization.

Certainly the greatest resource in Acton or in any town which can be utilized for the improvement of our educational system is its people. We congratulate the entire school staff -- with a special note of appreciation to William L. O'Connell, recently retired from the superintendency after many years of dedicated service to the system, and to Alan M. White our Acting Superintendent -- and you, the members of the community, for our progress to date. We can look back with pride at our accomplishments, but it behooves all of us to concentrate now on the future. We must find new ways to do things which will at the same time preserve that which is good in our schools and phase out practices which no longer have validity for today, and we must find the means to accomplish these goals in the most economical way possible. This will require the combined efforts of all of us who believe that a community's first duty is to provide a superior education for its youth.

Fully cognizant of the need for clear direction, ongoing evaluation, and comprehensive planning and for the administrative organization which must meet these needs, the school committee is presently engaged in carrying out two of the most important tasks it will ever be called upon to perform -- the preparation of a statement of goals and objectives to serve as a guideline for orderly, directed growth of the system and the hiring of a superintendent, whose job it will be to help us realize those aims. We shall solicit the assistance of the staff, the students, and the community as we go forward with our work in both areas, but we realize that the final decisions must, by law, be ours. We are prepared to make them, keeping foremost in our deliberations the welfare of our students -- Acton's most valuable resource.

ACTON ADULT EDUCATION 1970

At the March, 1970, Annual Town Meeting, five thousand dollars was appropriated to finance an Adult Education Program for the Town of Acton. In July, the Acton School Committee appointed Mrs. Doli Mason as Director and the following people were invited to serve on the Acton Adult Education Advisory Council:

Mr. Warren Newell	Mr. Donald Gilberti
Mr. Edwin Richter	Mr. William Phillips
Dr. Samuel Sutcliffe	Mrs. Janet Murphy
Mrs. Beatrice Deloury	Mr. Herschel Hadley
Mrs. Corinne Orcutt	Mrs. Alice McKearney
Mr. Warren Birch	Mr. Alan White

The following philosophy has been adopted as a basis for the total program, the major emphasis being on Community involvement in all phases of planning, implementation, and evaluation:

The purpose of the Adult Education program is to provide educational experiences which will help persons increase their abilities and skills in the areas of personal development, citizenship, and production and consumption. The increasing rate of change in science, technology, and society offers opportunities for individual and

community growth in all these areas. It also increases the urgency for all members of our society to acquire the understanding and skills which enables them to identify and guide these forces of change in order to make optimum life adjustments to complexities of the present and future.

In order to help people achieve their growth needs, the major objectives of the Adult Education Program are:

1. To develop public understanding of and involvement in developing an Adult Education program which to the fullest extent possible meets the needs of the community it serves.
2. To help people optimize their development as individuals and as members of the family, community, and society.
3. To help people improve their community organization, services, and environment.
4. To help people raise their level of living and achieve their economic and productive goals.
5. To help people increase creative and fulfilling use of leisure time.

Eighteen courses were offered based on town wide questionnaire responses. During the fall term two courses were discontinued due to lack of interest. A total of three hundred thirty six people were enrolled and one hundred fifteen persons were placed on a waiting list for future courses.

The 1971 Winter Term will begin in January and continue through March. Those of us who are involved in the program sincerely hope that the program will grow through stronger community interest and involvement.

Mrs. Doli Mason
Director.

SCHOOL FINANCES

Acton Public Schools

Received - To the Credit of Schools

State Aid for Public Schools, Chapter 70	\$ 847,320.43
State Aid for Transportation, Chapter 71	33,946.59
Special Education, Chapters 69 and 71	40,274.00
State Aid for Town in Regional School District	110,710.00
Federal Aid	22,685.00
	<u>\$1,054,936.02</u>

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Appropriated, March 1971	\$1,738,508.00	
Federal Funds, Balance 12/31/69	11,169.00	
Gross Operating Budget, 1970		<u>\$1,749,677.00</u>

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Total Expended for Maintenance and Operation in 1970	\$1,726,841.18
Cost per Pupil (2415 as of 10/1/70)	\$715.05

PROPOSED BUDGET FOR 1971

January 1 - December 31, 1971

Acton Public Schools

Administration	\$ 44,977.00
Instruction	1,598,930.00
Plant Operation and Maintenance	169,908.00
Non-Instructional Services	36,664.00
Outlay	29,194.00
Transportation	126,995.00
Out of State Travel	300.00
Contingency	25,000.00
	<u>\$2,031,968.00</u>

Acton-Boxborough Regional School District

Received to the Credit of the District

State Aid for Transportation, Chapter 71	\$ 113,291.00
Federal and State Aid	36,310.00

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Appropriated for Maintenance and Operation, March, 1970	\$1,800,050.00
Transfers and Anticipated Income:	
Balance 1969 Operating Budget	\$ 8,526.00
1969-70 Transportation Reimbursement	104,319.00
Balance, 12/31/69 Federal Funds	12,137.00
Special Education Reimbursement, 1969	3,556.00
Miscellaneous Receipts, 1969	1,224.00
Gross Operating Budget, 1970	<u>129,762.00</u> \$1,929,821.00

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Total Expended for Maintenance and Operation in 1970	\$1,882,584.17
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Cost per Pupil (2157 as of 10/1/1970)	\$872.78
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PROPOSED BUDGET FOR 1971

January 1 - December 31, 1971

Acton-Boxborough Regional School District

Administration	\$ 61,030.00	
Instruction	1,720,130.00	
Plant Operation	146,184.00	
Plant Maintenance	35,500.00	
Non-Instructional Services	57,450.00	
Outlay	31,615.00	
Transportation	143,400.00	
Special Charges	12,573.00	
Out of State Travel	2,400.00	
Contingency Fund	<u>25,000.00</u>	

Total Maintenance and Operation	\$2,235,282.00
Non-Classified, School Athletic Fund	41,734.00
Non-Classified, Adult Education	2,000.00
Debt Service (Gross)	<u>239,890.00</u>

Total Budget (Gross)	<u>\$2,518,906.00</u>
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Gross Operating Budget	\$2,235,282.00	
Less: (1) Balance 1970 Operating Budget	(51,506.00)	
(2) 1969-70 Transportation Reimbursement	(113,291.00)	
(3) 12/31/70 P.L. 874 Balance	(31,692.00)	
(4) 12/31/70 Title V Balance	(56.00)	
(5) 12/31/70 Special Education Balance	(8,451.00)	
(6) 1970 Miscellaneous Collections	<u>(3,326.00)</u>	
Net Operating Budget		\$2,026,960.00

Debt Service

Interest		54,890.00
Maturing Debt	\$ 185,000.00	
Less: Anticipated State Aid	(111,200.00)	
Transfer	<u>(2,500.00)</u>	
Net Debt Service		71,300.00

Non-Classified

School Athletic Fund	\$ 41,734.00	
	<u>2,000.00</u>	43,734.00
Total Net Budget		\$2,196,884.00

()	\$ 322,022.00
Net Budget	2,196,884.00
Gross Budget	\$2,518,906.00

Acton-Boxborough Regional School District

<u>Acton</u>	*Operating Expenses, 91% of	\$2,003,851.00**	\$1,823,504.00	
	Cost of Transportation	121,820.00		
	Less Reimbursement (69-70)	103,044.00	18,776.00	
	Debt Service, 95% of \$126,190.		119,880.00	
	Non-Classified, 91% of \$43,734.		39,798.00	\$2,001,958.00
<u>Boxborough</u>	*Operating Expenses, 9% of	\$2,003,851.00**	\$ 180,347.00	
	Cost of Transportation	14,580.00		
	Less Reimbursement (69-70)	10,247.00	4,333.00	
	Debt Service, 5% of \$126,190.		6,310.00	
	Non-Classified, 9% of \$43,734.		3,936.00	\$ 194,926.00

*Acton Student Enrollment 10/1/70	1959 (91%)
Boxborough Student Enrollment 10/1/70	198 (9%)
	<u>2157</u>

**Gross Operating Budget	\$2,235,282.00
Less: 1970 Title V Balance	(56.00)
1970 Maintenance and Operation Balance	(51,506.00)
1970 Public Law 874 Balance	(31,692.00)
1970 Special Education Balance	(8,451.00)
1970 Miscellaneous Collections	(3,326.00)
Combined cost of current transportation budget exclusive of field trips	(136,400.00)
	<u>\$2,003,851.00</u>

ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT

Treasurer's Report

December 31, 1970

Balance, December 31, 1969		\$ 202,071.35
Receipts, 1970		
Town of Acton	\$1,762,238.00	
Town of Boxborough	188,165.00	
State Aid for Construction	136,133.19	
Construction-Authorized Loan	50,000.00	
Public Law 874	31,692.00	
Public Law 864, Title V	1,263.50	
Public Law 89-10, Title I	3,874.00	
Public Law 89-10, Title II	1,116.42	
Public Law 89-10, Title VI-A	4,500.00	
Special Education	4,618.00	
Transportation Reimbursement	113,291.00	
School Lunch	102,131.40	
School Athletics	4,760.31	
Federal Taxes	216,722.63	
State Taxes	43,636.82	
Teachers' Retirement	61,914.48	
County Retirement	7,917.08	
Teachers' Insurance	1,104.15	
Blue Cross - Blue Shield	6,030.56	
Group Life Insurance	798.70	
Acton Teachers Association	4,016.65	
Tax Annuities	8,730.00	
Earned Interest	1,068.87	
Miscellaneous	3,233.55	
Total Receipts		\$2,758,956.31
Total		\$2,961,027.66
Disbursements, 1970		
Maintenance and Operation:		
General Control	\$ 46,204.21	
Instruction	1,429,299.60	
Operation of Plants	124,684.96	
Maintenance of Plants	26,668.48	
Non-Instructional Services	46,008.94	
Outlay	18,291.60	
Transportation	131,886.13	
Blanchard Auditorium	8,925.00	
Contingency	50,615.25	
Construction	35,100.00	
Title I	3,768.98	
Title II	1,277.36	
Title V	1,206.58	
Title VI-A	1,662.09	
Payment of Principal	210,000.00	
Interest on Debt	61,385.00	
School Lunch	101,780.98	
School Athletics	37,918.23	
Federal Taxes	216,722.63	
State Taxes	43,636.82	
Teachers' Retirement	61,960.97	
County Retirement	7,917.08	
Teachers' Insurance	1,104.15	
Blue Cross - Blue Shield	5,999.90	
Group Life Insurance	800.10	
Acton Teachers Association	4,016.65	
Tax Annuities	8,780.00	
Total Disbursements		\$2,687,621.69
Balance, December 31, 1970		273,405.97
Total		\$2,961,027.66

Priscilla Felt
Treasurer

VOCATIONAL REGIONAL SCHOOL

During 1970 the Minuteman Regional Vocational Technical Planning Board, including the towns of Acton, Arlington, Belmont, Boxborough, Carlisle, Concord, Lexington, Sudbury, Stow, Wayland and Weston, continued in their work of last year to prepare a regionalization agreement under which the participating towns would form a regional district and construct a regional vocational technical school. It is this agreement which is to be presented to the annual town meetings in March for acceptance. The district will come into being upon the ratification of the agreement by the towns of Arlington, Belmont, Concord and Lexington. The region will also include such other towns as vote to accept the terms of the agreement. In the case of one of the four determining towns not ratifying the agreement, the Planning Board is prepared to present an alternate agreement without the dissenting town included for approval by the towns within three months.

The Curriculum Committee developed the basic purpose of the Minuteman School "to provide comprehensive academic and technical subjects which will enable each student to develop to his full potential in terms of entering a career or continuing his education." The recommendation of the committee is for the curriculum to be designed to attract and satisfy the vocationally and technically oriented student. At the same time it should be structured so that the student with learning problems who can benefit from a technical-vocational program will be able to do so. Provision should be made for some students who are academically, socially or physically disadvantaged.

The proposed school is to be located within a five mile radius of the center of the district. The opening date of this 1500 pupil school has been set for September 1974.

A local advisory committee has been formed to assist the Planning Committee in informing the townspeople about the district and proposed school. A brochure for distribution in all the towns in the district was prepared and included all pertinent data concerning financial commitments and the regionalization agreement.

While actively pursuing the goal of forming a Minuteman district, the members of the Acton Planning Committee also seriously investigated the possibility of buying into Nashoba Valley Technical High School in Westford. Negotiations for this merger continued throughout the year up to the point of preparing an amendment to the existing Regionalization Agreement which would have enabled Acton and Boxborough to become members of the district. In October the Nashoba Valley Technical High School Committee voted to discontinue talks pursuant to Acton and Boxborough joining the district for a number of reasons. Most important was the concern of the committee that the available expansion potential of the school would have to be used almost immediately to meet the needs of the member towns. The inclusion of Acton and Boxborough would necessitate an additional building program which the members did not feel they would be able to sell to their towns.

The Committee has prepared two Warrant Articles to be presented to the annual town meeting in March. The first is the ratification of the regionalization agreement which would commit Acton to membership in the district. The second article is an appropriation of funds for the use of the Regional School Committee for the balance of the 1971 fiscal year. The appropriation of these funds will be contingent upon a favorable vote for the establishment of the region. The funds will be used to hire a superintendent and to make the necessary plans for constructing the school. Based upon estimated attendance from each town, Acton will be asked to appropriate \$1,680.

Because Acton does not provide any vocational technical training, there will be an article in the Warrant prepared by the Acton Boxborough Regional School Committee for more than \$20,000 for vocational tuition and transportation. State law requires the town of Acton to pay this tuition and transportation expense of any student who attends a vocational technical school in another town because Acton does not have these facilities.

The responsibility of the Planning Committee ends with the approval or disapproval of the regionalization agreement at the town meeting. We members have enjoyed serving the town in this capacity and hope that through our work broader educational choice will be available to Acton's young people.

Beverly W. Lydiard Charles Courtwright
Marilyn Peterson

LIBRARIES

A new sculpture in the courtyard, the opening of a separate reference section, and a circulating print collection are among the exciting new features at the Acton Memorial Library this year. We feel that your library is a great asset to the Town of Acton and that the Library Director and her faithful and loyal staff are dedicated to making it one of the finest public libraries in the state. Circulation continues to grow and the various services and activities expand steadily.

Annual Library Statistics

	1970	1967***			
Circulation:			Income:	Fines	\$5,409.93
Fiction	59,939	43,695		Miscellaneous	374.30
Non-fiction	46,964	26,913		Copy Service**	174.85
Juvenile	51,376	44,976			
Records*	1,633				
Prints	64				
Total	159,976	115,584			\$5,960.08

* Provided by Eastern Massachusetts Regional Public Library System

** January 1 to July 15

*** Circulation figures for 1967, the year the library addition was opened, have been included to give a basis for comparison.

Books:	Adult fiction added to collection	575
	Adult non-fiction added to collection	1,542
	Gifts added to collection	279
	Total books added to adult collection	2,396
	Total books discarded from adult collection	870
	Juvenile fiction added to collection	414
	Juvenile non-fiction added to collection	453
	Gifts added to collection	25
	Total books added to Juvenile collection	892
	Total books discarded from Juvenile collection	
	Books in library January 1, 1970	32,112
	Books added to collection during 1970	3,288
	Books withdrawn from collection during 1970	1,175
	Books in library as of January 1, 1971	34,225
	Inter-library loan requests	484

One of the most significant improvements in 1970 was the official opening, about February 1st, of the Reference Room in the original building, thus utilizing that portion of the library more efficiently and providing room for a greatly expanded reference collection and improved reference service. In March, the Town Meeting approved a separate article on the warrant to provide funds for the installation of air-conditioning in the new building. By the first of July, the air-conditioning was operating and adding considerably to the summer comfort of both patrons and staff.

Other new and improved services include the acquisition of a film projector and screen through the generosity of the Friends of the Acton Libraries, Digital Equipment Corporation and the Mary Lothrop Fund. The first three items of our new audio-visual program are the Spoken Arts Cassette Library for Young Listeners, a circulating print collection and the New York Times on microfilm beginning January 1, 1971. A microfilm reader and some foreign language cassettes have also arrived. In addition to records which may be borrowed from the Bookmobile, we have started our own record collection, ordering the basic classics first. Other than the paperbacks on the swap shelf, we now have books in paperback form for circulation, mainly duplicates of popular titles and titles appearing on various reading lists at the schools and in the area. A deluge of patrons using our copying service necessitated the acquisition of a coin-operated copy machine, placed near the desk for easy access.

We continue to use extensively the inter-library loan service through the Eastern Massachusetts Regional Public Library System. Especially increased are the bookings of free films available to groups and committees in the town. Also, your staff has benefitted by attending several workshops and seminars sponsored by the region.

Our librarian continued her efforts to improve the coordination of school and public library facilities. Several first and second grade classes visited our library this year. In the fall, all of the new teachers were invited to the library for a tour of both the town and library, after which the teachers received kits with background information.

Many interesting programs and events were presented at the library throughout the year. Acton Conservation Trust generously provided a special photo exhibit entitled "Conservation" for display April 18th-May 20th, in conjunction with National Library Week, the theme of which was "Environment". Our Patriot's Day program on April 16th included a performance by the Acton Minutemen Fife and Drum Corps and a reading by Mr. Paul Zimmer of Longfellow's poem "Paul Revere's Ride". A feature of National Teach-In Day, April 22nd, was a lecture by Mr. John Putnam, head of the Environmental Information Center in Boston, telling us what "we" can do about improving our environment.

The Sounds and Silences program, an informal series of chamber music including both taped and live performances, was held on Sunday evenings from May 24th to the end of June. Selection and programming was done by a volunteer committee originated by Mrs. Donnell Boardman. The sound system was lent to the library by the H. H. Scott Company. So enthusiastically received was the first series that a second series was presented on Sunday evenings from July 12th to the end of August. Beginning November 6th, live programs only are presented on the first Sunday of each month.



Japan and Canada were visited by film during the Summer Reading and Film Programs for children. An extension of this was the successful Film Classics Series shown at the Town Hall from August to December.

On July 22nd, librarians from all over eastern Massachusetts met here for the Environmental Information File Workshop to learn more about the clipping service which is provided to us by the Environmental Information Center. In observance of United Nations Day on Saturday, October 24th, a reception was held for all Acton residents who are originally from foreign countries. All who attended enjoyed it tremendously. During Fire Prevention week, a fire engine was parked in front of the library during an afternoon for inspection by library patrons and a display by the firemen was moved into the library for a week. In December, the Camp Fire Girls again erected their Holiday Mitten Tree for the enjoyment of all, and the skiing films were shown on December 5th.

Sponsored by the Friends, a Book Fair featuring the sale of paperback books was held on Friday and Saturday, December 4th and 5th. Highlight of the Fair was the dedication of metal sculpture created by a local artist, Mr. Robert Livermore, and given to the library by the Friends.

The Friends continue to play a vital role in the life of the library. In addition to their countless volunteer hours without which we could not function, we are also grateful to them for the storytelling hours for children, for the regular displays of work by local artists and other interesting programs held periodically. This year a special thank you to the Friends for the gift of the sculpture.

We express our appreciation to the Acton Garden Club for their weekly flower arrangements, decorations at Christmas time, and the general beautification of the main entrance with the planters, bulbs, and prize bed of irises.

We thank also the Acton Public School art departments for the wonderful and different art displays which add considerably to the enjoyment of both library patrons and personnel.

Publicity of your library has been excellent this year and we are grateful to all those who helped make it so.

This year the staff has remained virtually the same except for the addition of the new reference librarian, Mrs. Sondra Vandermark, who replaced Mrs. Marsha Valance beginning on October 13th, and four new pages who replaced those who left at the end of the school year. We were pleased to have our Custodian, Mr. Robert Trafton, return after a few months away, and were fortunate to secure his services on a full-time basis.

Following is a complete list of our current staff:

<u>Staff</u>		<u>Library Assistants</u>	<u>Pages</u>
Library Director	Mrs. Wanda Null	Mrs. Frances Collins	Susan Burton
Assistant Library Director	Mrs. Marion Armstrong	Mrs. Ruth Chandler	Susan Charter
Children's Librarian	Mrs. Dorothea Miller	Mrs. Eleanor Alsing	
Reference Librarian	Mrs. Sondra Vandermark	Mrs. Jeanne Crawford	<u>Custodian</u>
Cataloger	Mrs. Jane Bowie	Mrs. Ann Braman	Mr. Robert Trafton
		Mrs. Suzanne Blue	

There were no Board changes in 1970. Mrs. Mileva Brown, one of three elected Trustees, was re-elected to a three-year term. Through the efforts of Miss Florence Merriam, we are now turning our attention to the restoration of the many historic items housed in the attic of the library. We plan to catalog them better, to improve storage space for them and, after restoration, to display some items in the library on a rotating basis.

The Board has revised the book selection policy, a copy of which may be requested at the desk. We must insist that requests for permission to display posters, or for other special uses of the library, should be submitted to the Board before its regular meeting, the first Thursday of each month at 8 p.m., for due consideration. The limit on poster display is two weeks.

The Board wishes to thank the Townspeople for their cooperation throughout the year.

Mileva P. Brown	Doris E. Peterson
Brewster Conant -	Margaret Richter
Hayward S. Houghton	Raymond A. Shamel
Florence L. Merriam -	Marvin L. Tolf
James L. Parker, Chairman	

Board of Trustees

REPORT OF THE CITIZENS LIBRARY ASSOCIATION OF WEST ACTON

BOARD OF TRUSTEES: Mrs. Betty Boothby, Chairman, Mrs. Joan Gardner, Secretary, Mrs. Barbara Nylander.

LIBRARY HOURS: Monday: 7-9 P.M., Tuesday, Wednesday, Thursday and Friday: 10-5 P.M.

ACCESSION: Number of volumes in Library January 1, 1970	6,761
Increase by purchase	198
Increase by gift	370
Withdrawn	482
Number of volumes in the Library January 1, 1971	6,847

CIRCULATION IN 1970:	Fiction - 1,854	Non-fiction - 1,557
	Juvenile - 4,614	Total 8,025
	Books borrowed from Bookmobile:	426
	Circulation:	653
	Records received from Bookmobile:	88
	Circulation:	85

FINES COLLECTED IN 1970: \$191.04

Steady growth in use of the Library prompted the Trustees to request permission to expand service in October from nine to thirty hours weekly. Circulation prior to the new hours increased by over 23% and for the full year by over 37%. Contributing to the success of the year were the regular visits of the Eastern Massachusetts Regional Bookmobile which enabled the Library to offer many additional fine books and recordings, an increased book budget permitting it to acquire a better selection of books in steady demand, improvements to the building and grounds, and the cheerful help of many lunch hour and other volunteers to all the activities of the Library.

Thanks are due the Acton Boy Scout Troop 11 who rebuilt the Library lawn and to the Friends of the Acton Libraries who donated a typewriter and a bicycle rack, as well as providing contributions and help to the Library's Fair in May. The Acton Garden Club provided a handsome Christmas wreath. Three young people--Phyllis Nelson, David and Lynn Miller--gave much valuable help in repairing books and doing clerical chores. The Trustees and their families went beyond the call of duty to do maintenance work and many townspeople contributed books and periodicals.

Thelma C. Hermes
Librarian

RECREATION

The year 1970 has been a very eventful one for the Recreation Commission, since we held our first swimming program since Lake Walden was closed in 1965, and we began to implement our plans for a year-round program to include all age groups. In January, we ran a popular children's figure-skating program at the Elm Street skating area, in March saw all our articles passed at Town Meeting, and, along with our well-attended Summer Playground program, ran a swimming program at Lake Walden in which 520 children took part. Mrs. Richard Moore volunteered to administer this program, and we would like to take this opportunity to thank her, and point out that, in spite of having very short notice, she organized the classes and bus schedule, and provided Acton with a swimming program of which it can be very proud. Another very popular activity was the Flag Football program for boys in Grades 4 through 8 held this Fall. For the first time, also, a co-ed adult evening program was started, which has a small but enthusiastic group of men and women playing volleyball and badminton at the Blanchard Gym. This year also marked the first time that the Town appropriated money under the Recreation budget to provide bus trips and other programs for the 600 Senior Citizens of Acton. Although the number of programs was small, each one represents a large investment of time and energy on the part of Commission members. Because we find it impossible to run all the programs we feel the Town needs, we are asking in 1971 for a part-time, year-round Recreation Director. This person will be in charge of the summer programs on a full-time basis, and will also administer many more programs during the rest of the year on a part-time basis. This is planned as a half-way step toward the hiring of a year-round, full-time director, which we look forward to in 1973. This step is also an important part of our Recreation Master Plan, which will be completed in the Spring of 1971.



Swimming Program at
Walden Pond



Playground Program

The first priority of the Recreation Commission continues to be the development of a Swimming Facility. With this in mind, last Spring we requested that the Soil Conservation Service, an agency of the U. S. Department of Agriculture, do a geological survey of the Town to determine all sites which would be feasible for a man-made swimming pond. This survey was done, and the final report will be completed and given to the Commission soon. If a piece of land, which is suitable for a dug-type pond, is available for purchase, we will recommend that the Town buy it, and apply for Federal funding. The Recreation Commission is also supporting the building of an indoor pool in the new High School wing. The chance to have such a year-round facility, with 65% reimbursement from the State, is one which we feel the Town should not pass up. The School Committee has assured us that the Town would have full use of this pool during after-school hours, and the Recreation Commission would be responsible for a Town-wide program.

Before concluding this report, we would like to thank some of the people who have contributed to our successes in the past year: first, Mr. James Walline and Mr. David Michael, members of the Commission who resigned during 1970, Mr. Harrington Moore, who ran the figure-skating program last winter, and who is now involved in planning an even larger program for this winter; Mr. William Lynch, who is coordinating an ambitious program of ski instruction for all ages; Mr. Anthony Galeota and Mr. Allen Nelson and their Highway Department employees, who do so much work for us; Mr. Robert Dotson, our long-suffering Town Manager, and his staff, who are so patient and helpful; Mr. Alan White, Acting Superintendent of Schools and his staff; the members of the Conservation Commission and the Town Building - Land Acquisition Committee, who are working hard to provide the Town with land for our expanding recreational facilities; and last, but not least, the many conscientious young people who made up the staffs of the Summer Playground and Swimming programs.

We look forward to 1971 as a year of great progress for recreation in Acton.

Gale Jarvis
James MacIntyre

Janet Murphy, Chairman
Eleanor White
Richard MacAuley, Associate Member
Recreation Commission

1975 CELEBRATION

The Advisory Committee on the 1975 Celebration, appointed by the Selectmen, began monthly meetings in December 1969. These meetings are scheduled for the last Monday of the month at 8:00 P. M. in the Selectmen's offices at the Town Hall. These are open meetings, which citizens are encouraged to attend.

Initial activity of the Committee was to appoint appropriate sub-committees to study a number of subjects which bear on the 1975 Celebration such as program, finances, decorations, events, publicity, and liaison with other organizations and towns. A number of members of the Committee are representatives from various organizations in Acton, and informal commitments have been obtained from several of these organizations as to what contributions they would like to make. Initial efforts at historical research and Town beautification are underway. The Acton-Boxboro High School has also cooperated. An award of a United States savings bond has been made to Miss Nancy Bernard for her winning design in an art competition held at the High School.

A tentative program is under discussion. Under constant review is the size and the scope of the 1975 Celebration. Past Town celebrations have been studied and will be adjusted for today's realities in light of growth of the Town.

The sum of \$3,000 was requested in the 1970 Town Warrant, and was voted by town meeting members. These funds were added to the \$2,000 previously deposited in a special bank account. The Committee seeks \$4,000 in 1971, according to a plan which anticipates raising funds so that the tax burden will not fall heavily in any given year.

Mr. Ahti E. Autio
Mr. Jerry T. Ballantine
Mr. E. Wilson Bursaw
Col. Burton A. Davis
Mr. David H. Donaldson
Mr. Donald R. Gilberti
Mr. Russell D. Hayward
Mr. Hayward S. Houghton
Mrs. Roger M. Huebsch
Mr. T. Frederick S. Kennedy
Mrs. Donald R. Kinzie
Mr. Walter R. Laite

Mr. Malcolm S. MacGregor
Mrs. Malcolm S. MacGregor
Mrs. Charles D. MacPherson
*Dr. Francis C. McDonald
Miss Florence A. Merriam
Mr. Richmond P. Miller, Jr.
Mr. Robert E. Nelson
Mrs. Edmond H. Newton
Mr. Norman L. Roche
Mr. Raymond W. Spicer
Mr. Alfred F. Steinhauer
Mr. H. Bradford Sturtevant III

Mr. Brewster Conant, Chairman

*Representing Concord

HISTORICAL COMMISSION

During 1970 the Historical Commission continued its work consistent with its mission for the preservation, promotion and development of the historic assets of Acton. Early in the year the Commission initiated action with the Selectmen to obtain restoration of certain portions of the town-owned section of the Isaac Davis Trail where damage had occurred due to disregardful building operations in the surrounding area.

With the cooperation of Town Manager Robert Dotson, Town Engineer Anthony Galeota and Town Counsel Herbert Wilkins, an agreement was secured from the builder to restore the damaged areas according to specifications drawn up by Mr. Galeota and the Historical Commission. This work has begun and is proceeding under the supervision of Mr. Galeota and the Commission members.

The Historical Commission has met with representatives of various groups during the year to talk about matters of common interest to these groups and the Town. Representing the D.A.R. was Mrs. Malcolm MacGregor, the Public Celebrations Committee, Mr. Clark McElvein, Chairman, and the Advisory Committee on the 1975 Celebration, Mr. Brewster Conant, Chairman.

The Acton Historical Society was represented by members on the Commission and the Historical Society's offer to provide trees for planting along the southerly border of the town-owned portion of the Isaac Davis Trail was gratefully accepted. It is planned to have this work go forward in the spring with the cooperation of other interested groups.

The Commission has also been concerned with an effort to determine the exact route of the Line of March of the Acton Minutemen on that section of the Trail between Estabrook and Pope Roads.

Commission members met at various times during the year with Mr. Alden C. Flagg, Jr. and Mrs. Janet Flagg Turley both of whom drew on their recollections to lead the Commission members over what might have been the old road to Concord. The Commission is indebted to Mrs. Alden C. Flagg, Mr. Charles B. Johnson, Jr. and Mrs. Robert M. Bowen for permission to cross their land during these several exploratory walks.

Many other matters were considered and some of these are presently being planned, such as an illustrated brochure locating the important historical sites in Acton for the aid of visitors before and during the 1975 Celebration.

Considerable time was spent on trying to insure the future of the Todd House which is presently in the hands of the Regional School Committee. The Isaac Davis homestead site, where our annual Patriot's Day ceremonies are held and the march to Concord begins, is up for sale and the Commission is trying to find some way to make sure that our future Patriot's Day exercises can continue in this same location.

All of these matters take a great deal of time and for this reason the work on the historical census is proceeding more slowly than we would have wished. However, it does point up the rapidity with which change is occurring in Acton and the sobering fact that Acton is losing its character as a New England village.

Many of the old landmarks have already disappeared and Acton as we knew it just twenty short years ago may soon be obscured by the bull-dozer.

There is much that should be saved in Acton and with proper foresight, adequate planning and some sacrifice for the common good, we could provide an historical and architectural legacy to be enjoyed by future generations.

The Historical Commission feels that it is time to consider these matters seriously and recommends the establishment of an Historic District Study Committee.

The Acton Historical Commission meets at 8 P.M., the first Tuesday of each month at the Acton Center Fire Station. All meetings are open, and interested residents are cordially invited to attend.

Jerry T. Ballantine, Chairman
Marian E. H. Houghton, Clerk
Robert Nylander
Stanley L. Smith, Jr.
Samuel Sutcliffe

ARCHIVES

During the past year the Archives Committee has received several letters requesting information in regard to the history of the town. Requests have also been received for information on the background of Crown Resistance Day.

The Committee has also received several inquiries on the Todd House with respect to when it was built and who the original owner was.

The dehumidifier in the vault at the South Acton Fire Station was checked several times to be sure it was functioning properly.

The Graphic Microfilm Company of Waltham, Massachusetts, has submitted to this committee a suggested program to follow in regard to the microfilming of Town Records.

The Archives Committee stands ready to cooperate and help the 1975 Celebration in any capacity should we be called on to do so.

Frederick S. Kennedy
Minetta D. Lee
Joyce C. Woodhead

PUBLIC CEREMONIES

1970 activity of the Public Ceremonies and Celebrations Committee was marked by innovation and change. We believe that the changes we made in the Memorial Day observance and the addition of a Family Fourth of July were, in general, well received. Our 1971 plans will benefit from the experience gained in making these major changes.

Patriot's Day dawned cool and clear, but by the end of the morning at Buttrick's Meadow we were rather damp. The highlight of the day was the presentation on the Meadow of the stirring Flag Ceremony by the Acton Minutemen, which displays and narrates the history of all the flags which have flown over the United States. The weather could not detract, however, from the spirit of enthusiasm and high dedication of the 1000 citizens and 3000 Cub, Boy, and Girl Scouts who retraced the steps of Isaac Davis to Concord. As in the past, the arrival of Dr. Samuel Prescott at the site of the Robbins house and the ride of John Robbins through Acton to the Liberty Tree House were reenacted. Before the march commenced at the Isaac Davis Home, we were honored by the remarks of the Lieutenant Commander William A. Will, Chaplain, USN, Portsmouth Naval Base. The Isaac Davis Patriot's Day Flag was also presented at that time to Mrs. Porter Jenks representing the Acton Girl Scouts. During the afternoon, the Town Hall, Center Woman's Club, Jones Tavern, and Faulkner House held open house, and many citizens viewed the historical displays prepared for the occasion.

During the past several years, the Committee has become increasingly concerned about the cost of the busing required to observe Memorial Day in the Center, Quimby Square, Edwards Square, Mount Hope and Woodlawn Cemeteries, in sequence. After discussions with many concerned townspeople, we decided that it would be efficient and economical to assign separate decorating parties at North Acton Cemetery, Mount Hope Cemetery, Woodlawn Cemetery, Quimby Square, Fort Pond Brook, and Edwards Square. These observations were conducted with the appropriate dignity and, when coupled with a parade from Charter Road to the Davis Monument where the Memorials around the Common were decorated, provided a very satisfactory and respectful observance. We were fortunate in having Wesley Hall as our Marshal for these events. Wes is a Veteran of World War I, having served with the 317th Field Signal Battalion. Our services were enhanced by the participating members of the Acton Clergy, and we were fortunate that the rain abated temporarily during the ceremonies on the Common. As is our usual practice, we provided geraniums and new flags which were placed on the graves of all veterans in the Acton Cemeteries through the assistance of the Cemetery Commissioners, their staff, and the Scouts.

Early in 1970, we initiated a series of meetings with interested individuals and organizations to determine whether we should plan a formal Town observance for July 4th. It was eminently clear that we should add this item to our program. During the ensuing months, we prepared an extensive program, which involved the participation of virtually every Town service organization. We are also grateful for the help and support of many individuals too numerous to list here, who endured the morning rain and the wet facilities. Baseball games, track and field events, horseshoe contests, doll carriage parade, and plenty of hotdogs and hamburgers kept Charter Field busy all day and well into the evening! The highlight of the celebration was a delightful band concert by the Maynard Band, provided by Mr. Earle Tuttle to whom we are most indebted. Acton's own Dr. Seymour DiMare and Mr. Richard Ferrini of Scituate brought the day to a rousing conclusion with many rounds of their cannons. Since this was the first Town 4th of July in over 30 years, we learned a lot about the costs and arrangements required for a new and extensive observance. As the saying goes, we expect to have a better, if not bigger, 4th in 1971 which may involve a Town sponsored fireworks display.



Mention must also be made in recognition of the efforts of the Acton Minutemen in again observing their Crown Resistance Day on September 27. Although weather required that the music and formations be held inside Blanchard Auditorium, the afternoon was most pleasing and enjoyed by all those who attended.

In addition to the several changes noted above, during 1970 we lost three Committee members who, through long years of service and hard work, made the Public Ceremonies and Celebrations Committee function smoothly and efficiently and who performed their assigned duties with inexhaustible energy and enthusiasm. The Public Ceremonies and Celebrations Committee will surely miss the leadership of Clark McElvein and the faithful services of Carl Hedin. In addition, we will miss Russ Hayward, a charter member of this Committee, who gave us 10 years of devoted service.

Burton A. Davis
David H. Donaldson
Walter R. Laite

Richmond P. Miller, Jr.
Robert E. Nelson
John W. Tierney

TOWN FOREST

The access road to the Durkee Lot of the Town Forest was completed this year. This improvement makes a safer route for hikers than was provided by the right of way off Route 2. An area for parking cars has been provided on Conservation land off Bulette Road.

The Texas lot in North Acton is used more intensively as open land diminishes. The acquisition by the Conservation Commission of the adjacent Wills Hole area puts over seventy acres of wild land in town ownership.

Both areas are used by Scouts, Garden Clubs and other groups for recreation.

Franklin H. Charter Emery Nelson
George E. Neagle
Town Forest Committee

TREE WARDEN

The Department has moved to more outside contractual work than town labor this year. A large part of this was tree removal, requiring specialized equipment.

A new truck was acquired by the Department in December. This replaces a 13 year old truck and should make for greater efficiency.

Over 150 new Trees were planted this year. All of these were placed back from the street on private property.

Franklin H. Charter

INSECT PEST CONTROL

The Department removed 55 diseased Elms in 1970. Private contractors were used for most of those involving utility wires.

Gypsy Moths continue to build up in forested areas. The Oak Leaf Skeletonizer first appeared in 1969. and built up rapidly by October of 1970. This defoliator was last present in this area in 1961.

Franklin H. Charter
Superintendent

HOUSING AUTHORITY

The Acton Housing Authority came into being in March 1970 by unanimous vote of the Annual Town Meeting. The Authority was specifically charged with providing not more than 55 units of housing for elderly citizens of low-income status.

The Authority formally organized and adopted its charter in September 1970. Four members were appointed by the Selectmen to serve until the Annual Town Elections in March 1971. The fifth member, Mrs. Patience MacPherson, was appointed to a three year term by the Governor of the Commonwealth. Other members are Julia Stevens, Chairman; George Moulton, Vice-Chairman; Mary Laffin, Secretary; Raymond Page, Treasurer.

The authority has held four monthly meetings and one special meeting. We have submitted our site selections to the Department of Community Affairs which has authorized us to build forty units of housing. We are currently awaiting the Department's appraisal and purchase of the proposed site.

The members of the Authority are hopeful that actual construction of this much needed housing will begin by the summer of 1971.

Julia D. Stevens, Chairman

CEMETERY

We herewith submit the annual report of the Cemetery Department, for the year 1970, as follows:

Mount Hope Cemetery

The buildings in this cemetery were painted and wire mesh screens were placed over the windows, to prevent vandals from breaking them.

A new area was cleared, the stumps and brush disposed of, two new roads laid out, the area rough graded and made ready to loam and seed down this coming year. New water pipes will be installed, as well as new lots and single graves, to be completed this coming year.

As Mount Hope Cemetery expands in area, it will become necessary to install a large water main, so there will be sufficient amount of water to supply the sprinkler systems that may be required in the very near future. At the present time, the water supply is furnished by a two inch pipe line and it has been extended so far out from Central Street that the number of sprinkler heads it can supply at any one time is becoming exceedingly limited.

Woodlawn Cemetery

In the fall a fairly large area was cleared, the stumps disposed of, area rough graded, and made ready for loaming and seeding down in the spring. A large part of this cleared area will be laid out into a single grave section, as there seems to be a greater demand for this type of interment space over larger lots. The remaining space will be laid out into four grave lots. When the work has been completed in both cemeteries, they will be landscaped with trees and shrubs.

During the year the Commissioners made a survey of several surrounding cemeteries regarding present cemetery service charges and learned that almost all had to increase their service charges to compensate for the increasing cost of their labor forces. Therefore, the Commissioners have decided to make the necessary adjustments in the various service charges in the Acton cemeteries.

This fall we lost the services of our part time workers, who had been with the cemeteries for the past several years. They will have to be replaced this coming year. As both of the cemeteries expand in area, it will become necessary to add to our labor force in the very near future. For the coming year we are going to try to manage by using several part time workers.

Several times this past year the Memorial Chapel basement was broken into. We have installed steel bars across all the basement windows and a heavy angle iron striker plate for the basement door lock, hoping to prevent any future attempts at entry.

This past year we received our new 18 HP leaf vac and the department built a large leaf box to fit inside the dump truck body to accommodate the ground up leaves. With this new machine, the leaves are picked up very quickly and compacted to a certain extent, requiring fewer loads to be hauled away. We have cleared places in each cemetery where the leaves may be dumped for compost so they can be used over again to enrich the topsoil. This new machine has greatly reduced the number of man hours required in leaf removal.

Master Plan

The Commissioners had the Acton Survey and Engineering, Inc. of Acton make a preliminary survey of both cemeteries to determine the most practical and economical way to develop the remaining land in each cemetery. In the report it was recommended that a master plan should be made for each cemetery, including topographic and planimetric plans by means of aerial photography at a scale of one inch per twenty feet with a one foot contour interval.

The proposed plan would show the layout of roadways, extension of water, drainage, etc. The layout of a suitable number of lots to meet future needs would also be included.

The Commissioners have inserted an article in the warrant asking for money to carry out a master plan for the cemeteries. If the article is passed, they propose to hire a competent landscape architect to do the necessary work.

The cemetery personnel have attended several conventions, seminars on ground maintenance, shrubs, etc. as well as an equipment show for cemeteries which was held in Roxbury, Massachusetts, last October. We have plans for some of the personnel to attend a seminar to be held in February at the Waltham Field Station.

Harlan E. Tuttle
Howard F. Jones
Charles F. Putnam

Cemetery Commissioners

Fred S. Kennedy
Superintendent

WORKMEN'S COMPENSATION

For the year ending December 31, 1970, there were sixteen (16) accidents reported from the following departments:

School Department	
Acton-Boxborough Regional High School	4
Acton-Boxborough Regional Junior High School	1
Acton Elementary-- Julia McCarthy School	2
Acton Elementary - Florence A. Merriam School	2
Acton Elementary - Paul Gates School	2
Acton Elementary - Marion L. Towne School	2
Highway Department	3
Recreation Department	1

Nine of the injured required medical attention only, three required hospital and medical attention with loss of time. Two required dental work and two required no medical attention.

Theron A. Lowden
Workmen's Compensation Agent

GOODNOW FUND

For the year ending December 31, 1970

INVESTMENTS

Concord Co-operative Bank	\$3,000.00	\$3,000.00
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RECEIPTS

Concord Co-operative Bank	\$ 157.50	\$ 157.50
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EXPENDITURES

Treasurer of the Acton Congregational Church	\$ 137.50	\$ 137.50
Town of Acton for the perpetual card of the Goodnow Lot in Woodlawn Cemetery	20.00	<u>20.00</u>
		\$ 157.50

Thelma L. Boatman, Tr.
Clark C. McElvein
James N. Gates
Trustees

INDUSTRIAL DEVELOPMENT

During 1970 the relative contribution of business and industry to Acton's tax base continued to decline. Industry now provides 5-6% of the tax base. This relative decline is the result of continued residential growth with the business and industrial sectors remaining static.

Six members of the I. D. C. attended a seminar on "495 Comes Alive" sponsored by the Massachusetts Department of Commerce and Development and five other State Agencies. The seminar was concerned with the problems associated with the industrial development of Route 495 and its economic impact on the surrounding towns.

The I. D. C. held several special meetings with other town boards and committees in addition to its regular monthly meetings.

The industrial land in North Acton continues to be the most promising location for future industrial development, however, the economic slowdown resulted in few actual inquiries for these sites in 1970.

William D. McDonald
Stephen E. Lord
Richard J. O'Neil
John W. Tierney

Albert I. Verchot
Jack H. Batchelder
Edward W. Flannery

SEWERAGE STUDY

The members of the Sewerage Study Committee are convinced that a municipal sewerage system is inevitable. The question of when the Town of Acton should undertake a sewerage program has been addressed by the S. S. C. but there is no definitive answer. Although the State has adopted a schedule for water pollution abatement, it has never been imposed on the Town of Acton. However, with increasing population, and with increasing pressures to prevent pollution of natural resources and the development of health hazards, we are reasonably certain that the Town will be required to begin a sewerage program within a very few years.

Construction costs, as many other items of our economy, continue to increase at alarming rates. The Construction Cost Index, published quarterly in Engineering News Record may be used as a basis of estimating costs of construction. The Index was 1000 when Metcalf and Eddy prepared the report on a sewerage system for Acton in June 1966. The Index has increased approximately 10% per year end, and as of September 1970, was 1434. In terms of dollars, this means that the cost of constructing a sewage treatment plant is now estimated to be \$1,400,000 as opposed to \$996,000 originally estimated. The cost of Phase I, which includes the plant and sewers in South Acton, is now estimated to be \$4,500,000. If costs continue to rise at such a rate, the Town should consider beginning a sewerage program before it becomes mandatory.

The S. S. C. has endeavored to find ways of reducing the capital and operating costs of a Town sewerage system. One means would be to enter into a cooperative effort with surrounding towns. Not only would costs be shared but inter-community sewer mains are eligible for larger construction grants from the Federal Government than intra-community mains.

At the invitation of the Town of Concord, we participated in preliminary discussions with representatives of the Towns of Lincoln, Littleton, Sudbury, Wayland, and Concord to explore possibilities of regional facilities. The Town of Concord presented results of their preliminary investigations. The Metropolitan Area Planning Council is also studying "regional" sewerage systems and a report is expected in mid-1971. We feel that before the Town of Acton enters into a cooperative effort with other towns, the various forms of a "regional system" should be studied to determine that which is the most advantageous to Acton. Formal regionalization is not necessary. The S. S. C. is continually monitoring regional activities and will evaluate all practical approaches as they evolve.

Until such time as a municipal sewerage program is realized and individual households are connected to sewers, proper installation and care of individual disposal systems are imperative. The Board of Health has established regulations concerning the installation of septic tanks and leaching fields. It is the responsibility of the individual home owners to provide adequate maintenance of their systems to extend their life and to prevent them from becoming a neighborhood nuisance and health hazard. With ordinary use and care, a disposal system installed in accordance with the regulations of the Board of Health usually requires cleaning every two years. However, individual septic tanks may require cleaning more frequently. Booklets providing information on the operation and routine care of septic systems are available from the Board of Health.

The S. S. C. received the resignation of Robert H. Gerhardt as he has taken a position on the Planning Board. Mr. Gerhardt has been a very active member of the S. S. C. for five years. His faithful and dedicated service is sincerely appreciated.

Daniel J. Costello
Bradford S. Leach
Robert H. Gerhardt, Chairman

David A. Manalan
Warren S. Orcutt

VETERANS' GRAVES OFFICER

There have been ten interments of United States War Veterans in Acton Cemeteries during the year 1970. The names of the Veterans, the dates and places of burial are as follows:

Richard Allen ✓	Korean War ✓	January 29, 1970	Mount Hope Cemetery
Frank W. Meakin	W. W. I	May 26, 1970	Woodlawn Cemetery
Hugh C. Hodgen	W. W. I	June 9, 1970	Woodlawn Cemetery
Sherman W. Frost	W. W. I	September 13, 1970	Woodlawn Cemetery
Ralph Spinney	W. W. II	September 16, 1970	Mount Hope Cemetery
Everett F. Glenn	W. W. II	November 13, 1970	Woodlawn Cemetery
Henry B. Burke	W. W. I	December 9, 1970	Woodlawn Cemetery
Joseph L. Aiken, Jr.	W. W. II	December 13, 1970	Woodlawn Cemetery
Invalid Pederson	W. W. II	December 17, 1970	Woodlawn Cemetery
Abel DeGryse	W. W. I	December 26, 1970	Mount Hope Cemetery

Veterans' Flag Standards have been placed on all of these departed Veterans' graves and several government markers have been placed on their graves.

The Bronze Craft Corporation, of Nashua, New Hampshire, who has been our source of supply of Flag Standards, has discontinued the casting of standards due to the high cost of casting the standards. The cost of the Flag Standards has increased by 100% during 1970.

T. Frederick S. Kennedy
Veterans' Graves Officer

VETERANS AGENT

For the year ending December 31, 1970, there were fourteen cases aided under Chapter 115 of the General Laws at an expenditure of \$19,045.14. This was an increase of four cases over the previous year.

Contact Service with the Veterans' Administration was rendered to forty-two veterans or their dependents in obtaining various federal benefits to which they were entitled. Advice, counseling, and referrals were rendered in countless other instances.

Norman L. Roche
Veterans' Agent

TOWN ELECTION

March 2, 1970

	<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Pct. 3</u>	<u>Pct. 4</u>
Whole number of ballots cast	408	422	570	1400
MODERATOR, One Year				
John W. Putnam	363	384	492	1239
Blanks	45	38	78	161
SELECTMAN, Three Years				
Donald R. Callinan	25	28	42	95
Paul R. Nyquist	243	272	340	855
Alan J. Waters	128	117	169	414
Blanks	12	5	19	36
SCHOOL COMMITTEE, Three Years (2)				
Edith D. Stowell	356	364	483	1203
Donald E. Westcott	360	346	483	1189
Blanks	100	134	174	408
SCHOOL COMMITTEE, Two Years (2 vacancies)				
Beverly W. Lydiard	276	300	408	984
John A. Norris	267	260	409	936
Robert Evans, Jr.	203	178	216	597
Blanks	70	106	107	283
TRUSTEE OF MEMORIAL LIBRARY, Three Years				
Mileva P. Brown	371	371	525	1267
Blanks	37	51	45	133

QUESTION 1.

"Shall the town, in addition to the payment of fifty percent of a premium for contributory group life and health insurance for employees in the service of the town and their dependents, pay a subsidiary or additional rate?"

Yes	184	215	309	708
No	207	185	237	629
Blanks	17	22	24	63

QUESTION 2.

"Shall the fluoridation of the public water supply for domestic use in Acton be continued?"

Yes	279	271	387	937
No	116	148	177	441
Blanks	13	3	6	22

SPECIAL TOWN ELECTION

December 7, 1970

	<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Pct. 3</u>	<u>Total</u>
Whole number of votes cast	407	303	407	1117
SELECTMAN, to fill unexpired term ending, March, 1972				
William B. Allred	5	0	1	6
Charles A. Morehouse	44	62	65	171
Robert E. Parks	201	50	96	347
Richard M. Scribner	6	5	9	20
William L. Chipman	141	165	216	522
Michael H. Pickowicz	9	16	18	43
Blanks	1	5	2	8

STATE ELECTION

November 3, 1970

R - Republican

D - Democratic

SL - Socialist Labor

P - Prohibition

	Pct. 1	Pct. 2	Pct. 3	Total
Whole number of votes cast	1608	1565	1964	5137
SENATOR in CONGRESS				
Edward M. Kennedy D	555	651	762	1968
Josiah A. Spaulding R	1008	859	1145	3012
Lawrence Gilfedder SL	1	2	3	6
Mark R. Shaw P	4	2	7	13
Blanks	40	51	47	138
GOVERNOR and LIEUTENANT GOVERNOR				
Sargent and Dwight R ✓	1225	1071	1429	3725
White and Dukakis D	357	463	498	1318
GOVERNOR				
Henning A. Blomen SL	1	0	3	4
John Charles Hedges P	1	1	1	3
Blanks	24	30	33	87
LIEUTENANT GOVERNOR				
Albert E. Bates P	1	1	2	4
Francis A. Votano SL	2	0	2	4
Blanks	23	30	33	86
ATTORNEY GENERAL				
Donald L. Conn R	962	795	1056	2813
Robert H. Quinn D	590	716	840	2146
Willy N. Hogseth SL	11	13	8	32
Blanks	45	41	60	146
SECRETARY				
John F. X. Davoren D	384	477	572	1433
Mary B. Newman R	1152	1033	1312	3497
Murvin A. Becker P	6	2	6	14
Edgar E. Gaudet SL	7	7	6	20
Blanks	59	46	68	173
TREASURER				
Robert Q. Crane D	575	717	857	2149
Frederick D. Hannon R ✓	924	735	993	2652
John B. Lauder P	7	10	2	19
Roy K. Nelson SL	11	11	10	32
Blanks	91	92	102	285
AUDITOR				
Thaddeus Buczeko D	622	762	913	2297
Frank P. Bucci R	868	685	922	2475
Raymond J. Gray SL	12	17	14	43
Roger I. Williams P	7	6	9	22
Blanks	99	95	106	300
CONGRESSMAN				
Robert F. Drinan D	428	498	554	1480
John McGlennon R	1004	861	1184	3049
Philip J. Philbin	157	192	203	552
Blanks	19	14	23	56
COUNCILLOR				
George F. Cronin, Jr. D	937	965	1229	3131
Blanks	671	600	735	2006
SENATOR				
James DeNormandie R	1069	889	1190	3148
Stephen F. Coyle D	456	567	649	1672
Blanks	83	109	125	317

		<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Pct. 3</u>	<u>Total</u>
REPRESENTATIVE IN GENERAL COURT					
Chester G. Atkins	D ✓	860	940	1124	2924
George F. Rohan	R	720	599	807	2126
Blanks		28	26	33	87
DISTRICT ATTORNEY					
John J. Droney	D	986	1002	1256	3244
Blanks		622	563	708	1893
CLERK OF COURTS					
Edward J. Sullivan	D	966	984	1230	3180
Blanks		642	581	734	1957
REGISTER OF DEEDS					
Vincent D. McCabe	R ✓	1109	939	1276	3324
John F. Zamparelli	D	318	421	459	1198
Blanks		181	205	229	615
COUNTY COMMISSIONER					
John L. Danehy	D	887	902	1124	2913
Blanks		721	663	840	2224
SHERIFF (Vacancy)					
John J. Buckley	R	1210	1076	1438	3724
John F. Dever, Jr.	D	312	383	418	1113
Blanks		86	106	108	300
QUESTION 1.					
	Yes	475	450	613	1538
	No	1001	938	1191	3130
	Blanks	132	177	160	469
QUESTION 2.					
	Yes	1290	1228	1529	4047
	No	226	221	319	766
	Blanks	92	116	116	324
QUESTION 3.					
	Yes	877	918	1177	2972
	No	504	534	684	1722
	Blanks	227	113	103	443
QUESTION 4.					
	Yes	877	795	982	2654
	No	504	492	655	1651
	Blanks	227	278	327	832
QUESTION 5.					
	A	194	158	215	567
	B	936	871	1143	2950
	C	406	436	525	1367
	Blanks	72	100	81	253
QUESTION 6.					
A	Yes	1024	985	1227	3236
	No	413	430	557	1400
	Blanks	171	150	180	501
B	Yes	978	970	1148	3096
	No	339	355	473	1167
	Blanks	291	240	343	874
C	Yes	1134	1123	1425	3682
	No	223	224	255	702
	Blanks	251	218	284	753
D	Yes	1023	1038	1254	3315
	No	304	285	388	977
	Blanks	281	242	322	845
QUESTION 7.					
	Yes	1032	983	1278	3293
	No	271	239	320	830
	Blanks	305	343	366	1014

TOWN MEETINGS

ABSTRACT OF THE PROCEEDINGS OF THE ANNUAL TOWN MEETING
MARCH 9, 1970 AND ADJOURNED SESSIONS MARCH 16, 1970, MARCH 23, 1970, AND MARCH 30, 1970

Moderator called the meeting to order at 7:35 P. M.

ADJOURNMENT

VOTED: That at the conclusion of the business pending before the meeting at eleven o'clock this evening this meeting be adjourned to 7:30 o'clock P. M. on next Monday, March 16th at this same place.

Article 1. OFFICERS

To choose all necessary Town Officers and Committees and fix the salaries and compensation of all the elective officers of the Town.

ELECTED: Helen B. Wood Trustee of the Elizabeth White Fund for three years.
ELECTED: Barbara Nylander Trustee of the Citizens Library Association of West Acton for three years.
ELECTED: Richard A. Lowden Trustee of the Acton Firemen's Relief Fund for three years.
ELECTED: Thelma L. Boatman Trustee of the Goodnow Fund for three years.
ELECTED: James B. Wilson Trustee of the West Acton Firemen's Relief Fund for three years.

(All above votes were unanimous.)

VOTED UNANIMOUSLY: That the 1970 compensation schedule of elected officers of the Town be adopted as follows:

Moderator	\$20.00 per each night per meeting
Board of Selectmen: Chairman	\$750.00
Clerk	650.00
Member	650.00

Article 2. REPORTS

VOTED UNANIMOUSLY: To accept the several reports of the Town Officers and Boards as submitted.

Article 3. REPORTS

To hear and act upon the report of any Committee chosen at any previous Town Meeting that has not already reported.

No reports.

Article 4. PERSONNEL BYLAW

VOTED UNANIMOUSLY: To amend the Personnel Bylaw as follows:

(a) By adding the following new Section 1.1:

"SECTION 1.1 DEFINITIONS

As used in this bylaw, the following words and phrases shall have the following meanings unless a different construction is clearly required by the context or by the laws of the Commonwealth:

"Administrative Authority," the elected or appointed official or board having jurisdiction over a function or activity;

"Board," the Personnel Board described in Section 2;

"Class," a group of positions in the Town service sufficiently similar in respect to duties and responsibilities so that the same descriptive title may be used to designate each position allocated to the class, the same qualifications shall be required of the incumbents, the same tests of fitness may be used to choose qualified employees and the same scale of compensation can be made to apply with equity;

"Classification Plan," class titles appearing in Schedule A of Section 15 and the class specifications relating thereto which are on file with the Personnel Board;

"Compensation Grade," a range of salary or wage rates appearing in Schedules B, C, D or E of Section 15;

"Compensation Plan," Schedules B, C, D, E, F and G in Section 15;

"Department," any department, board, committee, commission or other agency of the Town subject to this bylaw;

"Employee," an employee of the Town occupying a position in the classification plan;

"Full-time Employee," an employee retained in full-time employment;

"Increment," the dollar difference between step rates;

"Maximum Rate," the highest rate in a range which an employee normally is entitled to attain;

"Minimum Rate," the rate in a range which is normally the hiring rate of a new employee;

"Part-time Employee," an employee retained in part-time employment;

"Permanent Employee," an employee retained in continuous employment in a permanent position;

"Permanent Position," a full-time or part-time position in the Town service which has required or which is likely to require the services of an incumbent in continuous employment for a period of fifty-two calendar weeks;

"Personal Rate," a rate above the maximum rate applicable only to a designated employee;

"Position," an office or post of employment in the Town service with duties and responsibilities calling for the full-time, part-time or seasonal employment of one person in the performance and exercise thereof;

"Probationary Employee," an employee, except a member of the uniformed force of the Police Department, during the first six months of employment. The probationary status of uniformed members of the Police Department shall be determined by the Civil Service Law of the Commonwealth;

"Promotion," a change from a position of lower class and compensation grade to a position with greater responsibilities in a higher class and compensation grade;

"Range," the dollar difference between minimum and maximum rates;

"Rate," a sum of money designated as compensation for personal services on an hourly, daily, weekly, monthly, annual or other basis;

"Seasonal Employment," employment for less than full-time annual employment;

"Step Rate," a rate in a range of a compensation grade;

"Temporary Employee," an employee retained in a temporary position or in a permanent position in probationary or acting status;

"Temporary Position," a position in the Town service which requires or is likely to require the services of one incumbent for a period less than fifty-two calendar weeks in continuous employment;

"Town," the Town of Acton."

- (b) By substituting "Town Manager" for the board or official designated or by adding "Town Manager" in the following sections:

<u>Section</u>	<u>Clause</u>	<u>Change</u>
3	(e)	Replacing "department head"
4	(c)	Adding "and the Town Manager" at the end of paragraph 3
4	(c)	Replacing "personnel board" in paragraph 8
4	(c)	Replacing "personnel board" in paragraph 9
5	(b)	Replacing "personnel board"
5	(c)	Adding "and Town Manager" after the word, "authority."

(c) By substituting "G" for "F" in the first sentence of Clause (b) of Section 4.

(d) By deleting the second paragraph of Clause (c) in Section 4 and substituting the following new second paragraph:

"Employees in the continuous "Full Time Service" of the Town, who have a satisfactory performance record, shall be eligible for an advance of one step-rate on the date of the employee's anniversary of employment but not more, until the maximum for the employee's job is reached, subject to the approval of the employee's Department Head and the Town Manager."

(e) By deleting paragraph 4 of Clause (c) of Section 4 and substituting the following new paragraph 4:

"An employee receiving a promotion to a vacant position or to a new position shall, upon assignment resulting from such promotion, receive the rate in the compensation grade of the vacant or new position next above his existing rate. If the resulting adjustment does not equal \$3.20 per week for a position class assigned to Schedule B, C or D or \$.08 per hour for a position class assigned to Schedule E, the adjustment shall be to the second rate above the existing rate but within the compensation grade of the vacant or new position."

(f) By deleting paragraph 5 of Clause (c) of Section 4 and substituting the following new paragraph 5:

"The Town Manager shall be responsible for the employment or appointment of persons to fill positions or perform duties subject to the Compensation Plan and shall determine the appropriate classification of the positions to which such persons shall be assigned."

(g) By deleting paragraph 10(b) of Clause (c) of Section 4 and substituting the following new paragraph 10(b):

"At 1-1/2 times the employee's basic hourly rate for such work for positions allocated to Schedule C and D except the positions of Chief (Fire) and Chief (Police)."

(h) By substituting "48" for "56" opposite Fire Department Uniformed Personnel and opposite Fire Alarm Operators in Section 5, Clause (a).

(i) By adding "or special" following "annual" in the first sentence of Section 6.

Article 5. PERSONNEL BYLAW

VOTED UNANIMOUSLY: To amend the Personnel Bylaw by deleting Clauses (c) and (d) of Section 7 and by inserting therefor the following:

- (c) Vacation leave of three (3) weeks with full pay shall be granted to any such employee who, as of June 1, has been employed by the Town for seven (7) years or more.
- (d) Vacation leave of four (4) weeks with full pay shall be granted to any such employee who, as of June 1, has been employed by the Town for fifteen (15) years or more.

Article 6. PERSONNEL BYLAW

VOTED UNANIMOUSLY: To ratify the action of the Personnel Board on January 6, 1970 in adding to Schedule B - General Weekly Salary Schedule of Section 15 of the Personnel Bylaw the following new compensation grade:

		<u>Minimum</u>	<u>Intermediate Steps</u>				<u>Maximum</u>
		<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	
S-23	W	217.08	230.04	245.16	260.28		275.40
	A	11,288.16	11,962.08	12,748.32	13,534.56		14,320.80

Article 7. PERSONNEL BYLAW

VOTED UNANIMOUSLY: To ratify the action of the Personnel Board on January 6, 1970 in reclassifying the position class of Town Engineer, as set forth in Schedule A of the Personnel Bylaw from Compensation Grade S-21 to Compensation Grade S-23 in Schedule B - General Weekly Salary Schedule of Section 15.

Article 8. PERSONNEL BYLAW

VOTED UNANIMOUSLY: To amend the Personnel Bylaw by deleting Schedules A, B, C, D, E, F and G of Section 15 and by inserting therefor the following:

SCHEDULE A - ALPHABETICAL LIST OF POSITION CLASSES AND ALLOCATION TO SCHEDULE AND COMPENSATION GRADE OR DESIGNATED RATE OR RANGE

<u>Class</u>	<u>Title</u>	<u>Schedule</u>	<u>Grade</u>	<u>Class</u>	<u>Title</u>	<u>Schedule</u>	<u>Grade</u>
Accounting Clerk		B	S-5	Library Cataloger		B	S-7
Administrative Assistant		B	S-22	Library Director		B	S-17
Assessor, Board Chairman		F		Library Page (p. t.)		F	
Assessor, Board Member		F		Maintenance Man (Cemeteries)		E	W-3
Assistant Library Director		B	S-10	Maintenance Man (Highways)		E	W-3
Assistant Town Engineer		B	S-19	Motor Equipment Operator		E	W-3
Arts & Crafts Supervisor (Seasonal)		F		Motor Equipment Repairman		B	S-15
Board of Health Chairman		F		Patrolman		C	P-1
Board of Health Member		F		Patrolman (Special) (p. t.)		C	P-1
Building Inspector		B	S-16	Playground Instructor (Seasonal)		F	
Chief (Fire)		D	F-5	Playground Supervisor (Seasonal)		F	
Chief (Police)		C	P-4	Plumbing Inspector (p. t.)		F	
Children's Librarian		B	S-7	Police Lieutenant		C	P-3
Custodian		E	W-1	Police Matron (p. t.)		F	
Deputy Building Inspector (p. t.)		F		Police Sergeant		C	P-2
Deputy Chief (Fire) (Call) (p. t.)		F		Principal Clerk		B	S-6
Deputy Elections Clerk (p. t.)		F		Public Health Nurse		B	S-11
Deputy Inspector (Elections) (p. t.)		F		Recreation Director (Seasonal)		F	
Deputy Warden (Elections) (p. t.)		F		Reference Librarian		B	S-7
Director of Public Health		B	S-17	Registrar of Voters (p. t.)		F	
Dog Officer		E	W-2	Rodman		B	S-7
Dump Custodian		E	W-2	School Crossing Guard (p. t.)		F	
Elections Clerk (p. t.)		F		Sealer of Weights & Measures (p. t.)		B	S-9
Engineering Assistant		B	S-11	Semi-Skilled Laborer		E	W-2
Executive Clerk		B	S-9	Senior Clerk		B	S-3
Fire Alarm Maintenance Man (p. t.)		F		Superintendent (Cemeteries)		B	S-14
Fire Alarm Operator		D	F-1	Superintendent (Highways)		B	S-17
Fire Alarm Superintendent (p. t.)		F		Superintendent of			
Fire Captain		D	F-4	Insect Pest Control		E	W-7
Fire Fighter		D	F-2*	Tennis Supervisor (Seasonal)		F	
Fire Fighter (Call) (p. t.)		F		Teller (p. t.)		F	
Fire Lieutenant		D	F-3	Town Accountant (p. t.)		B	S-19
Fire Lieutenant (Call) (p. t.)		F		Town Clerk		F	
Heavy Motor Equipment Operator		E	W-4	Town Engineer		B	S-23
Inspector of Animals (p. t.)		E	W-2	Town Manager		G	
Inspector (Elections) (p. t.)		F		Town Treasurer & Town Collector		B	S-17
Inspector of Wires (p. t.)		B	S-13	Tree Climber		E	W-5
Junior Clerk		B	S-1	Tree Warden		E	W-7
Laborer		E	W-1	Veterans' Agent & Director of			
Librarian (West Acton) (p. t.)		B	S-9	Veterans' Services (p. t.)		B	S-12
Library Assistant (Jr.)		B	S-1	Warden (Elections) (p. t.)		F	
Library Assistant (Sr.)		B	S-3	Working Foreman (Cemeteries)		E	W-6
				Working Foreman (Highways)		E	W-6

*Additional \$7.00 per week when assigned to and performing duties relating to the maintenance of fire apparatus.

SCHEDULE B - GENERAL WEEKLY SALARY SCHEDULE
(Annual rates computed by multiplying weekly rates by 52)

Compensation Grade		Minimum		Intermediate Steps		Maximum
		<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>
S-1	W	\$ 85.54	\$ 89.10	\$ 92.66	\$ 96.23	\$ 100.98
	A	4448.08	4633.20	4818.32	5003.96	5250.96
S-2	W	89.10	92.66	96.23	100.98	105.73
	A	4633.20	4818.32	5003.96	5250.96	5497.96
S-3	W	92.66	96.23	100.98	105.73	110.48
	A	4818.32	5003.96	5250.96	5497.96	5744.96
S-4	W	96.23	100.98	105.73	110.48	115.24
	A	5003.96	5250.96	5497.96	5744.96	5992.48
S-5	W	100.98	105.73	110.48	115.24	119.99
	A	5250.96	5497.96	5744.96	5992.48	6239.48
S-6	W	105.73	110.48	115.24	119.99	124.74
	A	5497.96	5744.96	5992.48	6239.48	6486.48
S-7	W	110.48	115.24	119.99	124.74	130.68
	A	5744.96	5992.48	6239.48	6486.48	6795.36
S-8	W	115.24	119.99	124.74	130.68	136.62
	A	5992.48	6239.48	6486.48	6795.36	7104.24
S-9	W	119.99	124.74	130.68	136.62	142.56
	A	6239.48	6486.48	6795.36	7104.24	7413.12
S-10	W	124.74	130.68	136.62	142.56	149.69
	A	6486.48	6795.36	7104.24	7413.12	7783.88
S-11	W	130.68	136.62	142.56	149.69	156.82
	A	6795.36	7104.24	7413.12	7783.88	8154.64
S-12	W	136.62	142.56	149.69	156.82	165.13
	A	7104.24	7413.12	7783.88	8154.64	8586.76
S-13	W	\$ 142.56	\$ 149.69	\$ 156.82	\$ 165.13	\$ 173.45
	A	7413.12	7783.88	8154.64	8586.76	9019.40
S-14	W	149.69	156.82	165.13	173.45	181.76
	A	7783.88	8154.64	8586.76	9019.40	9451.52
S-15	W	156.82	165.13	173.45	181.76	191.27
	A	8154.64	8586.76	9019.40	9451.52	9946.04
S-16	W	165.13	173.45	181.76	191.27	201.96
	A	8586.76	9019.40	9451.52	9946.04	10501.92
S-17	W	173.45	181.76	191.27	201.96	213.84
	A	9019.40	9451.52	9946.04	10501.92	11119.68
S-18	W	181.76	191.27	201.96	213.84	225.72
	A	9451.52	9946.04	10501.92	11119.68	11737.44
S-19	W	191.27	201.96	213.84	225.72	238.79
	A	9946.04	10501.92	11119.68	11737.44	12417.08
S-20	W	201.96	213.84	225.72	238.79	253.04
	A	10501.92	11119.68	11737.44	12417.08	13158.08
S-21	W	213.84	225.72	238.79	253.04	269.68
	A	11119.68	11737.44	12417.08	13158.08	14023.36
S-22	W	225.72	238.79	253.04	269.68	286.31
	A	11737.44	12417.08	13158.08	14023.36	14888.12
S-23	W	238.79	253.04	269.68	286.31	302.94
	A	12417.08	13158.08	14023.36	14888.12	15752.88

SCHEDULE C - POLICE WEEKLY SALARY SCHEDULE
(Annual rates computed by multiplying weekly rates by 52)

<u>Compensation Grade</u>		<u>Minimum</u>	<u>B</u>	<u>Intermediate Steps</u>	<u>D</u>	<u>Maximum</u>
		<u>A</u>		<u>C</u>		<u>E</u>
P-1	W	\$ 136.62	\$ 142.56	\$ 148.50	\$ 156.82	\$ 165.13
	A	7104.24	7413.12	7722.00	8154.64	8586.76
P-2	W	156.82	165.13	173.45	181.76	192.46
	A	8154.64	8586.76	9019.40	9451.52	10007.92
P-3	W	165.13	173.45	181.76	192.46	201.96
	A	8586.76	9019.40	9451.52	10007.92	10501.92
P-4	W	201.96	213.84	225.72	237.60	253.04
	A	10501.92	11119.68	11737.44	12355.20	13158.08

SCHEDULE D - FIRE WEEKLY SALARY SCHEDULE
(Annual rates computed by multiplying weekly rates by 52)

<u>Compensation Grade</u>		<u>Minimum</u>	<u>B</u>	<u>Intermediate Steps</u>	<u>D</u>	<u>Maximum</u>
		<u>A</u>		<u>C</u>		<u>E</u>
F-1	W	\$ 118.80	\$ 123.55	\$ 128.30	\$ 134.24	\$ 140.18
	A	6177.60	6424.60	6671.60	6980.48	7289.36
F-2	W	131.87	137.81	143.75	150.88	159.19
	A	6857.24	7166.12	7475.00	7845.76	8277.88
F-3	W	143.75	150.88	159.19	166.32	173.45
	A	7475.00	7845.76	8277.88	8648.64	9019.40
F-4	W	159.19	166.32	173.45	181.76	192.46
	A	8277.88	8648.64	9019.40	9451.52	10007.92
F-5	W	201.96	213.84	225.72	237.60	253.04
	A	10501.92	11119.68	11737.44	12355.20	13158.08

SCHEDULE E - HOURLY WAGE SCHEDULE
(Weekly rates computed by multiplying hourly rates by 40; annual rates
by multiplying hourly rates by 2080)

<u>Compensation Grade</u>		<u>Minimum</u>	<u>Intermediate Step</u>	<u>Maximum</u>
		<u>A</u>	<u>B</u>	<u>C</u>
W-1	H	\$ 2.96	\$ 3.12	\$ 3.28
	W	118.40	124.80	131.20
	A	6156.80	6489.60	6822.40
W-2	H	3.12	3.28	3.44
	W	124.80	131.20	137.60
	A	6489.60	6822.40	7155.20
W-3	H	3.28	3.44	3.60
	W	131.20	137.60	144.00
	A	6822.40	7155.20	7488.00
W-4	H	3.44	3.60	3.76
	W	137.60	144.00	150.40
	A	7155.20	7488.00	7820.80
W-5	H	3.60	3.76	3.92
	W	144.00	150.40	156.80
	A	7488.00	7820.80	8153.60
W-6	H	3.76	3.92	4.11
	W	150.40	156.80	164.40
	A	7820.80	8153.60	8548.80
W-7	H	3.92	4.11	4.30
	W	156.80	164.40	172.00
	A	8153.60	8548.80	8944.00

SCHEDULE F - MISCELLANEOUS COMPENSATION SCHEDULE FOR
DESIGNATED PART-TIME AND SEASONAL POSITIONS

	<u>Compensation</u>
Arts and Crafts Supervisor	\$71.28 - 77.22 - 83.16 per week
Assessor, Board Chairman	Flat Rate
Assessor, Board Member	Flat Rate
Board of Health Chairman	Flat Rate
Board of Health Member	Flat Rate
Deputy Building Inspector (p. t.)	Fee Basis
Deputy Chief (Fire) (call)	3.74 per hour
Deputy Elections Clerk (p.t.)	2.67 per hour
Deputy Inspector (Elections)	2.43 per hour
Deputy Warden (Elections)	2.67 per hour
Elections Clerk	2.67 per hour
Fire Alarm Maintenance Man (p. t.)	3.35 per hour
Fire Alarm Superintendent	4.50 per hour
Fire Fighter	2.85 - 2.97 - 3.09 - 3.21 - 3.32 per hour
Fire Lieutenant	3.44 per hour
Inspector (Elections) (p. t.)	2.43 per hour
Library Page	1.45 - 1.50 - 1.55 per hour
Playground Instructor	21.38 - 24.95 - 28.51 per week
Playground Supervisor	47.52 - 53.46 - 59.40 per week
Plumbing Inspector	Fee Basis
Police Matron	2.97 per hour
Recreation Director	139.00 - 144.94 - 152.06 per week
Registrar of Voters	2.67 per hour
School Crossing Guard	29.70 - 32.67 - 35.64 per week
Tennis Supervisor	59.40 - 65.34 - 71.28 per week
Teller	2.43 per hour
Town Clerk	Flat Rate
Warden (Elections)	2.67 per hour

SCHEDULE G - ADMINISTRATION ANNUAL SALARY

<u>Position</u>	<u>Minimum</u> <u>A</u>	<u>B</u>	<u>Intermediate Steps</u> <u>C</u>	<u>D</u>	<u>Maximum</u> <u>E</u>
Town Manager	\$15,400.00	\$16,170.00	\$16,978.00	\$17,831.00	\$18,722.00

Article 9. WORK CLOTHES

VOTED UNANIMOUSLY: To accept section 6L of chapter 40 of the General Laws which, when accepted, authorizes the Town to appropriate money for the lease or rental of stormy weather work clothes, including rubber boots, and other work clothes for its employees, which lease or rental agreement may provide for periodical laundering and repairs.

Article 10. BUDGET

To see what sums of money the Town will raise and appropriate to defray the necessary expenses of the several departments of the Town and determine how the same shall be raised.

VOTED UNANIMOUSLY: That the following 1970 Budget Schedule be raised and appropriated for each item as indicated except that \$1,809.50 be appropriated from library receipts reserved for appropriation for Memorial Library use:

GENERAL GOVERNMENT

Moderator:		Selectmen:	
1. Salary	\$ 140.00	4. Salaries	\$ 19,105.00
2. Expenses	20.00	5. Expenses	13,185.00
		6. Capital Outlay	2,365.00
Finance Committee:		7. Legal Services	12,500.00
3. Expenses	250.00	8. Legal Service Expenses	500.00

9. Appraisals & Surveys	\$ 1,000.00
10. Out-of- State Travel (All Departments)	1,500.00
Town Office Clerical Staff:	
11. Salaries	70,630.00
Engineering Department:	
12. Salaries & Wages	39,210.00
13. Expenses	4,400.00
14. Capital Outlay	--
Town Accountant:	
15. Salary	4,100.00
16. Expenses	160.00
Town Treasurer & Collector:	
17. Salary	10,140.00
18. Expenses	4,400.00
19. Capital Outlay	400.00
Town Assessors:	
20. Salaries	11,000.00
21. Expenses	5,910.00
Town Clerk:	
22. Salary	2,310.00
23. Expenses	2,800.00
Elections and Registration:	
24. Salaries & Wages	5,640.00
25. Expenses	3,850.00
26. Capital Outlay	--
Planning Board:	
27. Expenses	9,000.00
Personnel Board:	
28. Expenses	550.00
Board of Appeals:	
29. Expenses	410.00
Industrial Development Commission:	
30. Expenses	250.00
Conservation Commission:	
31. Expenses	500.00
Archives Committee:	
32. Expenses	50.00
Public Ceremonies & Celebrations:	
33. Expenses	2,100.00
Buildings & Maintenance:	
34. Salaries & Wages	11,085.00
35. Expenses	33,885.00
36. Capital Outlay	1,100.00
Town Report Committee:	
37. Expenses	3,200.00
TOTAL GENERAL GOVERNMENT	\$ 277,645.00

PROTECTION OF PERSONS AND PROPERTY

Police Department:	
38. Salaries & Wages	\$ 167,275.00
39. Expenses	15,835.00
40. Capital Outlay	--

Fire Department:	
41. Salaries & Wages	\$ 178,825.00
42. Expenses	20,195.00
43. Capital Outlay	4,135.00

Sealer of Weights & Measures:	
44. Salary & Travel	510.00
45. Expenses	40.00

Insect Pest Control:	
46. Wages	3,160.00
47. Expenses	6,000.00

Town Forest Committee:	
48. Maintenance	100.00

Tree Department:	
49. Wages	3,160.00
50. Expenses	8,000.00

Inspector of Wires:	
51. Wages & Travel	--
52. Expenses	4,625.00

Inspector of Gas Piping & Appliances:	
53. Wages	--
54. Expenses	3,500.00

Building Inspector & Agent for Enforcement of Zoning Bylaws:	
55. Salary & Wages	10,770.00
56. Expenses	1,945.00

Dog Officer:	
57. Wages & Travel	1,100.00
58. Expenses	500.00

Building Committee:	
59. Expenses	50.00

Civil Defense:	
60. Expenses	450.00

Town Utilities:	
61. Hydrant Rental	21,550.00
62. Street Lighting	23,400.00

TOTAL PROTECTION OF PERSONS AND PROPERTY	\$ 475,125.00
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HIGHWAYS

Highway Department:	
63. Salaries & Wages	\$ 110,910.00
64. Expenses	130,000.00
65. Chapter 81 Maintenance	22,000.00
66. Chapter 90 Maintenance	27,500.00
67. Capital Outlay	2,330.00

TOTAL HIGHWAYS	\$ 292,740.00
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HEALTH AND SANITATION

Health and Sanitation:	
68. Salaries	\$ 23,625.00
69. Expenses	22,345.00
70. Garbage Collection	31,350.00

Inspector of Animals:	
71. Wages	170.00
72. Expenses	30.00

Plumbing Inspector:	
73. Wages	\$ --
74. Expenses	<u>5,500.00</u>
TOTAL HEALTH AND SANITATION	\$ 83,020.00

CHARITIES

District and Local Welfare:	
75. Administration Salaries	\$ --
76. Public Assistance	<u>--</u>

TOTAL CHARITIES	\$ --
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VETERANS' AID

Veterans' Services:	
77. Salary	\$ 2,900.00
78. Expenses	275.00
79. Aid	<u>15,000.00</u>

TOTAL VETERANS' AID	\$ 18,175.00
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EDUCATION

Local Schools:	
80. Instruction	\$1,325,151.00
81. Plant Operation & Maintenance	148,505.00
82. Transportation	93,936.00
83. Non-Instructional Services	36,821.00
84. Administration	42,693.00
85. Out-of-State Travel	315.00
86. Blanchard Auditorium	15,385.00
87. Capital Outlay	31,087.00
88. Contingency Fund	<u>60,000.00</u>

Total Local Schools	\$1,753,893.00
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Regional Schools:	
89. Instruction	\$1,287,314.00
90. Plant Operation & Maintenance	136,116.00
91. Transportation	27,085.00
92. Non-Instructional Services	42,996.00
93. Administration	43,708.00
94. Out-of-State Travel	283.00
95. Blanchard Auditorium	8,032.00
96. Capital Outlay	13,798.00
97. Athletic Fund	31,500.00
98. Contingency Fund	<u>61,829.00</u>

Total Regional Schools	\$1,652,661.00
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TOTAL EDUCATION	\$3,406,554.00
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LIBRARIES

Memorial Library:	
99. Salary & Wages	\$ 49,100.00
100. Expenses	13,150.00
101. Books	19,000.00
102. Capital Outlay	<u>1,370.00</u>

West Acton Library:	
103. Salary & Wages	2,455.00
104. Expenses	<u>1,000.00</u>

TOTAL LIBRARIES	\$ 86,075.00
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RECREATION

Recreation:	
105. Wages	\$ 13,985.00
106. Expenses	4,218.00
107. Capital Outlay	<u>629.00</u>

TOTAL RECREATION	\$ 18,832.00
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CEMETERIES

Cemeteries:	
108. Salaries & Wages	\$ 38,780.00
109. Expenses	8,385.00
110. Capital Outlay	<u>2,115.00</u>

TOTAL CEMETERIES	\$ 49,280.00
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INSURANCE

Insurance:	
111. Workmen's Compensation	\$ 14,000.00
112. Surety Bond	800.00
113. Fire and Public Liability Insurance for Town Bldgs.	14,000.00
114. Boiler and Machinery	1,200.00
115. Motor Vehicle Liability	6,000.00
116. Group Health	30,000.00
117. Fire Fighters Insurance	<u>1,100.00</u>

TOTAL INSURANCE	\$ 67,100.00
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PENSIONS

Pension Fund:	
118. Expense	<u>\$ 40,040.00</u>

TOTAL PENSIONS	\$ 40,040.00
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MATURING DEBT AND INTEREST

Regional School:	
119. Maturing Debt	\$ 51,261.00
120. Interest	58,316.00

Julia McCarthy School:	
121. Maturing Debt	15,000.00
122. Interest	700.00

Florence E. Merriam School:	
123. Maturing Debt	40,000.00
124. Interest	11,520.00

Elm Street School #1 (Douglas):	
125. Maturing Debt	40,000.00
126. Interest	19,775.00

Elm Street School #2 (Gates):	
127. Maturing Debt	60,000.00
128. Interest	42,025.00

Police Station:	
129. Maturing Debt	--
130. Interest	--

Library Addition:	
131. Maturing Debt	25,000.00
132. Interest	4,050.00

Sanitary Land Fill Site:	
133. Maturing Debt	41,000.00
134. Interest	2,113.00

Minot Avenue School:		TOTAL BUDGET	\$5,303,846.00
135. Interest	\$ 48,500.00		
Anticipation of Revenue Notes:		Appropriated from Library	
136. Interest	<u>30,000.00</u>	Receipts	<u>1,809.50</u>
TOTAL MATURING DEBT AND		Amount to be raised and	
INTEREST	\$ 489,260.00	appropriated	\$5,302,036.50

SPECIAL ARTICLES

Art. 14. Surplus Government Property	\$ 2,000.00	Art. 49. Cab, Chassis, etc. (Tree Dept.)	6,000.00
15. Central Street	7,700.00	50. Sedan (Eng. Dept.)	3,000.00
17. Vocational Tuition	11,400.00	51. Forest Fire Truck	16,500.00
18. Vocational Regional School District Planning Committee	250.00	52. Fire Alarm	14,300.00
20. Adult Education	5,000.00	53. Lighting - Elm St. Playground	18,000.00
21. Kennedy Land-Lease	10.00	54. Backstop & Bleachers - (Elm St.)	1,700.00
22. Sludge Drying Beds	8,000.00	55. Tot-Lot Equipment - (Goward Field)	1,050.00
23. Highways - Chapter 768 of Acts of 1969	16,444.95	56. 1975 Funds	3,000.00
24. Public Works Facility	10,000.00	57. Painting Town Hall Offices	2,500.00
40. Conservations Fund	100,000.00	59. Air Conditioning - Library	15,600.00
43. Adams Street Takings	1,500.00	63. Mount Hope Cemetery	<u>3,000.00</u>
44. Adams Street Reconstruction	35,000.00	TOTAL TO BE RAISED AND APPROPRIATED UNDER SPECIAL ARTICLES	\$ 304,454.95
45. Police Cruisers	4,500.00		
48. Street Sweeper	18,000.00		

TRANSFERS

From:	To:
Art. 10. Library Receipts	Memorial Library \$ 1,809.50
15. Free Cash	Central Street 23,100.00
16. Surplus Revenue	Highways 27,375.00
19. Stabilization Fund	Minot Avenue School 100,000.00
Article 2 - 12/18/61	Minot Avenue School 429.99
Article 1 - 10/19/64	Minot Avenue School 1,000.00
Article 1 - 8/29/68	Minot Avenue School 222.80
39. Conservation Fund Land	Main Street to Pope Road 25,000.00
46. Machinery Fund	Snow Fighting Equipment 4,200.00
62. Cemetery Land Fund	Mount Hope Cemetery 2,000.00
64. Overlay Reserve	Reserve Fund <u>30,000.00</u>
TOTAL TRANSFERS	\$ 215,137.29

BORROW

Art. 19. Minot Avenue School	\$1,728,347.21
24. Public Works Facility	<u>265,000.00</u>
TOTAL TO BE BORROWED	<u>\$1,993,347.21</u>
	\$7,814,975.95

SUMMARY

Budget (R. & A.)	\$5,302,036.50
Special Articles (R. & A.)	304,454.95
Special Articles (Transfers)	215,137.29
Borrow	<u>1,993,347.21</u>
GRAND TOTAL	\$7,814,975.95

Article 19. SCHOOL - MINOT AVENUE

VOTED: That \$1,380,000.00 be appropriated for constructing, originally equipping and furnishing an elementary school to be located on land of the Town between Taylor Road and Minot Avenue; that to raise this appropriation \$100,000.00 be appropriated from the Stabilization Fund, \$429.99 be transferred from the appropriation under Article 2 of the warrant for the Town Meeting of December 18, 1961, \$1,000.00 be transferred from the appropriation under Article 1 of the warrant for the Town Meeting of October 19, 1964, and \$222.80 be transferred from the appropriation under Article 1 of the warrant for the Town Meeting of August 29, 1968, and the Treasurer, with the approval of the Selectmen, be authorized to borrow \$1,728,347.21 under Chapter 645 of the Acts of 1948 as amended, provided that the total authorized borrowing shall be reduced by the amount of any matching Stabilization Fund payment; and that the Town Permanent Building Committee be authorized to take all action necessary to carry out this project.

Total Vote - 334.

Adjourned at 11:37 P. M.

Monday, March 16, 1970. Moderator called meeting to order at 7:32 P. M.

VOTED: That this annual town meeting be recessed at 8:00 P. M. this evening and be resumed at the conclusion of the Special Town Meeting called for that hour.

VOTED: To take up Article 12.

Article 12. UNPAID BILLS

VOTED: To take no action.

Article 13. BORROWING

VOTED UNANIMOUSLY: To authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue for the financial years beginning January 1, 1970 and January 1, 1971, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of General Laws, Chapter 44, Section 17.

Article 14. SURPLUS PROPERTY

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$2,000.00 to be used by the Town Manager for the purchase and conditioning of surplus government property for the various Town Departments.

Article 15. CENTRAL STREET

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$7,700.00 for Chapter 90 Construction of Central Street from approximately 1,000 feet southerly of Littlefield Road to approximately 1,500 feet southerly of Littlefield Road and to appropriate from Free Cash the amount of \$15,400.00 as the State's allotment for Chapter 90 new construction and the amount of \$7,700.00 as the County's allotment for Chapter 90 new construction; provided that the reimbursement be credited to the Surplus Revenue Account.

Article 16. CHAPTERS 81 & 90 ALLOTMENTS

VOTED UNANIMOUSLY: To appropriate from the Surplus Revenue Account the sum of \$23,375.00 as the State's allotment under Chapter 81 Maintenance, the amount of \$2,000.00 as the State's allotment for Chapter 90 Maintenance and the amount of \$2,000.00 as the County's allotment under Chapter 90 Maintenance; provided that the reimbursement be credited to the Surplus Revenue Account.

Article 17. TUITION & TRANSPORTATION

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$11,400.00 for the payment of vocational tuition and transportation according to the provisions of Chapter 74 of the General Laws.

Article 18. VOCATIONAL REGIONAL DISTRICT

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$250.00 to be expended by the Vocational Regional School District Planning Committee in determining the cost to the Town and the feasibility of the Town becoming a member of the Nashoba Valley Technical High School District.

Recessed at 8:00 P. M. to convene Special Town Meeting.

Reconvened this meeting at 8:55 P. M.

Article 20. ADULT EDUCATION

VOTED: To raise and appropriate the sum of \$5,000.00 to establish an adult education program.

VOTED: That on completion of article under consideration at 11:00 P. M. to adjourn to Monday, March 23, 1970 at 7:30 P. M.

VOTED: To take up Article 24.

Article 24. PUBLIC WORKS FACILITY

VOTED: To authorize the Permanent Building Committee to enter into contracts on behalf of the Town for the planning, constructing and equipping of a public works building, and that the sum of \$275,000.00 be appropriated for the aforesaid purposes; and that to meet this appropriation the sum of \$10,000.00 shall be raised from the current tax levy, and the Treasurer, with the approval of the Selectmen, is authorized to borrow the sum of \$265,000.00 under the authority of Chapter 44, Section 7, Clause (3) of the General Laws and to issue at one time or from time to time bonds or notes of the Town thereof, provided, however, that the appeal in Sinn and others v. Russo and others is satisfactorily disposed of.

Total Vote - 604

Adjourned at 11:30 P. M.

Monday, March 23, 1970. Moderator called meeting to order at 7:30 P. M.

Article 11. BUILDING CODE

VOTED: To adopt a new Building Code and repeal the current Building Bylaw, provided that such new Code and the repeal of the old bylaw are to be effective only upon the publication of the new Code as required by law and are not to be effective so as to affect any application for a permit theretofor filed or any proceeding or other action then pending or thereafter brought in court or elsewhere on the basis of action taken or not taken prior to said effective date. The invalidity of any section of the new Code shall not affect the validity and effectiveness of the balance of the Code. The new Building Code is as follows:

BUILDING CODE
OF THE
TOWN OF ACTON

Section 101. TITLE, CONSTRUCTION.

This bylaw shall be known as the Building Code of the Town of Acton, and it shall be construed to insure public safety and health. No provisions of the protective zoning bylaw, of any statute or of any other bylaw pertaining to the location, use or construction of buildings or other structures shall be nullified by the provisions of this code.

Section 102. SCOPE.

This Code shall govern the construction, alteration, repair, demolition, removal, use or occupancy, and the standards of materials to be used in the construction, alteration and repair of any building or other structure specified in Section 103.

Section 103. APPLICATION.

This Code shall apply to all buildings or other structures, either existing or proposed, which are located within the Town except (a) any building or structure owned or occupied by the United States, the Commonwealth or the county, (b) any bridge, and (c) any building not to be used for residential purposes which is less than seven (7) feet high and not over eight (8) feet on any side.

Section 104. APPOINTMENT OF THE BUILDING INSPECTOR AND
DEPUTY BUILDING INSPECTORS.

The Town Manager shall, upon the effective date of this Code and annually in March thereafter, appoint a competent Building Inspector who shall hold office until his successor has been appointed and has qualified. The Building Inspector shall be an architect, a civil, structural or architectural engineer, a building contractor or a building mechanic. The Town Manager shall appoint one or more Deputy Building Inspectors to assist the Building Inspector. In the event of the absence or disability of the Building Inspector, the Deputy Building Inspector or Inspectors shall have all the powers and duties which are herein conferred upon the Building Inspector. The term "Inspector" wherever appearing herein shall refer to the Building Inspector or the Deputy Building Inspector whenever the latter is acting for or in the place of the Building Inspector.

Section 105. REMOVAL.

The Town Manager may remove for cause, the Building Inspector or any Deputy Building Inspector.

Section 106. COMPENSATION, CONFLICT OF INTEREST.

The compensation of the Building Inspector and Deputy Building Inspector shall be set forth in the Personnel Bylaw of the Town. No Building Inspector or Deputy Building Inspector shall in any way be interested in the contract for labor upon, or materials or fixtures to be placed in any building or structure subject to his inspection except as may be permitted under G. L. c. 268A.

Section 107. STRUCTURES AND ACTIVITIES FOR WHICH PERMITS ARE REQUIRED.

Every person intending to construct, alter, repair, demolish or move any building or structure, or part thereof, within the Town, shall before proceeding with any work file an application for a permit with the Inspector, except that minor repairs on existing buildings may be made without a permit. Without limiting the foregoing, a permit shall be required for the following:

Section 107.1 An alteration or addition to a foundation carried out in the restoration or maintenance thereof.

Section 107.2 The reroofing of more than ten (10) percent of the roof area of any building or structure.

Section 107.3 Maintenance or restoration work affecting the structural framework of a building or structure.

Section 107.4 The installation of exterior sidewalls, including wood and metal shingles and clapboards, which involves more than ten (10) percent of the entire exterior sidewall area of a building or structure.

Section 107.5 The construction of a swimming pool with a depth of two (2) feet or more.

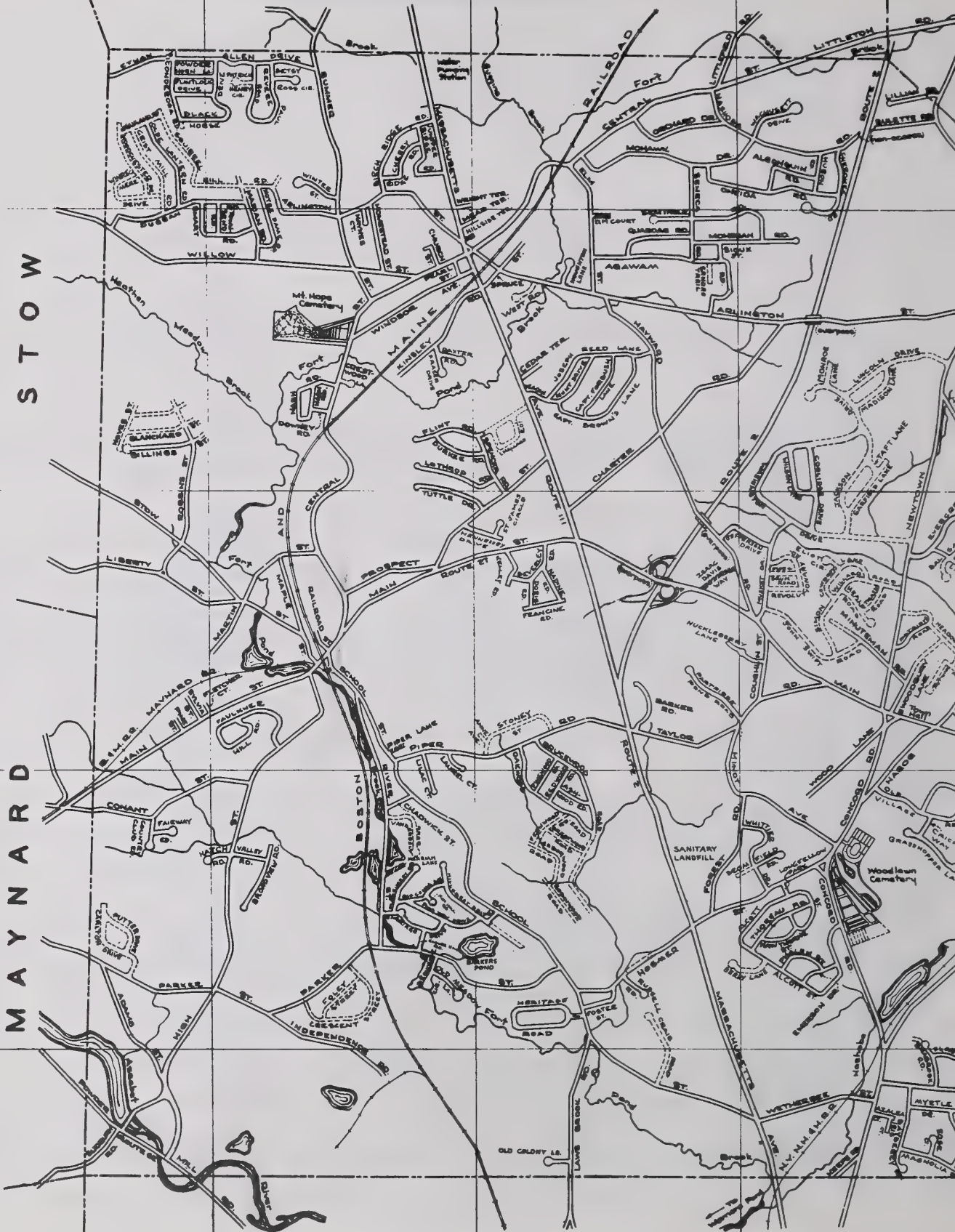
ACTON STREET DIRECTORY

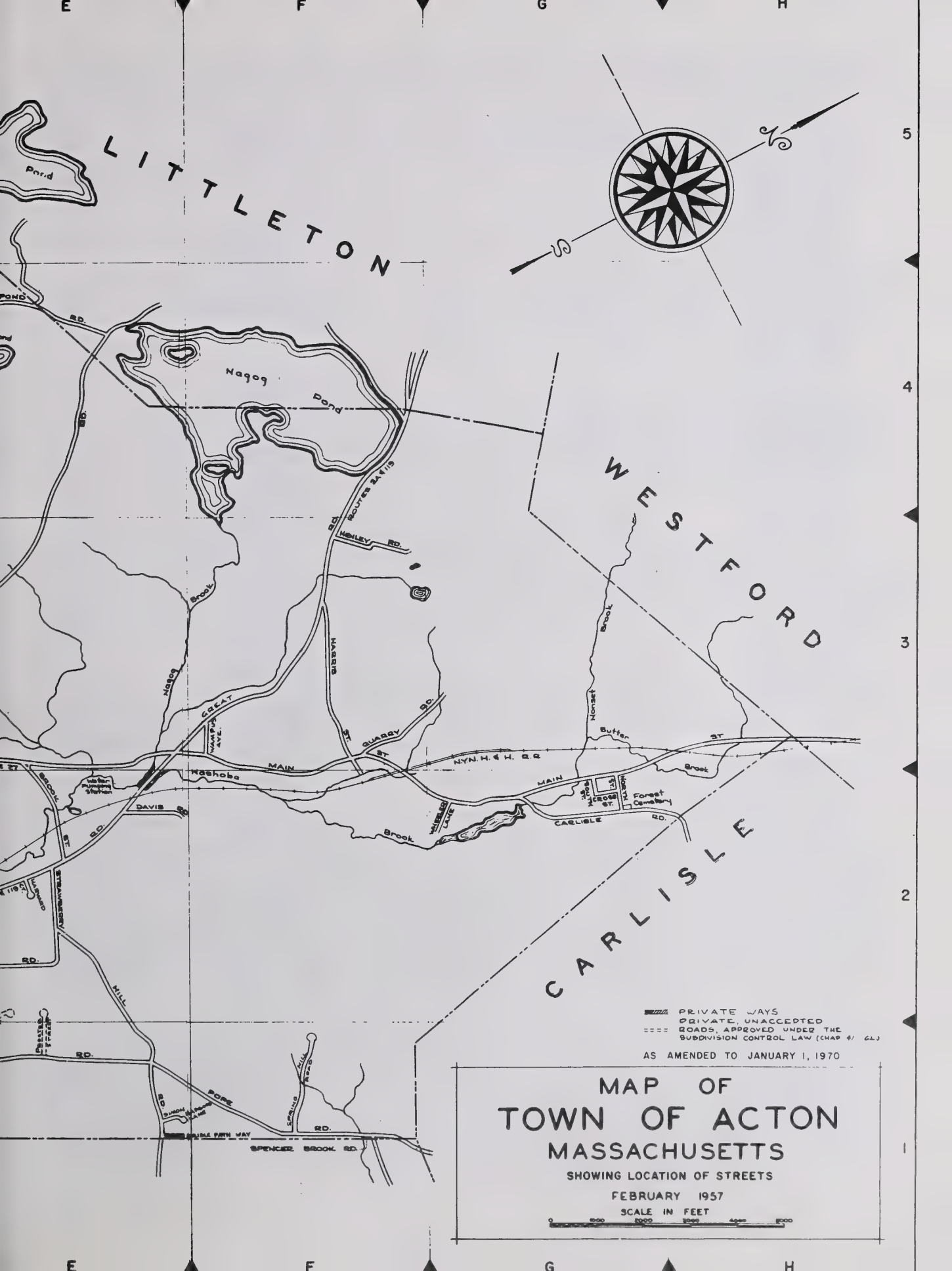
A	Adams Street	A-2	Emerson Drive	D-2		
	Agawam Road	C-4	Esterbrook Road	E-2		
	Alcott Street	D-2	Ethan Allen Drive	B-5		
	Algonquin Road	D-5	Evergreen Road	D-3		
	Anne Avenue	C-3				
	Arlington Street	D-4	F	Fairway Road	A-2	
	Ashwood Road	C-2		Faulkner Hill Road	B-3	
	Azalea Court	D-1		Fernwood Road	C-2	
	Arborwood Road	C-1		Fife & Drum Road	D-3	
B	Balsam Drive	D-3		Flagg Road	D-1	
	Barker Road	C-3		Fletcher Court	A-3	
	Baxter Road	B-4		Flint Road	B-4	
	Bayberry Road	D-1		Flintlock Drive	A-5	
	Berry Lane	D-2		Foley Street	B-2	
	Betsy Ross Circle	B-5		Forest Road	C-2	
	Beverly Road	C-3		Fort Pond Road	E-4	
	Billings Street	A-4		Foster Street	C-2	
	Birch Ridge Road	B-5		Fox Hill Road	B-2	
	Blackhorse Drive	A-5		Francine Road	C-3	
	Blanchard Street	A-4		Fraser Drive	B-4	
	Brabrook Road	D-1				
	Bridle Path Way	E-1		Garfield Lane	D-3	
	Broadview Street	B-2		Giaconda Avenue	B-2	
	Bromfield Drive	D-2		Grasshopper Lane	D-2	
	Brook Street	E-2		Great Road	D-1, F-4	
	Brookside Circle	B-2		Greenwood Lane	D-3	
	Brucewood Road	C-3		Gristmill Road	A-5	
	Bulette Road	D-5				
	C	Captain Brown's Lane	C-4		Hammond Street	D-4
Captain Furbush's Lane		C-4		Harris Street	F-3	
Carlisle Road		G-2		Hatch Road	B-2	
Carlton Drive		A-2		Harvard Court	E-2	
Carriage Drive		B-2		Haynes Court	B-5	
Cedar Terrace		C-4		Hawthorne Street	D-2	
Central Street		B-3, D-5		Hayward Road	C-4	
Chadwick Street		B-2		Heald Road	D-3	
Charter Road		C-4		Hemlock Lane	D-3	
Cherokee Road		D-5		Henley Road	F-3	
Cherry Ridge Road		B-5		Hennessey Drive	B-3	
Church Street		B-4		Heritage Road	C-2	
Clover Hill Road		B-2		High Street	A-2	
Conant Street		A-2		Highland Road	A-5	
Concord Road		D-2		Hillcrest Drive	C-2	
Coolidge Drive		D-4		Hillside Terrace	C-4	
Coughlin		D-3		Homestead Street	B-4	
Country Club Road		A-2		Hickory Hill Trail	D-3	
Cowdrey Lane		D-3		Hosmer Street	C-2	
Craig Road		C-1		Houghton Lane	C-4	
Crescent Street		B-2		Huckleberry Lane	D-3	
Crestwood Lane		B-4		Huron Road	D-5	
Crestwood Road		C-2	I	Independence Road	B-2	
Cricket Way		D-2		Iris Court	D-1	
Cross Street		G-2		Isaac Davis Way	C-3	
D		Davis Road	E-2	J	Jackson Drive	D-4
		Deacon Hunt Drive	C-4		Jefferson Drive	D-3
		Doris Road	C-3		John Swift Road	D-3
		Downey Road	B-4		Joseph Reed Lane	C-4
		Duggan Road	A-4		Juniper Ridge Road	B-5
	Durkee Road	B-4	K	Karner Road	D-5	
E	Elm Court	C-4		Keefe Road	D-1	
	Elm Street	C-5		Kelley Road	C-3	
	Eliot Circle	D-3		Kinsley Road	B-4	

BOXBOROUGH

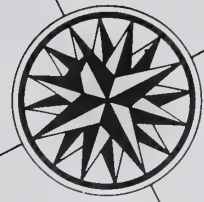
STOW
MAYNARD

CONCORD





LITTLETON



WESTFORD

CARLISLE

PRIVATE WAYS
PRIVATE, UNACCEPTED
ROADS, APPROVED UNDER THE
SUBDIVISION CONTROL LAW (CHAP 41A)
AS AMENDED TO JANUARY 1, 1970

MAP OF TOWN OF ACTON MASSACHUSETTS

SHOWING LOCATION OF STREETS

FEBRUARY 1957

SCALE IN FEET



ACTON STREET DIRECTORY (continued)

L	Larch Road	D-3	Q	Prospect Street	B-3
	Laurel Court	B-3		Putnam Road	D-3
	Lawsbrook Road	C-1		Putter Drive	A-2
	Liberty Street	A-3		Quaboag Road	C-4
	Lilac Court	B-3		Quarry Road	F-3
	Lillian Road	D-5	R	Railroad Street	B-3
	Lincoln Drive	D-4		Redwood Road	C-2
	Littlefield Road	C-5		Revolutionary Road	D-3
	Longfellow Park	D-2		River Street	B-2
	Lothrop Road	B-4		Robbins Street	A-3
M	Madison Lane	D-4		Robinwood Road	C-2
	Magnolia Drive	D-1		Rose Court	D-1
	Main Street	A-2, H-3		Russell Road	C-2
	Mallard Road	C-4	S	Saint James Circle	C-3
	Maple Street	B-3		Samuel Parlin Drive	D-4
	Marian Road	B-5		Sandas Trail	C-4
	Martin Street	B-3		School Street	B-3
	Massachusetts Avenue	D-1, B-5		Seminole Road	C-4
	Mead Terrace	B-4		Seneca Road	C-5
	Meadow Brook Road	D-3		Simon Hapgood Lane	E-1
	Merriam Lane	B-2		Simon Willard Road	D-3
	Minot Avenue	D-2		Sioux Street	C-4
	Minuteman Road	D-3		Smart Road	A-4
	Mohawk Drive	C-5		Smith Street	E-1
	Mohegan Road	C-4		South Street	G-2
	Monroe Lane	D-4		Spencer Road	C-4
	Musket Drive	D-3		Spring Hill Road	F-1
	Myrtle Drive	D-1		Stoney Street	C-3
N	Nadine Road	C-3		Stow Street	A-3
	Nagog Hill Road	D-2		Strawberry Hill Road	E-2
	Nash Road	B-4		Sudbury Road	A-1
	Nashoba Road	C-5		Summer Street	B-5
	Newtown Road	D-3		Sylvia Street	A-3
	North Street	G-2		Squirrel Hill Road	A-5
	Notre Dame Road	B-5	T	Taft Lane	D-4
	Noyes Street	A-4		Taylor Road	C-3
O	Oakwood Road	C-2		Thoreau Road	D-2
	Old Colony Lane	C-1		Ticonderoga Road	A-5
	Olde Lantern Road	A-5		Townsend Road	B-4
	Old Meadow Lane	B-2		Trask Road	D-3
	Old Village Road	D-2		Tuttle Drive	B-3
	Olde Surrey Drive	B-2	U & V	Valley Road	B-2
	Oneida Road	D-5		Vanderbelt Road	B-2
	Orchard Drive	C-5	W	Wachusett Drive	D-5
P	Parker Street	A-2		Wampus Avenue	F-3
	Patrick Henry Circle	B-5		Washington Drive	D-3
	Patriots Road	D-3		Wetherbee Street	D-1
	Partridge Pond Road	C-3		West Road	C-4
	Paul Revere Road	B-5		Wheeler Lane	G-2
	Pearl Street	B-4		Whittier Drive	D-2
	Phalen Street	D-2		Willow Street	B-4
	Phlox Lane	D-1		Wilson Lane	D-4
	Pine Street	A-3		Windemere Drive	A-5
	Pinewood Road	C-2		Windsor Avenue	B-5
	Piper Road	B-3		Winter Street	B-5
	Piper Lane	B-3		Wood Lane	D-3
	Pond View Drive	B-2		Woodbury Lane	D-3
	Pope Road	D-1		Woodchester Drive	A-5
	Powder Horn Lane	A-5		Wright Terrace	B-5
	Powder Mill Road	A-1			
	Proctor Street	E-1			

Section 107.6 The construction of a temporary structure, including a platform, stand, observation or circus seats, or tent for assembly purposes. Such a structure may be maintained only for a period of time stated on the permit. A permit will not be required for any building which is not over eight (8) feet on each side and less than seven (7) feet high, provided the building is not to be used for residential purposes.

Section 108. REQUIREMENTS FOR APPLICATIONS FOR PERMITS.

An application for a permit shall be on a form furnished by the Inspector. The application shall contain the following:

Section 108.1 A description for the building or structure, either existing or proposed.

Section 108.2 The location or proposed location of the building or structure.

Section 108.3 In the case of an addition to an existing building or structure, a sketch of the lot showing the size and location of the building or structure in relation thereto. In the case of a proposed building or structure, a plot plan certified to by a registered engineer or surveyor, showing the dimensions of the proposed new construction and existing and other proposed structures on the same lot.

Section 108.4 A description of the work to be done and the materials to be used therein.

Section 109. FEEES FOR PERMITS.

A fee shall accompany each application for a permit. The fee shall be two dollars and fifty cents (\$2.50) for the first one thousand dollars (\$1,000.00) of estimated building construction cost or fraction thereof, plus one dollar and fifty cents (\$1.50) for each additional one thousand dollars (\$1,000.00) between one thousand dollars (\$1,000.00) and five hundred thousand dollars (\$500,000.00) plus one dollar (\$1.00) for every one thousand dollars (\$1,000.00) of estimated construction cost or fraction thereof, in excess of five hundred thousand dollars (\$500,000.00). The fee accompanying the application for a permit is not refundable.

Section 110. TIME FOR REPORTS ON APPLICATIONS.

The Inspector shall, within five (5) working days after receiving an application, from the Board of Health, issue or refuse to issue the permit and notify the applicant in writing of his decision. The Board of Selectmen may, in special cases, when it deems it necessary in the best interests of the Town, extend this period of time for a period up to thirty (30) days and so notify the applicant. If the Inspector refuses to issue a permit, written notification of his decision shall be delivered to the applicant in person or sent by registered or certified mail to him at the address given in the application and shall set forth clearly and in detail all the reasons for such refusal.

Section 111. APPROVED PLANS.

One copy of the approved plans and specifications together with a signed permit shall be kept at the site of the operation until the operation is completed. After a permit has been issued, the approved plans and specifications shall not be altered unless the Inspector first approves any proposed change.

Section 112. CONTINUED VALIDITY OF A PERMIT.

A permit shall be void if construction is not commenced within ninety (90) days of its issue or if work is abandoned for more than six (6) months.

Section 113. INSPECTION; NOTICE TO THE INSPECTOR; CHECKLIST OF INSPECTIONS.

The Inspector shall have the right, in the performance of his duties and at reasonable hours, to enter, examine and inspect any building operation. The Inspector shall also inspect each building under construction at each of the following stages: (1) before the foundation or footing forms are in place, (2) when the building is ready for insulation, or lath, after all rough plumbing and electrical work has been passed and (3) upon completion of the building before occupancy. The builder in charge of construction shall notify the Inspector when each of the aforementioned stages has been reached and whenever any parts which will be concealed in further construction of the building are ready for inspection. The Inspector shall make the inspection promptly and in no case shall he delay his inspection for more than forty-eight (48) hours, exclusive of Saturdays, Sundays, and holidays. At the completion of each inspection, the Inspector shall submit to the builder, or post on the inspected premises, a copy of an updated checklist of inspection.

Section 114. ENFORCEMENT OF BUILDING CODE; STOP-WORK ORDERS.

The Inspector shall enforce the regulations contained in this Code. He shall require that all workmanship and all building materials be of good quality and that the methods of construction comply with generally accepted standards of Engineering practice and not be inconsistent with law. In case of violation of this Code or in the event of noncompliance with plans and specifications approved hereunder, the Inspector shall, in writing, notify the builder or owner, or the representative of either, of such violation or noncompliance. Alternately, the Inspector may order the suspension of the work by issuing a stop-work order which shall state the conditions under which the work may be resumed. The stop-work order shall be sent to the owner, the builder or the representative of either. A copy of the order shall be posted at the site of the building operation, and it shall not be removed without the written approval of the Inspector. No oversight or neglect

of duty on the part of the Inspector shall legalize the use, erection or alteration of a building or structure, in a manner not in conformity with the provisions of this code.

Section 115. VIOLATIONS, PENALTIES.

Whoever erects, alters, uses, occupies, maintains, demolishes, or moves any building or structure in violation of any provision of this Code or causes or permits any such violation to be committed shall be liable for a fine of not more than one hundred dollars (\$100.00) for each violation. The fine will not be imposed if another penalty has been provided for the violation.

Section 116. BOARD OF APPEALS.

If a person is dissatisfied with a decision of the Inspector, he may within ten (10) days of the date of said decision appeal to the Board of Appeals. No member of the Board of Appeals shall act in any case in which he is interested. In cases involving engineering problems, the Board may secure professional or expert assistance. Each decision of the Board shall be in writing.

Section 117. RECORDS.

The Inspector shall keep a record of all the business of his office and submit a report to be included in the Annual Town Report.

Section 118. CONSTRUCTION OF BUILDINGS.

The Inspector may permit, on the basis of one or more duly authenticated reports from a recognized source or sources, the use of new materials or modes of construction, not provided for in this code, and may, for the purpose of carrying out the intent of this code, adopt accepted standards of materials or workmanship, of federal or state bureaus, national technical organizations or fire underwriters.

Section 119. EXCAVATION AND FOUNDATIONS.

All buildings hereafter erected shall have masonry footings and foundations. Footing for masonry walls shall be not less than eight (8) inches deep and not less than twenty (20) inches wide unless otherwise authorized or directed by the Inspector. All footings and/or foundations shall extend four (4) feet below finished grade and eight (8) inches above grade.

Section 119.1 FOUNDATIONS.

Section 119.1.1 Dwellings. All dwellings hereafter erected shall have masonry foundations with a minimum thickness of ten (10) inches of poured concrete. Reinforcing rods shall be used when the Inspector deems conditions warrant their use. The top of all foundations shall be at least eight (8) inches above finished grade; this requirement may be waived at the discretion of the Building Inspector where masonry construction is employed. Block foundations shall be twelve (12) inches in width below grade and may be eight (8) inches in width above grade. Any portion of a foundation above grade shall be laid in and pointed with mortar.

Section 119.1.2 Other than Dwellings. The foundation for a building other than a dwelling may be of masonry piers, rather than solid masonry, of sufficient size to carry the loads to be imposed on them and shall extend four (4) feet below finished grade and eight (8) inches above finished grade. Grade-beam type of foundation will be permitted for accessory buildings.

Section 119.2 CONCRETE SLAB CONSTRUCTION FOR DWELLINGS.

Concrete slab construction for dwellings must meet the following specifications:

Slab shall be not less than four (4) inches thick on at least eight (8) inches of well compacted gravel covered by a suitable waterproofing membrane or six (6) inches of three-quarter (3/4) inch stone or equal, and reinforced with six (6) inch by six (6) inch number ten (10) gauge mesh.

The exterior foundation wall of any slab building must be of at least eight (8) inches thick concrete or eight (8) inches thick masonry, carried down at least four (4) feet below finished exterior grade and eight (8) inches above grade.

Section 119.3 FOOTINGS.

When in the opinion of the Inspector, soil conditions and the load to be imposed on the foundation walls make the requirements for footings unnecessary, the Inspector may permit footings to be omitted by written endorsement on the building permit.

Section 119.4 PROTECTION AGAINST FREEZING.

No masonry shall be built when the temperature is below thirty-two (32) degrees Fahrenheit on a falling temperature unless a suitable anti-freeze is used in the mix. No frozen materials shall be built upon. Lime

shall not be used in any mortar in freezing weather in excess of ten per cent (10%) of the cement content.

Section 119.5 CERTIFICATION OF PLOT PLAN.

After the foundation of a building for which a permit has been issued has been constructed, and before any further work shall be done on said building, a registered engineer's or surveyor's certification shall be furnished the Inspector, (unless he waives such requirement) showing the size of the building, and indicating that the location of the building is in compliance with the setback regulations set forth in the Protective Zoning Bylaw of the Town and including a statement signed by the engineer or surveyor that all distances are correct.

Section 119.6 GENERAL REQUIREMENTS.

All debris, such as stumps, roots, vegetation, and wood scraps, existing within ten (10) feet of the building shall be removed. The ground level in unexcavated portions shall be at least three (3) feet from the bottom of floor joists or at whatever depth is deemed suitable and approved by the Inspector.

Section 120. CHIMNEYS.

All chimneys hereafter erected shall be supported on foundations of masonry or reinforced concrete or other non-combustible material having a fire resistance rating of not less than three (3) hours.

Section 120.1 CONSTRUCTION.

All chimneys are to be constructed of brick, solid masonry units or reinforced concrete. Chimneys in dwellings, chimneys for domestic type low heat appliances, and chimneys for building heating equipment for heating a total volume of occupied space not to exceed twenty-five thousand (25,000) cubic feet shall have the walls not less than four (4) inches thick. In other buildings and for other low heat appliances the thickness of chimney walls shall be no less than eight (8) inches, except that rubble stone masonry shall be not less than twelve (12) inches thick. There must be an eight (8) inch thickness of brick between any woodwork and the throat of the fireplace from the lintel at the damper up to the flue lining.

Section 120.2 CORBELING.

Corbeling shall not exceed one (1) inch projection for each course of brick projected.

Section 120.3 CHANGE IN SIZE OR SHAPE OF CHIMNEY.

No change in the size or shape of a chimney, where the chimney passes through the roof shall be made within a distance of six (6) inches above or below the roof joists or rafters. All wooden false chimneys built above the roof shall be covered with wire lath and not less than one (1) inch of fireproof cement plaster, and in addition the chimney enclosed in this false construction shall be plastered in the same manner.

Section 120.4 LINERS.

Masonry chimneys for low heat appliances shall be lined with approved fire clay flue liners not less than five-eighths (5/8) of an inch thick, or with other approved liner material that will resist without softening or cracking at a temperature of one thousand eight hundred (1,800) degrees Fahrenheit. Fire clay flue liners shall be installed ahead of the construction of the chimney, as it is carried up, carefully bedded one on the other in mortar, or fire clay mortar, with close fitting joints left smooth on the inside. In masonry chimneys with walls less than eight (8) inches thick, liners shall be separate from the chimney wall and the space between the liner and the masonry shall not be filled; with only enough mortar used to make a good joint and hold the liners in position. Flue liners shall start from a point not less than eight (8) inches below the intake or, in case of a fireplace, from the throat of the fireplace. They shall extend, as nearly vertical as possible, for the entire height of the chimney.

Section 120.5 HEIGHT.

Chimneys for low heat appliances shall extend at least twenty-four (24) inches above the ridge or shall extend at least three (3) feet above the roof at the highest point of contact, and at least two (2) feet higher than any portion of the building within ten (10) feet of the chimney.

Section 120.6 FRAMING AROUND CHIMNEYS AND FIREPLACES.

All wood beams, joists and studs shall be trimmed away from chimneys and fireplaces. Headers supporting trimmer arches at fireplaces shall be not less than sixteen (16) inches from the face of the chimney breast. Trimmers shall be not less than six (6) inches from the inside face of the nearest flue lining.

Section 120.7 FIRE STOPPING.

All spaces between chimneys and wood joists, beams or headers shall be firestopped by placing non-combustible material to a depth of at least one inch at the bottom of such spaces.

Section 120.8 FLUES AND SMOKEPIPES.

Section 120.81 If two (2) or more oil burners are installed to use the same chimney, the smokepipes of each are to first enter a manifold (which in turn enters the chimney) large enough to accommodate all

heaters. A vent from a gas heated appliance must enter the chimney at a point above other flues.

Section 120.82 Where two or more flue liners adjoin each other in the same chimney with only flue lining separation between them, the joints of the adjacent flue linings shall be staggered at least seven (7) inches.

Section 120.83 No earthenware pipe shall be used for horizontal flues. No woodwork shall be placed less than six (6) inches from any smokepipe or metal flue, unless protected with approved fire-proofing material.

Section 120.84 No smokepipe shall pass through a stud or wooden partition whether plastered or not unless protected by a suitable metal collar or thimble with holes for ventilation.

Section 120.85 All inside chimneys hereafter erected shall be provided with a cleanout opening fitted with metal doors and frames designed to remain tightly closed.

Section 120.9 COMMERCIAL AND INDUSTRIAL-TYPE INCINERATORS.

A clearance of not less than four (4) inches shall be provided between the exterior surface of chimneys and any combustible material for commercial and industrial type incinerators.

Section 121. FIREPLACES.

Section 121.1 CONSTRUCTION.

Section 121.11 Fireplaces shall be constructed of solid masonry or of reinforced concrete with back and sides of the thickness specified in this section. Where a lining of fire brick at least two (2) inches thick or other approved lining is provided, the total thickness of the back and sides including the lining shall be not less than eight (8) inches. Where no such lining is provided, the thickness of the back and sides shall be not less than twelve (12) inches.

Section 121.12 Factory-built fireplaces that are approved by the American Insurance Association as a result of tests by a recognized laboratory need not conform to the above paragraph provided they are installed in accordance with the conditions of the approval.

Section 121.13 Fireplace hearth extensions shall be provided of approved non-combustible material for all fireplaces. Where the fireplace opening is less than six (6) square feet, the hearth extension shall extend at least sixteen (16) inches in front of, and at least eight (8) inches beyond each side of the fireplace opening. Where the fireplace opening is six (6) square feet or larger, the hearth extension shall extend at least eighteen (18) inches in front of, and at least twelve (12) inches beyond each side of the fireplace opening. Where a fireplace is elevated above or overhangs a floor, the hearth extension shall also extend over the area under the fireplace.

Section 121.14 Fireplaces constructed of masonry or reinforced concrete shall have a hearth extension of brick, concrete, stone, tile or other approved non-combustible material properly supported and with no combustible material against the underside. Wooden forms or crickets used during the construction of hearth and hearth extension shall be removed when the construction is completed.

Section 121.2 WOODWORK

Section 121.21 No woodwork shall be placed within four (4) inches of the back face of a fireplace, nor shall combustible lathing, furring or plaster grounds be placed against a chimney at any point more than three and three-fourths (3-3/4) inches from the corner of the chimney; but this shall not prevent plastering directly on the masonry or on metal lath and metal furring; nor shall it prevent placing chimneys for low heat appliances entirely on the exterior of a building against the sheathing.

Section 121.22 The clearance between woodwork and a factory-built fireplace approved by the American Insurance Association as a result of tests by a recognized laboratory need not comply with Section 121.11 of this code provided the factory-built fireplace is installed in accordance with the conditions of approval.

Section 121.23 No woodwork shall be placed within six (6) inches of a fireplace opening and woodwork above and projecting more than one and one-half (1-1/2) inches from a fireplace opening shall not be placed less than twelve (12) inches from the top of a fireplace opening.

Section 121.24 All wood floor and roof framing shall be kept at least one (1) inch away from the chimney masonry, except when eight (8) inches of masonry is used outside the flue lining, in which case the framing may be built flush with the chimney masonry. The one (1) inch space between the chimney masonry and the floor framing shall be filled with fire-resistant material to form a fire stop. In no case shall wood framing members bear on the masonry of chimneys, except on piers which are integrated into the chimney masonry.

Section 121.25 All spaces in back of combustible mantels shall be filled with non-combustible material.

Section 122. WOOD FRAMING.

The dimensions specified in this Section shall be considered nominal dimensions. Splicing of structural wood framing members between bearing points will not be permitted. In all cases, regardless of location, where the structural strength of framing members is definitely impaired by cutting, drilling, or by inherent defect, such members shall be replaced or reinforced as required by the Inspector. All framing materials shall be of sound merchantable stock of size sufficient to carry the loads imposed on them.

Section 122.1 GIRDERS.

Section 122.11 All drop or flush girts under the first floor on one and two story buildings shall be at least four (4) inches by six (6) inches laid on edge.

Section 122.12 Girders may be structural steel, solid wood, built-up wood or reinforced concrete.

Section 122.13 All joints of solid and built-up wood girders shall be made over pier or column supports.

Section 122.14 Girder Spans. The distance between supports under wood girders shall not exceed the following:

Size in Inches	Maximum Clear Span			
	1 & 2 Story Dwellings		2½ and 3 Story Dwellings	
	Ft.	In.	Ft.	In.
4 by 6	5	0	4	0
6 by 6	6	0	5	2
4 by 8	6	4	5	6
4 by 10	8	0	7	0
6 by 8	8	0	7	0
6 by 10	9	0	8	0
6 by 12	10	0	9	0

Section 122.15 Columns. All first floor girders shall have lally columns under them. Columns below grade shall be concrete filled steel pipe, lally-type, and shall be fastened to girders with at least one-fourth (1/4) inch thick steel caps and attached to or imbedded in concrete with at least one-fourth (1/4) inch steel base. Steel pipe concrete filled columns shall be at least three and one-half (3½) inches in diameter and weigh at least thirteen (13) pounds per linear foot, of which the cross section shall include at least one and twenty-seven hundredths (1.27) square inches of steel and at least eight and thirty-five hundredths (8.35) square inches of concrete.

Section 122.2 SILLS AND PLATES.

All sills and all bearing plates for roof rafters framing into masonry walls shall be bolted to the masonry walls with one-half (1/2) inch bolts bedded firmly in the masonry and spaced not more than eight (8) feet apart.

Section 122.21 All sills and girders on top of foundation walls and piers shall be leveled, shimmed up with slate chips or brick, and thoroughly bedded in cement mortar. All sills shall be at least four (4) inches by six (6) inches, laid flatwise, unless otherwise approved by the Inspector.

Section 122.22 Top plates shall be not less than doubled two (2) x fours (4's) which shall lap at all corners and at all intersecting partitions. All such laps shall be securely spiked.

Section 122.3 FLOOR JOISTS.

When floor joists frame into the side of wood girders, the joists shall be supported on metal joists hangers or on a bearing strip or spiking strip on the side of the girders. Size of strip shall be at least two (2) by three (3) inches. The notch in the end of the joist shall be not more than one-fourth (1/4) of the joist depth. Ends of floor joists framing into masonry walls shall have not less than a four (4) inch bearing and shall have at least a three (3) inch bevel or fire cut. The ends of floor joists and girders which frame into the masonry walls below outside finish grade shall receive a good brush coat of concrete. Each fourth joist in wood floor construction framing into masonry walls shall have a metal strap anchor applied on the side and near the bottom of the joist and shall extend into the masonry wall. Masonry walls running parallel to the floor joists shall be tied to the floor construction with metal strap anchors spaced not over six (6) feet apart and extending over and secured to at least three (3) joists.

Section 122.31 Headers and trimmers shall be doubled except that headers four (4) feet or less in length may be of single thickness provided the header is supported in metal joists hangers or on not less than

two (2) by three (3) inch ledger boards and the header is secured by spikes driven through one thickness of the trimmers into the ends of the header. Headers receiving more than four (4) tail beams shall have ends supported in metal joists hangers.

Section 122.32 Ends of lapped joists shall rest on girders or on bearing partitions, and shall be securely nailed to the plate and to each other.

Section 122.33 Floor (including attic floor) and flat roof joists shall be cross-bridged with one (1) by three (3) inch bridging at intervals not to exceed eight (8) feet and securely nailed at each end. Metal bridging or solid bridging may be used. In flat roof construction, when the ceiling is suspended from the roof, the span for the roof joists shall be as required in the floor joist table. The ceiling joists shall be two (2) by four's (4's) the same spacing as roof joists and supported by one (1) by four (4) inch hangers spaced not more than six (6) feet on center and securely nailed to sides of the roof and ceiling joists.

Section 122.34 Maximum spans for all wood floor joists shall be as listed in the tables in Appendix A.

Section 122.35 The cutting of floor joists to facilitate the installation of piping and duct work will be permitted with the following limitations:

The top edges of joists may be notched not to exceed one-sixth (1/6) of the joint depth. Notching the top edge of joists will not be permitted in the middle third of any joist span. If cutting of a floor joist more than one-sixth (1/6) of its depth is found necessary, a header the full depth of the joist shall be cut in to support the end of the joist. Where location of pipes necessitates passing through the joists, holes shall be drilled to receive the pipes. The diameter of the holes shall be not more than one-half (1/2) inch greater than the outside diameter of the pipe and in no case greater than two and one-half (2-1/2) inches. The edge of the holes shall not be located nearer than two (2) inches from the top or bottom edge of the joist.

Section 122.36 All floor joists shall be covered with one (1) inch sub-flooring. Ends of all subflooring shall be cut over joists. Five-eighths (5/8) plywood may be used in place of boards.

Section 122.4 EXTERIOR WALLS.

Studding for outside walls and bearing partitions shall be not less than two (2) by four (4) inches spaced not over sixteen (16) inches on centers. Non-bearing partitions may be two (2) by three (3) inches. All bearing partition studs shall rest on partition caps or shoes of the same size as the studs and capped with double joist of the same size. Corner posts shall be four (4) by six (6) inches or may be of three (3) two (2) by four (4) inch pieces, continuous for the height of the corner and well spiked together. Corner braces shall be installed as near as possible to all corners, except none are needed when plywood is used for exterior sheathing. External studded walls shall be sheathed with boards three-fourth (3/4) inches thick, one-half (1/2) inch plywood or other approved material, laid tight with staggered joints and nailed to studs with eight (8) penny nails, or equivalent, in a manner satisfactory to the Inspector.

Section 122.41 Headers. Lintels over openings in bearing walls or partitions of one (1) and two (2) family dwellings shall consist of double joists, not less than herein specified, or trussed construction bearing on jack studs, or other approved construction affording adequate strength:

Spans less than four (4) feet.	Two - Two (2) x Fours (4's)
Spans four (4) feet to six (6) feet	Two - Two (2) x Sixes (6's)
Spans six (6) feet to eight (8) feet.	Two - Two (2) x Eights (8's)
Spans eight (8) feet to ten (10) feet	Two - Two (2) x Tens (10's)

Section 122.5 CEILING JOISTS.

Maximum spans for ceiling joists shall be as listed in the table in Appendix B. Where the attic space above ceiling joists is unfinished but is usable for storage space, or if the space is suitable for finishing into future habitable rooms, the spans for the ceiling joists shall be figured the same as for floor joists as specified in the tables in Appendix A. Ceiling joists shall, wherever possible, serve as ties for the rafters and shall be securely nailed to the rafters. An opening for access into each attic space shall be provided to allow for inspection and repair with a minimum size of six (6) square feet, but not less than twenty-two (22) inches on any side when trusses are used, located as near to the top of the stairway as practical, but not in a closet other than a walk-in closet with a minimum floor area of four (4) feet by four (4) feet.

Section 122.6 RAFTERS.

Maximum clear spans of rafters for light and heavy roof covering shall be of sufficient size to carry a load of 40 lbs. p. s. f. including dead and live load as listed in the table in Appendix C. Rafters shall be securely spiked to the wall plate. Opposing rafters shall be framed directly opposite each other at the ridge. There shall be a ridge board of not less than one (1) inch thick at all ridges and a valley rafter at all valleys. The depth of the ridge board and valley shall be not less than the cut end of the abutting rafters. Valley rafters and hip rafters shall be not less than two (2) inches thick. All openings in roof construction for dormer windows which are not supported on partitions, shall be framed with double rafters and headers. Roof rafters shall be covered with one (1) inch roof boards or one-half (1/2) inch plywood and shall be securely nailed to rafters at each bearing.

Section 122.7 INTERIOR PARTITIONS.

All bearing partition studs shall be not less than two (2) x fours (4's) spaced not more than sixteen (16) inches on center, set the four (4) inch way.

Nonbearing partition studs may be two (2) by threes (3's) set the three (3) inch way; two (2) by fours (4's) may be used, set the two (2) inch way for walls around closets and chimneys.

Wood bearing partitions in cellars or basements shall incorporate lally columns as specified in Section 122.15 of this code. No stud shall be cut more than half its depth to receive piping and duct work. If more depth is required, the partition studs shall be increased accordingly. Where the running of piping and duct work necessitates the cutting of plates, proper provision, acceptable to the Inspector, shall be made for tying together and supporting all structural members affected by such cutting.

Section 122.71 Stairs. In figuring the main stair run, the treads shall be not less than eight (8) and one-quarter (1/4) inches wide, risers shall be not more than eight (8) and one-quarter (1/4) inches high, and tread shall be so proportioned to riser that an easy run is obtained. The width of tread, including the nosing, shall be not less than ten and one-quarter (10-1/4) inches. The cutting and framing of all structural members, such as stringers and landings, shall be such that the development of their full strength will not be impaired. Stringers shall have solid bearings at top and bottom. The minimum effective depth of wooden stair stringers shall be three and one-half (3-1/2) inches. If winders are used, the width of treads at eighteen (18) inches from the converging end shall be not less than the tread width on the straight stair run. All risers shall be the same height for each story. Open basement stairs shall have the stringers not less than two (2) inches thick. If treads are less than one and one-eighth (1-1/8) inches thick, a third stringer shall be installed.

Section 122.8 HANDRAILS.

Every builder or owner shall provide a safe hand rail and supporting banister or other protective device for every stairway having a total rise of thirty (30) inches or more. Every builder or owner shall provide wall or protective railings at least thirty-six (36) inches high for every porch, balcony or similar place which is more than thirty (30) inches above ground.

Section 122.9 INSULATION.

No insulation shall be used that supports flames or gives off toxic smoke when exposed to flame or high heat.

Section 123. GARAGES.

Any garage built under a dwelling shall have its walls and ceiling covered with wire lathing and cement plaster or other fire resisting material as approved by the Inspector. If garage floor and cellar floor are on the same level, a sweep shall be installed on the door to prevent fumes from entering the cellar. There shall be no greater than a fifteen per cent (15%) grade from garage floor to the street line at the intersection of the streetline and the driveway. The opening from a building to a garage shall be restricted to a single doorway, provided with not less than a one and three-fourths (1-3/4) inch thick solid door, or panel door, with at least two (2) coats of fire retardant paint on the garage side, or an approved fire door of three-fourths (3/4) hour fire resistant rating. This door must be equipped with self-closing mechanism and no glass shall be in the door except fire glass. Any garage attached to the side of a dwelling directly or with a breezeway shall have the wall adjacent to the dwelling or breezeway covered with wire lathing and cement plaster or other approved fire resistant material from ridge to floor.

Any building in which one or more motor vehicles are kept or stored, except as otherwise provided above for garages built in connection with a dwelling place, shall be built to conform to the requirements of at least a second class building. Buildings requiring class 2 construction include, among others, public garages, motor vehicle repair shops, automobile paint shops, service stations, and lubritoriums.

Section 124. BASEMENTS.

Provision for sump pump well to be provided at the discretion of the Inspector. All basements shall have a bulkhead or other exterior exit and shall have suitable stairs if below grade. All exposed woodwork over heating equipment shall be covered with wire lathing and cement plaster or other approved fire resistant material for at least five (5) feet from the center of the heater in all directions, or until a fire resistant wall is reached.

No heating equipment shall be installed within six (6) feet of a stairway, unless the stairway is protected in such a manner as to stop fire from traveling up stairway.

Drain tile laid in stone around the perimeter of the foundation of a dwelling shall be laid when in the opinion of the Inspector, additional drainage is necessary.

Section 125. HEATER ROOMS.

Enclosed heater rooms shall be ventilated as approved by the Inspector. Enclosed heater rooms of less than eighty (80) square feet shall be lined with a covering of wire lathing and cement plaster or five-eighths (5/8) fire coded sheetrock.

In public places or places of assembly, such as in churches, hotels, high hazard institutional occupancies, and apartments and in multi-family house occupancies, the heater rooms shall be separated from the rest of the building by eight (8) inch masonry walls, with the ceilings plastered with fireproof cement mortar and door openings protected by approved self-closing doors.

Section 126. HEATING EQUIPMENT.

Kerosene stoves and portable kerosene heaters (non-flue connected heater types) shall be barred from use in a dwelling, a business or an industrial establishment and all other oil or gas fired heaters must bear an approval label as a result of tests and listing by a nationally recognized testing laboratory and a permit shall have been issued by the head of the Fire Department or the Inspector of Gas Piping and Gas Appliances for its use, before a permit of occupancy is issued.

Approved non-flue connected heaters may be used temporarily during construction on approval of the head of the Fire Department.

Section 127. EGRESSES.

Every dwelling, apartment or tenement or any other building or structure to be used in whole or in part for dwelling purposes, either as a permanent or temporary dwelling, except multiple family dwelling houses hereafter erected, altered or remodeled, shall have a minimum of two (2) independent means of egress, placed as far apart as practicable, both of which shall be not less than fifteen (15) square feet in area and shall terminate at the outside of the building at ground level. One egress may terminate on a balcony provided that the balcony extends a minimum of four (4) feet on one side of the egress opening.

Every multiple family type dwelling house and every dwelling not included in the paragraph above hereafter erected, altered or remodeled, shall have a minimum of two (2) independent means of egress, placed as far apart as practicable, both of which shall be not less than fifteen (15) square feet in area and shall terminate at the outside of the building at ground level. One egress may terminate on a balcony provided that the balcony extends a minimum of four (4) feet on one side of the egress opening.

Every multiple family type dwelling house and every dwelling not included in the paragraph above hereafter erected, altered or remodeled, shall have a minimum of two (2) independent means of egress for each apartment or tenement or other dwelling unit, placed as far apart as practicable, one of which shall terminate at the outside of the building at ground level.

Section 128. HEIGHT OF BUILDING.

No dwelling hereafter erected shall exceed twenty (20) feet in height from sill to eaves.

Section 129. WALL COVERING.

Every wooden building hereafter erected shall have its exterior walls covered with a standard exterior building material approved by the Inspector; this provision shall not apply to paint or stain.

Section 130. ROOF COVERING.

The roof of every dwelling and garage attached thereto shall be covered with slate, asbestos, or asphalt roof covering weighing not less than two hundred and ten (210) lbs. per square or approved Class C fire resistant treated wood shingles laid according to standard building practice.

Not more than two (2) reshinglings of asphalt shingles shall be allowed without removal of old shingles and no reshingling over wood shingles is allowed.

Section 131. FIRE STOPPING.

Where floor beams or studs rest on sills, girders, wall girts or partition caps, fire stopping shall be required between such beams and studs from the sills, girders, girts or caps to four (4) inches above the plaster ground with brick and mortar or other fire resistant material, or full size blocking shall be installed between the studs above and below the floor beams of each story and at the ceiling line of each story. Full size blocking means full width of studs and not less than one and one-half (1-1/2) inches thick.

Section 132. OCCUPANCY PERMIT.

No building of any type, except as otherwise provided herein, whether of a permanent or portable nature hereafter erected, remodeled, restored, or moved shall be occupied or used in whole or in part as a dwelling until the same shall have been inspected by the Inspector, Plumbing Inspector and the Board of Health, and a permit of occupancy issued by the Board of Health and the Inspector, stating that the building and use thereof complies with the provisions of this Code, the laws of the Commonwealth of Massachusetts and all other laws pertaining thereto. A permit of occupancy shall not be issued unless a building permit has been previously issued by the Inspector in accordance with the provisions of this Code. Application for a permit of occupancy shall be filed with the Inspector who shall notify the Board of Health of such application.

Whoever occupies, or allows someone to occupy a dwelling that does not have an occupancy permit shall be liable for a penalty of not more than fifty dollars (\$50.00) for each violation. Payment of such penalty does not absolve any violator from the obligation under this Code to obtain an occupancy permit.

Section 133. RESTRICTIONS ON CONSTRUCTION WITHIN FIRE LIMITS

Section 133.1 GENERAL RESTRICTIONS.

Except as otherwise provided in Paragraph 133.5 of this section, no building or structure of wood frame construction or of unprotected non-combustible construction shall be erected within the limits established by law as the Fire Limits, nor shall wood or other combustible veneers be permitted on buildings or structures within such Fire Limits. Prior to approval, construction plans shall be forwarded by the builder to the Inspector and to the Fire Chief for review.

Section 133.2 ALTERATIONS AND EXTENSIONS.

Section 133.21 Within the Fire Limits no building or structure of wood frame construction or of unprotected non-combustible construction shall be increased in height.

Section 133.22 Within the Fire Limits no building or structure shall be extended on any side by wood frame construction or unprotected non-combustible construction. The aggregate area of the building or structure including the extension shall not exceed the allowable area for wood frame construction in the following table:

Construction Types	Area of one Story Building	Area of Building Over One Story
Ordinary	9,000 sq. ft.	6,000 sq. ft.
Unprotected non-combustible	9,000 sq. ft.	6,000 sq. ft.
Wood Frame	6,000 sq. ft.	4,000 sq. ft.

Section 133.23 Nothing in this section shall be construed to prohibit other alterations within the Fire Limits; provided there is no change of occupancy to a class of occupancy otherwise prohibited.

Section 133.24 High hazard occupancy, as defined below, is prohibited. High hazard occupancy means the occupancy or use of a building or structure or any portion thereof that involves highly combustible, highly flammable, or explosive material, or which has inherent characteristics that constitute a special fire hazard; including among others, aluminum powder factories; cellulose nitrate plastic factories, warehouses and salesrooms; cereal mills; distilleries; explosives manufacture, sales and storage; flour and feed mills; gasoline bulk plants; grain elevators; lacquer factories; liquified petroleum gas charging or bulk storage plants; mattress factories; paint factories and wastepaper plants.

Section 133.3 MOVING BUILDINGS.

No building or structure of wood frame construction or unprotected non-combustible construction shall be moved from without to within the Fire Limits or from one lot to another within the Fire Limits.

Section 133.4 BUILDINGS PARTLY WITHIN FIRE LIMITS.

A building or structure shall be deemed to be within the Fire Limits if one-third (1/3) or more of the area of such building or structure is located therein.

Section 133.5 EXCEPTIONS TO RESTRICTIONS WITHIN FIRE LIMITS.

Section 133.51 Frame dwellings not exceeding two (2) stories in height and separated by at least ten (10) feet from the lot line of adjoining property.

Section 133.52 Wood or other combustible veneers on non-combustible backing for show windows that do not extend above the first full story above grade.

Section 133.53 A building occupied as a private garage, not more than one (1) story in height nor more than seven hundred and fifty (750) square feet in area, located on the same lot with a dwelling; provided that such building shall be placed at least ten (10) feet from the lot lines of adjoining property.

Section 133.54 A building not exceeding two thousand five hundred (2,500) square feet in area when used for a business occupancy, or one thousand (1,000) square feet in area when used for other occupancies, nor more than one (1) story in height, and having a horizontal separation of not less than ten (10) feet on all sides.

Section 133.55 Greenhouses not more than fifteen (15) feet in height erected on the same lot with an accessory to a dwelling or a store.

Section 133.56 Sheds open on the long side, not more than fifteen (15) feet in height nor more than five hundred (500) square feet in area, located at least ten (10) feet from buildings and from adjoining lot lines.

Section 133.57 Builders' shanties for use only in connection with duly authorized building operation and located on the same lot with such building operation, on a lot immediately adjoining on an upper floor of the building under construction, or on a sidewalk shed.

Section 133.58 Piazzas or balconies, not exceeding ten (10) feet in width nor extending more than three (3) feet above the second-story floor beams; provided that no such structure shall be located nearer than ten (10) feet to an adjoining lot line or be joined to a similar structure of another building.

Section 133.59 Fences under six (6) feet in height.

Section 134. WEST ACTON FIRE LIMITS.

The following area in West Acton shall constitute the "West Acton Fire Limits" and the regulations set forth in Section 133 above shall apply; Starting at a point at the center of the intersection of Willow and Summer Streets in West Acton; thence in a northwesterly direction to the center of the intersection of Homestead and Willow Streets; thence in a northerly direction to the center of the intersection of Arlington Street and Massachusetts Avenue; thence northerly to a point in the center of the Boston and Maine Railroad right of way located two thousand one hundred (2,100) feet northeasterly from the center of the Massachusetts Avenue crossing as measured along the right of way; thence one thousand (1,000) feet southeasterly along the railroad right of way; thence easterly to the center of the intersection of Elm and Arlington Streets; thence southerly to the center of the intersection of a private way known as "Cedar Terrace" and Massachusetts Avenue; thence westerly to a point in the center of the railroad right of way located eight hundred and fifty (850) feet southeasterly from the center of the Massachusetts Avenue crossing as measured along the right of way; thence one thousand two hundred and fifty (1,250) feet southeasterly along the railroad right of way, thence westerly to the center of the intersection of Central and Summer Streets and westerly to the point of beginning at the center of the intersection of Willow and Summer Streets.

Section 135. STREET NUMBERS.

Street numbers shall be provided for each dwelling, each business building and each industrial building by the builder as follows:

Numbers shall be at least three (3) inches in height and shall be clearly visible from the street or roadway upon which the house faces. The numbers shall be placed on the structure itself or on a suitable support near the main entrance to the structure. The numbers shall be those shown on the approved definitive plan, in the case of a subdivision, or as assigned by the Engineering Department in the case of a structure built on a town way.

Section 136. MULTIPLE DWELLING BUILDINGS.

Section 136.1 FOOTINGS.

Footings for multiple dwelling buildings shall be twelve (12) inches by twenty-four (24) inches with two (2) reinforcing rods not less than one-half (1/2) inch in diameter.

Section 136.2 BOILER ROOMS.

Boiler rooms should be enclosed with eight (8) inch masonry blocks, or equal fire ratings.

Section 136.3 STAIRWAYS.

Stairways shall be enclosed on both sides by masonry block walls of not less than six (6) inches in thickness or of equal fire rating. All stairways shall have risers and treads. Block walls shall extend up to the roof boards. All doors in the above mentioned fire walls shall be one and three-quarter (1-3/4) inches solid flush doors or equal. Fire rating doors will be equipped with self closing mechanisms.

Section 136.4 BUILDING DIVIDER WALLS.

Walls which physically connect multiple dwelling buildings shall be constructed as specified in Section 136, sub-section 136.3 (Stairways).

Section 136.5 WORKING DRAWINGS.

Detailed working drawings of multiple dwelling buildings must be prepared by a Registered Architect or Engineer, and shall be submitted at least two (2) weeks prior to initiation of construction.

Section 136.6 APARTMENT HOUSE INCINERATORS.

No incinerator shall be constructed in any apartment house.

Section 137. SWIMMING POOLS.

Private and commercial pools having a depth of two (2) feet or more will require building permits and must comply with the building side line and setback regulations set forth in the Protective Zoning Bylaw of the Town. They must be enclosed by a protective fence at least four (4) feet in height with a lockable gate. Gates shall lock on closing. Gate locks must be placed on the inside of the fence. Both fence and gate lock must meet with the approval of the Inspector. Inspection will be made at excavation and after completion. Vertical stays in the fence must not be more than two (2) inches apart.

APPENDIX A - FLOOR JOISTS

DOUGLAS FIR, COAST REGION

FLOOR JOISTS																	
		40 lb. Live Load								30 lb. Live Load							
Nominal Size	Spacing C to C	Select. Struct. 1900f		Construction 1500f		Standard 1200f		Utility*		Select. Struct. 1900f		Construction 1500f		Standard 1200f		Utility*	
Inches	Inches	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.
2 x 6	12	11	2	11	2	11	2	7	0	12	2	12	2	12	2	7	9
	16	10	3	10	3	9	11	6	1	11	2	11	2	11	1	6	9
	24	9	0	9	0	8	1	4	11	9	11	9	11	9	0	5	6
2 x 8	12	14	9	14	9	14	9	11	0	16	1	16	1	16	1	12	4
	16	13	6	13	6	13	6	9	7	14	9	14	9	14	9	10	8
	24	12	0	12	0	11	0	7	9	13	1	13	1	12	4	8	8
3 x 8	12	17	0	17	0	17	0	14	0	18	7	18	7	18	7	15	8
	16	15	7	15	7	15	7	12	2	17	0	17	0	17	0	13	7
	24	13	10	13	10	13	10	9	11	15	1	15	1	15	1	11	1
2 x 10	12	18	3	18	3	18	3	15	1	19	11	19	11	19	11	16	10
	16	16	9	16	9	16	9	13	0	18	3	18	3	18	3	14	7
	24	14	10	14	10	14	0	10	7	16	2	16	2	15	7	11	11
3 x 10	12	21	1	21	1	21	1	19	2	23	1	23	1	23	1	21	2
	16	19	4	19	4	19	4	16	7	21	2	21	2	21	2	18	6
	24	17	1	17	1	17	1	13	7	18	8	18	8	18	8	15	1
2 x 12	12	21	9	21	9	21	9	17	7	23	9	23	9	23	9	19	8
	16	19	11	19	11	19	11	15	3	21	9	21	9	21	9	17	0
	24	17	7	17	7	16	11	12	5	19	2	19	2	18	11	13	10

*Indicates the grade is not a stress grade.

HEMLOCK, WEST COAST

FLOOR JOISTS																	
		40 lb. Live Load								30 lb. Live Load							
Nominal Size	Spacing C to C	Select. Struct. 1600f		Construction 1500f		Standard 1200f		Utility*		Select. Struct. 1600f		Construction 1500f		Standard 1200f		Utility*	
		Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.
2 x 6	12	10	8	10	8	10	8	7	0	11	8	11	8	11	8	7	10
	16	9	10	9	10	9	10	6	1	10	9	10	9	10	9	6	9
	24	8	7	8	7	8	1	4	11	9	6	9	6	9	0	5	6
2 x 8	12	14	2	14	2	14	2	11	0	15	5	15	5	15	5	12	4
	16	13	0	13	0	13	0	9	7	14	2	14	2	14	2	10	8
	24	11	6	11	6	11	0	7	10	12	7	12	7	12	7	8	9
3 x 8	12	16	4	16	4	16	4	14	0	17	10	17	10	17	10	15	8
	16	15	0	15	0	15	0	12	2	16	4	16	4	16	4	13	7
	24	13	3	13	3	13	3	9	11	14	6	14	6	14	6	11	1
2 x 10	12	17	7	17	7	17	7	15	1	19	2	19	2	19	2	16	10
	16	16	1	16	1	16	1	13	0	17	6	17	6	17	6	14	8
	24	14	3	14	3	13	11	10	8	15	6	15	6	15	6	12	0
3 x 10	12	20	3	20	3	20	3	19	2	22	1	22	1	22	1	21	2
	16	18	7	18	7	18	7	16	7	20	3	20	3	20	3	18	6
	24	16	5	16	5	16	5	13	7	17	11	17	11	17	11	15	2
2 x 12	12	20	10	20	10	20	10	17	7	22	9	22	9	22	9	19	8
	16	19	1	19	1	19	1	15	3	20	10	20	10	20	10	17	0
	24	16	11	16	11	16	11	12	5	18	5	18	5	18	5	13	10

*Indicates the grade is not a stress grade.

SPRUCE, EASTERN OR CANADIAN

FLOOR JOISTS													
		40 lb. Live Load								30 lb. Live Load			
Nominal Size	Spacing C to C	No. 1*								No. 1*			
Inches	Inches	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.
2 x 6	12	9	4							10	5		
	16	8	1							9	0		
	24	6	7							7	4		
2 x 8	12	13	2							14	8		
	16	11	4							12	9		
	24	9	3							10	5		
3 x 8	12	15	7							17	0		
	16	14	4							15	7		
	24	11	9							13	2		
2 x 10	12	16	9							18	3		
	16	15	2							16	9		
	24	12	5							14	0		
3 x 10	12	19	4							21	2		
	16	17	9							19	4		
	24	15	8							17	1		
2 x 12	12	19	11							21	9		
	16	18	3							19	11		
	24	15	10							17	7		

*Indicates the grade is not a stress grade.

SPRUCE, ENGELMANN OR WESTERN

FLOOR JOISTS													
		40 lb. Live Load								30 lb. Live Load			
Nominal Size	Spacing C to C	Select.* Merch.	Construction*	Standard*	Utility*	Select.* Merch.	Construction*	Standard*	Utility*	Select.* Merch.	Construction*	Standard*	Utility*
Inches	Inches	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.
2 x 6	12	9	8	9	8	6	6	5	3	10	7	9	0
	16	8	4	7	0	5	9	4	6	9	4	7	10
	24	6	9	5	9	4	9	3	6	7	8	6	4
2 x 8	12	12	9	12	3	9	6	8	6	13	11	13	9
	16	11	9	10	9	8	3	7	3	12	9	11	11
	24	9	6	8	9	6	9	6	0	10	8	9	9
3 x 8	12	14	9	14	9	12	0	10	7	16	1	16	1
	16	13	6	13	6	10	6	9	3	14	9	14	9
	24	12	0	11	0	8	6	7	7	13	1	12	6
2 x 10	12	15	10	15	6	12	9	11	5	17	3	17	3
	16	14	6	13	6	11	1	10	0	15	10	15	2
	24	12	6	11	1	9	0	8	0	14	0	12	6
3 x 10	12	18	3	18	3	16	3	14	6	20	0	20	0
	16	16	10	16	10	14	1	12	7	18	3	18	3
	24	14	10	14	1	11	4	10	3	16	2	15	9
2 x 12	12	18	10	18	10	16	3	13	10	20	6	20	6
	16	17	3	16	4	14	2	12	0	18	10	18	3
	24	15	0	13	3	11	6	9	9	16	8	15	0

*Indicates the grade is not a stress grade.

APPENDIX B - CEILING JOISTS

DOUGLAS FIR, COAST REGION

CEILING JOISTS													
		20 lb. Attic Storage								No Attic Storage			
Nominal Size	Spacing C to C	Select. Struct. 1900f	Construction 1500f	Standard 1200f	Utility*	Select. Struct. 1900f	Construction 1500f	Standard 1200f	Utility*	Select. Struct. 1900f	Construction 1500f	Standard 1200f	Utility*
Inches	Inches	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.
2 x 4	12	9	5	8	2*	6	3*	4	1	11	10	10	10*
	16	8	7	7	1*	5	5*	3	6	10	9	9	4*
	24	7	6	5	9*	4	5*	2	11	9	5	7	8*
2 x 6	12	14	4	14	4	14	4	9	1	18	0	18	0
	16	13	0	13	0	12	10	7	9	16	4	16	4
	24	11	4	11	4	10	5	6	4	14	4	14	4
2 x 8	12	19	6	19	6	19	6	14	3	24	7	24	7
	16	17	9	17	9	17	5	12	4	22	4	22	4
	24	15	6	15	6	14	3	10	1	19	6	19	6
2 x 10	12	24	9	24	9	24	9	19	6	31	2	31	2
	16	22	6	22	6	22	1	16	10	28	3	28	3
	24	19	7	19	7	18	0	13	9	24	9	24	9

*Indicates the grade is not a stress grade.

HEMLOCK, WEST COAST

CEILING JOISTS													
		20 lb. Attic Storage								No Attic Storage			
Nominal Size	Spacing C to C	Select. Struct. 1600f	Construction 1500f	Standard 1200f	Utility*	Select. Struct. 1600f	Construction 1500f	Standard 1200f	Utility*	Select. Struct. 1600f	Construction 1500f	Standard 1200f	Utility*
Inches	Inches	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.
2 x 4	12	9	0	7	9*	5	11*	4	1	11	4	10	4*
	16	8	2	6	8*	5	2*	3	6	10	4	8	11*
	24	7	2	5	5*	4	3*	2	11	9	0	7	4*
2 x 6	12	13	8	13	8	13	8	9	1	17	3	17	3
	16	12	5	12	5	12	5	7	9	15	8	15	8
	24	10	10	10	10	10	5	6	4	13	8	13	8
2 x 8	12	18	8	18	8	18	8	14	3	23	6	23	6
	16	16	11	16	11	16	11	12	4	21	4	21	4
	24	14	10	14	10	14	3	10	1	18	8	18	8
2 x 10	12	23	8	23	8	23	8	19	6	29	9	29	9
	16	21	6	21	6	21	6	16	10	27	1	27	1
	24	18	9	18	9	18	0	13	9	23	8	23	8

*Indicates the grade is not a stress grade.

SPRUCE, EASTERN OR CANADIAN

CEILING JOISTS													
		20 lb. Attic Storage								No Attic Storage			
Nominal Size	Spacing C to C	No. 1*								No. 1*			
Inches	Inches	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.
2 x 4	12	7	2					10	9				
	16	6	2					9	10				
	24	5	1					8	7				
2 x 6	12	12	1					16	4				
	16	10	5					14	11				
	24	8	6					13	0				
2 x 8	12	16	11					22	4				
	16	14	8					20	3				
	24	12	0					17	9				
2 x 10	12	22	6					28	3				
	16	19	8					25	9				
	24	16	1					22	5				

*Indicates the grade is not a stress grade.

SPRUCE, ENGELMANN OR WESTERN

CEILING JOISTS													
		20 lb. Attic Storage								No Attic Storage			
Nominal Size	Spacing C to C	Select.* Merch.	Construction*	Standard*	Utility*	Select.* Merch.	Construction*	Standard*	Utility*	Select.* Merch.	Construction*	Standard*	Utility*
Inches	Inches	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.
2 x 4	12	7	8	6	0	4	5	3	0	10	2	10	2
	16	6	7	5	2	3	9	2	9	9	3	8	11
	24	5	5	4	2	3	1	2	6	8	1	7	3
2 x 6	12	12	3	10	5	8	6	6	9	15	5	15	5
	16	10	9	9	0	7	4	5	9	14	0	14	0
	24	8	9	7	4	6	0	4	9	12	3	12	3
2 x 8	12	16	8	16	0	12	3	10	10	21	0	21	0
	16	15	1	13	9	10	9	9	6	19	1	19	1
	24	12	4	11	3	8	9	7	9	16	8	16	8
2 x 10	12	21	2	20	2	16	6	14	9	26	7	26	7
	16	19	2	17	7	14	2	12	9	24	1	24	1
	24	16	0	14	2	11	7	10	5	21	1	21	1

*Indicates the grade is not a stress grade.

APPENDIX C - ROOF JOISTS AND RAFTERS

DOUGLAS FIR, COAST REGION

LOW SLOPE ROOF JOISTS**															
		Supporting Finished Ceiling								Not Supporting Finished Ceiling					
Nominal Size	Spacing C to C	Select. Struct. 1900f		Construction 1500f		Standard 1200f		Utility*		Select. Struct. 1900f		Construction 1500f		Standard 1200f	
Inches	Inches	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.
2 x 6	12	14	4	14	4	13	8	8	4	16	5	16	5	14	9
	16	13	0	13	0	11	10	7	3	14	10	14	4	12	10
	24	11	4	10	9	9	8	5	11	13	0	11	8	10	5
2 x 8	12	19	6	19	6	18	8	13	2	22	4	22	4	20	2
	16	17	9	17	9	16	2	11	5	20	3	19	6	17	5
	24	15	6	14	9	13	2	9	4	17	9	15	11	14	3
3 x 8	12	22	10	22	10	22	10	16	9	26	2	26	2	25	7
	16	20	9	20	9	20	6	14	6	23	9	23	9	22	2
	24	18	2	18	2	16	9	11	10	20	9	20	3	18	1
2 x 10	12	24	8	24	8	23	7	18	0	28	4	28	4	25	6
	16	22	6	22	6	20	5	15	7	25	8	24	9	22	1
	24	19	7	18	8	16	8	12	9	22	6	20	2	18	0
3 x 10	12	29	0	29	0	29	0	22	11	33	2	33	2	32	6
	16	26	4	26	4	26	0	19	10	30	2	30	2	28	1
	24	23	0	23	0	21	2	16	2	26	4	25	7	22	11
2 x 12	12	29	11	29	11	28	7	21	1	34	3	34	3	30	11
	16	27	2	27	2	24	9	18	3	31	1	29	11	26	9
	24	23	9	22	7	20	2	14	10	27	2	24	5	21	10

* Indicates the grade is not a stress grade.

** Three inches or less per foot.

DOUGLAS FIR, COAST REGION

RAFTERS															
		Heavy Roofing								Light Roofing					
Nominal Size	Spacing C to C	Select. Struct. 1900f		Construction 1500f		Standard 1200f		Utility*		Select. Struct. 1900f		Construction 1500f		Standard 1200f	
Inches	Inches	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.
2 x 4	12	12	3	8	2*	6	3*	4	1	14	4	9	6*	7	4*
	16	10	7	7	1*	5	5*	3	6	12	4	8	3*	6	4*
	24	8	8	5	9*	4	5*	2	11	10	1	6	9*	5	2*
2 x 6	12	18	7	16	6	14	9	9	1	21	9	19	3	17	3
	16	16	2	14	4	12	10	7	9	18	9	16	8	14	11
	24	13	2	11	8	10	5	6	4	15	4	13	7	12	2
2 x 8	12	25	4	22	6	20	2	14	3	29	7	26	4	23	6
	16	21	11	19	6	17	5	12	4	25	8	22	9	20	4
	24	17	11	15	11	14	3	10	1	20	11	18	7	16	7
2 x 10	12	32	2	28	6	25	6	19	6	37	6	33	4	29	10
	16	27	10	24	9	22	1	16	10	32	6	28	10	25	9
	24	22	8	20	2	18	0	13	9	26	6	23	7	21	1

*Indicates the grade is not a stress grade.

HEMLOCK, WEST COAST

LOW SLOPE ROOF JOISTS**															
		Supporting Finished Ceiling								Not Supporting Finished Ceiling					
Nominal Size	Spacing C to C	Select. Struct. 1600f	Construction 1500f	Standard 1200f	Utility*	Select. Struct. 1600f	Construction 1500f	Standard 1200f	Utility*	Select. Struct. 1600f	Construction 1500f	Standard 1200f	Utility*	Select. Struct. 1600f	Construction 1500f
Inches	Inches	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.
2 x 6	12	13	8	13	8	13	8	8	4	15	8	14	9	9	1
	16	12	5	12	5	11	10	7	3	14	3	12	10	7	9
	24	10	10	10	9	9	8	5	11	12	1	10	5	6	4
2 x 8	12	18	8	18	8	18	8	13	2	21	4	20	2	14	3
	16	16	11	16	11	16	2	11	5	19	5	17	5	12	4
	24	14	10	14	9	13	2	9	4	16	5	14	3	10	1
3 x 8	12	21	11	21	11	21	11	16	9	25	1	25	1	18	1
	16	19	10	19	10	19	10	14	6	22	9	22	2	15	8
	24	17	4	17	4	16	9	11	10	19	11	18	1	12	9
2 x 10	12	23	8	23	8	23	7	18	0	27	1	25	6	19	6
	16	21	6	21	6	20	5	15	7	24	7	22	1	16	10
	24	18	9	18	8	16	8	12	9	20	10	18	0	13	9
3 x 10	12	27	9	27	9	27	9	22	11	31	9	31	9	24	9
	16	25	2	25	2	25	2	19	10	29	0	28	1	21	5
	24	22	0	22	0	21	2	16	2	25	4	22	11	17	16
2 x 12	12	28	7	28	7	28	7	21	1	32	9	30	11	22	9
	16	26	0	26	0	24	9	18	3	29	9	26	9	19	8
	24	22	8	22	7	20	2	14	10	25	3	21	10	16	0

*Indicates the grade is not a stress grade.

**Three inches or less per foot.

HEMLOCK, WEST COAST

RAFTERS															
		Heavy Roofing								Light Roofing					
Nominal Size	Spacing C to C	Select. Struct. 1600f	Construction 1500f	Standard 1200f	Utility*	Select. Struct. 1600f	Construction 1500f	Standard 1200f	Utility*	Select. Struct. 1600f	Construction 1500f	Standard 1200f	Utility*	Select. Struct. 1600f	Construction 1500f
Inches	Inches	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.
2 x 4	12	11	3	7	9*	5	11*	4	1	13	2	8	11*	4	9
	16	9	9	6	8*	5	2*	3	6	11	4	7	10*	4	2
	24	7	11	5	5*	4	3*	2	11	9	3	6	4*	3	3
2 x 6	12	17	1	16	6	14	9	9	1	19	11	17	3	10	7
	16	14	9	14	4	12	10	7	9	17	3	14	11	9	2
	24	12	1	11	8	10	5	6	4	14	1	13	7	7	6
2 x 8	12	23	3	22	6	20	2	14	3	27	2	26	4	16	7
	16	20	2	19	6	17	5	12	4	23	6	20	4	14	5
	24	16	5	15	11	14	3	10	1	19	3	18	7	11	9
2 x 10	12	29	6	28	6	25	6	19	6	34	5	29	10	22	9
	16	25	6	24	9	22	1	16	10	29	9	25	9	19	9
	24	20	10	20	2	18	0	13	9	24	4	21	1	16	1

*Indicates the grade is not a stress grade.

SPRUCE, EASTERN OR CANADIAN

LOW SLOPE ROOF JOISTS**											
		Supporting Finished Ceiling						Not Supporting Finished Ceiling			
Nominal Size	Spacing C to C	No. 1*						No. 1*			
Inches	Inches	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.
2 x 6	12	11	2					12	1		
	16	9	8					10	5		
	24	7	10					8	6		
2 x 8	12	15	8					16	11		
	16	13	7					14	8		
	24	11	1					12	0		
3 x 8	12	19	11					21	6		
	16	17	3					18	8		
	24	14	1					15	3		
2 x 10	12	21	0					22	8		
	16	18	2					19	8		
	24	14	10					16	1		
3 x 10	12	26	4					28	10		
	16	23	1					25	0		
	24	18	10					20	5		
2 x 12	12	26	9					28	11		
	16	23	2					25	1		
	24	18	10					20	5		

*Indicates the grade is not a stress grade.

**Three inches or less per foot.

SPRUCE, EASTERN OR CANADIAN

RAFTERS											
		Heavy Roofing						Light Roofing			
Nominal Size	Spacing C to C	No. 1*						No. 1*			
Inches	Inches	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.	Ft.	In.
2 x 4	12	7	2					8	4		
	16	6	2					7	3		
	24	5	1					5	11		
2 x 6	12	12	1					14	1		
	16	10	5					12	2		
	24	8	6					9	11		
2 x 8	12	16	11					19	9		
	16	14	8					17	2		
	24	12	0					14	0		
2 x 10	12	22	8					26	6		
	16	19	8					22	11		
	24	16	1					18	9		

*Indicates the grade is not a stress grade.

SPRUCE, ENGELMANN OR WESTERN

LOW SLOPE ROOF JOISTS**															
		Supporting Finished Ceiling								Not Supporting Finished Ceiling					
Nominal Size	Spacing C to C	Select.* Merch.	Construction*		Standard*		Utility*		Select.* Merch.	Construction*		Standard*		Utility*	
Inches	Inches	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.
2 x 6	12	11 6	9 8	7 10	6 3	12 5	10 5	8 6	6 9	12 5	10 5	8 6	6 9	12 5	10 5
	16	10 0	8 4	6 10	5 5	10 9	9 0	7 4	5 9	9 0	7 4	6 0	4 9	7 4	5 9
	24	8 1	6 10	5 7	4 4	8 9	7 4	6 0	4 9	7 4	6 0	4 9	7 4	6 0	4 9
2 x 8	12	16 2	14 9	11 5	10 0	17 5	16 0	12 3	10 10	16 0	13 9	10 9	9 6	12 3	10 10
	16	14 0	12 9	9 11	8 7	15 1	13 9	10 9	9 6	13 9	10 9	9 6	7 9	10 9	9 6
	24	11 5	10 4	8 1	7 2	12 4	11 3	8 9	7 9	11 3	8 9	7 9	6 9	11 3	8 9
3 x 8	12	19 7	18 9	14 6	12 9	22 2	20 3	15 8	13 10	20 3	17 8	13 10	12 0	20 3	17 8
	16	17 9	16 3	12 6	11 0	19 2	17 8	13 7	12 0	17 8	14 3	12 9	9 9	17 8	14 3
	24	14 6	13 3	11 3	9 0	15 8	14 3	12 9	9 9	14 3	12 9	9 9	7 9	14 3	12 9
2 x 10	12	21 0	18 8	15 3	13 8	22 8	20 2	16 6	14 9	20 2	17 7	14 2	12 9	20 2	17 7
	16	18 2	16 2	13 3	11 10	19 8	17 7	14 2	12 9	17 7	14 2	11 7	10 5	17 7	14 2
	24	19 10	13 3	10 10	9 8	16 0	14 2	11 7	10 5	14 2	11 7	10 5	9 5	14 2	11 7
3 x 10	12	24 9	23 9	19 4	17 4	28 4	25 8	21 0	18 9	25 8	22 3	18 0	16 2	25 8	22 3
	16	22 6	20 6	16 9	15 0	25 0	22 3	18 0	16 2	22 3	18 0	16 2	13 2	22 3	18 0
	24	18 10	16 9	13 9	12 3	20 5	18 0	14 9	13 2	18 0	14 9	13 2	10 2	18 0	14 9
2 x 12	12	25 5	22 7	19 4	16 6	27 6	25 8	21 0	17 10	25 8	21 3	18 15	15 4	25 8	21 3
	16	22 0	19 6	16 9	14 3	25 0	21 3	18 1	15 4	21 3	18 1	15 4	12 6	21 3	18 1
	24	18 0	16 0	13 9	11 9	19 3	17 3	14 3	12 6	17 3	14 3	12 6	9 6	17 3	14 3

* Indicates the grade is not a stress grade.

** Three inches or less per foot.

SPRUCE, ENGELMANN OR WESTERN

RAFTERS															
		Heavy Roofing								Light Roofing					
Nominal Size	Spacing C to C	Select.* Merch.	Construction*		Standard*		Utility*		Select.* Merch.	Construction*		Standard*		Utility*	
Inches	Inches	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.	Ft. In.
2 x 4	12	7 8	6 0	4 5	3 0	9 0	7 10	6 4	7 0	5 2	3 6	5 2	3 6	7 0	5 2
	16	6 7	5 2	3 9	2 9	7 10	6 4	4 11	6 0	4 7	3 2	3 7	2 10	6 0	4 7
	24	5 5	4 2	3 1	2 6	6 4	4 11	3 7	4 11	3 7	2 10	3 7	2 10	4 11	3 7
2 x 6	12	12 5	10 5	8 6	6 9	14 6	12 2	9 11	7 10	12 2	9 11	7 10	5 7	12 2	9 11
	16	10 9	9 0	7 4	5 9	12 7	10 7	8 8	6 10	10 7	8 8	6 10	5 7	10 7	8 8
	24	8 9	7 4	6 0	4 9	10 3	8 7	7 0	5 7	8 7	7 0	5 7	4 7	10 3	8 7
2 x 8	12	17 5	16 0	12 3	10 10	20 4	18 7	14 4	12 8	18 7	14 4	12 8	9 0	20 4	18 7
	16	15 1	13 9	10 9	9 6	17 7	16 1	12 6	11 0	16 1	12 6	11 0	8 0	17 7	16 1
	24	12 4	11 3	8 9	7 9	14 4	13 2	10 2	9 0	13 2	10 2	9 0	7 0	14 4	13 2
2 x 10	12	22 8	20 2	16 6	14 9	26 6	22 11	18 9	16 7	23 6	19 2	17 2	14 11	26 6	22 11
	16	19 8	17 7	14 2	12 9	22 11	20 5	16 7	14 11	20 5	16 7	14 11	12 11	22 11	20 5
	24	16 0	14 2	11 7	10 5	18 9	16 7	13 7	12 2	16 7	13 7	12 2	9 2	18 9	16 7

*Indicates the grade is not a stress grade.

Article 21. SEWAGE DISPOSAL LEASE

VOTED UNANIMOUSLY: To authorize the Town Manager to enter into a lease for sewage disposal purposes for a term of five years, with or without option to renew said lease for one or more terms of up to five years, of premises belonging to the Kennedy Land Corporation adjacent to the Town Forest, and that the sum of \$10.00 be raised and appropriated therefor.

Article 22. SLUDGE DRYING BED FUNDS

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$8,000.00 for the rebuilding of an existing sludge drying bed and the construction of other sludge drying beds in order to provide adequate area for the disposal of septic tank effluent at the town forest sewage disposal site.

Article 23. FUNDS FOR HIGHWAYS, ETC.

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$16,444.95 to be expended under the provisions of Section 5 of Chapter 768 of the Acts of 1969 for reconstruction, maintenance and repair of highways and bridges, and for the enforcement of traffic laws; provided that the reimbursements be credited to the surplus revenue account.

Article 25. ZONING BYLAW

VOTED UNANIMOUSLY: To amend the Protective Zoning Bylaw of the Town as follows:

1. By deleting Section V(A)(5) and Section V(A)(6) and substituting therefor the following:

"5. Off-Street Parking and Loading Bay Space Requirements for I-1, I-2 and B Districts

- (a) No land shall be used, nor shall the use of any land be changed and no building or structure shall be erected, enlarged, replaced or used, nor its use changed, unless the off-street parking and loading bay requirements specified in this section are provided. For the purpose of this section an enlargement or replacement of any presently existing building shall require the provision of the off-street parking and loading bay space requirements only if such enlargement or replacement increases the gross floor area of such building by one thousand five hundred (1,500) square feet or to more than one hundred twenty-five percent (125%) of the gross floor area thereof as of April 1, 1970 (whichever is less) and only then to the extent of such increase.
- (b) For the purposes of this Section V(A)(5):
 - (i) a parking space is an area having a width of not less than nine (9) feet and a length of not less than twenty (20) feet, exclusive of traffic lanes and maneuvering space.
 - (ii) a loading bay is an area of not less than twelve (12) feet in width and fifty (50) feet in length, exclusive of traffic lanes and maneuvering space, located at the sides or rear of the building with direct access to the building to be served.

- (iii) A driveway is a single access to and from a public way with separate entrance and exit lanes having a width of not less than twenty-four (24) nor more than thirty-six (36) feet; each lot may have at least one driveway and may have one additional driveway for each two hundred (200) feet of frontage on a public way in which case driveways shall not be located closer than two hundred (200) feet apart.
- (iv) gross floor area is the total floor area designated for occupancy and use, including basement and other storage areas, provided however that stairways, elevator wells, restrooms and lounge areas, common hallways and building service areas shall not be included in the computation of such floor area.
- (v) where the computation of the off-street parking or loading bay space requirements results in a fractional number, only the fraction of one-half (1/2) or more shall be counted as one.
- (vi) where one building is used for more than one use, off-street parking space requirements shall be computed for each use.
- (c) All required off-street parking and loading bay spaces, including traffic lanes and maneuvering space therefor, as well as driveways, shall be paved, shall be located entirely on the same lot as and within a reasonable distance of the principal use they are designated to serve, and shall be cleaned, plowed and maintained in good condition at all times by the owner or occupant thereof as the responsibility between them shall have been determined.
- (d) There shall be no parking spaces nor space for loading bays, except for driveways, within the first ten (10) feet of the applicable front yard set back requirement. In an I-1 and I-2 District there shall be no off-street parking spaces nor space for loading bays within the side yard or rear yard set back requirements except as to any such side and rear yard which is adjacent to similarly zoned land, where a single common driveway serves both parcels of similarly zoned land.
- (e) The first ten (10) feet in each yard depth shall be maintained open, except for driveways, with grass, bushes, flowers or trees, and in the case the boundary abuts property being used for residential purposes or in a residential district, a fence to provide suitable screening between properties shall be erected in such area in addition to appropriate landscaping.
- (f) Lighting facilities, both in parking areas and on the exterior of the buildings, shall be so arranged that they neither unreasonably distract occupants of adjacent properties nor interfere with traffic on any public way.
- (g) A plan or plans showing, as applicable, the location of buildings existing and to be erected, of off-street parking and loading bay spaces including traffic lanes and maneuvering spaces, of driveways, of signs and of lighting facilities and the methods of drainage of surface water from all paved areas, shall be submitted to the Board of Selectmen or its representative for prior approval at least 60 days before any application for a permit shall be made or any change of use commenced.
- (h) Table of Off-Street Parking Space Requirements

<u>Principal Use</u>	<u>Number of Spaces</u>
One family dwellings	Two (2) spaces.
Multi-dwelling units	Two (2) spaces per dwelling unit.
Accessory uses permitted in Section IV-B. 1. d.	Three (3) spaces plus three (3) spaces for each non-resident employee.
Business and professional offices; banks and savings institutions	One (1) space for each two hundred seventy (270) square feet of gross floor area, plus one (1) space for every two (2) employees.
Hotels and motels	Three (3) spaces for each two (2) rental units, plus three (3) spaces for each twenty (20) square feet of floor area available for meetings or functions and one (1) space for every four (4) employees.
Restaurants and other places of assembly or of amusement	One (1) space for every four (4) seats, plus one (1) space for every four (4) employees.

Hospitals, nursing homes, convalescent homes, rest homes and extended care facilities

One (1) space for each two (2) beds

Retail stores, service establishments:

(a) under 3,000 square feet

One (1) space for each two hundred seventy (270) square feet of gross floor area.

(b) over 3,000 square feet

One (1) space for each one hundred eighty (180) square feet of gross floor area.

Uses permitted in the General Industrial (I-1) and the Light Industrial District (I-2), not specifically provided for hereinabove.

One (1) space per employee plus one (1) space for each two thousand (2,000) square feet for the first twenty thousand (20,000) square feet and one (1) space for each additional ten thousand (10,000) square feet."

Article 26. ZONING BYLAW

VOTED UNANIMOUSLY: To amend the Protective Zoning Bylaw by deleting in its entirety Section IV (E) (2) (a) and substituting therefor the following:

"a. Parking: Off-street, on-site paved parking shall be provided in accordance with the provisions of Section V-A, (5)."

Article 27. ZONING BYLAW

VOTED UNANIMOUSLY: To amend the Protective Zoning Bylaw by deleting in its entirety Section IV (E) (2) (b) and substituting therefor the following:

"b. Loading Requirements: All loading requirements shall be provided in accordance with the provisions of Section V-A, (5)."

Article 28. ZONING BYLAW

VOTED: To amend the Protective Zoning Bylaw by amending the INTENSITY REGULATION SCHEDULE DISTRICT AND USES in Section V (B) by deleting the words "Multi-family uses" and substituting therefor the words "Multiple Dwelling Units" and by deleting under the heading "Lot Area (Sq. Ft.)" and opposite "Multi-family uses" the figures and words "60,000, 3,500 per D. U." and substituting therefor "80,000 with at least 4,500 sq. ft. for the first bedroom, studio or efficiency and at least 3,000 sq. ft. for each additional bedroom."

Total vote - 307. Yes - 284 No - 23 Needed - 205

Article 29. ZONING BYLAW

VOTED: To amend Section II (A) (1) of the Protective Zoning Bylaw by deleting the words "five years", and substituting therefor the words "two years" so that Section II (A) (1) will read as follows:

"1. Nothing in this bylaw shall prohibit the continued lawful use of land or buildings in the same or similar manner in which they were used at the time of the adoption of this bylaw, but if any nonconforming use shall be discontinued for a period of more than two years, it may not be resumed except by a permit granted by the Board of Appeals."

Total vote - 292. Yes - 287 No - 5 Needed - 195

Article 30. ZONING BYLAW

VOTED UNANIMOUSLY: To amend the Protective Zoning Bylaw by adding a new subsection 3 to Section V (B) concerning certain lots in General Industrial Districts (I-1), Light Industrial Districts (I-2) and General Business Districts (B) which new subsection reads as follows:

"3. Any recorded lot in an I-1, I-2 or B District which complied with the minimum area and frontage requirements applicable at the time of such recording may be built upon or used, notwithstanding the adoption of larger area or frontage requirements in such district, or both, provided that (1) at the time of building or use, such lot otherwise conforms to the regulations of this zoning bylaw and (2) at the time of the adoption of the increased requirements, such lot was held in ownership separate from that of adjoining land in the same zoning district. If a lot in an I-1, I-2 or B District complies with the requirements of the preceding sentence in all respects except that at the time of the adoption of the larger area or frontage requirements, or both, such lot was held in ownership not separate from that of adjoining land in the same zoning district, such lot shall, in conjunction with all such adjoining land in common ownership, be regarded as having sufficient area and frontage."

Article 31. ZONING BYLAW & MAP

MOTION: To see if the Town will amend the Protective Zoning Bylaw and the Zoning Map of the Town by changing the designation on the map of the following districts to Light Industrial (I-2):

- a. that land presently zoned General Industrial (I-1) immediately south of Hayward Road to a depth of 500 feet parallel with the existing southerly sideline of Hayward Road laying between Charter Road and Route 2.
- b. that land presently zoned General Industrial (I-1) immediately north of Hayward Road laying between Charter Road and Route 2, which is further described as:
 1. The land shown as lots A and B on a plan entitled "Land in Acton owned by the Rex Corporation, Horace E. Tuttle, C.E., November 20, 1951" and recorded in the Middlesex Registry of Deeds, South District, at Book 7832, Page 454;
 2. The additional piece of land immediately north of Hayward Road to a depth of 500 feet parallel to the existing northerly sideline of Hayward Road laying between the aforementioned land and Charter Road.

VOTED UNANIMOUSLY: To take no action.

Article 32. ZONING BYLAW

VOTED: To amend the Protective Zoning Bylaw by adding to Section V Intensity Regulations, a new subsection entitled "D, Site Plan Approval:

No business or industrial building shall hereafter be erected or externally enlarged, and no business or industrial use shall hereafter be established or expanded in ground area except in conformity with a site plan bearing an endorsement of approval by the Board of Selectmen. Said site plan shall show among other things, all existing and proposed buildings, structures, signs, parking spaces, driveway openings, driveways, service areas, and other open uses, all facilities for sewage, refuse and other waste disposal, and for surface water drainage, and all landscape features (such as fences, walls, planting areas and walks) on the lot. In the event this section, or any other section, of the Protective Zoning Bylaw shall contain provisions with respect to any one or more of the foregoing site plan requirements, said site plan shall be prepared in accordance with such provisions.

Any person desiring approval of a site plan under this paragraph shall submit said plan to the Board of Selectmen who shall thereafter transmit it to the Planning Board for a report and recommendations thereon, and no building permit shall be issued until the Board of Selectmen shall have approved or disapproved the plan within sixty days after receipt of the plan. The Planning Board shall render a report or recommendation within 45 days of receipt of plan by Board of Selectmen. Failure to do so shall constitute a favorable report by the Planning Board. In considering a site plan under this subsection, the Board of Selectmen shall assure to a degree consistent with a reasonable use of the site for the purposes permitted by the regulations of the district in which it is located:

1. protection of adjoining districts against seriously detrimental or offensive uses on the site.
2. convenience and safety of vehicular and pedestrian movement within the site and in relation to adjacent streets and land.
3. adequacy of the methods of disposal for sewage, refuse and other wastes resulting from the uses permitted on the site, and the methods of drainage for surface water from its parking spaces and driveways.

Within fifteen days after the approval of said site plan a copy thereof bearing the approval of the Board of Selectmen shall be filed in the office of the Town Clerk; and the plan as approved shall be carried into effect and completed by the applicant for such site plan approval or his assigns within one year of the date of approval. The Board of Selectmen may at the time of the approval of any site plan, or, thereafter, upon an application therefor, grant such extension of the time as it shall deem necessary to carry any site plan into effect; and, the Board of Selectmen shall certify to the Town Clerk that it has been granted an extension of time and the date on which it shall expire."

Total vote - 318. Yes - 248 No - 70 Needed - 212

Article 33. ZONING BYLAW & MAP

VOTED UNANIMOUSLY: To amend the Protective Zoning Bylaw by changing the following described area, which is presently General Business (B-1) or Residence 2 (R-2), to General Business (B-1):

"Beginning at the Northwesterly intersection of Great Road with proposed Russell Street, as shown on a plan entitled 'Plan of 'Henley Acres', a Sub-Division of Land in Acton, Mass.', dated July 1953 by Snelling & Hilton, Registered Land Surveyors, recorded in Middlesex South District Deeds in Book 8121, Page End; thence running

Northeasterly along said Great Road to land now or formerly of Reed, as shown on said plan; thence turning and running

Northeasterly, Northwesterly, Northeasterly, Northwesterly, Northerly and Northeasterly by the stone wall shown on said plan, by land now or formerly of Reed to the B-1 Zone line; thence turning and running

Northeasterly and Northerly along said B-1 Zone line to its intersection with the I-1 Zone line; thence turning and running

Southeasterly along said I-1 Zone line to the stone wall at the Henley Acres boundary; thence Southwesterly by said stone wall and by the projection of said boundary to the Northwesterly side line of proposed Russell Street, as shown on said plan; thence turning and running

Southwesterly along said Northwesterly side line of proposed Russell Street to the point of beginning."

Article 34. ZONING BYLAW & MAP

VOTED UNANIMOUSLY: To amend the Protective Zoning Bylaw by changing the following described area from General Industrial (I-1) to General Business (B-1):

"Beginning at a point at the intersection of the existing I-1 - R-2 (to be changed to B-1) Zone line with the Southeasterly bound of Henley Acres, as shown on a plan entitled 'Plan of 'Henley Acres', a Sub-Division of Land in Acton, Mass.', dated July 1953 by Snelling & Hilton, Registered Land Surveyors, recorded in Middlesex South District Deeds in Book 8121, Page End, thence running

North 52° 11' 18" West one thousand eighty-five and 18/100 (1,085.18) feet; thence turning and running

North 20° 44' 15" West two hundred sixty and 95/100 (260.95) feet to a stone wall; thence turning and running

North 36° 07' 40" East along said stone wall and a projection thereof three hundred seventy-eight and 29/100 (378.29) feet to a point; thence turning and running

South 53° 37' 10" East one thousand three hundred three and 77/100 (1,303.77) feet to a point; thence turning and running

South 36° 10' 40" West four hundred eleven and 18/100 (411.18) feet to a point; thence running South 36° 12' 05" West one hundred thirty-five and 89/100 (135.89) feet to the point of beginning."

Article 35. ZONING BYLAW & MAP

"Beginning at a point on the Northwesterly sideline of Henley Road three hundred eighty-nine and 35/100 (389.35) feet Northeasterly of the point of curve on the Northwesterly intersection of Henley Road with the State Highway (Route 2A), as shown on a plan entitled 'Plan of 'Henley Acres', a Sub-Division of Land in Acton, Mass.', dated July 1953 by Snelling & Hilton, Registered Land Surveyors, recorded in Middlesex South District Deeds in Book 8121, Page End; thence running

North 53° 37' 10" West one hundred and eighty-five and 25/100 (185.25) feet to a stone wall, as shown on said plan; thence turning and running

North 44° 35' 10" East along said stone wall one hundred fifteen and 04/100 (115.04) feet to a corner of the stone wall; thence turning and running

North 51° 19' 00" West along said stone wall one hundred eighty-four and 78/100 (184.78) feet to a corner of the wall as shown on said plan; thence turning and running

North 01° 54' 50" East seventy-nine and 73/100 (79.73) feet to a point; thence turning and running

North 36° 22' 50" East six hundred fifty-eight and 466/1000 (658.466) feet to a point; thence turning and running

North 20° 44' 15" West one hundred eighty-nine and 284/1000 (189.284) feet to a point; thence turning and running

North 69° 15' 45" East three hundred eighty-four and 731/1000 (384.731) feet to a point; thence turning and running

South 53° 37' 10" East two hundred eighty-eight and 666/1000 (288.666) feet to a point; thence turning and running

South 36° 22' 50" West two hundred fifty-six and 353/1000 (256.353) feet to a point; thence turning and running

South 53° 37' 10" East one hundred seventy-five and 003/1000 (175.003) feet to a point; thence turning and running

South 36° 27' 50" West one hundred sixty-seven and 195/1000 (167.195) feet to a point; thence turning and running

South 18° 38' 10" West one hundred thirty-one and 24/100 (131.24) feet to a point; thence turning and running

South 36° 22' 50" West one hundred seven and 805/1000 (107.805) feet to a point; thence turning and running

South 53° 37' 10" East forty and 00/100 (40.00) feet to a point; thence turning and running

South 36° 22' 50" West two hundred sixty-five and 00/100 (265.00) feet to a point; thence turning and running

South 53° 37' 10" East one hundred ten and 000/1000 (110.000) feet to a point; thence turning and running

South 36° 22' 50" West two hundred sixty-five and 000/1000 (265.000) feet to a point; thence turning and running

North 53° 37' 10" West three hundred five and 000/1000 (305.000) feet to a point on the North-westerly sideline of Henley Road, as shown on said plan; thence turning and running

South 36° 22' 50" West eighty-five and 000/1000 (85.000) feet to the point of beginning."

Article 36. ZONING BYLAW

MOTION: To amend the Protective Zoning Bylaw by adding a new subsection 3 to Section V (B) concerning certain lots in General Industrial Districts (I-1), Light Industrial Districts (I-2) and General Business Districts (B) which new subsection reads as follows:

"3. Any recorded lot in an I-1, I-2 or B District which complied with the minimum area, frontage, intensity, side, rear and front yard requirements applicable at the time of such recording may be built upon or used in accordance with such previously existing requirements, notwithstanding the subsequent adoption of any such increased requirements as aforesaid in such district provided that (1) at the time of building or use, such lot otherwise conforms to the regulations of this zoning bylaw and (2) at the time of the adoption of the increased requirements, such lot was held in ownership separate from that of adjoining land in the same zoning district.

If a lot in an I-1, I-2 or B District complies with the requirements of the preceding sentence in all respects except that at the time of the adoption of the increased requirements, such lot was held in ownership not separate from that of adjoining land in the same zoning district, such lot shall, in conjunction with all such adjoining land in common ownership, be regarded as having sufficient area, frontage, intensity, side, rear and front yards."

MOTION LOST.

Article 37. BOWEN LAND GIFT

VOTED UNANIMOUSLY: To accept for general municipal purposes a gift from Marguerite Bowen, of approximately one acre of land located on the northerly side of Pope Road and to the northeast of the intersection of Strawberry Hill Road with Pope Road, described as parcel 23 of plate E5 of the Town Atlas (as amended to January 1, 1969).

VOTED: That on completion of article under consideration at 11:00 P. M. to adjourn to Monday, March 30, 1970 at 7:30 P. M.

Article 38. CONSERVATION LAND (CLAPP)

VOTED UNANIMOUSLY: To authorize the conservation commission to purchase that land owned by Robert and Priscilla Clapp having approximately 28,125 sq. ft. situated on the southeasterly side of Main Street and northeasterly of Nashoba Brook being a portion of land owned by Robert and Priscilla Clapp under deed recorded with Middlesex South Registry of Deeds at Book 6495, Page 271.

Article 39. CONSERVATION LAND (4 PARCELS)

VOTED UNANIMOUSLY: To authorize the board of selectmen to purchase, take by eminent domain, or otherwise acquire for the Town for conservation purposes those four parcels of land located between Main Street and Pope Road in the northeast part of the Town, more particularly described as follows:

1. Parcel 29 on Map D-5 of the Town Atlas, amended to January 1, 1969, believed to be owned by the heirs of Amasa Davies, described in a deed recorded with the Middlesex South District Registry of Deeds, at Book 203, Page 95, dated December 26, 1812 and containing approximately 50 acres.
2. Parcel 35 on Map D-5 of the Town Atlas, amended to January 1, 1969, believed to be owned by the devisees of Evelina White, described in two deeds recorded with the Middlesex South District Registry of Deeds at Book 257, Page 315, and Book 257, Page 316, both dated January 18, 1825, and containing approximately 49.25 acres.
3. Parcel 4 on Map E-5 of the Town Atlas, amended to January 1, 1969, believed to be owned by the heirs of Harriet Davis, described in a deed recorded with the Middlesex South District Registry of Deeds at Book 259, Page 72, dated January 14, 1819, and containing approximately 14 acres.
4. That land shown as parcel 6 on Map D-5 of the Town Atlas, amended to January 1, 1969, believed to be owned by the heirs of William Livingston, described in a deed recorded with the Middlesex South District Registry of Deeds, at Book 187, Page 364, dated May 23, 1810, and containing approximately $2\frac{1}{2}$ acres.

that the sum of \$25,000.00 be appropriated from the conservation fund for the purpose of paying any expenses in connection therewith and any damages for which the Town may be liable by reason of any such taking, and that the Town approve application by the conservation commission for reimbursement from the Commonwealth under General Laws, chapter 132A, section 11.

Article 40. CONSERVATION FUND

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$100,000.00 for the conservation fund.

Adjourned at 11:00 P. M.

Monday, March 30, 1970. Moderator called the meeting to order at 7:30 P. M.

Article 41. ACTON HOUSING AUTHORITY

VOTED UNANIMOUSLY: That whereas there exists in the Town a shortage of safe sanitary dwellings available for elderly persons of low income at rentals which they can afford and whereas a housing authority is needed for the provision of housing for elderly persons of low income, the Acton Housing Authority shall be organized and established under General Laws, Chapter 121B for the purpose of providing housing for elderly persons of low income. Said housing to consist of no more than 50 units.

VOTED: To take up Article 43.

Article 43. ADAMS STREET

VOTED UNANIMOUSLY: To accept as a town way Adams Street from Parker Street to High Street as laid out by the Board of Selectmen according to plans on file with the Town Clerk, including the taking or acceptance of easements for drainage, utility, road construction, or other purposes where shown on said plans or described in said order of layout and that the sum of \$1,500.00 be raised and appropriated for the purposes of acquiring said land, and easements and for expenses incident thereto, and name said street Adams Street.

Article 42. FLETCHER GIFT OF LAND

VOTED UNANIMOUSLY: To accept with appreciation the gift for highway purposes of that portion of the land described which is within the area of the way accepted under Article 43 and accept the gift for general municipal purposes of the balance of the land described as follows:

Beginning at a point at the intersection of High Street and Adams Street, thence;
 N 63° - 50' - 15" W by Adams Street a distance of 317.80 feet to a corner of a stone wall, thence;
 N 52° - 14' - 41" E by said stone wall a distance of 30.26 feet to a bend in said wall, thence;
 N 46° - 54' - 35" E by said stone wall a distance of 18.86 feet to a bend in said wall, thence;
 N 51° - 50' - 09" E by said stone wall a distance of 72.40 feet to a bend in said wall, thence;
 N 52° - 32' - 46" E by said stone wall a distance of 63.29 feet to High Street, thence;
 Southeasterly by High Street on a curve to the left of 737.11 foot radius and length of 292.80 feet to the point of beginning, containing 23,798 square feet.

Article 44. ADAMS STREET BETTERMENTS

VOTED: To raise and appropriate the sum of \$35,000.00 for reconstruction of Adams Street from Parker Street to High Street in accordance with G. L. c. 44, s. 7 (5), including surface drainage under either G. L. c. 44, s. 7 (1) or 7 (5); and that 75% of the cost of these improvements and of the eminent domain damages in connection with the project be assessed as betterments under the provisions of Chapter 80 of the General Laws.

Article 45. POLICE CRUISERS

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$4,500.00 for the purchase of two new police cruisers and authorize the Town Manager to trade in two of the present police cruisers.

Article 46. SNOW FIGHTING EQUIPMENT

VOTED UNANIMOUSLY: To appropriate from the Machinery Fund the sum of \$4,200.00 for the purchase of snow fighting equipment for the highway department.

Article 47. GRADALL

MOTION: To raise and appropriate the sum of \$15,500.00 for the purchase of a reconditioned gradall for the highway department.

MOTION LOST.

Article 48. STREET SWEEPER

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$18,000.00 for the purchase of a new street sweeper for the highway department.

Article 49. TREE DEPARTMENT EQUIPMENT

VOTED: To raise and appropriate the sum of \$6,000.00 for the purchase of a new cab, chassis, and appurtenant equipment and for the installation of the present tree department vehicle body on the new chassis.

Article 50. VEHICLE - ENGINEERING DEPARTMENT

VOTED: To raise and appropriate the sum of \$3,000.00 for the purchase of a standard sedan automobile for the engineering department and authorize the Town Manager to trade in the present engineering department vehicle.

Article 51. FOREST FIRE TRUCK

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$16,500.00 for the purchase of a new forest fire truck and equipment for use by the fire department.

Article 52. FIRE ALARM EQUIPMENT

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$14,300.00 to be expended by the Town Manager for the purchase and installation of equipment and expenses incidental to the improvement of the present fire department central office fire alarm control equipment and the fire alarm system.

Article 53. LIGHTS - PLAYGROUND

VOTED: To raise and appropriate the sum of \$18,000.00 for the purchase and installation of lights at the Elm Street Playground.

Article 54. BACKSTOP & BLEACHERS

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$1,700.00 for a backstop and bleachers at the Elm Street Playground.

Article 55. TOT-LOT

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$1,050.00 for a tot-lot at Goward Field.

Article 56. 1975 CELEBRATION

VOTED: To raise and appropriate the sum of \$3,000.00 to be placed in a separate account with the Town Treasurer to be expended for the celebration of the two hundredth anniversary of the battle between the citizens of Acton and British troops.

Article 57. PAINTING - OFFICES

VOTED: To raise and appropriate the sum of \$2,500.00 for the painting of offices on the first floor of the Town Hall.

Article 58. EASEMENTS EXCHANGE

VOTED UNANIMOUSLY: To authorize the board of selectmen to accept, take by eminent domain or otherwise acquire for the Town of Acton, a drainage easement as shown on a plan to be recorded with the Middlesex South District Registry of Deeds in, through and under Lot 4B now or formerly owned by Harlan and Nancy C. Howe, Jr., and Lot 5C now or formerly owned by Robert S. and Trinidad R. Gilmore and more fully described as follows:

Beginning at a point on the southerly sideline of Minot Avenue 66.31 feet from the P. T. of a 50.00 foot radius curve at the intersection with Concord Road, thence,

N 6° - 53' - 46" W a distance of 84.68 feet to a point on the northerly line of an existing drainage easement, as shown on Plan 403 of 1969 recorded with the Middlesex South Registry of Deeds, thence,

S 49° - 29' - 41" W a distance of 24.01 feet along said easement, thence

S 6° - 53' - 46" E a distance of 94.95 feet to a point on the southerly sideline of Minot Avenue, being the P. C. of a 640.00 foot radius curve, thence,

N 74° - 26' - 00" E a distance of 20.23 feet along the southerly sideline of Minot Avenue to the point of beginning;

and in the same action abandon a portion of a drainage easement as shown on said plan to be recorded.

Article 59. AIR-CONDITIONING LIBRARY

VOTED: To raise and appropriate the sum of \$15,600.00 to be expended by the Trustees of the Memorial Library for the purchase and installation of air conditioning equipment and for expenses incidental thereto.

Article 60. PIPER ROAD & ROUTE 2

MOTION: To raise and appropriate the sum of \$10,000.00 to be expended by the Town Manager to hire an engineering firm to perform an analysis and prepare working drawings for highway modifications at the intersection of Piper Road and Route 2 to reduce traffic hazard and congestion at that intersection.

MOTION LOST.

Article 61. DESMOND BEQUEST

VOTED UNANIMOUSLY: To accept the bequest of \$3,000.00 under paragraph one of the will of Martha L. Desmond, late of Somerville, concerning perpetual care of a lot in Woodlawn Cemetery.

Article 62. MOUNT HOPE CEMETERY

VOTED UNANIMOUSLY: To appropriate the sum of \$2,000.00 from the Cemetery Land Fund for Mount Hope Cemetery, for the purpose of clearing, removing of stumps, laying out roads, grading, laying out of lots and making the necessary improvements for a new section in said cemetery.

Article 63. MOUNT HOPE CEMETERY

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$3,000.00 for paving certain roads or avenues in Mount Hope Cemetery.

Article 64. RESERVE FUND

VOTED UNANIMOUSLY: To appropriate the sum of \$30,000.00 for a Reserve Fund, pursuant to the provisions of the General Laws, chapter 40, section 6, and to meet said appropriation \$30,000.00 to be transferred from Overlay Reserve.

Article 65.

VOTED UNANIMOUSLY: To appropriate and transfer \$ none from Free Cash to be used by the Assessors in considering and fixing the 1970 tax rate.

Article 66. STABILIZATION FUND

VOTED: To take no action.

VOTED: To adjourn at 9:40 P. M.

The following served as tellers at the above meeting: Ann B. Evans, Carole E. Cochin, Joan N. Gardner, Joyce E. Foley, Susan F. Huebsch, Julia D. Stevens, Beverlie B. Tuttle, Lynne T. Salisbury, John F. McLaughlin, Harold W. Flood, Milford B. Bottomley, Dewey E. Boatman, Jerry T. Ballantine.

A true copy. Attest:

Charles M. MacRae
Town Clerk

New Building Code (Article 11) voted in the affirmative at the Annual Town Meeting, March 9, 1970 and adjourned session March 23, 1970 was approved by Attorney General Robert H. Quinn on July 22, 1970 and duly posted as required by law.

Amendments to the Protective Zoning Bylaw (Articles 25, 26, 27, 28, 29, 30, 32, 33, 34, and 35 together with relating maps) voted in the affirmative at the Annual Town Meeting, March 9, 1970 and adjourned session March 23, 1970 were approved by Attorney General Robert H. Quinn on August 28, 1970 and duly posted as required by law.

ABSTRACT OF THE PROCEEDINGS OF THE
SPECIAL TOWN MEETING, MARCH 16, 1970

Article 1. REGIONAL SCHOOL LAND

VOTED: To approve the amount of debt authorized to be incurred by the Acton-Boxborough Regional District School Committee on February 16, 1970, namely \$100,000.00 for the purpose of acquiring by purchase, taking by eminent domain or otherwise approximately twenty-three acres of land adjacent to the existing property of the District and consisting of two parcels, to wit, the so-called Todd property and the so-called Coughlin property for the purpose of providing a site for an addition to the existing Regional Schools and related purposes.

A true copy. Attest:

Charles M. MacRae
Town Clerk

ABSTRACT OF THE PROCEEDINGS OF THE
SPECIAL TOWN MEETING, JUNE 29, 1970

Article 1. PERSONNEL BYLAW

VOTED UNANIMOUSLY: To ratify the action of the Personnel Board on May 21, 1970, in reclassifying the position of Motor Equipment Repairman, as set forth in Schedule A of the Personnel Bylaw, from Schedule B, grade S-15 to Schedule E, grade W-7 and amend Schedule A of the Personnel Bylaw by deleting "B S-15" opposite Motor Equipment Repairman and substituting therefor "E W-7".

Article 2. PERSONNEL BYLAW

VOTED UNANIMOUSLY: To ratify the vote of the Personnel Board on June 4, 1970, to delete the position of Dump Custodian, Schedule E, Grade W-2 as set forth in Schedule A of the Personnel Bylaw and to insert the position of Disposal Area Operator, Schedule E, Grade W-4 and amend the Personnel Bylaw by making corresponding changes in Schedule A.

Article 3. TRANSFER

VOTED UNANIMOUSLY: To transfer the sum of \$2,368.56 from the Insurance Claims Recovery Fund to the local schools contingency fund.

Article 4. REGIONAL REFUSE DISPOSAL

VOTED: To appropriate from Surplus Revenue the sum of \$4,760.00 to be expended by the Assabet Regional Refuse Disposal Planning Board, as the Town's member share, to retain engineering consultant services for the preparation of a master plan of refuse disposal for the region comprising the towns of Acton, Boxborough, Maynard, and Stow.

Article 5. ACTON-BOXBOROUGH REGIONAL DISTRICT SCHOOLS

MOTION: That the amount of debt authorized on June 1, 1970, by the Acton-Boxborough Regional District School Committee for the purpose of financing to that extent the cost of constructing an addition to the existing Regional Schools be approved.

UNANIMOUSLY DEFEATED.

Article 6. BUILDING CODE

VOTED: To amend the Building Code by inserting the following new sections.

Section 138 FIRE DETECTION SYSTEMS

Every multiple dwelling of more than four (4) units shall have installed a fire detection system which is connected to the Fire Alarm Office through the municipal fire alarm system.

Section 138.1 EQUIPMENT AND INSTALLATION

All equipment used shall be listed with the underwriters laboratories and as specified by the Acton Fire Department. Equipment shall be installed in accordance with practices outlined in pamphlet 72A of the National Fire Protection Association.

Section 138.2 HEAT DETECTORS

Rate of rise heat detectors shall be installed in utility rooms, service closets, basements, heating rooms, laundry rooms, hallways and stairways in a manner approved by the Fire Chief.

Section 138.3 MANUAL PULL STATIONS

Manual pull stations shall be located in the hallways and connected to the building fire alarm system. The number and location of such stations shall be determined by the Fire Chief.

Section 138.4 AUDIBLE WARNING DEVICES

Audible warning devices such as horns shall be installed above each manual pull station. The warning devices must be audible throughout the building.

Section 138.5 MASTER ALARM BOXES

The master alarm box shall conform to Acton Fire Department specifications. Where there is more than one multiple dwelling located so as to form a complex, one (1) master alarm box may be used provided that each building has its own annunciator panel with a visible flashing red light mounted near the main entrance: the light must indicate the location of the building sending in the alarm.

Section 138.6 ANNUNCIATOR PANELS

An Annunciator panel of a positive indication type shall be required in each building located adjacent to the master box. In complexes having more than one building connected to the master box, a separate annunciator panel will be located at each building adjacent to the main entrance.

Section 138.7 SUPERVISORY PANELS

A supervisory panel and auxiliary power source shall be provided to continue operation of the building alarm system during a loss of power. Auxiliary power sources shall consist of rechargeable wet cell batteries or a stand-by generator. The supervisory panel shall supervise the condition of the auxiliary trip and may be incorporated in the auxiliary control panel.

Section 138.8 SYSTEM APPROVAL

A complete set of plans with an equipment list shall be furnished to the Fire Chief for his approval before the second inspection by the Building Inspector. The approval of the system will be a requirement of the second inspection of the building. The Fire Chief shall make available a complete list of specifications and regulations governing fire protection systems which are to be connected to the Acton municipal fire alarm system.

Article 7. CHAPTER 768 OF THE ACTS OF 1969

VOTED UNANIMOUSLY: To appropriate from Surplus Revenue the sum of \$5,000.00 to be expended by the Town Manager for the purposes permitted for funds received under the provisions of Section 4 of Chapter 768 of the Acts of 1969 and credit the funds received under said Section to the Surplus Revenue Account.

Article 8. INTEREST ON NOTES

VOTED UNANIMOUSLY: To appropriate from Surplus Revenue the sum of \$9,099.67 to be expended by the Treasurer for interest on anticipation of revenue notes.

VOTED: To adjourn at 8:45 P.M.

A true copy. Attest:

Charles M. MacRae
Town Clerk

Amendment to the Building Code voted in the affirmative at the Special Town Meeting, June 29, 1970 (Article 6) was approved by Attorney General Robert H. Quinn on September 25, 1970, and duly advertised as required by law.

ABSTRACT OF THE PROCEEDINGS OF THE
SPECIAL TOWN MEETING, SEPTEMBER 28, 1970

Moderator called the Meeting to order at 8:03 P. M.

Article 1. DESMOND BEQUEST

VOTED UNANIMOUSLY: To accept the bequest of \$3,000.00 under paragraph one of the will of Mary L. Desmond, late of Somerville, concerning perpetual care of a lot in Woodlawn Cemetery.

Article 2. VETERANS BUDGET

VOTED UNANIMOUSLY: To appropriate from Free Cash the sum of \$3,000.00 for the Veterans' Aid expense account.

Article 3. PERSONNEL BYLAW

VOTED UNANIMOUSLY: To ratify the action of the Personnel Board taken on July 2, 1970, in establishing the new position class of Assistant Assessor and by inserting in Schedule A of the Personnel Bylaw said position class allocated under Schedule B, Compensation Grade S-17.

Article 4. HIGHWAY BUDGET

VOTED: To appropriate from Free Cash the sum of \$26,700.00 for the Highway Department expense account.

Article 5. WOOD CHIPPER

VOTED UNANIMOUSLY: To take no action.

Article 6. CITIZENS LIBRARY BUDGET

VOTED: To appropriate from Free Cash the sum of \$1,700.00 to be expended by the Trustees of the Citizens Library Association of West Acton for salaries and expenses for the expansion of library service.

Article 7. CHARTER ROAD DISCONTINUANCE

VOTED: To accept the plan of the Selectmen to alter and partially to discontinue Charter Road between Massachusetts Avenue and Hayward Road, which plan is on file with the Town Clerk.

Article 8. ACTON-BOXBOROUGH REGIONAL DISTRICT SCHOOL

VOTED: To approve the amount of debt authorized to be incurred by the Acton-Boxborough Regional District School Committee on August 31, 1970, namely, \$200,000.00 for the purpose of financing to that extent the cost of constructing an addition to the existing Regional Schools.

VOTED: To adjourn at 11:15 P. M.

A true copy. Attest:

Charles M. MacRae
Town Clerk

TOWN OFFICERS and APPOINTMENTS

ELECTED TOWN OFFICERS

MODERATOR

John W. Putnam	Term Expires 1971
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SELECTMEN

Paul H. Lesure	1971
Vincent M. Russo	1971
*Charles D. MacPherson	1972
**William L. Chipman	1972
William C. Sawyer	1972
Paul R. Nyquist	1973

LOCAL AND REGIONAL SCHOOL COMMITTEES

Parker Harrison, Jr.	1971
Harry B. Morse	1971
John A. Norris	1972
Beverly W. Lydiard	1972
Edith D. Stowell	1973
Donald E. Westcott	1973

TRUSTEES OF MEMORIAL LIBRARY

Margaret Richter	1971
James L. Parker	1972
Mileva P. Brown	1973

TRUSTEES OF ELIZABETH WHITE FUND

Hazel F. Vose	1971
Eleanor P. Wilson	1972
Helen B. Wood	1973

TRUSTEES OF WEST ACTON FIREMEN'S RELIEF FUND

Frederick A. Harris	1971
H. Stuart MacGregor	1972
James B. Wilson	1973

TRUSTEES OF ACTON FIREMEN'S RELIEF FUND

T. Frederick S. Kennedy	1971
John F. McLaughlin	1972
Richard A. Lowden	1973

TRUSTEES OF GOODNOW FUND

James N. Gates	1971
Clark C. McElvein	1972
Thelma L. Boatman	1973

TRUSTEES OF THE CITIZENS LIBRARY ASSOCIATION OF WEST ACTON

Betty L. Boothby	1971
Joan N. Gardner	1972
Barbara Nylander	1973

* Resigned
** Replacing*

APPOINTMENTS MADE BY SELECTMEN

Term Expires

ADVISORY COMMITTEE ON THE 1975 CELEBRATION

Jerry T. Ballantine	1971
E. Wilson Bursaw	1971
Brewster Conant	1971
Col. Burton A. Davis	1971
David H. Donaldson	1971
Donald R. Gilberti	1971
Susan F. Heusch	1971
Hayward S. Houghton	1971
T. Frederick S. Kennedy	1971
Walter R. Laite	1971
Minetta D. Lee	1971
Malcolm S. MacGregor	1971
Natacha F. MacGregor	1971
Patience H. MacPherson	1971
****Dr. Francis C. McDonald	1971
Florence A. Merriam	1971
Richmond P. Miller, Jr.	1971
Robert E. Nelson	1971
Betsyan Newton	1971
Norman L. Roche	1971
Raymond Spicer	1971
Alfred F. Steinhauer	1971
H. Bradford Sturtevant	1971
John W. Tierney	1971
*Barbara A. Birch	1971
*Carl A. Hedin	1971
*Clark C. McElvein	1971

****Representative from Town of Concord

ADVISORY COMMITTEE ON TRANSPORTATION

Philip G. Watts	1971
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ARCHIVES COMMITTEE

T. Frederick S. Kennedy	1971
Joyce C. Woodhead	1972
Minetta D. Lee	1973

BOARD OF APPEALS

Harold W. Flood	1971
John J. Bush	1972
Edward G. Schwarm	1973

Associate Members:

Robert Orner	1971
Herman Vanderwart	1972

	<u>Term Expires</u>
ELECTION OFFICERS	
Precinct I	
Warden	Irene F. McLaughlin
Clerk	Dorothy L. Strum
Inspectors	Ernest A. Magoon, Margaret Schene
Deputy Warden	John F. McLaughlin
Deputy Clerk	Violet Perry
Deputy Inspectors	Muriel F. Miller, Helen G. May
Tellers	Frances L. Collins, Marion F. Driscoll
	Lela Balcom, Frances Hirsch
	Mona V. Melymuka, Nancy L. Miller

Precinct II	
Warden	Margaret Larsen
Clerk	Bertha Carr Tucker
Inspectors	Martha I. Lowden, Michael J. Walsh
Deputy Warden	Elsie T. Winslow
Deputy Clerk	Irene Young
Deputy Inspectors	Hazel F. Vose, Helen M. Young
Tellers	Ruth R. Phelps, Barbara V. Woodward
	Alberta B. Knight, Joan E. Nelson
	Jean Ann Dingee, Lorraine O. Condon

Precinct III	
Warden	Barbara J. McPhee
Clerk	Phyllis K. Sprague
Inspectors	Martin J. Duggan, Elsie M. Godfrey
Deputy Warden	Katherine E. Nedza
Deputy Clerk	Mary H. Prentice
Deputy Inspectors	Genevieve L. Hatch
	Elizabeth Charter
Tellers	Minnie C. Veasie, Esther Perry
	Anna G. Mahar, Lydia R. Lesure
	Carl R. Godfrey, Marian J. Meigs

INSURANCE AUDITING COMMITTEE	
Roger Crafts	1971
Raymond L. Page	1971
Allan G. Thompson	1971

MAYNARD-ACTON JOINT SEWERAGE TREATMENT PLANT STUDY COMMITTEE	
Frederick H. Bubier	1971
Bradford S. Leach	1971
Warren S. Orcutt	1971

PERSONNEL BOARD	
Donald McNeish	1971
Mary K. Hadley	1972
Donald MacKenzie	1972
Richard P. O'Brien	1973
Henry M. Young	1973

PLANNING BOARD	
Edward A. Chambers	1971
**Robert H. Gerhardt	1972
**Eric D. Bradlee	1973
John F. Pasieka	1975
*D. Pierre Cameron, Jr.	1972
*David P. Tinker	1973
*James M. Coull	1975

REGISTRAR OF VOTERS	
James B. Wilson	1971
Thomas R. Murphy	1972
*George H. Wohlmaker	1973

* Resigned
**Replacing*

	<u>Term Expires</u>
REPRESENTATIVE TO THE COMMUNITY SERVICE BOARD	
Patience H. MacPherson	1971
TOWN ACCOUNTANT	
Donald O. Nylander	1972
TOWN MANAGER	
Robert W. Dotson	1972

APPOINTMENTS MADE BY TOWN MANAGER
REQUIRING APPROVAL OF THE
BOARD OF SELECTMEN

BOARD OF ASSESSORS	
Dewey E. Boatman	1971
**John H. Loring	1972
Carl C. Flint	1973
*Joan P. Lindquist	1972

CONSERVATION COMMISSION	
Robert J. Ellis	1971
Chauncey W. Waldron, Jr.	1971
Dorothy B. Stonecliffe	1972
**Peter P. Jorrens	1972
Brewster Conant	1973
Richard Murphy	1973
Bianca M. Chambers	1973
*Samuel Sutcliffe	1972

HISTORICAL COMMISSION	
Jerry Ballantine	1971
Marian E. H. Houghton	1971
Robert H. Nylander	1971
Stanley L. Smith	1971
Samuel Sutcliffe	1971

TOWN CLERK	
Charles M. MacRae	1971

TOWN TREASURER & COLLECTOR	
Wm. Henry Soar	1971

APPOINTMENTS MADE BY TOWN MANAGER

ASSISTANT ASSESSOR	
Ralph E. Dodge	1971

BOARD OF HEALTH	
Donald R. Gilberti	1971
Edwin Richter	1972
Dr. John C. Rowse	1973

BUILDING INSPECTOR	
Kenneth E. Jewell	1971

CEMETERY COMMISSIONERS	
Charles F. Putnam	1971
Harlan E. Tuttle	1972
Howard F. Jones	1973

**1970-1971 COLLECTIVE BARGAINING COMMITTEE
REPRESENTING TOWN MANAGER**

Donald MacKenzie
Richard P. O'Brien
Henry M. Young

	<u>Term Expires</u>		<u>Term Expires</u>
CONSTABLES		Firefighters:	
David J. Allen	1971	David Calkins	
Frederick J. Hryniewicz	1971	Bernard Caouette	
T. Frederick S. Kennedy	1971	Joseph Conquest	
Charles A. Morehouse	1971	Robert Craig	
Robert S. Rhodes	1971	Milton Hart	
		Stephen Huntley	
CONSTABLE - SPECIAL - DEPUTY COLLECTOR		Hobart King	
William F. Egar	1971	Malcolm Perkins	
		Wm. H. Soar, Jr.	
COUNCIL ON AGING		David Spinney	
Vincent G. Gavin	1971	Charles Sweet	
Donald R. Gilberti	1971	John Tobin	
E. June Hill	1971		
Patience H. MacPherson	1971		Call Men
**Norman Roche	1971	Lieutenants:	
Peter M. Smoltees	1971	William Kendall	
William M. Toland	1971	Richard Gallant	
*Barbara J. Tannuzzo	1971	Carl Simeone	
DEPUTY BUILDING INSPECTOR		Firefighters:	
Anthony L. Galeota, Jr.	1971	<u>Acton Center Station</u>	
H. Stuart MacGregor	1971	<u>Gilmore Buzzell</u>	
		Fisher Hills, Jr.	
DEPUTY CHIEF OF FIRE DEPARTMENT		Philip Harris	
Frederick A. Harris	1971	Everett Putnam	
Richard A. Lowden	1971	Frank Putnam	
		John Richardson	
DEPUTY DIRECTOR OF CIVIL DEFENSE		Robert Reynolds	
Robert F. Guba	1971	George Sloane	
		Gordon Smart	
DEPUTY FOREST WARDEN		Richard Swenson	
Richard A. Lowden	1971	Robert Young	
Frederick A. Harris	1971		
		<u>South Acton Station</u>	
DEPUTY INSPECTOR OF GAS		John Bushek	
PIPING & GAS APPLIANCES		Malcolm Fullonton	
Warren E. Bemis	1971	Charles Hillman	
		Stewart Kennedy	
DEPUTY INSPECTOR OF WIRES		Allen Nelson	
Lawrence I. Tucker	1971	Robert Nelson	
		George Pederson	
DIRECTOR OF CIVIL DEFENSE		Paul Simeone	
John F. McLaughlin	1971	William H. Soar, Sr.	
		Alan Waters	
DIRECTOR OF PUBLIC HEALTH		Charles Wiles	
Bradford S. Leach	1971		
		<u>West Acton Station</u>	
DOG OFFICER		Timothy Blaisdell	
Patrick Palmer	1971	Edward Bennett	
		Arthur Decker	
FENCE VIEWER		Martin Duggan	
David Abbt	1971	James Kazokas	
		Francis Malson	
FIELD DRIVER		David Nichols	
William J. Durkin, Jr.	1971	Timothy Pattee	
James Kazokas	1971	Gordon Gravlin	
FIRE CHIEF		FOREST WARDEN	
Thomas J. Barry, Jr.	1971	Thomas J. Barry, Jr.	1971
FIREMEN		INDUSTRIAL DEVELOPMENT COMMISSION	
(Standing Appointments)		Jack H. Batchelder	1971
Captains:		Richard J. O'Neil	1972
Edward Belmont		William P. McDonald	1973
Donald Copeland		Albert I. Verchot	1974
Clarence G. Frost		John W. Tierney	1974
Malcolm MacGregor		Edward W. Flannery	1975
		Stephen E. Lord	1975
*Resigned -- **Replacing*		*Thomas J. Litle	1972
		*Eric Bradlee	1973

	Term Expires		Term Expires
INSPECTOR OF ANIMALS		PUBLIC CEREMONIES & CELEBRATIONS COMMITTEE	
Patrick Palmer	1971	Richmond P. Miller, Jr.	1971
INSPECTOR OF GAS PIPING & GAS APPLIANCES		David H. Donaldson	1972
Joseph G. Perry	1971	Robert E. Nelson	1972
INSPECTOR OF WIRES		Burton A. Davis	1973
Leslie F. Parke	1971	John W. Tierney	1973
KEEPER OF THE LOCKUP		**Walter R. Laite	1971
Edward J. Collins, Jr.	1971	*Clark C. McElvein	1971
METROPOLITAN AREA PLANNING COUNCIL		**Carl A. Hedin	1972
John H. Loring	1971	PUBLIC WEIGHERS	
PERMANENT BUILDING COMMITTEE		William J. Durkin, Jr.	1971
*John H. Boyd	1971	Bernard W. Harrison	1971
Donald M. Perkins	1971	Robert S. Rhodes	1971
**Wallie Everest	1972	George W. Robinson	1971
David G. Hurley	1972	RECREATION COMMISSION	
Thomas J. Regan, Jr.	1973	Janet W. Murphy	1972
**Edward L. Morrill	1973	Gale Jarvis	1973
*Thomas E. Rizzo	1973	James MacIntyre, 3rd	1974
*Richard L. Hodgman	1972	*James Walline	1971
POLICE DEPARTMENT		*David Michael	1973
(Civil Service - Standing Appointments)		SEALER OF WEIGHTS & MEASURES	
Chief - Edward J. Collins, Jr.		George K. Hayward	1971
Sgt. Chauncey R. Fenton, Jr.		SEWERAGE STUDY COMMITTEE	
Sgt. David W. Scribner		Daniel J. Costello	1971
Sgt. Norman L. Roche		Bradford S. Leach	1971
Sgt. Robert S. Rhodes		David A. Manalan	1971
Ptl. William J. Durkin, Jr.		Warren S. Orcutt	1971
Ptl. Bernard W. Harrison		*Robert H. Gerhardt	1971
Ptl. William N. Hayes		STREET LIGHTING COMMITTEE	
Ptl. Joseph P. Sansone		Booth D. Jackson	1971
Ptl. George W. Robinson		H. Stuart MacGregor	1971
Ptl. Donald M. Bresnick		Leslie F. Parke	1971
Ptl. John T. McNiff		SUPERINTENDENT OF CEMETERIES	
Ptl. Robert P. MacLeod		T. Frederick S. Kennedy	1971
Ptl. Brian R. Goodman		SUPERINTENDENT OF INSECT PEST CONTROL	
Ptl. David C. Flint		Franklin H. Charter	1972
Special Officers		SUPERINTENDENT OF STREETS	
Robert P. Beaudoin		Allen H. Nelson	1971
James P. Conheeney		TOWN BUILDING-LAND ACQUISITION COMMITTEE	
William D. Kendall, Jr.		David Abbt	1971
T. Frederick S. Kennedy		Roger M. Heubsch	1971
John E. MacLeod		Richmond P. Miller, Jr.	1971
Edmond Daigneault		Joseph W. Stevens	1971
Oiva T. Kallio		*Christopher W. Brown	1971
Matrons		TOWN COUNSEL	
Marjory J. Davis		Herbert P. Wilkins	1971
Muriel B. Flannery		TOWN ENGINEER	
Crossing Guards		Anthony L. Galeota, Jr.	1971
Natacha MacGregor		TOWN FOREST COMMITTEE	
**Charles R. Quinn		George E. Neagle	1971
Marian E. Quinn		Emery D. Nelson	1971
*Dorothy Wattu		TOWN REPORT COMMITTEE	
Special Officer for Edwards Square		John Gourgas	1971
Cedric Thatcher		Christopher C. Kellogg	1972
Acton Schools Only		Nancy Gay Browne	1973
Robert Graham			
Edmund J. McNiff			
*Resigned -- **Replacing*			

	<u>Term Expires</u>
TREE WARDEN	
Franklin H. Charter	1971
VETERANS' AGENT & DIRECTOR OF VETERANS' SERVICES	
Norman L. Roche	1971
VETERANS' BURIAL AGENT	
Norman L. Roche	1971
VETERANS' GRAVES OFFICER	
T. Frederick S. Kennedy	1971
WORKMEN'S COMPENSATION AGENT	
Theron A. Lowden	1971

APPOINTMENTS MADE BY MODERATOR

FINANCE COMMITTEE

Edward W. Berriman	1971
Robert H. Haeberle	1971
Arthur Schene	1972
Griffith L. Resor	1973
Stephen G. Lewis	1973
Ahti E. Autio	1973
*William B. Allred	1971
*Walter B. Gates	1972
*Joseph R. McColgan	1972
*William L. Chipman	1973

*Resigned -- **Replacing*

	<u>Term Expires</u>
REGIONAL REFUSE PLANNING COMMITTEE	
Paul F. Gibson	1971
James C. Donald	1972
Wilfred A. Fordon	1973
VOCATIONAL REGIONAL SCHOOL DISTRICT PLANNING COMMITTEE	
Marilyn Peterson	1971
Beverly W. Lydiard	1972
Charles E. Courtright	1973

SPECIAL APPOINTMENTS MADE BY SELECTMEN FOR 1970 ONLY

ACTON HOUSING AUTHORITY

Mary M. Laffin	1971
***Patience H. MacPherson	1973
George W. Moulton	1971
Raymond L. Page	1971
Julia D. Stevens	1971

***Appointed by the Massachusetts Department of
Community Affairs.

CONSERVATION

In 1970, the Conservation Commission continued to implement its Master Plan of 1966, primarily in negotiations with many landowners. The results of these negotiations will be seen at the 1971 Annual Town Meeting, when we will ask the voters to approve the purchase of four or five parcels of land. At least 50% of the cost of this land will be reimbursed to the Town from the State's Self-Help Fund; there is also a possibility of 75% reimbursement from a combination of State and Federal funds in the case of one of these parcels.

The Commission did acquire a piece of land from Mr. and Mrs. Robert Clapp, adjacent to Nashoba Brook off Route 27 in North Acton. Gary Webb and the other Boy Scouts of Troop #76, as part of their Eagle Scout requirements, worked very hard to clear underbrush and litter from this piece of land, so that it can be used by townspeople for fishing and picnicking.

1970 was also a year of increasing awareness of our natural environment. For the members of the Conservation Commission, it meant time - time spent at many public hearings. It is estimated that in 1970 we attended about 50 such hearings, the majority of these being concerned with the development of marginal land, such as land in the floodplain, or other low and unsuitable areas. Our job at these hearings is to try to prevent further encroachment of the floodplains in order to protect our environment.

As we acquire more and more land for conservation, people ask us, "Where is it?" and "What are going to do with it?" Both these questions will be answered before the Annual Town Meeting, when every voter in town will receive a brochure from us explaining our aims and showing the location of all Conservation land purchased by the Town.

1971 should prove to be an even more productive year for the Conservation Commission, especially we have two excellent new members, Mrs. Bianca Chambers and Mr. Peter Jorrens. We sincerely hope that the Town will continue to support our efforts.

Richard Murphy, Chairman

Robert Ellis
Brewster Conant

Chauncey Waldron, Jr.
Bianca Chambers

Dorothy Stonecliffe
Peter Jorrens

TOWN ACCOUNTANT

To the Honorable Board of Selectmen:

The reports which are submitted herewith represent a statement of the cash disbursements authorized during the year ended December 31, 1970, and a Balance Sheet of the Town of Acton as of December 31, 1970.

The 1971 amortization of bonded indebtedness of the Town, and Acton's share of the Regional School District bond amortization are:

Schools:	
Florence A. Merriam Elementary School	\$ 40,000.00
Julia McCarthy Elementary School	10,000.00
Carolyn Douglas Elementary School	35,000.00
Paul P. Gates Elementary School	60,000.00
Minot Avenue Elementary School	85,000.00
Regional School District	<u>67,735.00</u>
Total Schools	\$297,735.00
Acton Memorial Library Addition	25,000.00
Public Works Facility	<u>35,000.00</u>
Amortization of bonded indebtedness	\$357,735.00

The accounts of the Treasurer and Collector have been verified, and I have reviewed the various trust funds in the custody of the Treasurer and the Trustees.

Donald O. Nylander
Town Accountant

STATEMENT OF APPROPRIATIONS AND DISBURSEMENTS

January 1, 1970 to December 31, 1970

	Appropriated or Available	Cash Disbursed	Balance
General Government:			
Moderator:			
Salary	\$ 140.00	\$ 120.00	\$ 20.00
Expenses	20.00	--	20.00
Finance Committee:			
Expenses	250.00	250.00	--
Selectmen:			
Salaries	19,105.00	19,036.02	68.98
Expenses	13,185.00	10,031.91	3,153.09
Capital Outlay	2,365.00	2,365.00	--
Legal Services	12,500.00	12,500.00	--
Legal Service Expenses	500.00	500.00	--
Appraisals & Surveys	1,000.00	925.00	75.00
Out-of-State Travel	1,500.00	963.00	537.00
Town Office Clerical Staff:			
Salaries	70,630.00	69,085.73	1,544.27
Engineering Department:			
Salaries and Wages	39,210.00	35,004.19	4,205.81
Expenses	4,400.00	4,394.53	5.47
Town Accountant:			
Salary	4,100.00	4,100.00	--
Expenses	160.00	143.72	16.28
Town Treasurer & Collector:			
Salary -			
Appropriated	10,140.00		
Reserve Fund Transfer	612.30	10,752.30	--
Expenses	4,400.00	4,397.69	2.31

	Appropriated or Available	Cash Disbursed	Balance
General Government - continued:			
Town Treasurer & Collector:			
Salary -	\$	\$	\$
Appropriated	10,140.00		
Reserve Fund Transfer	612.30	10,752.30	--
Expenses	4,400.00	4,397.69	2.31
Capital Outlay	400.00	270.00	130.00
Town Assessors:			
Salaries	11,000.00	8,207.60	2,792.40
Expenses	5,910.00	3,537.89	2,372.11
Town Clerk:			
Salary	2,310.00	2,310.00	--
Expenses	2,800.00	874.55	1,925.45
Elections and Registrations:			
Salaries and Wages	5,640.00	5,399.72	240.28
Expenses	3,850.00	3,790.78	59.22
Planning Board:			
Expenses	9,000.00	3,327.92	5,672.08
Personnel Board:			
Expenses	550.00	--	550.00
Board of Appeals:			
Expenses	410.00	19.75	390.25
Industrial Development Commission:			
Expenses	250.00	24.00	226.00
Conservation Commission:			
Expenses	500.00	371.77	128.23
Archives Committee:			
Expenses	50.00	18.50	31.50
Public Ceremonies & Celebrations:			
Expenses	2,100.00	2,098.96	1.04
Buildings & Maintenance:			
Salaries and Wages	11,085.00	10,898.34	186.66
Expenses -			
Appropriated	33,885.00		
Reserve Fund Transfer	604.02	31,363.79	3,125.23
Capital Outlay	1,100.00	874.40	225.60
Town Report Committee:			
Expenses -			
Appropriated	3,200.00		
Reserve Fund Transfer	712.29	3,912.29	--
Total General Government -			
Appropriated	277,645.00		
Reserve Fund Transfer	1,928.61	251,869.35	27,704.26
Protection of Persons and Property:			
Police Department:			
Salaries and Wages	167,275.00	160,085.93	7,189.07
Expenses -			
Appropriated	15,835.00		
Reserve Fund Transfer	700.00	16,494.26	40.74

	Appropriated or Available	Cash Disbursed	Balance
Protection of Persons and Property - continued:			
Fire Department:			
Salaries and Wages	\$ 178,825.00	\$ 178,809.82	\$ 15.18
Expenses	20,195.00	20,181.54	13.46
Capital Outlay	4,135.00	4,131.83	3.17
Sealer of Weights & Measures:			
Salary and Travel	510.00	510.00	--
Expenses	40.00	36.84	3.16
Insect Pest Control:			
Wages	3,160.00	2,984.84	175.16
Expenses	6,000.00	5,902.20	97.80
Town Forest Committee:			
Maintenance	100.00	--	100.00
Tree Department:			
Wages	3,160.00	3,078.28	81.72
Expenses	8,000.00	7,775.18	224.82
Inspector of Wires:			
Expenses	4,625.00	3,759.15	865.85
Inspector of Gas Piping & Appliances:			
Expenses	3,500.00	2,565.00	935.00
Building Inspector & Agent for Enforcement of Zoning Bylaws:			
Salary and Wages	10,770.00	10,513.24	256.76
Expenses	1,945.00	1,129.09	815.91
Dog Officer:			
Wages and Travel	1,100.00	1,100.00	--
Expenses	500.00	500.00	--
Building Committee:			
Expenses	50.00	24.00	26.00
Civil Defense:			
Expenses	450.00	434.87	15.13
Town Utilities:			
Hydrant Rental -			
Appropriated	21,550.00		
Reserve Fund Transfer	45.00	21,595.00	--
Street Lighting	23,400.00	18,402.01	4,997.99
Total Protection of Persons and Property:			
Appropriated	475,125.00		
Reserve Fund Transfer	745.00	460,013.08	15,856.92
Highways:			
Highway Department:			
Salaries and Wages	110,910.00	109,091.44	1,818.56
Expenses -			
Appropriated	130,000.00		
Reserve Fund Transfer	10,000.00		
Special Town Meeting 9/28/70	26,700.00	166,691.21	8.79
Chapter 81 Maintenance	22,000.00	22,000.00	--
Chapter 90 Maintenance	27,500.00	27,485.57	14.43
Capital Outlay	2,330.00	2,328.90	1.10
Total Highways:			
Appropriated	319,440.00		
Reserve Fund Transfer	10,000.00	327,597.12	1,842.88

	Appropriated or Available	Cash Disbursed	Balance
Health and Sanitation:			
Health and Sanitation:			
Salaries	\$ 23,625.00	\$ 21,506.03	\$ 2,118.97
Expenses	22,345.00	20,365.96	1,979.04
Garbage Collection	31,350.00	30,247.29	1,102.71
Inspector of Animals:			
Wages	170.00	170.00	--
Expenses	30.00	30.00	--
Plumbing Inspector:			
Expenses	5,500.00	4,674.50	825.50
Total Health and Sanitation	83,020.00	76,993.78	6,026.22
Veterans' Aid:			
Veterans' Services:			
Salary	2,900.00	2,900.00	--
Expenses	275.00	275.00	--
Aid -			
Appropriated	15,000.00		
Reserve Fund Transfer	894.14		
Special Town Meeting 9/28/70	3,000.00	18,893.86	.28
Total Veterans' Aid -			
Appropriated	21,175.00		
Reserve Fund Transfer	894.14	22,068.86	.28
Education:			
Local Schools:			
Instruction	1,325,151.00	1,323,969.37	1,181.63
Plant Operation & Maintenance	148,505.00	148,505.00	--
Transportation	93,936.00	93,936.00	--
Non-Instructional Services	36,821.00	36,821.00	--
Administration	42,693.00	35,208.63	7,484.37
Out-of-State Travel	315.00	--	315.00
Blanchard Auditorium -			
Appropriated	15,385.00		
Reserve Fund Transfer	2,577.00	17,917.57	44.43
Capital Outlay	31,087.00	22,595.48	8,491.52
Contingency Fund	60,000.00		
Contingency Fund -			
Special Town Meeting 6/29/70	2,358.56	54,636.70	7,721.86
Regional Schools:			
Instruction	1,287,314.00	1,287,314.00	--
Plant Operation & Maintenance	136,116.00	136,116.00	--
Transportation	27,085.00	27,085.00	--
Non-Instructional Services	42,996.00	42,996.00	--
Administration	43,708.00	43,708.00	--
Out-of-State Travel	283.00	283.00	--
Blanchard Auditorium	8,032.00	8,032.00	--
Capital Outlay	13,798.00	13,798.00	--
Athletic Fund	31,500.00	31,500.00	--
Contingency Fund	61,829.00	61,829.00	--
Total Education -			
Appropriated	3,408,912.56		
Reserve Fund Transfer	2,577.00	3,386,250.75	25,238.81

	Appropriated or Available	Cash Disbursed	Balance
Libraries:			
Memorial Library:			
Salaries and Wages	\$ 49,100.00	\$ 47,713.28	\$ 1,386.72
Expenses	13,150.00	13,147.04	2.96
Books	19,000.00	18,999.52	.48
Capital Outlay	1,370.00	1,369.90	.10
West Acton Library:			
Salaries and Wages -			
Appropriated	2,455.00		
Reserve Fund Transfer	90.00	2,545.00	--
Expenses	<u>1,000.00</u>	<u>1,000.00</u>	<u>--</u>
Total Libraries -			
Appropriated	86,075.00		
Reserve Fund Transfer	<u>90.00</u>	<u>84,774.74</u>	<u>1,390.26</u>
Recreation:			
Recreation:			
Wages -			
Appropriated	13,985.00		
Reserve Fund Transfer	3,900.00	16,238.98	1,646.02
Expenses	4,218.00	4,213.56	4.44
Capital Outlay	<u>629.00</u>	<u>629.00</u>	<u>--</u>
Total Recreation -			
Appropriated	18,832.00		
Reserve Fund Transfer	<u>3,900.00</u>	<u>21,081.54</u>	<u>1,650.46</u>
Cemeteries:			
Cemeteries:			
Salaries and Wages	38,780.00	37,828.37	951.63
Expenses	8,385.00	8,137.80	247.20
Capital Outlay -			
Appropriated	2,115.00		
Reserve Fund Transfer	<u>136.20</u>	<u>2,251.20</u>	<u>--</u>
Total Cemeteries -			
Appropriated	49,280.00		
Reserve Fund Transfer	<u>136.20</u>	<u>48,217.37</u>	<u>1,198.83</u>
Insurance:			
Insurance:			
Workmen's Compensation	14,000.00	13,272.00	728.00
Surety Bonds	800.00	463.00	337.00
Fire and Public Liability Insurance			
for Town Buildings	14,000.00	12,282.79	1,717.21
Boiler and Machinery -			
Appropriated	1,200.00		
Reserve Fund Transfer	20.00	1,220.00	--
Motor Vehicle Liability	6,000.00	5,295.82	704.18
Group Health -			
Appropriated	30,000.00		
Reserve Fund Transfer	6,359.31	36,359.31	--
Fire Fighters Insurance	<u>1,100.00</u>	<u>941.06</u>	<u>158.94</u>
Total Insurance -			
Appropriated	67,100.00		
Reserve Fund Transfer	<u>6,379.31</u>	<u>69,833.98</u>	<u>3,645.33</u>

	Appropriated or Available	Cash Disbursed	Balance
Pensions:			
Pension Fund:			
Expense -			
Appropriated	\$ 40,040.00	\$	\$
Reserve Fund Transfer	912.76	40,952.76	--
Total Pensions -			
Appropriated	40,040.00		
Reserve Fund Transfer	912.76	40,952.76	--
Maturing Debt and Interest:			
Regional School:			
Maturing Debt	51,261.00	51,261.00	--
Interest	58,316.00	58,316.00	--
Julia McCarthy School:			
Maturing Debt	15,000.00	15,000.00	--
Interest	700.00	700.00	--
Florence E. Merriam School:			
Maturing Debt	40,000.00	40,000.00	--
Interest	11,520.00	11,520.00	--
Elm Street School #1 (Douglas):			
Maturing Debt	40,000.00	40,000.00	--
Interest	19,775.00	19,775.00	--
Elm Street School #2 (Gates):			
Maturing Debt	60,000.00	60,000.00	--
Interest	42,025.00	42,025.00	--
Library Addition:			
Maturing Debt	25,000.00	25,000.00	--
Interest	4,050.00	4,050.00	--
Sanitary Land Fill Site:			
Maturing Debt	41,000.00	41,000.00	--
Interest	2,113.00	2,112.64	.36
Minot Avenue School:			
Interest	48,500.00	--	48,500.00
Anticipation of Revenue Notes:			
Interest	30,000.00		
Interest - 6/29/70 Special Town Meeting	9,099.67	39,099.67	--
Total Maturing Debt and Interest:	498,359.67	449,859.31	48,500.36
Grand Totals of Appropriations, Reserve Fund Transfers, Disbursements and Balances for Budget:			
Appropriated -			
Annual Town Meeting	\$5,303,846.00		
Special Town Meetings	41,158.23		
Reserve Fund Transfers	27,563.02	\$5,239,512.64	\$ 133,054.61
Education:			
Cafeteria-Revolving Fund	122,804.96	115,537.84	7,267.12
Federal Grants:			
Public Law 864 - Title 5	1,523.50	1,218.88	304.62
Public Law 874 - Title 1	33,854.79	11,169.00	22,685.79
Cornerstone - Title 1	5,590.00	4,393.42	1,196.58
Children - Low Income	3,000.00	3,000.00	--

			Appropriated or Available	Cash Disbursed	Balance
Special Articles:					
Town Meeting Date	Article No.	Purpose			
Schools					
10/19/64	2	Douglas School	\$ 9,145.80	\$ 6,804.89	\$ 2,340.91
3/13/67	10	Gates School	45,510.99	7,162.44	38,348.55
3/10/69	39	Vocational Regional School Dis- trict Planning Committee - Appropriated	75.00		
		Reserve Fund Transfer	378.00	411.53	41.47
10/20/69	1	Minot Avenue School Plans	32,079.38	32,079.38	--
3/09/70	17	Tuition	11,400.00	8,206.56	3,193.44
3/09/70	19	Minot Avenue School Construction	1,826,652.79	688,240.39	1,138,412.40
3/09/70	20	Adult Education	5,000.00	3,380.29	1,619.71
Highways					
3/14/66	14	Hosmer, Prospect Streets Construction	360.44	342.07	18.37
3/14/66	15	Chapter 90 Construction	14,510.08	14,510.08	--
3/13/67	9	Chapter 90 Construction	18,053.20	18,053.20	--
3/11/68	16	Chapter 90 Construction	6,900.00	6,900.00	--
3/11/68	17	Chapter 90 Construction	1,003.78	1,003.78	--
3/11/68	33	Sidewalks	7,809.26	7,798.48	10.78
3/10/69	24	Chapter 90 Construction	7,700.00	7,700.00	--
3/10/69	25	Chapter 90 Construction	23,100.00	11,148.27	11,951.73
3/10/69	26	Sander and Mower	3,169.00	3,140.00	29.00
3/10/69	28	Sidewalks - Trunk System	3,500.00	3,489.52	10.48
3/10/69	32	Minot Avenue Construction	8,333.25	8,333.25	--
3/10/69	33	Town Forest Access Construction	4,005.00	2,923.53	1,081.47
3/09/70	16	Chapter 90 Maintenance	4,000.00	4,000.00	--
3/09/70	16	Chapter 81	23,375.00	23,375.00	--
3/09/70	23	Chapter 768 - Acts of 1969	16,444.95	14,409.91	2,035.04
3/09/70	43	Adams Street Takings	1,500.00	91.80	1,408.20
3/09/70	44	Adams Street Reconstruction	35,000.00	33,243.02	1,756.98
3/09/70	46	Snow Fighting Equipment	4,200.00	4,200.00	--
3/09/70	48	Street Sweeper	18,000.00	16,957.50	1,042.50
6/29/70	7	Chapter 768 - Acts of 1969	5,000.00	4,522.39	477.61
Various Purposes					
12/05/66	12	Regional Refuse Disposal Planning Committee	70.82	30.63	40.19
12/05/66	19	Cemetery Building	85.17	57.55	27.62
3/13/67	49	Woodlawn Cemetery	2,199.50	1,232.00	967.50
3/11/68	36	Government Surplus Property	22.57	22.57	--
3/10/69	29	Government Surplus Property	315.98	315.98	--
3/10/69	30	Demolish Buildings	1,700.00	592.00	1,108.00
3/10/69	37	Public Works Facility Plans	15,000.00	15,000.00	--
3/10/69	46	Fire Rescue Truck	21,856.05	21,354.48	501.57
3/10/69	50	Fletcher Land & Parker Street	637.00	637.00	--
6/23/69	4	Britt Land	242.00	242.00	--
3/09/70	14	Government Surplus Property	2,000.00	1,711.10	288.90
3/09/70	22	Sludge Drying Beds	8,000.00	8,000.00	--
3/09/70	24	Public Works Facility Construction	275,000.00	52,353.00	222,647.00
3/09/70	38	Clapp Land	2,175.00	2,175.00	--
3/09/70	40	Conservation Fund	100,000.00	100,000.00	--
3/09/70	45	Police Cruisers	4,500.00	3,900.00	600.00
3/09/70	49	Tree Department Cab & Chassis	6,000.00	5,739.00	261.00
3/09/70	50	Engineering Department Sedan	3,000.00	2,995.00	5.00
3/09/70	52	Fire Alarm System	14,300.00	3,861.86	10,438.14
3/09/70	53	Elm Street Playground Lighting	18,000.00	7.60	17,992.40
3/09/70	54	Elm Street Backstop & Bleachers	1,700.00	1,506.65	193.35
3/09/70	55	Goward Field, Tot-Lot Equipment	1,050.00	850.70	199.30

Special Articles - continued:			Appropriated or Available	Cash Disbursed	Balance
Town Meeting Date	Article No.	Purpose			
3/09/70	56	1975 Anniversary Fund	\$ 3,000.00	\$ 3,000.00	\$ --
3/09/70	59	Memorial Library Air Conditioning	15,600.00	15,400.00	200.00
3/09/70	62	Mount Hope Cemetery Improve- ments	2,000.00	948.00	1,052.00
9/28/70	6	West Acton Library Salaries and Expense	1,700.00	324.93	1,375.07
Appropriated or Available			8,147.759.49		
Reserve Fund Transfer			27,941.02	6,549,516.11	1,626,184.40
Cemetery Department - Various Trust Funds				5,366.69	
Conservation Commission - Various Properties				1,968.25	
Snow Emergency - Chapter 44, Section 31				13,543.86	
Total Operating Disbursements				\$6,570,394.91	
Other Cash Disbursements:					
Agency:					
State Assessment System				\$ 407.52	
State Parks and Recreation Areas				15,423.60	
Middlesex County Hospital Assessment				9,760.47	
State Audit				4,188.58	
Metropolitan Planning Area Council				757.46	
State Motor Vehicle Excise Bills				1,374.45	
Middlesex County Assessment				99,926.72	
Elderly Retiree Program				1,599.48	
Land Damage Court Judgment				1,917.36	
Federal Grant Medical Assistance				147.00	
Middlesex County Dog Licenses, etc.				3,274.50	
County Dog Fund				417.23	
Bond Issue Expense				5,918.95	
Board of Appeals - Guarantee Deposits				104.06	
Acton Teachers Insurance				1,559.75	
Acton Teachers Annuities				8,918.00	
Acton Teachers Association				4,324.00	
Middlesex County Retirement System				33,058.27	
Federal Income Taxes Withheld				319,854.57	
State Income Taxes Withheld				65,763.47	
Massachusetts Teachers Retirement Fund				57,971.75	
Fire Department Union Dues				441.00	
Acton Employees Group Life Insurance				1,283.32	
Blue Cross-Blue Shield				9,772.18	
Refunds:					
Taxes				70,977.27	
Various				47.00	
Trust:					
Perpetual Care				7,335.00	
Trust Fund Income				29,392.03	
Library				1,188.75	
Charity				1,685.00	
Educational				1,265.62	
Investment:					
Certificate of Deposit				1,600,000.00	
Repayment of Loans in Anticipation of Revenue				1,400,000.00	
				10,330,449.27	
Add - Refund Adjustment				3,736.81	
Total disbursements per Treasurer				<u>\$10,334,186.08</u>	

TOWN OF
BALANCE
DECEMBER

ASSETS

Cash:			
Petty Cash Funds		\$ 70.00	
General Funds		1,678,492.95	
Certificate of Deposit		<u>300,000.00</u>	\$1,978,562.95
Accounts Receivable:			
Tax Levies:			
1966 Personal Property		3,473.61	
1967 Personal Property		2,523.40	
1968 Personal Property		2,060.40	
1969 Personal Property		2,186.80	
1970 Personal Property	\$ 4,659.05		
1970 Real Estate	<u>121,209.53</u>	<u>125,868.58</u>	
		\$ 136,112.79	
Special Assessment:			
Street - 1970	65.61		
Committed Interest - 1970	<u>13.12</u>	78.73	
Motor Vehicle Excise:			
1965	384.00		
1966	3,604.09		
1967	2,896.55		
1968	4,440.96		
1969	8,191.53		
1970	<u>73,289.96</u>	92,807.09	
Tax Titles	7,922.55		
Tax Possessions	<u>793.72</u>	8,716.27	
Taxes in Litigation		297.20	
Departmental:			
Fire	336.00		
Cemetery	<u>57.95</u>	393.95	
Aid to Highways:			
Commonwealth of Massachusetts	79,987.56		
Middlesex County	<u>38,100.00</u>	<u>118,087.56</u>	
Total Accounts Receivable			356,493.59
Under-estimate of Assessments:			
Middlesex County Tax		13,276.85	
State Recreation Areas		1,143.40	
Metropolitan Area Planning Council		253.58	
Middlesex County Hospital		<u>.02</u>	14,673.85
Overdrawn Appropriation Balance			
Authorized by General Laws, Chapter 44, Section 31 - Highway Department, Snow Emergency			13,543.86
Due from Conservation Fund for Land Acquisition			<u>25,000.00</u>
Total Assets			<u>\$2,388,274.25</u>

DEFERRED REVENUE ACCOUNTS

Apportioned Street Assessments Not Due	<u>\$ 2,610.97</u>
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ACTON
SHEET
31, 1970

LIABILITIES AND RESERVES

Employees' Payroll Deductions - See Schedule 1		\$ 30,932.31
Guarantee Deposits - Board of Appeals		72.80
Unclaimed Checks		1,152.75
Trust Fund Income Transfer Balances Unexpended - See Schedule 2		4,542.75
Insurance Recovery - Fire Department		230.00
Federal Grants - See Schedule 3		26,774.79
Revolving Fund - School Cafeteria		7,267.12
Old Age Assistance Recovery Not Allocated		13,600.00
Unexpended Article Appropriation Balances - See Schedule 4		1,519,226.12
Appropriation from Conservation Fund Authorized: Article 39 Annual Meeting, Main Street and Pope Road Land Acquisition		25,000.00
Reserve for Petty Cash Funds		70.00
Over-estimate - Court Judgment, Land Damage for Relocation of Central Street		82.64
Middlesex County Dog License Fees		62.25
Receipts Reserved for Appropriation - County Dog Fund		4,791.75
Receipts Reserved for Appropriation - Library		1,809.50
Cemetery Land Fund		6,505.35
Road Machinery Fund		1,167.02
Tax Title Foreclosure		335.00
Premium on Bonds		5,534.45
Revenue Reserved Until Collected -		
Motor Vehicle Excise	\$ 92,807.09	
Tax Titles and Possessions	8,716.27	
Special Assessments - Streets	78.73	
Taxes in Litigation	297.20	
Departmental Revenue	393.95	
Aid to Highways	118,087.56	220,380.80
Overlays Reserved for Abatements of Tax Liens:-		
1966	259.19	
1967	202.82	
1968	416.62	
1969	204.02	
1970	15,221.33	16,303.98
Overlay Surplus - Reserve Fund		2,422.51
Surplus Revenue		500,010.36
Total Liabilities and Reserves		<u>\$2,388,274.25</u>

DEFERRED REVENUE ACCOUNTS

Street Assessments and Betterments	<u>\$ 2,610.97</u>
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LOANS AUTHORIZED - NOT ISSUED

Douglas Elementary School
Minot Avenue Elementary School

\$ 79,450.00	
<u>103,347.21</u>	<u>\$ 182,797.21</u>

DEBT ACCOUNTS

Net Funded on Fixed Debt

\$3,780,000.00

TRUST ACCOUNTS

Trust Funds - Cash and Securities
In Custody of the Town Treasurer
In custody of Trustees

\$ 688,938.84	
<u>\$ 3,000.00</u>	<u>\$ 691,938.84</u>

LOANS AUTHORIZED - NOT ISSUED

Douglas Elementary School	\$ 79,450.00	
Minot Avenue Elementary School	<u>103,347.21</u>	<u>\$ 182,797.21</u>

DEBT ACCOUNTS

Inside Debt Limit:

Florence A. Merriam Elementary School	70,000.00	
Acton Memorial Library Addition	100,000.00	
Public Works Facility	<u>265,000.00</u>	435,000.00

Outside Debt Limit:

Florence A. Merriam Elementary School	210,000.00	
Julia McCarthy Elementary School	20,000.00	
Carolyn Douglas Elementary School	525,000.00	
Paul P. Gates Elementary School	965,000.00	
Minot Avenue Elementary School	<u>1,625,000.00</u>	<u>3,345,000.00</u>

\$3,780,000.00

TRUST ACCOUNTS

In Custody of Town Treasurer - See Schedule 5

In Custody of Trustees -

Charlotte Goodnow Fund	\$ 688,938.84	
	<u>\$ 3,000.00</u>	<u>\$ 691,938.84</u>

BALANCE SHEET
Supporting Schedules
December 31, 1970

Schedule 1
Employees' Payroll Deductions

Federal Income Taxes	\$ 18,837.75
State Income Taxes	6,908.80
Middlesex County Retirement System	3,093.25
Acton Teachers' Association	939.00
Acton Teachers' Annuities	536.00
Blue Cross-Blue Shield	496.53
Group Life Insurance	120.98
	<u>\$ 30,932.31</u>

Schedule 2
Unexpended Trust Fund Income Balances

Perpetual Care	\$ 2,128.48
Susan Noyes Hosmer	1,585.53
Ethel Robbins, Fred Robbins and George T. Ames Memorial	100.00
Luke Blanchard	73.61
Carrie F. Wells	71.19
Dr. Robert I. Davis	67.54
A. B. Conant	64.11
George T. Ames	56.70
Hoit and Scott	50.30
Frank Knowlton	46.61
J. Roland Wetherbee	45.73
Georgia E. Whitney	45.64
Sarah A. Watson	38.45
Arlette Appleyard	36.60
Frank C. Hayward	36.39
Henry S. Raymond	35.37
Mrs. Henry O'Neil	32.30
Elbridge Jones and Descendents	26.02
Elbridge J. Robbins	2.18
	<u>\$ 4,542.75</u>

Schedule 3
Federal Grants

Welfare Administration:		
Medical Assistance		\$ 83.34
Old Age Assistance:		
Grant	\$ 156.63	
Recovery Repayable to Federal	<u>150.00</u>	306.63
Medical Assistance		878.15
Disability Assistance		250.00
Aid to Dependent Children		<u>250.00</u>
Total Welfare Grants		\$ 1,768.12
School Grants:		
Public Law 815	819.68	
Public Law 864 - Title 5	304.62	
Public Law 874 - Title 1	22,685.79	
Cornerstone - Title 1	<u>1,196.58</u>	25,006.67
		\$ 26,774.79

Schedule 4
Unexpended Article Appropriation Balances

Town Meeting Date	Article No.	Purpose		
6/24/57	6	Civil Defense Power Unit	\$	300.00
3/09/58	39	Archives Committee		792.75
10/19/64	2	Douglas School		2,340.91
12/05/66	12	Regional Refuse Disposal Planning Committee		40.19
12/05/66	19	Cemetery Building		27.62
3/13/67	10	Gates School		38,348.55
3/13/67	30	Tennis Courts		107.76
3/13/67	32	Emergency Operating Center		1,000.00
3/13/67	49	Woodlawn Cemetery		967.50
11/18/68	11	Water District Land Lease		5.00
3/10/69	25	Chapter 90 Construction		11,951.73
3/10/69	27	Street Lights - Main Street		2,500.00
3/10/69	33	Construction of Access - Town Forest		1,081.47
3/10/69	39	Vocational Regional School District Planning Committee		41.47
3/10/69	46	Fire Rescue Truck		501.57
3/09/70	14	Government Surplus Property		288.90
3/09/70	15	Chapter 90 Construction		30,800.00
3/09/70	18	Vocational Regional School District Planning Committee		250.00
3/09/70	19	Minot Avenue School Construction		1,138,412.40
3/09/70	20	Adult Education		1,619.71
3/09/70	21	Kennedy Land Lease		10.00
3/09/70	23	Highways - Chapter 768, Acts of 1969		2,035.04
3/09/70	24	Public Works Facility Construction		222,647.00
3/09/70	43	Adams Street Takings		1,408.20
3/09/70	44	Adams Street Reconstruction		1,756.98
3/09/70	48	Street Sweeper		1,042.50
3/09/70	49	Cab., Chassis, etc. - Tree Department		261.00
3/09/70	51	Forest Fire Truck		16,500.00
3/09/70	52	Fire Alarm Equipment		10,438.14
3/09/70	53	Lighting - Elm Street Playground		17,992.40
3/09/70	54	Backstop and Bleachers - Elm Street Playground		193.35
3/09/70	55	Tot-Lot Equipment - Goward Field		199.30
3/09/70	57	Painting Town Hall Offices		2,500.00
3/09/70	59	Air Conditioning - Memorial Library		200.00
3/09/70	62	Mount Hope Cemetery Improvements - New Section		1,052.00
3/09/70	63	Mount Hope Cemetery - Paving Roads		3,000.00
6/29/70	4	Assabet Regional Disposal Planning Board		4,760.00
6/29/70	7	Highway Department - Chapter 768, Section 4, 1969		477.61
9/28/70	6	West Acton Library - Salaries and Expenses		1,375.07
				<u>\$1,519,226.12</u>

Schedule 5
Trust Accounts in Custody of Town Treasurer

Charity Funds:

Elizabeth M. White	\$	31,538.44
Georgia E. Whitney		14,629.40
Betsey M. Ball		21,285.21
Varnum Tuttle Memorial		16,128.01

Cemetery Funds:

Perpetual Care		176,927.64
Susan Noyes Hosmer		110,393.04
Arlette Appleyard		2,292.17
Henry S. Raymond - Monument		1,577.97
Henry S. Raymond - Care		3,345.67
Hoit and Scott		822.10
J. Roland Wetherbee		17,487.65
Luke Blanchard		3,290.61
Frank C. Hayward		2,088.56
Georgia E. Whitney		2,409.65
Dr. Robert I. Davis		1,396.78
Frank R. Knowlton		1,396.35

Schedule 5 - continued:

George T. Ames	\$ 581.28
Mrs. Harry I. O'Neil	481.14
Sarah A. Watson	3,662.45
Carrie F. Wells	4,496.72
A. B. Conant	1,351.17
Elbridge Jones Robbins and Descendents	1,140.25
Captain Robbins	2,721.35
Elbridge J. Robbins	1,632.77
Ethel R. Robbins, Fred Robbins and George T. Ames Memorial	22,988.42
Martha L. Desmond	3,000.00
Library and Educational Funds:	
Acton High School	5,445.88
Wilde Memorial	33,625.43
Georgia E. Whitney Memorial	20,273.32
Conservation Fund:	144,715.40
Firemen's Relief Funds:	
Acton	18,067.88
West Acton	1,566.53
Stabilization Fund	11,018.43
1975 Celebration Fund	5,161.17
	<u>\$ 688,938.84</u>

Supplementary Financial Data

The unexpended balances of the following Articles were closed out during the year and transferred to Surplus Revenue.

Town Meeting Date	Article No.	Description	
3/09/58	17	Mount Hope Clearing	\$ 64.00
3/12/62	60	Hydrant - Pope Road	1,000.00
6/08/64	2	Memorial Library Addition	15.68
6/08/64	4	Mount Hope Oiling	29.94
3/14/66	14	Hosmer, Prospect, Charter Road Construction	18.37
3/11/68	33	Sidewalks	10.78
8/29/68	1	DeSouza Land	6.00
3/10/69	28	Sidewalks - Trunk System	10.48
3/10/69	30	Demolish Buildings	1,108.00
3/10/69	31	Minot Avenue Takings	726.75
3/10/69	45	Fire Chief's Vehicle	606.06
3/10/69	48	Fluoridation Equipment	8,258.00
3/10/69	69	Sander-Mower	29.00
3/09/70	17	Tuition	3,193.44
3/09/70	45	Police Cruisers	600.00
3/09/70	50	Engineering Department Vehicle	5.00
			<u>\$ 15,681.50</u>

The Finance Committee authorized the following transfers from the Reserve Fund during the year ended December 31, 1970.

Appropriation	\$ 30,000.00
Transfers:	
Date	
4/09/70	Town Report Committee \$ 712.29
6/18/70	West Acton Library - Salaries 90.00
6/25/70	Recreation - Wages 3,900.00
8/13/70	Treasurer/Collector - Salary 612.30
8/13/70	Highway Department - Expense 10,000.00
9/17/70	Steam Boiler Insurance 20.00
9/17/70	Cemetery Department - Capital Outlay 136.20
11/01/70	Blanchard Auditorium 2,577.00

11/01/70	Group Health Insurance	\$	3,880.00	
11/01/70	Vocational Regional School District Planning Committee		378.00	
12/20/70	Pensions		912.76	
12/20/70	Health Insurance		2,479.31	
12/20/70	Veterans' Aid		894.14	
12/20/70	Fire Hydrant Rental		45.00	
12/20/70	Police Department - Expense		700.00	
12/20/70	Building Maintenance - Expense		604.02	
				\$ 27,941.02
	Balance Returned to Overlay Surplus			<u>2,058.98</u>

TREASURER

For the Year Ending December 31, 1970

Cash Balance January 1, 1970

\$ 523,123.86

STATE AND COUNTY RECEIPTS

State Treasurer

Disabled Veteran's	\$ 172.00	
Veteran's Services	5,839.82	
License	15.00	
Teachers' Retirement	46.57	
Medical Assistance - Federal	73.50	
Adult Education Transportation	53.00	
Public Welfare	91.81	
Corporation Excises	8,388.87	
Public Libraries	3,589.36	
Snow Removal	1,563.00	
Highways Chapter 90	7,311.54	
Highways Chapter 81	36,137.44	
Loss on Taxes	3,460.28	
Education Chapter 69-71	40,274.00	
Transportation Schools	33,946.59	
Regional School Districts	110,710.00	
School Aid Chapter 70	847,320.43	
Valuation Basis	42,676.14	
Land Acquisition Projects	10,000.00	
Education-Handicapped	4,850.00	
Occupational Education	998.00	
Education Families Low Income	5,590.00	
National Defense Education T-5	1,523.50	
School Construction - McCarthy	5,567.89	
School Construction - Douglas	18,750.00	
School Construction - Merriam	20,057.63	
School Construction - Gates	30,236.25	
School Construction - Minot Avenue	100,000.00	
Highway Improvement Loan C616-S5	27,408.25	1,366,650.87

County Treasurer

Dog Licenses, refund	2,086.97	
Land Damage, recovery	1,917.36	
Highways Chapter 90	3,655.77	7,660.10

DEPARTMENTAL RECEIPTS

Town Collector

Personal Property Taxes 1966	221.40	
Personal Property Taxes 1969	2,000.47	
Personal Property Taxes 1970	133,959.79	
Real Estate Taxes 1969	101,199.06	
Real Estate Taxes 1970	3,878,200.09	
Motor Vehicle & Trailer Excise - 1964	89.66	
Motor Vehicle & Trailer Excise - 1967	42.90	
Motor Vehicle & Trailer Excise - 1968	477.28	
Motor Vehicle & Trailer Excise - 1969	68,545.48	
Motor Vehicle & Trailer Excise - 1970	365,277.69	
Farm Animal Excise 1970	246.75	
Street Betterments 1970	709.95	
Committed Interest 1970	122.33	
Interest & Charges - All Taxes, etc.	8,980.62	
Municipal Liens	1,193.00	
Annual Care Cemetery Lots	632.00	
Departmental Commitments	914.01	4,562,812.48

Town Clerk		
Business Certificates	\$ 56.50	
Sporting License Fees	176.85	
Dog License Fees	364.00	
Vital Statistics	738.00	
Miscellaneous	626.75	
Mortgage Fee Recordings	1,245.00	
Dog Licenses	<u>3,234.75</u>	
		\$ 6,441.85
Board of Assessors		
Assessors Maps	261.50	261.50
Board of Selectmen		
Miscellaneous	573.00	
Property Rentals	1,120.00	
Licenses	<u>12,828.00</u>	
		14,521.00
Board of Health		
Miscellaneous	903.36	
Gas Permits	2,605.50	
Sewerage Permits	2,970.00	
Plumbing Permits	4,670.50	
Nurse's Services	<u>8,328.01</u>	
		19,477.37
Building Department		
Miscellaneous	376.25	
Wiring Permits	3,674.75	
Building Permits	<u>13,917.25</u>	
		17,968.25
Board of Appeals		
Hearings Legal	150.00	150.00
Planning Board		
Miscellaneous	3.00	
Hearings Legal	<u>275.00</u>	
		278.00
Employees Payroll Deductions		
Federal Withholding	336,099.62	
State Withholding	67,073.18	
County Retirement	33,881.03	
Teachers Retirement	57,925.18	
Teachers Insurance	1,559.75	
Teachers Annuities	8,358.00	
Teachers Association	5,263.00	
Group Insurance	1,190.00	
Blue Cross - Blue Shield	7,250.70	
Fire Fighters Association	<u>441.00</u>	
		519,041.46
Police Department		
Bicycle Registrations	35.00	
Dealers Firearm Permits	55.00	
Miscellaneous	59.00	
Pistol Permits	378.00	
Firearm Registrations	<u>210.00</u>	
		737.00
Fire Department		
Permits	73.00	
Miscellaneous	115.00	
Rentals of Stations	<u>136.00</u>	
		324.00
Sealer Weights & Measures		
Sealers Fees	278.80	278.80
Highway Department		
Miscellaneous	50.00	
Machinery Account	<u>850.05</u>	
		900.05

School Department		
Miscellaneous	\$ 400.86	
School Tuitions - Charges	4,147.85	
Property Rentals	1,292.26	
Adult Education Program	2,903.00	
Public Law 874 Title 1	22,685.00	
Blanchard Auditorium - Reimbursement	8,980.00	
School Lunch Account	<u>121,503.83</u>	
		\$ 161,912.80
Cemetery Department		
Chapel Fees	120.00	
Miscellaneous	546.05	
Sale of Lots	1,150.00	
Burials	<u>2,875.00</u>	
		4,691.05
West Acton Library		
Library Fines	191.04	191.04
Memorial Library		
Mary Lothrop Fund - Bequest	100.00	
Library Fines	<u>5,970.62</u>	
		6,070.62
Miscellaneous Receipts		
Employees, Group Insurance	106.44	
Employees, Blue Cross	1,180.06	
Harvard University - Sale of Dogs	36.00	
Recreation Miscellaneous	593.50	
Nashoba Public Welfare - Medical Assistant	10.50	
Concord District Court - Fines	690.55	
Field & Cowles - Insurance Premiums	776.00	
Insurance Company, N/A - Claim Recovery	2,358.56	
Town of Bedford - Public Welfare	4,470.66	
Enterprise Press, Inc. - Library	3.75	
Theron A. Lowden - Insurance Premiums	1,943.00	
Acton Medical Associates - Veteran's A/C	151.00	
Kemper Insurance Company - Claim Recovery	426.00	
Acton Minutemen, Inc. Insurance	152.00	
Town of Concord - Lieu of Taxes	270.90	
H.G. Davis, Inc. - Highway Department	24.21	
Engineering Department - Maps	20.00	
Assabet Savings - Interest Earned	2,132.52	
Estate of Mary L. Desmond - Cemetery	3,000.00	
Blue Cross - Blue Shield - Premiums	1,642.81	
Arlington Trust Company - Interest Earned	5,006.25	
Arlington Trust Company - Certificate of Deposit	300,000.00	
National Shawmut Bank - Interest Earned	16,916.67	
National Shawmut Bank - Certificate of Deposit	1,000,000.00	
White Weld & Associates		
Building Bonds	265,000.00	
Minot School	1,625,000.00	
Accrued Interest	6,583.50	
Premium on Bonds	11,453.40	
Union National Bank of Lowell - Revenue Note	600,000.00	
National Shawmut Bank of Boston - Revenue Note	<u>800,000.00</u>	
		4,649,948.28

PERPETUAL CARE - MT. HOPE CEMETERY

Alice Wamboldt	200.00	
Malcolm Perkins	200.00	
Richard Munroe	50.00	
F. A. Armstrong	100.00	
George & Mabel Darrak	200.00	
Pauline Allen	200.00	
Accurico Catanese	100.00	
Kathryn Peterson	100.00	
Fred S. Kennedy	100.00	
Raymond & Lillian Gallant	<u>200.00</u>	
		1,450.00

PERPETUAL CARE - WOODLAWN CEMETERY

Marshall Myers	\$	100.00	
Martin & Alvretta Duggan		100.00	
Stanley Szidat		400.00	
Ralph Cataldo		35.00	
John W. Tierney		50.00	
Edmond & Helen McNiff		100.00	
Robert D. Brackett		100.00	
Anne Rimbach		200.00	
Estate of Charles Mills		200.00	
James & Marie Feeney		200.00	
Marie D. Hunt		200.00	
Frederick & Eleanor Lawrence		300.00	
Inga Frost		400.00	
Estate of Augusta D. Robbins		500.00	
		<hr/>	
	\$		2,885.00

TRUST FUND INCOME

Acton High School Library Fund	220.00	
Acton Firemen's Relief Fund	522.64	
George T. Ames Cemetery Fund	22.95	
Arlette Appleyard Cemetery Fund	110.00	
Betsey M. Ball Fund	570.03	
Celebration 1975 Fund	160.42	
Cemetery Perpetual Care Fund	8,538.86	
A.B. Conant Cemetery Fund	55.00	
Conservation Fund Investment	2,241.75	
Dr. Robert I. Davis Cemetery Fund	55.00	
Elbridge Jones Robbins & Descendents Fund	55.00	
Elbridge Jones Robbins Cemetery Fund	82.48	
Captain Robbins Cemetery Fund	137.48	
Robbins-Ames Memorial Cemetery Fund	1,166.56	
Elizabeth White Fund	1,409.00	
Georgia E. Whitney Memorial Fund	825.00	
Georgia E. Whitney Fund	769.32	
Georgia E. Whitney Cemetery Fund	82.92	
Frank C. Hayward Cemetery Fund	55.00	
Hoit & Scott Cemetery Fund	27.48	
Mrs. Harry O'Neil Cemetery Fund	18.37	
Frank Knowlton Cemetery Fund	64.84	
Luke Blanchard Cemetery Fund	131.01	
Henry S. Raymond Monument Fund	36.01	
Henry S. Raymond Cemetery Fund	173.09	
Susan Noyes Hosmer Fund	5,746.61	
Varnum Tuttle Memorial Fund	550.00	
J. Roland Wetherbee Cemetery Fund	550.00	
Memorial Library Fund	806.26	
Memorial Library Tainter Fund	655.34	
Sarah Watson Cemetery Fund	138.61	
Stabilization Fund	3,250.00	
Carrie E. Wells Cemetery Fund	165.00	
	<hr/>	
		29,392.03

TRUST FUND TRANSFERS TO TOWN ACCOUNT

George T. Ames Cemetery Fund	50.00
Arlette Appleyard Cemetery Fund	50.00
Cemetery Perpetual Care Fund	3,000.00
A.B. Conant Cemetery Fund	50.00
Conservation Investment Fund	5,022.25
Dr. Robert I. Davis Cemetery Fund	50.00
Elbridge Jones Robbins Fund	50.00
Robbins-Ames Memorial Cemetery Fund	100.00
Elizabeth White Fund	885.00
Georgia E. Whitney Memorial Fund	1,265.62
Georgia E. Whitney Fund	800.00
Georgia E. Whitney Cemetery Fund	50.00

Trust Fund Transfers to Town Account (cont'd)

Frank C. Hayward Cemetery Fund	\$ 50.00	
Hoit & Scott Cemetery Fund	50.00	
Mrs. Harry O'Neil Cemetery Fund	25.00	
Frank R. Knowlton Cemetery Fund	50.00	
Luke Blanchard Cemetery Fund	100.00	
Henry S. Raymond Cemetery Fund	25.00	
Susan Noyes Hosmer Fund	2,500.00	
J. Roland Wetherbee Cemetery Fund	150.00	
Memorial Library Fund	1,088.75	
Sarah A. Watson Cemetery Fund	50.00	
Carrie E. Wells Cemetery Fund	50.00	
Stabilization Fund	100,000.00	
		<u>115,511.62</u>

Total Cash Receipts for the Year 1970	\$11,489,555.17
Cash Balance January 1, 1970	<u>523,123.86</u>

12,012,679.03

Paid Selectmen's Orders for the Year 1970	<u>10,334,186.08</u>
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Cash Balance December 31, 1970	<u>1,678,492.95</u>
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OUTSTANDING NOTES AND BONDS

Year	Schools	Highway Building	Library Addition	Total
1971	\$ 230,000.00	\$ 35,000.00	\$ 25,000.00	\$ 290,000.00
1972	230,000.00	35,000.00	25,000.00	290,000.00
1973	220,000.00	35,000.00	25,000.00	280,000.00
1974	220,000.00	35,000.00	25,000.00	280,000.00
1975	220,000.00	35,000.00		255,000.00
1976	215,000.00	30,000.00		245,000.00
1977	210,000.00	30,000.00		240,000.00
1978	170,000.00	30,000.00		200,000.00
1979	170,000.00			170,000.00
1980	170,000.00			170,000.00
1981	170,000.00			170,000.00
1982	170,000.00			170,000.00
1983	170,000.00			170,000.00
1984	170,000.00			170,000.00
1985	170,000.00			170,000.00
1986	135,000.00			135,000.00
1987	135,000.00			135,000.00
1988	80,000.00			80,000.00
1989	80,000.00			80,000.00
1990	80,000.00			80,000.00
	<u>\$3,415,000.00</u>	<u>\$265,000.00</u>	<u>\$100,000.00</u>	<u>\$3,780,000.00</u>

ACTON HIGH SCHOOL LIBRARY FUND

Balance January 1, 1970

Principal Fund	\$ 4,000.00	
Income Balance	<u>1,162.98</u>	\$ 5,162.98
Received Interest for 1970		<u>282.90</u>
		5,445.88
On Deposit December 31, 1970		<u>5,445.88</u>

ACTON FIREMEN'S RELIEF FUND

Balance January 1, 1970

Principal Fund	\$ 9,570.00	
Income Balance	<u>7,579.20</u>	\$ 17,149.20
Received Interest for 1970		<u>918.68</u>
		18,067.88
On Deposit December 31, 1970		<u>18,067.88</u>

GEORGE T. AMES CEMETERY FUND

Balance January 1, 1970

Principal Fund	\$ 465.49	\$
Income Balance	<u>135.54</u>	
		601.03
Received Interest for 1970		<u>30.25</u>
		631.28
Transfer to Town Account		50.00
On Deposit December 31, 1970		<u>581.28</u>
		<u>631.28</u>

ARLETTA APPLEYARD CEMETERY FUND

Balance January 1, 1970

Principal Fund	\$ 2,000.00	\$
Income Balance	<u>219.40</u>	
		2,219.40
Received Interest for 1970		<u>122.77</u>
		<u>2,342.17</u>
Transfer to Town Account		50.00
On Deposit December 31, 1970		<u>2,292.17</u>

BETSEY M. BALL FUND

Balance January 1, 1970

Principal Fund	\$ 10,095.26	\$
Income Balance	<u>10,087.24</u>	
		20,182.50
Received Interest for 1970		<u>1,102.71</u>
		<u>21,285.21</u>
On Deposit December 31, 1970		<u>21,285.21</u>

TOWN CELEBRATION 1975 FUND

Balance January 1, 1970

Principal Fund	\$ 2,000.00	\$
Received to Fund 1970, Article #50	<u>3,000.00</u>	
		5,000.00
Received Interest for 1970		<u>161.17</u>
		<u>5,161.17</u>
On Deposit December 31, 1970		<u>5,161.17</u>

CEMETERY FUND

Balance January 1, 1970

Principal Fund	\$ 114,843.30	\$
Income Balance	<u>51,556.23</u>	
		166,399.53
Received to Fund in 1970		
Perpetual Care Bequests	4,335.00	
Interest	<u>9,193.11</u>	
		<u>13,528.11</u>
		<u>179,927.64</u>
Transfer to Town Account		3,000.00
On Deposit December 31, 1970		<u>176,927.64</u>
		<u>179,927.64</u>

A. B. CONANT CEMETERY FUND

Balance January 1, 1970

Principal Fund	\$	1,000.00	\$	
Income Balance		<u>328.37</u>		
				1,328.37
Received Interest for 1970				<u>72.80</u>
				1,401.17
Transfer to Town Account				50.00
On Deposit December 31, 1970				<u>1,351.17</u>
				<u>1,401.17</u>

CONSERVATION INVESTMENT FUND

Balance January 1, 1970

Principal Fund	\$	48,471.73	\$	
Income Balance		<u>1,584.89</u>		
				50,056.62
Received to Fund in 1970				
Article #40		100,000.00		
Interest		<u>2,312.63</u>		
				102,312.63
				<u>152,369.25</u>
Transfers to Town Account				7,653.85
On Deposit December 31, 1970				<u>144,715.40</u>
				<u>152,369.25</u>

DR. ROBERT I. DAVIS CEMETERY FUND

Balance January 1, 1970

Principal Fund	\$	1,000.00	\$	
Income Balance		<u>372.04</u>		
				1,372.04
Received Interest for 1970				<u>74.74</u>
				1,446.78
Transfer to Town Account				50.00
On Deposit December 31, 1970				<u>1,396.78</u>
				<u>1,446.78</u>

MARTHA L. DESMOND CEMETERY FUND

Balance January 1, 1970

Principal Fund - November 1970	\$		\$	3,000.00
On Deposit December 31, 1970				<u>3,000.00</u>

ELDRIDGE JONES ROBBINS & DESCENDENTS FUND

Balance January 1, 1970

Principal Fund	\$	1,000.00	\$	
Income Balance		<u>127.94</u>		
				1,127.94
Received Interest for 1970				<u>62.31</u>
				1,190.25
Transfer to Town Account				50.00
On Deposit December 31, 1970				<u>1,140.25</u>
				<u>1,190.25</u>

ELBRIDGE J. ROBBINS CEMETERY FUND

Balance January 1, 1970

Principal Fund	\$ 1,500.00	\$
Income Balance	<u>47.05</u>	
		1,547.05
Received Interest for 1970		<u>85.72</u>
		1,632.77
On Deposit December 31, 1970		<u><u>1,632.77</u></u>

CAPTAIN ROBBINS CEMETERY LOT

Balance January 1, 1970

Principal Fund	\$ 2,500.00	\$
Income Balance	<u>78.43</u>	
		2,578.43
Received Interest for 1970		<u>142.92</u>
		2,721.35
On Deposit December 31, 1970		<u><u>2,721.35</u></u>

ROBBINS-AMES MEMORIAL TRUST FUND

Balance January 1, 1970

Principal Fund	\$ 21,210.08	\$
Income Balance	<u>665.49</u>	
		21,875.57
Received Interest for 1970		<u>1,212.85</u>
		23,088.42
Transfer to Town Account		100.00
On Deposit December 31, 1970		<u><u>22,988.42</u></u>
		23,088.42

ELIZABETH WHITE FUND

Balance January 1, 1970

Principal Fund	\$ 25,000.00	\$
Income Balance	<u>5,735.96</u>	
		30,735.96
Received Interest for 1970		<u>1,687.48</u>
		32,423.44
Trustee's Orders for 1970		885.00
On Deposit December 31, 1970		<u><u>31,538.44</u></u>
		32,423.44

GEORGIA E. WHITNEY MEMORIAL FUND

Balance January 1, 1970

Principal Fund	\$ 15,000.00	\$
Income Balance	<u>5,466.94</u>	
		20,466.94
Received Interest for 1970		<u>1,072.00</u>
		21,538.94
Transfer to Town Account		1,265.62
On Deposit December 31, 1970		<u><u>20,273.32</u></u>
		21,538.94

GEORGIA E. WHITNEY FUND

Balance January 1, 1970

Principal Fund	\$ 14,073.70	\$	
Income Balance	<u>548.48</u>		
			14,622.18
Received Interest for 1970			<u>807.22</u>
			15,429.40
Selectmen's Orders for 1970			800.00
On Deposit December 31, 1970			<u>14,629.40</u>
			<u>15,429.40</u>

GEORGIA E. WHITNEY CEMETERY FUND

Balance January 1, 1970

Principal Fund	\$ 1,500.00	\$	
Income Balance	<u>832.95</u>		
			2,332.95
Received Interest for 1970			<u>126.70</u>
			2,459.65
Transfer to Town Account			50.00
On Deposit December 31, 1970			<u>2,409.65</u>
			<u>2,459.65</u>

FRANK C. HAYWARD CEMETERY FUND

Balance January 1, 1970

Principal Fund	\$ 1,000.00	\$	
Income Balance	<u>1,016.01</u>		
			2,016.01
Received Interest for 1970			<u>122.55</u>
			2,138.56
Transfer to Town Account			50.00
On Deposit December 31, 1970			<u>2,088.56</u>
			<u>2,138.56</u>

HOIT AND SCOTT CEMETERY FUND

Balance January 1, 1970

Principal Fund	\$ 500.00	\$	
Income Balance	<u>327.27</u>		
			827.27
Received Interest for 1970			<u>44.83</u>
			872.10
Transfer to Town Account			50.00
On Deposit December 31, 1970			<u>822.10</u>
			<u>872.10</u>

MRS. HARRY O'NEIL CEMETERY FUND

Balance January 1, 1970

Principal Fund	\$ 372.39	\$	
Income Balance	<u>109.51</u>		
			481.90
Received Interest for 1970			<u>24.24</u>
			506.14
Transfer to Town Account			25.00
On Deposit December 31, 1970			<u>481.14</u>
			<u>506.14</u>

FRANK R. KNOWLTON CEMETERY FUND

Balance January 1, 1970

Principal Fund	\$	1,000.00	\$
Income Balance		<u>374.71</u>	
			1,374.71
Received Interest for 1970			<u>71.64</u>
			1,446.35
Transfer to Town Account			50.00
On Deposit December 31, 1970			<u>1,396.35</u>
			<u>1,446.35</u>

LUKE BLANCHARD CEMETERY FUND

Balance January 1, 1970

Principal Fund	\$	2,419.24	\$
Income Balance		<u>798.56</u>	
			3,217.80
Received Interest for 1970			<u>172.81</u>
			3,390.61
Transfer to Town Account			100.00
On Deposit December 31, 1970			<u>3,290.61</u>
			<u>3,390.61</u>

HENRY S. RAYMOND FUND MONUMENT PERPETUAL CARE

Balance January 1, 1970

Principal Fund	\$	700.00	\$
Income Balance		<u>821.35</u>	
			1,521.35
Received Interest for 1970			<u>56.62</u>
			1,577.97
On Deposit December 31, 1970			<u>1,577.97</u>

HENRY S. RAYMOND CEMETERY FUND

Balance January 1, 1970

Principal Fund	\$	2,000.00	\$
Income Balance		<u>1,197.78</u>	
			3,197.78
Received Interest for 1970			<u>200.31</u>
			3,398.09
Transfer to Monument Fund (adjustment)		27.22	
Transfer to Town Account		25.00	
			52.22
On Deposit December 31, 1970			<u>3,345.87</u>
			<u>3,398.09</u>

SUSAN NOYES HOSMER CEMETERY FUND

Balance January 1, 1970

Principal Fund	\$ 82,238.95	\$
Income Balance	<u>24,591.31</u>	
		106,830.26
Received Interest for 1970		<u>6,062.78</u>
		112,893.04
Transfer to Town Account		2,500.00
On Deposit December 31, 1970		<u>110,393.04</u>
		<u>112,893.04</u>

VARNUM TUTTLE MEMORIAL FUND

Balance January 1, 1970

Principal Fund	\$ 10,000.00	\$
Income Balance	<u>5,295.92</u>	
		15,295.92
Received Interest for 1970		<u>832.09</u>
		16,128.01
On Deposit December 31, 1970		<u>16,128.01</u>

J. ROLAND WETHERBEE CEMETERY FUND

Balance January 1, 1970

Principal Fund	\$ 10,000.00	\$
Income Balance	<u>6,729.57</u>	
		16,729.57
Received Interest for 1970		<u>908.08</u>
		17,637.65
Transfer to Town Account		150.00
On Deposit December 31, 1970		<u>17,487.65</u>
		<u>17,637.65</u>

ACTON MEMORIAL LIBRARY FUND

Balance January 1, 1970

Principal Fund	\$ 27,583.67	\$
Income Balance	<u>5,250.54</u>	
		32,834.21
Received to Fund		
Bequest	100.00	
Interest for 1970	<u>1,779.97</u>	
		1,879.97
		<u>34,714.18</u>
Transfer to Town Account		1,088.75
On Deposit December 31, 1970		<u>33,625.43</u>
		<u>34,714.18</u>

SARAH A. WATSON CEMETERY FUND

Balance January 1, 1970

Principal Fund	\$ 2,500.00	\$
Income Balance	<u>1,018.52</u>	
		3,518.52
Received Interest for 1970		<u>193.93</u>
		3,712.45
Transfer to Town Account		50.00
On Deposit December 31, 1970		<u>3,662.45</u>
		<u>3,712.45</u>

WEST ACTON FIREMEN'S RELIEF FUND

Balance January 1, 1970

Principal Fund	\$ 1,483.28	\$
Received Interest for 1970	<u>83.25</u>	
	1,566.53	
On Deposit December 31, 1970		<u>1,566.53</u>

STABILIZATION FUND

Balance January 1, 1970

Principal Fund	\$ 80,000.00	\$
Income Balance	<u>26,423.80</u>	
		106,423.80
Received Interest for 1970		<u>4,594.63</u>
		111,018.43
Transfer to Town Account		100,000.00
On Deposit December 31, 1970		<u>11,018.43</u>
		<u>111,018.43</u>

CARRIE F. WELLS CEMETERY FUND

Balance January 1, 1970

Principal Fund	\$ 3,000.00	\$
Income Balance	<u>1,311.24</u>	
		4,311.24
Received Interest for 1970		<u>235.48</u>
		4,546.72
Transfer to Town Account		50.00
On Deposit December 31, 1970		<u>4,496.72</u>
		<u>4,546.72</u>

Wm. Henry Soar
Town Treasurer

COLLECTOR

For the Year Ending December 31, 1970

PERSONAL PROPERTY TAXES - 1966

Outstanding January 1, 1970		\$ 3,695.01
Payments to Treasurer	\$ 221.40	
Outstanding December 31, 1970	<u>3,473.61</u>	<u>3,695.01</u>

PERSONEL PROPERTY TAXES - 1967

Outstanding January 1, 1970		2,523.40
Outstanding December 31, 1970		<u>2,523.40</u>

PERSONAL PROPERTY TAXES - 1968

Outstanding January 1, 1970		2,060.40
Outstanding December 31, 1970		<u>2,060.40</u>

PERSONAL PROPERTY TAXES - 1969

Outstanding January 1, 1970		4,187.27
Payments to Treasurer	2,000.47	
Outstanding December 31, 1970	<u>2,186.80</u>	<u>4,187.27</u>

PERSONAL PROPERTY TAXES - 1970

Commitment per Warrant		138,840.29
Payments to Treasurer	133,959.79	
Abatements	221.45	
Outstanding December 31, 1970	<u>4,659.05</u>	<u>138,840.29</u>

REAL ESTATE TAXES - 1969

Outstanding January 1, 1970	102,731.21	
Refunds	<u>882.47</u>	103,613.68
Payments to Treasurer	101,199.06	
Abatements	572.46	
Transferred to Tax Titles	1,842.16	
Outstanding December 31, 1970	<u>0</u>	<u>103,613.68</u>

REAL ESTATE TAXES - 1970

Commitment per Warrant	4,035,956.97	
Refunds	<u>11,499.94</u>	4,047,456.91
Payments to Treasurer	3,878,200.09	
Abatements	44,557.41	
Transferred to Tax Titles	3,489.88	
Outstanding December 31, 1970	<u>121,209.53</u>	<u>4,047,456.91</u>

MOTOR VEHICLE & TRAILER EXCISE TAXES - 1964

Abatements rescinded in 1970		89.66
Payments to Treasurer		<u>89.66</u>

MOTOR VEHICLE & TRAILER EXCISE TAXES - 1965

Outstanding January 1, 1970		384.00
Outstanding December 31, 1970		<u>384.00</u>

MOTOR VEHICLE & TRAILER EXCISE TAXES - 1966

Outstanding January 1, 1970		3,604.09
Outstanding December 31, 1970		<u>3,604.09</u>

MOTOR VEHICLE & TRAILER EXCISE TAXES - 1967

Outstanding January 1, 1970		\$ 2,939.45
Payments to Treasurer	\$ 42.90	
Outstanding December 31, 1970	<u>2,896.55</u>	<u>2,939.45</u>

MOTOR VEHICLE & TRAILER EXCISE TAXES - 1968

Outstanding January 1, 1970		4,918.24
Payments to Treasurer	477.28	
Outstanding December 31, 1970	<u>4,440.96</u>	<u>4,918.24</u>

MOTOR VEHICLE & TRAILER EXCISE TAXES - 1969

Outstanding January 1, 1970	48,121.84	
Commitment per Warrants	38,814.33	
Refunds	<u>4,773.18</u>	91,709.35
Payments to Treasurer	68,545.48	
Abatements	14,972.34	
Outstanding December 31, 1970	<u>8,191.53</u>	<u>91,709.35</u>

MOTOR VEHICLE & TRAILER EXCISE TAXES - 1970

Commitment per Warrants	460,927.31	
Refunds	<u>6,931.50</u>	467,858.81
Payments to Treasurer	365,277.69	
Abatements	29,291.16	
Outstanding December 31, 1970	<u>73,289.96</u>	<u>467,858.81</u>

FARM ANIMAL EXCISE TAXES - 1970

Commitment per Warrant		246.75
Payments to Treasurer		<u>246.75</u>

STREET BETTERMENTS ADDED TO TAXES - 1970

Commitment per Warrant		775.56
Payments to Treasurer	709.95	
Outstanding December 31, 1970	<u>65.61</u>	<u>775.56</u>

COMMITTED INTEREST - 1970

Commitment per Warrant		135.45
Payments to Treasurer	122.33	
Outstanding December 31, 1970	<u>13.12</u>	<u>135.45</u>

ADDITIONAL INTEREST & COSTS ON ALL TAXES - 1970

Collections for 1970		8,980.62
Payments to Treasurer		<u>8,980.62</u>

CERTIFICATES OF MUNICIPAL LIENS - 1970

Collections for 1970		1,193.00
Payments to Treasurer		<u>1,193.00</u>

APPORTIONED STREET ASSESSMENTS - NOT DUE

Balance due January 1, 1970		3,386.53
Added to Real Estate Taxes - 1970	377.94	
Apportioned - Payments in Full	397.62	
Balance December 31, 1970		
Due 1971 to 1984 inclusive	<u>2,610.97</u>	<u>3,386.53</u>

CEMETERY DEPARTMENT - ANNUAL CARE OF LOTS

Outstanding January 1, 1970	\$ 73.00	
Commitments per Warrants	<u>668.45</u>	\$ 741.45
Payments to Treasurer	632.00	
Abatements	51.50	
Outstanding December 31, 1970	<u>57.95</u>	<u>741.45</u>

Wm. Henry Soar
Town Collector

ASSESSORS

The Board of Assessors have had a year of changes in 1970. In September the Town's first full time Assistant Assessor was employed. Ralph Dodge of Saugus comes to Acton with twelve years background in the Assessing Field in the Towns of Saugus and Wakefield. He is presently conducting a review of all real estate in the Town. This program will take about two years and the updating of valuations will correct any inequities that may exist.

In October, John Loring was appointed as a member of the Board of Assessors. This appointment is an asset, as Mr. Loring, a former Selectman, comes to the Board with many years of experience in municipal government.

1970 has been an exceptionally busy year in the Assessing Department with the increasing number of multiple family apartments being constructed. There were 310 building permits reviewed and appraised during the year.

The Assessors office staff has processed hundreds of real estate transfers as well as adjusting motor vehicle excise abatements and handling of statutory exemptions as required by law.

Taxes Assessed as Follows:

Buildings exclusive of land	\$74,548,205.00	
Land	19,311,255.00	
Personal Property	<u>3,228,844.00</u>	
Total Valuation January 1, 1970		\$97,088,304.00
Valuation January 1, 1969		88,979,095.00
Increase in Valuation		<u>\$ 8,109,209.00</u>

Rate of Taxation - \$43.00 per \$1000.00

Real Estate	\$ 4,035,956.97	
Personal Property	<u>138,840.29</u>	
Total Taxes Assessed		\$ 4,174,797.26

Amount of Money Raised:

State Parks and Reservations	\$ 14,555.96	
Audit of Municipal Accounts	4,188.58	
Metropolitan District Area Planning Council	503.88	
Elderly Retiree Program	1,599.48	
State Assessment System	407.52	
Motor Vehicle Excise Bills	1,374.45	
County Tax	94,018.31	
County Hospital	9,760.45	
Town Grant	3,988,388.44	
Overlay	<u>60,000.19</u>	
		\$ 4,174,797.26

Motor Vehicle and Trailer Excise

Number of Vehicles Assessed - 9636	
Commissioners Value of Motor Vehicles and Trailers	\$ 7,741,340.00

Rate of Excise - \$66.00 per \$1000

Total Excise	\$ 460,927.31
Added Excise - 1969	38,814.33
Number of Vehicles added 1969 Excise - 1094	
Value of Vehicles - added Excise	1,345,985.00

Dewey E. Boatman, Chairman
 Carl C. Flint
 John H. Loring, Clerk
 Board of Assessors

JURY LIST

PRECINCT 1

Carol H. Flagg, 70 Esterbrook Road, Home
A. Roy Fogelgren, 43 Alcott Street, Programmer
Donald Foster, 17 Davis Road, Physicist
Myron I. Holt, 121 Great Road, Quality Control
John C. Werrbach, 2 Evergreen Road, Sales Manager
Robert L. Brett, 358 Great Road, Merchant
Donald R. Burns, 10 Flagg Road, Maintenance Foreman
E. Wilson Bursaw, 23 Newtown Road, Oil Business
John L. Knight, 18 Pope Road, Electronic Technician
Victor Krea, 93 Concord Road, Sales
Wilson D. LeVan, 37 Old Village Road, Publishing Co. V. P.
Robert I. Miller, 23 Concord Road, Research Chemist
Willard A. Muir, 4 Green Wood Lane, Electrical Engineer
Billy G. Putnam, 15 Hemlock Lane, Engineer
Thomas J. Regan, Jr., 99 Concord Road, Structural Engineer
Wallace A. Semple, 437 Main Street, Electronic Assembler
Carlyle J. Sletten, 106 Nagog Hill Road, Electronics Scientist
Raymond C. Stinson, 725 Main Street, Electronics
Eugene P. Tangney, 2 Magnolia Drive, Personnel Manager
Paul R. Vigliotti, 30 Carlisle Road, Shovel Operator
Robert A. Brown, 10 Thoreau Road, Salesman
Francis L. Carroll, 8 Wilson Lane, Engineer
Michael B. Cole, 84 Nagog Hill Road, Mechanical Engineer
Dorothy M. Dicicco, 67 Taylor Road, Secretary
Clayton L. Hagy, 15 Coughlin Street, Insurance
Paul C. Hamilton, 4 Wilson Lane, Engineer
William C. Holway, 48 Alcott Street, Mechanical Engineer
Stephen G. Lewis, 6 Whittier Drive, Engineer
Richard E. Loughlin, 7 Balsam Drive, Electrical Engineer
Richard C. Nylander, 144 Great Road, Museum Curatorial Assistant
John Ribeiro, 52 Alcott Street, Calibrating Instrument Engineer
Robert M. Richter, 16 Alcott Street, Sales Engineer
David L. Waddington, 143 Newtown Road, Engineer
Elwood S. Wood, III, 41 Washington Drive, General Manager

PRECINCT 2

Mary K. Hadley, 45 Martin Street, Consultant
Roland Boisvert, 40 Central Street, President - Digital
Morris Breslouf, 10 Beverly Road, Chemist
Ronald A. Cohen, 60 Conant Street, Scientist
Peter C. Corbett, 2 Oakwood Road, Physicist
Peter J. Cronin, 251 School Street, News Supervisor
John R. Folsom, 47 Piper Road, Draftsman
Charles R. Furlong, Jr., 6 Valley Road, Supervisor
Stanley P. Garmon, 4 Russell Road, Lineman
Michael V. P. Grace, 10 Faulkner Hill Road, Staff Planner
Parker Harrison, Jr., 22 Tuttle Drive, Insurance Agent
Maurice W. Kirby, Jr., 133 High Street, District Manager
Leonard L. Kreidermacher, 23 Brucewood Road, Computer Engineer
Walter Niskanen, 49 Main Street, Cook
Frank S. Passerello, 50 Maple Street, Foreman
Richard W. Ahart, 190 Main Street, Office Manager
Allan R. Amoling, 7 Gioconda Avenue, Assistant Analyst
Theodore J. Batulin, 9 Railroad Street, Painter
Harold D. Butts, 20 Brucewood Road, Manager - Tektronix
Edwin A. Carell, 9 Broadview Street, Engineer
James W. Carpenter, Crescent Street, Real Estate Broker
William L. Chipman, 46 High Street, Investments
John A. Coane, 78 Liberty Street, Electronic Engineer
Charles R. Fox, Jr., 29 Martin Street, Auditor
Ole Garthe, 173 Main Street, Carpenter
Waino J. Kangas, 31 Parker Street, Maintenance
Edwin A. Mercer, Jr., 38 Faulkner Hill Road, Data Processing Manager
Victor Oskirko, Jr., 106 High Street, Electrical Assembler

PRECINCT 2 (continued)

Francis B. Parker, 85 Hosmer Street, Credit Manager
Robert P. Quebec, 25 Heritage Road, Engineer
Frederick J. Strate, 200 Main Street, Truck Driver
John V. Terry, 45 Faulkner Hill Road, Electrical Engineer
John A. Thompson, 65 High Street, Engineer
Paul G. Von Rhee, 20 Oakwood Road, Engineer

PRECINCT 3

Charles D. Driscoll, 7 Winter Street, Security Trader
Wilfred A. Fordon, 22 Orchard Drive, Electrical Engineer
Christopher C. Kellogg, 5 Orchard Drive, Assistant Manager
John E. Mutty, Jr., 21 Tuttle Drive, Electrical Engineer
Bruce B. Nesary, 16 Elm Street, Truck Driver
Benjamin F. Rice, 44 Nashoba Road, Maintenance Man
Douglas W. Whitcomb, 108 Summer Street, Draftsman
George S. Bryant, 6 Baxter Road, I. B. M. Operator
William A. Castner, 10 Deacon Hunt Drive, Engineering Manager
Cornelius E. Coughlin, 98 Summer Street, Comptroller
Flavil R. Edgin, 13 Duggan Road, Mngt. Engineer
John W. MacDonald, 17 Birch Ridge Road, Salesman
Wiley Mitchell, 285 Arlington Street, Journalist
Warren R. Peterson, 350 Arlington Street, Grocery Clerk
Ralph R. Rollins, 305 Central Street, Post Office
John W. Baker, 4 Wachusett Drive, Machinist
Eugene R. Buck, 3 Mohegan Road, Buyer
Philip G. Clemence, 38 Windsor Avenue, Clerk
Richard F. Croce, 19 Smart Road, Electrical Engineer
Grant M. Dodson, 377 Central Street, Salesman
David H. Donaldson, 28 Mohawk Drive, Purchasing Agent
John J. Foley, 1 Algonquin Road, Electrical Engineer
John W. Forrest, 6 Algonquin Road, Mechanical Engineer
George F. Geisenhainer, 5 Captain Forbush Lane, Sales Supervisor
James C. Lawson, 3 Betsy Ross Circle, Chemical Engineer
George H. Locke, Jr., 235 Arlington Street, Assembly Man
Ernest F. O'Clair, 5 Seneca Road, Mechanic
Robert J. Purvis, 8 Ethan Allen Drive, Research Manager
Francis X. Quinn, 21 Oneida Road, Controller
John P. Russell, 378 Central Street, Marketing
Richard J. Scire, 305 Arlington Street, Cable Maker
Kenneth M. Simpson, 3 Agawam Road, Salesman
James W. Sweeney, 11 Notre Dame Road, Plant Engineer
David E. Worrall, 16 Mohawk Drive, Tube Grinder

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POLICE EMERGENCY.263-2911

FIRE EMERGENCY263-9191

(Emergency-Only)

BE SURE TO GIVE YOUR NAME AND ADDRESS AS WELL AS THE NATURE OF YOUR EMERGENCY CLEARLY.
DO NOT HANG UP UNTIL YOU ARE SURE THAT YOUR MESSAGE HAS BEEN UNDERSTOOD.

Town Office - Call 263-2761

FOR ANSWERS ON:

CALL THE

TELEPHONE

Assessments	Board of Assessors.	263-5012
Bills and Accounts, Taxes	Treasurer and Collector	263-7018
Birth, Death, Marriage Certificates	Town Clerk's Office	263-2761
Building	Building Inspector	263-7545
Cemeteries	Cemetery Superintendent.	263-2240 or 263-4428
Dog, Hunting, and Fishing Licenses	Town Clerk's Office	263-2761
Dog Problems	Dog Officer	263-4979
Education Information	School Superintendent.	263-5737
Elections, Voting, and Registration	Town Clerk's Office	263-2761
Engineering	Town Engineer's Office.	263-7545
Fire (routine)	Fire Department	263-4366
Garbage and Refuse, Health and Sanitation	Board of Health.	263-4736
Highways and Streets	Town Engineer	263-7545
Library	Librarian	263-2232
Licenses	Selectmen, Town Manager or	263-2761
	Board of Health.	263-4736
Nurse (School)	School Nurse, Junior High and High Schools.	263-7738
Nurse (School)	Elementary Schools.	263-4982
Nurse (Town)	Town Nurse.	263-4736
Oil Burner Permits	Fire Chief	263-4366
Permits for Burning	Fire Department	263-4366
Plumbing Permits	Board of Health.	263-4736
Schools:	Carolyn T. Douglas School.	263-2753
	Julia L. McCarthy School	263-4982
	Marion L. Towne School	263-2042
	Florence A. Merriam School.	263-2581
	Paul P. Gates School.	263-9162
	Acton-Boxborough Regional Junior High School	263-7716
	Acton-Boxborough Regional High School.	263-7738
	Veterans' Agent	263-4757
Veterans' Services	Water District (not part of Town of Acton).	263-5646
Water Problems	Welfare Board (Office in Bedford - Call Collect)	275-6668
Welfare Questions	Zoning Enforcement Officer	263-7545
Zoning	Wire Inspector	263-5555
Electrical Wiring	Office - 69 Hayward Road	263-4736
Electrical Wiring Permits		

MEETINGS

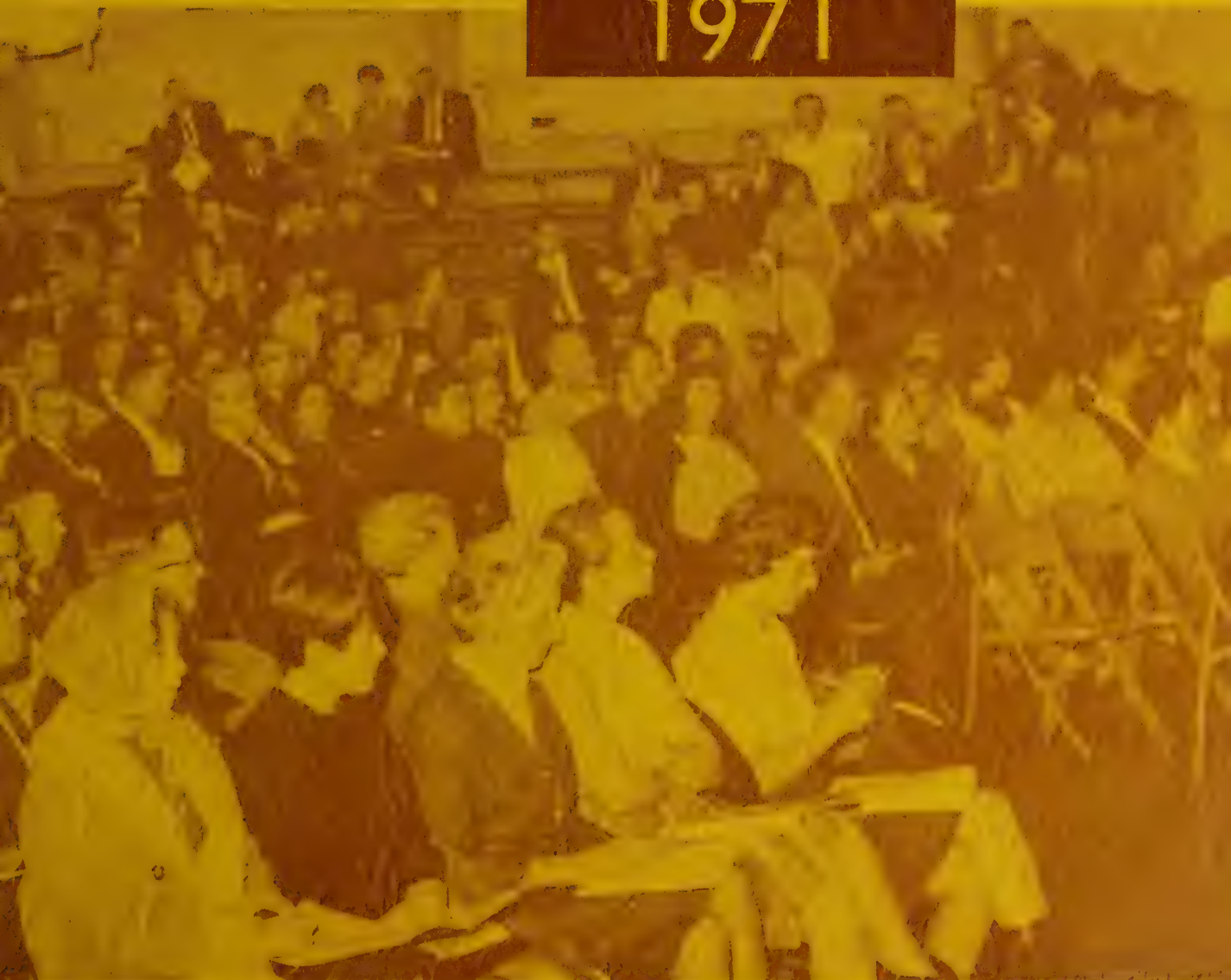
DAY & TIME

PLACE

Annual Town Election	1st Monday in March	Precinct Fire Stations
Annual Town Meeting	2nd Monday in March	Blanchard Auditorium
Appeals Board	Meet when necessary	Town Hall
Assessors	1st Tuesday ea. month, 7-8:30 p.m.	Town Hall
Building Committee	1st and 3rd Wed. ea. month, 7:30 p.m.	Town Hall
Conservation Commission	1st and 3rd Wed. ea. month, 8:00 p.m.	Center Fire Station
Finance Committee	Oct. thru Feb., Thurs. at 8 p.m.	South Acton Fire Station
	Rest of year, Thurs. on call	
Health Board	2nd and 4th Mon. ea. month, 7:30 p.m.	Office at 69 Hayward Rd.
Industrial Development Commission	1st Wed. ea. month, 8 p.m.	Town Hall
Library Trustees	1st Thurs. ea. month, 7:30 p.m.	Memorial Library
Planning Board	2nd and 4th Mon. ea. month, 8 p.m.	Office at 69 Hayward Rd.
Recreation Commission	2nd and 4th Tues. ea. month, 7:30 p.m.	Town Hall
School Committee:		
Regional	2nd Mon. ea. month, 7:30 p.m.	Library, ABRHS
Local	3rd Mon. ea. month, 7:30 p.m.	School Comm. Rm. ABRHS
Selectmen	Every Tues. at 7:30 p.m.	Town Hall

TOWN OF ACTON ANNUAL REPORT 1971

H. W. HALL
3-6-1972
w



OF GENERAL INTEREST

Incorporated as a Town:	July 3, 1735		
Type of Government:	Open Town Meeting-Selectmen-Town Manager.		
Location:	Eastern Massachusetts, Middlesex County, bordered on the east by Carlisle and Concord, on the west by Box-borough, on the north by Westford and Littleton, on the south by Sudbury, and on the southwest by Stow and Maynard.		
Name:	Acton as the name of our Town has several possible derivations: the old Saxon word Ac-tun meaning oak settlement or hamlet in the oaks, the Town of Acton, England, the Acton family of England, a member of which supposedly offered a bell for the first meeting house in 1735.		
Elevation at Town Hall:	268' above mean sea level.		
Land Area:	Approximately 20 square miles.		
Population:	<u>Year</u>	<u>Persons</u>	<u>Density</u>
	1910	2136	106 per sq. mi.
	1950	3510	175
	1955	4681	233
	1960	7238	361
	1965	10188	507
	1970	14770	739
Climate:	Normal January temperature 27.7° F. Normal July temperature 72.0° F. Normal annual precipitation 43.02 inches.		
Public Education:	Pupil enrollment (October 1971): Grades 1-6, 2437; Grades 7-12, 2290 (Regional) Number of teachers and administrative staff: 291 Pupil-teacher ratio: 1 to 27 (avg. elementary grades) 1 to 20 (avg. Jr. and Sr. High)		
Tax Picture:	<u>Year</u>	<u>Tax Rate</u>	<u>Assessed Valuation</u>
	1966	\$29	\$70,309,795
	1967	31	74,262,745
	1968	34	79,513,915
	1969	38.50	88,979,095
	1970	43	97,088,304
	1971	45	104,939,555
United States Senators in Congress:	Edward W. Brooke (R), Newton, Massachusetts Edward M. Kennedy (D), Boston, Massachusetts		
Representative in Congress, 3rd Congressional Dist: .	Robert F. Drinan (D), Newton, Massachusetts		
State Senator, 5th Middlesex District:	James DeNormandie, Lincoln, Massachusetts		
Representative, General Court, 33rd Middlesex Dist: .	Chester G. Atkins, Acton, Massachusetts		
Governor's Council, 3rd District:	George F. Cronin, Jr., Boston, Massachusetts		

OFFICE HOURS

Town Office (Selectmen, Town Manager, Clerk)	8-4:30 (Tues. 7:30 p.m.)	Town Hall	263-2761
Treasurer and Collector	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-7018
Assessors	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-5012
School Superintendent	8-4:30	A-B Regional H. S.	263-9503
Asst. School Superintendent	8-4:30	A-B Regional H. S.	263-9503
Board of Health	8-4:30	Office at Forest Road	263-4736
Veterans' Agent	No Regular Hours	At Home	263-4757
Library Hours:			
Memorial Library	Mon.-Fri., 9 a.m. - 9 p.m.		263-2232
	Saturday, 9-5 p.m.		
Citizens, West Acton	Mon., 7-9 p.m.		
	Tues.-Fri., 10-5 p.m.		

ANNUAL REPORTS



TOWN of ACTON

MASSACHUSETTS

*TWO HUNDRED AND THIRTY-SIXTH
MUNICIPAL YEAR*



FOR THE YEAR ENDING DECEMBER THIRTY-FIRST

1971

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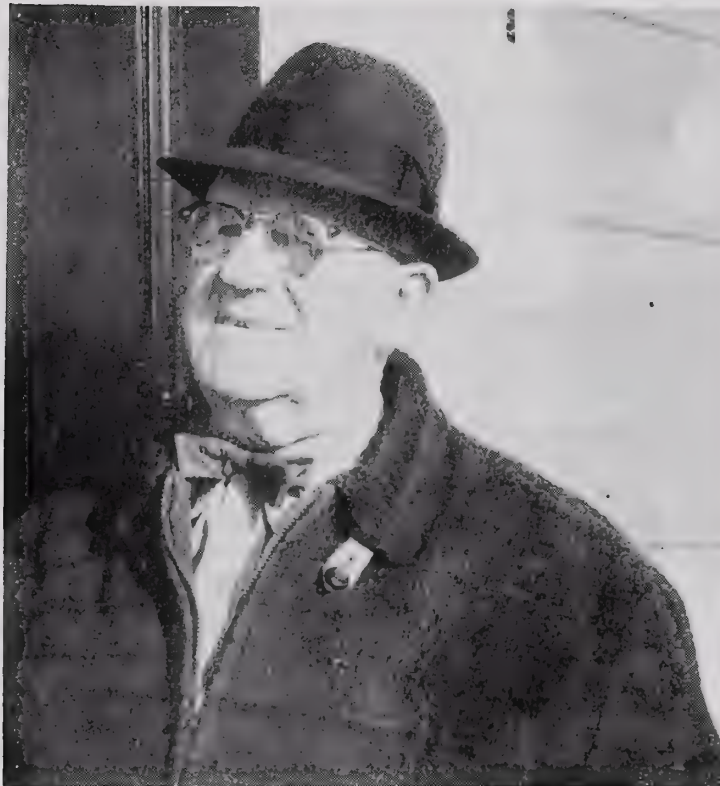
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This Annual Report is respectfully dedicated to the late

CARL C. FLINT

"Mr. Acton"



He served the community well as Assessor from March 6, 1939 to November 15, 1971.

He was part of the Acton scene since 1892.

His contributions stem from an abiding respect for his fellow-men and his devotion to his community and its people.

Carl Flint's years in Acton have become part of the tradition and the progress of our community.

SELECTMEN-TOWN MANAGER

On March 23, 1971 the Board of Selectmen reorganized, welcoming Alfred F. Steinhauer as its newest member. The Board elected Paul H. Lesure, Chairman; William C. Sawyer, Vice-Chairman; Alfred F. Steinhauer, Clerk. The two additional members: William L. Chipman and Paul R. Nyquist.

The tenor of the 1971 Annual Town Meeting reflected a continuing increase in the size and complexity of our community. Significant actions included:

- 1) our entrance into the Minuteman Regional Vocational Technical School District with eleven other towns;
- 2) the establishment of a Youth Commission;
- 3) updating of our Building Code to require fire protection systems in all future construction;
- 4) appropriation of funds for the purchase of three parcels of land adjacent to our sanitary landfill site which will be used for future municipal use;
- 5) authorization to appoint three additional patrolmen as the first step in a three-year program to bring our police force up to the recommended national standard of one patrolman per 500 population.

The Annual Town Meeting also overwhelmingly supported an amendment to our Protective Zoning Bylaw which deleted the construction of apartment houses as a permitted use. This action was taken in the hope that the apartment house construction boom which occurred in Acton during 1969 and 1970 could be curtailed. It is our opinion that Acton has a more than adequate number of apartments at this time and for the foreseeable future. Their impact upon our need for increased fire and police protection is only now becoming evident.

Our Town Bylaws were also amended to provide for newly elected town officials taking office at the termination of the Annual Town Meeting. This amendment was voted to make the provisions of our Bylaws and Charter coincidental.

Moderator John W. Putnam concluded his term with this Annual Town Meeting and newly-elected Moderator John W. Tierney assumed the position on March 17, 1971. We would like to thank Mr. Putnam for his six years of dedicated service to the Town.

In June the Town Manager appointed John A. Duclos as our first year-round Director of Recreation. Mr. Duclos and the Recreation Commission have formulated expanded recreation plans and programs which will hopefully be implemented during 1972. An adult evening recreation program was initiated in 1971 and numerous winter programs have recently begun.

Our Permanent Building Committee was exceptionally busy throughout the year with the construction of the Public Works facility on Forest Road, the Luther Conant elementary school on Taylor Road, and the major addition to the regional school complex on Charter Road.

In July the Commonwealth's "no burning" order became final and residents found themselves at the sanitary landfill site more frequently. Leaves, brush, and grass clippings, once burned in the backyard, now had to be carried to the landfill site. The volume of material brought to the landfill site increased dramatically. We are presently evaluating recommendations concerning a regional refuse disposal district, townwide refuse pickup, combination trash-garbage pickup, new landfill sites, and improved equipment for the landfill. We believe that every effort must be made during 1972 to resolve the refuse disposal problem which the Town will be facing within the next two to three years.

Unauthorized filling of lowland areas continued to present frequent problems, and we are pleased to note that the State Department of Natural Resources seems to have become more responsive to our requests for enforcement of the "Hatch Act". For the most part, the Town's Flood Plain Zoning has proven itself effective in preventing unwise new development in lowland areas. Beginning in 1972, our Conservation Commission will, by law, assume our previous "Hatch Act" duties.

Some of Acton's most volatile issues involved the rapidly changing manners and mores of youth. Controversy centered around the Teen Center which was established in the former Unitarian Church at the intersection of Main and Central Streets, the establishment in the same area of a private boarding school for youth with special educational problems, and the loitering of youth and young adults in and around the Town Common. A great deal of time was spent by the Board of Selectmen, Town Manager, Police Chief and Youth Commission in meeting with area residents and youth in an attempt to coalesce divergent attitudes and promote mutual understanding. It is safe to say that this will continue to be a primary concern in 1972 and that a heavy responsibility lies with our youth and young adult population in terms of appropriate self-discipline in public activity.

During the first months of the year the Selectmen and other Town bodies met several times with State Department of Public Works officials and Acton residents relative to the proposed reconstruction of Route 2. After numerous revisions to the original plans presented by the State, the Selectmen and the Department of

Public Works reached agreement on plans which reduced the size of large proposed interchanges at Hosmer Street and Taylor Road and reduced the area and number of eminent domain land takings. The suggestions, ideas, and information presented to the Board by Route 2 area residents proved extremely valuable in assisting the Board in its recommendations to the Department of Public Works.

Other problems which have consumed a great deal of effort and which have been approached by an unusually cooperative group of Town boards and committees include:

- 1) controls over and requirement of sewage treatment plant facilities for a major Route 2A condominium development;
- 2) monitoring of site plans for new commercial and apartment construction (a very vital but complicated process);
- 3) inspection of State plans for reconstruction of Route 111 (much of our serious concern here will extend over into 1972);
- 4) the proposed development of both large apartment and residential areas in Boxborough immediately adjoining the Acton Water Supply District's Whitcomb wells (provoking a joint study of the impact on our water supply by the Selectmen of Boxborough and Acton, the Water Commissioners, the Acton Board of Health, and the Acton Planning Board);
- 5) the idling of railroad engines during winter months in South Acton with resultant air and noise pollution overtones.

Simple and absolute answers in problem areas such as these just do not pop out of the woodwork. Much time and much thought must be applied if we are to carry out our responsibilities to all of our citizens in an acceptable fashion.

We note with sorrow the passing of Carl C. Flint, member of the Board of Assessors for the past 32 years. Not only did Carl serve the Town faithfully for a most extended period of time, but he had become a friend to all those with whom he worked. Helen A. Wood, Trustee of the Elizabeth White Fund since 1953, also passed away during 1971. Her service as a trustee benefited many of the town's needy during times of hardship. It is always sad to bid a final goodbye to valued and dedicated associates.

In summary, 1971 has been another active year with your Selectmen meeting well in excess of 100 times. The Selectmen, Town Manager, Department Heads and the various Town Boards and Committees have worked closely together in an effort to better communication among Town entities, hence to carry out their duties more efficiently. We should like to here extend our gratitude to all of the Town's employees and board and committee members who have assisted us in attacking the many problems and challenges which were presented during the year.

Paul H. Lesure, Chairman
 William C. Sawyer, Vice-Chairman
 Alfred F. Steinhauer, Clerk
 William L. Chipman
 Paul R. Nyquist
 Board of Selectmen

and

Robert W. Dotson
 Town Manager

FIRE

Total number of alarms responded to are as follows:

	<u>1970</u>	<u>1971</u>
Residential	32	31
Churches and Schools	2	1
Mercantile	5	0
Manufacturing	3	9
Storage - Garages	5	2
Grass - Brush - Woods	43	49
Miscellaneous	52	48
Vehicle	27	44
False Alarms	11	11
Accidental Alarms and Smoke Scares	15	28
Emergencies	50	77
Investigation	87	107
Special Service	112	88
Mutual Aid Sent	<u>11</u>	<u>16</u>
	455	511
Box Alarms	66	94
Still Alarms	412	417
Deaths by Fire	0	4

Fire Loss

Buildings and Contents	\$12,114.00	\$ 42,151.46
Vehicles	5,425.00	5,090.00
Miscellaneous	<u>--</u>	<u>67,500.00</u>
	\$17,539.00	\$114,741.46
Assessed Value of Property Involved	\$2,220,779.00	\$2,553,260.00

Permits Issued

Oil and Power Burners	40	58
Blasting	38	46
Liquified Petroleum	3	5
Flammable Liquids	2	10
Miscellaneous	7	17

Monies Collected

Permits	\$ 73.00	\$ 99.00
Station Rental and Insurance Claims	126.00	115.00
Miscellaneous	<u>115.00</u>	<u>--</u>
	\$314.00	\$214.00

Department Operations

Fire calls in 1971 were again on the increase after a respite in 1970. An increase of 16% was noted in all calls with the only drop being in the number of building fires. Even with the drop in this category our fire loss in this area was greater. Our largest loss of the year occurred when a helicopter crashed on Minute Man Ridge. We were most fortunate that no one was killed as the aircraft missed the house by only 50 feet, as well as some children playing nearby. Early in December, four children were killed in a fire on Railroad Street. Quick work by the first two arriving Fire Fighters saved another youngster from the third floor but efforts to save the others were in vain.

Our operation during the day with seven men on duty continues to perform well. The day men were able to handle several house fires due to the quickness of their arrival. We do have trouble with back-up help during the day due to Call Men not being available. This has led to apparatus not responding, due to this lack of manpower. Fortunately we were not hit with any major problems during the days.

At night our problem is different but potentially more dangerous. During certain hours we have had problems with the response of Call Men. After 4:30 P. M. when the paid men go off duty and until about 6:30 P. M., when most of the Call Force returns to town, we have had trouble in manning apparatus in Center and South. Late at night between 12 midnight and 7:00 A. M., the problem is the delay from the time the alarm

sounded until the apparatus responds with Call Men. West Acton has continued to cover the Town after 4:30 P.M. in regard to minor problems; however, I am concerned that this Engine will be out of quarters when a serious fire strikes West Acton. At best our operations after 4:30 P.M. can only be called a patch job relying on the availability and speed of the Call Force.

In other areas of operations such as Fire Prevention, Fire Alarm, Training and Maintenance, the four Captains continue to do an excellent job. All areas have expanded their operations during the year with considerable success. I am always amazed by the willingness of our Officers and Fire Fighters to assume new and challenging responsibilities to carry out the Department's work.

In all fairness to the Call Men, their dedication must also be recognized as I am afraid that it may appear that they are to blame for the problems of the Fire Department. It is not easy for them to take on the responsibilities of fire fighting and training in addition to their own work and family commitments. The Town will need Call Men for some time to come and I only hope that we are blessed with the type of men we now have.

Training

The Department training program under the direction of Captain MacGregor, again recorded over 2,000 man hours in training. Over 1,000 hours were spent in training the Call Force alone. The full-time Officers and men attended specialized courses in Bomb Incidents, Rescue, Emergency Transport of the Injured and Cardio-Pulmonary Resuscitation.

Call Officers and men attended courses sponsored by the Massachusetts Fire Academy. In November of this year a Special Fire Grounds operations course was conducted by the Fire Academy on an abandoned building on Route 2A. This course was attended by 12 of our regular and Call Fire Fighters.

Fire Fighters are continuing in the Fire Science Program at the Mass. Bay Community College.

Due to the water supply problems in North Acton, the training officer spent several hours in instructing on the use of the Department's new 4" hose. This project involved instruction in pump operations, relay operations and handling this large size hose.

Several training programs were offered at the Nursing Home in fire fighting and evacuation procedures.

Fire Prevention

During the year Captain Copeland programmed an expanded "In-service" inspection program that enabled the Department not only to cover the businesses in town but also multiple inspections in special hazard areas. This increased our "In-service" inspections by 50%. During the fall, at least one station was out on inspection at any given time. We must also recognize the cooperation of the business community in recognizing the value received on these inspections. It is interesting to note that our losses in business property are far below national averages.

Required inspections of schools, nursing homes and other places of public assembly were also carried out. The school program was set up and carried out by Fire Fighter William Soar with over 2,000 children taking part.

Fire Prevention Week was a great success with our new "Mascot", Sparky the Fire Dog, taking part in all activities to the delight of the youngsters.

Our third Baby-Sitters Training Course was carried out with 70 youngsters completing the six-hour course.

We have asked for funds to provide for additional work in Fire Prevention. This money will provide time for special attention to apartment buildings and special programs for the Junior and Senior High Schools.

Fire Alarm

The new Fire Alarm Office went into full operation early in February. The changeover from the old to the new system was completed without any interruption of service. Our dispatching and operations have been greatly improved with the change.

Fire Alarm Superintendent Frost has reported a busy year with the installation of 18 new alarm boxes, the extension of fire alarm lines on Main Street to North Street, and the adding of a new circuit to the Center system.

Considerable work had to be done at the request of the Public Utilities. Our fire alarm lines are on their poles and modification or improvement of the electric or telephone system usually require a relocation of alarm wires and boxes.

The greatest impact on the Fire Alarm crew was the results of our Building Code requirements in the area of Fire Protection Systems. Other than the installation of the equipment to tie into the municipal system, many hours were spent in planning, approving and inspecting these systems.

A welcome addition to Fire Alarm Division was the acquisition of a used repair vehicle from the Town of Framingham. This vehicle, which was authorized at the 1971 Town Meeting, was a tremendous assist in carrying out the line work. Superintendent Frost estimates that the vehicle has enabled his crew to do about 40% more work than was possible when the poles had to be physically climbed.

Personnel

Although permanent personnel remained the same, the Call Force had many changes of personnel. Call Fire Fighter Malcolm Fullonton retired after 40 years of service. Resignations due to moving out of town and other commitments necessitated the appointment of eight new Call Fire Fighters. Five of the eight were appointed from the Auxiliary Department which gave them the benefit of some experience.

The Department has been fortunate to have a dedicated secretary in the person of Mrs. Barbara Bentsen. Mrs. Bentsen is only scheduled for 20 hours per week and the work load has increased to such a point that the job definitely requires a minimum of 40 hours per week. Many projects have had to be postponed and at the present, Company Inspection Reports are running two to three weeks behind.

Availability of Call Men through the day is becoming more and more of a problem. Our response during this period has been cut in half in the last four years. A program, backed by the Board of Selectmen, will attempt to recruit new personnel that will be available during the day.

The present Department personnel is as follows:

Permanent Paid Personnel

Fire Chief
4 Captains
12 Fire Fighters

Call (Part-Time) Personnel

2 Deputy Chiefs
2 Lieutenants
36 Call Fire Fighters

Building and Grounds

Interior painting was carried out in all three stations by the men on duty. All buildings are in good condition. Station 1 in Acton Center will require painting of the trim next year. We are experiencing problems with the deterioration of the driveways at Center and South.

In the summer of this year the Recreation Department opened an office in the Center Station. This necessitated the restriction of the use of the station by outside groups. The only meeting area still available on a limited basis is the South Acton Station.

Equipment

In August of 1971, Captain Edward Belmont was given the job of Maintenance Officer, as well as his other duties. Captain Belmont has been able to schedule a preventative maintenance program, as well as update our records in this field.



Used Fire Alarm Repair Vehicle authorized and purchased in 1971. (Photo by G. B. Williams, Jr.)



New Dodge Pick-Up Truck delivered in October 1971. (Photo by G. B. Williams, Jr.)

The used Fire Alarm Repair Truck was purchased from the Town of Framingham early in May of this year. The vehicle was in very good condition and was immediately put into service. A new Dodge pick-up was placed in service in the fall. This truck replaced the surplus vehicle that was put in service in 1968. The new truck has performed well and has greatly assisted the Captains in carrying out their duties.

The new base radio was installed in the Fire Alarm Office and has worked fine. The old unit was kept as a stand-by.

As of the first of the year, the Brush Truck ordered in August of 1970 had still not been delivered. Delays such as this raise havoc with our replacement plans, forcing us to move up purchasing dates to allow for delayed delivery.

Increased runs have forced added repairs on our apparatus. This year major engine repairs were needed on Engines 1 and 3. Due to the age of Engine 3 (36 years old) it required over three weeks of work to just replace a head gasket. When repairs are required on our first-line Engines, these two 1936 pumpers have to fill in as a replacement. These two trucks belong to a museum, not a Fire Department. I am asking in 1972 that these two trucks be sold and that money be appropriated to add a Class A pump to the new Brush Truck to provide us with a decent reserve pumper.

Also scheduled for replacement in 1972 are the Chief's car and Engine 7 in Acton Center. Engine 7 is 17 years old and will also go into reserve status on the arrival of its replacement. In looking at the problem of apartment buildings in Acton Center, it was decided to purchase a pumper-snorkel combination. This unit will combine a 1,000-gallon pumper with a 55-foot basket type boom. The City of Chicago has used these successfully and we feel that it will do the job for us in servicing these garden apartments. The idea is to provide the capability to pump water or provide means of rescue with the same manpower.

Our radio alert system is about 95% complete with about eight radios still lacking. With the purchase of 24 more units during 1971, we were able to actually count on these radios with favorable results. The maintenance records for the 46 units is very satisfying.

Program for 1972

As before mentioned, our apparatus requirements will be a replacement of the Chief's car, modification to the new Brush Truck and the purchase of a pumper-snorkel to replace Engine 7.

We expect a busy year for Fire Alarm with the addition of new automatic alarm boxes, now required under the Building Code. A further updating of the Code will be carried out with hopes that before the end of the year the town will have a Fire Prevention Code to insure compliance with good safety practices.

The Department plans to aim for two in-service inspections on business, apartment and industrial property, rather than the one we are now doing. Plans are being made for a "Home Inspection" program for those residents who are concerned with possible fire hazards in their homes.

The future of the Fire Department and its ability to provide adequate protection to our citizens has been my concern over the years. Each year I have expressed concern over our manpower and the growth of North Acton area. In 1970-1971 the Board of Selectmen requested the Town Building and Land Acquisition Committee to review our problems and offer recommendations. I worked through early 1971 with TBLAC and a joint report was submitted, but nothing was done. During the interim the old problems have increased and new problems have appeared. There was never any doubt in my mind as to which direction the Fire Department had to go to keep up with the growth of the Town.

I have always believed in planning. We have planned, had our plans checked by others in the Fire Service, conducted surveys of other towns, and did an in-depth study of the problems in Acton Center. We offered to work with anybody to see these plans become a reality. Unfortunately, I can only report that we have not gained anything significant towards solving these problems. I have urgently requested that nine full-time Fire Fighters be appointed in 1972 to cover the Center and South Stations on a 24-hour basis. As of this writing the Board of Selectmen have voted against this request and postponed this action until 1973; the Finance Committee has taken no action. I agree that the citizen has had it with increased taxes. To this I can only answer --What Price Public Safety?

I would like to thank the men of the Fire Department and the Auxiliary Department for their excellent cooperation and support. I also wish to thank the several Boards and Town Departments for their assistance.

Thomas J. Barry, Jr.
Chief of Fire Department

POLICE

Arrests and Prosecutions for the Following Offenses

Assault and Battery	11	No Inspection Sticker	13
Being Present Where a Narcotic Drug is Found	2	Non-support	3
Breaking and Entering and Larceny	14	Operating Without a Valid License	8
Drunkenness	20	Operating so as to Endanger	20
Failing to Cover Load	1	Operating a Motorcycle Without a License	6
Failing to Keep Right	11	Operating an Unregistered Motorcycle	1
Failing to Use Care	14	Possession of a Harmful Drug	2
Forgery	1	Possession of a Narcotic Drug	22
Indecent Exposure	1	Red Light	13
Larceny	13	School Bus Violation	5
Leaving the Scene after Causing Property Damage	2	Speeding	75
Malicious Destruction	1	Unlawful Sale of a Harmful Drug	2
Minor Transporting Alcohol	1	Unlawful Sale of a Narcotic Drug	18
		Violation of Traffic Rules and Regulations	10

Juvenile Offenses

Arson	1	Possession of Marijuana	3
Breaking and Entering and Larceny	3	Malicious Damage	5
Being Present Where a Narcotic Drug is Found	1	Shoplifting	6
Destruction of a Building	6	Stubborn Child	1
Habitual School Offender	2	Stolen Property - Receiving	2
Larceny	1	Violation of Probation	1

Motor Vehicle Accident Report

	<u>1970</u>	<u>1971</u>		<u>1970</u>	<u>1971</u>
Total Number of Accidents Covered by the Department	320	274	Total Number of Pedestrians Injured	4	1
Total Number of Fatal Accidents	6	4	Total Number of Bicyclists Injured	7	2

Miscellaneous Statistics

Breaking and Entering and Larceny Reported	132	Radio Calls	8,553
Bicycles Registered	156	Resuscitator Used	29
Cars Checked by Patrol	409	Summonses Served	219
Cruiser Responses to Acton Medical Center	13	Summonses Sent Out of Town for Service	129
Cruiser Responses to Emerson Hospital	317	Street Lights Reported Out	19
Firearms ID Registrations	117	Telephone Wires Down	15
House Checks for Vacationists	660	Town Radio Calls	32
Metropolitan State Hospital Trips	12	Traffic Lights not Working	16
Motorists Assisted	76	Wires Down, Light	8
Phone Calls	8,876	Officers Time Spent in Court (hours)	964
Pistol Permits Issued	140		

Personnel

At present, our complement consists of the Chief, four Sergeants and thirteen Patrolmen. In 1971 we added three Patrolmen to our staff--Officers Lawrence A. DuPont, Edward R. Brooks and Robert L. Parisi. These Officers have been doing a good job. We are also in need of people in plain clothes to stem the tide of crime.

Safety and Juvenile Officer

It is 1972, the population is approximately sixteen thousand, and we still lack a permanent Safety and Juvenile Officer.

Prosecuting Officer

Again, I want to thank Sergeant Scribner in his role as Prosecutor for taking many burdens off my shoulders.

Training

In 1971 we sent two Officers to the State Police Academy--Officers Lawrence A. DuPont and Edward R. Brooks. Both graduated with high honors.

Town Manager

I am making special note in relation to our Town Manager, Robert Dotson, who is an asset to the Town and has made my job much easier due to his ability to handle personnel, etc.

In closing, I would like to thank all the members of my Department who worked with me in carrying out the duties of the Police Department during the year, and to my Secretary, and all others who assisted in any way, I am grateful.

Edward J. Collins, Jr.
Chief of Police

CIVIL DEFENSE

In 1971 Walter Johnson was appointed Civil Defense Director, assuming the duties of John McLaughlin who served so well in this capacity for the past 13 years.

An evaluation was made of existing facilities. The communications system was changed and updated to reflect a savings to the town. A tentative headquarters was established in the upper floor of the Tree Department building for office space, files and storage of equipment.

The fallout shelter at the Julia McCarthy School was cleaned up and emergency rations were stocked in Woodlawn Chapel shelter. Three men attended a Shelter Management Course relating to operation of shelters and fallout protection.

A tentative Natural Disaster Plan has been drafted which encompasses the functions of department heads, personnel and equipment in times of emergencies such as flooding, loss of electrical power, hurricanes and major conflagrations.

Many Civil Defense activities were carried out by the Auxiliary Fire Department by relieving the Acton Fire Department on water problems and providing emergency lighting and crowd control. The Auxiliary responded to brush fires and assisted at multiple alarms where needed.

These men attended and participated in Acton Fire Department drills and assisted at stations during fires and cleanup operations. In addition, two men attended a Firefighting Course held at the Civil Defense Training Academy in Topsfield, and five men attended a course in Cardio-Pulmonary Resuscitation.

Upon examination of present turnout gear by the Director, it is felt that the Auxiliary Firemen do not have adequate protective clothing to prevent the many types of injuries which can occur during the performance of their duties.

In 1971, five pairs of boots and five coats were purchased as a start in properly equipping the men. Funds have been requested for additional boots and coats in 1972.

Walter Johnson
Director

STREET LIGHT

We now have over 600 street lights within the Town of Acton.

Due to the long strike of Boston Edison, all street lights that were requested by the Committee were not installed. These and others will be installed this year.

The Boston Edison informed the Committee of the high percentage of breakage in Acton compared to surrounding areas and requests all efforts be made to remedy this situation.

In several instances, requests for street lights were not recommended by the Committee since the proposed location would aid only the petitioner and not materially affect the overall lighting of the Town.

We subscribe to the policy adopted with the formation of the Committee that new street lights, in most instances, will be installed only at street intersections, dangerous curves, fire alarm boxes and locations designated as hazardous by the Fire Chief, Police Chief, or this Committee.

The Committee extends to the Town Manager and the Board of Selectmen their sincere appreciation for their cooperation during the year 1971.

Leslie F. Parke, Chairman
Booth D. Jackson
H. Stuart MacGregor

INSPECTOR of WIRES

Two hundred fifty-four permits were issued and fees collected were turned over to the Treasurer.

Leslie F. Parke

ENGINEERING

During 1971 the Engineering Department offered its services to the many Town Committees, Commissions, and Boards which requested assistance. We continue to provide the day-to-day service for the general public seeking information pertaining to deeds, filed plans, zoning information, and other data available through this office.

The Engineering Department became involved in many projects during 1971. The following is a partial list:

Flood Plain Insurance: The Board of Selectmen requested that the Engineering Department obtain information which could allow the Town to be eligible for Flood Plain Insurance. The project included the gathering of information from the field, plotting this information on the Flood Plain maps. It has also required research into legislation, both State and Local which would control activity in such areas. We are now prepared to make application.

Hayward Road Layout: Field work over many months, office calculations, plottings, hearings and Town Meeting acceptance completed the laying out of Hayward Road. This layout straightens the curves on Hayward Road near Arlington Street. The relocation of this portion of the roadway will be accomplished in 1972.

The laying out of an existing roadway is very difficult. We have considered and achieved a balance so as not to adversely affect the abutting properties, except in cases where drastic changes were necessary. Bounds were set at points to delineate the new layout.

Adams Street: With the construction of Adams Street completed, bounds were set to delineate the new layout.

New D.P.W. Facility: The Department engineered the grading plan for the new building, designed and wrote specifications for the installation of gasoline and fuel tanks and the construction of a salt storage facility.

Dunn-Edney-Commonwealth of Massachusetts Property: A complete survey of this property was made and a plan showing the parcels with accurate description was drawn. This was necessary prior to the purchase of these properties, which was authorized at the 1971 Annual Town Meeting.

Forest Road-Taylor Road-Minot Avenue Layout: In conjunction with the survey process for the Dunn-Edney-Commonwealth of Massachusetts properties, we were able to obtain sufficient information to provide layouts for these streets. This will probably be done during 1972.

Richardson's Crossing Layout: Layout and construction of this section of Central Street was accomplished several years ago. This year we installed bounds to delineate the layout.

Town Bounds: The Engineering Department assisted the Board of Selectmen in the review of Town Bounds. We also replaced the Maynard-Acton Town Bound on Conant Street. This bound had been removed many years ago.

Prospect Street: A small amount of survey remained to establish a layout. This survey was accomplished and a layout should be forthcoming during 1972.

Street Numbering System: Over the past few years, discrepancies have been noted in our street numbering system. We have updated the system so that we can now assign new street numbers without duplication.

Woodlawn Cemetery: We have made a traverse and obtained sufficient detail to design a small extension to the cemetery. We started with this small area as an experiment as to our capability to perform this type of work. We are very pleased with the results.

Traffic Counts: With the use of the traffic counter we have recorded traffic volume in several areas of the Town.

During 1971 meetings were again held with the Commonwealth of Massachusetts Department of Public Works and Town Officials relative to the widening and reconstruction of Route 2. The Department of Public Works, after review of their plans, accepted one of the alternatives suggested by the Town Engineering Department and submitted by the Board of Selectmen.

The Engineering Department reviewed plans for nine subdivisions during 1971 and made engineering comments and suggestions to the Planning Board. We also performed periodic inspections of subdivisions during the construction season. Subdivision Approval not Required plans were also reviewed and comments passed on to the Planning Board. I also submitted a draft revising the Subdivision Rules and Regulations. In turn, the draft was sent to their consultant for use in their revision.

The Board of Assessors received its Atlas, revised and corrected to January 1, 1971. In conjunction with the revisions, the Board was supplied with information necessary for updating the street and parcel card file. Copies of all deeds for property transferred in 1970 were filed. Work has been started on revising the Town Atlas through 1971. Additional help was given to the Board in solving various problems related to disputed land ownership and area. Sets and sheets of the Town Atlas, sold by the Assessors, were prepared and sent out for printing.

In addition, the following routine work was done by this Department: maintaining and updating of Town Street, Zoning, Fire and Police Maps; issuance of Street Cut Permits, numbering 160 and inspection of these street cuts; supplying the general public with information about properties, roads, drainage and other related matters.

During 1971, Mr. David Abbt and Mr. Richard Bailey continued their education at the Lowell Tech In-Service Training Program. Both have achieved excellent academic ratings.

During 1971 we moved to our new facility on Forest Road. In my review of the past year and especially of the last six months, I have observed better morale of the employees and a discernible increase in efficiency and productivity. I think that the building will be an ongoing investment to the Town due to the above mentioned observations.

I especially wish to extend my sincere thanks to every member of the Engineering Department, Highway Department and secretarial staff, who have unselfishly given 110% of their effort.

Anthony L. Galeota, Jr.
Town Engineer

PLANNING BOARD

The major responsibilities of the Planning Board are establishing and regulating the layout and construction of ways in subdivisions, amending the zoning bylaws, and assisting the Selectmen in administering the site plan bylaw. In order to fulfill its duties, the Planning Board held 45 open meetings, five public hearings, made numerous inspection trips to proposed subdivisions and attended many Board of Appeal and Hatch Act hearings. In 1971 the Board approved three definitive subdivision plans and disapproved preliminary plans for six subdivisions. The Board also endorsed 68 so-called "subdivision not required" plans. These are plans showing subdivision of a tract of land into several lots in which all of the lots have the required frontage on existing ways and hence, are technically not subdivisions since no new roads are created.

In 1971, the Board also reviewed 28 site plans for the Selectmen. This work involved reviewing the plans for parking, drainage, lighting, etc., of new sites in business and industrial zoned land. At the beginning of 1972, there are two site plans yet to be reviewed for the Selectmen.

The Planning Board sponsored eight articles to amend the Protective Zoning Bylaw at the three town meetings held in 1971. These zoning bylaw changes were mostly concerned with allowed uses in the various

districts. One change eliminated apartment buildings in the business zone while another restricted the type of restaurants allowed in the general business district. One change to the zoning map took place. A tract of land in the center of town was changed from R-1 designation to R-3 designation.

In addition to its usual subdivision control and zoning amendment work, the Planning Board has undertaken activities related to town long-range planning. A town-wide survey questionnaire was prepared and distributed in cooperation with the League of Women Voters. The results of this survey have been coded for machine processing and will be available shortly. The Planning Board undertook this survey to determine what aspects of town growth were of most concern to the citizens and to obtain the feeling of how Acton should grow.

The present rules and regulations on land use in the business zone are appropriate for large, undeveloped tracts of land and are less appropriate for our village centers. Therefore, the Planning Board has undertaken a study of West Acton Village. We expect the results of this study will be applicable in whole or in part to the other village centers in Acton. This study will be completed in 1972 and will result in proposed amendments to the zoning bylaw.

The Planning Board is currently updating and recodifying its subdivision rules and regulations which control the development of subdivisions. We will complete this work early in 1972.

The Planning Board recommended to the Board of Selectmen that they form an Historical District Study Commission to consider establishment of an Historical District.

At the request of the Board of Selectmen, the Board drafted a new sign bylaw. The purpose of this proposed bylaw is to provide improved administration and aesthetic control of signs.

Finally, the Planning Board has become concerned about the impact of new development on the Acton water supply. The Planning Board, in several situations, has hired a geologist to assess the situation. In one case, the geologist recommended a location and performance standards for a sewage treatment plant which the developer agreed to build for an apartment complex.

In January 1971, Dr. George O. Gardner was appointed to fill a vacancy on the Board caused by the resignation of Mr. James M. Coull. On March 22, 1971, the Board was reorganized; Mr. Pasieka was elected Chairman and Mr. Gerhardt was elected Clerk. Mr. Chambers was reappointed to the Board.

On February 16, 1971, the Planning Board voted to take no action as a result of its 81W hearing on the Minuteman Business and Industrial Park, and to approve and sign the plans and restrictive covenant developed as a result of the 81W hearing.

This subdivision is a major element proposed development of North Acton by the Community Concepts Corporation. This particular piece represents the land on which the condominiums are to be placed. The Planning Board has previously approved this subdivision subject to receipt of a suitable covenant. Upon review, the Board found insufficient information available upon which a suitable covenant could be instrumented. Therefore, the Board voted affirmatively to hold a public hearing on its own motion to undertake an 81W action on the subdivision. A hearing date of February 16, 1971 was set.

An 81W action refers to Article 81W of the State Subdivision Control Law (Chapter 40A of the General Laws of Massachusetts) before a Planning Board is chartered with the capability to rescind, modify or amend a prior approved subdivision as the result of a public hearing held on its own motion or petitioned. Such actions are advisably taken since the subdivision owner has the right to properly sue the Town for damages allegedly resulting from such actions.

At the public hearing on January 4, 1971, the Planning Board set forth proposed covenant terms and conditions, and defined related data requirements which it judged as suitably assuring the health, safety and welfare of the Town and its present and future residents. The Board and the Community Concepts Corporation, working conjunctively, revised and/or fulfilled these terms and conditions in the documents signed on February 16, 1971.

This covenant represented a landmark decision in local action control of land development. It contained 26 articles on 9 pages covering definitive limits on intensity of development, provisions for recreational land, performance standards for sewage treatment facilities, protection of water and natural resources, as well as the more standard development and financial guarantees. This was the result of the combined efforts of many Town Boards, particularly the Selectmen, Board of Health, and Conservation Commission; supporting consultants, such as Town Counsel, Dr. D. W. Caldwell of Boston University, Soil Conservation Service of the U. S. Department of Agriculture, and the State Department of Public Health; as well as the developer, Community Concepts Corporation.

This was an action in which all involved may be well proud!

	John F. Pasieka, Chairman
Robert H. Gerhardt, Clerk	Eric D. Bradlee
Edward A. Chambers	George O. Gardner, III

HIGHWAY

Chapter 81 - Maintenance: During the summer a number of streets were scraped, patched, swept, and then resurfaced with oil and stone. We used stone this year for the first time with a very satisfactory result. There were no complaints about dust, and the stone has made a much better wearing surface. The following roads were done:

Orchard Drive	Agawam Road	Durkee Road	Forest Road
Mohawk Drive	Brucewood Road	Flint Road	Chadwick Street
Oneida Road	Ashwood Road	Lothrop Road	Thoreau Road
Algonquin Road	Pinewood Road	Spencer Road	Alcott Street
Huron Road	Emerson Drive	Tuttle Drive	Hawthorne Street
Cherokee Road	Oakwood Road	Conant Street	Quarry Road
Seneca Road	Beverly Road	Country Club Road	Wheeler Lane
Seminole Road	Doris Road	Fairway Road	Minuteman Road
Mohegan Road	Francine Road	Phalen Street	School Street
Quaboag Road	Kelley Road	Wood Lane	Hosmer Street
Sioux Road	Nadine Road	Minot Avenue	

General Highway: All of the developments were swept as were most of the town roads. All the roads that were oiled were swept of the extra stone. Most of the roadsides were also mowed.

The Town Hall yard received its final coat of hot top. The Engineering Department laid out the parking lot, and the parking spaces were striped.

A bluestone walk was put in place at the Library from the front walk to the side entrance.

A portion of Hosmer Street was scarified, reshaped with processed gravel, and drainage installed. A dry field stone wall was erected at #11. The road was also widened considerably, and that section from #2 to Concord Road was resurfaced with bituminous concrete.

Berms were replaced where the plows had hit them during the winter. Berms were placed on Joseph Reed Lane and on a small section of downtown West Acton on #269 Central Street. A small section of sidewalk was installed on Elm Street in front of the school.

This year one of our projects was moving from our old quarters on Hayward Road to our new Highway Building on Forest Road. All the grading and landscaping were worked in by the Department.

Signs and Lines: All center lines were repainted and parking lots striped. Once again, the Lions Club has generously donated the green paint for the crosswalks of the town. Stolen, broken, and defaced signs were replaced. Wood beam guard rail was installed in the vicinity of 87 School Street. A great deal of guard rail was straightened and repainted.

Care of Grounds: The grounds received the regular amount of fertilizer and care.

Chapter 90 - Construction: The portion of Central Street starting at the Boxboro line had 15 structures raised and cemented. The binder and top course of Type I bituminous concrete were laid along with the berm. All driveway approaches were completed. All the shoulders were graded, loamed, and seeded to complete that section of Central Street.

Chapter 90 - Maintenance: This year's allotment went to the repairing of Main Street from Acton Sup- ply to Route 2. A bituminous concrete berm and grass plot were installed in front of the Bowladrome.

Sanitary Landfill: This area is rapidly being filled. This year containers were placed in the landfill for the collection of cans and assorted glass for recycling. Newspapers which are brought to the van should be tied securely in an effort to keep this area neat.

Stickers for access to the Sanitary Landfill area have been available at the new D.P.W. Building since October 1st. No charge is made for Acton residents or individuals operating a business within the Town. As of December 31, 1971, 3250 residential stickers and 340 commercial stickers had been issued.

Drainage: A portion of Smart Road at the intersection of Marion Road received 150 feet of 6" perforated drain.

Six hundred feet of 6" perforated drain with stone was installed on Duggan Road from Willow Street. Duggan Road between Olde Lantern Road and Squirrel Hill Road received 380 feet of 6" perforated drain. The Department started to install 12" pipe on Duggan Road at Olde Lantern Road. Because of the large boulders in the road and gas leaks, we were forced to stop until spring. At that time we will finish this project and continue in the rear of the homes.

One catch basin and 220 feet of 12" pipe were installed on Nagog Hill Road at Main Street. Also on Nagog Hill Road at Concord Road, three catch basins, 60 feet of 12" pipe, and 275 feet of 6" sub-drains and stone were put in place.

On Hosmer Street at Concord Road one catch basin and 250 feet of 12" pipe were installed. At the intersection of Newtown Road and Main Street, 175 feet of 12" pipe was put in. Three hundred feet of 6" sub-drain with stone was installed on Brucewood Road. On Oakwood Road 340 feet of 6" sub-drain with stone was installed. Two catch basins and 100 feet of 12" pipe were put in on Francine Road. During the spring, 1350 catch basins and drop inlets were cleaned.

The above projects were loamed and seeded where needed.

New Equipment: The townspeople voted in March to buy us a much-needed pickup truck, a new snowplow, and a new two-way radio. At a special town meeting they voted to buy a used Mack platform dump truck.

Snow: The salt and sand storage shed at the new Highway facility has worked out very well. It is very well lighted, and the ramp is a great help. We are cutting down on the amount of salt being used. At the Annual Town Meeting in March, we hope the people will vote for a salt and sand blending machine which would blend the salt and sand more evenly.

Snow fences were installed on Wetherbee Street, School Street, North Main Street, Summer Street, Piper Road, and Central Street. Snow markers were placed in the troublesome areas and also made available to the townspeople as were sand and salt.

I wish to say thank you to the men of my department and to Mrs. Helen Mudgett, our secretary, for their long devoted hours. My thanks to all the departments that helped us complete our projects during the year.

Finally, thank you townspeople for giving us our new facility on Forest Road. I hope you will feel free to come and inspect our new quarters.

Allen H. Nelson
Superintendent



New Highway Department Facility on Forest Road

BUILDING COMMITTEE

During the year 1971, the Acton Permanent Building Committee worked on the following projects:

1. Public Works Building: Construction was completed and the building was accepted as substantially complete in September. The contractor's retainage is being held until formal waivers of lien are received from all subcontractors.
2. Luther B. Conant School: The building was accepted as substantially complete and school opened in September. The contractor has minor items to complete and the retainage is being held to cover these items. Funds remaining include a reserve fund representing the kitchen equipment, which was deleted. This will be held until the town otherwise directs the Committee.
3. Regional High School Addition: Construction started in August and a Regional School Building Committee is administering the project for the Regional School Committee.

Following is a breakdown of expenditures and budget allowances for all three projects.

During the year, David Hurley resigned from the Committee and Eric Larson was appointed a member.

Public Works Building

Appropriation Art. 24	3-16-70	\$275,000.00
Expenditures to date:		
Architect - Fenton G. Keyes Assoc.		\$ 10,000.00
Printing and advertising		942.49
Construction contract - W. E. Gerald Construction Co. (including change orders 1 through 6)		250,130.00
Outstanding bills:		
Contractor's retainage (5% of contract)		13,164.00
Funds remaining		<u>763.51</u>
Total		\$275,000.00

Luther B. Conant School

Appropriations Art. 41	3-10-69	\$ 42,000.00
Art. 1	10-20-69	50,000.00
Art. 19	3-16-70	<u>1,830,000.00</u>
Total		\$1,922,000.00
Expenditures to date:		
Architect - Earl R. Flansburgh & Assoc.		\$ 101,675.65
Clerk of the works		19,842.13
Survey, borings, testing, printing advertising		12,990.15
Construction contract - John Tocci & Sons (including change orders 1 through 6)		1,590,769.75
Equipment and furnishings		89,873.89
Outstanding bills:		
Contractor's retainage		34,229.60
Change orders yet to be negotiated (estimated)		6,000.00
Equipment and furnishings (estimated)		5,000.00
Funds remaining:		
Contingency		11,618.83
Reserve fund (from kitchen equipment)		<u>50,000.00</u>
Total		\$1,922,000.00

Regional High School Addition

Appropriations Art. 8	9-28-70	\$ 200,000.00
Art. 12	6-22-71	4,225,000.00
		20,000.00
		395,000.00
School operating funds		<u>2,000.00</u>
		.\$4,842,000.00

Budget expenditures to January 1, 1972 are shown in parenthesis:

Architect - Perley F. Gilbert & Assoc.	\$ 232,000.00	(\$196,642.89)
- Equipment and furnishings	38,000.00	
Clerk of the works	25,000.00	(2,210.67)
Survey, borings, testing, printing advertising	13,000.00	(7,213.95)
Construction contract - M. Spinelli & Sons (including change orders 1 and 2)	3,946,132.90	(375,702.19)
Equipment and furnishings	480,000.00	
Contingency	<u>107,867.10</u>	
Totals	\$4,842,000.00	(\$581,769.70)

Building Committee
 Thomas J. Regan, Jr., Chairman
 Wallace Everest Edward Morrill
 Eric Larson Donald Perkins

Regional School Building Committee
 Reginald Brown H. G. March
 Raymond Grey Robert Pilsbury
 Porter Jenks Walter Shaffer
 John Lyons Donald Westcott

BUILDING INSPECTOR

Nineteen seventy-one was another busy year for the Building Department. Construction is well under way on Acton's first condominium units while shopping centers are in progress at three sites.

As construction methods continue to improve, it has become vital that I attend building conferences and seminars in order to keep abreast. This I have done at various times throughout the year and have found these courses most helpful.

As of July 15, 1971 all new single dwellings were required to be fully equipped with smoke and heat detection systems. Hopefully, this action of the Town Meeting will provide greater security for the residents of Acton.

I also extend my thanks to all who did so much to help while I was absent from my office due to prolonged illness.

A complete list of permits for the year 1971 is listed below:

	<u>Area</u>	<u>Number of Permits</u>	<u>Estimated Cost</u>
<u>Residential:</u>	Single Dwellings	136 (+ 1 renewal)	\$4,109,360.00
	Multi-Family Dwellings	11 (149 dwelling units)	1,996,160.00
	Additions, Repairs	47 (+ 1 renewal)	121,250.00
	Garages	16 (+ 1 renewal)	40,125.00
	Porches	33	33,820.00
	Swimming Pools	23	94,294.00
	Miscellaneous	67	85,310.00
<u>Commercial:</u>	Business Buildings	<u>16</u>	<u>2,607,100.00</u>
	Total	349 (+ 3 renewals)	\$9,086,419.00
<u>Receipts:</u>	Fees for Building Permits		\$13,926.00

Kenneth E. Jewell
 Building Inspector

BOARD of APPEALS

The Acton Board of Appeals held 23 Public Hearings during the year 1971 on the following matters:

Petitions for specific uses and exceptions:
Granted 3; Denied 1; Withdrawn 1; Pending 1.

Petitions for earth removal:
Granted 4; Pending 1.

Variances from requirements of the Protective Zoning Bylaw:
Granted 5; Continued 1; No Authority 1; Pending 2.

Flood Plain Zoning:
Granted 1; Withdrawn 2; Pending 1.

John J. Bush, Jr., Chairman
H. W. Flood, Clerk
Edward G. Schwarm

WORKMEN'S COMPENSATION

For the year ending December 31, 1971, there were twelve (12) accidents reported from the following departments:

School Department	
Acton-Boxborough Regional High School	4
Acton Elementary - Julia L. McCarthy School	1
Acton Elementary - Paul Gates School	2
Highway Department	5

Eight of the injured required medical attention, no loss of time. Two required medical and hospital attention, but no loss of time. Two required medical attention with loss of time; one of these still requires medical attention.

Theron A. Lowden
Workmen's Compensation Agent

GOODNOW FUND

For the year ending December 31, 1971

	<u>INVESTMENTS</u>		
Concord Co-operative Bank		\$3,000.00	\$3,000.00
	<u>RECEIPTS</u>		
Concord Co-operative Bank		\$165.00	\$165.00
	<u>EXPENDITURES</u>		
Treasurer of the Acton Congregational Church		\$145.00	\$145.00
Town of Acton for the perpetual care of the			
Goodnow Lot in Woodlawn Cemetery		\$20.00	20.00
			\$165.00

Thelma L. Boatman, Tr.
Clark C. McElvein
James N. Gates
Trustees

HEALTH

Board of Health

This year, your Director spent a great deal of time with the work of inspecting the construction of individual sanitary sewerage disposal systems. The administration of the Board of Health office and other vital public health programs is becoming increasingly important to the health and welfare of the general public of the Town of Acton.

I wish to thank the Board of Health, Town officials, and all the Town Departments for their support. Sincere appreciation is extended to the Health Department staff, the physicians, and the citizens who have helped make our programs possible.

The following report summarizes the services and activities of the Department for 1971.

Bradford S. Leach, C.H.O.
Director of Public Health

Septic Tank Care

All residents in the Town of Acton are reminded of their responsibility to maintain their septic tank and underground leaching area.

A septic tank system will service a home satisfactorily only if it is properly located, designed, constructed and adequately maintained. Even a good system which does not have proper care and attention may become a nuisance and a burdensome expense.

Neglect of the septic tank is the most frequent cause of damage to the leaching systems. When the tank is not cleaned, solids build up until they are carried into the underground leaching pipe system, where they block the flow of the liquid into the soil. When this happens, the leaching system must be rebuilt or relocated -- a costly undertaking. The precautions of periodic inspection and cleaning of the septic tank can prevent this needless expense and work by extending the life of the leaching systems.

The frequency of cleaning depends on the size of the septic tank and the number of people it serves. When a garbage grinder is used, more frequent cleaning will be required. With ordinary use and care, a septic tank usually requires cleaning every two years. The homeowner can make measurements and decide for himself when his tank needs cleaning. When the total depth of scums and solids exceeds one-half of the liquid depth of the tank, the tank should be cleaned. The accumulated solids are ordinarily pumped out by companies that make a business of cleaning septic tanks. Your local health department knows which local companies do this work satisfactorily. The solids removed should be buried or disposed of in a manner approved by your local health department to avoid obnoxious odors and health hazards.

There are no chemicals, yeasts, bacteria, enzymes or other substances capable of eliminating or reducing the solids and scum in a septic tank so that periodic cleaning is unnecessary. Contrary to some beliefs, the addition of such products is not necessary for the proper functioning of a septic tank disposal system and can be harmful to the leaching field.

Garbage Collection

The Town of Acton maintains a municipal garbage collection and is based on a once-a-week collection. All garbage shall be stored in a place convenient for removal. Garbage collectors are not allowed to enter any building, breezeway, garage, etc., to pick up garbage. Rubbish must not be placed in with the garbage; garbage cans should be of adequate size and have tight lids. Paper bags, paper wrapping or other trash shall not be deposited with edible garbage. Paths and garbage pail areas must be free of ice and snow and paths sanded for safe footing.

Sanitary Landfill

The Town of Acton maintains a sanitary landfill for rubbish and trash disposal. It is located on Route 2 just west of Hosmer Street, and is open six days a week from 8:00 a.m. to 3:45 p.m. and closed on Sundays and Holidays. (Check schedule posted at entrance for summer hours.)

Mosquito Control Program

Mosquito control consisted of one abate larvicide aerial application in April, and two malathion fogging applications for the control of adult mosquitoes during the summer. The exceptionally dry weather made it possible to decrease the number of malathion applications from the four that are usually required.

A revised control program is contemplated, but is dependent upon a factual analysis of the problem and a qualified evaluation of the various methods of control. The results of such an investigation are expected to lead to the formulation of a control program to meet the specific needs of the Town of Acton.

Home Care Program

The Acton Public Health Nursing Service is available to all residents of Acton. The Home Care Nursing Agency offers comprehensive nursing care to patients in their place of residence under the supervision of the patient's physician. The public health nurse carries out part-time nursing care of the sick, including teaching and supervision of that care and provision of other therapeutic services as indicated for the patient.

The goals of the Home Care Nursing Agency are prevention of disease and promotion of health by increasing the capacity of patients, families, and the community to cope with problems of health and illness, by supporting efforts of other professional workers or agencies in control of disease, restoration and preservation of health, by controlling and counteracting as much as possible physical and social environmental conditions that threaten health, and to plan and evaluate nursing practice to ensure quality professional health services to the community.

The delivery of health care services has assumed increased importance as the agency attempts to expand the scope of present health care programs and to add supportive services.

Supportive services provided through contractual agreement with Emerson Hospital are physical therapy and social service. The Concord Family Service Association makes available the Homemaker Home Health Aide Program. The staff of the Acton Public Health Nursing Agency supervises the care given by the Home Health Aide in the patient's home.

The physical therapist provides home care services through consultation and direct service to the patient when prescribed by the physician.

The social service department of the Emerson Hospital also provides part-time services to the patients of the Nursing Agency through assistance in placement of patients in nursing homes, financial assessment and in referral to other social agencies.

The Home Health Aide Program provides personal care and related housekeeping services for the patient in the home.

One of the problems encountered in 1971 was the decrease in reimbursement for maintenance care of patients by third party payees. This group of patients included the chronically ill and the elderly patients whose long-term care places considerable financial burden on the family.

The Acton Public Health Nursing Agency exists as a part of the community in which it operates. The health programs evolve in response to community health needs. Many of the Acton patients are in the middle and older age groups. Some changes affecting this group were: earlier hospital discharge of patients, allowing terminal patients to be at home, and through the use of supportive personnel as the physical therapist or home health aide, to extend the care given by the public health nurse.

These are a few of the ways the Nursing Agency serves the community. We are looking forward to strengthening and expanding our services to meet the challenge of nursing in the community.

The above services are available to all residents of Acton and are supported by town taxes under the Board of Health, third party payees such as Medicare, Medicaid, private insurance programs and individual fees.

Day Care Services

Day Care Centers in Acton are licensed by the Board of Health. They must comply with the Rules and Regulations demanded by the State. Each year they are inspected by the Building Inspector, Director, and Nurse of the Board of Health before a license is issued.

School Immunization Clinics (given by the Board of Health for the year 1971)

Tuberculin Screening (November)		Mumps Immunization (May)	
Grades 1-4-7-9	972	Grades 1-6	137
School volunteers and employees	<u>163</u>	Other	<u>97</u>
	1,135		234
D. T. Booster (March) - Grade 9	375		

Communicable Diseases Reported for 1971

Chicken Pox	15	Meningitis	0
Animal Bites	12	Encephalitis	0
Mumps	1	Tuberculosis	1
German Measles	2	Salmonella	1
Streptococcal Infections	6	Hepatitis	3
Measles	0		

Chapter III, Section 111 of the General Laws, Commonwealth of Massachusetts, requires that all communicable diseases must be reported to the Board of Health, 263-4736.

Births: Premature - 6

Preventive Bedside Nursing Program

Parkinson's	41	Under 28 days	19
Anemia	55	28 days to 1 year	28
Maternal and Child Health	132	1 year to 4 years	5
Arthritis	200	5 years to 19 years	31
Cardio-Vascular Disease	479	20 years	5
Cerebral Vascular Disease	55	21 years to 44 years	119
Cancer	30	45 years to 64 years	432
Multiple Sclerosis	34	65 years and over	779
Diabetes	27		1,418
Injuries	83	Plus	40 not home
Other	322		
Total	1,458	Total	1,458
Total Individuals	175	Medicare Reimbursement	\$6,671.80
Total Visits	1,458	All Others (Blue Cross, Patient Veterans, Welfare)	3,162.81
Total Physical Therapy Visits - Consultations	5		
Total Social Worker Visits and/or Consultations	47	Total for 1971	\$9,834.61

Inspections

Food Handling Establishments	29
School and Kindergartens (+ Public Schools)	9
Swimming Pools	34
Nursing Homes	2

Permits and Dealers

Total Collected Misc. Items	\$ 915.70
Plumbing Permits	3,892.00
Gas Permits	2,261.50
Sewerage Permits	4,805.00
New - 180	
Repair or Alterations - 21	
	\$11,874.20
Town Nurse Service	9,834.61
Total for 1971	\$21,708.81

Permits and Licenses Issued

Burial or Removal Permits	72
Catering Permits	1
Kindergarten and Nursery Schools	9
Offal Transport	16
Milk Store	18
Milk Dealers	6

Donald R. Gilberti, Chairman
Edwin Richter
John Rowse, M.D.
Board of Health Members

ELIZABETH WHITE FUND

The Trustees of the Elizabeth White Fund have signed requisitions to the Town Treasurer totaling \$1,060.00.

*Deceased - April 1971

Hazel P. Vose
Eleanor P. Wilson
Helen B. Wood*
Trustees

TOWN CLERK

BIRTHS

Births recorded 283
Deaths recorded 118
Marriages recorded 144

IMPORTANT REQUEST

Please notify the Town Clerk immediately of any error or omission in the following list of Births.

Errors can be corrected only by sworn affidavit, as prescribed by the General Laws, and may cause you inconvenience which can be avoided by prompt attention.

BIRTHS REGISTERED IN 1971

Date	Place	Name of Child	Name of Parents
Jan. 1	Concord	Frederick, John Vandyke	Thomas G. and Joan K. VanDyke
Jan. 1	Concord	Briggs, Mark Richard	Richard F. and Iva M. Res
Jan. 4	Concord	Whynock, Kimberly	Richard H. and Tere A. Harinstein
Jan. 9	Lowell	Sullivan, Kathleen Marie	Joseph E. and Genevieve E. Younie
Jan. 11	Concord	Beaudoin, Ronald Patrick	Robert P. and Julia G. Lynch
Jan. 12	Concord	Murphy, Andrea Elizabeth	David T. and Christine Barrie
Jan. 12	Natick	Korengel, Karen Denise	James C. and Sandra J. Wilkinson
Jan. 14	Concord	Cormier, Albert Gerard	Gerard J. and Huberte M. LeBlanc
Jan. 15	Boston	Donald, Elliott Judson	James C. and Mary E. May
Jan. 15	Concord	Krebs, Justin Donald	Donald J. and Valerie E. West
Jan. 17	Marlborough	Geaslen, Adam Kendrick	Gary C. and Mary J. Nolan
Jan. 19	Cambridge	Licciardi, Michael Angelo, Jr.	Michael A. and Karen L. Kraus
Jan. 21	Weymouth	Polsonetti, Karen	Robert R. and Patricia A. Coutts
Jan. 21	Concord	Gagne, Aimee Heath	Kenneth W. and Kathleen A. Kelly
Jan. 24	Concord	Christian, Michelle Ann	Theodore T. and Leona G. Meunier
Jan. 25	Concord	Hughes, Kara Elizabeth	John W. and Linda L. Munroe
Jan. 26	Concord	Day, Sheryl Ann	Harold E., Jr. and Katherine A. Barry
Jan. 27	Concord	Grallert, Sarah Ellen	Walter W. and Margot A. Graham
Jan. 29	Concord	Barber, Kevin Atkins	John B. and Sindra J. Barnhard
Jan. 29	Concord	Bates, Sarah Blanchard	Myron B. and Jane C. Swanson
Jan. 29	Concord	Kane, Gregory Brian	Francis X. and Bernice A. Scaring
Jan. 30	Concord	Dunlap, Amy Jeanne	John F., III and Jeanne E. Berard
Feb. 1	Concord	Antonucci, Cheryl Susan	George J., Jr. and Sheila A. Fleury
Feb. 2	Arlington	Palmer, Craig David	Craig D. and Beverly A. Celata
Feb. 4	Boston	Potter, Stephen Kavanagh	David C. and Dianne S. Kavanagh
Feb. 4	Waltham	Walline, Matthew Joseph	James E., Sr. and Marjorie A. Caisse
Feb. 5	Concord	Brown, Clay Sheppard	William M., Jr. and Margaret D. Brittle
Feb. 7	Concord	McQuay, Tracey	David D. and Kathleen Schmidt
Feb. 11	Concord	Hobson, Jarrod Robert	Robert E. and Sharon M. Ryerson
Feb. 11	Concord	Duren, Matthew Timothy	Irving S. and Caroline V. Kangas
Feb. 11	Concord	Berger, Mark Kagen	Henry and Sybil L. Kagen
Feb. 12	Waltham	Bond, Pamela Jane	Charles N. and Myrna G. Semple
Feb. 15	Boston	Zarin, Donna Geanne	Bernard H. and Sharon A. Walker
Feb. 16	Marlborough	Tuffin, John Barry	Wilson B. and Janice M. Goeke
Feb. 19	Boston	Barnett, Deborah Ann	Thomas O. and Elizabeth C. Bunting
Feb. 20	Concord	Thornton, Mark Joseph	John J. and Beverly J. Fowler
Feb. 20	Concord	Auger, Bruce Alan	Edward A. and Maureen Bell
Feb. 21	Concord	McBreen, Erin Murphy	John E., Jr. and Arlene R. Murphy
Feb. 21	Concord	Kelley, Sean Christopher	Paul Jr. and Pennie L. Bella
Feb. 22	Acton	Willis, Alastair David Chartres	David K. C. and Margaret E. Stillwell
Feb. 24	Concord	Robinson, Kelly Jean	George W. and Judith A. Kelly
Feb. 26	Concord	Luosalo, Karen Elizabeth	Robert W. and Linda L. Christiansen
Feb. 27	Concord	Blue, Lara Dawn	Robert E. and Suzanne M. Shepard
Mar. 1	Concord	Martin, Jennifer Shea	Peter D. and Sharon J. Polubinski
Mar. 1	Boston	Reed, Thomas Charles	Walter A. and Nancy L. Cochran
Mar. 2	Concord	Nagy, Suzanne Michele	Bela G. and Agatha M. Titz
Mar. 2	Boston	Allan, Greg Eduard	George G. and Elvira Schneider
Mar. 2	Concord	Saunders, Mark Francis	Francis S. and Eileen A. Hennessy
Mar. 2	Boston	Gilfeather, Robert Charles, III	Robert C., Jr. and Kathleen T. Silva
Mar. 4	Concord	Hull, Sara Lynn	Charles D. and Carol A. Pekar

Date	Place	Name of Child	Name of Parents
Mar. 4	Concord	Musgrove, Byron Todd	Byron F. and Karen D. Sheets
Mar. 7	Waltham	Gollan, Jason William	William F. and Gloria L. Bry
Mar. 9	Concord	Kirkland, Nicole Elise	James L. and Wendy L. Haas
Mar. 11	Boston	Howe, Brooke Olmsted	John P., III and Jill B. Olmsted
Mar. 12	Waltham	Brooks, Laura Ellen	Robert M. and Carol L. Kenney
Mar. 13	Concord	Blake, David Edward	James L. and Janice R. Gemborys
Mar. 13	Concord	Semple, Jesse B.	Eric A. and Paula J. Cavic
Mar. 16	Boston	Winslow, Aiden Lassell	John A. and Elizabeth A. Lassell
Mar. 18	Concord	Murphy, Kyle Jason	George B. and Deborah A. Scott
Mar. 19	Concord	Hitchcock, Anne Barrett	Frank L. and Elizabeth Joyce
Mar. 24	Concord	Vaughan, Jill Tolman	Laurence M. and Gail M. Tolman
Mar. 24	Boston	Larsen, Dana Britt	James L. and Marie P. Dresser
Mar. 25	Shirley	Collins, Christine Anne	James R. and Sharon A. McQuaig
Mar. 26	Concord	Holway, Joanna Howland	William C., III and Ellen T. Hay
Mar. 30	Concord	West, Katherine Elizabeth	Joseph T. and Elizabeth A. Cohon
Mar. 31	Concord	Burke, Thomas Francis, Jr.	Thomas F. and Markey Pullen
Apr. 2	Cambridge	Mason, Wallace Robinson, III	Wallace R., Jr. and Mary E. Stanley
Apr. 5	Concord	Sproul, Jennifer	David A. and Janice Graham
Apr. 5	Concord	Heitman, Andrew David	Richard E. and Ann D. Reeves
Apr. 5	Concord	Rawson, Scott Matthew	Thomas M. and Carol A. Bryson
Apr. 9	Cambridge	Urda, William, III	William, Jr. and Elaine Fedorchak
Apr. 19	Concord	Kennedy, Thomas Keith	Ernest S. and Elizabeth M. Beavis
Apr. 19	Concord	Galland, Sasha Ann	Peter M. and Sheila A. Edwards
Apr. 22	Concord	Frost, Eric Philip	Clarence G. and Diana P. McKinstry
Apr. 24	Concord	Gilbert, Ralph William	Ralph H., III and Susan M. LaCount
Apr. 24	Boston	Hyman, Natasha Lynn	Morris I. and Rochelle S. Gerratt
Apr. 24	Newton	Troup, Elizabeth Page	Kenneth F., III and Brenda P. Dill
Apr. 25	Concord	Wang, Alicia Shouu-Yi	Chi-Chung and Theresa Y. Teng
Apr. 26	Newton	Zabierek, Neil Roy	Roy J. and Mary A. Gorman
Apr. 28	Framingham	Shurling, Wayne Michael	Wayne M. and Margaret A. Lombardi
Apr. 30	Concord	Morison, David Clayton	John D. and Barbara J. Callahan
May 1	Concord	Scales, Sean Douglas	Albert A. and Paula L. Cousineau
May 3	Concord	Korteling, Matthew Robert	Robert B. and Karyn F. Quebbeman
May 5	Malden	Gagne, Robert Andre, Jr.	Robert A. and Rita M. Thomas
May 5	Concord	Richesson, Carrie Hope	Maurice A. and Judith A. Herbert
May 6	Concord	Duncan, Julie Ann	John R. and Francine L. Amaral
May 7	Concord	Petersen, Scott Benjamin	Eric P. and Joan M. Brennan
May 8	Concord	Westphalen, Adam E.	Paul C. and Carole A. Franzosa
May 8	Concord	Totillo, Jeffrey David	Frank A., Jr. and Marian T. Valade
May 9	Concord	Bucknam, Kristen June	David W. and Junellen F. Fraser
May 9	Concord	Budiansky, Rachel Anne	Gary P. and Judy Traugot
May 12	Boston	Constantine, Heather Ellen	Larry L. and Joan M. Kangas
May 13	Cambridge	Brown, Brendon Edward Olufemi	Edward W. and Nancy E. Sullivan
May 17	Concord	MacLeod, Susan Marie	Robert P. and Janet K. Priest
May 19	Concord	Manion, Jeremy James	Thomas J. and Nicola M. Hnatio
May 19	Concord	Boroski, Jo Ann	John F. and Jonell A. Fritsch
May 24	Concord	Atterbury, Neil Richard	Gerald F. and Margaret J. Beeston
May 24	Waltham	Gilbert, Jeffrey Michael	Ira H. and Verna L. Massell
May 26	Boston	Kraus, Pamela Cheryl	Michael J. and Jane L. Frydman
May 26	Concord	Chisholm, Anthony John	Paul J. and Susan F. Garnache
May 26	Boston	Jagel, Jason Weir	John W. and Janina Mukerji
May 27	Winchester	O'Brien, Michael Patrick	Richard P. and Ann L. McNiff
May 27	Concord	Faulkner, Brian Jordan	Larry R. and Mary A. Jordan
May 30	Concord	Campbell, Kirstie Lea	Melvin L. and Shirley S. Kolks
May 30	Concord	Barnes, Deborah	James C. and Ruth Vars
May 30	Concord	Englade, Alison Rima	Ronald C. and Regina D. Pocius
June 2	Concord	Bukowski, Robert John	Paul J. and Judith P. Wilcox
June 3	Boston	Hunscher, Karen Beth	William H. and Anne L. Weadon
June 3	Concord	Millett, Laura Adams	Robert E. and Carolyn J. Wiley
June 5	Concord	Tibbetts, Tiffany Anne	Theodore R. and Carol A. Wojsznis
June 6	Newton	Rodger, Douglas Phillips	Thomas P. and Carolyn D. Pfeiffer
June 6	Concord	Pooler, David Howard	Lawrence J. and Sarah A. MacManus
June 7	Concord	Garrity, Wendy Suzanne	Michael N. and Judith B. Avia
June 10	Boston	Szafran, Jeffrey John	John H. and Rosemary Larkin
June 12	Chelsea	Davis, Pamela Elizabeth	Alfred W. and Marzell S. Cottingham
June 14	Concord	Denneen, Matthew George	George F., Jr. and Wendy R. McWilliam
June 15	Concord	McWilliams, Kevin Michael	Eldon K. and Ruth I. Wolfe
June 15	Concord	Kirby, Thomas Patrick	Maurice W., Jr. and Pauline J. Morin

Date	Place	Name of Child	Name of Parents
June 16	Marlborough	Catton, Christopher Andrew	Gordon P., Jr. and Janice A. Williams
June 16	Woburn	MacNevin, Christopher John	William A. and Joanne L. Campbell
June 16	Concord	Craig, Robert Carlton, Jr.	Robert C. and Judith I. Mitchell
June 16	Concord	Howland, Jason Seymour	John S. and Jane H. Brigadier
June 17	Concord	Trinque, Jason Matthew	Richard B. and Denise E. Duval
June 18	Concord	McElman, Dennis George, Jr.	Dennis G. and Kathleen M. O'Brien
June 20	Boston	Robinson, David Winfield	Winfield F., Jr. and Victoria A. Shellenberg
June 20	Concord	Bean, Gregory Robert	Robert G. and Joyce P. Lewis
June 21	Concord	Chautin, Barbara Alison	Michael D. and Terry J. Hausner
June 21	Concord	Scanlan, Liam Anthony	James C. and Ann M. Finneran
June 22	Concord	Ammendolia, Anthony Joseph	Dominic J. and Barbara A. Nelson
June 22	Concord	Rogers, Jennifer Lynn	John L. and Donna R. McCarthy
June 23	Boston	Kivimaki, Lara Emilia	Larry J. and Emilia Walter
June 23	Chelsea	Shaughnessy, Linda Marie	William J. and Paula M. Demers
June 23	Concord	Socash, Diana Lee	Richard R. and Mary D. Graid
June 24	Concord	Campbell, Lynne Marie	Douglas K. and Erlene J. Jarvi
June 28	Concord	Howard, Jeffrey David	Donald L. and Barbara J. Gutt
June 28	Concord	Stott, Darby Ellen	Jonathan and Patricia H. Burke
June 28	Concord	Shelley, Dawn Marie	Robert N. C. and Betty A. Berger
June 29	Concord	Talbot, Nicole Kenyatta	Hugh J. and Janet K. McNamara
June 29	Concord	Bing, Stephanie Taylor	Stephen R. and Barbara T. McClarin
July 1	Concord	Galuhn, Anthony Patrick	William E. and Laura F. Hasenyager
July 3	Acton	Murray, Peter Sherman	Paul J. and Carol E. Burger
July 4	Concord	Morehouse, Scott John	Charles A. and Gertrude M. Hartmann
July 5	Concord	Santos, Heather Jane	Paul S. and Amber J. Hayward
July 8	Concord	Weber, Rachel Prudence	David C. and Mary V. Pasquantonio
July 8	Concord	Smith, Tammy Jean	Carl D. and Imogene J. Young
July 8	Concord	Brooks, Daniel John	John D. and Lois A. Babcock
July 9	Boston	Caras, Jennifer Robin	Robert B. and Joyce V. Parsons
July 10	Concord	Brown, Sarah Virginia	Wilfred E., III and Karey B. Dudley
July 11	Boston	Minichiello, Paul Nicholas, Jr.	Paul N. and Donna C. Barnhart
July 13	Concord	Hammond, Melissa Louise	Richard O. and Pamela L. Jordan
July 14	Newton	Piccirillo, Lee Nicole	Nicholas P. and Patricia L. Gray
July 17	Concord	Christensen, Karen Michele	Frederick K. and Joanna Robinson
July 19	Concord	Dangelmayer, Lori Kay	Robert R. and Vicki K. Hill
July 23	Concord	Demetrick, Joseph John	John, Jr. and Patricia A. Berend
July 24	Concord	Hicks, Kevin Brian	Kendall B. and Marjorie E. Lukas
July 27	Concord	Saganich, Leslie Marie	John P. and Mary E. Sexton
July 28	Concord	Witt, Stacy Leigh	Steven L. and Nancy J. Trebendis
July 28	Concord	Muldowney, Mark Matthew	William J. and Marilyn S. Gornik
July 31	Concord	Saunders, Todd Vincent	Robert V. and Susan H. MacLeod
Aug. 3	Concord	Osten, Timothy Charles	Thomas E. and Patricia A. Mahoney
Aug. 3	Woburn	Ballou, Kristin Lynn	Richard, Jr. and Donna N. Cutter
Aug. 6	Lowell	Malkowski, Peter Eric	Peter C., Jr. and Charlene R. Nied
Aug. 7	Concord	Wardwell, Douglas Steven	Clayton E. and Susan L. Denisevich
Aug. 10	Concord	Grinnell, Jennifer Johnson	Kenneth L. and Donna M. Johnson
Aug. 10	Newton	Holly, Michael Patrick	George R. and Mary A. Priest
Aug. 12	Concord	Thompson, James Francis	John C. and Pauline F. Bourdeau
Aug. 13	Natick	White, Brett Andrew	Freddie E. and Patricia C. Novick
Aug. 15	Concord	Rogers, Amy	Patrick R. and Andrea Rodday
Aug. 19	Concord	Lee, Kristen Alison	Richard D. and Judith A. Smith
Aug. 20	Cambridge	Sher, Aaron Russell	Lawrence D. and Stephanie B. Ellsworth
Aug. 20	Concord	Boothby, Jonathan Leslie	Peter C. and Joyce A. Tremblay
Aug. 24	Concord	Mayall, Mark Andrew	David A. and Marie J. Loughman
Aug. 24	Concord	Argento, Thomas Joseph, III	Thomas J., Jr. and Helen F. Ey
Aug. 24	Concord	Mannion, Kristy Michele	Joseph A. and Judith M. Vidito
Aug. 26	Concord	Anestis, George Henry	George J. and Doreen Teele
Aug. 28	Concord	DeVivo, Andrew Frank	Paul M. and Joyce D. Cottone
Aug. 29	Cambridge	Wallace, Christopher James	Richard C. and Dalene L. Wright
Aug. 30	Concord	Hess, Emily Martha	Frederick W. and Martha E. Bean
Aug. 31	Concord	Mitrano, Melissa	Salvatore and Patricia A. Patterson
Sept. 1	Newton	Hodges, Catherine Eden	Frederick J. and Sheila M. Hertslet
Sept. 3	Concord	Kubatko, Justin Edward	Edward J., Jr. and Martha K. Rafetto
Sept. 5	Concord	Beers, Kimberley Christie	Richard R. and Joan H. Fitzhugh
Sept. 6	Concord	Basham, Laura Beth	William M. and Rhonda K. Clingenpeel
Sept. 6	Newton	James, Catherine Mary	David B. and Marianne N. Mezzanotte
Sept. 6	Concord	Blaisdell, Matthew Carlton	Timothy R. and Doris A. Butler
Sept. 6	Concord	Rosenthal, Michael Shawn	Ronald H. and Patricia J. Merickel

Date	Place	Name of Child	Name of Parents
Sept. 13	Concord	Huntley, Rebecca Ann	Edmund M. and Nancy K. Strate
Sept. 13	Concord	Hynes, Kristen Renai	Robert A. and Mary E. Thompson
Sept. 14	Concord	Tupper, David Arthur, Jr.	David A. and Patricia A. Engebretson
Sept. 15	Concord	Jones, Jennifer Ellen	Robert W. and Janet M. McMullen
Sept. 19	Concord	Troupe, Karl Arthur	Carleton N. and Linda A. Armstrong
Sept. 19	Concord	Gaetano, Juliana Suzanne	Leonard F. and Suzanne E. Kenney
Sept. 20	Concord	Lee, Arthur William	David A. and Susan E. North
Sept. 21	Concord	Venditti, Erin Elizabeth	Anthony F. and Jane E. Lee
Sept. 22	Stoneham	Dolgin, Craig Steven	Richard T. and Julia E. Supranovicz
Sept. 22	Concord	Valiton, Serena	Richard R. and Rosemary Kalich
Sept. 23	Lynn	Feeney, Theresa Mary	Joseph F. and Kathleen M. Nash
Sept. 24	Concord	White, James Patrick	Edward W. and Ann K. Kane
Sept. 27	Concord	Owens, James Matthew	James M. and Sue A. Kelliher
Sept. 27	Boston	Ryan, Jason Anthony	William J., Jr. and Ellen M. Wedgeworth
Sept. 30	Concord	Bean, David James	Charles W. and Julia Y. Battite
Sept. 30	Concord	Bilafer, Kevin Michael	Paul J. and Patricia M. Ryan
Sept. 30	Concord	Burton, Tara Jane	Peter W. and Valerie H. Hurst
Oct. 1	Shirley	Parks, Jonathan Christopher	Lawrence E. and Loanne M. Muise
Oct. 1	Concord	Aldrich, Linda Lisseth	Douglas M. and Mirtha E. Espinoza
Oct. 1	Concord	Herlihy, David Matthew	Paul A. and Judith A. Dee
Oct. 2	Boston	Bacon, Victoria Catherine	Robert W. and Nancy C. Warrington
Oct. 3	Boston	Kennedy, Thomas Sean	David G. and Judith R. Ashe
Oct. 6	Concord	O'Neil, James Michael	James F. and Michele M. Green
Oct. 10	Natick	Giordano, Julie Ann	Louis A. and Maywood M. Nisbet
Oct. 12	Concord	Owens, Michael William	Billy E. and Karen A. Jones
Oct. 12	Concord	Christian, Shirley Arlene	Joseph W., Jr. and Catherine A. Deimling
Oct. 16	Boston	Kleinberg, Jon Michael	Eugene M. and Evelyn K. Galland
Oct. 20	Cambridge	Pfischner, Robert John	Frederick L., Jr. and Charlotte A. Urbanavage
Oct. 22	Cambridge	Callahan, Robert Scott	Robert L. and Deborah J. Milton
Oct. 22	Concord	Merrill, Mary Macaulay	Alan M. and Mary J. Firth
Oct. 23	Concord	Grant, Alvah Russell	James L. and Alice I. Stronach
Oct. 25	Newton	Parello, Kristin Jon	Ronald R. and Noella M. LeBlanc
Oct. 25	Concord	Kranak, Patricia Maria	John P. and Myriam H. Gaitan
Oct. 28	Concord	Donovan, Brian Michael	Francis and Florence K. Pendleton
Nov. 1	Boston	Newton, Christian Hudson	Edmund H. and Betsyan White
Nov. 1	Concord	Nichols, Dana Gerard	David G. and Mary E. Byrne
Nov. 2	Concord	Chapman, Claire Monique	Wilson K. and Lucille J. Bail
Nov. 2	Concord	Millen, Heidi Marie	Bruce E. and Deborah J. Aiton
Nov. 2	Concord	Specht, Shawn Donald	Richard K. and Barbara L. Howell
Nov. 4	Concord	DiMack, Christine Marie	John J. and Linda J. Mains
Nov. 4	Concord	Friis, Andrew Mogens	Mogens W. and Elizabeth R. de Castro
Nov. 8	Concord	Flagg, Brenden Alden	Peter H. and Wendie Whitcomb
Nov. 8	Boston	Kuosmanen, Lisa Joanna	Vesa M. and Miriam J. Koski
Nov. 10	Waltham	Scott, Kristine Marie	Deven L. and Judith A. Langowski
Nov. 10	Newton	Goranson, Scott David	David A. and Jeanne M. Costello
Nov. 11	Concord	Durkee, Elizabeth Agnes	Peter B. and Brenda A. Martens
Nov. 11	Concord	Dubois, Jeremy Harmon	John L. and Michelle Y. Bale
Nov. 12	Boston	Bushnell, Heather Davis	Henry D., II and Patricia M. Gray
Nov. 12	Concord	Sauve, Virginia Brady	Andrew J. and Linda A. Jamison
Nov. 13	Concord	O'Hara, Michael Joseph	Charles F. and Carol A. Gulczynski
Nov. 14	Shirley	Reinsprecht, Heather	Rudolph and Margaret H. Randall
Nov. 14	Concord	Sisco, James Arthur, III	James A., Jr. and Elizabeth J. Fullonton
Nov. 15	Cambridge	Freeman, Sharon Renee	Ronald A. and Carol A. Glass
Nov. 15	Boston	Elmuts, Erika	Gunars and Margareta Stromanis
Nov. 15	Concord	MacGovern, Stephen Anderson	Alan J. and Elizabeth C. Tweedy
Nov. 16	Concord	Louder, Gregory Bates	Harold W. and Deborah S. Smith
Nov. 19	Concord	Carson, Michael Douglas	William C., III and Trudi J. Davis
Nov. 19	Cambridge	Bruce, Robert Douglas, Jr.	Robert D. and Lydia M. Meynig
Nov. 22	Boston	Morgan, Susan Eileen	Richard T. and Eileen A. Bumbly
Nov. 22	Concord	McDonald, Anne Heather	Allan R. and Judith A. Morrison
Nov. 23	Concord	Shedd, Diana Meyer	Walter M. and Eileen M. Shaffery
Nov. 24	Cambridge	Reck, Jennifer Elizabeth	Robert H. and Virginia A. Perry
Nov. 24	Cambridge	Molloy, John Joseph, Jr.	John J. and Linda D. Dankese
Nov. 25	Boston	Levin, Jennifer Anne	Harold J. and Myrna Kachinsky
Nov. 27	Concord	Panetta, Kimberly Christine	Salvatore, Jr. and Jean V. Dee
Nov. 29	Concord	Arnold, Tracy Romaine	John W. and Lillian R. Blackwell
Nov. 30	Boston	Gould, Jonathan Bruce	Bruce A. and Holly B. Nickerson

Date	Place	Name of Child	Name of Parents
Dec. 1	Concord	Courtright, Michael David	David J. and Nancy J. Bernier
Dec. 3	Cambridge	McSweeney, Keffe David	David P. and Nora M. O'Keeffe
Dec. 5	Concord	Oliver, Christine Ellen	Donald S. and Elizabeth A. McCullough
Dec. 5	Boston	Harrington, Jennifer Rita	Michael P. and Virginia King
Dec. 9	Boston	Fletcher, Alan Daland	Alan W. and Nancy Oldford
Dec. 10	Concord	Fisher, Carolyn Penelope	Charles P., Jr. and Kathleen P. O'Brien
Dec. 10	Concord	Vilela, Stephen Alberto	Anthony L. and Elizabeth C. Gillbert
Dec. 13	Concord	Page, Rebecca Ballou	Robert E. and Barbara B. Heiligmann
Dec. 13	Concord	Landau, Jeanne Marie	Robert W. and Mary A. Willard
Dec. 15	Concord	Falco, Elizabeth Anne	Vincent and Wendy E. Feldman
Dec. 17	Boston	Harrington, Ryan John	John J. and Lorraine A. Miller
Dec. 18	Concord	Swick, John Thomas	Thomas J. and Julia A. Ciprotti
Dec. 20	Concord	Stover, Thomas Scott	Frank T., III and Nola A. Martin
Dec. 20	Concord	Braman, Matthew Royce	Walter R. and Ann M. Morgan
Dec. 22	Concord	Buchalter, Deborah Lynn	Bernard J. and Carole A. Muller
Dec. 26	Concord	Srivastava, Sanjay	Sushanta and Sunita Sinha
Dec. 26	Concord	Bacon, Jeanne Ellen	Clyde J. and Catherine E. Reynolds
Dec. 26	Concord	Backus, David Kenneth	Gail H. and Marjorie A. Richards
Dec. 28	Concord	Baumeister, Jason Francis	Harry F. and Constance B. Labbe
Dec. 28	Concord	Burlingame, Ellen Elizabeth	Andrew F. and Mary L. Hunt
Dec. 28	Concord	Thatcher, Victoria Kristin	Robert M. and Ruth A. Harris
Dec. 28	Boston	Bigelow, Alicia Catherine Saunders	Louis K., Jr. and Helen P. Saunders
Dec. 29	Concord	VanValkenburg, Lisa Marie	Earle P. and Sandra J. Cain
Dec. 29	Concord	Nutter, Scott Robert	William R., Jr. and Carol A. Dee
Dec. 30	Concord	Babcock, Robert Edward	William R. and Sue L. Porter
Dec. 30	Winchester	Campbell, Karen Elizabeth	Thomas E., III and Sally A. Kimball
Dec. 31	Concord	Bradlee, Matthew James	William J. and Margaret L. Graham
Dec. 31	Concord	Landry, Wayne Alan	Charles J. and Carole L. Croft

DOG LICENSES

ALL DOG LICENSES EXPIRE MARCH 31, 1972.
 DOGS MUST BE LICENSED ON OR BEFORE
 APRIL 1ST OR THE OWNERS OR KEEPERS
 THEREOF ARE LIABLE TO A FINE. THE LAW
 APPLIES TO ALL DOGS THREE MONTHS OLD
 OR OVER, REGARDLESS OF TIME OF YEAR
 OWNERSHIP IS ACQUIRED. NO TAX BILLS ARE
 SENT TO OWNERS OF DOGS.

REPORT OF DOG LICENSES ISSUED IN 1971

8 Licenses	@	\$ 2.00	16.00
3 Licenses	@	5.00	15.00
1251 Licenses	@	3.00	3,753.00
176 Licenses	@	6.00	1,056.00
7 Licenses	@	10.00	70.00
4 Licenses	@	25.00	100.00
2 Licenses	@	50.00	100.00
56 Duplicate Tags	@	.25	14.00

Paid to Town Treasurer

\$5,124.00

TOWN FOREST

This year the boundaries of both Town Forests were cleared of brush. The corner bounds and line trees were marked with orange paint. Trees were removed where they had fallen across access roads and fire lanes.

A number of groups and individuals are using these areas for hiking and other recreational uses. The Hurke lot has now been in Town ownership for 45 years and the Texas lot for 25.

Franklin H. Charter Emery Nelson
George E. Neagle
Town Forest Committee

TREE WARDEN

The Tree Department planted 125 new trees this year. Most of these were planted off the town right of way on private property.

We continue to remove dying and dangerous trees along the town ways. Most of these are declining because of street widening, sidewalks and rock salt.

Pruning of dead and dangerous limbs was also done on several streets.

Franklin H. Charter

INSECT PEST CONTROL

The control of Dutch Elm disease continues to be the largest activity of this Department. Approximately 10 Elms are removed each year with this disease.

The Oak Skeletonizer was again serious in some sections of the town. The State Entomologist predicts that 1971 will be the last year this pest will be of much consequence.

The Gypsy Moth continues to build up as it has for about 10 years. Egg clusters have been observed in most sections of the town.

Franklin H. Charter
Superintendent

DOG OFFICER

My records show that in 1971:

1. 1425 dog licenses were issued (65 more than in 1970). 500 reminder cards were sent out.
2. 29 dogs were picked up, of which 10 were claimed by their owners, 3 were destroyed, and 16 were placed in homes.
3. 124 dogs were reported lost and 37 reported found.
4. 23 dog bites were investigated.
5. 69 complaints of various kinds were investigated, and most of the problems solved to the satisfaction of those concerned.

Patrick Palmer

SEWERAGE STUDY

Several significant events have occurred during the past year which will have a profound effect on the direction of Acton's water pollution abatement program and on the division of costs associated with required facilities.

The Clean Waters Act of 1965, the Federal Law governing the implementation and funding of water pollution abatement programs, expired on June 30, 1971. In the interim, Congress has voted several short-term extensions but, as yet, has not formulated a replacement public law. A Senate bill, drafted primarily by Senator Edmund Muskie, was passed unanimously by the Senate in November. However, the House Public Works Committee and the Executive Branch both objected to several features of the Bill. Consequently, the new law is presently stalled in a joint committee review. Indications are, however, that the water pollution abatement program will be funded with \$14 billion to \$27 billion over the next four years. This is a significant increase over the \$3.5 billion authorized by the Clean Waters Act of 1965. Additionally, Federal grant participation may be increased to 75 percent, or 20 percent above present levels. Most significant of the possible changes, however, is that the Senate bill now provides that sewage collection systems be eligible for Federal funding at the same level as treatment facilities and interceptors. Should such financing and funding procedures survive the joint committee review, the financial participation required of Acton could change considerably.

Recently, the Massachusetts Water Resources Commission, Division of Water Pollution Control, completed their sanitary analyses of the Assabet River of which Fort Pond Brook and Nashoba Brook are tributary streams. The Report is addressed to defining the quality of all tributary water courses and to identifying pollutional sources. Recommendations for corrective action have not been formulated. The SSC has requested copies of this Report for review and evaluation.

As outlined in our last Annual Report, the Metropolitan Area Planning Council is concurrently formulating recommendations for the implementation of regional water pollution abatement programs. Two alternatives have been proposed for Acton, one encompassing a regional area of Concord, Acton, Littleton, Wayland and Sudbury and the other encompassing Concord, Acton and Littleton. In both instances the recommendations provide for either secondary or advanced waste-water treatment facilities in Concord. The SSC reviewed an early draft of the MAPC Report and suggested that alternative procedures for formulating and administering regional organizations be included in the final documents. The committee has also requested copies of the Report for review and evaluation. The final documents are now expected in mid-1972.

A Federal directive issued in 1971 now requires the Division of Water Pollution Control to formulate River Basin Water Pollution Abatement Programs. Such Basin Plans are intended to coordinate and define the future efforts of all programs throughout the Commonwealth and to serve as the basis for both Federal and State construction grants. It is the intent of the Division now to meld their study of the Assabet River and the MAPC's Regional Report into one comprehensive River Basin Plan. Once the Basin Plans have been resolved, firm implementation directives will be issued to individual communities as subsequently deemed necessary by the Division. Presumably, Acton will receive such a directive. The SSC intends to maintain close liaison with the Division during the formulation of the Basin Plans.

The SSC remains convinced that a comprehensive water pollution abatement program will be required of Acton. When such a program will require implementation, however, still is rather obscure. In the interim we will continue monitoring all local, regional, State and Federal activities and participating in reviews and discussions as required.

Until Acton's water pollution abatement program is realized, however, it is imperative that all individual sewerage systems be maintained properly. Booklets addressed to the installation, operation and maintenance of septic tanks and leaching systems are available, free of charge, from the Board of Health. Do yourself a good deed -- obtain a booklet and follow the recommendations outlined therein.

Bradford S. Leach
Warren S. Orcutt

David A. Manahan
Daniel J. Costello

SEALER of WEIGHTS

Total number of devices inspected - 210; condemned - 2; adjusted - 1; sealed - 207.

Sealing fees collected and paid to Town Treasurer - \$366.00.

George K. Hayward

SCHOOL REPORT

ACTON PUBLIC SCHOOLS AND ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT

ORGANIZATION

Acton School Committee

Term Expires

Edith D. Stowell, Chairman	1973
Beverly W. Lydiard, Secretary	1972
Robert Evans	1974
John A. Norris	1972
Donald E. Westcott	1973
Robert Pilsbury	1974

Acton-Boxborough Regional District School Committee

Term Expires

James L. Donovan, Chairman	1973
Donald E. Westcott, Vice Chairman	1973
Beverly W. Lydiard	1972
John A. Norris	1972
Edith D. Stowell	1973
Reginald Brown	1974
John Steele	1972
Robert Evans	1974
Robert Pilsbury	1974

The Acton School Committee holds regular meetings on the third Monday of each month and the Regional School Committee meets regularly on the second and fourth Mondays. Both groups convene at the Acton-Boxborough Regional Junior High School Music Room at 7:30 P. M.

Telephone

Superintendent of Schools, Dr. Norman D. Brust	263-9503
Assistant Superintendent, Alan M. White	263-9503
Administrative Assistants, Priscilla Felt	263-9503
Beatrice Perkins	263-9503
Principals: Conant School, Alice F. Hayes	263-7407
Douglas School, Robert C. Conroy	263-2753
Gates School, James Palavras	263-9162
Merriam School, William Sparks	263-2581
McCarthy-Towne Schools, Parker Damon	263-4982
Acton-Boxborough Junior High School, Arthur J. Hayes	263-7716
Henry J. Wall, Vice-Principal	263-7716
Acton-Boxborough Senior High School, Raymond J. Grey	263-7738
Donald A. MacLeod, Vice-Principal	263-7738
Lawrence McNulty, Vice Principal	263-7738
Director of Guidance, Ruth R. Proctor	263-2492
Head Counselor, William J. Petkewich	263-7718
Director of Music, Henry W. Wegiel	263-7738

SCHOOL CALENDAR 1972-1973

Reopening of All Schools	January 3, 1972	Teachers' Convention	October 18
Winter Recess	February 21-25	Veteran's Day	October 23
Good Friday	March 31	Thanksgiving Recess	Noon - Nov. 22, 23, 24
Spring Recess	April 17-21	Christmas Holiday	Noon - Dec. 22-Jan. 1
Memorial Day	May 29	Reopening of All Schools	January 2, 1973
Graduation	June 9	Winter Vacation	February 19-23
Close of School	June 22	Good Friday	April 20
Summer Recess		Spring Vacation	April 16-20
Teachers' Meetings	September 5, 1972	Memorial Day	May 28
Reopening of All Schools	September 6	Graduation	June 8
Columbus Day	October 9	Close of Schools	June 21

NO SCHOOL SIGNAL

1-1-1-1	7:15 A. M.	No School Acton Public Schools, Grades K-6
2-2-2-2	7:00 A. M.	No School All Schools All Day

Announcements aired on WBZ - 1030 mc. and WHDH - 850 mc., starting at 7:00 A. M.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

In the short time I have been in Acton as your Superintendent, I have learned a great deal about the Acton and Acton-Boxborough Regional Schools, fully realizing that there is much more to be learned.

Acton is a community that has seen rapid growth in the past eight years and with this growth has come many demands and problems. High on the list of priorities and problems has been the education of your children. Education in recent years has become a complex matter at best and a town such as Acton, with all of its growing pains and change from semi-rural to sophisticated suburban, has often found the process painful. One of the exciting things about the town is its diversity of opinion on education. If we can pool our ideas and exchange opinions in a meaningful way, we can't help but have successful schools. Acton and its sister town of Boxborough have consistently shown a positive attitude in trying to promote the best in education in line with sound fiscal policies.

Generally, I think there are four basic concerns to any taxpayer in a year-end report from the schools. They are:

1. What kind of education are we now providing--does it meet the needs of the community? Where will the future take us?
2. What are the costs of this education and what will the increases be?
3. How will the future growth of the town or towns affect our building program?
4. What are our costs for upkeep and repair of the physical plants? What are our costs for lunches, transportation and janitorial services?

The past year has seen many changes. We opened the Conant School and began a 4.5 million dollar construction on the addition to the Junior High. The so-called Pilot School, better known as the McCarthy-Towne School, became a reality and making allowances for minor problems attendant with any new venture, we are pleased that this school is meeting the needs of its students in a satisfactory manner. We have seen changes in the structuring of the Junior High. We have initiated a volunteer system that is both popular and allows for greater flexibility as well as providing many services at no cost to the town.

During this past year, we have opened classes for the emotionally disturbed children both in Boxborough and Acton on a regional basis. We acquired Title 6 funding enabling us to start programs for the learning disabled student at the secondary level and we have an agreement with Sudbury to send some of our students in the Retarded Classes to that town, giving these students broader opportunities for development of their potential.

In March, the town voted to become part of the Minuteman Vocational Technical Region. Within five years this will have a great significance not only on the total school population at secondary level but also in terms of more opportunities for the vocationally or technically oriented student, as well as many of the handicapped. We have also expanded use of the Community Advisory Committee. These committees provide invaluable assistance to both the staff and the school committee in terms of research and future goals.

The biggest problem caused by Acton's fast growth as I see it, is that while we have provided for the ever-increasing number of youngsters in the schools in terms of space, we have sacrificed in the area of coordination and sequence from one level to the next. Our programs lack clearly defined goals, objectives and standards. There is little continuity of objectives from primary through to secondary grades. I feel that we must establish these goals in order to evaluate not only the performance of the student but the effectiveness of our teachers and our programs.

We have in the past had long-range studies that have not been fully utilized and kept current. This year the school committee has provided for an Administrative Assistant who will update and correlate past studies and mesh them with newer studies from other town departments as well as the schools', so that we will begin to have an on-going evaluation. The 1972 budget has been set up on a program as well as the usual line-item basis to assist us in this area. You will note that a sum of money has been placed in each budget in the areas of Evaluation Research and Development. We feel that this is a must if we are to bring about change in a deliberate, systematic manner. Ideally, we need a master long-range plan for the total community that would involve the schools along with the various town agencies.

The cost of quality education, unhappily, is never cheap. We have had an increase, not considering debt service, of about 18.7% at the local level and 12.9% at the Regional level. There will be a need for a substantial increase in operating costs at the High School level when the new building opens in 1973. On the plus side, we have had a decrease in number of students per class over last year. At the primary level, we now have approximately 27 children per class and at the secondary, about 24 per class. As the economic climate becomes more positive, I would assume the student population will begin to increase at a more rapid rate. Because of lack of space at the High School, the freshman class is on a staggered basis from the rest of the student body. This has been a boon to the late sleepers, if not their parents. This condition will cease when the new school opens.

There are two other factors that I think are of prime importance. One is the state mandate that all schools shall have public Kindergarten by September of 1973, which will cause considerable increase in educational expenditures. The other is that Boxborough appears to be entering into a period of rapid growth that

could cause considerable impact in our Regional student population. This is a probability that must be faced and only points up the increased need for greater coordination between both the towns and their respective agencies.

Since at least four of the schools in Acton are quite new and in relatively good repair, they have not required much in the way of repairs and maintenance. However, this portion of the school budget will need to be funded relatively higher than it has in the past.

The cost of transportation for our students is down and credit for this must go to Alan White who initiated the program. Acton was the first town in New England to use computerized bus service. The estimated savings since the program has been in effect are the cost of two buses. Incidentally, the State has asked Acton for our guidelines in setting up this program for use by other towns throughout the state.

For a number of years, our custodians have been poorly paid. We are now in the process of bringing their salaries into line with other similar town personnel. We are also striving for greater cleanliness in the buildings; however, this takes the full cooperation and appropriate attitudes from all students and staff members.

Our lunch program has had several problems this past year, with numerous complaints from both types of systems. Our aim is to provide the students with attractive, nutritious food at the lowest possible cost. We have been on a cooperative program with Concord, using their central kitchen facilities. After a brief hiatus, we have resumed this program, hopefully with better quality food and at a lower cost than our own kitchens could manage. We are looking for increased efficiency and variety in the rest of our lunch program. In the elementary schools that are not on the central kitchen, the program is considerably in the red. It is certainly not our aim to make a profit, but we hope to find ways of breaking even in this area. At the Secondary level, the High School lunch program is running in the black, while the Junior High shows a minor deficit.

In the area of Legislation, Chapter 1010 has provided welcome relief for the town on interest charges on our Bond issue for the new high school. The new legislation provides 65% reimbursement. Of added interest or concern are the recent State Supreme Court decisions in several states, notably California and New Jersey, regarding the use of property taxes to finance education. This may have a great impact on the funding of education in the near future.

It is certainly appropriate at this point to mention that recently Acton saw the retirement of William O'Connell as Superintendent of Schools. Mr. O'Connell did a remarkable job for both Acton and Boxborough in the time he served the towns. Following in his footsteps will certainly be a difficult task. Thanks also go to Parker Harrison, Jr. and Harry Morse who served on the school committee for nine and four years respectively. The town owes a great deal to all three of these gentlemen.

I would also like to express appreciation to both the Finance Committee and the Building Committee. The Finance Committee members, chaired by Arthur Schene, have been invaluable in their expert knowledge and assistance. The Building Committee, under the able leadership of Tom Regan, did a superb job in overseeing the construction of the Conant School and particularly in presenting a thorough, concise report to the town on the Junior High School addition which is presently under construction. Without this kind of assistance, we could not have made the progress we have.

A special note of thanks goes to the school committees who work long hours to serve a community of diverse ideologies. They have shown a great capacity for hard work and support. I would also state my appreciation to the volunteers who so ably have helped at the administrative level.

And last, but by no means least, I would like to personally thank the members of the Administration and the Acton Education Association for their support and help, not only in the short time I have been in Acton but for my predecessor. They are the mainstays of the system.

A large vote of thanks for the supportive personnel in the schools, the custodial staff, the secretaries and the cafeteria workers who pick up the pieces and make the system run a little more smoothly.

In closing, I would like to say that the door to my office is always open. The staff and I welcome your comments and concerns, and sincerely state that they will be given every consideration.

Dr. Norman D. Brust



Newly appointed
Superintendent of Schools
Dr. Norman D. Brust
(Photo by G. B. Williams, Jr.)

REPORT OF THE SENIOR HIGH SCHOOL PRINCIPAL

Enrollment statistics for the year 1971 were as follows:

<u>Grade</u>	<u>January 1971</u>	<u>June 1971</u>	<u>September 1971</u>	<u>December 1971</u>	<u>September 1972*</u>
9	370	370	406	399	438
10	347	338	371	370	402
11	311	302	340	331	370
12	269	267	309	306	333
	1,297	1,277	1,426	1,406	1,543

* These figures do not allow for departing students or new students.

A careful examination of the above figures gives us a good indication of our growth. The big difference in our operation in the year 1971 was the extended school day. The creation of a ten-period day enabled us to accommodate 1,426 students in a school designed for 1,000. The cooperation from the students and staff has been most gratifying and as a result, it is a successful operation. A special thank you should be extended to grade 9 students and their parents.

We have been working with a "Student Rights and Responsibility" committee composed of adults from the community, teachers and students. This committee is focusing its attention on the following areas:

1. School Governance
2. Curriculum Development
3. Extracurricular Activities
4. Utilization of Existing School Plant

Recommendations from this committee will be presented to the Student Council, Faculty, Principal, Superintendent and to the School Committee for final approval. Weekly meetings are also being held by the Student Council where issues important to the students are being discussed in great detail.

The addition of Mr. Lawrence McNulty as Vice Principal has really helped us to meet the needs of additional students. Mr. McNulty is responsible for grades 9 and 12, and Mr. MacLeod is concerned with grades 10 through 12.

The year 1972 will find us, i.e., students, teachers and administrators, looking forward to making our move to a new senior high school complex. We shall be spending the year focusing our attention on the following improvements:

- | | |
|--|--|
| <ol style="list-style-type: none"> 1. <u>Curriculum</u> <ol style="list-style-type: none"> a. New courses b. New methods of teaching c. Deletion of courses 2. <u>Time Schedule</u> <ol style="list-style-type: none"> a. Flexible modular 3. <u>Team Teaching</u> <ol style="list-style-type: none"> a. Small group b. Independent study c. Open laboratories 4. <u>Expanded Library Facilities</u> <ol style="list-style-type: none"> a. Study carrels b. Listening areas c. Research areas d. Reading for leisure e. Filmstrips f. Films g. Records 5. <u>Expanded Business Department</u> <ol style="list-style-type: none"> a. New courses b. Data center | <ol style="list-style-type: none"> 6. Expanded Home Economics, Industrial Arts, Art, Mechanical Drawing and Music 7. <u>Drama</u> <ol style="list-style-type: none"> a. New courses 8. <u>Athletics</u> <ol style="list-style-type: none"> a. Addition of gymnastics, swimming, wrestling, golf 9. <u>Physical Education</u> <ol style="list-style-type: none"> a. Electives and half-year courses 10. <u>Student Commons</u> <ol style="list-style-type: none"> a. Its effective use b. No study halls 11. <u>Intramurals</u> <ol style="list-style-type: none"> a. Swimming b. Volleyball c. Basketball d. Soccer e. Track f. Gymnastics, etc. |
|--|--|

As Principal of the Senior High School, I realize we have a great deal of work to perform prior to our entering the new school in 1973, but I feel that we shall meet our goal of providing the type of secondary school

that we all desire, i. e., a school for the students, a school that the parents will be proud of, and a school which the staff and administration will find intellectually stimulating. All this can be achieved because we know we have a great student body and an excellent staff.

Raymond J. Grey

CLASS OF 1971

Carl H. Adams	John Jeffrey Dodson	Judy E. Kashuba
Sheila R. Adams	Kathleen Mary Dudziak	William L. Kendall
Naïem S. Ahmad	Lois Ann Durkin	Josiah John Kirby, Jr.
Linda S. Aldrich	Jon Russell Edwards	Joanne Klauer
Linda Susan Allen	Curtis G. Emmons	Carolyn Kondrat
Karen A. Alward	Diane Carol Erikson	William Kramer
Willard A. Andersen	Mary B. Falvey	Harry T. Ku
Pamela G. Anderson	Lester L. Fanning	Joan LaFoley
Jorge A. Arias	Janice Blair Finley	Janice E. Lambert
Denice A. Bacher	Randall F. Flerra	Debra Anne Lanoue
Eileen M. Barry	Steven Frederick Foote	Robert Dadman Leary
Richard C. Bateman, Jr.	Doyle R. Foster	George P. LeGault
Susan M. Berg	Joyce Elizabeth Foster	Mark Phillips Lindsay
Pamela A. Bergin	Bruce Raymond Fox	Debra Jeanne Locke
Christopher N. Berlied	Cynthia Marie Furlong	Betsy Lee Look
Rebecca Lynn Beyer	Marie Frances Galluzzo	Daniel J. Lord
James R. Bezanson	Martha Jane Gates	Luellen M. Lougee
Cynthia Louise Blodgett	Michael Rolin Gebelein	Stephen P. Lougee
Nicholas Paul Boccio	Cynthia Ann Glover	Gregory Lucas
Kathryn Marie Bolger	Brenda J. Goodwin	Douglas P. Lynn
Patricia E. Boothby	Mary Ann Gordon	Malcolm Stuart MacGregor, Jr.
Gary Paul Boothman	Sharon Anne Grancey	Ralph L. MacLure
Elinor Gayle Boyden	Herbert Alfred Grekula	Ian MacPherson
Pamela Joan Bradley	Norman Arthur Grekula	Jean Elizabeth MacRae
Andrea Marion Bresloutf	Pamela Rae Grey	David Madison
Debra J. Brine	Patricia Evelyn Grieve	Richard Robinson Major, II
Thomas Milton Brown	Susan Mary Haley	Joan Elisabeth Mason
William P. Brown	James Edward Haller	Michael M. Mathews
Chandler K. Burns	Robert Philip Hamilton	Charles Joseph Mayer
Donna A. Burns	Richard Hansen	Keven E. McCauley
Diane J. Byers	Parker Harrison, III	Robert Forrest McCluer
Daniel Joseph Byrd	David W. Hartwell	Robert C. McFarland
Ronald James Calkins	Gregory B. Haskell	Shauna Jean McGregor
Thomas Edward Cann	Christopher L. Hatch	Eileen Ann McKnight
Robert F. Carroll, Jr.	Robert Bennett Headley	Matthew Menapace
David George Casteline	Myles F. Heffernan, III	Stephanie Ann Merrill
Glenn C. Castner	Timothy Charles Henderson	Joan Carol Metzger
Deborah Anne Ceglowski	Roberta Lynn Henry	Vernon Lee Miller
Douglas John Chabinsky	Jeffrey Erwin Hermes	David L. Moore
Susan Carol Charner	Paul Richard Hess	Janet M. Moore
Nina I. Chernak	Alice Cummings Heustis	Leslie Anne Morrison
Jerome Raymond Christian	Cynthia Marie Heyner	Kathryn A. Moscariello
Suzanne Esther Clewley	Dawn R. Hibbard	Sheila Joyce Mulvey
Brenda Lee Coffey	Charles R. Hillman	Deborah Ann Myers
Lawrence Collins	Maureen Ann Hitchins	Stephen R. Nelson
Martin Joseph Conroy	Timothy J. Hoey	Glen L. Nichols
Beth Anne Crosby	Kathryn Ann Hogle	Loretta Kay Nichols
Elaine Charlene Cullinane	Thomas Edward Hollywood	Barbara L. Nihen
Deborah Jean Cummings	Susan Hooper	Leena Nummela
Edward J. Cummings	David James Horne	Walter Edward O'Clair
Paul R. Cuthbert	Diann Howland	Gregory Ohlson
Karen A. Daigle	Rebecca Hryniewicz	Nancy L. Oman
Lucy M. Dale	William J. Hryniewicz	Cynthia L. O'Neil
John Dargin	Jeffrey Paul Hugel	Susan Helen Osborn
Gayle Anne Davis	Sandra Lee Humphries	James Nelson Page
Karl Richard Davis	Thomas R. Illsley	Tenley A. Page
Paula Evelyn Davis	Edward Jackson	Wayne A. Page
Michael Day	Arthur S. Johnson	Carol A. Palazzi
Cynthia Jean Deacon	Barbara Jones	Steven C. Palmer
Robert Paul Delaney	Gregory Jones	Susan Jane Panetta
Susan Marguerite Desjardins	Robert Trela Jones	John F. Perry
David S. Deveau	Laura Lee Kangas	Doreen Peterson
Ellen Marie Dill	Richard J. Kangas	Wendy Jane Peterson
John F. DiMase	Stephen Karr	Kimberley Ann Pivin

Catherine L. Platte
Ann Marie Polselli
Ashley R. Pomeroy
Deborah M. Portyrata
Colleen Ann Powers
Elizabeth Pratt
Rose L. Priest
Christine Pruneau
Sue Anne Rahaim
Celeste Ann Rejewski
Richard Ramos
William C. Rawson
Holly Anne Reagan
David Michael Regan
Karen L. Reichle
Kenneth B. Reidy
Stephen K. Richter
Debra G. Rimbach
Debra Kay Robinette
Karen Ann Roche
Karen W. Rogers
Michelle Ann Rollins
Francis Edward Roy, Jr.
Dana M. Sanford
Paul C. Sanford
Gregory Sariotis

Douglas B. Schad
Carl Peter Schell
Thornton C. Schoch, Jr.
Melissa M. Scott
Stephen W. Scribner, Jr.
Thomas C. Searle, Jr.
Cynthia Seward
Debra Arline Shaw
Stephen W. Shook
Kimberley C. Smith
John E. Snyder
Christopher M. Sorrentino
Kyle Anne Sprain
Thomas Hunt Stafford
Judith A. Stenzel
Donald M. Sturtevant
Janet L. Sullivan
Nancy Lee Suther
Eileen M. Sweeney
Robert B. Taber
Carol Jeanette Thompson
Erik S. Tolf
Melinda L. Tolley
Stephen Harrington Tolman
Keven Edward Tompkins
Steven Bengt Tornell

Rebecca S. Towne
Russell M. Turner
William Tuttle
Camille Twyford
Carolyn Joan Marie Vanaria
Kenneth C. Vettrus
Paul D. Vieira
Mary Ellen Vorce
C. Barry Walker
Richard B. Warren
Thomas E. Weeks
James Werrbach
Brandon B. Westley
Robert H. Wetherbee
JoAnne Whipple
Charles W. Whitehead
Constance A. Whitney
Julianne Beatrice Widmayer
Michael Alan Williams
Sandra E. Williamson
Joseph T. Wilson, Jr.
Juliana C. Wootton
Barry S. Worcester
Robert Alan Wright
Pamela Joyce Zimmer

CLASS OFFICERS

<u>President</u>	<u>Vice President</u>	<u>Secretary</u>	<u>Treasurer</u>
David Moore	Janice Finley	Sue Hooper	Stephanie Merrill

REPORT OF THE JUNIOR HIGH SCHOOL PRINCIPAL



Junior High School addition, which will become the new Senior High School when completed.

The Acton-Boxborough Junior High School is now completing its sixth year in the new building on Charter Road. By the fall of 1973 the former A-B Regional Junior High School will become the new high school and Grade 7 and 8 pupils will move into the former high school on the hill.

The Junior High School offers a fairly rich variety of subjects to students preparing for high school. There are at this time no electives, but subjects available to all students at this time are crafts, graphic arts, mechanical drawing, architectural drawing, foods, clothing, general music, woodworking, painting and drawing, ceramics, metal enameling, band, string orchestra, chorus, orchestra, metalworking, welding, foundry practice and silk screening of prints.

The required academic subjects are English, French, mathematics, science and social studies. In the fall of 1972, Spanish will be offered to certain classes so that students may choose between French and another language on entering junior high school.

It is hoped also that a course in crafts will be operating to accommodate those students not enrolled in a language course.

Individualized instruction enters its third year with the continuance and expansion of the Intermediate Science Curriculum Study to give science students a choice between general science and individual experimentation.

Social studies has been completely revamped to concentrate on this hemisphere, the United States, Canada, Mexico and South America in preparation for Grade 8 history. The latter subject is "sweetened" with generous doses of material on anthropology, major social problems, landmark cases of the Supreme Court, and pertinent outside reading to reinforce the texts.

In the fall of 1971, the whole academic program was strengthened and more tightly coordinated with the high school by the appointment of the following Assistant Department Chairmen to work closely with the Department Chairmen at ABRHS:

English - Mrs. Robert Nizel
French - Miss Dorothy Stewart
Mathematics - Mr. Robert Rooney

Science - Mr. Bert Hubley
Social Studies - Mr. Frank Blomberg

Mr. Arthur Hayes was appointed Principal in the fall of 1965 and was joined a year later by Mr. Henry Wall as Assistant Principal. Both administrators have been blessed with the help and support of a first-rate faculty and staff. The support of the various superintendents and school committees has been appreciated.

Arthur Hayes

REPORT OF THE CONANT SCHOOL PRINCIPAL



The Luther Conant School which was opened in September 1971.

Luther Conant School opened September 8, 1971, with an enrollment of 493 pupils in grades 1-6 with Mrs. Alice Hayes as Principal. Dedication exercises were held October 3, 1971.

In addition to the regular classrooms, the Conant School houses a transition class which was established for children lacking "readiness" for the usual first grade program. It is felt that special programming in the transition class is the best means of getting them ready for first grade. This program will be evaluated in the spring of 1972.

The Language Arts program has been updated and strengthened by the adoption of the new "Reading for Meaning" program, published by Houghton Mifflin. This program constantly works toward two major goals: (1) the development of an ever-increasing control of those specific skills that will enable the child to read well independently, and (2) the development of an enthusiastic and ever-broadening interest in reading.

Spelling and Handwriting (1971 editions) by Noble and Noble is being piloted in grades 1-6 in view of adoption. This is the first and only series that combines complete spelling and handwriting instruction in one strikingly designed program. The program ensures high interest and guarantees success. An evaluation will be done in the spring.

Science, Social Studies and Math are pilot programs--the outgrowth of research and development programs. Ongoing evaluations are being conducted in view of adopting the best programs in all subject areas.

Supplementary programs in all areas provide for enrichment for the children who need challenge, and extra help for the slow learners.

Pupil personnel services - guidance, health, remedial reading, speech, and language disabilities - are available for children who are in need of these services.

Tutorial programs, using volunteers, have been established to give extra help on the basic skills in an attempt to prevent failure.

Our teachers have welcomed the opportunity to be part of a new program titled "Practicum in Education". Eight students from State College at Framingham have participated. It is a laboratory experience which is adjunct to the professional preparation courses. It enables the student to conceptualize the principles, techniques and approaches presented in the professional preparation courses by direct application to classroom practice.

We have had high school students helping in the classrooms. It has been a very satisfactory program--a big help to classroom teachers, and a means of helping young people to decide on a career in teaching.

Parents are encouraged to visit classrooms and to become involved as teacher, library and office aides.

Mrs. Alice Hayes

REPORT OF THE DOUGLAS SCHOOL PRINCIPAL

The Douglas School began the new school year with 498 pupils, a reduction in enrollment of 128 pupils from the 1970-71 school year. The number of classroom teachers was reduced to 19, including three classes per grade level one through five and four sixth grade classes. A learning disability specialist was added to the staff, while other special services available to meet the needs of the children include speech, remedial reading, guidance, health, art, music and physical education.

The addition of MacMillan texts and the new Houghton Mifflin program to our reading materials gives us a wide range of current instructional materials designed to meet the varying needs of the children.

In social studies the Laidlaw program has been adopted in the primary grades, while grades 4, 5 and 6 are piloting new programs for adoption next year.

In arithmetic, both the Addison-Wesley and Houghton Mifflin programs are being extensively tested and evaluated with an adoption anticipated in the near future.

Science and social studies programs have both been strengthened by the supportive services of resource teachers.

A motor training program has been instituted and remedial instruction is provided for students in need of it.

In all areas of the curriculum, efforts are being made to develop more individualized instructional techniques by organizing the programs and materials in a manner appropriate to such instruction.

The corps of volunteers has more than 30 members who perform a wide range of clerical, tutorial and supportive services in the classrooms, library and school office. The Library-Learning Center continues as another major resource to teachers and children by providing easy access to a wide variety of audio-visual materials and equipment in addition to books and standard references.

Our major thrust this year is directed towards selecting new materials and adapting older materials for use with instructional techniques that foster the personal and academic development of each child on an individualized basis.

Robert Conroy

REPORT OF THE GATES SCHOOL PRINCIPAL

Enrollment as of October 1, 1971 -- Grade 1 - 71; Grade 2 - 69; Grade 3 - 80; Grade 4 - 72; Grade 5 - 86; Grade 6 - 91; Educable Mentally Retarded - 7; Trainable Mentally Retarded - 9; Total - 485.

Curriculum Changes

A. Language Arts

1. Introduction of new readiness program, Alpha One, in Grade 1.
2. Updating basal and supplementary reading programs in Grades 1-6.
3. Start in developing a language arts resource area.

B. Social Studies

1. Introduction of The Silver Burdett Primary Social Studies Program in Grades 1-3.
2. Piloting of programs in Grades 4-6.
3. Start in developing a social studies resource area.

C. Mathematics

1. Piloting of programs in Grades 1-6.
2. Inter-classroom grouping in Grades 1, 2, 3, 5.
3. Start in developing a mathematics resource area.

D. Other

1. Increased use of games as educational and recreational activities.
2. Introduction of Friday afternoon "Activity Period" for all students.
3. Library: Multi-media resource area.

We have increased the use of parent volunteers as tutors and clerical assistants.

James Palavras

REPORT OF THE MCCARTHY-TOWNE SCHOOL PRINCIPAL

The McCarthy-Towne School has experienced a mixture of challenges, rewards, and frustrations. Although seventeen of the twenty-seven full-time professional staff are new to the Acton Public School System, only one is a first year teacher. The twenty classroom teachers have had to learn how to best use the Words in Color and Algebricks materials from Educational Solutions (ESI) along with helping continue the development of science and social studies programs begun in the other elementary schools. Unfortunately there have been shortages of materials and supplies that have frustrated some of our efforts.

For the staff, the school year began in August with a three-week workshop to begin to learn how to use the ESI materials. Since then, there have been a series of in-service workshops conducted by the two consultants - one for reading and one for mathematics - for the staff, volunteers, and interested parents. There has also been the first of three two-day workshops conducted by Dr. Gattegno. It should be noted that the cost of the ESI programs and personnel are provided for by not having certain staffing arrangements which exist in other elementary schools.

The McCarthy-Towne School began the school year with 495 students representing 306 families. By December 31, 1971, we had 486 students; 7 students were withdrawn from the school and placed in other Acton schools, and 8 students were withdrawn when the families moved away from Acton; 4 students were enrolled in the school during this time; and 7 put on the waiting list for entrance in September 1972.

We have a very effective volunteer program comprised of parents and college, high school, and junior high school students. In all, we have 180 volunteers working in the school each week. Our programs in the following areas would not be possible without them: art curriculum, classroom individualization and attention, library operation, lunchroom supervision, music curriculum, physical education curriculum and visiting day program.

The parents and friends of the school have also shown their support through their donation of things and services to the school, and by their attendance at the five morning "coffees" and the several P.T.O. evening

meetings. The school staff is very appreciative of this support and looks forward to a continuation and extension of working with everyone interested in improving education in Acton.

Parker Damon

REPORT OF THE F. A. MERRIAM SCHOOL PRINCIPAL

The Merriam School reopened in September, 1971, with an enrollment of 467 pupils, grades one through six. There are three classrooms at each grade level, making a total of eighteen classrooms.

This year has seen the opening of a new library which has added greatly to the educational program. At the present time, there are 4,000 volumes of books of varying interests available for pupil use. Audio-visual materials to supplement subject areas have also been provided to be utilized by teachers on a loan basis. The entire library program continues to grow not only in material value but in importance as concerns the overall curriculum.

The installation of playground equipment for the primary grades by volunteer Merriam School parents has provided the pupils a better opportunity to improve their physical skills as well as to allow more playground enjoyment than heretofore.

A new program in social studies has been added to the primary grades of the school. (The same program was introduced simultaneously in all elementary schools in the town.) It emphasizes the likes and dislikes of the diverse groups of people that comprise our country and the world with a particular concentration on the comparisons of cultures of specific peoples in various regions and countries.

Teachers at all grade levels are in the process of "piloting" new arithmetic programs. Grades 4, 5 and 6 teachers continue to pilot social studies materials--a program to be decided upon for the entire elementary school system by September, 1972.

The addition of new supplemental reading programs has added considerable strength to the reading curriculum.

Classes of the school have adopted a weekly club activity period whereby pupils are encouraged to select an interest or hobby which is pleasing to them. The clubs are supervised by faculty members. Teacher and student aides have been of considerable service during class periods, recess and lunch periods.

The above, coupled with the many classroom activities, plays, field trips, art projects, music programs, physical education programs, pupil personnel programs, and the varied services provided by the 35 volunteer parents working in the library, classrooms, and office area have afforded the Merriam pupils and staff a most productive year.

William V. Sparks

PUPIL PERSONNEL SERVICES

Administration

William Petkewich, who has assumed, under Ruth Proctor, responsibility for leadership in several of the services, was granted a sabbatical leave for the period from September 1, 1971 to August 31, 1972. In his absence, three members of the counseling staff--Mrs. Martha Deraney, Charles Bennett, and Robert L. Clever--are ably assisting in the administration while also continuing actively in their role as counselors.

Guidance

In conjunction with ongoing evaluative efforts of the counseling staff, a survey of attitudes towards guidance was completed last summer under an R & D grant. Consensus of the staff in the fall was that because of the unrealistic number of students counselors were trying to see on an individual basis, they were "spreading themselves too thin". Therefore, a general reordering of priorities took place, and currently there are four areas of major emphasis, as follows:

1. Counseling of students identified as having the more severe problems who need to be seen on a regular basis and around whom staffings and much consultation with teachers and parents are indicated.
2. Counseling of other students in response to specific requests for help by the students themselves or by teachers, principals, or parents.
3. Group contacts to initiate communication and to develop familiarity with guidance services.

4. Group counseling to help certain students with similar special needs. All of these may involve attention to personal, social, educational, or vocational matters or to a combination of these.

Learning Disabilities

Full staffing of the consultant program was accomplished so that since September a specialist has been available in each of the four regular elementary schools. The importance of early identification led to extensive screening of incoming first graders last fall. In addition, for individual children in all grades, diagnostic evaluation is followed by practical assistance to teachers. Specific plans are offered for curriculum adjustment and remediation within the classroom.

Federal Title VI funds made possible in September an additional program for those elementary children whose problems were so severe that classroom instruction alone was not sufficient. These children come to the especially equipped resource room for a part of each day in order to have remedial help from the resource teacher or the volunteer aides working with her. Title VI funds also provided the impetus for a new program approach at the secondary level as recommended in an R & D project last summer. One additional specialist is working with two former staff members in resource room settings, where the emphasis is on compensatory learning rather than remediation.

In the programs at all levels, close communication with teachers, other support personnel, and parents is considered vital to success in meeting the special needs of the learning disabled students.

Reading

An evaluation of the reading program during the spring of 1971, together with the R & D project referred to under learning disabilities (above), resulted in a rewriting of roles focusing on a team approach of the learning disabilities and reading specialists and certain changes in the reading program. Only at the primary level (grades 1-3) are the reading teachers continuing to place emphasis on remediation to develop basic skills. From grade 4 on, they are offering help primarily to students who want and need to improve reading rate and comprehension. They are also available to teachers who request help in developing study skills in subject areas. The inability to date to replace one reading specialist has resulted in curtailment of the program at the secondary level.

Special Education

In September, a resource room program for the emotionally disturbed was added at the Junior High School to fill the need of these students for help in the academic areas and in the development of a sense of trust and of socialization skills.

The possibility of a regional program with other communities in the local mental health center area for students in need of special education is currently being explored. Basic to the philosophy of the regionalization committee is the thought that every student to the extent possible should participate in the "normal" activities of the school. In addition to the financial savings to member towns, it is felt that regionalization would result in a narrower age range within classes and more relevance and continuity in curriculum. The Mental Health Center would offer diagnostic and supportive services.

Finally, during the past year, the School Committees appointed the Advisory Committee on Special Education composed of parents, administrators, teachers, and representatives of the Mental Health Center. Its primary purpose is to assist in creating an atmosphere of mutual trust and in maintaining programs for children with special needs in keeping with the high standards set forth for the total school population. Meetings up to now have been devoted to discussions of current programs, concerns, and thought for the future, and to the establishment of working sub-committees to seek, collect, and disseminate information which will be helpful to all concerned.

Speech Therapy

Highlight of the year was accreditation of the Acton speech therapy program by the American Speech and Hearing Association. Few school systems in the country meet the standards of A.S.H.A., and the Acton program was accepted after an extensive evaluation.

A new program was a "Teacher Workshop" held in the fall as in-service training for teachers. Other "firsts" for speech therapy were the acceptance of a therapist in the exploratory school and a summer R & D project through which new materials and an original speech test were developed.

Ruth R. Proctor
Director of Guidance

REPORT OF THE SCHOOL NURSES

All the testing has been completed for the year 1971. From January to June, the vision and hearing tests for all students were completed and referrals for corrections made.

There were two Tuberculin Testing Programs during 1971, February and November. Grades 1, 4, 7, and 9 included 405 high school students receiving the test, 500 junior high school students, and 56 faculty members. The elementary schools tested 1,128 students in the first and fourth grades and 141 adults. The adults included school personnel and volunteers.

Mumps vaccine was offered to grades 1, 6, and 7 for a total of 341 recipients. The diphtheria tetanus boosters were given to 142 ninth graders this year.

We were gratified by the parents' response to having their children's physical examinations completed by their family physicians. We plan to continue sending out these requests for grades 1, 4, 7 and 10.

With the growth of the schools (we added the Conant School in September), scheduling is still a problem. Mrs. Miller, R. N., joined the staff in September to give better coverage for the junior high and the split high school schedules. We still find it difficult to attend meetings, staffings and at the same time cover the health offices.

The description of the position and duties of the school nurse has been submitted for approval. The nurses have attended the Massachusetts School Nurses Organization spring and fall meetings and are actively involved with the Acton Education Association.

We wish to thank everyone who has helped us during the year, especially the secretaries.

Eileen Hale, R.N.
Helen Rhodes, R.N.

Patricia Wilson, R.N.
Nancy Miller, R.N.

REPORT OF THE SCHOOL COMMITTEE

The nationwide search for a Superintendent of Schools brought unexpected benefits to the School Committee in 1971. In the planning, screening, interviewing, and visiting process, the pattern for the growth and direction of our schools began to emerge in greater detail than the Committee had ever had an opportunity to define before. Armed with a strong sense of the appropriate direction for the school system, the finding of just the right man to carry out our plans proved not to be as difficult as anticipated. We set our sights high; we made no compromises; and we were unanimous in our final choice. We welcome Dr. Norman D. Brust to this challenging position, and we look forward to a productive and exciting working relationship with him and, through his leadership, with the entire staff. The Committee would like to take this opportunity to publicly express its thanks and appreciation to Mr. Alan M. White, who so capably performed as Acting Superintendent in the interim period, giving the Committee the needed time to make an unhurried and thoroughly considered decision on the appointment of a Superintendent.

Some of the areas to which the School Committee and the administration have been and will continue to be directing their thoughts and energies are briefly mentioned in the following paragraphs.

Encouragement of the Concept of Diversity

Realizing that Acton's children and their parents have many differing ideas about what constitutes a "good education", the Committee authorized the establishment of McCarthy-Towne School as a pilot project, where the testing of new ideas and approaches is facilitated by the fact that parents requested enrollment for their children in the school and can themselves participate in the total program. An excellent start has been made, and the Committee will soon explore the possibilities of open enrollment for all elementary schools as a means of fostering diversity.

Establishment of Goals and Objectives

We have discussed this topic as it pertains to each child's individual progress, and behavioral goals and objectives are to be set for each discipline. Also, they will be established for the staff and the administration and finally, for the entire school system. Only when the latter has been accomplished will we be able to evaluate total program.

Need for Evaluation

We have already begun an evaluation by Boston College of the reading and math programs in all elementary schools. Additional money for Evaluation Research and Development has been budgeted--one of the few categories to be increased appreciably in 1972. The first year of budgeting according to programs is also a step toward better evaluation. The decision can now be made as to whether the expenditure of monies in a specific area has produced the hoped-for returns.

Greater Student and Community Participation

A system-wide program for volunteers in the schools--volunteers not only in the libraries but in the classrooms and offices--was started in 1971. A policy on Advisory Committees was voted by the School

Committee, and we now have committees working on Students' Rights and Responsibilities, Special Education, and Centrally-prepared Lunches. At this writing, a Kindergarten Study Committee is also being formed. The Regional Committee seats four student representatives at all public meetings, the students having no vote but full rights to debate the issues.

Greater Decision-Making Powers at Lower Levels of Administration

A start was made in this area at budget time this year. With limited funds available, rather than making a top level decision on how each school's share of the budget should be spent, the School Committee authorized the principals to recommend any internal budgetary shifting they wished in order to spend allotted monies to best benefit the individual schools. This procedure will not only give the principals a greater degree of autonomy, but it will also aid the concept of diversity, simply by giving each school staff an opportunity to establish its own priorities which will inevitably differ somewhat from school to school. It should be noted, however, that system-wide standards for curriculum content and academic proficiency will be maintained while methods and procedures may vary.

Long-Range Planning

The School Committee has budgeted for an administrative assistant to the Superintendent, a large part of whose job will be research oriented, gathering data and furnishing the Superintendent and the Committee with vitally needed information to facilitate long-range planning.

The Acton School Committee looks forward enthusiastically and optimistically to further work in these areas and in many others during the coming year.

ACTON PUBLIC SCHOOLS AND ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT ENROLLMENTS AS OF JANUARY 1

<u>Grade</u>	<u>1968-1969</u>	<u>1969-1970</u>	<u>1970-1971</u>	<u>1971-1972</u>
1	377	459	390	411
2	350	374	436	365
3	396	371	385	438
4	369	437	379	386
5	390	390	438	388
6	340	407	399	443
Educable	6	8	11	9
Trainable	8	11	11	7
Total 1-6	2,236	2,457	2,449	2,447
7	359	392	454	435
8	356	367	399	438
9	319	354	370	402
10	299	311	347	370
11	225	274	311	333
12	231	225	269	308
Total 7-12	1,789	1,923	2,150	2,286
Grand Total	4,025	4,380	4,599	4,733

ACTON PUBLIC SCHOOLS FACULTY YEARS OF SERVICE IN ACTON AS OF SCHOOL YEAR 1971-72

Helen deCoste	28	Lois Nichols	9	Rebecca McCrudden	6
Madeleine Kingston	20	Anne Jones	8	Mary Lou Parker	6
Salvatore Lipomi	18	George Revelas	8	Charlene Imbernino	6
Nancy Joslin	15	Susan Melander	7	Doris Peterson	6
Alice F. Hayes	13	Mary Lou O'Connor	7	Karen Madaras	6
James Palavaras	13	Richard Marion	7	Suzanne Kissell	6
Phyllis Foss	13	Sally Strangman	7	Nadine Yates	6
Louise Piper	12	Geraldine Farrell	7	Joan Roche	6
Jennifer Johnson	12	Ann Jacobs	7	Margaret Benoit	5
Shirley Cahill	10	Helen Dooling	7	Bruce Byam	5
Dorothy Bunker	10	Edwin Zwicker	6	Mary Budge	5
Patricia Davis	10	Robert C. Conroy	6	Margot Romberg	5
Agnes Manning	10	Marguerite Mazzone	6	Lynda Butt	5

Geraldine Healy	5	Judith Bernstein	2	Linda Moran	1
Edith Mason	5	Elizabeth Lucca	2	Charlotte Sidell	1
Linda Telfer	5	Joanne Morgan	2	Charlene Twente	1
Joyce Toomey	5	Cynthia Popolizio	2	Sylvia Circo	1
Margaret DesLauriers	5	Jeanne Dadarria	2	Janet Efron	1
Lenore Kahn	5	Carole Powers	2	Mary Seager	1
Margery Thurber	4	Judith Barboni	2	Penny Schwanbeck	1
Sharon DeCaprio	4	Janet Nedza	2	Steve Shuller	1
Gladys Mason	4	Linda Gould	2	John Hall	1
William Sparks	4	Ellen Kramer	2	Irene Herman	1
Ursula Konde	4	Berta Voorhees	2	David Ackerman	1
Suzanne Ballantine	4	Walter McGrail	2	Ann Harrington	1
Charles Bennett	4	Caroline Kettner	2	Penny Dunning	1
Mary Ann McGovern	4	Linda MacDonald	2	Leslie Apt	1
Mary Ann Crosby	4	Joy Hamel	2	Judith Lund	1
Elaine Graves	4	Judith Leger	2	Linda DiMatteo	1
Alexandra Dwyer	4	Susan McGrail	2	Michaeline DellaFera	1
Karen Napoli	4	Jeanne Dagdigian	2	Margery Lewis	1
Catherine Klinck	4	Rita McAvoy	2	Deborah Wesson	1
Josephine Carlson	4	Charlotte Pickowicz	2	Suzanne Wren	1
Peter Hildebrand	4	Ellen Janerrico	2	Sister Ruth Ann Brighton	1
Shirley Kosko	4	Christine Walker	2	Marjorie Lewis	1
Elizabeth Eldridge	4	Deborah Panitch	2	Joyce Koop	1
Evelyn Jones	4	Dewey White	2	Margaret Roberts	1
Parker Damon	3	Mary Reis	2	Margaret Archie	1
Jessica Doyle	3	Elizabeth Cobery	2	Charles Bassett	1
Constance Hervey	3	Virginia LoDuca	2	Sheila Duffy	1
Susan Page	3	Louise Chani	2	Loretta Grushecky	1
Virginia McGrath	3	Susan Sawyer	2	John Dúclos	1
Ruth Ramage	3	Kathleen Long	2	Rosemary White	1
Bonnie Cameron	3	Marilyn Donaldson	2	Corinne LaRoche	1
Linda Chellis	3	Barbara Cleary	2	Richard Bartolomeo	1
Judith Hopkinson	3	Carol Meyer	2	Howard Bassett	1
Lauraine Riel	3	Robert Blue	2	Susan Waterman	1
Matthew Grzyb	3	Jean Britton	1	Catherine Marrone	1

**ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT FACULTY
YEARS OF SERVICE IN ACTON AS OF SCHOOL YEAR 1971-72**

Ralph Stetson	25	Frank Soracco	7	Ruth Rose	4
Ruth Proctor	22	Janice Bacon	7	Mary Jo Blanchard	3
Isadore Stearns	20	Edward Leary	7	Lois Hopper	3
Raymond Grey	20	Christine Cluney	6	Alice Palubinskas	3
James Dadoly	18	Richard Gunzelmann	6	Patricia Roberts	3
Arthur Hayes	17	Robert Rooney	6	George Abodeely	3
Mary Campbell	17	Elizabeth Washburn	6	William Berndt	3
Helen Detsch	17	Martha Deraney	6	Joan Bradley	3
Mason King	17	Charles Gittins	6	Stephen Cornwall	3
Henry Wall	16	Gerald Duggan	6	Richard Dow	3
Frances Boyle	15	Nancy Ousley	6	Catherine Ferry	3
Francis Pratt	14	Daniel Madden	6	Eleanor French	3
Robert Morris	14	Francis Riley	6	Edward Gruskowski	3
Charles Battit	14	Elizabeth Alt	5	Mary Guerette	3
Jacqueline Phaneuf	14	Anita Dodson	5	Thomas Hitchcock	3
Barbara Parker	13	Florence Richman	5	Carol Maymom	3
Daniel Boylen	13	Winslow Smith	5	Betsy McElvein	3
Mary Keefe	12	Edward Buswick	5	Bruce Parker	3
William Petkewich	11	Margaret Cullen	5	Elizabeth Rickert	3
Francis Holahan	11	Joseph Devine	4	Newton Saarinen	3
Joanne Garduno	11	Dawn Evans	4	Virginia Skinger	3
Frank Blomberg	10	Janice Sproul	4	Joanne Spicer	3
Donald MacLeod	10	Dorothy Stewart	4	Armand Swajian	3
Robert Mahoney	10	Edward White	4	Joean Taschner	3
Bert Hubley	9	Henry Wegiel	4	Denise Blumenthal	2
James Gifford	9	Robert Beauregard	4	Carla Brockmeir	2
Robert Coan	8	Joan Canning	4	Ann Carpenter	2
Lawrence McNulty	8	Iris Fordon	4	Jacqueline Chisholm	2
Robert Clever	8	George Frost	4	Thomas Christie	2
John Brodie	7	Donald Gilberti	4	John Furey	2
Joseph Flagg	7	Susan Kaelin	4	John Hughes	2
Nancy Nizel	7	Paul McDermott	4	Marlene Loeb	2

Catherine McKay	2	Carol Maciorowski	2	Jean Peterson	1
Loretta Roscoe	2	John Nacke	2	Nancy Bates	1
Carol Schene	2	Mary Paisley	2	Karen Bengston	1
Margaret Schofield	2	Linda Paulson	2	Ellan Budd	1
Dorothy Werst	2	Rosemary Sheppard	2	Grace Day	1
Susan Williams	2	Donna Sims	2	Debora Liebermann	1
Daniel Young	2	Richard Tansey	2	Marie Linnell	1
Grace Burke	2	Ellen Burke	1	Nancy Lotz	1
LaVonne Wright	2	Kathleen Chick	1	Diane Porcari	1
Judith Abrams	2	Flavia Cigliano	1	Debora Price	1
William Betourney	2	David Emerson	1	Lorna Rush	1
Frank Calore	2	Edward Gadbois	1	John Schofield	1
Janet Celi	2	Antonia Lazott	1	David Snelson	1
Mary Cormier	2	Elizabeth McDonald	1	Jane Starr	1
Roberta Doyle	2	Anne Recchio	1	Mary Sullivan	1
Esther Folts	2	Marlene Smith	1	Grant Swenor	1
Steven Galper	2	Gail Wells	1		

ACTON PUBLIC SCHOOLS
STAFF POSITIONS

	<u>1971-72</u>	<u>1970-71</u>	<u>1969-70</u>		<u>1971-72</u>	<u>1970-71</u>	<u>1969-70</u>
Music	8	7	7	<u>Classroom Teachers:</u>			
Physical Education	4	5	6	Conant	20	-	-
Art	4	4	4	Gates	18	18	18
McCarthy-Towne Special	2	-	-	Douglas	19	20	20
Special Education	2	2	2	Merriam	18	19	19
Speech	3	3	3	McCarthy-Towne	20	12 M	12 M
Emotionally Disturbed	2	2	-			12 T	12 T
Learning Disabilities	5	2	-	Library	2	1	1
Remedial Reading	4	4	4	French	-	-	1
Guidance	8	9	9	Perceptually Handicapped	-	-	1

ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT
STAFF POSITIONS

	<u>1971-72</u>	<u>Junior High</u> <u>1970-71</u>	<u>1969-70</u>	<u>1971-72</u>	<u>Senior High</u> <u>1970-71</u>	<u>1969-70</u>
Art	2	3	2	2	2	2
Business	-	-	-	4	3	3
English	7	6	5	13	12	11
Emotionally Disturbed	1	-	-	-	-	-
General Music	3	2	2	2	1	2
Guidance	3	3	3	6	4	5
Home Economics	3	3	2	2	2	2
Industrial Arts	3	3	2	2	2	2
Learning Disabilities	2	-	-	-	-	-
Library	1	1	1	1	1	1
Math	7	6	5	13	10	10
Mechanical Drawing	-	-	-	1	1	1
Languages	6	6	4	11	11	11
Physical Education	3	2	2	4	4	4
Remedial Reading	1	2	2	-	1	1
Science	6	6	6	11	10	10
Social Studies	6	6	5	14	14	11
Speech	1	1	1	-	-	-

ACTON PUBLIC SCHOOLS
BASE ANNUAL SALARY

January - August, 1972

Step	Bachelor's Degree	Bachelor's Degree + 15	Master's (or Bachelor's + 36, 2/3 in Major Subject)	Master's + 15	Master's + 30	Doctorate (or Master's + 60, 2/3 in Major Subject)
1	\$7,550 (1)	\$7,750	\$8,150 (1)	\$8,350 (1)	\$8,750 (1)	\$9,350
2	\$7,950 (7)	\$8,150 (2)	\$8,550 (5)	\$8,750	\$9,150	\$9,750
3	\$8,450 (5)	\$8,650 (2)	\$9,050 (7)	\$9,250	\$9,650	\$10,250
4	\$8,850 (12) (6 hours)	\$9,050 (4) (6 hours)	\$9,450 (4) (3 hours)	\$9,650 (3 hours)	\$10,050 (3 hours)	\$10,650
5	\$9,250 (11)	\$9,450 (1)	\$9,850 (3)	\$10,050	\$10,450	\$11,050
6	\$9,675 (11)	\$9,875	\$10,275 (5)	\$10,475	\$10,875	\$11,475
7	\$10,105 (3) (3 hours)	\$10,305 (1) (3 hours)	\$10,705 (5) (3 hours)	\$10,905 (3 hours)	\$11,305 (1) (3 hours)	\$11,905
8	\$10,615 (5)	\$10,815 (1)	\$11,215 (1)	\$11,415 (1)	\$11,815	\$12,415
9	\$11,150 (3)	\$11,350 (1)	\$11,750 (4)	\$11,950	\$12,350 (1)	\$12,950
10	\$11,670 (2) (3 hours)	\$11,870 (2) (3 hours)	\$12,270 (2) (3 hours)	\$12,470 (3 hours)	\$12,870 (3 hours)	\$13,470
11	\$12,185 (1)	\$12,385 (1)	\$12,785 (1)	\$12,985	\$13,385	\$13,985
12	\$12,750 (5)	\$12,950 (3)	\$13,350 (9)	\$13,550	\$13,950 (2)	\$14,550

ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT
BASE ANNUAL SALARY

January - August, 1972

1	\$7,550 (9)	\$7,750 (2)	\$8,150 (3)	\$8,350	\$8,750	\$9,350
2	\$7,950 (11)	\$8,150 (1)	\$8,550 (3)	\$8,750	\$9,150	\$9,750
3	\$8,450 (2)	\$8,650 (2)	\$9,050 (5)	\$9,250	\$9,650	\$10,250
4	\$8,850 (14) (6 hours)	\$9,050 (1) (6 hours)	\$9,450 (3) (3 hours)	\$9,650 (1) (3 hours)	\$10,050 (3 hours)	\$10,650
5	\$9,250 (4)	\$9,450 (1)	\$9,850 (4)	\$10,050	\$10,450	\$11,050
6	\$9,675 (6)	\$9,875 (1)	\$10,275 (4)	\$10,475 (2)	\$10,875 (1)	\$11,475(2)
7	\$10,105 (2) (3 hours)	\$10,305 (3) (3 hours)	\$10,705 (4) (3 hours)	\$10,905 (2) (3 hours)	\$11,305 (1) (3 hours)	\$11,905
8	\$10,615 (2)	\$10,815 (1)	\$11,215 (5)	\$11,415 (1)	\$11,815 (1)	\$12,415
9	\$11,150	\$11,350 (1)	\$11,750 (6)	\$11,950 (1)	\$12,350	\$12,950(1)
10	\$11,670 (2) (3 hours)	\$11,870 (1) (3 hours)	\$12,270 (1) (3 hours)	\$12,470 (1) (3 hours)	\$12,870 (1) (3 hours)	\$13,470
11	\$12,185	\$12,385 (1)	\$12,785 (2)	\$12,985	\$13,385	\$13,985(1)
12	\$12,750 (2)	\$12,950 (2)	\$13,350 (4)	\$13,550 (5)	\$13,950 (5)	\$14,550(2)

SCHOOL FINANCES
Acton Public Schools
Received - To the Credit of Schools

State Aid for Public Schools, Chapter 70
 State Aid for Transportation, Chapter 71
 Special Education, Chapters 69 and 71
 State Aid for Town in Regional School District
 Federal Aid

* * * * *

Appropriated, March 1971	\$2,008,979.00	
Federal Funds, Balance 12/31/70	<u>22,989.00</u>	
Gross Operating Budget, 1971		\$2,031,968.00

* * * * *

Total Expended for Maintenance and Operation in 1971		\$1,990,205.92
Cost per Pupil (2438 as of 10/1/71)		\$816.33

PROPOSED BUDGET FOR 1972

January 1 - December 31, 1972

Acton Public Schools

By Line Item

Administration	\$ 67,350.00	
Instruction	1,875,303.00	
Plant Operation and Maintenance	251,910.00	
Non-Instructional Services	56,186.00	
Outlay	9,650.00	
Transportation	131,311.00	
Out-of-State Travel	1,500.00	
Contingency	<u>25,000.00</u>	
Total		\$2,418,210.00

By Program

School Committee and Central Office	\$ 71,150.00	
Building Administration	157,250.00	
Art	42,083.00	
Contingency	25,000.00	
Educable Mentally Retarded	38,456.00	
Elementary	1,171,737.00	
Emotionally Disturbed	43,222.00	
Evaluation, Research and Development	25,000.00	
General Music	94,805.00	
Guidance	92,519.00	
Health	22,336.00	
Home Instruction	2,991.00	
Industrial Arts	13,511.00	
Learning Disabilities	58,162.00	
Library	31,350.00	
Lunch Program	26,264.00	
Physical Education	39,304.00	
Remedial Reading	56,237.00	
Science	3,000.00	
Social Studies	4,000.00	
Speech Therapy	49,977.00	
Transportation	115,000.00	
Building Maintenance	52,110.00	
Building Operation	172,500.00	
Intramurals	<u>5,000.00</u>	
Total		\$2,412,964.00

Acton-Boxborough Regional School DistrictReceived to the Credit of the District

State Aid for Transportation, Chapter 71	\$	97,959.00
Federal and State Aid		16,215.00

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Appropriated for Maintenance and Operation, March 1971	\$2,026,960.00
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Transfers and Anticipated Income:

Balance 1970 Operating Budget	\$	51,506.00	
1970-71 Transportation Reimbursement		113,291.00	
Balance 12/31/70 Federal Funds		31,748.00	
Special Education Reimbursement 1970		8,451.00	
Miscellaneous Receipts, 1970		3,326.00	208,322.00

Gross Operating Budget, 1971	\$2,235,282.00
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Total Expended for Maintenance and Operation in 1971	\$2,198,926.95
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Cost per Pupil (2290 as of 10/1/71)	\$960.23
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PROPOSED BUDGET FOR 1972January 1 - December 31, 1972Acton-Boxborough Regional School District

Administration	\$	72,850.00	
Instruction		1,911,260.00	
Plant Operation		202,120.00	
Plant Maintenance		36,586.00	
Non-Instructional Services		61,011.00	
Outlay		15,335.00	
Transportation		132,200.00	
Special Charges		14,047.00	
Out-of-State Travel		2,400.00	
Contingency		25,000.00	
Total Maintenance and Operation			\$2,472,809.00
Non-Classified, School Athletic Fund			76,599.00
Debt Service (Gross)			893,770.00
Total Budget (Gross)			\$3,443,178.00

By Program

School Committee and Central Office	\$	76,550.00
Building Administration		267,836.00
Art		53,878.00
Business Education		41,768.00
English/Language Arts		200,475.00
Dramatics and Yearbook		2,280.00
Emotionally Disturbed		20,415.00
Evaluation, Research and Development		30,000.00
General Music		66,111.00
Guidance		123,505.00
Health		25,237.00
Home Economics		58,366.00
Home Instruction		600.00
Industrial Arts		66,774.00
Learning Disabilities		32,791.00
Library		46,254.00
Lunch Program		8,964.00
Mathematics		211,198.00
Mechanical Drawing		14,735.00
Modern Languages		172,260.00
Physical Education		84,462.00

Remedial Reading	\$ 16,224.00
Science	209,516.00
Social Studies	231,086.00
Speech Therapy	11,609.00
Transportation	131,200.00
Work Study	3,287.00
Building Maintenance	41,856.00
Building Operation	184,525.00
Special Charges - Blanchard Auditorium Rental	14,047.00
Intramurals	7,260.00
Athletics	69,339.00
Contingency	25,000.00
Debt Service (Net)	406,162.00
Total	\$2,955,570.00

* * * * *

Gross Budget, 1972 \$3,443,178.00

Gross Operating Budget	\$2,472,809.00	
Less: (1) Balance 1971 Operating Budget	(15,070.00)	
(2) 1970-71 Transportation Reimbursement	(97,959.00)	
(3) 1970-71 Transportation Reimbursement Balance	(40,011.00)	
(4) 12/31/71 P. L. 874 Balance	(16,215.00)	
(5) 12/31/71 Special Education Balance	(10,192.00)	
(6) 1971 Miscellaneous Collections	(3,758.00)	
Net Operating Budget		\$2,289,604.00

<u>Debt Service</u>		
Interest	\$ 238,770.00	
Less: Anticipated State Aid	(67,678.00)	171,092.00
Maturing Debt	655,000.00	
Less: Anticipated State Aid	(413,775.00)	
Premium on Bond Issue Balance	(6,155.00)	
Net Debt Service		235,070.00

<u>Non-Classified</u>		
School Athletic Fund		76,599.00

Total Net Budget \$2,772,365.00

() = \$ 670,813.00
 Net Budget = 2,772,365.00
 Gross Budget \$3,443,178.00

Apportionment of the Charges to be Assessed
Against the Towns of Acton and Boxborough

Year 1972

Acton	*Operating Expenses, 91.2% of \$2,289,604.00**	\$2,088,119.00	
	Debt Service, 95% of \$406,162.00	385,853.00	
	Non-Classified, 91.2% of \$76,599.00	69,858.00	\$2,543,830.00
Boxborough	*Operating Expenses, 8.8% of \$2,289,603.00	\$ 201,485.00	
	Debt Service, 5% of \$406,162.00	20,309.00	
	Non-Classified, 8.8% of \$76,599.00	6,741.00	\$ 228,535.00

*Student Enrollment 10/1/71

Acton	2088 (91.2%)
Boxborough	202 (8.8%)
	2290

**Gross Operating Budget

Less: 1971 M & O Balance	(15,070.00)
1971 Transportation Reimbursement Bal.	(5,770.00)
1971 P. L. 874 Balance	(16,215.00)
1971 Special Education Balance	(10,192.00)
1971 Miscellaneous Collections	(3,758.00)
Amount Budgeted for Transportation	(132,200.00)
	\$2,289,604.00

ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICTTreasurer's Report

December 31, 1971

Balance, December 31, 1970		\$ 273,405.97
Receipts, 1971:		
Town of Acton	\$2,001,958.00	
Town of Boxborough	194,926.00	
State Aid for Construction	111,291.32	
Construction	4,690,000.00	
Public Law 874	16,215.00	
Public Law 89-10, Title I	4,428.00	
Public Law 89-10, Title II	2,377.90	
Title II Special Purpose Grant	4,000.00	
Public Law 91-230, Title VI	10,000.00	
Special Education	10,192.00	
Transportation Reimbursement	97,959.00	
Vocational Education, Chapter 74	7,951.00	
School Lunch Fund	112,882.80	
School Athletic Fund	5,684.66	
Adult Education	7,721.00	
Federal Taxes	234,146.99	
State Taxes	57,560.37	
Teachers' Retirement	72,513.17	
County Retirement	10,212.56	
Teachers' Insurance	1,165.69	
Blue Cross-Blue Shield	5,652.50	
Group Life Insurance	898.10	
Acton Education Association	6,988.65	
M. T. A. Credit Union	1,370.00	
Tax Annuities	10,150.00	
Premium on Bond	16,589.95	
Earned Interest	627.71	
Miscellaneous	4,007.72	
Total Receipts		<u>\$7,699,470.09</u>
Total		\$7,972,876.06
Disbursements, 1971:		
Maintenance and Operation	\$2,198,711.95	
Construction	824,772.49	
Land Acquisition	7,500.00	
Title I	4,428.00	
Title II	1,720.10	
Title II Special Purpose Grant	2,405.55	
Title VI, P. L. 91-230	7,000.97	
Payment on Principal	185,000.00	
Interest on Debt	54,890.00	
School Lunch Fund	109,700.57	
School Athletic Fund	45,707.21	
Adult Education	5,901.65	
Federal Taxes	234,146.99	
State Taxes	57,560.37	
Teachers' Retirement	72,513.17	
County Retirement	10,212.56	
Teachers' Insurance	1,165.69	
Blue Cross-Blue Shield	5,672.77	
Group Life Insurance	898.10	
Acton Education Association	6,988.65	
M. T. A. Credit Union	1,370.00	
Tax Annuities	10,150.00	
Premium on Bond	10,434.50	
Total Disbursements		<u>\$3,858,851.29</u>
Balance, December 31, 1971		<u>4,114,024.77</u>
Total		\$7,972,876.06

Priscilla Felt
Treasurer

VOCATIONAL REGIONAL SCHOOL

At the annual 1971 Town Meetings Acton, Arlington, Belmont, Boxborough, Carlisle, Concord, Lexington, Lincoln, Stow, Sudbury, Wayland, and Weston ratified the Regionalization Agreement as prepared by the Minuteman Regional Vocational Technical High School Planning Board. With this ratification the Minuteman Regional Vocational Technical School District came into being.

The School Committee, composed of one representative appointed by the Town Moderator from each of the member towns, established the regular meeting time to be the first and third Tuesdays of the month at 8:00 p.m. in Room S-17 of the Concord-Carlisle Regional High School.

The first order of business for the newly formed Committee was a search for a Superintendent-Director of the District. After an intensive investigation of more than 75 applicants, the Committee selected Samuel Sains of Long Island, New York, for this position. He assumed his duties as of September 1, 1971.

Another important charge to the Committee was to locate a suitable site for the proposed school. Already existing facilities as well as parcels of land suitable for constructing a 1500 pupil school were investigated. With guidance from the State Department of Education, a minimum acreage requirement was established at 45 acres with 60 acres representing the optimum amount. Location, availability of sewerage and easy access to the site were other important considerations.

On October 5, 1971, the Committee voted to incur debt in the amount of \$900,000 for the purpose of acquiring land and preparing architectural and engineering plans and for other preliminary expenses in connection with constructing and equipping a regional vocational technical school. Each of the member towns had 30 days within which to hold a Town Meeting to approve or disapprove this debt. The towns of Acton, Arlington, Boxborough, Concord, Lincoln, Stow, Sudbury and Wayland voted to approve the debt with the remaining towns providing authorization by not holding meetings. With the authorization of debt monies became available for final site analysis, site acquisition and architectural services.

An extensive search for an architect was undertaken with the intent of locating one who would be able to translate the educational philosophy of the school into a workable facility within budget requirements. Fifty-six interested firms have submitted their qualifications to the Committee for evaluation.

During the year, to effectively accomplish its task, the School Committee has structured itself into the following working committees: Superintendent Selection, Education Philosophy, Site and Architect Selection and Budget. The School Committee created an Advisory Committee consisting of the Superintendents in the member towns of the District. Their function is to recommend on educational matters. In addition, an Advisory Committee was established with a representative from each of the member towns to assist and recommend to the School Committee on matters concerning the selection of site, the architect and the building of the school.

Marilyn Peterson, Secretary - Acton
 Walter Verney - Arlington
 Henry L. Hall, Jr., Chairman - Belmont
 Roger H. Morse - Boxborough
 Kenneth L. Bilodeau - Carlisle
 Anna Manion - Concord
 Erik Mollo-Christensen, Vice Chairman - Lexington
 Ruth Wales - Lincoln
 Glen F. Pippert - Stow
 Alfred C. Cron - Sudbury
 Paul Alphen - Wayland
 Charles Sutherland - Weston

INSPECTOR of ANIMALS

Premises Inspected	30	Bulls	2
Ponies	30	Beef Cattle	11
Horses	53	Swine	3
Cows over 2	92	Sheep	3
Cows 1-2	56	Dog Bites	23
Calves	28	Dogs Quarantined	23

Patrick Palmer
 Inspector of Animals

LIBRARIES

ACTON MEMORIAL LIBRARY

An all-time high of 15,500 books were circulated in the month of March, and the Acton Memorial Library is now the tenth busiest medium-sized in the state.

Annual Library Statistics

		<u>1971</u>			
Circulation:	Fiction	56,602	Income:	Fines	\$5,747.45
	Non-fiction	51,880		Miscellaneous	<u>541.03</u>
	Juvenile	45,912		Total	\$6,288.48
	Records	3,203			
	Prints	<u>196</u>			
	Total	157,793			
Books:	Adult fiction added to collection			626	
	Adult non-fiction added to collection			1,478	
	Gifts added to collection			<u>183</u>	
	Total books added to adult collection			2,287	
	Total books discarded from adult collection			1,033	
	Juvenile fiction added to collection			305	
	Juvenile non-fiction added to collection			357	
	Gifts added to collection			<u>21</u>	
	Total books added to Juvenile collection			683	
	Total books discarded from Juvenile collection			269	
	Books in library January 1, 1971			34,225	
	Books added to collection during 1971			2,970	
	Books withdrawn from collection during 1971			<u>1,299</u>	
	Books in library as of January 1, 1972			35,896	
	Inter-library loan requests	<u>632</u>			

Service to patrons continues to expand. In February the new microfilm reader arrived and back issues of the New York Times and selected magazine titles have subsequently been purchased on microfilm. This is the beginning of what we hope will be a very respectable microfilm collection.

The library rules were revised and published in an attractive orange folder entitled "User's Guide to Library Services". The inventory has been completed, after twenty-six months. After much diligent searching, we have received ten matching chairs, which were badly needed, for the children's area. Useful as well as beautiful is the new cemented flagstone walk around the library from the front to side doors, set in the fall.

Restoration and registering of the many historic items housed in the attic has begun and most of the items have been recorded on beautiful colored slides. The refinishing of the storage area is proceeding very well, thanks to the efforts of Custodian Bob Trafton.

This year was full of varied and interesting programs and events held at the library. A very timely "Job Clinic", a lecture-discussion on how to find new employment, was held on two Sunday afternoons in February. During Earth Week in April, the Audubon Society sponsored an educational exhibit. We are especially grateful to the "Davis Blues" of the Acton Minutemen, under the direction of Col. Walter Johnson, who performed for the April 19th program. The program was completed appropriately with a reading by Mr. Paul Zimmer of Longfellow's poem "Paul Revere's Ride".

The semi-monthly musical programs sponsored by the Sounds and Silences Committee continued through June. Funds were not available for their continuance, but it is hoped that similar musical programs can be resumed in 1972, perhaps under private sponsorship. In August, librarians from Eastern Massachusetts met for an environmental information file workshop. Mr. John Putnam, from Boston Environment, Inc., explained the clipping service to which our library subscribes. An International Reception in observance of United Nations Day was held on October 23rd.

On November 4th, librarians from nine surrounding towns met here to initiate intra-subregional cooperation. The Friends of the Acton Libraries held a reception on November 7th for all of the artists from the community who had exhibited at the library throughout the year, and on November 19th and 20th sponsored a very successful Paperback Book Fair.

The annual Campfire Girls Mitten Tree was on display during the first part of December. Three Christmas concerts completed the year--the Acton-Boxboro Regional High School chorus and ensemble on Sunday, December 12th; the "Polyphonic Singers" on Saturday, December 18th; and caroling by Brownie Troop 1021 on Monday evening, December 20th.

Without the volunteers of the Friends of the Acton Libraries, the library could not function as effectively or be open for so many hours. January through December, the Friends also sponsored weekly story hours for four and five-year-olds which were very well attended. The Friends, in addition, are responsible for the outstanding art exhibits which are lent by adults in the community and by children in the Acton Public Schools. Our sincere thanks to all of the Friends.

Appreciation is also extended to the Acton Garden Club for the weekly flower arrangements and decorations at Christmas time.

The Library Director, Mrs. Wanda Null, has been granted a leave of absence for the year 1972. Mrs. Marion Armstrong has agreed to assume the duties of Acting Library Director during Mrs. Null's absence. With constantly increasing circulation and a sixty-nine hour work week, the library must provide for more staff coverage. The library is therefore asking for twenty more clerical hours a week and a new professional position to help both the reference and children's librarians. These areas are now staffed only forty hours out of the six days that the library is open.

The Trustee roster has changed slightly this year. In March, Mrs. Margaret Richter was reelected for a three-year term. In October, the Board of Trustees accepted the resignation of Marvin L. Tolf with great regret and sincere thanks for his able, loyal and effective service to the library for over seventeen years. Mrs. Richter has now been appointed a permanent Trustee to replace Mr. Tolf. In December, Mrs. Doris Peterson submitted her resignation. There are currently two vacancies on the Board, one elective and one appointed.

During 1971, the greatest concern of both the Trustees and the staff has been the loitering of young people in and around the library. Empty beer and wine containers left on the grounds and obstruction of the front entry by prone bodies has all been part of the problem. The library has suffered more malicious vandalism in the last six months than it has during its entire history. The large panes of glass in back have been etched, the library has been broken into and the stereo system stolen, screens on window wells have been cut, and someone attempted to set the bookdrop on fire--not to mention eggs, apples, oranges and tomatoes thrown against the building. On Wednesday morning, December 22nd, the effects of these activities were dramatically felt when the wind blew out a large pane of glass at the rear of the building. This occurred, according to the glass company, because the glass had been weakened by a rock which had been thrown at the window sometime earlier.

The Revolutionary and Civil War plaques at the Main Street entrance have also suffered somewhat at the hands of vandals. Through the aid and cooperation of the Town Public Ceremonies and Celebrations Committee, plans are in operation toward the reconditioning of the plaques and improvement of the lighting above them.

Brewster Conant	James L. Parker
Hayward S. Houghton	Margaret Richter
Florence L. Merriam	Raymond A. Shamel
Mileva P. Brown, Chairman	
Board of Trustees	

REPORT OF THE CITIZENS LIBRARY ASSOCIATION OF WEST ACTON

Board of Trustees: Mrs. Betty Boothby, Chairman; Mrs. Joan Gardner, Secretary; Mrs. Barbara Nylander.

Library Hours: Monday: 7-9 P.M.; Tuesday, Wednesday, Thursday and Friday: 10-5 P.M.

<u>Accession:</u> Number of volumes in the Library January 1, 1971	6,847
Increase by purchase	1,193
Increase by gift	126
Withdrawn	309
Number of volumes in the Library January 1, 1972	6,857

<u>Circulation in 1971:</u> Fiction	2,967	Records - 163	Books borrowed from Bookmobile:	505
Juvenile	4,417		Circulation:	725
Non-fiction	2,093		Records received from Bookmobile:	90
Total	9,477		Circulation:	102

Fines Collected in 1971: \$272.93

This was the first year the Library has been open 30 hours a week. This enabled kindergarten classes to visit mornings, many new mothers and young children to browse, and business people to prepare work. The longer hours benefited students, and with the increased use of the Library, circulation continued to rise. Contributing to the success of the year were the regular visits of the Eastern Massachusetts Regional Bookmobile which enabled the Library to offer many additional fine books and recordings, an increased book budget permitting it to acquire a better selection of books in steady demand, improvements to the building and grounds, and the cheerful help of many lunch hour and other volunteers to all the activities of the Library.

Thanks are due the Acton Boy Scout Troop 11 who rebuilt the Library lawn and to the Cadette Girl Scout Troop 9 and many patrons who helped to make the Fair held in May a success. An air conditioner was purchased with the proceeds. The Friends of the Acton Libraries continued their support with a Bake Sale, the gift of many new books, volunteer help, and numerous items for the Fair. The Acton Garden Club provided a handsome Christmas wreath; the Trustees and their families did maintenance work; and many townspeople contributed books and periodicals.

The Trustees wish to remind people that their meetings are usually held on the fourth Thursday of the month, at 7:30 P. M., in the Citizens Library.

Books may be renewed by telephone.

Thelma C. Hermes
Librarian

HISTORICAL COMMISSION

During 1971, the Acton Historical Commission continued its work in the cataloging and preservation of the historical assets of the Town.

Much time was spent by the Historical Commission in an effort to find a practical means of preserving and using the Todd House. This building is now in the hands of the Regional School Committee, and many meetings were held with the School Committee and Dr. Brust, Superintendent of Schools, seeking a solution to the problem. In order to prevent further deterioration of the building from weather and vandalism, the doors and windows have been boarded up by the School Department. Prior to this, much of the rubbish was cleaned out by the Acton Minutemen, under direction of the Historical Commission, in order to reduce the fire hazard.

This house is important as one of a very few early salt-box types remaining in the area. Although much work is necessary for restoration, the building is structurally sound.

Several meetings were held with the Town Engineering Department and with the Land Acquisition Committee in an effort to find a means of assuring that the Isaac Davis Homesite would be available in the future to the Town for its Patriots' Day ceremonies. The house and land were up for sale at the time; however, no definite conclusion has been reached.

The Historical Commission met with Acton's Representative in the State Legislature, Chester Atkins, and discussed various efforts being made by the State concerning legislation for historical preservation, and some of the things which might be done. Mr. Atkins offered his help in any way possible at the State level.

The Historical Commission recommended to the Board of Selectmen that a Historic District Study Committee be appointed, according to State law. This is a very important step in assuring that some of Acton's historical and architectural heritage be preserved for the future. This is one means of acting before the bulldozers have done the damage.

During the year, Mr. Samuel Sutcliffe resigned from the Commission and was replaced by Mrs. Anita Dodson. Mr. Sutcliffe spent many long hours working on the Historical Commission and its predecessor, the Historical Advisory Committee, and his efforts will be missed. Mr. Jerry Ballantine moved out of state and also resigned. He, too, was a member of the Historical Advisory Committee and was Chairman of the Historical Commission for the past two years. The Commission and the Town will miss the leadership and service given by Mr. Ballantine in his efforts to preserve the Town's historical heritage.

The Acton Historical Commission meets at the Public Works Building on the second Wednesday of the month at 8:00 P. M., and welcomes attendance by all interested citizens.

Stanley L. Smith, Jr., Chairman
Marion E. H. Houghton, Clerk
Anita Dodson
Robert Nylander

YOUTH COMMISSION

Introduction

The Acton Youth Commission held its first formal meeting on May 20, 1971. The power to form the commission and initial funding was provided by vote of the town at the previous Town Meeting. Commission members were appointed by the Town Manager with approval of the Board of Selectmen under the power ascribed to him in the Town Charter.

The Commission met on a weekly basis for the first three months of its existence, moving into an every other week format at the end of that period. The purpose of this report is to describe the activities of the Commission during the six-month period since its inception and to outline its plans for the coming year.

Membership

The members of the Commission at its inception were as follows: Bruce M. McCarthy, Alan B. Flood, Ann T. Evans, Charles G. Kadison, Charles D. MacPherson, and Nancy C. Howe. McCarthy was elected Chairman, Flood - Vice President, and Evans - Clerk. There was one vacancy.

Since then Howe and MacPherson have resigned and been replaced by: Charles A. Schook and Ernst A. Keppel. There continues to be one vacancy.

The Town Manager has experienced difficulty in filling the seventh seat on the Commission. The Commission has recommended that the vacancy be filled by an individual who is twenty-one years of age or under and has submitted the names of a number of candidates for consideration.

Identifying the Problem(s)

Due to the absence of any specific job description or outline of direct responsibility, the Commission decided at the outset to direct its energies to the gathering of pertinent information in an attempt to identify specific youth-related problem areas in the town. The idea was to establish the most pressing areas of need to which the Commission should address itself.

The vehicle adopted to develop the needed information was the open meeting. The Commission invited to each meeting specific individuals or groups involved in and/or knowledgeable of the problems of the young in the community. In addition, the Commission extended an open invitation to any and all residents of the town to attend and participate in open discussion of the problems of the young.

This approach proved fruitful throughout the summer months and many divergent groups participated in the open meeting discussions. The following groups or individuals participated:

- | | |
|-------------------------------|---|
| 1. The Recreation Commission | 12. Link-up |
| 2. The Town Manager | 13. Interested Parents |
| 3. The Board of Selectmen | 14. Drug Users |
| 4. The League of Women Voters | 15. The Massachusetts Committee on Children and Youth |
| 5. The Clergy | 16. The Conservation Commission |
| 6. CODE | 17. Teachers |
| 7. Living Alternatives | 18. Student's Rights Leaders |
| 8. The School Committee | 19. Large numbers of young people representing many divergent points of view. |
| 9. The Police Department | |
| 10. Acton Medical Associates | |
| 11. The Teen Center | |

The open meeting vehicle was extremely successful but is beginning to reach the point of diminishing returns. It has become obvious that certain groups are unwilling to participate in such meetings and although the meetings will continue to be held, the Commission plans to actively seek out reluctant groups and meet with them on their own ground. This will be discussed more fully later in this report.

In a further attempt at gathering information, the Commission has corresponded with and received information and/or literature from:

- | | |
|--|---|
| 1. Congressman Drinan | 3. National Clearinghouse for Mental Health Information |
| 2. Massachusetts Committee on Children and Youth | 4. The Middlesex County District Attorney's Office et al. |



Dr. Charles A. Schook, Alan B. Flood, and Chairman Bruce M. McCarthy meet with School Committee Chairman Edith D. Stowell. (Photo by G. B. Williams, Jr.)

In addition, members of the Commission have spoken directly with:

- | | |
|------------------------------------|---|
| 1. The University of Massachusetts | 3. The U. S. Department of Health,
Education and Welfare |
| 2. Boston University | 4. The ABRHS Guidance Department |

Programs, Projects, Activities

Based on the data gathered from the above sources of information, the Commission was able to establish some specific areas of need to which it has addressed itself. The following is a description of the specific actions taken by the Commission since its inception:

1. Police-Youth Relations: Based on information gathered at open meetings during the summer, the Commission identified a rapidly growing feeling of alienation between the Acton Police Department and a certain segment of the young community. Acting to head off a potentially explosive situation, the Commission sponsored an open discussion between the two groups.

It is the judgment of the Commission that the meeting was successful in opening channels of communication between the two groups and in so doing establishing greater mutual understanding.
2. Drug Education: It was established that drug abuse is a very real problem in the community and the Commission has taken the following steps to alleviate the situation:
 - a. One member of the Commission has been assigned to follow-up on specific proposals for both short and long-range drug education program proposals now before the School Committee.
 - b. The Commission sponsored an open discussion between CODE, Acton Medical Associates and Living Alternatives on the subject of pooling resources in the battle against drug abuse. The meeting was moderately successful.
 - c. The Commission has agreed to support CODE by paying specific operating expenses up to \$500.
3. Disenfranchised Youth: It was established that many of the young people felt that they had little or no rights as citizens. This feeling was prompted, in most cases, because of a total ignorance of how to go about obtaining their rights, i. e., how to work within the political system to achieve their goals.

This belief that they had been disenfranchised led to apathy in some cases, frustration in others, and the frustration was leading some to believe they should fight the system ala the SDS. In this case the Commission took a dual approach:

- a. The Commission formally proposed that the School Committee institute a course on "practical politics" at the high school level. The course would emphasize methods and techniques that can be used to attain specific goals by working within existing governmental structure at all levels but with emphasis on local government. This proposal has been passed on to the high school principal for study.
- b. The Commission has voted to support the League of Women Voters' Voter Registration Drive among young people and has developed a plan of action in cooperation with the League which will be discussed later in this report.
4. Youth Advisory Board: It was the judgment of the Commission that participation by young people in the work of the Commission was vital to success. Such participation would provide the Commission with continual input from the young community and additional help with the rapidly growing workload.

With these thoughts in mind the Commission formed a "youth advisory board" of four young people who represent various groups within the young community. The members of the board and the groups they represent are as follows:

- | | |
|--|--------------------------------------|
| a. Nancy Darlington - Student's Rights | c. Heather Brunton - Student Council |
| b. Linda Starr - Teen Center | d. Patrick Lawson - Young Adults |

5. Youth Activities: One firmly established fact is that there is a woeful lack of constructive out-of-school activities available to the young people of the town. In addressing itself to this problem, the Commission has become involved in the following activities:
 - a. Town Swimming Pool: The Commission supported the construction of a town swimming pool at the last town meeting.
 - b. Job Pool: The Commission has formally proposed to the School Committee that a job placement service be instituted at the high school level. The proposal has been turned over to the Guidance Department at the high school for implementation.

- c. Acton Common Controversy: With little to do and no "acceptable" place to gather, many young people began using the common as a hang-out during the summer. The controversy over the use of the common reached such a point that the Commission felt a public meeting between all concerned parties might be helpful in cooling emotions. The meeting met with little success.
- d. Recreation Commission: The Youth Commission has gone on record as supporting the efforts of the Recreation Commission in their attempts to provide constructive outside activities for the young people of the community. The two commissions have agreed to exchange minutes and to support each other in areas of mutual interest.
- e. Teen Center: Because it provides one of the only places in town where young people can gather and become involved in constructive outside activities, the Teen Center has been of great interest to the Commission. The problems, activities and programs of the Teen Center have been followed closely and will continue to be. A specific proposal regarding the Teen Center will be discussed later in this report.

Future Plans

The more we learn, the more the job before us seems to grow. However, we are committed to directing our energies toward the ultimate goal of making Acton a healthy, happy place for young people to grow and develop. We have chosen to work on specific projects on a relatively small scale while continuing to study the overall problem from all angles. The following is a brief description of the activities we intend to pursue during the coming year:

1. The search for knowledge must continue. The Commission plans to continue its open meeting concept but in addition to seek out those individuals who cannot or will not come to us. We hope to attend meetings of other youth commissions, to visit with various church-sponsored youth groups, to meet with the student council, the School Committee, the Recreation and Conservation Commissions, civic organizations and, of course, continue to meet with the Board of Selectmen periodically.

In addition, we would hope to attend pertinent educational seminars and conferences and will continue to solicit information and literature from the various private and public agencies concerned with the problems of the young.

2. Continuing Projects: The Commission will continue its work on the proposed course on "practical politics" and the job pool, as well as the drug education programs for the schools.
3. Voter Registration: In cooperation with the League of Women Voters, the Commission plans to sponsor a combination candidates night and voter registration night for the young people of the town. Complete plans for this event will be made public in the near future.
4. Youth Day: At the urging of various town officials, the Commission has discussed with the youth advisory board the possibility of sponsoring a Youth Day or Fair complete with pie-eating contest, sack races, etc. The youth advisory board has reacted favorably to the proposal prompting the Commission to give it serious consideration for the coming year.
5. Summer Job Program: During the summer months the combination of school vacation and high unemployment among the young resulted in the creation of a large, unstructured group of young people with no constructive outlet for their energies. The aimless activities of this group caused considerable consternation among the adult citizens of the town.

In an attempt to provide the young people of the town with the opportunity to engage in constructive summer activity, the Commission has developed plans for a town-supported summer job program.

As a result of a recent meeting with the Recreation and Conservation Commissions, the Conservation Commission has agreed to fund summer jobs for ten young people who would be assigned the task of preparing conservation land for public use.

Similar meetings will be held with the other town commissions and departments. Those jobs that are not covered by existing budgets will be funded through an article on the Town Warrant. Further details on this proposal will be forthcoming soon.

6. Teen Center Proposal: It has been established that the Teen Center (The Church) provides one of the only gathering places for Acton's young people - a gathering place where they can get involved in constructive outside activity. Unfortunately, it is also true that the Teen Center is in danger of closing due to financial difficulties.

These financial problems have caused those involved in the Teen Center operation to expend all their energies in the direction of fund raising thus causing the vital work of developing programs and activities to suffer.

Given these facts, the Commission has developed a three-pronged plan of action:

- a. To keep the Teen Center operating for the present, the Commission proposes to rent and maintain the Universalist Church building. This would at once relieve the financial burden on the Teen Center and provide a building open to all youth organizations of the town including, of course, the Teen Center itself. The Commission proposes to do this on a one-year trial basis.
- b. During this trial period, the Commission proposes to carry out a complete study and evaluation of the Teen Center operation. The information from this study would be turned over to a professional youth agency for review and recommendations.
- c. In addition, the Commission will use this trial period to evaluate all possible locations (including the present one) for a Teen Center in town.

At the end of the trial period, all of the collected data will be weighed and evaluated and the Commission will come forth with its findings, including recommendations for further action, if any, in this area. This approach to the Teen Center problem has the distinct advantage of allowing the Teen Center board of directors to remain autonomous while effectively lessening the heavy financial burden.

It is the hope of the Commission that the Teen Center board will use the time and energy previously expended in search of financial support to develop a complete program of activities to offer the young people of the town.

Summary

It has been a difficult, often frustrating period of adjustment for the Youth Commission but, with it all, it has been very rewarding. We have barely scratched the surface in our search to identify problems and work towards their ultimate solution, and we are fully cognizant of the enormity of the job ahead.

We do feel that we have made a good start. We have been in existence for only six months and our scope of activity, as described in this report, bears witness to this claim. We realize that not everyone will agree with the direction we have chosen. To those who disagree, we offer an open mind and a willingness to listen. Come work with us. We need and will accept all the help we can get.

We ask your support, both moral and financial, in our efforts to make Acton a better place for your children.

Bruce M. McCarthy, Chairman
Alan B. Flood, Vice-Chairman
Ann T. Evans, Clerk

Charles G. Kadison
Charles A. Shook
Ernst A. Keppel

Acton Youth Commission

RECREATION

A Master Recreation Plan is a primary goal for 1972. The plan will provide a scheme for an orderly development in planning, financing, program coordination and development of facilities and maintenance. It will lend direction towards redefining the purpose and function of the Department, as related to the year-round needs of all children, young people, adults, and senior citizens. A list of priorities will evolve to meet immediate and future needs of our growing community.

A special vote of appreciation goes to Gale Jarvis, who resigned from the Recreation Commission this past year. Gale has contributed greatly to the development of the Babe Ruth and Little League Programs. Serving for a period of eight years as a member, Gale Jarvis has given unselfishly of his time. Recognition also goes to Mrs. Elinor White who resigned as commissioner this year. Both have made a real contribution to the progress and excellence of our Recreation Program.

The Commission is always in search of actively concerned Actonians interested in serving in various capacities within the scope of the Recreation Commission. The year 1972 will create a need for additional associate commissioners to establish special committees to fulfill special assignments. Reliable and conscientious applicants ranging from young people to senior citizens will also be needed to fulfill current and future vacancies on the Commission. The Commission needs your help.

The Recreation Commission and your Director have been meeting with many Town Committees during 1971. Among them are Selectmen, Finance Committee, Conservation Commission, Planning Board, and Regional School Committee. It has been rewarding to see these committees working together to solve Recreation problems while seeking to continue to improve our Recreation Programs.

Before I close this report, I should like to convey my whole-hearted appreciation to the Acton Recreation Commission and Associate Committees for their support in our effort to continue the betterment of the Recreation Program for all Acton citizens. Special recognition goes to Charles Biechler, Chairman of the Bikeways Planning and Development Committee; to William Lynch and Stephen Cornwall and the Acton-Boxboro Cross-Country Ski Team for developing a Ski Touring Trail; to William Sparks, Principal of the Merriam School, for his assistance in developing the Merriam School Playground; to Mrs. Richard Moore who coordinated registration of the Swimming Program; and to Allen Flood for his enthusiastic volunteer assistance with the reorganization of the Men's Basketball League.

In conclusion, I should like to express my sincere appreciation to various Town Department Supervisors and Summer Staff, and to the many men and women and high school students behind the scenes. Their loyalty and effort are deeply appreciated.

FACILITIES

Baseball Fields (available by permit): Jones Field; A. B. Regional High School (completion for 1973).

Little League Baseball Fields (available by permit): Jones Field; Goward Field, Gates School, Conant School (completion for 1972); McCarthy-Towne School.

Softball Fields (available by permit): Elm Park (lighted); A. B. Regional High School (completion for 1973).

Basketball Courts: Gates (one court); Conant School (one court, completion for 1972); Merriam School (one court); Elm Park (two courts proposed for 1972).

Soccer/Football Fields: McCarthy-Towne School; Gates School; Elm Park (lighted); Conant School (completion for 1972); A. B. Regional High School (two fields, completion for 1973).

Tennis Courts (available by permit): Charter Road (four courts); Elm Park (two courts); A. B. Regional High School (four courts to be completed for 1973).

Ice Skating Rinks: Charter Road Tennis Courts (two areas proposed for 1972); Elm Park (proposed for 1972); Jones Field (proposed for 1972).

Hockey Rinks: A. B. Regional High School Tennis Courts (proposed for 1973).

Ski Touring Trails: Spring Hill Area (completion for December 1972).

Bikeway Trails: Newtown Road; Arlington Street; Massachusetts Avenue; Nagog Hill Road (completion for 1972).

Playgrounds: Merriam School; Goward Field; Jones Field; Elm Park; Conant School (proposed for 1973); Gardner Field.

Swimming Pools: A. B. Regional High School (completion for late 1973).

At the present time the use of certain facilities can not meet the demand placed upon them by Acton residents. A permit system as well as rules and regulations in the use of various facilities have been instituted in order to effectively control the efficient use of the areas. The following regulations will go into effect this spring for all tennis courts:

1. Tennis shoes must be worn.
2. Street Hockey is prohibited.
3. Maximum playing time is one hour.
4. Adults 16 years and up have priority on holidays, weekends, and weekdays after 6:00 P. M.
5. Permits will be required for all Tournaments and private lessons.

Permits will also be required for the use of all Baseball, Little League, and Softball Fields.

Future of Recreation: The decision to place the Recreation Department on a part-time, year-round operation will greatly affect the total Recreation picture.

PROGRAMS OFFERED DURING 1971

<u>Winter/Spring</u>		<u>Summer/Fall</u>	
Alpine Skiing	Supervised Playgrounds	Swimming	Soccer
Figure Skating	Baseball	Junior Tennis	Junior Golf
Co-Ed Volleyball	Special Events	Adult Tennis	Adult Golf
Men's Basketball	Bowling	Sports Clinics	Men's Softball
	Day Camp for Mentally Handicapped		

MAJOR ACHIEVEMENTS FOR 1971

1. Part-time, year-round professional leadership.
2. Development of three new skating areas.
3. New school use policy with the Acton-Boxboro School Committee.
4. Development of an Intramural Program for Acton and Acton-Boxboro students.
5. Development of a Bikeway Trail.
6. Development of a Ski Touring Trail.
7. Utilization of commercial recreational facilities for programs.
8. Increased development of self-supporting programs.
9. Passage of funds for the construction of an indoor Community Swimming Pool.
10. Installation of lighting and drainage at Elm Park.
11. Development of the Merriam School Playground.

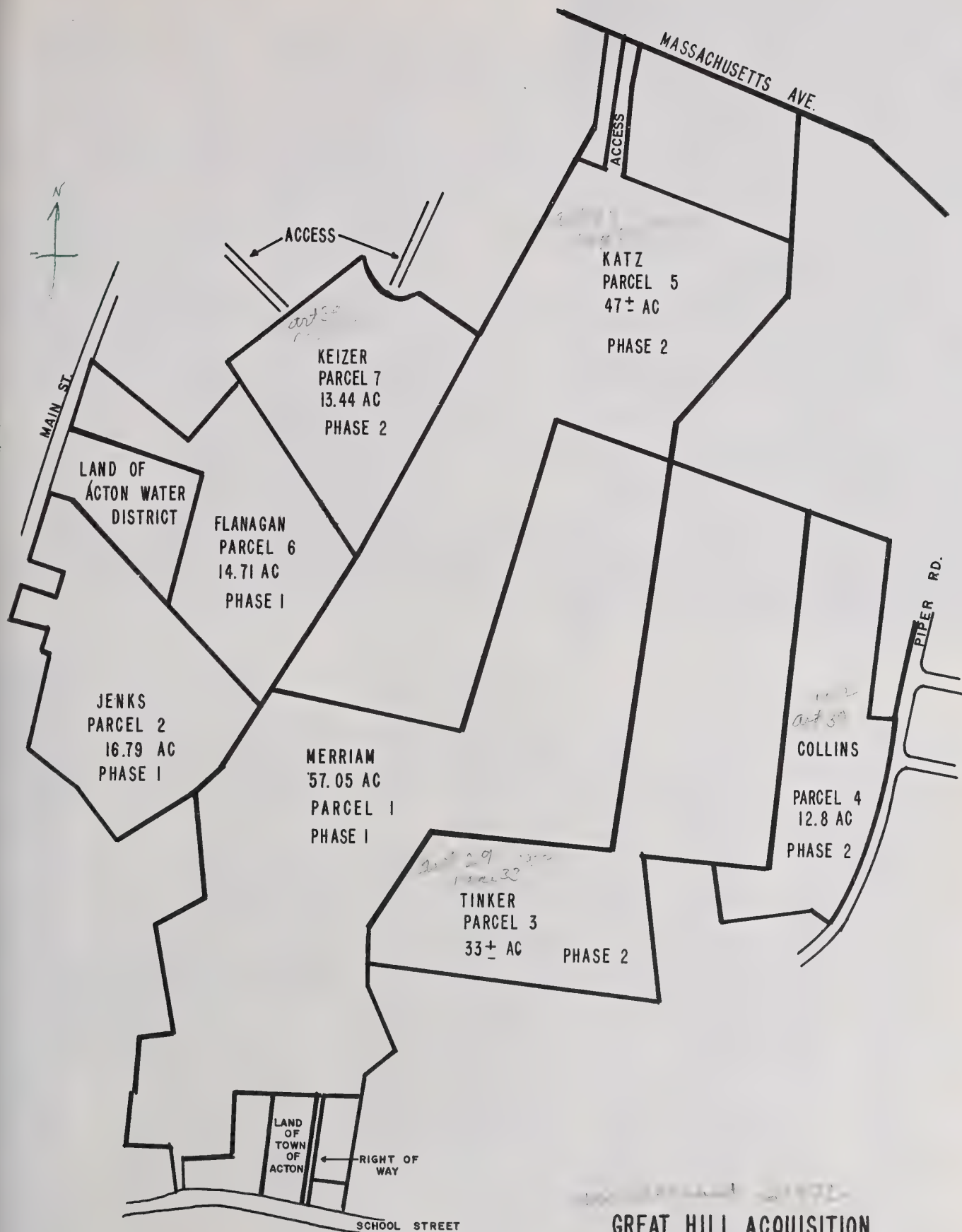


Charter Road Tennis Courts were transformed into 30,000 sq. ft. of ice skating area. The area was open until dusk due to a lack of lighting.



The new installation of lights at Elm Park next to the Douglas School will be operative this spring when the Acton Men's Softball League begin their season.

Janet Murphy, Chairman
 Richard McCauley Thomas Burke
 Harrington Moore, Jr. John Duclos, Director
 Recreation Commission



GREAT HILL ACQUISITION

The characteristics of the area are such that it will offer alpine skiing and sledding potential, trail areas both for nordic skiing and snowmobiling in winter and horseback riding and cycling in summer. There would also be room for the development of multiple-use of turf area, field-games area, court games area, skating rink, quiet area for children and adults, spray basin, wading pool, walk-ways, shelters, outdoor amphitheater, and off-street parking.

An existing shallow pond could be cleared and dredged. It would provide an excellent natural ice skating rink for hockey, free skating, speed skating, and instructional figure skating classes.

Great Hill's topography shows an excellent slope which faces a northeasterly direction. It has an elevation of 350 feet with a flat run-off at the bottom. The slope is steep enough to provide beginner through advanced skiing opportunities. Runs with lengths of up to 2000 feet could be created. Toboggan and coasting runs may also be included.

The need to provide off-street parking is of major concern. A careful study will be made to determine the space required. Initially parking for 100 cars will be provided, with additional expansion available as project development proceeds.

Great Hill was identified by the Conservation Commission in its initial Master Plan approved by the Town in 1966 as an area which should be purchased by the Town and utilized as a recreational area. It was also so identified in "This Land is Your Land," a graphic presentation of the Conservation Commission which was distributed to each postal patron in Acton prior to the Town Meeting in 1971. This map also shows progress made by the Town toward achieving its stated Conservation Plan.

Since its formation in 1961, The Commission has acquired for the Town 148.28 acres through nine purchases, 12.38 acres through two gifts, 107.2 acres through two tax title takings, and is presently actively negotiating the purchase of some 350 additional acres.

The Commission is well aware of and deeply appreciates the continuing support given it by the citizens of the Town. We believe this support is a strong indication that we are carrying out the desires of the people to protect and enhance the natural environment of our community.

ACTON CONSERVATION COMMISSION

Mrs. Edward A. Chambers

Brewster Conant

Robert J. Ellis

Peter Jorrens

Mrs. David W. Stonecliffe

Chan Waldron, Jr.

Richard H. Murphy, Chairman



The view from Main Street looking east with Donelan's Shopping Center in the foreground.

relocated 1972

Great Hill Recreation Area

The Conservation Commission is attempting to acquire for purposes of recreation and conservation a tract of land of approximately 185 acres, consisting of seven contiguous properties as shown above. The properties will be bought in two phases. Phase one will consist of the purchase of 86.4 acres known as the Merriam land, Flanagan land and Jenks Charitable Foundation land. Phase two will consist of four other purchases totaling 98.6 acres. Both acquisition phases will hopefully be completed in 1972. The land is located in South Acton and is generally bounded by School St. on the south; Piper Rd. on the east; Massachusetts Ave. on the north; and Main St. on the west.

Although the parcel contains approximately 185 acres, there are no structures of any kind on the property. The tract will be provided with accesses from at least five different points; Piper Rd., Main St., School St., Francine St., and Kelly Rd.

The proposed acquisition consists of open fields, wetlands, and woodlands. The wooded area lies to the north of the open fields, and consists of hardwoods of various species such as oak, ash, maple, hickory, and beechnut. Some sprouting of American chestnut is on the eastern slope. Wetland at the foot of the eastern slope, consists of approximately 30 acres. Some white pine of saw-size can be seen along the periphery of this wetland. There is indication from stone walls and growth that this was formerly farm and pasture land.

1975 CELEBRATION

The Advisory Committee on the 1975 Celebration, appointed by the Selectmen, held nine meetings in 1971, its second year of operation. These meetings, scheduled for the last Monday of the month at 8:00 P. M. in the Selectmen's offices at the Town Hall, are open meetings which citizens are invited to attend.

The Committee has been charged by the Selectmen with coordination of activities with surrounding towns. Presently, minutes of meetings are being exchanged with Concord, Stow, and Lincoln. Contacts will soon be initiated with newly appointed committees in other towns. The Maynard Centennial Committee has been contacted to study finances and other facets of that event.

Subcommittees appointed in 1969 have been augmented by additional committees for specific program events. Further efforts in historical research have been made both by the Advisory Committee and other organizations in Acton. The winning design for letterhead or other purposes has been refined, and progress has been made in determining what an official medallion should look like. A permanent memorial is still under discussion.

The program for 1975 has been determined, tentatively, as shown below. Generally speaking, activities and events now celebrated will continue to be celebrated in 1975. The program is under constant review and study.

Crown Resistance Day (September 27, 1974 - initial event)
 February 23, 1975 - Isaac Davis' Birthday (pageant or ball)
 April 18, 19, 20 (march to Concord, open house and other events)
 Memorial Day
 June 14 (Flag Day parade)
 Crown Resistance Day (September 28, 1975 - closing event)

The sum of \$4,000 was requested in the 1971 Town Warrant, and was voted by town meeting members. These funds were added to the \$5,000 previously deposited in a special bank account. The Committee seeks \$5,000 in 1972, according to a plan which anticipates raising funds so that the tax burden will not fall heavily in any given year. A tentative budget totaling a net expenditure of about \$26,500 has been drawn up for the Celebration. Individual budgets for each event include added expense for police, fire, highway department and other expenses occasioned by these events.

Mr. Ahti E. Autio (ex officio)	Mrs. Roger M. Huebsch	Mr. Charles A. Morehouse
✓ Mr. E. Wilson Bursaw	Mr. Mark A. Kahan	Mrs. Ronald N. Morris
Col. Burton A. Davis	✓ Mr. T. Frederick S. Kennedy	Mr. Gilbert S. Osborn
Mr. David H. Donaldson	Mrs. Donald R. Kinzie	Mr. Palo A. Peirce
Mr. Donald R. Gilberti	Mr. Walter R. Laite	✓ Mr. Norman L. Roche
Mr. Russell D. Hayward	Mr. Malcolm S. MacGregor	Mr. Raymond W. Spicer
Mr. Hayward S. Houghton	Mrs. Malcolm S. MacGregor	Mrs. John W. Tierney
Mrs. Hayward S. Houghton	✓ Miss Florence A. Merriam	Mr. Earle W. Tuttle
Mr. Roger M. Huebsch	Mr. Richmond P. Miller	✓ Mr. Brewster Conant, Chm.

CONSERVATION COMMISSION

The objective of the Conservation Commission is to assist the Town in maintaining plentiful water supplies, preventing future flooding, obtaining recreational areas, providing educational opportunities for children of the area, and maintaining aesthetic values so that our Town remains a desirable place in which to live and raise families.

In furtherance of this objective, the Conservation Commission continued in 1971 with its Master Plan for land acquisition. At the March 1971 Town Meeting, the Town approved the action of the Conservation Commission in purchasing the following:

1. Plamondon land, 3.4 acres, adjacent to Will's Hole Quaking Bog.
2. Martin land, 3.54 acres off Spring Hill Road.
3. Hollowell land, 10.33 acres off Spring Hill Road.
4. Waldo Wilson land, 15.39 acres off Spring Hill Road.
5. Monson land, 10 acres off Central Street.
6. 90 acres taken by eminent domain for conservation purposes by the Selectmen.
7. 5.8 acres transferred to us by Selectmen off Spring Hill Road.

Papers have been passed on this land, and it now belongs to the Town for conservation purposes.

At the March 1972 Town Meeting, approval will be requested of the Conservation Commission's action in purchasing an additional 100 acres of land in South Acton completing a 186-acre parcel for which we are applying to the Federal Bureau of Outdoor Recreation for reimbursement. The total cost of all the land mentioned here is \$268,710.00, of which 75%, or \$134,355.00 is reimbursable by B.O.R., plus an additional 25%, or \$67,177.00 is reimbursable by the Massachusetts Department of Natural Resources. Final approval will result in a total of \$201,532.00 of the purchase price of this land being returned to the Town of Acton.

The Plamondon land is an addition to the Will's Hole and Town Forest area which is used for passive recreation and nature study. The Martin, Hollowell and Wilson lands are additions to the Spring Hill Tract. The Conservation Commission has worked closely with the Recreation Commission on plans for recreation here. Trails are being cleared and it will be available for cross-country skiing and snowshoeing. Other uses will include horseback riding, hiking, nature trails and passive recreation. Plans are also being made with the Recreation Commission for a majority of the South Acton land to be used for active recreation such as baseball and skiing.

In addition to regularly scheduled meetings, the volunteer members of the Conservation Commission attended Board of Selectmen Hatch Act Hearings, Board of Appeals Hearings, and meetings with the Planning Board, Recreation Commission, Board of Health, and the Water District to support conservation measures. They attended a series of Annual Conservation Schools held during September and October in Northborough, Charlton and Harvard. They supported the Nashoba Brook Project, Senate Bill No. 757, which was a proposal to acquire and develop a major state recreation facility in the area for swimming, picnicking, fishing, hiking, camping and winter sports.

In May 1971, the Conservation Commission sponsored a special program at the ABRHS in conjunction with "Earth Week". Two conservation films, "So Little Time" and "Air Pollution", were shown followed with a discussion period. In August 1971, the Conservation Commission supported the Recycling Program of the Act for Ecology Committee of the Conservation Trust by paying the cost of a rental container.



Cubs, Boy Scouts, and Girl Scouts on Town Clean-up. (Photos by G.B. Williams, Jr.)

Teacher's Curriculum Guides to Conservation Education, entitled "People and Their Environment", were furnished to all 4th grade teachers in the Acton school system. This purchase supplemented similar guides provided by the Acton Garden Club for teachers in grades 1, 2 and 3.

With the continued support of the Acton townspeople in 1972, the Conservation Commission will be working to help you maintain and preserve your environment.

Dorothy Stonecliffe, Clerk
Brewster Conant

Chauncey Waldron
Robert Ellis
Richard Murphy, Chairman

Bianca Chambers
Peter Jorrens



Town Manager R. W. Dotson accepts reimbursement check from Dept. of Natural Resources for Town Conservation purchase; Conservation Commission Chairman Richard Murphy indicates area purchased near Spring Hill Road. (Photo by G. B. Williams, Jr.)

HOUSING AUTHORITY

This has been a busy year for the Authority as we have proceeded with the many necessary details which have been preliminary to the actual construction of Acton's first housing units for elderly persons of low income.

Elected in March to a five-year term were Mary Laffin, Secretary; four-year term, Julia Stevens, Chairman; two-year term, Thomas Ahern, Treasurer; and one-year term, George Moulton, Vice-Chairman. Patricia MacPherson has continued in her three-year term as Governor's appointee.

We have chosen as our architects for the project the firm of Johnson-Hotvedt & Associates, 9 Park Street, Boston. They have already been very helpful to us in choosing suitable land and in our discussions with the Massachusetts Department of Community Affairs (DCA) which oversees all housing projects in the State.

Thomas R. Morse of Parker, Coulter, Daley & White, 50 Congress Street, Boston, will represent us as counsel on this state-aided project.

As the Massachusetts General Court has recently voted \$150,000,000 for the Housing for the Elderly construction program, we have been assured that funding for Acton will be available soon. The DCA will therefore be able to purchase the property of our choice, and we will begin construction of at least 48 units in 1972.

In response to several inquiries, the Authority has also applied for state rental assistance funds, which are available for elderly persons and large families of low income. Although it is mandatory for all Housing Authorities to participate in this program, we have not as yet received funding from the DCA.

The Authority is now accepting applications for the proposed housing units. Applicants must be at least 65 years of age, citizens of the United States, with incomes totaling \$2,500 a person or \$3,000 a couple. Physically handicapped persons are also encouraged to apply, as several apartments will be especially designed for them.

We are looking forward to actual construction of housing for the elderly during 1972 and hope that the project will fulfill the housing needs of a vital segment of Acton's population.

Julia D. Stevens, Chairman

CEMETERIES

Mount Hope Cemetery

During the past year we have continued the project of removing corner posts in the old part of the cemetery, thereby cutting down the cost of maintenance. Also, several old marble monuments were repaired and placed in a cement foundation, and a number of large monuments were cleaned as provided for in specific funds.

In the fall most of the roads in the newer sections of the cemetery, along with some others near the front, received coats of hard top. Unfortunately, the amount of money appropriated was not sufficient to complete all of the roads; therefore, we have inserted an article for \$2,500.00 to complete this work.

During the winter months another area will have to be cleared in Mount Hope Cemetery to complete the planned extensions. This section will then be graded and seeded. Roads will be completed, and trees and shrubs will be planted in this new area. Water pipes will be installed in the new section.

Woodlawn Cemetery

As in the other cemetery, we have, during the past year, continued the project of removing corner posts in the old part of the cemetery, thereby cutting down the cost of maintenance. Also, several old marble monuments were repaired and placed in a cement foundation, and a number of large monuments were cleaned as provided for in specific funds.

Two catch basins were installed and drainage pipe was extended. The Highway Department supplied and hauled gravel for a number of roads being graded in preparation for hard top. The roads were then completed and paved.

A large area was graded, fertilized and seeded this past fall for future use. Trees and shrubs will be planted in this area next spring. In addition to this particular section already completed, the Cemetery Department plans to clear and grade another area this winter. This will then complete the current planned extensions for Woodlawn Cemetery.

During the night of July 19th, persons unknown broke into the building in this cemetery. They gained entrance by cutting the locks off two metal doors to get to the garage downstairs. When the Superintendent arrived for work in the morning, he found all the doors open. Two trucks, two tractors, a snowblower, generators, plus miscellaneous tools and equipment were taken.

The pickup truck was found a few days later in Hudson, Massachusetts, without any damage. The dump truck was found twenty-eight days later in Carlisle, Massachusetts. It was left about a mile into the woods. It had been stripped of wheels, tires, battery, etc. None of the other equipment has been recovered to date. It became necessary to get a transfer of money to replace the equipment stolen. Since the theft we have been locking the cemetery gates at sundown. We have taken steps with locking devices that we hope will prevent future attempts at breaking into the building.

There seems to have been a rash of breaking and entering into cemeteries this past year. The following cemeteries are a few of the ones broken into: Stow, Carlisle, Hudson, Lowell, Framingham, and several others. In the Framingham cemetery, a building was set on fire.

The cemetery personnel have attended several conventions and seminars on grounds maintenance, as well as a cemeteries' equipment show held last October at Mount Auburn Cemetery.

In February the Superintendent attended a seminar at the Waltham Motor Inn on Management Labor Relations. The seminar was given by Mr. Nelson Ross, Attorney, a management consultant at Ropes and Gray, Boston, Massachusetts. His address dealt with both the state and national laws regarding involvement with union elections in any cemetery in the State.

At the annual meeting of the Massachusetts Cemetery Association, Mr. Robert L. Babis of J. C. Milne Company gave a very interesting talk on the use of Mausoleums in New England. Many large cities are seriously considering this method because of the lack of available land for cemetery use.

This last year the Commissioners had a Cemetery Consultant come in and make a general survey of both cemeteries to determine the most practical and economical way to develop the remaining land in each cemetery. The consultant was very surprised to see that the cemeteries had been so well developed without a master plan; however, he very quickly pointed out some of the problems we were going to be faced with in the near future.

He felt that the Commissioners would feel much more confident in making their plans for future development of areas if they receive information from the following:

1. A topographical plan by a professional surveyor.
2. An indication of master planning by a competent landscape architect.
3. An idea of costs of development from a competent construction engineer and contractor.
4. Extension of cemetery roads and the location and width thereof. A minimum width of 20 feet for all new roads has been approved by most cemeteries.
5. How much area is needed for burial space, how many square feet per grave space, double burials, green belt buffer zone, and planting for scenic beauty?
6. Is the land covered with a growth of large diameter trees that will be costly to remove? Will the total perimeter need a fence or wall; or will the existing cover act as a natural divider for the area? Can existing trees be saved to provide good specimens? What type of top soil (from analysis) exists, and how shall it be improved and at what cost?

Because of the above-mentioned problems which will have to be faced in the near future, the Cemetery Board is requesting funds for development of a Master Plan for each cemetery which would enable us to better understand future needs and costs.

The Board of Cemetery Commissioners wishes to extend their appreciation and thanks for the very generous gift of \$26,000.00 from the Jenks Charitable Association. The income from this fund will be used for improvement and beautification of Mount Hope Cemetery.

The Department wishes to express their thanks to the Engineering Department and the Highway Department, as well as all others that assisted us during the year.

Harlan E. Tuttle Howard F. Jones
Charles F. Putnam
Cemetery Commissioners

T. Frederick S. Kennedy
Superintendent

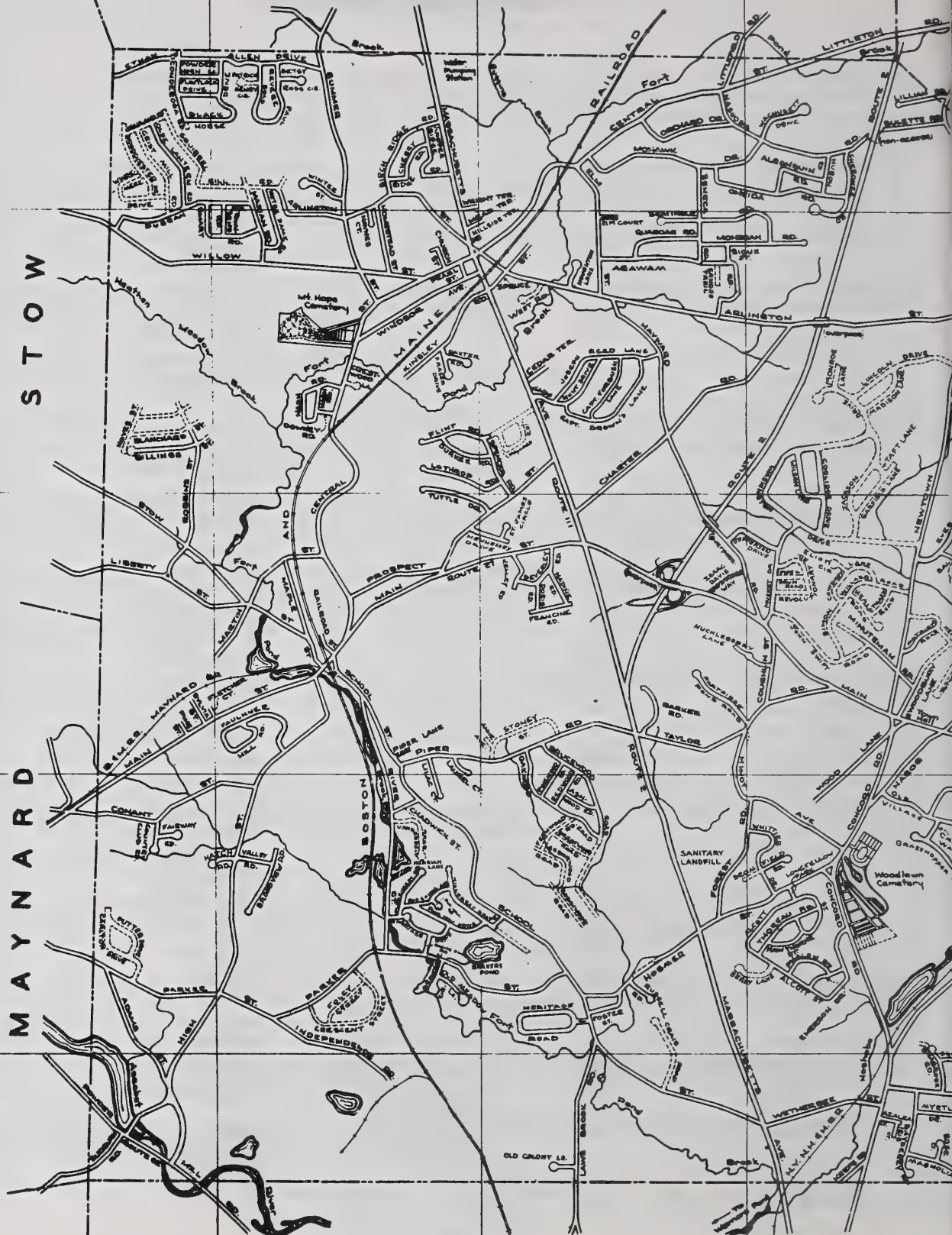
ACTON STREET DIRECTORY

A	Adams Street	A-2	Emerson Drive	D-2	
	Agawam Road	C-4	Esterbrook Road	E-2	
	Alcott Street	D-2	Ethan Allen Drive	B-5	
	Algonquin Road	D-5	Evergreen Road	D-3	
	Anne Avenue	C-3			
	Arlington Street	D-4	F	Fairway Road	A-2
	Ashwood Road	C-2		Faulkner Hill Road	B-3
	Azalea Court	D-1		Fernwood Road	C-2
	Arborwood Road	C-1		Fife & Drum Road	D-3
B	Balsam Drive	D-3		Flagg Road	D-1
	Barker Road	C-3		Fletcher Court	A-3
	Baxter Road	B-4		Flint Road	B-4
	Bayberry Road	D-1		Flintlock Drive	A-5
	Berry Lane	D-2		Foley Street	B-2
	Betsy Ross Circle	B-5		Forest Road	C-2
	Beverly Road	C-3		Fort Pond Road	E-4
	Billings Street	A-4		Foster Street	C-2
	Birch Ridge Road	B-5		Fox Hill Road	B-2
	Blackhorse Drive	A-5		Francine Road	C-3
	Blanchard Street	A-4		Fraser Drive	B-4
	Brabrook Road	D-1	G	Garfield Lane	D-3
	Bridle Path Way	E-1		Giaconda Avenue	B-2
	Broadview Street	B-2		Grasshopper Lane	D-2
	Bromfield Drive	D-2		Great Road	D-1, F-4
	Brook Street	E-2		Greenwood Lane	D-3
	Brookside Circle	B-2		Gristmill Road	A-5
	Brucewood Road	C-3			
	Bulette Road	D-5		Hammond Street	D-4
C	Captain Brown's Lane	C-4		Harris Street	F-3
	Captain Furbush's Lane	C-4		Hatch Road	B-2
	Carlisle Road	G-2		Harvard Court	E-2
	Carlton Drive	A-2		Haynes Court	B-5
	Carriage Drive	B-2		Hawthorne Street	D-2
	Cedar Terrace	C-4		Hayward Road	C-4
	Central Street	B-3, D-5		Heald Road	D-3
	Chadwick Street	B-2		Hemlock Lane	D-3
	Charter Road	C-4		Henley Road	F-3
	Cherokee Road	D-5		Hennessey Drive	B-3
	Cherry Ridge Road	B-5		Heritage Road	C-2
	Church Street	B-4		High Street	A-2
	Clover Hill Road	B-2		Highland Road	A-5
	Conant Street	A-2		Hillcrest Drive	C-2
	Concord Road	D-2		Hillside Terrace	C-4
	Coolidge Drive	D-4		Homestead Street	B-4
	Coughlin	D-3		Hickory Hill Trail	D-3
	Country Club Road	A-2		Hosmer Street	C-2
	Cowdrey Lane	D-3		Houghton Lane	C-4
	Craig Road	C-1		Huckleberry Lane	D-3
	Crescent Street	B-2		Huron Road	D-5
	Crestwood Lane	B-4	I	Independence Road	B-2
	Crestwood Road	C-2		Iris Court	D-1
	Cricket Way	D-2		Isaac Davis Way	C-3
	Cross Street	G-2			
D	Davis Road	E-2	J	Jackson Drive	D-4
	Deacon Hunt Drive	C-4		Jefferson Drive	D-3
	Doris Road	C-3		John Swift Road	D-3
	Downey Road	B-4		Joseph Reed Lane	C-4
	Duggan Road	A-4		Juniper Ridge Road	B-5
	Durkee Road	B-4	K	Karner Road	D-5
E	Elm Court	C-4		Keefe Road	D-1
	Elm Street	C-5		Kelley Road	C-3
	Eliot Circle	D-3		Kinsley Road	B-4

BOXBOROUGH

MAYNARD
STOW

CONCORD





ACTON STREET DIRECTORY (continued)

L	Larch Road	D-3	Prospect Street	B-3
	Laurel Court	B-3	Putnam Road	D-3
	Lawsbrook Road	C-1	Putter Drive	A-2
	Liberty Street	A-3		
	Lilac Court	B-3	Q Quaboag Road	C-4
	Lillian Road	D-5	Quarry Road	F-3
	Lincoln Drive	D-4		
	Littlefield Road	C-5	R Railroad Street	B-3
	Longfellow Park	D-2	Redwood Road	C-2
	Lothrop Road	B-4	Revolutionary Road	D-3
M	Madison Lane	D-4	River Street	B-2
	Magnolia Drive	D-1	Robbins Street	A-3
	Main Street	A-2, H-3	Robinwood Road	C-2
	Mallard Road	C-4	Rose Court	D-1
	Maple Street	B-3	Russell Road	C-2
	Marian Road	B-5		
	Martin Street	B-3	S Saint James Circle	C-3
	Massachusetts Avenue	D-1, B-5	Samuel Parlin Drive	D-4
	Mead Terrace	B-4	Sandas Trail	C-4
	Meadow Brook Road	D-3	School Street	B-3
	Merriam Lane	B-2	Seminole Road	C-4
	Minot Avenue	D-2	Seneca Road	C-5
	Minuteman Road	D-3	Simon Hapgood Lane	E-1
	Mohawk Drive	C-5	Simon Willard Road	D-3
	Mohegan Road	C-4	Sioux Street	C-4
	Monroe Lane	D-4	Smart Road	A-4
	Musket Drive	D-3	Smith Street	E-1
	Myrtle Drive	D-1	South Street	G-2
N	Nadine Road	C-3	Spencer Road	C-4
	Nagog Hill Road	D-2	Spring Hill Road	F-1
	Nash Road	B-4	Stoney Street	C-3
	Nashoba Road	C-5	Stow Street	A-3
	Newtown Road	D-3	Strawberry Hill Road	E-2
	North Street	G-2	Sudbury Road	A-1
	Notre Dame Road	B-5	Summer Street	B-5
	Noyes Street	A-4	Sylvia Street	A-3
O	Oakwood Road	C-2	Squirrel Hill Road	A-5
	Old Colony Lane	C-1		
	Olde Lantern Road	A-5	T Taft Lane	D-4
	Old Meadow Lane	B-2	Taylor Road	C-3
	Old Village Road	D-2	Thoreau Road	D-2
	Olde Surrey Drive	B-2	Ticonderoga Road	A-5
	Oneida Road	D-5	Townsend Road	B-4
	Orchard Drive	C-5	Trask Road	D-3
P	Parker Street	A-2	Tuttle Drive	B-3
	Patrick Henry Circle	B-5		
	Patriots Road	D-3	U & V Valley Road	B-2
	Partridge Pond Road	C-3	Vanderbelt Road	B-2
	Paul Revere Road	B-5		
	Pearl Street	B-4	W Wachusett Drive	D-5
	Phalen Street	D-2	Wampus Avenue	F-3
	Phlox Lane	D-1	Washington Drive	D-3
	Pine Street	A-3	Wetherbee Street	D-1
	Pinewood Road	C-2	West Road	C-4
	Piper Road	B-3	Wheeler Lane	G-2
	Piper Lane	B-3	Whittier Drive	D-2
	Pond View Drive	B-2	Willow Street	B-4
	Pope Road	D-1	Wilson Lane	D-4
	Powder Horn Lane	A-5	Windemere Drive	A-5
	Powder Mill Road	A-1	Windsor Avenue	B-5
	Proctor Street	E-1	Winter Street	B-5
			Wood Lane	D-3
			Woodbury Lane	D-3
			Woodchester Drive	A-5
			Wright Terrace	B-5

VETERANS' AGENT

For the year ending December 31, 1971, this department aided nine cases under Chapter 115 of the General Laws at an expenditure of \$23,911.89. This represents a decrease of four cases from the previous year. Unforeseen and extraordinary medical expenses account for the budget increase requested for 1972.

Contact Service with the Veterans' Administration was rendered to fifty veterans or their dependents in obtaining various federal and state benefits to which they were entitled.

Norman L. Roche
Veterans' Agent

VETERANS' GRAVES

There have been two interments of United States War Veterans in the Acton Cemeteries during the year 1971. The names of the Veterans, the dates and places of burial are as follows:

Bernard Roger Slocomb	W. W. II	January 27, 1971	Mount Hope Cemetery
Albert I. Verchot	Korean War	August 21, 1971	Mount Hope Cemetery

Veterans' Flag Standards have been placed on these departed Veterans' graves and two bronze government grave markers have been ordered for these Veterans.

T. Frederick S. Kennedy
Veterans' Graves Officer

ARCHIVES

During the past year Archives Committee has received several letters, requesting a list of the names of the members of Captain Davis Company Minutemen who were at the battle of the North Bridge, April 19, 1775.

A letter was received requesting information on the depositions made in 1835 by Thomas Thorp, Charles Handley and Solomon Smith in regard to what they saw happen that day at the battle of the North Bridge.

Another request was received from Mr. T. L. Tallentire of New York, who is gathering material for a book on early fire fighting in New England, and he asked if we could give him some information in regard to Acton Early Firefighting. A copy of H. S. MacGregor's paper on the history of the Acton Fire Department was forwarded to him.

In March of 1971, the Committee received a request from Early Massachusetts Records, of Boston, Massachusetts, for permission to microfilm our records up to the year 1830. This same group microfilmed records of the towns of Bedford, Carlisle, Concord, Lexington and Lincoln, Massachusetts. This project was done to gather information in preparation for the 1975 celebration.

The Committee also received a request from the Genealogical Society of the Church of Jesus Christ of Latter-Day Saints, Salt Lake City, Utah, to microfilm the town records up to a certain date. This Society was interested in the following: vital records to 1840, probate records to 1865, Church records to 1850, town records to 1850 and deed records to 1850.

The above projects were completed without cost to the town. The Church of Latter-Day Saints will furnish the town, free, a positive film of the records microfilmed.

Frederick S. Kennedy
Minetta D. Lee
Joyce C. Woodhead

ASSESSORS

The Board of Assessors are continuing their program of assessing all new property and upgrading assessments where necessary.

All apartment buildings in the Town have been assessed accordingly and the income method of assessing has been used as a guide to determine these values. It is the opinion of the Board that the apartment owners are paying their fair share of the cost of government.

There will be a considerable amount of work to be done in 1972 with the construction of three new shopping centers and the condominium project on Route 2A.

The Board of Assessors and the Assessors staff were saddened with the loss of veteran Assessor Carl Flint after thirty two years of dedicated service. We extend our deepest sympathy to his family.

Taxes Assessed as Follows:

Buildings Exclusive of Land	\$ 80,917,620.00	
Land	20,189,970.00	
Personal Property	<u>3,831,965.00</u>	
Total Valuation January 1, 1971		\$104,939,555.00
Valuation January 1, 1970		<u>97,088,304.00</u>
Increase in Valuation		\$ 7,851,251.00

Rate of Taxation - \$45.00 per thousand

Real Estate	\$ 4,549,841.55	
Personal Property	<u>172,438.60</u>	
Total Taxes Assessed		\$ 4,722,280.15

Amount of Money to be Raised:

Town Charges	\$ 6,592,782.67	
School Lunch Program	15,672.76	
Free Public Libraries	1,809.50	
Natural Resources-Self Help Program	3,550.00	
Snow & Ice (Chapt. 44 Sec. 31)	13,543.86	
State Parks & Reservations	22,002.81	
Metropolitan District Area Planning Council	982.04	
Elderly Retiree Program	1,088.01	
State Assessment System	590.80	
Motor Vehicle Excise Bills	1,660.65	
County Tax	132,000.25	
County Hospital	6,490.92	
Overlay	<u>65,000.17</u>	
Total		\$ 6,857,174.44
Estimated Receipts and Available Funds		
From Various Sources		<u>2,134,894.29</u>
Net Amount to be Raised by Taxation		\$ 4,722,280.15

Motor Vehicle and Trailer Excise	\$66.00 per thousand
Number of Vehicles Assessed - 10,356	
Commissioners Value	\$ 7,882,978.00
Total Excise	\$ 488,861.87

Dewey E. Boatman, Chairman
John H. Loring, Clerk
Ralph Dodge, Ass't. Assessor

Board of Assessors

TOWN MEETINGS

ABSTRACT OF THE PROCEEDINGS OF THE ANNUAL TOWN MEETING
MARCH 8, 1971 AND ADJOURNED SESSIONS, MARCH 10, 1971, MARCH 15, 1971 AND MARCH 17, 1971

Moderator called the meeting to order at 7:33 P. M.

ADJOURNMENT

VOTED: That at the conclusion of the business pending before the meeting at eleven o'clock this evening this meeting be adjourned to 7:30 o'clock P. M. on next Wednesday, March 10th, at this same place.

Article 1. OFFICERS

To choose all necessary Town Officers and Committees and fix the salaries and compensation of all the elective officers of the Town.

ELECTED: Hazel P. Vose Trustee of the Elizabeth White Fund for three years.

ELECTED: Betty L. Boothby Trustee of the Citizens Library Association of West Acton for three years.

ELECTED: T. Frederick S. Kennedy Trustee of the Acton Firemen's Relief Fund for three years.

ELECTED: James N. Gates Trustee of the Goodnow Fund for three years.

ELECTED: Frederick A. Harris Trustee of the West Acton Firemen's Relief Fund for three years.

(All above votes were unanimous.)

VOTED: That the 1971 compensation schedule of elected officers of the Town be adopted as follows:

Moderator	\$20.00 per each night per meeting
Board of Selectmen:	
Chairman	\$750.00
Clerk	650.00
Member	650.00

Article 2. REPORTS

VOTED UNANIMOUSLY: To accept the several reports of the Town Officers and Boards as submitted.

Article 3. REPORTS

To hear and act upon the report of any Committee chosen at any previous Town Meeting that has not already reported.

No reports.

Article 4. PERSONNEL BYLAW

VOTED UNANIMOUSLY: To ratify the action of the Personnel Board on December 3, 1970 in reclassifying the single position classes of Children's Librarian and Reference Librarian from Compensation Grade S-7, as set forth in Schedule A, Section 15, of the Personnel Bylaw to Compensation Grade S-11.

VOTED UNANIMOUSLY: To take up Articles 5, 6 and 13 together at this time.

Articles 5, 6 and 13. PERSONNEL BYLAW

VOTED UNANIMOUSLY: To take affirmative action under Articles 5, 6 and 13 by making the amendments in the Personnel Bylaw indicated in Articles 5, 6 and 13, except that in Article 5 the class title Assistant Library Director is deleted and the Grade for Public Health Nurse is E-1 instead of E-2 as printed in Article 5.

Article 5. PERSONNEL BYLAW

Amend Schedule A (Alphabetical List of Position Classes and Allocation to Schedule and Compensation Grade or designated Rate or Range) set forth in Section 15 of the Personnel Bylaw by changing the schedule designation

from "B" to "B-1" and by striking out the present grade designation and inserting therefor the new grade designation set forth below, for each of the following class titles:

<u>Class Title</u>	<u>Grade</u>	<u>Class Title</u>	<u>Grade</u>
Administrative Assistant	E-12	Public Health Nurse	E-1
Assistant Assessor	E-7	Reference Librarian	E-1
Assistant Town Engineer	E-9	Superintendent (Cemeteries)	E-4
Building Inspector	E-6	Superintendent (Highways)	E-7
Children's Librarian	E-1	Town Accountant (p. t.)	E-9
Director of Public Health	E-7	Town Engineer	E-13
Library Director	E-7	Town Treasurer and Town Collector	E-7

Article 6. PERSONNEL BYLAW

Amend the Personnel Bylaw by adding "B-1" following "B" in paragraph (b) of Section 4, in Clauses 4 and 8 of paragraph (c) of Section 4 and in Clause 1 of paragraph (c) of Section 5.

Article 13. PERSONNEL BYLAW

Amend clause (a) of Section 4 (c) (10) of the Personnel Bylaw so as to require each full-time employee whose position is allocated to Schedule B (except a department head, professional employee or employee providing inspection duties as continuous service) to be paid for overtime work at 1-1/2 times the employee's regular rate, by deleting the words "Compensation Grades S-1 through S-9 inclusive" therefrom.

Article 7. PERSONNEL BYLAW

VOTED UNANIMOUSLY: To amend Section 7, Clause (b) of the Personnel Bylaw by striking out the word and figure "ten (10)" and substituting therefor the word and figure "seven (7)" so that Clause (b) shall read as follows:

"(b) Vacation leave of two (2) weeks with full pay shall be granted to any such employee who as of June 1 has been employed by the Town for more than thirty (30) weeks but less than seven (7) years."

Article 8. PERSONNEL BYLAW

VOTED UNANIMOUSLY: To amend the first sentence of the third paragraph of Section 8 of the Personnel Bylaw, Section 8, third paragraph, by adding the words "or 1-1/2 times regular pay if in a position class allocated to SCHEDULE E" so that the third paragraph shall read:

"When a Holiday falls on the employee's regularly scheduled work day and the employee is required to work, he shall be paid Holiday pay, plus regular pay or 1-1/2 times regular pay if in a position class allocated to SCHEDULE E for the hours actually worked. In no case will the number of vacation days plus the paid Holidays exceed thirty (30) days per year."

Article 9. PERSONNEL BYLAW

VOTED: To amend Section 9 (a) of the Personnel Bylaw by

(a) deleting "one (1) day" in the first sentence of Section 9 (a) and substituting therefor "one and one-quarter (1-1/4) days", and

(b) deleting "twenty-four (24) days" in the fourth sentence of Section 9 (a) and substituting therefor "one hundred (100) days",

and amend the fifth sentence of said Section 9 (a) so that said fifth sentence will read as follows:

"For each day accumulated at the start of a single continuous, prolonged illness, a regular full-time employee or a regular part-time employee may receive three (3) days' sick leave, if necessary, up to a maximum of one hundred (100) days on recommendation of the department head, with a written statement from the employee's doctor of the nature of the illness and the probable duration thereof, with the approval of the Town Manager."

Article 10. PERSONNEL BYLAW

VOTED UNANIMOUSLY: To amend the Personnel Bylaw, Section 10, by adding the words "and all Permanent Part-Time employees whose regularly established work week is 20 hours or more," so that Section 10 shall read as follows:

"Section 10. GROUP LIFE INSURANCE

In accordance with Chapter 32B of the General Laws, as amended, and the terms of the insurance contract, all permanent full-time employees and all permanent part-time employees whose regularly established work week is 20 hours or more, who shall have completed six (6) months of continuous service for the Town shall be provided with Group Life Insurance coverage not to exceed \$2,000.00 of which the Town will pay 50% of the premium and the employee the other 50%."

Article 11. PERSONNEL BYLAW

VOTED UNANIMOUSLY: To amend Section 11 of the Personnel Bylaw by adding the words "and permanent part-time employees whose regularly established work week is 20 hours or more" so that Section 11 shall read as follows:

"Section 11. HOSPITALIZATION AND SURGICAL INSURANCE

For permanent full-time employees and permanent part-time employees whose regularly established work week is 20 hours or more, who are, or become, members of the existing Blue Cross-Blue Shield group, the Town will pay 90% of the cost of such membership and the employee the other 10%. Coverage includes both individual and family basis."

Article 12. PERSONNEL BYLAW

VOTED UNANIMOUSLY: To amend the Personnel Bylaw by adding the following class title to Section 15, Schedule A (ALPHABETICAL LIST OF POSITION CLASSES AND ALLOCATION TO SCHEDULE AND COMPENSATION GRADE OR DESIGNATED RATE OR RANGE):

Library Assistant (Principal) B S-7

Article 14. PERSONNEL BYLAW

VOTED UNANIMOUSLY: To amend Schedule A of the Personnel Bylaw by adding a double asterisk after the grade designation opposite Superintendent (Highways) and by adding the following footnote at the end of Schedule A:

"**An additional \$125.00 per month during the months of December, January, February and March."

Article 15. PERSONNEL BYLAW

VOTED UNANIMOUSLY: To amend the Personnel Bylaw by deleting Schedules B, C, D, E, F and G of Section 15 and inserting therefor Schedules B, B-1, C, D, E, F and G as printed in the warrant with the following additions to Schedule C relating to the Police Weekly Salary Schedule:

(1) Insert an asterisk at the end of the heading, and

(2) Place the following footnote at the end of Schedule C:

* The weekly and annual salaries shown above are for the shift from 8:00 A. M. to 4:00 P. M. Such salaries for the shifts from 4:00 P. M. to 12:00 P. M. and from 12:00 P. M. to 8:00 A. M. shall be at a rate of payment ten cents per hour higher.

SCHEDULE B - GENERAL WEEKLY SALARY SCHEDULE (Annual rates computed by multiplying weekly rates by 52)

Compensation Grade		<u>Minimum</u>		<u>Intermediate Steps</u>		<u>Maximum</u>
		<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>
S-1	W	\$ 90.33	\$ 94.09	\$ 97.85	\$ 101.62	\$ 106.63
	A	4697.16	4892.68	5088.20	5284.24	5544.76
S-2	W	94.09	97.85	101.62	106.63	111.65
	A	4892.68	5088.20	5284.24	5544.76	5805.80
S-3	W	97.85	101.62	106.63	111.65	116.67
	A	5088.20	5284.24	5544.76	5805.80	6066.84
S-4	W	101.62	106.63	111.65	116.67	121.69
	A	5284.24	5544.76	5805.80	6066.84	6327.88

Compensation Grade		Minimum	Intermediate Steps				Maximum
		A	B	C	D	E	
S-5	W	\$ 106.63	\$ 111.65	\$ 116.67	\$ 121.69	\$ 126.71	
	A	5544.76	5805.80	6066.84	6327.88	6588.92	
S-6	W	111.65	116.67	121.69	126.71	131.73	
	A	5805.80	6066.84	6327.88	6588.92	6849.96	
S-7	W	116.67	121.69	126.71	131.73	138.00	
	A	6066.84	6327.88	6588.92	6849.96	7176.00	
S-8	W	121.69	126.71	131.73	138.00	144.27	
	A	6327.88	6588.92	6849.96	7176.00	7502.04	
S-9	W	126.71	131.73	138.00	144.27	150.54	
	A	6588.92	6849.96	7176.00	7502.04	7828.08	
S-10	W	131.73	138.00	144.27	150.54	158.07	
	A	6849.96	7176.00	7502.04	7828.08	8219.64	
S-11	W	138.00	144.27	150.54	158.07	165.60	
	A	7176.00	7502.04	7828.08	8219.64	8611.20	
S-12	W	144.27	150.54	158.07	165.60	174.38	
	A	7502.04	7828.08	8219.64	8611.20	9067.76	
S-13	W	150.54	158.07	165.60	174.38	183.16	
	A	7828.08	8219.64	8611.20	9067.76	9524.32	

SCHEDULE B-1 - TECHNICAL AND ADMINISTRATIVE WEEKLY SALARY SCHEDULE
(Annual rate computed by multiplying weekly rates by 52)

Compensation Grade		Minimum	Intermediate Steps				Maximum
		A	B	C	D	E	
E-1	W	\$ 138.00	\$ 144.27	\$ 150.54	\$ 158.07	\$ 165.60	
	A	7176.00	7502.04	7828.08	8219.64	8611.20	
E-2	W	144.27	150.54	158.07	165.60	174.38	
	A	7502.04	7828.08	8219.64	8611.20	9067.76	
E-3	W	150.54	158.07	165.60	174.38	183.16	
	A	7828.08	8219.64	8611.20	9067.76	9524.32	
E-4	W	158.07	165.60	174.38	183.16	191.94	
	A	8219.64	8611.20	9067.76	9524.32	9980.88	
E-5	W	165.60	174.38	183.16	191.94	201.98	
	A	8611.20	9067.76	9524.32	9980.88	10502.96	
E-6	W	174.38	183.16	191.94	201.98	213.27	
	A	9067.76	9524.32	9980.88	10502.96	11090.04	
E-7	W	183.16	191.94	201.98	213.27	225.82	
	A	9524.32	9980.88	10502.96	11090.04	11742.64	
E-8	W	191.94	201.98	213.27	225.82	238.36	
	A	9980.88	10502.96	11090.04	11742.64	12394.72	
E-9	W	201.98	213.27	225.82	238.36	252.16	
	A	10502.96	11090.04	11742.64	12394.72	13112.32	
E-10	W	213.27	225.82	238.36	252.16	267.21	
	A	11090.04	11742.64	12394.72	13112.32	13894.92	
E-11	W	225.82	238.36	252.16	267.21	284.78	
	A	11742.64	12394.72	13112.32	13894.92	14808.56	
E-12	W	238.36	252.16	267.21	284.78	302.34	
	A	12394.72	13112.32	13894.92	14808.56	15721.68	
E-13	W	252.16	267.21	284.78	302.34	319.90	
	A	13112.32	13894.92	14808.56	15721.68	16634.80	

SCHEDULE C - POLICE WEEKLY SALARY SCHEDULE*
(Annual rates computed by multiplying weekly rates by 52)

Compensation Grade		Minimum	Intermediate Steps				Maximum
		<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	
P-1	W	\$ 144.27	\$ 150.54	\$ 156.82	\$ 165.60	\$ 174.38	
	A	7502.04	7828.08	8154.64	8611.20	9067.76	
P-2	W	165.60	174.38	183.16	191.94	203.24	
	A	8611.20	9067.76	9524.32	9980.88	10568.48	
P-3	W	174.38	183.16	191.94	203.24	213.27	
	A	9067.76	9524.32	9980.88	10568.48	11090.04	
P-4	W	213.27	225.82	238.36	250.91	267.21	
	A	11090.04	11742.64	12394.72	13047.32	13894.92	

* The weekly and annual salaries shown above are for the shift from 8:00 A.M. to 4:00 P.M. Such salaries for the shifts from 4:00 P.M. to 12:00 P.M. and from 12:00 P.M. to 8:00 A.M. shall be at a rate of payment ten cents per hour higher.

SCHEDULE D - FIRE WEEKLY SALARY SCHEDULE
(Annual rates computed by multiplying weekly rates by 52)

Compensation Grade		Minimum	Intermediate Steps				Maximum
		<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	
F-1	W	\$ 125.45	\$ 130.47	\$ 135.48	\$ 141.76	\$ 148.03	
	A	6523.40	6784.44	7044.96	7371.52	7697.56	
F-2	W	139.25	145.53	151.80	159.33	168.10	
	A	7241.00	7567.56	7893.60	8285.16	8741.20	
F-3	W	151.80	159.33	168.10	175.63	183.16	
	A	7893.60	8285.16	8741.20	9132.76	9524.32	
F-4	W	168.10	175.63	183.16	191.94	203.24	
	A	8741.20	9132.76	9524.32	9980.88	10568.48	
F-5	W	213.27	225.82	238.36	250.91	267.21	
	A	11090.04	11742.64	12394.72	13047.32	13894.92	

SCHEDULE E - HOURLY WAGE SCHEDULE
(Weekly rates computed by multiplying hourly rates by 40;
Annual rates computed by multiplying hourly rates by 2080)

Compensation Grade		Minimum	Intermediate Step	Maximum
		<u>A</u>	<u>B</u>	<u>C</u>
W-1	H	\$ 3.13	\$ 3.29	\$ 3.46
	W	125.20	131.60	138.40
	A	6510.40	6843.20	7196.80
W-2	H	3.29	3.46	3.63
	W	131.60	138.40	145.20
	A	6843.20	7196.80	7550.40
W-3	H	3.46	3.63	3.80
	W	138.40	145.20	152.00
	A	7196.80	7550.40	7904.00
W-4	H	3.63	3.80	3.97
	W	145.20	152.00	158.80
	A	7550.40	7904.00	8257.60
W-5	H	3.80	3.97	4.14
	W	152.00	158.80	165.60
	A	7904.00	8257.60	8611.20
W-6	H	3.97	4.14	4.34
	W	158.80	165.60	173.60
	A	8257.60	8611.20	9027.20
W-7	H	4.14	4.34	4.54
	W	165.60	173.60	181.60
	A	8611.20	9027.20	9443.20

SCHEDULE F - MISCELLANEOUS COMPENSATION SCHEDULE FOR
DESIGNATED PART-TIME AND SEASONAL POSITIONS

<u>Position</u>	<u>Compensation</u>
Arts and Crafts Supervisor	\$75.27 - 81.54 - 87.82 per week
Assessor, Board Chairman	Flat Rate
Assessor, Board Member	Flat Rate
Board of Health Chairman	Flat Rate
Board of Health Member	Flat Rate
Deputy Building Inspector (p. t.)	Fee Basis
Deputy Chief (Fire) (call)	3.95 per hour
Deputy Elections Clerk (p. t.)	2.82 per hour
Deputy Inspector (Elections)	2.57 per hour
Deputy Warden (Elections)	2.82 per hour
Elections Clerk	2.82 per hour
Fire Alarm Maintenance Man (p. t.)	3.54 per hour
Fire Alarm Superintendent	4.75 per hour
Fire Fighter	3.01 - 3.14 - 3.26 - 3.39 - 3.51 per hour
Fire Lieutenant	3.63 per hour
Inspector (Elections) (p. t.)	2.57 per hour
Library Page	1.53 - 1.58 - 1.64 per hour
Playground Instructor	22.58 - 26.35 - 30.11 per week
Playground Supervisor	50.18 - 56.45 - 62.73 per week
Plumbing Inspector	Fee Basis
Police Matron	3.14 per hour
Recreation Director	146.78 - 153.06 - 160.58 per week
Registrar of Voters	2.82 per hour
School Crossing Guard	31.36 - 34.50 - 37.64 per week
Tennis Supervisor	62.73 - 69.00 - 75.27 per week
Teller	2.57 per hour
Town Clerk	Flat Rate
Warden (Elections)	2.82 per hour

SCHEDULE G - ADMINISTRATION ANNUAL SALARY DETERMINATION

<u>Position</u>	<u>Minimum</u> <u>A</u>	<u>B</u>	<u>Intermediate Steps</u> <u>C</u>	<u>D</u>	<u>Maximum</u> <u>E</u>
Town Manager	All Step Rates determined by the Board of Selectmen subject to the appropriation of necessary funds.				

Article 16. BUDGET

To see what sums of money the Town will raise and appropriate to defray the necessary expenses of the several departments of the Town and determine how the same shall be raised.

VOTED UNANIMOUSLY: That the following 1971 Budget Schedule be raised and appropriated in its entirety except that \$1,809.50 be appropriated from Library Receipts reserved for appropriation for Memorial Library use:

GENERAL GOVERNMENT

Moderator:		Town Office Clerical Staff:	
1. Salary	\$ 140.00	11. Salaries	\$ 82,305.00
2. Expenses	20.00		
Finance Committee:		Engineering Department:	
3. Expenses	70.00	12. Salaries and Wages	47,160.00
		13. Expenses	4,800.00
		14. Capital Outlay	150.00
Selectmen:		Town Accountant:	
4. Salaries	20,980.00	15. Salary	4,355.00
5. Expenses	12,585.00	16. Expenses	160.00
6. Capital Outlay	1,630.00		
7. Legal Services	13,500.00	Town Treasurer and Collector:	
8. Legal Service Expenses	500.00	17. Salary	11,590.00
9. Appraisals and Surveys	1,000.00	18. Expenses	4,800.00
10. Out-of-State Travel (All Departments)	1,500.00	19. Capital Outlay	--

Town Assessors:		
20. Salaries	\$	13,940.00
21. Expenses		4,930.00
Town Clerk:		
22. Salary		2,550.00
23. Expenses		800.00
Elections and Registration:		
24. Salaries and Wages		3,720.00
25. Expenses		3,850.00
26. Capital Outlay		--
Planning Board:		
27. Expenses		9,200.00
Personnel Board:		
28. Expenses		100.00
Board of Appeals:		
29. Expenses		165.00
Industrial Development Commission:		
30. Expenses		750.00
Conservation Commission:		
31. Expenses		500.00
Archives Committee:		
32. Expenses		60.00
Public Ceremonies and Celebrations:		
33. Expenses		2,100.00
Buildings and Maintenance:		
34. Salaries and Wages		13,740.00
35. Expenses		36,165.00
36. Capital Outlay		250.00
Town Report Committee:		
37. Expenses		4,300.00
TOTAL GENERAL GOVERNMENT		
	\$	304,365.00

PROTECTION OF PERSONS AND PROPERTY

Police Department:		
38. Salaries and Wages	\$	197,645.00
39. Expenses		18,540.00
40. Capital Outlay		1,500.00
Fire Department:		
41. Salaries and Wages		200,995.00
42. Expenses		23,200.00
43. Capital Outlay		4,350.00
Sealer of Weights and Measures:		
44. Salary and Travel		510.00
45. Expenses		40.00
Insect Pest Control:		
46. Wages		3,465.00
47. Expenses		6,360.00
Town Forest Committee:		
48. Maintenance		100.00
Tree Department:		
49. Wages		3,465.00
50. Expenses		8,480.00
Inspector of Wires:		
51. Wages and Travel		--
52. Expenses		4,000.00

Inspector of Gas Piping and Appliances:		
53. Wages	\$	--
54. Expenses		3,000.00
Building Inspector and Agent for Enforcement of Zoning Bylaws:		
55. Salary and Wages		11,345.00
56. Expenses		1,820.00
Dog Officer:		
57. Wages and Travel		1,100.00
58. Expenses		500.00
Building Committee:		
59. Expenses		50.00
Civil Defense:		
60. Expenses		750.00
Town Utilities:		
61. Hydrant Rental		21,600.00
62. Street Lighting		24,030.00
TOTAL PROTECTION OF PERSONS AND PROPERTY		
	\$	536,845.00

HIGHWAYS

Highway Department:		
63. Salaries and Wages	\$	125,955.00
64. General Expenses		30,000.00
65. Drainage		20,000.00
66. Snow and Ice Control		70,000.00
67. Machinery Expenses		39,080.00
68. Chapter 81 Maintenance		25,450.00
69. Chapter 90 Maintenance		27,500.00
70. Capital Outlay		3,360.00
TOTAL HIGHWAYS		
	\$	341,345.00

HEALTH AND SANITATION

Health and Sanitation:		
71. Salaries	\$	24,595.00
72. Expenses		25,700.00
73. Garbage Collection		32,300.00
Inspector of Animals:		
74. Wages		170.00
75. Expenses		30.00
Plumbing Inspector:		
76. Wages		--
77. Expenses		5,000.00
TOTAL HEALTH & SANITATION		
	\$	87,795.00

VETERANS' AID

Veterans' Services:		
78. Salary	\$	3,240.00
79. Expenses		275.00
80. Aid		20,000.00
TOTAL VETERANS' AID		
	\$	23,515.00

EDUCATION

Local Schools:		
81. Instruction		\$1,575,941.00
82. Plant Operation and Maintenance		169,908.00
83. Transportation		126,995.00

84. Non-Instructional Services	\$ 36,664.00
85. Administration	44,977.00
86. Out-of-State Travel	300.00
87. Blanchard Auditorium	21,225.00
88. Capital Outlay	29,194.00
89. Contingency Fund	25,000.00

Total Local Schools \$2,030,204.00

Regional Schools:

90. Instruction	\$1,505,234.00
91. Plant Operation and Maintenance	165,321.00
92. Transportation	23,474.00
93. Non-Instructional Services	50,578.00
94. Administration	50,362.00
95. Out-of-State Travel	2,184.00
96. Blanchard Auditorium	11,442.00
97. Capital Outlay	28,575.00
98. Athletic Fund	37,978.00
99. Adult Education	1,820.00
100. Contingency Fund	5,110.00

Total Regional Schools \$1,882,078.00

TOTAL EDUCATION \$3,912,282.00

LIBRARIES

Memorial Library:

101. Salary and Wages	\$ 58,450.00
102. Expenses	13,050.00
103. Books	19,000.00
104. Capital Outlay	185.00

West Acton Library:

105. Salary and Wages	4,720.00
106. Expenses	1,330.00
107. Capital Outlay	260.00

TOTAL LIBRARIES \$ 96,995.00

RECREATION

Recreation:

108. Wages	\$ 17,310.00
109. Expenses	5,375.00
110. Capital Outlay	950.00

TOTAL RECREATION \$ 23,635.00

CEMETERIES

Cemeteries:

111. Salaries and Wages	\$ 40,670.00
112. Expenses	9,000.00
113. Capital Outlay	--

TOTAL CEMETERIES \$ 49,670.00

INSURANCE

Insurance:

114. Workmen's Compensation	\$ 15,000.00
115. Surety Bond	675.00
116. Fire and Public Liability Insurance for Town Bldgs.	16,000.00

117. Boiler and Machinery	\$ 1,600.00
118. Motor Vehicle Liability	6,500.00
119. Group Health	50,000.00
120. Fire Fighters Insurance	1,100.00

TOTAL INSURANCE \$ 90,875.00

PENSIONS

Pension Fund:

121. Expense	\$ 50,540.00
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TOTAL PENSIONS \$ 50,540.00

MATURING DEBT AND INTEREST

Regional School:

122. Maturing Debt	\$ 67,735.00
123. Interest	52,145.00

Julia McCarthy School:

124. Maturing Debt	10,000.00
125. Interest	400.00

Florence E. Merriam School:

126. Maturing Debt	40,000.00
127. Interest	10,080.00

Elm Street School #1 (Douglas):

128. Maturing Debt	35,000.00
129. Interest	18,375.00

Elm Street School #2 (Gates):

130. Maturing Debt	60,000.00
131. Interest	39,565.00

Police Station:

132. Maturing Debt	--
133. Interest	--

Library Addition:

134. Maturing Debt	25,000.00
135. Interest	3,150.00

Sanitary Land Fill Sites:

136. Maturing Debt	--
137. Interest	--

Minot Avenue School:

138. Maturing Debt	85,000.00
139. Interest	92,625.00

D. P. W. Building:

140. Maturing Debt	35,000.00
141. Interest	15,105.00

Anticipation of Revenue Notes:

142. Interest	45,000.00
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TOTAL MATURING DEBT AND INTEREST \$ 634,180.00

TOTAL BUDGET \$6,152,042.00

Appropriated from Library Receipts 1,809.50

Amount to be raised and appropriated \$6,150,232.50

SPECIAL ARTICLES

Art. 33.	Conservation Fund	\$100,000.00	Art. 59.	Pick-up Truck (Fire Dept.)	\$ 3,300.00
35.	Surplus Government Property	2,000.00	60.	Base Radio, etc. (Fire Dept.)	2,000.00
36.	Youth Commission	1,000.00	61.	Paving Roads in Mount Hope Cemetery	2,000.00
38.	Purchase - State and Edney Land	12,000.00	62.	Regional Vocational School	1,680.00
39.	Purchase - Dunn Land	30,000.00	63.	Swimming Program	5,500.00
44.	Council on Aging	1,500.00	64.	Picnic Facilities at Town Forest	750.00
45.	1975 Funds	4,000.00	65.	Playground Equipment (Charter Road)	1,500.00
47.	Pick-up Truck (Highway)	3,500.00	66.	Vocational Tuition	25,051.00
49.	Gasoline and Oil Storage Tanks and Pumps	8,500.00	67.	Repair Roof (Blanchard Auditorium)	8,500.00
51.	Resurfacing - High, Adams and Parker Streets	6,500.00	76.	Reserve Fund	40,000.00
53.	Sidewalks	29,000.00			
54.	Central Street	7,700.00			
56.	Painting Inside Police Station	3,000.00			
57.	Police Cruisers	4,500.00			
58.	Fire Alarm Repair Truck	1,500.00			
				TOTAL TO BE RAISED AND APPROPRIATED UNDER SPECIAL ARTICLES	\$304,981.00

TRANSFERS

From:	To:	
Art. 16.	Library Receipts	Memorial Library \$ 1,809.50
46.	Art. 39 of 1970 Annual Town Meeting	Land - Main Street to Pope Road 25,000.00
48.	Stabilization Fund	Salt Shed, etc. 10,300.00
54.	Surplus Revenue	Central Street 23,100.00
55.	Surplus Revenue	Highways 27,100.00
77.	Free Cash	Budget 200,000.00
TOTAL TRANSFERS		\$287,309.50

SUMMARY

Budget (R. & A.)	\$6,150,232.50
Special Articles (R. & A.)	304,981.00
Special Articles (Transfers)	287,309.50
GRAND TOTAL	\$6,742,523.00

Article 17. ADDITIONAL PATROLMEN

VOTED UNANIMOUSLY: To take no action.

Article 18. UNPAID BILLS

VOTED: To take no action.

Article 19. BORROWING

VOTED UNANIMOUSLY: To authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue for the financial years beginning January 1, 1971 and January 1, 1972, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of General Laws, Chapter 44, Section 17.

VOTED: To adjourn at 10:47 P.M. to Wednesday, March 10 at 7:30 P.M.

Wednesday, March 10, 1971. Moderator called the meeting to order at 7:35 P.M.

ADJOURNMENT

VOTED: That at the conclusion of the business pending before the meeting at eleven o'clock this evening this meeting be adjourned to 7:30 o'clock P.M. on next Monday, March 15, 1971, at this same place.

Article 20. ZONING BYLAW

VOTED: To delete clause (d) of Section IV-C(1) of the Protective Zoning Bylaw and substitute therefor the following new clause (d):

"d. Hotel or motel"

Total vote - 439.

Yes - 358

No - 81

Needed to carry - 299+.

Article 21. ZONING BYLAW

VOTED UNANIMOUSLY: To delete clauses (a) through (i) of paragraph B-2 of Section IV of the Protective Zoning Bylaw (but not the footnote) and substitute therefor clauses (a) through (f) as set forth in the Warrant and the following new clause (g):

"g. Multiple dwelling units for the elderly operated under the jurisdiction of the Acton Housing Authority."

Article 22. ZONING BYLAW

VOTED UNANIMOUSLY: To take no action.

Article 23. ZONING BYLAW

VOTED UNANIMOUSLY: To amend the Protective Zoning Bylaw by striking out paragraph V-B2 relating to frontage exceptions for larger lots and by renumbering paragraph V-B3 to paragraph V-B2.

Article 24. ZONING BYLAW

VOTED UNANIMOUSLY: To amend the Protective Zoning Bylaw by striking out clause (c) of paragraph IV-E2 relating to lot coverage in a Light Industrial District (I-2) and substituting therefor the following new clause (c):

"c. Lot Coverage: No building shall cover in excess of 35% of the land area. The area covered by all buildings and parking areas shall not exceed 75% of the land area. Parking areas include parking spaces, traffic lanes, maneuvering spaces, loading bays, but exclude entrance and exit drives."

Article 25. ZONING BYLAW

VOTED UNANIMOUSLY: To strike out the first sentence of Section V-D of the Protective Zoning Bylaw and substitute therefor the following new first sentence:

"No business, industrial or office building and no multiple-dwelling unit shall hereafter be erected or externally enlarged, and no business, industrial, office or multiple dwelling use shall hereafter be established or expanded in ground area except in conformity with a site plan bearing an endorsement of approval by the Board of Selectmen."

Article 26. ZONING BYLAW

To see if the Town will amend the Protective Zoning Bylaw by striking out clause (a) of paragraph IV-B 1 and substituting therefor the following new clause (a):

"a. A dwelling for one family, including garaging for not more than four private vehicles, and an accessory apartment of not more than 600 square feet of floor area, which may include separate kitchen and bath facilities, for the use by the family or its domestic employees."

or take any other action relative thereto.

MOTION: To amend the Protective Zoning Bylaw by adding a new clause (h) to Section IV-B, paragraph 2 reading as follows:

"h. A dwelling for one family, including garaging for not more than four private vehicles, with an accessory apartment of not more than 600 square feet of floor area which may include separate kitchen and bath facilities for the use by the family or its domestic employees."

VOTED: To amend motion by striking out "or its domestic employees".

VOTED: To amend the Protective Zoning Bylaw by adding a new clause (h) to Section IV-B, paragraph 2 reading as follows:

"h. A dwelling for one family, including garaging for not more than four private vehicles, with an accessory apartment of not more than 600 square feet of floor area which may include separate kitchen and bath facilities for the use by the family."

Total vote - 400.

Yes - 375

No - 25

Needed to carry - 266+.

Article 27. ZONING BYLAW

VOTED UNANIMOUSLY: To take no action.

Article 28. MERRIAM LAND

VOTED: To authorize the purchase by the Conservation Commission, for conservation purposes, from Florence A. Merriam and Irene E. Merriam of a parcel of land containing approximately 55 acres situated on School Street, which parcel is the major portion of parcel 1 of plate H3-A of the Town Atlas (as amended to January 1, 1970) and further to approve application by the Conservation Commission for reimbursement from the Commonwealth under General Laws, Chapter 132A, Section 11 and from the Federal Government under PL88, 578 (78 ST 897).

Article 29. PLAMONDON LAND

VOTED UNANIMOUSLY: To authorize the purchase by the Conservation Commission, for conservation purposes, from Donat Plamondon of a parcel of land containing approximately 3.2 acres adjoining Wills Hole and other land of the Town of Acton, said parcel being the most northerly part of parcel 10 of plate C-5 of the Town Atlas (as amended to January 1, 1970) and further to approve application by the Conservation Commission, for reimbursement from the Commonwealth under General Laws, Chapter 132A, Section 11.

Article 30. MONSEN LAND

VOTED UNANIMOUSLY: To authorize the purchase by the Conservation Commission, for conservation purposes, from Sally Monsen of six (6) adjoining parcels of land containing approximately 9.7 acres situated on Central Street and described as parcels 164, 165, 172, 173, 178 and 179 of plate G-2 of the Town Atlas (as amended to January 1, 1970) and further to approve application by the Conservation Commission for reimbursement from the Commonwealth under General Laws, Chapter 132A, Section 11.

Article 31. MARTIN LAND

VOTED UNANIMOUSLY: To authorize the purchase by the Conservation Commission, for conservation purposes, from Dorothy Wyman Martin of a parcel of land containing approximately 2.43 acres situated between Spring Hill Road and Carlisle Road and described as parcel 23 of plate D-5 of the Town Atlas (as amended to January 1, 1970) and further to approve application by the Conservation Commission for reimbursement from the Commonwealth under General Laws, Chapter 132A, Section 11.

Article 32. HOLLOWELL LAND

VOTED UNANIMOUSLY: To authorize the purchase by the Conservation Commission, for conservation purposes, from Elwin H. Hollowell of two (2) parcels of land containing approximately 10.33 acres situated between Spring Hill Road and Carlisle Road and described as parcels 38 and 24 of plate D-5 of the Town Atlas (as amended to January 1, 1970) and further to approve application by the Conservation Commission for reimbursement from the Commonwealth under General Laws, Chapter 132A, Section 11.

Article 33. CONSERVATION FUND

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$100,000.00 for the Conservation Fund.

Article 34. REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

VOTED: To accept the provisions of sections sixteen to sixteen I, inclusive, of chapter seventy-one of the General Laws, providing for the establishment of a regional vocational-technical school district, to consist of the towns of Arlington, Belmont, Concord and Lexington, together with such of the towns of Acton, Boxborough,

Carlisle, Lincoln, Stow, Sudbury, Wayland and Weston as vote to accept such sections, and the construction, maintenance and operation of a regional school by the said district in accordance with the provisions of a proposed agreement filed with the Selectmen.

Ballot Vote.

Total - 479.

Yes - 457

No - 22.

Article 35. SURPLUS PROPERTY

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$2,000.00 to be used by the Town Manager for the purchase and conditioning of surplus government property for the various town departments.

Article 36. YOUTH COMMISSION

VOTED: To accept Section 8E of Chapter 40 of the General Laws, and, effective April 1, 1971, establish a Youth Commission consisting of seven members to be appointed for terms of three years by the Town Manager, subject to the approval of the Selectmen, provided, however, that as of April 1, 1971, the Town Manager shall appoint two members for a term of one year, two members for a term of two years, and three members for a term of three years, and that the sum of \$1,000.00 be raised and appropriated to be expended by the Youth Commission for the purpose of carrying out programs designed or established to meet the opportunities, challenges and problems of the youth of the Town.

Article 37. JULY 4TH

MOTION: To raise and appropriate the sum of \$2,000.00 to be expended for materials and expenses related to a fireworks display to be held for the celebration of Independence Day in July, 1971.

MOTION LOST.

VOTED: To adjourn at 10:55 P.M. to Monday, March 15, 1971.

Monday, March 15, 1971. Moderator called the meeting to order at 7:32 P.M.

VOTED UNANIMOUSLY: To take up Article 44.

Article 44. COUNCIL ON AGING

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$1,500.00 to be expended by the Council on Aging for the purpose of coordinating and conducting programs dealing with the problems of the aging and to promote facilities for the health, education, welfare and recreation of the aging.

Article 45. 1975 CELEBRATION

VOTED: To raise and appropriate the sum of \$4,000.00 to be placed in a separate account with the Town Treasurer to be expended for the celebration of the 200th anniversary of the battle between the citizens of Acton and the British troops.

Article 38. STATE AND EDNEY LAND

VOTED UNANIMOUSLY: To authorize the Board of Selectmen to purchase, take by eminent domain or otherwise acquire for municipal buildings the following described parcels of land located on Route 2 between Taylor Road and Hosmer Street:

(a) a portion of parcel 75 shown on Map G-4 of the Town Atlas (as amended to January 1, 1970) believed to belong to the Commonwealth of Massachusetts, containing approximately 8 acres (See deeds recorded with the Middlesex South Registry of Deeds, in Book 7738, at Page 181 and in Book 7763, at Page 234), and

(b) parcel 67 shown on Map G-3 of the Town Atlas (as amended to January 1, 1970) believed to belong to James P. and Marion S. Edney, containing approximately 10 acres (See deed recorded with said Deeds on May 28, 1953 in Book 9154, at Page 353),

and raise and appropriate therefor, and for expenses incidental thereto, the sum of \$12,000.00.

Article 39. DUNN LAND

VOTED: To authorize the Board of Selectmen to purchase, take by eminent domain or otherwise acquire for municipal buildings the parcel of land shown as parcel 42 on Map G-3 of the Town Atlas (as amended to January 1, 1970) believed to belong to Malcolm R. and Judith Dunn, containing approximately 14 acres (See deed recorded with the Middlesex South Registry of Deeds on July 5, 1956 in Book 8065, at Page 313), and raise and appropriate therefor, and for expenses incidental thereto, the sum of \$30,000.00.

Total vote - 263.

Yes - 241

No - 24

Needed to carry - 175+.

Article 40. CLINICS

MOTION: To raise and appropriate the sum of \$900.00 to be expended under the direction of the Board of Health for providing cooperative or complementary facilities to out-patient clinics established, or to be established in accordance with Chapter 19 of the General Laws, in cooperation with the Department of Mental Health (including the therapeutic residence for adolescents of Living Alternatives, Incorporated) and for providing payment for services rendered or to be rendered by such public or private agencies.

MOTION LOST.

Article 41. TOWN BYLAWS

VOTED: To amend Article 1 of the Bylaws of the Town by adding to Section 1 of Article 1 a second sentence concerning the terms of elected officers of the Town so that Section 1 of Article 1 will read as follows:

"Section 1. The annual Town meeting for the election of Town officers shall be held on the first Monday of March in each year. The terms of elected officers shall be as stated in Section 1 of Chapter 255 of the Acts of 1966 (entitled an act establishing a selectmen-manager form of government for the Town of Acton). The term of each such officer shall commence upon the final adjournment of the annual town meeting at which he is elected and shall extend until the final adjournment of the annual town meeting at which his successor is elected."

Article 42. TOWN BYLAWS

VOTED: To amend Article 3 of the Bylaws of the Town of Acton by striking out "\$1,000.00" in the first paragraph of Article 3 and by substituting therefor "\$2,000.00" and by conforming the language of Article 3 to Section 39M of Chapter 30 of the General Laws, as recently amended, so that said Article 3 will read as follows:

"No contract for any work or service to be performed for the Town, other than professional services performed by a person regularly employed by the Town as part of the duties of such employment, or for the purchase of materials, supplies or equipment, the actual or estimated cost of which amounts to \$2,000.00 or more, shall be awarded unless proposals for the same have been invited by advertisement in at least one newspaper published in the Town, or, if there is no such newspaper, in a newspaper of general circulation in the county, such publication to be at least one week before the time specified for the opening of said proposals; such advertisement shall state the time and place for opening the proposals in answer to said advertisement and shall reserve to the Town the right to reject any or all such proposals. All such proposals shall be opened in public. No bill or contract shall be split or divided for the purpose of evading any provisions of this section."

Article 43. FOREST ROAD

MOTION: To accept the plan of the Selectmen to alter and partially to discontinue Forest Road as shown on a plan which is on file with the Town Clerk.

MOTION LOST.

Article 46. CONSERVATION LAND

VOTED UNANIMOUSLY: To authorize the Board of Selectmen to purchase, take by eminent domain, or otherwise acquire for the Town for conservation purposes certain parcels of land located between Main Street and Pope Road in the northeast part of the Town, more particularly described as follows:

1. Land of the Heirs of Amasa Davies bounded and described as follows: Westerly by land of Alden C. Flagg, six hundred fifty-nine and 64/100 feet; Northwesterly by land of John E. Murphy, two thousand five hundred eighty-one and 75/100 feet; Northeasterly by land of Mary Dobie and William J. Milligan, seven hundred six and 82/100 feet; and Southeasterly by land of the devisees of Evelina White, two thousand eight hundred seventy-one and 53/100

feet. Said premises being shown as "Land of the Heirs of Amasa Davies" and containing 36.199 acres on a plan entitled "Plan of Land in Acton, Mass. showing land to be acquired by the Town of Acton" dated November 16, 1970 by Acton Survey & Engineering, Inc.

2. Land of the Devisees of Evelina White being bounded and described as follows: Southwesterly by land of Janet F. Turley, two hundred fifty-one and 13/100 feet; Westerly by land of Alden C. Flagg, five hundred seventy-seven and 50/100 feet; Northwesterly by land of the heirs of Amasa Davies, two thousand eight hundred seventy-one and 53/100 feet; Northeasterly by lands now or formerly of Mary Dobie and William J. Milligan, Elwin H. Hollowell and land of Dorothy W. Martin, seven hundred twenty-three and 31/100 feet; and Southeasterly by land of Ethlyn E. Gerow and Waldo D. Wilson, the Town of Acton and the heirs of Harriet Davis, three thousand sixteen and 22/100 feet. Said premises being shown as "Land of the Devisees of Evelina White" and containing 49.651 acres on a plan entitled "Plan of Land in Acton, Mass. showing land to be acquired by the Town of Acton" dated November 16, 1970 by Acton Survey & Engineering, Inc.
3. Land of the Heirs of Harriet Davis being bounded and described as follows: Southwesterly by land of Janet F. Turley, seven hundred sixty-two and 57/100 feet; Northwesterly by land of the devisees of Evelina White, one thousand thirty-six and 22/100 feet; Northeasterly by land of the Town of Acton (formerly of Harold Reynolds) six hundred ninety-six and 36/100 feet; and Southeasterly by land of the Town of Acton (formerly of Laurence E. Richardson) six hundred forty-seven and 06/100 feet. Said premises being shown as "Land of the Heirs of Harriet Davis" and containing 13.369 acres on a plan entitled "Plan of Land in Acton, Mass. showing land to be acquired by the Town of Acton" dated November 16, 1970 by Acton Survey & Engineering, Inc.
4. Land of the Heirs of William Livingston bounded and described as follows: Southwesterly by land of John E. Murphy, two hundred thirty and 50/100 feet; Northerly and Northwesterly by Nashoba Brook; Northeasterly by land of Bellows Farm, Inc., one hundred thirty and 11/100 feet; and Southeasterly by land of Mary Dobie and William J. Milligan, five hundred fifty-three and 42/100 feet. Said premises being shown as "Land of the Heirs of William Livingston" and containing 1.8 acres plus or minus on a plan entitled "Plan of Land in Acton, Mass. showing land to be acquired by the Town of Acton" dated November 16, 1970 by Acton Survey & Engineering, Inc.

and that the sum of \$25,000.00, which was appropriated from the Conservation Fund under Article 39 of the Warrant for the 1970 Annual Town Meeting, be transferred for the aforesaid purpose.

Article 47. TRUCK - HIGHWAY

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$3,500.00 for the purchase of one pick-up truck for the Highway Department and authorize the Town Manager to trade-in one existing pick-up truck.

Article 48. SALT SHED, ETC.

MOTION: To authorize the Town Manager to arrange for or to enter into contracts for the construction of a salt shed at the site of the new public works facility, for paving and landscaping at the site of said facility, for certain heating equipment in the new facility, and for accessory equipment and materials and for items incidental to each of the foregoing at the facility, and to raise and appropriate the sum of \$28,590.00 therefor.

VOTED: To delete previous motion and substitute the following: Authorize the Town Manager to arrange for or to enter into contracts for the construction of a salt shed at the site of the new public works facility, installing a water line and hydrant, and constructing a partition for a tool shed, and transfer \$8,700.00 from the Stabilization Fund therefor.

VOTED: To amend substitute motion by deleting \$8,700.00 and inserting \$10,300.00.

VOTED UNANIMOUSLY: To authorize the Town Manager to arrange for or to enter into contracts for the construction of a salt shed at the site of the new public works facility, installing a water line and hydrant, and constructing a partition for a tool shed, and transfer \$10,300.00 from the Stabilization Fund therefor.

ADJOURNMENT

VOTED: That at the completion of the article under discussion at 11:00 P. M. this meeting be adjourned to Wednesday, March 17, 1971 at 7:30 P. M. at this same place.

Article 49. STORAGE TANKS, ETC.

VOTED: To raise and appropriate the sum of \$8,500.00 to be expended by the Town Manager for the purchase and installation of gasoline and diesel oil storage tanks and pumps for the new Town public works facility.

Article 50. TOWN COMMONS

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money, for the renovation of the Town Center Common, the West Acton Center Common, and Quimby Square in South Acton, or take any other action relative thereto.

VOTED UNANIMOUSLY: To take no action.

Article 51. HIGH AND PARKER STREETS

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$6,500.00 for the resurfacing of High Street from Adams Street northerly for a distance of approximately 3000 feet and for the resurfacing of Parker Street from Carlton Drive easterly for a distance of approximately 3600 feet.

Article 52. VEHICLE

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$3,300.00, or any other sum, for the purchase of a utility vehicle for the Superintendent of Streets and authorize the Town Manager to trade in the present vehicle, or take any other action relative thereto.

VOTED UNANIMOUSLY: To take no action.

Article 53. SIDEWALKS

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$29,000.00 for the construction of sidewalks.

VOTED: To adjourn at 10:54 P. M. to Wednesday, March 17, 1971.

Wednesday, March 17, 1971. Moderator called the meeting to order at 7:30 P. M.

Article 54. CENTRAL STREET

VOTED UNANIMOUSLY: To appropriate the sum of \$30,800.00 for Chapter 90 Construction on Central Street from approximately 1,500 feet southerly of Littlefield Road to approximately 2,000 feet southerly of Littlefield Road, said money to be used in conjunction with funds to be allocated by the County and by the State, and to meet the appropriation that the sum of \$7,700.00 be raised and appropriated and that the sum of \$23,100.00 be transferred from Surplus Revenue.

Article 55. CHAPTERS 81 AND 90 ALLOTMENTS

VOTED UNANIMOUSLY: To appropriate from the Surplus Revenue Account the amount of \$2,000.00 as the State's allotment for highway maintenance under Chapter 90, \$2,000.00 as the County's allotment for highway maintenance under Chapter 90, and \$23,100.00 as the State's allotment for highway maintenance under Chapter 81, provided that any reimbursement be credited to the Surplus Revenue Account.

Article 56. PAINTING POLICE STATION

VOTED: To raise and appropriate the sum of \$3,000.00 to be expended by the Town Manager for painting the interior of the Police Station.

Article 57. POLICE CRUISERS

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$4,500.00 for the purchase of two new police cruisers and that the Town Manager be authorized to trade in two of the present police cruisers.

Article 58. ALARM REPAIR TRUCK

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$1,500.00 for the purchase and reconditioning of a used fire alarm repair truck and authorize the Town Manager to dispose of the present fire alarm repair truck.

Article 59. PICK-UP TRUCK

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$3,300.00 for the purchase of a pick-up truck for the Fire Department and authorize the Town Manager to trade in the existing pick-up truck.

Article 60. RADIO - FIRE DEPARTMENT

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$2,000.00 for the purchase and installation of a new base radio and accessories for the Fire Department.

Article 61. MOUNT HOPE CEMETERY

VOTED: To raise and appropriate the sum of \$2,000.00 for the purpose of paving certain roads and avenues in Mount Hope Cemetery.

Article 62. REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$1,680.00 for the purpose of paying the Town's apportioned share of the initial operating and maintenance costs of the proposed Regional Vocational Technical School District.

Article 63. SWIMMING

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$5,500.00 for the swimming program at Walden Pond.

Article 64. TOWN FOREST

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$750.00 to be expended by the Town Manager for the purchase and installation of picnic facilities at the Town Forest off Bulette Road.

Article 65. PLAYGROUND - CHARTER ROAD

VOTED: To raise and appropriate the sum of \$1,500.00 to be expended by the Town Manager for the purchase and installation of playground equipment at Charter Road.

Article 66. TUITION AND TRANSPORTATION

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$25,051.00 for the payment of vocational tuition and transportation according to the provisions of Chapter 74 of the General Laws.

Article 67. BLANCHARD AUDITORIUM

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$8,500.00 to be expended by the Acton members of the Regional School District Committee for the repair of the roof on the Blanchard Auditorium

Article 68. BUILDING CODE

VOTED UNANIMOUSLY: To amend the Building Code by making reference to "common stairways" and "common corridors" in the title and in the first sentence of Section 136.3 so that the title and the first sentence of said section will read as follows:

"Section 136.3 COMMON STAIRWAYS AND COMMON CORRIDORS

Common stairways and common corridors shall be enclosed on both sides by masonry block walls of not less than six (6) inches and thickness of equal fire rating. All stairways shall have risers and treads. Block walls shall extend up to the roof boards. All doors in the above mentioned fire walls shall be one and three-quarter (1-3/4) inches solid flush doors or equal. Fire rating doors will be equipped with self-closing mechanisms."

Article 69. BUILDING CODE

VOTED: To amend the Building Code by adding after Section 138.8 the following new section:

"Section 139. RIGHT OF ENTRANCE

The Chief of the Fire Department and/or his designated representative shall have the right of entrance to any building covered by Section 138 for the purpose of enforcement, inspection, testing or any other matter concerned with compliance with this section."

Article 70. BUILDING CODE

VOTED UNANIMOUSLY: To amend the Building Code by adding the following paragraph to Section 124:

"On and after April 1, 1971, all mercantile buildings, places of public assembly and structures to be used for similar occupancy erected or remodeled, shall have installed in the floor above any basement, suitable plates of glass, at least fifteen inches square, and spaced not over fifteen feet apart in each aisle, or as specified by the Fire Department, and having a suitable opening into said basement, for the purpose of proper fire fighting and ventilation operations in case of fire in the basement. Basement glass plates shall not be covered with any material which would prohibit their use."

Article 71. BUILDING CODE

VOTED UNANIMOUSLY: To amend the Building Code by striking out Section 127 in its entirety and substituting therefor the following new Section 127:

"Section 127. EGRESS

Every multiple-family dwelling house shall have a minimum of two (2) independent means of egress, placed as far apart as practicable, both of which shall be not less than fifteen (15) square feet in area and shall terminate at the outside of the building at ground level.

Each balcony shall have a total width at least four feet greater than the total width of all wall openings leading to the balcony."

Article 72. BUILDING CODE

VOTED UNANIMOUSLY: To amend the Building Code by deleting Section 138 in its entirety and substituting therefor the following:

"Section 138. FIRE PROTECTION SYSTEMS

Any building in use as a multiple dwelling of more than six (6) units having a common basement or common hallway or in use as a boarding or lodging house having more than 10 occupants shall be protected throughout with an automatic sprinkler system which shall automatically transmit an alarm to the Fire Alarm office through the municipal fire alarm system, or a Fire Detection system of a design approved by the Fire Chief and installed as specified under Sections 138.1 through 138.8 which will automatically transmit an alarm over the municipal fire alarm system to the Fire Alarm Office. Any building existing and in use for any purpose specified in this paragraph shall comply with this requirement not later than July 1, 1972.

Any new building or existing building hereafter converted for a business or industrial use having more than three thousand (3000) square feet of floor area shall be protected by the owner with a standard automatic sprinkler and alarm system or an automatic fire detection system and alarm system as specified herein and shall be installed as specified in Section 138.1.

This section shall also apply to any existing buildings used for business or industrial purposes whenever an addition is made thereto which has the effect of increasing the floor area so that the total area, both old and new, is in excess of 3,000 square feet. Both the old and new section of the building will be covered by the Fire Protection system as outlined in this section.

All schools, public or private, institutions, public buildings or places of assembly, constructed or converted after adoption of this section, shall be protected with a standard automatic sprinkler and alarm system or an automatic fire detection system and alarm system as specified in this section."

Article 73. BUILDING CODE

MOTION: To amend the Building Code by adding the following new section:

"Section 138.9 FIRE PROTECTION SYSTEMS - SINGLE DWELLINGS

All new dwellings shall be protected by smoke and heat detecting devices bearing the label of approval by a nationally recognized testing agency. Materials and equipment shall be installed in a neat and workmanlike manner in conformity with the requirements of the N. F. P. A. Standards Nos. 72 and 74 and the Massachusetts Electrical Code. No electrical work in connection with the installation of a system shall be installed or an original system expanded without first obtaining a permit from the Inspector of Wires. All detection devices shall be connected to a local alarm so located and sufficiently loud so as to arouse all persons residing in the dwelling."

VOTED UNANIMOUSLY: To amend original motion by adding the following words to the title: "AND MULTIPLE DWELLINGS OF SIX (6) OR LESS UNITS" and adding after the word "new" in the first sentence, the following: "single family dwellings and new multiple dwellings of six (6) or less units."

VOTED: To amend the Building Code by adding the following new section:

"Section 138.9 FIRE PROTECTION SYSTEMS - SINGLE DWELLINGS AND MULTIPLE DWELLINGS OF SIX (6) OR LESS UNITS

All new single family dwellings and new multiple dwellings of six (6) or less units shall be protected by smoke and heat detecting devices bearing the label of approval by a nationally recognized testing agency. Materials and equipment shall be installed in a neat and workmanlike manner in conformity with the requirements of the N. F. P. A. Standards Nos. 72 and 74 and the Massachusetts Electrical Code. No electrical work in connection with the installation of a system shall be installed or an original system expanded without first obtaining a permit from the Inspector of Wires. All detection devices shall be connected to a local alarm so located and sufficiently loud so as to arouse all persons residing in the dwelling."

Total vote: 172.

Yes - 88

No - 84.

Article 74. BUILDING CODE

VOTED UNANIMOUSLY: To amend the Building Code as it relates to multiple dwelling buildings by adding the following new Section 136.7:

"Section 136.7 EXTERIOR WALLS

All exterior walls shall be constructed of masonry or of materials, the combination of which, offer the equivalent fire resistive rating of two (2) hours as tested under the provisions of ASTM-E119 or NFPA-251 Standard Fire tests, except for window and door openings; provided, however, that multiple dwelling buildings not exceeding two (2) stories in height above grade, containing not more than ten (10) dwelling units, and separated by at least thirty (30) feet, may have exterior walls of frame construction."

Article 75. DRAINAGE EASEMENT

VOTED UNANIMOUSLY: To accept from Joseph A. and Nancy B. Nastasi a drainage easement granted by deed dated July 8, 1970, shown on Plan 780 (A of 2) of 1970 recorded with the Middlesex South District Registry of Deeds.

Article 76. RESERVE FUND

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$40,000.00 for the Reserve Fund, pursuant to the provisions of General Laws, Chapter 40, Section 6.

Article 77. BUDGET

VOTED UNANIMOUSLY: To appropriate and transfer \$200,000.00 from Free Cash to be used by the Assessors in considering and fixing the tax rate for the current year.

Article 78. STABILIZATION FUND

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money for a stabilization fund, pursuant to the provisions of General Laws, Chapter 40, Section 5B, or take any other action relative thereto.

VOTED UNANIMOUSLY: To take no action.

The following served as tellers at the above meeting: Milford B. Bottomley, Walter J. Johnson, George F. Tuttle, Marianna E. Croy, Joan N. Gardner, Ann B. Evans.

VOTED: To adjourn at 9:31 P. M.

A true copy. Attest:

Charles M. MacRae
Town Clerk

Amendments to the Building Code (Articles 68, 69, 70, 71, 72, 73 and 74) and amendments to the Protective Zoning Bylaw (Articles 20, 21, 23, 24, 25 and 26) voted in the affirmative at the Annual Town Meeting, March 8, 1971 and adjourned sessions were approved by Attorney General Robert H. Quinn on June 11, 1971 and duly advertised as required by law.



Retiring Town Moderator John W. Putnam accepts plaque from
Chairman of the Board of Selectmen Vincent M. Russo



Newly elected Town Moderator John W. Tierney accepts Gavel from
retiring Moderator John W. Putnam at the adjournment of the Meeting.
(Photos by G. B. Williams, Jr.)

ABSTRACT OF THE PROCEEDINGS OF THE
SPECIAL TOWN MEETING, JUNE 22, 1971

Moderator called the meeting to order at 7:30 P. M.

Article 1. PERSONNEL BYLAW

VOTED: To ratify the action of the Personnel Board on April 15, 1971 in reclassifying the position class of Accounting Clerk from Compensation Grade S-5, as set forth in Schedule A, Section 15, of the Personnel Bylaw, to Compensation Grade S-6 and amend the Personnel Bylaw accordingly.

Article 2. PERSONNEL BYLAW

VOTED: To ratify the action of the Personnel Board on May 6, 1971, in reclassifying the position class of Recreation Director from Schedule F to Schedule B-1, Compensation Grade E-5, as set forth in Schedule A, Section 15, of the Personnel Bylaw and amend the Personnel Bylaw accordingly.

Article 3. DRAINAGE EASEMENT

VOTED: To accept a perpetual easement for drainage purposes described in a deed from Robert E. Sweeney, Trustee of Nashoba Realty Trust, dated March 12, 1971.

Article 4. TOWN BYLAWS

VOTED UNANIMOUSLY: To amend Section 2 of Article 9 of the Bylaws of the Town by deleting said Section 2 in its entirety and substituting therefor the following new Section 2:

"Section 2. The Town Manager shall appoint a public ceremonies and celebrations committee consisting of nine members. The terms of the committee members shall be for three years. The term of three members shall expire on March 31st each year."

Article 5. CONSERVATION LAND

VOTED: To approve the purchase by the Conservation Commission from Ethyl E. Gerow and Waldo D. Wilson, of a certain parcel of land containing approximately 15.39 acres described in a deed recorded with Middlesex South District Registry of Deeds in Book 5475, at Page 205, said parcel being situated in North Acton adjoining the "Spring Hill Tract" conservation land and shown as Parcels 37 and 37-1 on sheet D5 of the Town Atlas, and further to approve application by the Conservation Commission for reimbursement from the Commonwealth under General Laws, Chapter 132A, Section 11.

Article 6. ZONING BYLAW

VOTED: To amend the Protective Zoning Bylaw and the Zoning Map of the Town by changing to R-3 the designation on the map applicable to all that land presently zoned R-1 located within the area bounded as follows:

NORTHEASTERLY by Great Road (Route 2A),

SOUTHERLY by Brook Street, Main Street (Route 27), Nagog Hill Road, Hammond Street, Newtown Road, and Arlington Street,

WESTERLY by Route 2, and

NORTHERLY by the Acton-Littleton Town Line.

Total vote - 505.

Yes - 475

No - 30

Needed to carry - 336.

Article 7. ZONING BYLAW

VOTED: To amend the Protective Zoning Bylaw by striking out clause (f) of Paragraph (1) of Section IV-C, which reads "f. Restaurant", and substituting therefor the following new clause (f):

"f. Restaurant where food and beverages are consumed indoors or, if consumed outdoors, are consumed on a patio closed on all sides with entrance to the patio normally available only from the building."

Total vote - 662.

Yes - 448

No - 214

Needed to carry - 442.

Article 8. HIGHWAY FUNDS

VOTED: To accept the provisions of Chapter 616 of the Acts of 1967 relative to the accelerated highway program and transfer from surplus revenue the sum of \$10,693.30, which was received pursuant to section five of said Chapter 616, to be expended for the highway purposes described in said section five.

Article 10. HIGHWAY TRUCK

VOTED: To appropriate from surplus revenue the sum of \$2,500.00 for the purchase and reconditioning of a used truck chassis and the reconditioning of a dump truck body for the Highway Department.

Article 9. HAYWARD ROAD

VOTED: To accept as a town way Hayward Road as laid out by the Board of Selectmen according to plans on file with the Town Clerk, including the taking or acceptance of land and easements for drainage, utility, road construction, and other purposes as shown on said plans or described in the order of layout and appropriate \$16,100.00 from surplus revenue for the purpose of acquiring said land, and easements and for expenses incidental thereto, and name said street Hayward Road.

Article 11. PAVING AT PUBLIC WORKS

VOTED: To appropriate the sum of \$10,000.00 from surplus revenue for paving at the Town public works facility.

Total vote - 787.

Yes - 413

No - 374.

Article 12. REGIONAL SCHOOL DISTRICT

VOTED: To approve the amount of debt authorized to be issued by Acton-Boxborough Regional School District to finance the cost of constructing, equipping and furnishing additions to the existing junior high school, namely, \$4,225,000.00.

VOTED: To approve the amount of additional debt authorized to be issued by the Acton-Boxborough Regional School District to finance the cost of air conditioning the auditorium and the exterior classrooms in the new additions, namely, \$20,000.00.

VOTED: To approve the amount of additional debt authorized to be issued by the Acton-Boxborough Regional School District to finance the cost of a swimming pool, namely, \$395,000.00.

VOTED UNANIMOUSLY: Be it resolved that it is the desire of this meeting that the citizens of the Town of Acton wish to be recorded as expressing their appreciation to those citizens of Acton and Boxborough who have, during the past year, served as members of the Acton-Boxborough Regional School Building Committee.

Be it further resolved that this meeting wishes to be recorded as expressing a special note of appreciation to Thomas J. Regan, Jr., Chairman of Acton's Permanent Building Committee and Raymond J. Grey, Principal of the Acton-Boxborough Senior High School for the extraordinary amount of time and effort which they have expended in the planning for the new regional school addition which has come before this meeting this evening.

VOTED: To adjourn at 10:45 P.M.

The Moderator appointed the following persons who served as tellers at the above meeting: Lyman H. Goff, Jr., Lorens A. A. Perssons, Charles G. Rogers, James F. Megee, Nancy R. Mutty, Katherine A. Meyer, Jane C. Litchfield, Daniel J. O'Connor, Jr., B. David Deloury, Jr., Michael V. P. Grace, Suzanne E. Sandock, William C. Ray.

A true copy. Attest:

Charles M. MacRae
Town Clerk

Amendments to the Town Bylaws (Article 4) and Protective Zoning Bylaw (Articles 6 and 7) voted in the affirmative at the Special Town Meeting, June 22, 1971, were approved by Attorney General Robert H. Quinn on September 14, 1971, and duly advertised as required by law.

ABSTRACT OF THE PROCEEDINGS OF THE
SPECIAL TOWN MEETING, NOVEMBER 1, 1971

Moderator called the meeting to order at 8:00 P. M.

Article 1. TRANSFER

VOTED: To transfer the sum of \$526.45 from the Insurance Claims Recovery Fund to the Fire Department Expense Account.

Article 2. TRANSFER

VOTED: To appropriate \$8,000.00 from Surplus Revenue for the Group Health Insurance Account.

Article 3. ZONING BYLAW

VOTED UNANIMOUSLY: To amend the Protective Zoning Bylaw by deleting sub-clause dd. in Section VI B 3c and substituting therefor the following:

"dd. In accordance with Chapter 40A, Section 20 of the General Laws, no appeal or petition for a variance from the terms of this bylaw with respect to a particular parcel of land or the building thereon, and no application for a special exception to the terms of this bylaw, which has been unfavorably acted upon by the Board of Appeals, shall be considered on its merits by the Board within two years after the date of such unfavorable action, except with the consent of all but one of the members of the planning board; provided, however, that an annulment of a favorable decision of the Board by a court shall not constitute unfavorable action within the meaning of this section."

Article 4. TRANSFER

VOTED: To appropriate \$9,700.00 from Surplus Revenue for the Highway Department Salary and Wages Account.

Article 5. CONSERVATION LAND

VOTED UNANIMOUSLY: To transfer from the Board of Selectmen the care, custody, management and control of a parcel of land consisting of approximately 5.8 acres, located westerly of Spring Hill Road and abutting land owned by the Town, more particularly described in a deed recorded with the Middlesex South Registry of Deeds in Book 11270, at Page 552, to the Conservation Commission to be held for conservation purposes.

Article 6. MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

VOTED UNANIMOUSLY: To approve the \$900,000.00 indebtedness authorized by the Regional District School Committee of the Minuteman Regional Vocational Technical School District on October 5, 1971, for acquiring land and preparing architectural and engineering plans and for other preliminary expenses, all in connection with constructing and equipping a regional vocational technical school and, to the extent of any remaining balance, for constructing the school.

Article 7. STREETS

VOTED UNANIMOUSLY: To take no action.

Article 8. CONSERVATION LAND

VOTED UNANIMOUSLY: To approve the purchase from H. Daniel and Lenore S. Flanagan of a parcel of land containing approximately 14.7 acres situated at 219-223 Main Street and described as parcel 124 of plate G-2 of the Town Atlas (as amended to January 1, 1970) and approve application by the Conservation Commission for reimbursement from the Commonwealth and from the Federal Government under Public Law 68-578.

Article 9. CONSERVATION LAND

VOTED UNANIMOUSLY: To approve the purchase from Jenks Charitable Foundation of a parcel of land containing approximately 16.8 acres situated on Main Street and described as parcel 152 of plate G-2 of the Town Atlas (as amended to January 1, 1970) and approve application by the Conservation Commission for reimbursement from the Commonwealth and from the Federal Government under Public Law 68-578.

RESOLUTION

RESOLUTION: The voters of Acton, assembled for the Special Town Meeting on Monday evening, November 1, 1971, know that Charles MacPherson would like most of all to be with us tonight. We remember his sincere devotion to the interests of his community and we wish him a speedy recovery and a return to good health.

VOTED: To adjourn at 8:45 P.M.

A true copy. Attest:

Charles M. MacRae
Town Clerk

An amendment to the Protective Zoning Bylaw (Article 3) voted in the affirmative at the Special Town Meeting, November 1, 1971 was approved by Attorney General Robert H. Quinn on December 9, 1971 and duly advertised as required by law.

TOWN ELECTION

March 1, 1971

	Pct. 1	Pct. 2	Pct. 3	Total
Whole number of ballots cast.	641	470	736	1847
MODERATOR, One Year				
Richmond P. Miller.	191	131	205	527
John W. Tierney	433	325	515	1273
Blanks.	17	14	16	47
SELECTMEN, Three Years (2)				
Paul H. Lesure	466	368	617	1451
Robert E. Parks	361	212	299	872
Alfred F. Steinhauer	325	250	459	1034
Blanks.	130	110	97	337
SCHOOL COMMITTEE, Three Years (2)				
Robert Evans, Jr.	447	312	487	1246
Howard L. Parsons.	263	170	341	774
Robert B. Pilsbury	392	300	432	1124
Blanks.	180	158	212	550
TRUSTEE OF MEMORIAL LIBRARY, Three Years				
Margaret Richter	567	409	688	1664
Blanks.	74	61	48	183
HOUSING AUTHORITY (4)				
Thomas J. Ahern, Jr.	355	214	343	912
John R. Folsom.	231	184	224	639
Mary M. Laffin	394	264	512	1170
George W. Moulton	291	209	321	821
Raymond L. Page.	192	127	266	585
Michael H. Pickowicz.	165	99	190	454
Julia D. Stevens.	379	254	496	1129
Hugh J. Talbot	165	173	183	521
Blanks.	392	356	409	1157

TOWN OFFICERS & APPOINTMENTS

ELECTED TOWN OFFICERS

MODERATOR

John W. Tierney	Term Expires	1972
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SELECTMEN

William L. Chipman	Term Expires	1972
William C. Sawyer	Term Expires	1972
Paul R. Nyquist	Term Expires	1973
Paul H. Lesure	Term Expires	1974
Alfred F. Steinhauer	Term Expires	1974

ACTON HOUSING AUTHORITY

George W. Moulton	Term Expires	1972
Thomas J. Ahern, Jr.	Term Expires	1973
****Patience H. MacPherson	Term Expires	1973
Julia D. Stevens	Term Expires	1975
Mary M. Laffin	Term Expires	1976

LOCAL AND REGIONAL SCHOOL COMMITTEES

Beverly W. Lydiard	Term Expires	1972
John A. Norris	Term Expires	1972
Edith D. Stowell	Term Expires	1973
Donald E. Westcott	Term Expires	1973
Robert Evans, Jr.	Term Expires	1974
Robert B. Pilsbury	Term Expires	1974

TRUSTEES OF ACTON FIREMEN'S RELIEF FUND

John F. McLaughlin	Term Expires	1972
Richard A. Lowden	Term Expires	1973
T. Frederick S. Kennedy	Term Expires	1974

TRUSTEES OF THE CITIZENS LIBRARY ASSOCIATION OF WEST ACTON

Joan N. Gardner	Term Expires	1972
Barbara Nylander	Term Expires	1973
Betty L. Boothby	Term Expires	1974

TRUSTEES OF ELIZABETH WHITE FUND

Eleanor P. Wilson	Term Expires	1972
***Helen B. Wood	Term Expires	1973
Hazel P. Vose	Term Expires	1974

TRUSTEES OF GOODNOW FUND

Clark C. McElvein	Term Expires	1972
Thelma L. Boatman	Term Expires	1973
James N. Gates	Term Expires	1974

TRUSTEES OF MEMORIAL LIBRARY

James L. Parker	Term Expires	1972
Mileva Brown	Term Expires	1973
Margaret Richter	Term Expires	1974

TRUSTEES OF WEST ACTON FIREMEN'S RELIEF FUND

H. Stuart MacGregor	Term Expires	1972
James B. Wilson	Term Expires	1973
Frederick A. Harris	Term Expires	1974

APPOINTMENTS MADE BY MODERATOR

FINANCE COMMITTEE

Theodore Jarvis	Term Expires	1972
Arthur Schene	Term Expires	1972
Harold G. Marsh	Term Expires	1972
Griffith L. Resor	Term Expires	1973
Stephen G. Lewis	Term Expires	1973
Ahti E. Autio	Term Expires	1973
Edward W. Berriman	Term Expires	1974
Robert Haeberle	Term Expires	1974
Martha L. Ring	Term Expires	1974

REGIONAL REFUSE PLANNING COMMITTEE

*James C. Donald	Term Expires	1972
Frank B. Kaylor	Term Expires	1972
**Wilfred A. Fordon	Term Expires	1973
Paul F. Gilbson	Term Expires	1974

MINUTEMEN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

Marilyn Peterson	Term Expires	1974
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APPOINTMENTS MADE BY SELECTMEN

ADVISORY COMMITTEE ON THE 1975 CELEBRATION

E. Wilson Bursaw	Term Expires	1972
Brewster Conant	Term Expires	1971
Col. Burton A. Davis	Term Expires	1972
David H. Donaldson	Term Expires	1972
Donald R. Gilberti	Term Expires	1972
Hayward S. Houghton	Term Expires	1972
Roger M. Huebsch	Term Expires	1972
Susan F. Huebsch	Term Expires	1972
Mark A. Kahan	Term Expires	1972
T. Frederick S. Kennedy	Term Expires	1972
**Margaret B. Kinzie	Term Expires	1972
Walter R. Laite	Term Expires	1972
Malcolm S. MacGregor	Term Expires	1972
Natacha F. MacGregor	Term Expires	1972
Florence A. Merriam	Term Expires	1972
Richmond P. Miller, Jr.	Term Expires	1972
Charles A. Morehouse	Term Expires	1972
Linda A. Morris	Term Expires	1972
**Marion E. H. Houghton	Term Expires	1972
Gilbert S. Osburn	Term Expires	1972
Palo A. Peirce	Term Expires	1972
Norman L. Roche	Term Expires	1972
Raymond Spicer	Term Expires	1972
**Mary S. Tierney	Term Expires	1972
**Earle W. Tuttle	Term Expires	1972
*Jerry T. Ballantine	Term Expires	1972
*Patience H. MacPherson	Term Expires	1972
*Minetta D. Lee	Term Expires	1972
H. Bradford Sturtevant	Term Expires	1972

ADVISORY COMMITTEE ON TRANSPORTATION

Philip G. Watts	Term Expires	1972
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* Resigned

** Replacing*

*** Deceased

**** Appointed by Department of Community Affairs

Term
Expires

Term
Expires

ARCHIVES

Joyce C. Woodhead	1972
Minetta D. Lee	1973
T. Frederick S. Kennedy	1974

BOARD OF APPEALS

John J. Bush	1972
Edward G. Schwarm	1973
Harold W. Flood	1974

Associate Members:

Herman Vanderwart	1972
*Robert Orner	1974

ELECTION OFFICERS

Precinct I

Warden	Irene F. McLaughlin
Deputy Warden	John F. McLaughlin
Clerk	Barbara N. Mulvey
Deputy Clerk	Violet Perry
Inspectors	Barbara Nylander, Margaret Schene
Deputy Inspectors	Muriel F. Miller, Helen G. May
Tellers	Frances L. Collins, Marion F. Driscoll
	Lela Balcom, Frances Hirsch
	Mona V. Melymuka, Nancy L. Miller

Precinct II

Warden	Margaret Larsen
Deputy Warden	Elsie T. Winslow
Clerk	Bertha Carr Tucker
Deputy Clerk	Irene Young
Inspectors	Martha I. Lowden, Michael J. Walsh
Deputy Inspectors	Hazel P. Vose, Helen M. Young
Tellers	Ruth R. Phelps, Barbara V. Woodward
	Charlotte E. Wetherbee, Joan E. Nelson
	Jean Ann Dingee, Lorraine O. Condon

Precinct III

Warden	Barbara J. McPhee
Clerk	Phyllis K. Sprague
Inspectors	Martin J. Duggan, Elsie M. Godfrey
Deputy Warden	Katherine E. Nedza
Deputy Clerk	Mary H. Prentice
Deputy Inspectors	Genevieve L. Hatch
	Elizabeth Charter
Tellers	Minnie C. Veasie, Esther Perry
	Anna G. Mahar, Lydia R. Lesure
	Carl R. Godfrey, Marian J. Meigs

INSURANCE AUDITING COMMITTEE

Raymond L. Page	1972
*Roger Crafts	1972
*Allan G. Thompson	1972

PERSONNEL BOARD

Mary K. Hadley	1972
Donald MacKenzie	1972
Richard P. O'Brien	1973
Henry M. Young	1973
Donald McNeish	1974

PLANNING BOARD

Robert H. Gerhardt	1972
Eric D. Bradlee	1973
George O. Gardner	1974
John F. Pasieka	1975
Edward A. Chambers	1976

REGISTRAR OF VOTERS

Thomas R. Murphy	1972
David E. Driscoll	1973
James B. Wilson	1974

TOWN ACCOUNTANT

Donald O. Nylander	1972
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TOWN MANAGER

Robert W. Dotson	1972
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APPOINTMENTS MADE BY TOWN MANAGER
REQUIRING APPROVAL OF THE
BOARD OF SELECTMEN

BOARD OF ASSESSORS

John H. Loring	1972
***Carl C. Flint	1973
Dewey E. Boatman	1974

CONSERVATION COMMISSION

Dorothy B. Stonecliffe	1972
Peter P. Jorrens	1972
Brewster Conant	1973
Richard H. Murphy	1973
Bianca M. Chambers	1973
Robert J. Ellis	1974
Chauncey W. Waldron, Jr.	1974

HISTORICAL COMMISSION

Anita E. Dodson	1972
Robert H. Nylander	1973
Stanley L. Smith	1973
Marian E. H. Houghton	1974
*Samuel Sutcliffe	1972
*Jerry Ballantine	1974

TOWN CLERK

Charles M. MacRae	1972
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TOWN TREASURER AND COLLECTOR

Wm. Henry Soar	1972
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YOUTH COMMISSION

Alan B. Flood	1972
Charles A. Schook	1973
Ernest A. Keppel	1973
Ann T. Evans	1974
Charles G. Kadison	1974
Bruce M. McCarthy	1974
*Charles D. MacPherson	1972
*Nancy C. Howe	1973

APPOINTMENTS MADE BY TOWN MANAGER

ASSISTANT ASSESSOR

Ralph E. Dodge	1972
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BOARD OF HEALTH

Edwin Richter	1972
Dr. John E. Rowse	1973
Donald R. Gilberti	1974

BUILDING INSPECTOR

Kenneth E. Jewell	1972
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* Resigned

*** Deceased

	<u>Term Expires</u>		<u>Term Expires</u>
CEMETERY COMMISSIONERS		FIRE CHIEF	
Harlan E. Tuttle	1972	Thomas J. Barry, Jr.	1972
Howard F. Jones	1973		
Charles F. Putnam	1974		
1971-1972 COLLECTIVE BARGAINING COMMITTEE		FIREMEN	
REPRESENTING TOWN MANAGER		(Standing Appointments)	
Donald MacKenzie		<u>Captains</u>	
Richard P. O'Brien		Edward Belmont	Clarence G. Frost
Henry M. Young		Donald Copeland	Malcolm MacGregor
CONSTABLES		<u>Firefighters</u>	
David J. Allen	1972	Charles Sweet	Stephen Huntley
Frederick J. Hryniewich	1972	Hobart King	Milton Hart
T. Frederick S. Kennedy	1972	David Spinney	Bernard Caouette
Charles A. Morehouse	1972	Malcolm Perkins	David Calkins
Robert S. Rhodes	1972	Wm. H. Soar, Jr.	John Tobin
		Joseph Conquest	Robert Craig
CONSTABLE - SPECIAL - DEPUTY COLLECTOR		Hobart King	
William F. Egar	1972	<u>Call Men</u>	
COUNCIL ON AGING		<u>Lieutenants</u>	
Vincent G. Gavin	1972	Richard Gallant	Carl Simeone
Donald R. Gilberti	1972		
E. June Hill	1972	<u>Acton Center Station</u>	
Patience H. MacPherson	1972	Forrest Bean, III	Robert Reynolds
Norman L. Roche	1972	Gilmore Buzzell, Jr.	John Richardson
Peter M. Smoltees	1972	Ronald Calkins	George Sloane
Carol R. Major	1972	Philip Harris	Gordon Smart
DEPUTY BUILDING INSPECTOR		Everett Putnam	Richard Swenson
Anthony L. Galeota, Jr.	1972	Frank Putnam	Norman C. Taylor
H. Stuart MacGregor	1972	Fisher Hills	
DEPUTY CHIEF OF FIRE DEPARTMENT		<u>South Acton Station</u>	
Frederick A. Harris	1972	John Bushek	George Pederson
Richard L. Lowden	1972	Charles Hillman	Robert Puffer
DEPUTY DIRECTOR OF CIVIL DEFENSE		Stewart Kennedy	Paul Simeone
Robert F. Guba	1972	William Klauer	Wm. Henry Soar
		Allen Nelson	Alan J. Waters
DEPUTY FOREST WARDEN		Robert Wetherbee	
Richard A. Lowden	1972	<u>West Acton Station</u>	
Frederick A. Harris	1972	Edward Bennett	James Kazokas
DEPUTY INSPECTOR OF GAS PIPING AND GAS APPLIANCES		Timothy Blaisdell	David Nichols
Warren E. Bemis	1972	Arthur Decker	Timothy Pattee
		Martin Duggan	Armand Riendeau
DEPUTY INSPECTOR OF WIRES		Gordon Gravin	Stephen Tolman
Lawrence I. Tucker	1972	Francis Malson	
DIRECTOR OF CIVIL DEFENSE		FOREST WARDEN	
Walter J. Johnson	1972	Thomas J. Barry, Jr.	1972
DIRECTOR OF PUBLIC HEALTH		INDUSTRIAL DEVELOPMENT COMMISSION	
Bradford S. Leach	1972	Josiah Kirby	1972
DOG OFFICER		Richard J. O'Neil	1972
Patrick Palmer	1972	Mark Imbimbo	1973
		Edward W. Flannery	1975
FENCE VIEWER		Stephen E. Lord	1975
David Abbt	1972	*John W. Tierney	1974
		***Albert I. Verchot	1974
FIELD DRIVERS		*William P. McDonald	1973
James Kazokas	1972	INSPECTOR OF ANIMALS	
William J. Durkin, Jr.	1972	Patrick Palmer	1972
		INSPECTOR OF GAS PIPING AND GAS APPLIANCES	
		Joseph G. Perry	1972

* Resigned
*** Deceased

	Term Expires		Term Expires
INSPECTOR OF WIRES		PUBLIC WEIGHERS	
Leslie F. Parke	1972	William J. Durkin, Jr.	1972
KEEPER OF THE LOCKUP		Bernard W. Harrison	1972
Edward J. Collins, Jr.	1972	Robert S. Rhodes	1972
METROPOLITAN AREA PLANNING COUNCIL		George W. Robinson	1972
William C. Sawyer	1972	RECREATION COMMISSION	
*John H. Loring	1972	Janet W. Murphy	1972
PERMANENT BUILDING COMMITTEE		Elinor White	1973
Wallie Everest	1972	Richard McCauley	1973
**Eric L. Larson	1972	**Harrington Moore, Jr.	1974
Thomas J. Regan, Jr.	1973	Thomas F. Burke	1975
Edward L. Morrill	1973	*Gale Jarvis	1973
Donald M. Perkins	1974	*James MacIntyre, 3rd	1974
*David G. Hurley	1972	SEWERAGE STUDY COMMITTEE	
POLICE DEPARTMENT		Daniel J. Costello	1972
(Civil Service - Standing Appointments)		Bradford S. Leach	1972
Chief		David A. Manlan	1972
Edward J. Collins, Jr.		Warren S. Orcutt	1972
Sergeants		STREET LIGHTING COMMITTEE	
Chauncey R. Fenton, Jr.	Norman L. Roche	Booth D. Jackson	1972
David W. Scribner	Robert S. Rhodes	H. Stuart MacGregor	1972
Patrolmen		Leslie F. Parke	1972
William J. Durkin, Jr.	John T. McNiff	SUPERINTENDENT OF CEMETERIES	
Bernard W. Harrison	Robert P. MacLeod	T. Frederick S. Kennedy	1972
William N. Hayes	Brian R. Goodman	SUPERINTENDENT OF INSECT PEST CONTROL	
Joseph P. Sansone	David C. Flint	Franklin H. Charter	1972
George W. Robinson	Lawrence A. Dupont	SUPERINTENDENT OF STREETS	
Donald M. Bresnick	Edward R. Brooks	Allen H. Nelson	1972
Robert L. Parisi		TOWN BUILDING-LAND ACQUISITION COMMITTEE	
Special Officers		David Abbt	1972
William D. Kendall, Jr.	James P. Conheeney	Paul D. Hamilton	1972
T. Frederick S. Kennedy	John E. MacLeod	Roger M. Huebsch	1972
Robert P. Beaudoin	Oiva T. Kallio	Richmond P. Miller, Jr.	1972
Edmond Daigneault		Joseph W. Stevens	1972
Matrons		TOWN COUNSEL	
Marjory J. Davis	Muriel B. Flannery	Herbert P. Wilkins	1972
Crossing Guards		TOWN ENGINEER	
Natacha MacGregor	*Charles R. Quinn	Anthony L. Galeota, Jr.	1972
Marian E. Quinn		TOWN FOREST COMMITTEE	
Special Police Officer for Edward Square		George E. Neagle	1972
Cedric Thatcher		Emery D. Nelson	1972
Acton Schools Only		TOWN REPORT COMMITTEE	
Edmund J. McNiff	Robert Graham	Christopher C. Kellogg	1972
PUBLIC CEREMONIES AND CELEBRATIONS COMMITTEE		Nancy Gay Browne	1973
David H. Donaldson	1972	John Gourgas	1974
**Robert M. Huebsch	1972	TREE WARDEN	
Burton A. Davis	1973	Franklin H. Charter	1972
Walter R. Laite	1974	VETERANS' AGENT AND DIRECTOR OF VETERANS' SERVICES	
Richard P. Miller, Jr.	1974	Norman L. Roche	1972
*Robert E. Nelson	1972	VETERANS' BURIAL AGENT	
*John W. Tierney		Norman L. Roche	1972
SEALER OF WEIGHTS AND MEASURES		VETERANS' GRAVES OFFICER	
George K. Hayward	1971	T. Frederick S. Kennedy	1972
* Resigned		WORKMEN'S COMPENSATION AGENT	
** Replacing*		Theron A. Lowden	1972

TOWN ACCOUNTANT

To the Honorable Board of Selectmen:

The reports which are submitted herewith represent a statement of the cash disbursements authorized during the year ended December 31, 1971, and a Balance Sheet of the Town of Acton as of December 31, 1971.

The 1972 appropriation for amortization of the bonded indebtedness of the Town will include the final amount for the Julia McCarthy Elementary School. The complete amortization requirements are as follows:

Schools:	
Florence A. Merriam Elementary School	\$ 40,000.00
Julia McCarthy Elementary School	10,000.00
Carolyn Douglas Elementary School	35,000.00
Paul P. Gates Elementary School	60,000.00
Luther B. Conant Elementary School	85,000.00
Regional School District	<u>223,316.00</u>
Total Schools	\$453,316.00
Acton Memorial Library Addition	25,000.00
Public Works Facility	<u>35,000.00</u>
Amortization of bonded indebtedness	<u>\$513,316.00</u>

The accounts of the Treasurer and Collector have been verified, and I have reviewed the various trust funds in the custody of the Treasurer and the Trustees.

Donald O. Nylander
Town Accountant

STATEMENT OF APPROPRIATIONS AND DISBURSEMENTS

January 1, 1971 to December 31, 1971

<u>Warrant Budget Item</u>	<u>Appropriated or Available</u>	<u>Disbursed</u>	<u>Balance</u>
General Government:			
Moderator:			
1. Salary	\$ 140.00	\$ 140.00	\$ --
2. Expenses	20.00	--	20.00
Finance Committee:			
3. Expenses	70.00	70.00	--
Selectmen:			
4. Salaries	20,980.00	20,972.63	7.37
5. Expenses	12,585.00	10,921.91	1,663.09
6. Capital Outlay -			
Appropriated	1,630.00		
Reserve Fund Transfer	655.00	2,273.60	11.40
7. Legal Services	13,500.00	12,618.75	881.25
8. Legal Service Expenses	500.00	500.00	--
9. Appraisals and Surveys	1,000.00	--	1,000.00
10. Out-of-State Travel	1,500.00	859.15	640.85
Town Office Clerical Staff:			
11. Salaries	82,305.00	79,757.51	2,547.49
Engineering Department:			
12. Salaries and Wages	47,160.00	46,925.26	234.74
13. Expenses	4,800.00	4,785.42	14.58
14. Capital Outlay	150.00	135.00	15.00
Town Accountant:			
15. Salary	4,355.00	4,355.00	--
16. Expenses	160.00	158.90	1.10

<u>Warrant Budget Item</u>	<u>Appropriated or Available</u>	<u>Disbursed</u>	<u>Balance</u>
Town Treasurer and Collector:			
17. Salary	\$ 11,590.00	\$ 11,590.00	\$ --
18. Expenses -			
Appropriated	4,800.00		
Reserve Fund Transfer	400.00	5,200.00	--
19. Capital Outlay	--	--	--
Town Assessors:			
20. Salaries	13,940.00	13,874.40	65.60
21. Expenses	4,930.00	3,450.25	1,479.75
Town Clerk:			
22. Salary	2,550.00	2,550.00	--
23. Expenses	800.00	726.09	73.91
Elections and Registration:			
24. Salaries and Wages -			
Appropriated	3,720.00		
Reserve Fund Transfer	2,213.20	5,518.63	414.57
25. Expenses	3,850.00	2,954.35	895.65
26. Capital Outlay	--	--	--
Planning Board:			
27. Expenses	9,200.00	9,050.96	149.04
Personnel Board:			
28. Expenses	100.00	40.00	60.00
Board of Appeals:			
29. Expenses	165.00	73.20	91.80
Industrial Development Commission:			
30. Expenses	750.00	272.62	477.38
Conservation Commission:			
31. Expenses	500.00	500.00	--
Archives Committee:			
32. Expenses	60.00	25.00	35.00
Public Ceremonies and Celebrations:			
33. Expenses	2,100.00	1,835.81	264.19
Buildings and Maintenance:			
34. Salaries and Wages	13,740.00	13,373.27	366.73
35. Expenses	36,165.00	36,164.74	.26
36. Capital Outlay	250.00	248.00	2.00
Town Report Committee:			
37. Expenses	<u>4,300.00</u>	<u>3,640.48</u>	<u>659.52</u>
Total General Government -			
Appropriated	304,365.00		
Reserve Fund Transfer	<u>3,268.20</u>	<u>295,560.93</u>	<u>12,072.27</u>
<u>Protection of Persons and Property:</u>			
Police Department:			
38. Salaries and Wages	197,645.00	194,144.62	3,500.38
39. Expenses -			
Appropriated	18,540.00		
Reserve Fund Transfer	2,580.00	21,114.06	5.94
40. Capital Outlay	1,500.00	1,492.00	8.00
Fire Department:			
41. Salaries and Wages -			
Appropriated	200,995.00		
Reserve Fund Transfer	4,000.00	204,508.89	486.11

<u>Warrant Budget Item</u>	<u>Appropriated or Available</u>	<u>Disbursed</u>	<u>Balance</u>
42. Expenses -			
Appropriated	\$ 23,200.00	\$	\$
Special Town Meeting 11/1/71	526.45	23,723.88	2.57
43. Capital Outlay	4,350.00	4,298.00	52.00
Sealer of Weights and Measures:			
44. Salary and Travel	510.00	510.00	--
45. Expenses	40.00	32.52	7.48
Insect Pest Control:			
46. Wages	3,465.00	3,376.84	88.16
47. Expenses	6,360.00	6,346.65	13.35
Town Forest Committee:			
48. Maintenance	100.00	51.36	48.64
Tree Department:			
49. Wages	3,465.00	3,131.43	333.57
50. Expenses	8,480.00	8,219.86	260.14
Inspector of Wires:			
51. Wages and Travel	--	--	--
52. Expenses -			
Appropriated	4,000.00		
Reserve Fund Transfer	69.25	4,069.25	--
Inspector of Gas Piping and Appliances:			
53. Wages	--	--	--
54. Expenses	3,000.00	2,396.00	604.00
Building Inspector and Agent for Enforcement of Zoning Bylaws:			
55. Salary and Wages -			
Appropriated	11,345.00		
Reserve Fund Transfer	700.00	12,028.01	16.99
56. Expenses	1,820.00	1,376.33	443.67
Dog Officer:			
57. Wages and Travel	1,100.00	1,100.00	--
58. Expenses	500.00	500.00	--
Building Committee:			
59. Expenses	50.00	--	50.00
Civil Defense:			
60. Expenses	750.00	750.00	--
Town Utilities:			
61. Hydrant Rental	21,600.00	21,595.00	5.00
62. Street Lighting	24,030.00	23,559.53	470.47
Total Protection of Persons and Property -			
Appropriated	536,845.00		
Reserve Fund Transfer	7,349.25		
Special Town Meeting	526.45	538,324.23	6,396.47

Highways:

Highway Department:			
63. Salaries and Wages -			
Appropriated	125,955.00		
Special Town Meeting 11/1/71	9,700.00	129,494.72	6,160.28
64. General Expenses	30,000.00	29,808.28	191.72
65. Drainage	20,000.00	19,990.56	9.44
66. Snow and Ice Control -			
Appropriated	70,000.00		
Reserve Fund Transfer	1,737.15	71,342.19	394.96
67. Machinery Expenses -			
Appropriated	39,080.00		
Reserve Fund Transfer	4,600.00	43,675.68	4.32

<u>Warrant Budget Item</u>	<u>Appropriated or Available</u>	<u>Disbursed</u>	<u>Balance</u>
68. Chapter 81 Maintenance	\$ 25,450.00	\$ 25,074.83	\$ 375.17
69. Chapter 90 Maintenance	27,500.00	27,497.27	2.73
70. Capital Outlay	<u>3,360.00</u>	<u>2,585.95</u>	<u>774.05</u>
Total Highways -			
Appropriated	341,345.00		
Reserve Fund Transfer	6,337.15		
Special Town Meeting	<u>9,700.00</u>	<u>349,469.48</u>	<u>7,912.67</u>
<u>Health and Sanitation:</u>			
Health and Sanitation:			
71. Salaries	24,595.00	23,856.26	738.74
72. Expenses	25,700.00	24,056.90	1,643.10
73. Garbage Collection	<u>32,300.00</u>	<u>31,168.65</u>	<u>1,131.35</u>
Inspector of Animals:			
74. Wages	170.00	170.00	--
75. Expenses	<u>30.00</u>	<u>30.00</u>	<u>--</u>
Plumbing Inspector:			
76. Wages	--	--	--
77. Expenses	<u>5,000.00</u>	<u>4,010.50</u>	<u>989.50</u>
Total Health and Sanitation	<u>87,795.00</u>	<u>83,292.31</u>	<u>4,502.69</u>
<u>Veterans' Aid:</u>			
Veterans' Services:			
78. Salary	3,240.00	3,240.00	--
79. Expenses	275.00	275.00	--
80. Aid -			
Appropriated	20,000.00		
Reserve Fund Transfer	<u>4,000.00</u>	<u>23,911.89</u>	<u>88.11</u>
Total Veterans' Aid -			
Appropriated	23,515.00		
Reserve Fund Transfer	<u>4,000.00</u>	<u>27,426.89</u>	<u>88.11</u>
<u>Education:</u>			
Local Schools:			
81. Instruction	1,575,941.00	1,556,538.28	19,402.72
82. Plant Operation and Maintenance	169,908.00	169,908.00	--
83. Transportation	126,995.00	126,901.44	93.56
84. Non-Instructional Services	36,664.00	36,664.00	--
85. Administration	44,977.00	41,521.30	3,455.70
86. Out-of-State Travel	300.00	269.31	30.69
87. Blanchard Auditorium -			
Appropriated	21,225.00		
Reserve Fund Transfer	3,040.00	23,106.67	1,158.33
88. Capital Outlay	29,194.00	9,948.62	19,245.38
89. Contingency Fund	<u>25,000.00</u>	<u>25,000.00</u>	<u>--</u>
Regional Schools:			
90. Instruction	1,505,234.00	1,505,234.00	--
91. Plant Operation and Maintenance	165,321.00	165,321.00	--
92. Transportation	23,474.00	23,474.00	--
93. Non-Instructional Services	50,578.00	50,578.00	--
94. Administration	50,362.00	50,362.00	--
95. Out-of-State Travel	2,184.00	2,184.00	--
96. Blanchard Auditorium	11,442.00	11,442.00	--
97. Capital Outlay	28,575.00	28,575.00	--
98. Athletic Fund	37,978.00	37,978.00	--
99. Adult Education	1,820.00	1,820.00	--
100. Contingency Fund	<u>5,110.00</u>	<u>5,110.00</u>	<u>--</u>
Total Education -			
Appropriated	3,912,282.00		
Reserve Fund Transfer	<u>3,040.00</u>	<u>3,871,935.62</u>	<u>43,386.38</u>

<u>Warrant Budget Item</u>	<u>Appropriated or Available</u>	<u>Disbursed</u>	<u>Balance</u>
<u>Libraries:</u>			
Memorial Library:			
101. Salary and Wages	\$ 58,450.00	\$ 56,904.20	\$ 1,545.80
102. Expenses -			
Appropriated	13,050.00		
Reserve Fund Transfer	1,545.00	14,490.10	104.90
103. Books	19,000.00	18,955.06	44.94
104. Capital Outlay	185.00	175.30	9.70
West Acton Library:			
105. Salary and Wages	4,720.00	4,114.44	605.56
106. Expenses	1,330.00	1,281.64	48.36
107. Capital Outlay	260.00	--	260.00
Total Libraries -			
Appropriated	96,995.00		
Reserve Fund Transfer	1,545.00	95,920.74	2,619.26
<u>Recreation:</u>			
Recreation:			
108. Wages	17,310.00	13,520.39	3,789.61
109. Expenses -			
Appropriated	5,375.00		
Reserve Fund Transfer	2,191.24	7,566.08	.16
110. Capital Outlay	950.00	950.00	--
Total Recreation -			
Appropriated	23,635.00		
Reserve Fund Transfer	2,191.24	22,036.47	3,789.77
<u>Cemeteries:</u>			
Cemeteries:			
111. Salaries and Wages	40,670.00	40,605.10	64.90
112. Expenses -			
Appropriated	9,000.00		
Reserve Fund Transfer	645.00	9,566.72	78.28
113. Capital Outlay -			
Appropriated	--		
Reserve Fund Transfer	3,965.00	3,947.85	17.15
Total Cemeteries -			
Appropriated	49,670.00		
Reserve Fund Transfer	4,610.00	54,119.67	160.33
<u>Insurance:</u>			
Insurance:			
114. Workmen's Compensation	15,000.00	15,000.00	--
115. Surety Bond	675.00	497.00	178.00
116. Fire and Public Liability Insurance for Town Buildings	16,000.00	16,000.00	--
117. Boiler and Machinery	1,600.00	1,247.00	353.00
118. Motor Vehicle Liability -			
Appropriated	6,500.00		
Reserve Fund Transfer	275.00	6,764.54	10.46
119. Group Health -			
Appropriated	50,000.00		
Special Town Meeting 11/1/71	8,000.00	57,720.13	279.87
120. Fire Fighters	1,100.00	941.06	158.94
Total Insurance -			
Appropriated	90,875.00		
Reserve Fund Transfer	275.00		
Special Town Meeting	8,000.00	98,169.73	980.27

<u>Warrant Budget Item</u>	<u>Appropriated or Available</u>	<u>Disbursed</u>	<u>Balance</u>
<u>Pensions:</u>			
Pension Fund:			
121. Expense	\$ 50,540.00	\$ 50,538.21	\$ 1.79
Total Pensions	<u>50,540.00</u>	<u>50,538.21</u>	<u>1.79</u>
<u>Maturing Debt and Interest:</u>			
Regional School:			
122. Maturing Debt	67,735.00	67,735.00	--
123. Interest	52,145.00	52,145.00	--
Julia McCarthy School:			
124. Maturing Debt	10,000.00	10,000.00	--
125. Interest	400.00	400.00	--
Florence E. Merriam School:			
126. Maturing Debt	40,000.00	40,000.00	--
127. Interest	10,080.00	10,080.00	--
Elm Street School #1 (Douglas):			
128. Maturing Debt	35,000.00	35,000.00	--
129. Interest	18,375.00	18,375.00	--
Elm Street School #2 (Gates):			
130. Maturing Debt	60,000.00	60,000.00	--
131. Interest	39,565.00	39,565.00	--
Police Station:			
132. Maturing Debt	--	--	--
133. Interest	--	--	--
Library Addition:			
134. Maturing Debt	25,000.00	25,000.00	--
135. Interest	3,150.00	3,150.00	--
Sanitary Landfill Sites:			
136. Maturing Debt	--	--	--
137. Interest	--	--	--
Minot Avenue School:			
138. Maturing Debt	85,000.00	85,000.00	--
139. Interest	92,625.00	92,625.00	--
D. P. W. Building:			
140. Maturing Debt	35,000.00	35,000.00	--
141. Interest	15,105.00	15,105.00	--
Anticipation of Revenue Notes:			
142. Interest	<u>45,000.00</u>	<u>17,911.17</u>	<u>27,088.83</u>
Total Maturing Debt and Interest	<u>634,180.00</u>	<u>607,091.17</u>	<u>27,088.83</u>
<u>Grand Totals of Appropriations, Reserve Fund Transfers, Disbursements and Unexpended Balances of Budget Items:</u>			
Appropriated:			
Annual Town Meeting	\$6,152,042.00		
Special Town Meetings	18,226.45		
Reserve Fund Transfers	<u>32,615.84</u>		
Totals	<u>\$6,202,884.29</u>	\$6,093,885.45	<u>\$ 108,998.84</u>

			Appropriated or Available	Disbursed	Balance
<u>Education:</u>					
Cafeteria - Revolving Fund			\$ 130,988.84	\$ 130,671.68	\$ 317.16
Federal Grants:					
Title 2			6,026.97	5,902.60	124.37
Public Law 864 - Title 5			304.62	304.00	.62
Public Law 874 - Title 1			34,965.79	22,685.00	12,280.79
Cornerstone - Title 1			6,389.58	5,193.00	1,196.58
<u>Special Articles</u>					
Town Meeting Date	Article No.	Purpose			
<u>Schools:</u>					
10/19/64	2	Douglas School	2,340.91	1,599.26	741.65
3/13/67	10	Gates School	38,348.55	21,638.58	16,709.97
3/09/70	18	Vocational Regional School Dis- trict Planning Committee	250.00	130.77	119.23
3/09/70	19	Minot Avenue School Construction	1,138,412.40	1,021,244.24	117,168.16
3/09/70	20	Adult Education	1,619.71	1,619.55	.16
3/08/71	62	Regional Vocational School	1,680.00	1,494.00	186.00
3/08/71	66	Tuition	25,051.00	25,047.67	3.33
3/08/71	67	Blanchard Auditorium Roof	8,500.00	304.15	8,195.85
<u>Highways:</u>					
3/10/69	25	Chapter 90 Construction	11,951.73	11,951.73	--
3/09/70	15	Chapter 90 Construction	30,800.00	10,370.31	20,429.69
3/09/70	43	Adams Street Takings	1,408.20	550.00	858.20
3/09/70	44	Adams Street Reconstruction	1,756.98	1,749.63	7.35
3/09/70	48	Street Sweeper	1,042.50	1,023.40	19.10
3/08/71	47	Pick-up Truck	3,500.00	3,434.50	65.50
3/08/71	48	Salt Shed -			
		Appropriated	10,300.00		
		Reserve Fund Transfer	600.00	10,575.00	325.00
3/08/71	49	Gasoline and Oil Storage Tanks/ Pump	8,500.00	8,094.64	405.36
3/08/71	53	Sidewalks	29,000.00	2,563.82	26,436.18
3/08/71	55	Chapter 81 Maintenance	23,100.00	23,100.00	--
3/08/71	55	Chapter 90 Maintenance	4,000.00	4,000.00	--
6/22/71	8	Chapter 616 - Section 5	10,693.30	3,528.00	7,165.30
6/22/71	9	Hayward Road Layout	16,100.00	16,100.00	--
6/22/71	10	Used Truck and Dump Body	2,500.00	2,465.00	35.00
<u>Various Purposes:</u>					
12/05/66	12	Regional Refuse Disposal Plan- ning Committee	40.19	11.82	28.37
12/05/66	19	Cemetery Building	27.62	27.50	.12
3/13/67	30	Tennis Courts	107.76	107.76	--
3/13/67	49	Woodlawn Cemetery	967.50	965.00	2.50
3/10/69	33	Town Forest Access	1,081.47	135.18	946.29
3/10/69	46	Fire Rescue Truck	501.57	500.00	1.57
3/09/70	14	Surplus Government Property	288.90	288.90	--
3/09/70	24	Public Works Facility	222,647.00	208,719.49	13,927.51
3/09/70	49	Tree Department Cab & Chassis	261.00	62.40	198.60
3/09/70	51	Forest Fire Truck	16,500.00	7,664.00	8,836.00
3/09/70	52	Fire Alarm Equipment	10,438.14	10,313.25	124.89
3/09/70	53	Elm Street Playground Lighting	17,992.40	17,071.50	920.90
3/09/70	54	Elm Street Playground Backstop and Bleachers	193.35	193.35	--
3/09/70	62	Mount Hope Cemetery Improve- ments for New Section	1,052.00	160.00	892.00
3/09/70	63	Mount Hope Cemetery Paving Roads	3,000.00	2,996.40	3.60
6/29/70	4	Assabet Regional Refuse Disposal Planning Board	4,760.00	3,805.80	954.20

Town Meeting Date	Article No.	Purpose	Appropriated or Available	Disbursed	Balance
9/28/70	6	West Acton Library Salaries and Expenses	\$ 1,375.07	\$ 1,375.07	\$ --
3/08/71	33	Conservation Fund	100,000.00	100,000.00	--
3/08/71	35	Surplus Government Property	2,000.00	1,585.44	414.56
3/08/71	36	Youth Commission	1,000.00	7.14	992.86
3/08/71	44	Council on Aging	1,500.00	969.00	531.00
3/08/71	45	1975 Town Celebration Fund	4,000.00	4,000.00	--
3/08/71	46	Land - Main Street to Pope Road	25,000.00	20,994.00	4,006.00
3/08/71	57	Police Cruisers -			
		Appropriated	4,500.00		
		Reserve Fund Transfer	899.00	5,399.00	--
3/08/71	58	Fire Alarm Repair Truck	1,500.00	1,500.00	--
3/08/71	59	Fire Department Pick-up Truck	3,300.00	3,292.50	7.50
3/08/71	60	Fire Department Base Radio	2,000.00	1,994.15	5.85
3/08/71	61	Mount Hope Cemetery Paving Roads	2,000.00	1,999.51	.49
3/08/71	63	Swimming Program	5,500.00	5,500.00	--
3/08/71	65	Charter Road Playground Equipment	1,500.00	1,500.00	--
6/22/71	11	Public Works Facility Paving	10,000.00	10,000.00	--
		Appropriated or Available	\$8,164,833.50		
		Reserve Fund Transfers	34,114.84	\$7,844,364.14	\$ 354,584.20
Cemetery Department - Various Trust Funds				12,631.60	
Conservation Commission - Various Properties				40,546.14	
Library Department				1,992.19	
1975 Town Celebration				18.75	
Total Operating Disbursements				\$7,899,552.82	
<u>Other Cash Disbursements:</u>					
Agency:					
		Middlesex County Assessment		114,926.73	
		State Parks and Recreation Areas		17,300.39	
		Metropolitan Planning Area Council		738.35	
		Metropolitan Air Pollution Assessment		441.99	
		State Motor Vehicle Excise Bills		1,660.65	
		Middlesex County Hospital Assessment		6,490.90	
		Elderly Retiree Program		1,088.01	
		State Assessment System		590.80	
		Blanchard Foundation/Church Teen Center		1,929.79	
		Middlesex County Dog Licenses, etc.		4,654.15	
		Board of Appeals Guarantee Deposits		202.59	
		Guarantee Deposit - Adams Street Betterment		913.69	
		Federal Income Taxes Withheld		378,376.98	
		Massachusetts Income Taxes Withheld		94,849.95	
		Acton Teachers' Retirement		66,118.09	
		Middlesex County Retirement		41,688.90	
		Acton Teachers' Association		10,305.85	
		Acton Teachers' Annuities		9,054.00	
		Blue Cross-Blue Shield Deductions		8,017.48	
		Acton Teachers' Insurance		2,054.14	
		Group Life Insurance Deductions		1,374.96	
		Fire Department Union Dues		752.00	
Refunds:					
		Taxes		21,375.90	
Trust:					
		Trust Fund Income		31,922.39	
		Perpetual Care		4,725.00	
		Charity		2,110.00	
		Library		100.00	
Repayment of Loans in Anticipation of Revenue				1,800,000.00	
Investment:					
		Certificates of Deposit		1,300,000.00	
				11,823,316.50	
Add - Refund Adjustments				21,592.44	
Total Disbursements per Treasurer				\$11,844,908.94	

TOWN OF
BALANCE
DECEMBER

ASSETS

Cash:			
Petty Cash Funds		\$ 70.00	
General Funds		<u>795,176.28</u>	\$ 795,246.28
Accounts Receivable:			
Tax Levies:			
1966 Personal Property		3,362.86	
1967 Personal Property		2,523.40	
1968 Personal Property		2,060.40	
1969 Personal Property		2,186.80	
1970 Personal Property		946.00	
1971 Personal Property	\$ 2,208.60		
1971 Real Estate	<u>150,316.49</u>	<u>152,525.09</u>	
			163,604.55
Special Assessment - Street Betterments			24,681.61
Motor Vehicle Excise -			
1965	384.00		
1966	3,604.09		
1967	2,896.55		
1968	4,331.71		
1969	7,106.19		
1970	13,396.35		
1971	<u>75,126.12</u>		106,845.01
Tax Titles	2,964.15		
Tax Possessions	<u>793.72</u>		3,757.87
Taxes in Litigation			449.42
Departmental -			
Cemetery	74.45		
Fire	880.00		
School	<u>1,600.00</u>		2,554.45
Aid to Highways -			
Middlesex County	32,000.00		
Commonwealth of Massachusetts	<u>83,312.56</u>	<u>115,312.56</u>	
Total Accounts Receivable			417,205.47
Underestimate of Assessments -			
Metropolitan Area Planning Council		9.89	
Metropolitan Air Pollution		<u>441.99</u>	<u>451.88</u>
Total Assets			<u>\$1,212,903.63</u>

DEFERRED REVENUE ACCOUNTS

Apportioned Street Assessments Not Due		<u>\$ 1,167.10</u>
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ACTON
SHEET
31, 1971

LIABILITIES, RESERVES AND SURPLUS

Employees' Payroll Deductions - See Schedule 1		\$ 4,623.22
Guarantee Deposits - Board of Appeals		100.21
Unclaimed Checks		1,152.75
Trust Fund Income Transfer Balances Unexpended - See Schedule 2		6,286.15
Federal Grants - See Schedule 3		16,190.16
Revolving Fund - School Cafeteria		317.16
Old Age Assistance Recovery Not Allocated		13,600.00
Unexpended Article Appropriation Balances - See Schedule 4		312,747.40
Reserve for Petty Cash Funds		70.00
Overestimates of Assessments - Middlesex County Tax	\$ 3,796.67	
State Parks and Recreation Areas	3,559.02	
Court Judgment, Land Damage for Reloca- tion of Central Street	82.64	7,438.33
Cemetery Land Fund		7,605.35
Receipts Reserved for Appropriation - County Dog Fund		6,282.37
Premium on Bonds		5,534.45
Receipts Reserved for Appropriation - Library		1,809.50
Road Machinery Fund		1,167.02
Tax Title Foreclosure		335.00
Middlesex County Dog Licenses		119.05
Beautification of Mount Hope Cemetery - Jenks Charitable Fund		26,000.00
The Church Teen Center - Blanchard Foundation		70.21
Overlays Reserved for Abatements of Tax Levies - 1966	259.19	
1967	126.87	
1968	333.32	
1969	109.69	
1970	946.00	
1971	24,182.60	25,957.67
Revenue Reserved Until Collected - Special Assessments - Street Betterments	24,681.61	
Motor Vehicle Excise	106,845.01	
Tax Titles and Possessions	3,757.87	
Taxes in Litigation	449.42	
Departmental Revenue	2,554.45	
Aid to Highways	115,312.56	253,600.92
Overlay Surplus - Reserve Fund		16,122.07
Surplus Revenue		505,774.64
Total Liabilities, Reserves and Surplus		<u>\$1,212,903.63</u>

DEFERRED REVENUE ACCOUNTS

Street Assessments and Betterments	<u>\$ 1,167.10</u>
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LOANS AUTHORIZED - NOT ISSUED

Douglas Elementary School	\$ 79,450.00	
Minot Avenue Elementary School	<u>103,347.21</u>	<u>\$ 182,797.21</u>

DEBT ACCOUNTS

Net Funded or Fixed Debt	<u>\$3,490,000.00</u>
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TRUST ACCOUNTS

Trust Funds - Cash and Securities		
In Custody of Town Treasurer	\$ 762,387.74	
In Custody of Trustees	<u>3,000.00</u>	<u>\$ 765,387.74</u>

LOANS AUTHORIZED - NOT ISSUED

Douglas Elementary School	\$ 79,450.00	
Minot Avenue Elementary School	<u>103,347.21</u>	<u>\$ 182,797.21</u>

DEBT ACCOUNTS

Inside Debt Limit -		
Florence A. Merriam Elementary School	\$ 60,000.00	
Acton Memorial Library Addition	75,000.00	
Public Works Facility	<u>230,000.00</u>	\$ 365,000.00
Outside Debt Limit -		
Florence A. Merriam Elementary School	180,000.00	
Julia McCarthy Elementary School	10,000.00	
Carolyn Douglas Elementary School	490,000.00	
Paul P. Gates Elementary School	905,000.00	
Luther B. Conant Elementary School	<u>1,540,000.00</u>	<u>3,125,000.00</u>
		<u>\$3,490,000.00</u>

TRUST ACCOUNTS

In Custody of Town Treasurer -		
See Schedule 5	\$ 762,387.74	
In Custody of Trustees		
Charlotte Goodnow Fund	<u>3,000.00</u>	<u>\$ 765,387.74</u>

BALANCE SHEET
Supporting Schedules
December 31, 1971

Schedule 1
Employees' Payroll Deductions

Middlesex County Retirement System	\$ 3,543.35
Blue Cross-Blue Shield	770.47
Group Life Insurance	173.40
Acton Teachers' Annuities	136.00
	<u>4,623.22</u>

Schedule 2
Unexpended Trust Fund Income Balances

Susan Noyes Hosmer	\$ 3,108.93
Perpetual Care	2,309.63
Ethel Robbins, Fred Robbins and George T. Ames Memorial	100.00
J. Roland Wetherbee	78.91
Elbridge J. Robbins	59.28
Elbridge Jones Robbins and Descendents	58.20
Frank Knowlton	56.84
Luke Blanchard	53.19
Georgia E. Whitney	51.27
Henry S. Raymond	50.00
Frank C. Hayward	49.08
George T. Ames	46.70
A. B. Conant Family	37.24
Carrie E. Wells	35.38
Henry S. Raymond	32.32
Hoit and Scott	31.30
Dr. Robert I. Davis	29.97
Sarah A. Watson	28.54
Mary Desmond	25.59
Arlette Appleyard	22.18
Mrs. Henry O'Neil	21.60
	<u>\$ 6,286.15</u>

Schedule 3
Federal Grants

Welfare Administration:		
Medical Assistance		\$ 83.34
Medical Assistance		878.15
Old Age Assistance:		
Grant	\$ 156.63	
Recovery - Repayable to Federal	<u>150.00</u>	306.63
Disability Assistance		250.00
Aid to Dependent Children		<u>250.00</u>
Total Welfare Grants		1,768.12
School Grants:		
Public Law 815	819.68	
Public Law 864 - Title 5	.62	
Public Law 874 - Title 1	12,280.79	
Title 2 - Library	124.37	
Cornerstone - Title 1	<u>1,196.58</u>	14,422.04
		<u>\$ 16,190.16</u>

Schedule 4
Unexpended Article Appropriation Balances

Town Meeting Date	Article No.	Purpose	
6/24/57	6	Civil Defense Power Unit	\$ 300.00
3/09/58	39	Archives Committee	792.75
10/19/64	2	Douglas School	741.65
12/05/66	12	Regional Refuse Disposal Committee	28.37
3/13/67	10	Gates School	16,709.97
3/13/67	32	Emergency Operating Center	1,000.00
11/18/68	11	Water District Land Lease	5.00
3/10/69	33	Town Forest Access Construction	946.29
3/10/69	39	Vocational Regional School District Planning Committee	41.47
3/09/70	15	Chapter 90 Construction	20,429.69
3/09/70	18	Vocational Regional School District Planning Committee	119.23
3/09/70	19	Minot Avenue School Construction	117,168.16
3/09/70	21	Kennedy Land Lease	10.00
3/09/70	23	Highways - Chapter 768, Acts of 1969	2,035.04
3/09/70	24	Public Works Facility	13,927.51
3/09/70	51	Forest Fire Truck	8,836.00
3/09/70	53	Lighting - Elm Street Playground	920.90
3/09/70	55	Tot-Lot Equipment - Goward Field	199.30
3/09/70	57	Painting Town Hall Offices	2,500.00
3/09/70	59	Air Conditioning Memorial Library	200.00
3/09/70	62	Mount Hope Cemetery - New Section	892.00
6/29/70	4	Assabet Regional Refuse Disposal Planning Board	954.20
6/29/70	7	Highways - Chapter 768, Section 4, 1969	477.61
3/08/71	35	Government Surplus Property	414.56
3/08/71	36	Youth Commission	992.86
3/08/71	38	State and Edney Land Purchase	12,000.00
3/08/71	39	Dunn Land Purchase	30,000.00
3/08/71	44	Council on Aging	531.00
3/08/71	46	Main Street to Pope Road Land	4,006.00
3/08/71	48	Salt Shed	325.00
3/08/71	49	Gasoline and Oil Storage Tanks and Pumps	405.36
3/08/71	51	High, Adams and Parker Streets Resurfacing	6,500.00
3/08/71	53	Sidewalks	26,436.18
3/08/71	54	Chapter 90 Construction	30,800.00
3/08/71	56	Painting Inside Police Station	3,000.00
3/08/71	62	Regional Vocational School	186.00
3/08/71	64	Picnic Facilities at Town Forest	750.00
6/22/71	8	Highways - Chapter 616, Section 5, 1967	7,165.30
			<u>\$ 312,747.40</u>

Schedule 5
Trust Accounts in Custody of Town Treasurer

Charity Funds:

Elizabeth M. White	\$ 32,339.31
Georgia E. Whitney	14,559.71
Betsey M. Ball	22,497.88
Varnum Tuttle Memorial	17,059.98

Cemetery Funds:

Perpetual Care	186,110.95
Susan Noyes Hosmer	109,193.98
Arlette Appleyard	2,378.82
Henry S. Raymond - Monument	1,724.45
Henry S. Raymond - Care	3,478.30
Hoit and Scott	867.20
J. Roland Wetherbee	18,242.36
Luke Blanchard	3,419.37
Frank C. Hayward	2,157.07
Georgia E. Whitney	2,491.73
Dr. Robert I. Davis	1,473.33
Frank R. Knowlton	1,409.84
George T. Ames	611.61
Mrs. Harry I. O'Neil	506.26

Cemetery Funds (continued):

Sarah A. Watson	\$ 3,710.20
Carrie F. Wells	4,759.24
A. B. Conant	1,430.48
Elbridge Jones Robbins and Descendents	1,107.60
Captain Robbins Lot	2,884.14
Elbridge J. Robbins Lot	1,680.44
Ethel R. Robbins, Fred Robbins and George T. Ames Memorial	24,359.68
Martha L. Desmond	3,113.08

Library and Educational Funds:

Acton High School	5,764.82
Wilde Memorial	33,566.24
Georgia E. Whitney Memorial	21,461.48

Firemen's Relief Funds:

Acton	19,100.78
West Acton	1,654.45

Conservation Fund 185,305.11

Stabilization Fund 1,448.13

1975 Celebration Fund 9,525.72

Eminent Domain Deposits:

Heirs of William Livingston	365.00
Heirs of Harriet Davis	2,551.00
Heirs of Amasa Davies	9,130.00
Devises of Evelina White	8,948.00

\$ 762,387.74

Supplementary Financial Data

The unexpended balances of the following Articles were closed out during the year and transferred to Surplus Revenue.

Town Meeting Date	Article No.	Description	
12/05/66	19	Cemetery Building	\$.12
3/13/67	49	Woodlawn Cemetery	2.50
3/10/69	27	Street Lights - Main Street	2,500.00
3/10/69	46	Fire Rescue Truck	1.57
3/09/70	20	Adult Education	.16
3/09/70	43	Adams Street Takings	858.20
3/09/70	44	Adams Street Reconstruction	7.35
3/09/70	48	Street Sweeper	19.10
3/09/70	49	Tree Department - Cab, Chassis, etc.	198.60
3/09/70	52	Fire Alarm Equipment	124.89
3/09/70	63	Mount Hope Cemetery - Paving Roads	3.60
3/08/71	47	Highway Department - Pick-up Truck	65.50
3/08/71	59	Fire Department - Pick-up Truck	7.50
3/08/71	60	Fire Department - Pick-up Truck	5.85
3/08/71	61	Mount Hope Cemetery - Paving Roads	.49
3/08/71	66	School Tuition	3.33
3/08/71	67	Blanchard Auditorium - Roof Repairs	8,195.85
6/22/71	10	Used Truck and Dump Body	35.00
			<u>\$ 12,029.61</u>

The Finance Committee authorized the following transfers from the Reserve Fund during the year ended December 31, 1971:

Appropriation \$ 40,000.00

Transfers:

Date	Account	
5/27/71	Article 57 - Police Cruisers	\$ 899.00
6/01/71	Cemetery Department - Capital Outlay	315.00

Transfers:

Date	Account		
7/21/71	Article 48 - Public Works Facility	\$	600.00
9/09/71	Elections and Registrations - Salaries and Wages		2,213.20
9/09/71	Cemetery Department - Expense		645.00
9/09/71	Cemetery Department - Capital Outlay		3,650.00
10/07/71	Motor Vehicle Liability Insurance		275.00
10/25/71	Treasurer/Collector - Expense		400.00
11/22/71	Veterans' Aid		4,000.00
11/22/71	Highway Department - Machinery		4,600.00
12/01/71	Memorial Library - Expense		1,070.00
12/01/71	Building Inspector - Salary		600.00
12/01/71	Police Department - Expense		2,580.00
12/08/71	Fire Department - Salaries		4,000.00
12/15/71	Building Inspector - Salary		100.00
12/29/71	Recreation - Expense		2,191.24
12/29/71	Memorial Library - Expense		475.00
12/29/71	Selectmen - Capital Outlay		655.00
12/31/71	Blanchard Auditorium		3,040.00
12/31/71	Highway Department - Snow and Ice Control		1,737.15
12/31/71	Inspector of Wires - Expense		69.25
			<u>\$ 34,114.84</u>
	Balance Returned to Surplus Revenue		<u><u>\$ 5,885.16</u></u>

TOWN TREASURER

For the Year Ending December 31, 1971

Cash Balance January 1, 1971

\$1,678,492.95

STATE AND COUNTY RECEIPTS

State Treasurer:

Concrete Pipe Antitrust	\$ 36.90	
Transportation - Vocational	1,677.00	
Tuition - Vocational	2,101.00	
Transportation - Children	710.12	
Snow Removal	1,721.00	
Education - Cornerstone T-2	5,193.00	
Library Public - Title 2	6,056.61	
Land Acquisition Projects	7,992.00	
Veterans' Services Recovery	4,642.05	
Veterans' Benefits	3,692.71	
Lieu of Taxes, Chapter 58, Section 7 - State	3,276.22	
Highways #25730	2,000.00	
Highways #24109 - 1966	6,900.00	
Highways - Chapter 81	23,375.00	
Highways #081201	13,670.39	
Highway Improvement Loan - 1969	5,481.65	
Highways - Chapter 90	129.61	
Corporation Excises - Machinery	8,388.87	
Valuation Basis	46,555.40	
Education - Chapter 69-71	57,805.00	
Regional School Districts	176,231.80	
School Aid - Chapter 70	887,090.19	
School Construction - McCarthy	5,567.89	
School Construction - Douglas	18,750.00	
School Construction - Merriam	20,057.63	
School Construction - Gates	30,236.25	
School Construction - Conant	43,000.00	
		<u>\$1,382,338.29</u>

County Treasurer:

Dog Licenses - Refund	1,490.62	
Highways #24191 - 1966	6,900.00	
		<u>8,390.62</u>

DEPARTMENTAL RECEIPTS

Town Collector:

Personal Property Taxes 1966	110.75	
Personal Property Taxes 1970	3,394.85	
Personal Property Taxes 1971	169,546.29	
Real Estate Taxes 1970	118,705.84	
Real Estate Taxes 1971	4,369,199.29	
Motor Vehicle and Trailer Excise Taxes 1962	36.30	
Motor Vehicle and Trailer Excise Taxes 1968	109.25	
Motor Vehicle and Trailer Excise Taxes 1969	1,085.34	
Motor Vehicle and Trailer Excise Taxes 1970	87,456.15	
Motor Vehicle and Trailer Excise Taxes 1971	367,038.89	
Farm Animal Excise Taxes 1971	259.75	
Street Betterments - North 1970	65.61	
Committed Interest - North 1970	13.20	
Street Betterments - North 1971	258.10	
Committed Interest - North 1971	93.94	
Street Betterments - Adams 1971	1,016.93	
Street Betterments - Minot 1971	5,314.95	
Betterment Interest Added	60.44	
Annual Care of Cemetery Lots	730.00	
Special Taxes - Watershed and Forest	326.70	
Municipal Liens	2,208.00	
Interest and Charges - All Taxes	10,726.02	
		<u>5,137,756.59</u>

Town Clerk:

Business Certificates	\$ 66.00	
Sporting License Fees	164.85	
Dog License Fees	416.05	
Vital Statistics	881.00	
Miscellaneous	648.00	
Mortgage Fee Recordings	1,536.00	
Dog Licenses	<u>4,707.95</u>	\$ 8,419.85

Board of Assessors:

Assessors Maps	86.00	86.00
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Board of Selectmen:

Miscellaneous	1,033.61	
Property Rentals	735.00	
Licenses	<u>12,649.00</u>	14,417.61

Board of Health:

Miscellaneous	1,073.20	
Gas Permits	2,229.00	
Sewerage Permits	4,837.50	
Plumbing Permits	3,892.00	
Nurse Services	<u>9,665.81</u>	21,697.51

Building Department:

Miscellaneous	291.75	
Wiring Permits	4,102.40	
Building Permits	<u>14,562.50</u>	18,956.65

Board of Appeals:

Hearings - Legal	230.00	230.00
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Employees' Payroll Deductions:

Federal Withholding Taxes	359,539.23	
State Withholding Taxes	87,941.15	
County Retirement	42,139.00	
Teachers' Retirement	66,118.09	
Teachers' Insurance	2,054.14	
Teachers' Annuities	7,968.00	
Teachers Association - Dues	9,366.85	
Group Insurance	1,281.70	
Blue Cross-Blue Shield	6,629.99	
Fire Fighters Association - Dues	<u>752.00</u>	583,790.15

Police Department:

Bicycle Registrations	43.00	
Dealers Firearm Permits	33.00	
Miscellaneous	66.12	
Pistol Permits	284.00	
Firearm Licenses	44.00	
Firearm Registrations	<u>210.00</u>	680.12

Fire Department:

Permits	83.50	
Miscellaneous	5.66	
Rental of Stations	<u>95.00</u>	184.16

Sealer of Weights and Measures:

Sealer's Fees	366.00	366.00
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School Department:

Miscellaneous	98.66	
Vandalism - McCarthy-Towne School	750.00	
Property Rentals	935.00	
Public Law 874 - Title 1	12,280.00	
School Tuition Charges	3,452.15	
Blanchard Auditorium - Reimbursement	12,573.00	
School Lunch Account	<u>123,721.72</u>	153,810.53

Cemetery Department:

Chapel Rentals	40.00	
Miscellaneous	747.60	
Sale of Lots	1,100.00	
Burials	<u>3,340.00</u>	5,227.60

West Acton Library:

Library Fines

\$ 272.93

\$ 272.93

Memorial Library:

Mary Lothrop Fund - Bequest

100.00

Library Fines

6,299.48

6,399.48

Miscellaneous Receipts:

Employees' Group Insurance

145.68

Employees' Blue Cross

1,745.45

Concord District Court - Fines

578.20

Recreation Department - Miscellaneous

614.50

Recreation Department - Bus Service

355.25

Veterans' Aid Recovery

119.00

Norfolk Agricultural School - Tuition

437.50

Engineering Department - Maps

4.00

Wheeler Recreation Area - Rental

15.00

Fire Department - Services

50.00

Registrar of Deeds - Treasurer Refund

4.72

Tackney's Express - Treasurer Refund

2.58

Acton Supply Inc. - Celebrations

2.00

Cemetery Department - Auto Machine Service

22.59

Planning Board - Miscellaneous

28.25

Leo Allen Inc. - Contract Adjustment

42.00

Blue Cross-Blue Shield - Premiums

316.00

Minuteman Regional Vocational School - Refund

145.99

School Department - Vandalism

250.00

Wilson & Orcutt - Adams Street Betterment

913.69

Patrick Palmer, Dog Officer

3.00

Kemper Insurance Co. - Claim Recovery

296.45

American Motors Insurance Co. - Highway

95.05

Town of Concord - School Lunch Account

3,713.36

School Instruction #81 - Adjustment

17,266.60

Teachers' Annuities - Adjustment

686.00

Theron A. Lowden, Workmen's Compensation Agent

1,723.00

Boston Mutual Life Insurance - Premiums

1,499.00

Thomas F. Garrity - Veterans' Services

4,335.00

Blanchard Foundation - Teen Center

2,000.00

Jenks Charitable Fund - Mt. Hope Cemetery

26,000.00

Assabet Savings - Investment

100,000.00

Assabet Savings - Interest Earned

2,407.25

Arlington Trust Company - Certificate of Deposit

200,000.00

Arlington Trust Company - Interest Earned

1,916.67

Union National Bank - Certificate of Deposit

200,000.00

Union National Bank - Interest Earned

1,833.33

National Shawmut Bank - Certificate of Deposit

1,100,000.00

National Shawmut Bank - Interest Earned

8,458.33

National Shawmut Bank - Notes 472-473 Revenue

600,000.00

Middlesex Bank, N.A. - Note 474 Revenue

600,000.00

Lexington Trust Company - Notes 475-476 Revenue

600,000.00

Paul and Jean Bernard - Tax Title

2,330.71

Interest

35.80

Assabet Valley Estate - Tax Title

413.40

Interest

42.15

Charges

4.00

John and Greta Fisher - Tax Title

1,368.57

Interest

216.00

Charges

4.00

Nashoba Enterprises - Tax Title

405.60

Interest

53.85

Charges

8.00

Kenneth E. Davis - Tax Title

1,592.24

Interest

141.73

Charges

4.00

Armando Porrazzo - Tax Title

2,899.52

Interest

9.70

Charges

24.00

3,487,578.71

PERPETUAL CARE - MT. HOPE CEMETERY

Helen L. DeGryse

100.00

W. Henry Teele

800.00

Perpetual Care - Mt. Hope Cemetery (continued)

Frank M. O'Connell	\$	100.00	
Earle R. Spinney		200.00	
Richard P. Bursaw		150.00	
Nathan R. Roberts		150.00	
Albert I. Verchot		150.00	
William M. Hansen		75.00	
Jay A. Gibbs		<u>75.00</u>	\$ 1,800.00

PERPETUAL CARE - WOODLAWN CEMETERY

Margaret Cox	200.00	
Paul J. Chisholm	200.00	
Estate of David and Julia Barry	200.00	
Richard I. Knowles	200.00	
Robert M. Kelly, Jr.	200.00	
Robert G. Willett	200.00	
Ursula M. Goerigk	50.00	
Robert M. McGarigle	100.00	
Ralph F. Cataldo	15.00	
Alice T. Fairbanks	110.00	
Bettina H. Straw	200.00	
Amleta Miccoli	75.00	
Mrs. W. L. Prowse	200.00	
Mrs. Kenneth V. Kimball	200.00	
James E. Bell	75.00	
Winslow H. Smith	300.00	
George W. Turner	<u>400.00</u>	2,925.00

TRUST FUND INCOME

Acton High School Library Fund	238.67	
Acton Firemen's Relief Fund	570.86	
George T. Ames Cemetery Fund	23.82	
Arlette Appleyard Cemetery Fund	119.33	
Betsey M. Ball Fund	606.23	
1975 Celebration Fund	371.66	
Cemetery Perpetual Care Fund	9,393.24	
A. B. Conant Cemetery Fund	59.67	
Conservation Fund Investment	6,099.78	
Dr. Robert I. Davis Cemetery Fund	55.00	
Elbridge J. Robbins and Descendents Fund	59.67	
Elbridge Jones Robbins Cemetery Fund	89.50	
Captain Robbins Cemetery Fund	149.17	
Robbins-Ames Memorial Cemetery Fund	1,259.89	
Martha Desmond Cemetery Fund	161.50	
Elizabeth White Fund	1,533.29	
Georgia E. Whitney Memorial Fund	895.00	
Georgia E. Whitney Fund	838.97	
Georgia E. Whitney Cemetery Fund	83.04	
Frank C. Hayward Cemetery Fund	59.67	
Hoit and Scott Cemetery Fund	27.48	
Mrs. Harry O'Neil Cemetery Fund	19.06	
Frank Knowlton Cemetery Fund	41.40	
Luke Blanchard Cemetery Fund	131.66	
Henry S. Raymond Monument Fund	131.62	
Henry S. Raymond Cemetery Fund	191.64	
Susan Noyes Hosmer Fund	5,794.00	
Varnum Tuttle Memorial Fund	596.67	
J. Roland Wetherbee Cemetery Fund	596.67	
Memorial Library Fund	813.26	
Memorial Library Tainter Fund	697.02	
Sarah Watson Cemetery Fund	34.12	
Stabilization Fund	--	
Carrie E. Wells Cemetery Fund	<u>179.83</u>	31,922.39

TRUST FUND TRANSFERS TO TOWN ACCOUNT

Arlette Appleyard Cemetery Fund	50.00
1975 Celebration Fund	18.75

Trust Fund Transfers to Town Account (continued)

Cemetery Perpetual Care Fund	\$ 6,000.00	
Conservation Fund Investment	65,546.14	
Elbridge J. Robbins and Descendents Fund	100.00	
Elbridge J. Robbins Cemetery Fund	50.00	
Elizabeth White Fund	1,160.00	
Georgia E. Whitney Fund	950.00	
Georgia E. Whitney Cemetery Fund	50.00	
Martha Desmond Cemetery Fund	50.00	
Frank Knowlton Cemetery Fund	50.00	
Luke Blanchard Cemetery Fund	50.00	
Frank C. Hayward Cemetery Fund	50.00	
Henry S. Raymond Monument Fund	75.00	
Henry S. Raymond Cemetery Fund	50.00	
Susan Noyes Hosmer Fund	7,500.00	
J. Roland Wetherbee Cemetery Fund	250.00	
Memorial Library Tainter Fund	340.00	
Memorial Library Fund	1,229.50	
Memorial Library Building Fund	422.69	
Sarah Watson Cemetery Fund	50.00	
Stabilization Fund	10,300.00	\$ 94,342.08

Total Cash Receipts for the Year 1971 \$10,961,592.27

Cash Balance January 1, 1971 1,678,492.95

\$12,640,085.22

Paid Selectmen's Orders for the Year 1971 11,844,908.94

Cash Balance December 31, 1971 \$ 795,176.28

OUTSTANDING NOTES AND BONDS

Year	Schools	Highway Building	Library Addition	Total
1972	\$ 230,000.00	\$ 35,000.00	\$25,000.00	\$ 290,000.00
1973	220,000.00	35,000.00	25,000.00	280,000.00
1974	220,000.00	35,000.00	25,000.00	280,000.00
1975	220,000.00	35,000.00		255,000.00
1976	215,000.00	30,000.00		245,000.00
1977	210,000.00	30,000.00		240,000.00
1978	170,000.00	30,000.00		200,000.00
1979	170,000.00			170,000.00
1980	170,000.00			170,000.00
1981	170,000.00			170,000.00
1982	170,000.00			170,000.00
1983	170,000.00			170,000.00
1984	170,000.00			170,000.00
1985	170,000.00			170,000.00
1986	135,000.00			135,000.00
1987	135,000.00			135,000.00
1988	80,000.00			80,000.00
1989	80,000.00			80,000.00
1990	80,000.00			80,000.00
	<u>\$3,185,000.00</u>	<u>\$230,000.00</u>	<u>\$75,000.00</u>	<u>\$3,490,000.00</u>

ACTON HIGH SCHOOL LIBRARY FUND

Balance January 1, 1971

Principal Fund	\$ 4,000.00	
Income Balance	1,445.88	\$ 5,445.88

Received Interest for 1971 318.94

5,764.82

On Deposit December 31, 1971 \$ 5,764.82

ACTON FIREMEN'S RELIEF FUND

Balance January 1, 1971

Principal Fund	\$ 9,570.00	
Income Balance	<u>8,497.88</u>	\$ 18,067.88
Received Interest for 1971		<u>1,032.90</u>
		19,100.78
On Deposit December 31, 1971		<u>\$ 19,100.78</u>

GEORGE T. AMES CEMETERY FUND

Balance January 1, 1971

Principal Fund	\$ 465.49	
Income Balance	<u>115.79</u>	\$ 581.28
Received Interest for 1971		<u>30.33</u>
		611.61
On Deposit December 31, 1971		<u>\$ 611.61</u>

ARLETTE APPLEYARD CEMETERY FUND

Balance January 1, 1971

Principal Fund	\$ 2,000.00	
Income Balance	<u>292.17</u>	\$ 2,292.17
Received Interest for 1971		<u>136.65</u>
		2,428.82
On Deposit December 31, 1971		<u>\$ 2,428.82</u>

BETSEY M. BALL FUND

Balance January 1, 1971

Principal Fund	\$ 10,095.26	
Income Balance	<u>11,189.95</u>	\$ 21,285.21
Received Interest for 1971		<u>1,212.67</u>
		22,497.88
On Deposit December 31, 1971		<u>\$ 22,497.88</u>

TOWN CELEBRATION 1975 FUND

Balance January 1, 1971

Principal Fund	\$ 5,000.00	
Income Balance	<u>161.17</u>	\$ 5,161.17
Received Interest for 1971	383.30	
Received to Fund, Article #45	<u>4,000.00</u>	<u>4,383.30</u>
		9,544.47
Transfer to Town Account		18.75
On Deposit December 31, 1971		<u>9,525.72</u>
		<u>\$ 9,544.47</u>

CEMETERY PERPETUAL CARE FUND

Balance January 1, 1971

Principal Fund	\$ 119,159.92	
Income Balance	<u>57,767.72</u>	\$ 176,927.64
Received Interest for 1971	10,458.31	
Perpetual Care Bequests	<u>4,725.00</u>	<u>15,183.31</u>
		192,110.95
Transfer to Town Account		6,000.00
On Deposit December 31, 1971		<u>186,110.95</u>
		<u>\$ 192,110.95</u>

A. B. CONANT CEMETERY FUND

Balance January 1, 1971

Principal Fund	\$ 1,000.00	
Income Balance	<u>351.17</u>	\$ 1,351.17
Received Interest for 1971		<u>79.31</u>
		1,430.48
On Deposit December 31, 1971		<u>\$ 1,430.48</u>

CONSERVATION INVESTMENT FUND

Balance January 1, 1971

Principal Fund	\$ 143,967.73	
Income Balance	<u>747.67</u>	\$ 144,715.40
Received Interest for 1971	6,215.50	
Received to Fund, Article #33	<u>100,000.00</u>	<u>106,215.50</u>
		250,930.90
Transfer to Town Account		65,625.79
On Deposit December 31, 1971		<u>185,305.11</u>
		<u>\$ 250,930.90</u>

DR. ROBERT I. DAVIS CEMETERY FUND

Balance January 1, 1971

Principal Fund	\$ 1,000.00	
Income Balance	<u>396.78</u>	\$ 1,396.78
Received Interest for 1971		<u>76.55</u>
		1,473.33
On Deposit December 31, 1971		<u>\$ 1,473.33</u>

MARTHA L. DESMOND CEMETERY FUND

Balance January 1, 1971

Principal Fund		\$ 3,000.00
Received Interest for 1971		<u>163.08</u>
		3,163.08
Transfer to Town Account		50.00
On Deposit December 31, 1971		<u>3,113.08</u>
		<u>\$ 3,163.08</u>

ELBRIDGE JONES ROBBINS & DESCENDENTS FUND

Balance January 1, 1971

Principal Fund	\$ 1,000.00	
Income Balance	<u>140.25</u>	\$ 1,140.25
Received Interest for 1971		<u>67.35</u>
		1,207.60
Transfer to Town Account		100.00
On Deposit December 31, 1971		<u>1,107.60</u>
		<u>\$ 1,207.60</u>

ELBRIDGE J. ROBBINS CEMETERY FUND

Balance January 1, 1971

Principal Fund	\$ 1,500.00	
Income Balance	<u>132.77</u>	\$ 1,632.77
Received Interest for 1971		<u>97.67</u>
		1,730.44
Transfer to Town Account		50.00
On Deposit December 31, 1971		<u>1,680.44</u>
		<u>\$ 1,730.44</u>

CAPTAIN ROBBINS CEMETERY LOT

Balance January 1, 1971

Principal Fund	\$ 2,500.00	
Income Balance	<u>221.35</u>	\$ 2,721.35
Received Interest for 1971		<u>162.79</u>
		2,884.14
On Deposit December 31, 1971		<u>\$ 2,884.14</u>

ROBBINS-AMES MEMORIAL TRUST FUND

Balance January 1, 1971

Principal Fund	\$ 21,210.08	
Income Balance	<u>1,778.34</u>	\$ 22,988.42
Received Interest for 1971		<u>1,371.26</u>
		24,359.68
On Deposit December 31, 1971		<u>\$ 24,359.68</u>

ELIZABETH WHITE FUND

Balance January 1, 1971

Principal Fund	\$ 25,000.00	
Income Balance	<u>6,538.44</u>	\$ 31,538.44
Received Interest for 1971		<u>1,960.87</u>
		33,499.31
Trustee's Orders for 1971		1,160.00
On Deposit December 31, 1971		<u>32,339.31</u>
		<u>\$ 33,499.31</u>

GEORGIA E. WHITNEY MEMORIAL FUND

Balance January 1, 1971

Principal Fund	\$ 15,000.00	
Income Balance	<u>5,273.32</u>	\$ 20,273.32
Received Interest for 1971		<u>1,188.16</u>
		21,461.48
On Deposit December 31, 1971		<u>\$ 21,461.48</u>

GEORGIA E. WHITNEY FUND

Balance January 1, 1971

Principal Fund	\$ 14,073.70	
Income Balance	<u>555.70</u>	\$ 14,629.40
Received Interest for 1971		<u>880.31</u>
		15,509.71
Selectmen's Orders for 1971		950.00
On Deposit December 31, 1971		<u>14,559.71</u>
		<u>\$ 15,509.71</u>

GEORGIA E. WHITNEY CEMETERY FUND

Balance January 1, 1971

Principal Fund	\$ 1,500.00	
Income Balance	<u>909.65</u>	\$ 2,409.65
Received Interest for 1971		<u>132.08</u>
		2,541.73
Transfer to Town Account		50.00
On Deposit December 31, 1971		<u>2,491.73</u>
		<u>\$ 2,541.73</u>

FRANK C. HAYWARD CEMETERY FUND

Balance January 1, 1971

Principal Fund	\$ 1,000.00	
Income Balance	<u>1,088.56</u>	\$ 2,088.56
Received Interest for 1971		<u>118.51</u>
		2,207.07
Transfer to Town Account		50.00
On Deposit December 31, 1971		<u>2,157.07</u>
		<u>\$ 2,207.07</u>

HOIT AND SCOTT CEMETERY FUND

Balance January 1, 1971

Principal Fund	\$ 500.00	
Income Balance	<u>322.10</u>	\$ 822.10
Received Interest for 1971		<u>45.10</u>
		867.20
On Deposit December 31, 1971		<u>\$ 867.20</u>

MRS. HARRY O'NEIL CEMETERY FUND

Balance January 1, 1971

Principal Fund	\$ 372.39	
Income Balance	<u>108.75</u>	\$ 481.14
Received Interest for 1971		<u>25.12</u>
		506.26
On Deposit December 31, 1971		<u>\$ 506.26</u>

FRANK R. KNOWLTON CEMETERY FUND

Balance January 1, 1971

Principal Fund	\$ 1,000.00	
Income Balance	<u>396.35</u>	\$ 1,396.35
Received Interest for 1971		<u>63.49</u>
		1,459.84
Transfer to Town Account		50.00
On Deposit December 31, 1971		<u>1,409.84</u>
		<u>\$ 1,459.84</u>

LUKE BLANCHARD CEMETERY FUND

Balance January 1, 1971

Principal Fund	\$ 2,419.24	
Income Balance	<u>871.37</u>	\$ 3,290.61
Received Interest for 1971		<u>178.76</u>
		3,469.37
Transfer to Town Account		50.00
On Deposit December 31, 1971		<u>3,419.37</u>
		<u>\$ 3,469.37</u>

HENRY S. RAYMOND FUND
MONUMENT PERPETUAL CARE

Balance January 1, 1971

Principal Fund	\$ 700.00	
Income Balance	<u>877.97</u>	\$ 1,577.97
Received Interest for 1971		<u>239.01</u>
		1,816.98
Transfer to Town Account		75.00
Transfer to H. S. Raymond Cemetery Fund		17.53
On Deposit December 31, 1971		<u>1,724.45</u>
		<u>\$ 1,816.98</u>

HENRY S. RAYMOND CEMETERY FUND

Balance January 1, 1971

Principal Fund	\$ 2,000.00	
Income Balance	<u>1,345.87</u>	\$ 3,345.87
Received Interest for 1971		<u>182.43</u>
		3,528.30
Transfer to Town Account		50.00
On Deposit December 31, 1971		<u>3,478.30</u>
		<u>\$ 3,528.30</u>

SUSAN NOYES HOSMER CEMETERY FUND

Balance January 1, 1971

Principal Fund	\$ 82,238.95	
Income Balance	<u>28,154.09</u>	\$ 110,393.04
Received Interest for 1971		<u>6,300.94</u>
		116,693.98
Transfer to Town Account		7,500.00
On Deposit December 31, 1971		<u>109,193.98</u>
		<u>\$ 116,693.98</u>

VARNUM TUTTLE MEMORIAL FUND

Balance January 1, 1971

Principal Fund	\$ 10,000.00	
Income Balance	<u>6,128.01</u>	\$ 16,128.01
Received Interest for 1971		<u>931.97</u>
		17,059.98
On Deposit December 31, 1971		<u>\$ 17,059.98</u>

J. ROLAND WETHERBEE CEMETERY FUND

Balance January 1, 1971

Principal Fund	\$ 10,000.00	
Income Balance	<u>7,487.65</u>	\$ 17,487.65
Received Interest for 1971		<u>1,004.71</u>
		18,492.36
Transfer to Town Account		250.00
On Deposit December 31, 1971		<u>18,242.36</u>
		<u>\$ 18,492.36</u>

ACTON MEMORIAL LIBRARY FUND

Balance January 1, 1971

Principal Fund	\$ 27,213.94	
Income Balance	<u>6,411.49</u>	\$ 33,625.43
Received to Fund:		
Bequest Mary Lothrop Fund	100.00	
Interest for 1971	<u>1,833.00</u>	<u>1,933.00</u>
		35,558.43
Transfer to Town Account		1,992.19
On Deposit December 31, 1971		<u>33,566.24</u>
		<u>\$ 35,558.43</u>

SARAH ALBERTIE WATSON CEMETERY FUND

Balance January 1, 1971

Principal Fund	\$ 2,500.00	
Income Balance	<u>1,162.45</u>	\$ 3,662.45
Received Interest for 1971		<u>97.75</u>
		3,760.20
Transfer to Town Account		50.00
On Deposit December 31, 1971		<u>3,710.20</u>
		<u>\$ 3,760.20</u>

WEST ACTON FIREMEN'S RELIEF FUND

Balance January 1, 1971

Principal Fund		\$ 1,566.53
Received Interest for 1971		<u>87.92</u>
		1,654.45
On Deposit December 31, 1971		<u>\$ 1,654.45</u>

STABILIZATION FUND

Balance January 1, 1971

Principal Fund	\$ --	
Income Balance	<u>11,018.43</u>	\$ 11,018.43
Received Interest for 1971		<u>729.70</u>
		11,748.13
Transfer to Town Account		10,300.00
On Deposit December 31, 1971		<u>1,448.13</u>
		<u>\$ 11,748.13</u>

CARRIE F. WELLS CEMETERY FUND

Balance January 1, 1971

Principal Fund	\$ 3,000.00	
Income Balance	<u>1,496.72</u>	\$ 4,496.72
Received Interest for 1971		<u>262.52</u>
		4,759.24
On Deposit December 31, 1971		<u>\$ 4,759.24</u>

THE HEIRS OF WILLIAM LIVINGSTON
EMINENT DOMAIN FUNDS

Principal Fund December	\$ 365.00
On Deposit December 31, 1971	<u>\$ 365.00</u>

THE HEIRS OF HARRIET DAVIS
EMINENT DOMAIN FUNDS

Principal Fund December	\$ 2,551.00
On Deposit December 31, 1971	<u>\$ 2,551.00</u>

THE DEVISEES OF EVELINA WHITE
EMINENT DOMAIN FUNDS

Principal Fund December	\$ 8,948.00
On Deposit December 31, 1971	<u>\$ 8,948.00</u>

THE HEIRS OF AMASA DAVIES
EMINENT DOMAIN FUNDS

Principal Fund December	\$ 9,130.00
On Deposit December 31, 1971	<u>\$ 9,130.00</u>

Wm. Henry Soar
Town Treasurer

COLLECTOR

For the Year Ending December 31, 1971

PERSONAL PROPERTY TAXES 1966

Outstanding January 1, 1971		\$ 3,473.61
Payments to Treasurer	\$ 110.75	
Outstanding December 31, 1971	<u>3,362.86</u>	<u>\$ 3,473.61</u>

PERSONAL PROPERTY TAXES 1967

Outstanding January 1, 1971		\$ 2,523.40
Outstanding December 31, 1971		<u>\$ 2,523.40</u>

PERSONAL PROPERTY TAXES 1968

Outstanding January 1, 1971		\$ 2,060.40
Outstanding December 31, 1971		<u>\$ 2,060.40</u>

PERSONAL PROPERTY TAXES 1969

Outstanding January 1, 1971		\$ 2,186.80
Outstanding December 31, 1971		<u>\$ 2,186.80</u>

PERSONAL PROPERTY TAXES 1970

Outstanding January 1, 1971		\$ 4,659.05
Payments to Treasurer	\$ 3,394.85	
Abatements	318.20	
Outstanding December 31, 1971	<u>946.00</u>	<u>\$ 4,659.05</u>

PERSONAL PROPERTY TAXES 1971

Commitment per Warrant		\$ 172,438.44
Payments to Treasurer	\$ 169,546.29	
Abatements	683.55	
Outstanding December 31, 1971	<u>2,208.60</u>	<u>\$ 172,438.44</u>

REAL ESTATE TAXES 1970

Outstanding January 1, 1971	\$ 121,209.53	
Refunds	<u>509.33</u>	\$ 121,718.85
Payments to Treasurer	118,705.84	
Abatements	105.35	
To Taxes in Litigation - Chapter 60, Section 95	152.22	
Transferred to Tax Titles	2,755.44	
Outstanding December 31, 1971	<u>--</u>	<u>\$ 121,718.85</u>

REAL ESTATE TAXES 1971

Commitment per Warrant	\$4,549,841.71	
Refunds	<u>10,700.44</u>	\$4,560,542.15
Payments to Treasurer	4,369,199.29	
Abatements	40,134.02	
Transferred to Tax Titles	892.35	
Outstanding December 31, 1971	<u>150,316.49</u>	<u>\$4,560,542.15</u>

SPECIAL TAXES - WATERSHED AND FOREST LAND

Commitment per Warrant		\$ 326.70
Payments to Treasurer	\$ 326.70	
Outstanding December 31, 1971	<u>--</u>	<u>\$ 326.70</u>

FARM ANIMAL EXCISE TAXES - 1971

Commitment per Warrant		\$ 259.75
Payments to Treasurer	\$ 259.75	
Outstanding December 31, 1971	<u>--</u>	<u>\$ 259.75</u>

MOTOR VEHICLE & TRAILER EXCISE TAXES - 1965

Outstanding January 1, 1971		\$ 384.00
Outstanding December 31, 1971		<u>\$ 384.00</u>

MOTOR VEHICLE & TRAILER EXCISE TAXES - 1966

Outstanding January 1, 1971		\$ 3,604.09
Outstanding December 31, 1971		<u>\$ 3,604.09</u>

MOTOR VEHICLE & TRAILER EXCISE TAXES - 1967

Outstanding January 1, 1971		\$ 2,896.55
Outstanding December 31, 1971		<u>\$ 2,896.55</u>

MOTOR VEHICLE & TRAILER EXCISE TAXES - 1968

Outstanding January 1, 1971		\$ 4,440.96
Payments to Treasurer	\$ 109.25	
Outstanding December 31, 1971	<u>4,331.71</u>	<u>\$ 4,440.96</u>

MOTOR VEHICLE & TRAILER EXCISE TAXES - 1969

Outstanding January 1, 1971		\$ 8,191.53
Payments to Treasurer	\$ 1,085.34	
Outstanding December 31, 1971	<u>7,106.19</u>	<u>\$ 8,191.53</u>

MOTOR VEHICLE & TRAILER EXCISE TAXES - 1970

Outstanding January 1, 1971	\$ 73,289.96	
Commitments per Warrants	36,447.53	
Refunds	<u>3,784.36</u>	\$ 113,521.85
Payments to Treasurer	87,456.15	
Abatements	12,669.35	
Outstanding December 31, 1971	<u>13,396.35</u>	<u>\$ 113,521.85</u>

MOTOR VEHICLE & TRAILER EXCISE TAXES - 1971

Commitment per Warrant	\$ 488,861.87	
Refunds	<u>6,128.20</u>	\$ 494,990.07
Payments to Treasurer	367,038.89	
Abatements	52,825.06	
Outstanding December 31, 1971	<u>75,126.12</u>	<u>\$ 494,990.07</u>

STREET BETTERMENTS ADDED TO TAXES - 1971

Commitment per Warrant		\$ 323.71
Payments to Treasurer	\$ 258.10	
Outstanding December 31, 1971	<u>65.61</u>	<u>\$ 323.71</u>

COMMITTED INTEREST ON STREET BETTERMENTS - 1971

Commitment per Warrant		\$ 104.43
Payments to Treasurer	\$ 93.94	
Outstanding December 31, 1971	<u>10.49</u>	<u>\$ 104.43</u>

STREET BETTERMENTS - MINOT AVENUE - 1971

Commitment per Warrant		\$ 17,818.38
Payments to Treasurer	\$ 5,314.95	
Abatements	1,120.16	
Outstanding December 31, 1971	<u>11,383.27</u>	<u>\$ 17,818.38</u>

STREET BETTERMENTS - ADAMS STREET - 1971

Commitment per Warrant		\$ 27,374.93
Payments to Treasurer	\$ 1,016.93	
Abatements	14,255.92	
Outstanding December 31, 1971	<u>12,102.08</u>	<u>\$ 27,374.93</u>

ADDITIONAL INTEREST COSTS - ALL TAXES - 1971

Collections for 1971		\$ 10,726.02
Payments to Treasurer		<u>\$ 10,726.02</u>

CERTIFICATES OF MUNICIPAL LIENS - 1971

Collections for 1971		\$ 2,208.00
Payments to Treasurer		<u>\$ 2,208.00</u>

APPORTIONED STREET ASSESSMENTS - NOT DUE

Balance January 1, 1971		\$ 2,610.97
Payments to Treasurer	\$ --	
Added to Real Estate Taxes 1971	258.10	
Balance December 31, 1971		
Due 1972 to 1984 Inclusive	<u>2,352.87</u>	<u>\$ 2,610.97</u>

CEMETERY DEPARTMENT - ANNUAL CARE OF LOTS

Outstanding January 1, 1971	\$ 57.95	
Commitment per Warrant	<u>746.50</u>	\$ 804.45
Payments to Treasurer	730.00	
Outstanding December 31, 1971	<u>74.45</u>	<u>\$ 804.45</u>

Wm. Henry Soar
Town Collector

JURY LIST

PRECINCT 1

Robert L. Brett, 358 Great Road, Merchant
 Donald R. Burns, 10 Flagg Road, Employment Agency Owner
 E. Wilson Bursaw, 23 Newtown Road, Oil Business
 Peter J. Cronin, 90 Nagog Hill Road, News Supervisor
 John L. Knight, 18 Pope Road, Real Estate
 Victor Krea, 93 Concord Road, Sales
 Wilson D. LeVan, 37 Old Village Road, Retired
 Willard A. Muir, 4 Green Wood Lane, Electrical Engineer
 Billy G. Putnam, 15 Hemlock Lane, Engineer
 Wallace A. Semple, 437 Main Street, Electronic Assembler
 Paul R. Vigliotti, 30 Carlisle Road, Shovel Operator
 Francis L. Carroll, 8 Wilson Lane, Engineer
 Michael B. Cole, 84 Nagog Hill Road, Mechanical Engineer
 Dorothy M. DiCicco, 67 Taylor Road, Secretary
 Clayton L. Hagy, 15 Coughlin Street, Self-employed
 Stephen G. Lewis, 6 Whittier Drive, Engineer
 Richard C. Nylander, 144 Great Road, Museum Curatorial Assistant
 Robert M. Richter, 16 Alcott Street, Sales Engineer
 Elwood S. Wood, III, 41 Washington Drive, Vice-President
 Richard C. Bateman, 32 Concord Road, Engineer
 Forrest E. Bean, Jr., 40 Wood Lane, Beef Merchandiser
 Allen C. Brown, 25 Keefe Road, Engineer
 Daniel C. Buchnam, 9 Wampus Avenue, Marketing-Sales
 Frank J. Clerico, 6 Jefferson Drive, Salesman
 John C. Dawson, 19 John Swift Road, Car Dealer
 Robert F. Driscoll, 69 Taylor Road, Data Management
 Henry J. Frederickson, 12 Bayberry Road, Engineer
 J. Bradley Fuller, Jr., 14 Thoreau Road, Engineer
 Walter B. Gates, 10 Wood Lane, Treasurer
 I. Lee Gelles, 179 Great Road, Scientist
 Alden R. Gilman, 15 Musket Drive, Chemist
 Walter S. Harrington, 15 Evergreen Road, Mechanical Engineer
 Glenn L. Hermansen, 6 Phlox Lane, Management
 Frank L. Hitchcock, 8 Jefferson Drive, Salesman
 Harlan Howe, Jr., 83 Concord Road, Engineer
 Alex Ivanov, 63 Hammond Street, Electrical Engineer
 Peter P. Jorrens, 107 Newtown Road, Engineer
 William L. Kingman, 65 Esterbrook Road, Investment Counsellor
 Josiah J. Kirby, 7 Thoreau Road, Manager
 Peter F. Lipari, 18 Patriots Road, Engineer
 W. Lawrence Marshall, Jr., 42 Carlisle Road, Banker
 Paul M. McPherson, 527 Main Street, Precision Instruments
 Edward L. Morrill, 16 Pope Road, General Contractor
 Earl Nadeau, 54 Pope Road, Carpenter
 Harold F. Ordway, 83 Hammond Street, Credit Manager
 Edward A. Poor, 9 Wheeler Lane, Advertising
 Paul K. Shefsiek, 10 Minot Avenue, Physicist
 William H. Shenk, 14 Town House Lane, Engineer
 Dorothy B. Stonecliffe, 6 Phalen Street, Home
 John S. Wollam, 53 Alcott Street, Research Scientist

PRECINCT 2

Roland Boisvert, 40 Central Street, President - Digital
 Morris Breslounf, 10 Beverly Road, Chemist
 Ronald A. Cohen, 60 Conant Street, Scientist
 John R. Folsom, 47 Piper Road, Draftsman
 Charles R. Furlong, Jr., 6 Valley Road, Supervisor
 Stanley P. Garmon, 4 Russell Road, Lineman
 Michael V. P. Grace, 10 Faulkner Hill Road, Staff Planner
 Parker Harrison, Jr., 22 Tuttle Drive, Insurance Agent
 Leonard L. Kreidermacher, 23 Brucewood Road, Engineer
 Walter Niskanen, 49 Main Street, Cook
 Richard W. Ahart, 190 Main Street, Inventory Control
 Allan R. Amoling, 7 Gioconda Avenue, Assistant Analyst

Theodore J. Batulin, 9 Railroad Street, Painter
 Edwin A. Carell, 9 Broadview Street, Engineer
 James W. Carpenter, 140 Parker Street, Real Estate Broker
 Ole Garthe, 173 Main Street, Carpenter
 Waino J. Kangas, 31 Parker Street, Maintenance
 Victor Oskirko, Jr., 106 High Street, Electrical Assembler
 Francis B. Parker, 85 Hosmer Street, Credit Manager
 Robert P. Quebec, 25 Heritage Road, Engineer
 John V. Terrey, 45 Faulkner Hill Road, Electrical Engineer
 John A. Thompson, 65 High Street, Engineer
 Walter O. Barron, 20 Billings Street, Printer
 Thomas J. Burke, 229 School Street, Truck Driver
 John H. Bushek, 8 Tuttle Drive, Insurance Inspector
 James A. Carlan, Jr., 7 Fairway Road, Auditor
 David T. Chang, 8 Billings Street, Research Scientist
 Robert J. Collagan, 17 Carriage Drive, Cost Programmer
 Stanley Driban, 6 Carriage Drive, Engineer
 John F. Dunlap, III, 192 Parker Street, Insurance
 Harold W. Flood, 183 Main Street, Chemical Engineer
 Paul M. Haskell, 101 Stow Street, Technical Writer
 Richard J. Heffernan, 34 Central Street, Assigner
 William T. Kendrick, 9 Hillcrest Drive, Purchasing Agent
 Walter J. Klappich, 6 Beverly Road, Engineer
 James R. Kostas, 56 Main Street, Computer Operator
 Richard A. LaFrance, 18 Pond View Drive, Insurance Agent
 Richard P. LaJuenesse, 45 Parker Street, Advertising Engineer
 William P. Lynch, 57 Robbins Street, Engineer
 Lorne R. MacLure, 153 Main Street, Machinist
 Robert B. Menapace, Jr., 34 Conant Street, District Sales Manager
 Charles A. Morehouse, 5 Oakwood Road, Service Manager
 George W. Moulton, 6 Redwood Road, Systems Engineer
 William M. Progen, 8 Lilac Court, Shipping Inspector
 Helen E. Pyrro, 110 Stow Street, Home
 Lawrence Schwartz, 13 Oakwood Road, Contract Manager
 David P. Tinker, 90 School Street, Insurance Broker
 Alan J. Waters, 4 Broadview Street, Sales Manager
 Thomas E. Wetherbee, 44 Prospect Street, Real Estate
 Paul K. Zimmer, 12 Billings Street, Maintenance

PRECINCT 3

George S. Bryant, 6 Baxter Road, Computer Operator
 Cornelius E. Coughlin, 98 Summer Street, Comptroller
 Flavil R. Edgin, 13 Duggan Road, Management
 John W. MacDonald, 17 Birch Ridge Road, Salesman
 Warren R. Peterson, 350 Arlington Street, Grocery Clerk
 John W. Baker, 4 Wachusett Drive, Machinist
 Eugene R. Buck, 3 Mohegan Road, Buyer
 Philip G. Clemence, 38 Windsor Avenue, Clerk
 Grant W. Dodson, 377 Central Street, Salesman
 John J. Foley, 1 Algonquin Road, Electrical Engineer
 John W. Forrest, 6 Algonquin Road, Mechanical Engineer
 George F. Geisenhainer, 5 Capt. Forbush Lane, Sales Supervisor
 George H. Locke, Jr., 235 Arlington Street, Shipper-Receiver
 Ernest F. O'Clair, 5 Seneca Road, Mechanic
 Richard J. Scire, 305 Arlington Street, Cable Maker
 Kenneth M. Simpson, 3 Agawam Road, Salesman
 David E. Worrall, 16 Mohawk Drive, Tool Grinder
 Arthur H. Anderson, 9 Lillian Road, Architectural Draftsman
 Jerry T. Ballantine, 57 Mohawk Drive, Film Producer
 Eric D. Bradlee, 13 Tuttle Drive, Banker
 Victor E. Cornellier, 68 Willow Street, Salesman
 Kenneth A. Goff, 10 Mohawk Drive, Civil Engineer
 Robert C. Green, 31 Oneida Road, Engineer
 Charles R. Husbands, 24 Black Horse Drive, Electrical Engineer
 John C. Inman, 15 Birch Ridge Road, Insurance Adjuster
 Leon Jones, 142 Central Street, Millwright
 Ruth T. Kretschmar, 46 Summer Street, Home
 Stephen A. Kallis, 112 Central Street, Public Relations
 Richard J. Makin, 31 Ethan Allen Drive, Marketing Manager
 Charles J. Marsden, 40 Mohawk Drive, Treasurer

Roscoe D. McDaniel, 5 Lillian Road, Field Engineer
 R. Dana McPherson, 19 Oneida Road, Electronics Engineer
 David S. Nixon, Jr., 6 Black Horse Drive, Electrical Engineer
 Juergen H. Nordhausen, 92 Arlington Street, Electrical Engineer
 Donald S. Oliver, 19 Capt. Brown's Lane, Engineer
 Robert D. Olthoff, 3 Cherry Ridge Road, Salesman
 Warren S. Orcutt, 33 Nashoba Road, Insurance Broker
 John P. Perry, 12 Mohegan Road, Physicist
 K. Gordon Platine, 339 Arlington Street, Contractor
 Brian A. Prentiss, 215 Arlington Street, Welder
 Frank Primiano, 387 Central Street, Plant Engineer
 Paul Revere, 35 Agawam Road, Salesman
 Bernard H. Reynolds, 20 Capt. Brown's Lane, Sales Manager
 Lloyd C. Sanford, 5 Townsend Road, Photo Optical
 Francis W. Seller, 24 Orchard Drive, Meat Cutter
 Eugene G. Spurr, 16 Juniper Ridge Road, Banker
 Joseph V. Stuart, 5 Powder Horne Lane, Insurance Representative
 — Roger L. Towne, 601 Massachusetts Avenue, Instructor
 John J. Trebendis, 62 Nashoba Road, Supervisor of Silk Screening
 — Peter R. Whitcomb, 144 Hayward Road, Carpenter

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POLICE EMERGENCY 263-2911

FIRE EMERGENCY. 263-9191

(Emergency Only)

BE SURE TO GIVE YOUR NAME AND ADDRESS AS WELL AS THE NATURE OF YOUR EMERGENCY CLEARLY.
DO NOT HANG UP UNTIL YOU ARE SURE THAT YOUR MESSAGE HAS BEEN UNDERSTOOD.

Town Office - Call 263-2761

<u>FOR ANSWERS ON:</u>	<u>CALL THE</u>	<u>TELEPHONE</u>
Assessments	Board of Assessors	263-5012
Bills and Accounts, Taxes	Treasurer and Collector	263-7018
Birth, Death, Marriage Certificates	Town Clerk's Office	263-2761
Building	Building Inspector	263-7545
Cemeteries	Cemetery Superintendent	263-2240 or 263-4428
Dog, Hunting, and Fishing Licenses	Town Clerk's Office	263-2761
Dog Problems	Dog Officer	263-4979
Education Information	School Superintendent	263-9503
Elections, Voting, and Registration	Town Clerk's Office	263-2761
Engineering	Town Engineer's Office	263-7545
Fire (routine)	Fire Department	263-4366
Garbage and Refuse, Health and Sanitation	Board of Health	263-4736
Highways and Streets	Town Engineer	263-7545
Library	Librarian	263-2232
Licenses:	Selectmen-Town Manager	263-2761
	Board of Health	263-4736
Nurse (School)	School Nurse, Junior High and High Schools	263-7738
Nurse (School)	Elementary Schools	263-4982
Nurse (Town)	Town Nurse	263-4736
Oil Burner Permits	Fire Chief	263-4366
Permits for Burning	Fire Department	263-4366
Plumbing Permits	Board of Health	263-4736
Schools:	Carolyn T. Douglas School	263-2753
	Julia L. McCarthy-Marion L. Towne School	263-4982
	Florence A. Merriam School	263-2581
	Paul P. Gates School	263-9162
	Luther B. Conant School	263-7407
	Acton-Boxborough Regional Junior High School	263-7716
	Acton-Boxborough Regional High School	263-7738
Veterans' Services	Veterans' Agent	263-4757
Water Problems	Water District (not part of Town of Acton)	263-5646
Welfare Questions	Welfare Board (Office in Concord)	369-1290
Zoning	Zoning Enforcement Officer.	263-7545
Electrical Wiring	Wire Inspector	263-5555
Electrical Wiring Permits	Office - Forest Road	263-4736

<u>MEETINGS</u>	<u>DAY & TIME</u>	<u>PLACE</u>
Annual Town Election	1st Monday in March	Precinct Fire Stations
Annual Town Meeting	2nd Monday in March	Blanchard Auditorium
Appeals Board	2nd Mon. ea. month or when necessary	Town Hall
Assessors	1st Tuesday ea. month, 7-8:30 p. m.	Town Hall
Building Committee	1st and 3rd Wed. ea. month, 7:30 p. m.	Hearing Room at Forest Road
Conservation Commission	1st and 3rd Wed. ea. month, 8:00 p. m.	Center Fire Station
Finance Committee	Oct. thru Feb., Thurs. at 8:00 p. m.	South Acton Fire Station
	Rest of year, Thurs. on call	
Health Board	1st and 3rd Tues. ea. month, 7:30 p. m.	Hearing Room at Forest Road
Industrial Development Commission	1st Wed. ea. month, 8:00 p. m.	Town Hall
Library Trustees	1st Thurs. ea. month, 7:45 p. m.	Memorial Library
Planning Board	2nd and 4th Mon. ea. month, 8:00 p. m.	Hearing Room at Forest Road
Recreation Commission	2nd and 4th Tues. ea. month, 7:30 p. m.	Center Fire Station
School Committee:		
Regional	2nd and 4th Mon. ea. month, 7:30 p. m.	Jr. High School Music Room
Local	3rd Mon. ea. month, 7:30 p. m.	Jr. High School Music Room
Selectmen	Every Tues. at 7:30 p. m.	Town Hall



1972 ANNUAL REPORT
TOWN OF ACTON
ACTON, MASSACHUSETTS

HALL
3-5-1973



AT YOUR SERVICE

EMERGENCY NUMBERS

POLICE 263-2911
FIRE 263-9191
AMBULANCE 263-2911

Be sure to give your name and address as well as the nature of your emergency clearly. Do not hang up until you are sure your message has been understood.

FOR ANSWERS ON:	CALL THE:	TELEPHONE:
Assessments	Board of Assessors	263-2966
Bills and Accounts	Town Treasurer and Collector	263-7018
Birth, Death, Marriage Certificates	Town Clerk's Office	263-2761
Building	Building Inspector	263-7545
Cemeteries	Cemetery Superintendent	263-2240 or 263-4428
Dog Licenses	Town Clerk's Office	263-2761
Dog Problems	Dog Officer	263-4979
Education Information	School Superintendent	263-9503
Elections, Voting and Registration	Town Clerk's Office	263-2761
Engineering	Town Engineer's Office	263-7545
Finance	Chairman of the Finance Committee	263-5510
Fire (Routine and Permits)	Fire Department	263-4366
Garbage and Refuse	Board of Health	263-4736
Health and Sanitation	Board of Health	263-4736
Highways and Streets	Town Engineer	263-7545
Hunting and Fishing Licenses	Town Clerk's Office	263-2761
Library	Librarian	263-2232
Licenses	Selectmen-Town Manager	263-2761
	Board of Health	263-4736
	Board of Health	263-4736
Mosquito Control	School Nurse, Junior High and High Schools	263-7738
Nurses (School)	Elementary Schools	263-4982
Nurses (School)	Town Nurse	263-4736
Nurses (Town)	Fire Chief	263-4366
Oil Burner Permits	Chairman of the Planning Board	263-7545
Planning	Board of Health	263-4736
Plumbing Permits	Office - Forest Road	263-4736
Public Works	Carolyn T. Douglas School	263-2753
Schools	Julia L. McCarthy-Marion L. Towne School	263-4982
	Florence A. Merriam School	263-2581
	Paul P. Gates School	263-9162
	Luther B. Conant School	263-7407
	Acton-Boxborough Regional Junior High School	263-7716
	Acton-Boxborough Regional High School	263-7738
Selectmen	Town Office	263-2761
Snow Removal	Highway Department	263-5332
Tax Collections	Treasurer and Collector	263-7018
Veterans' Services	Veterans' Agent	263-4757
Water Problems	Water District (Not part of the Town of Acton)	263-5646
Welfare Questions	Welfare Board (Office in Concord)	369-1290
Wiring	Wire Inspector	263-5555
Wiring Permits	Office - Forest Road	263-4736
Zoning	Zoning Enforcement Officer	263-7545

1972
ANNUAL REPORTS



TOWN of ACTON

M A S S A C H U S E T T S

***TWO HUNDRED AND THIRTY-SEVENTH
MUNICIPAL YEAR***

FOR THE YEAR ENDING DECEMBER THIRTY-FIRST

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Credits

Cover: Acton Town Hall pencil sketch by Mary P. Wootton, a Freshman at Acton-Boxborough Regional High School.

Photos: Courtesy of Mr. G. B. Williams, Jr. and Patrolman Robert P. MacLeod, Acton Police Department.

NATIONAL, STATE AND COUNTY OFFICIALS

President
RICHARD M. NIXON

Vice-President
SPIRO T. AGNEW

Governor
of the
Commonwealth of Massachusetts
FRANCIS W. SARGENT
Dover

Lieutenant Governor	Donald R. Dwight, Wayland
Secretary of the Commonwealth	John F. X. Davoren, Milford
Treasurer and Receiver General	Robert Q. Crane, Boston
Auditor of the Commonwealth	Thaddeus Buczko, Salem
Attorney General	Robert H. Quinn, Dorchester
Senators in Congress	Edward W. Brooke, Boston
	Edward M. Kennedy, Boston
Representative in Congress 3rd Congressional District	Robert F. Drinan, Newton
Councillor, 3rd Councillor District	George F. Cronin, Jr., Boston
Senator 5th Middlesex District	James DeNormandie, Lincoln
Representative in General Court 38th Middlesex Representative District	Ann C. Gannett, Wayland
County Commissioners	John F. Dever, Jr., Woburn
	Frederick J. Connors, Somerville
	John L. Danehy, Cambridge
Clerk of Courts, Middlesex County	Edward J. Sullivan, Cambridge
Register of Deeds, Middlesex South District	John F. Zamparelli, Medford
County Treasurer	Thomas B. Brennan, Medford
Register of Probate and Insolvency	John V. Harvey, Belmont
District Attorney	John J. Droney, Cambridge
County Sheriff	John J. Buckley, Belmont

Effective, 1973

Representative in Congress 5th Congressional District	Paul Cronin, Dover
State Senator 5th Middlesex District	Chester G. Atkins, Acton
Representative in General Court 33rd Middlesex District	John H. Loring, Acton
County Commissioners	S. Lester Ralph, Somerville
	Paul Tsongas, Lowell
	John L. Danehy, Cambridge

CHARTER OF THE UNITED NATIONS

We, the peoples of the United Nations, determined to save succeeding generations from the scourge of war, which twice in our lifetime has brought untold sorrow to mankind, and to reaffirm faith in fundamental human rights, in the dignity and worth of the human person, in the equal right of men and women and of nations large and small...

And for these ends to practice tolerance and live together in peace with one another as good neighbors...

Have resolved to combine our efforts to accomplish these aims.

Preamble (June 1945)
based on the draft written by
Jans Christian Smuts 1870-1950

ACTON: STURDY AND PROUD!

"We, the people..." have again spoken. On November 7, 1972, by a process that has been in practice for nearly 200 years, we elected county, state and federal officers. We do likewise for Acton; by a process that has been in practice here for 237 years.

Do "we, the people" ever pause for a moment to be grateful for the goodly number of capable, outstanding men who have carried the burden of governing Acton? The written records which they left behind, attest not only to initiative, integrity, and a keen sense of civic responsibility but also show that these men gave years of faithful service to both town and state government. Acton is indeed fortunate to have Town Meeting records that are not only well-preserved and legible but also quite complete. The first records were from the church. They were written in longhand on sheets of paper - sometimes three or four sheets fastened together - and posted in a conspicuous place. (Remarkable that so many survived the years!) The first printing of the reports of the Selectmen and Overseers of the Poor was attempted in one booklet in 1853. The first School Committee report was given orally in 1836. In 1837, it also was printed in booklet form; a custom which was followed until the early 1860's when all annual reports were bound in one book.

The first Town Meeting, October 13, 1735, easily settled two of its four articles: one, to have its land taxed, and two, to choose John Heald to petition the General Court for a tax rate and to vote 30 pounds for the first budget. However, articles three and four - to build their church and to decide where "to pitch a place to set it on" - was a different matter! That took many meetings beset with many opposing opinions and strong arguments before the church became a reality.

At this first Town Meeting, twenty town officers were chosen to manage town affairs. Their titles sound strange and their services have long been forgotten. There were five Surveyors of Highways, three Hoggreeves, two Fence Viewers, one Surveyor of Hemp and Flax, two Constables, and one Tythingman. Three Selectmen served as Assessors. The remaining three officers were the same as today - Moderator, Clerk and Town Treasurer. The Officers and Committees listed in successive Town Reports give a history of town services rendered as the town grew. Twelve Surveyors of Lumber and seven Surveyors of Wood were added about 1880. Later, Surveyors of Hoops and Staves, and Field Drivers, etc., were added. For many years, Town Meetings were held during the daytime upstairs in the Town Hall. Dinner was served at noon by the women in the lower hall. Schools were closed and it was a day for social enjoyment as well as for town business.

The following give an idea of the earliest problems. The form of expression is quaint.

- 1735-36 - To see if the town will build a bridge at or near John Shepard's and Jones sawmill to accommodate Dr. Shepard. Voted to build.
- 1738 - Voted to keep the bridge over Law's Brook in repair.
- 1739-40 - To know whether ye town will insist on Mr. Faulkner opening his dam thirty days in a year as the law directs where alewives and other fish pass in plenty.
- 1762 - To see if the town will accept the way from the great stump at the corner of the iron work farm through the Rev. John Swift's farm to the meeting house.

The following brief statements of town proposals and events show progress in various areas:

- 1774 - Company of Minute Men formed under Isaac Davis.
First proposal for a poorhouse.
- 1780 - Voted to adjourn the meeting to the residence of Caroline Brooks because of severe weather. (There was no heat in the church.)
- 1781 - First resident physician from without the town - Dr. Abraham Skinner.
- 1791 - Voted to build a workhouse to support the poor.
- 1802 - Voted NOT to permit hogs to run at large.
- 1828 - First town Post Office - Silas Jones is the first Postmaster.

- 1842 - Voted to supply heat and light for town affairs only.
- 1859 - Purchase of the church for town meetings and armory.
- 1862 - Great fire at Acton Center.
- 1863 - Present Town Hall, with armory facilities, erected.
- 1866 - Town bought a new hearse.
- 1882 - Voted to provide pails, ladders, fire hooks for each of the five villages and pay half the expense for buying hand pumps for any citizen wanting one.
- 1884 - First recognition of street lighting problem....lamplighters.
- 1889 - Voted to discontinue use of oxen on road work.
- 1890 - Voted to accept the Public Library given by William A. Wilde, a native of Acton, born in South Acton.
- 1894 - Town laid out in three precincts.
- 1895 - First interest in Nagog Pond for a water supply.
- 1901 - Voted more fire protection.
First tree warden appointed.
First Board of Health appointed.
- 1902 - Alvin Lothrop gave the town a stone crusher.
- 1903 - Voted \$100 for a Peace Celebration, April 19th.
- 1905 - Voted to instruct the Selectmen to enforce the State Law relative to the speed of automobiles.
- 1907 - Electricity put in the Town Hall and Acton Memorial Library.
- 1910 - Town accepted the Chapel in Mt. Hope Cemetery, erected by George C. Wright of West Acton.
- 1917 - Voted that a committee of five be chosen to consider the matter of military preparedness.
- 1919 - Voted unanimously that a committee of fifteen, five from each precinct, be chosen to make arrangements for "a welcome home" to all from this town who served in the "Great War".
- 1934 - Voted that the Selectmen and six others be appointed by the Moderator as the committee to make arrangements for observance of the 200th anniversary of the incorporation of the town, in July.

The 1934 vote resulted in an enthusiastic three day celebration on the Town's birthday in 1935. Leading newspapers began their publicity with.... "The little town of Acton, almost forgotten but sturdy and proud;" "Little Acton, the peaceful, pleasant Middlesex County Town that looms so large in American history." One newspaper even referred to the.... "sleepy little town of Acton."

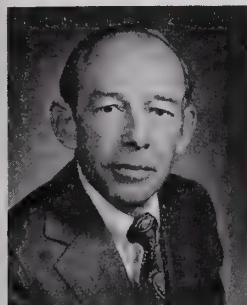
Acton has since progressed into the 37th year of its next one hundred. It is neither "little" nor "sleepy". It is a large town which is very much alive with the problems of keeping up with the needs and activities of its fast-growing population. Let "we the people" remember to keep Acton "sturdy and proud" - a fitting tribute to the years of dedication each generation contributes to the welfare of our town.

Miss Florence A. Merriam

BOARD OF SELECTMEN AND TOWN MANAGER

Paul R. Nyquist, Chairman

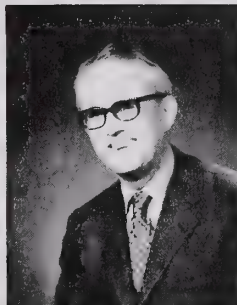
Robert W. Dotson, Town Manager



Paul H. Lesure



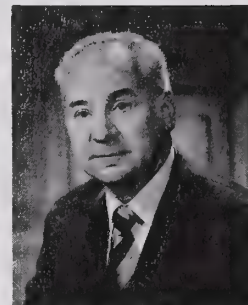
Stephen G. Lewis



Paul R. Nyquist



William C. Sawyer



Alfred F. Steinhauer



Robert W. Dotson

On April 11, 1972 the Board of Selectmen reorganized, welcoming Stephen G. Lewis as its newest member. The Board elected Paul R. Nyquist, Chairman; Alfred F. Steinhauer, Vice-Chairman; Stephen G. Lewis, Clerk. The two additional members are Paul H. Lesure and William C. Sawyer. The Board's first action was the reappointment of Robert W. Dotson to his second three-year term as Town Manager.

The 1972 Annual Town meeting reflected increased voter interest in municipal affairs. The business sessions which initially convened on March 13, 1972 were finally adjourned with the seventh session on April 5, 1972. Record attendance of close to 1300 voters required the use of both the Blanchard Auditorium and the auditorium of the Regional High School during the early sessions. Moderator John W. Tierney arranged for a professional sound system service to be used at all sessions of Town Meeting; the service has proven invaluable during 1972.

Among the many issues considered, the Annual Town Meeting authorized funds for nine additional firefighters to provide for around-the-clock coverage at all three fire stations, rejected proposal to fund a kindergarten program in September 1972, authorized funding of a Summer Youth Employment Program sponsored by the Youth Commission, adopted a definitive sign bylaw for better control of signs and advertising devices in the Town and authorized the formation of the Town Government-Water District Committee to devise a plan for the closer coordination of the Acton Water District and the Government of the Town of Acton and to submit such plan, together with appropriate organizational and financial studies and drafts of any required Warrant articles, to the Board of Selectmen and the Water Commissioners prior to December 15, 1972.

The rapid growth of the Town continued during 1972 with an increase in the construction of business establishments, apartments and condominium units. Three large shopping centers were opened, a fourth containing two motion picture theatres is presently under construction, a condominium complex containing approximately 500 units continues under construction on Route 2A across from Nagog Pond and a large apartment development is being constructed on the site of the former Bellows Farms on Route 2A.

A trend toward construction of private recreational facilities also has evidenced itself. Private enterprise completed an indoor tennis facility in North Acton, approval was given for the construction of an ice skating rink on Powdermill Road in South Acton and plans are now under consideration for a privately owned public golf course to be constructed on Route 2A in East Acton.

One of the major concerns of Town officials is that of solid waste disposal. The existing sanitary landfill site located on Route 2 is filling rapidly and it is estimated that the life of the landfill site will end during the latter half of 1973. The Selectmen, Planning Board, Solid Waste Disposal Committee, Town Building-Land Acquisition Committee and other Town officials have been working throughout the year on the acquisition of a new landfill site which would be suitable. Several sites are under consideration at the time of this writing and it is hoped that a recommendation for the acquisition of a new site will be presented to the Town at a special town meeting in early 1973.

The problems related to the reconstruction of Route 2 continued throughout the year. Numerous meetings were held between officials of the Massachusetts Department of Public Works and the Board of Selectmen. The opening of a large shopping center at the intersection of Route 2 and Piper Road compounded the traffic problems. During the year several accidents occurred at the Route 2 intersections at Weatherbee Street-School Street, Hosmer Street and Piper Road-Taylor Road resulting in 3 deaths and 11 injuries. The Board of Selectmen has urged the Massachusetts Department of Public Works to take all steps necessary to proceed on the reconstruction of Route 2 and to provide traffic safety devices immediately. The Department has initiated action to rectify, on a permanent basis, the hazardous traffic situation which exists on Route 2 at Piper Road. The project was halted with the winter weather conditions.

Plans for the reconstruction of Route 111 (Massachusetts Avenue) were under discussion throughout the year. The proposal of the Massachusetts Department of Public Works for reconstruction of the road from its present width of 24 feet to that of 44 feet met strong opposition by residents. The Boards of Selectmen in Acton and Boxborough have appointed a committee to investigate the possibilities of alternative proposals. The Acton Board of Selectmen believes that reconstruction of Route 111 is necessary, however, a width of 44 feet appears excessive and the Board suspects that should the road be so widened heavy trucking traffic would tend to funnel from Route 495 onto Route 111 on its way to Concord and Boston. As a temporary measure, the Massachusetts Department of Public Works repaved the road surface in November. Agreement on the width of the road is presently under discussion.

Due to litigation which was brought against the Massachusetts Department of Civil Service relative to alleged discriminatory practices in Civil Service testing for police examinations, the Town Manager has been unable to hire the three additional full-time permanent patrolmen authorized at the 1972 Annual Town Meeting. The United States Court of Appeals has recently ruled on the case and a revised examination has been held; the Manager expects to be able to appoint the additional men as soon as the Massachusetts Department of Civil Service has issued an eligible list of those who have taken the examination. The need for a larger police force has become increasingly evident with the rapid increase in the Town's population.

The workload of the Personnel Board increased considerably during 1972. Aside from routine matters associated with revaluation of job positions, the Personnel Board negotiated three union contracts within the "wage-price" guidelines of the Federal Government. In connection with personnel matters and collective bargaining, the Board of Selectmen strongly opposed State legislative bills which would have mandated cities and towns to implement certain personnel practices or pay scales. A binding arbitration bill was eventually vetoed by the Governor, however, a State statute which effectively sets the salary of Fire and Police Chiefs was passed. The Board of Selectmen continues to oppose legislation of this nature which completely negates the "home rule" concept.

A thorough inventory of capital equipment for all Town departments exclusive of Schools was completed in November for planning and insurance purposes. It is anticipated that the inventory will prove quite valuable in programming future capital outlay expenditures.

At the time of this writing Town officials are preparing an eighteen month budget to cover a period commencing on January 1, 1973 and ending on June 30, 1974. The eighteen month budget is being prepared in accordance with the requirements of the "Fiscal Year" law which takes effect on January 1, 1973. In effect the "Fiscal Year" law will change the existing fiscal year cycle from the January 1-December 31 calendar year to a July 1-June 30 fiscal year. Taxpayers will receive two tax bills during the eighteen month period; one bill for a twelve month period shall be due and payable on November 1, 1973, and one bill for a six month period shall be due and payable on May 1, 1974. The Board believes that the implementation of this bill may confuse the fiscal operation of the Town and has consistently opposed it.

In 1972 the Massachusetts Legislature passed a bill which will require all municipalities to conform to a State-wide building code by 1975. The proposed State code will standardize and improve the quality of construction throughout the Commonwealth. The Board believes that the State code will prove extremely beneficial to all Massachusetts communities.

The Selectmen held several hearings during the latter half of 1972 on petition of business, commercial and industrial firms for installation of aboveground propane tanks at newly constructed buildings. A shortage of natural gas has required the Boston Gas Company to limit new installations to residential development only. Officials of the Boston Gas Company believe that normal service will be resumed by the end of 1973.

During 1972 numerous Town officials retired or resigned from public office. Most notable were the resignations of Dewey Boatman from the Board of Assessors, Edward J. Collins, Jr. as Chief of Police, Anthony L. Galeota, Jr. as Town Engineer, Kenneth E. Jewell as Building Inspector, Bradford S. Leach as Director of Public Health, James B. Wilson as Registrar of Voters and Herbert P. Wilkins as Town Counsel. Most of those who left Town office had served the Town for many years and both the Board of Selectmen and the Town Manager wish to take this opportunity to express their gratitude for the many years of dedicated service which these officials have given to the Town. Although the resignation of Town Counsel Herbert P. Wilkins was accepted with regret, we are pleased to congratulate Mr. Wilkins on his appointment to the Supreme Court of the Commonwealth.

The November State Elections placed two Acton residents in State office. Chester G. Atkins, our present representative in the House of Representatives was elected State Senator for the 5th Middlesex District and John H. Loring, former member of the Board of Selectmen and present Chairman of the Board of Assessors, was elected Representative for the 33rd Middlesex District.

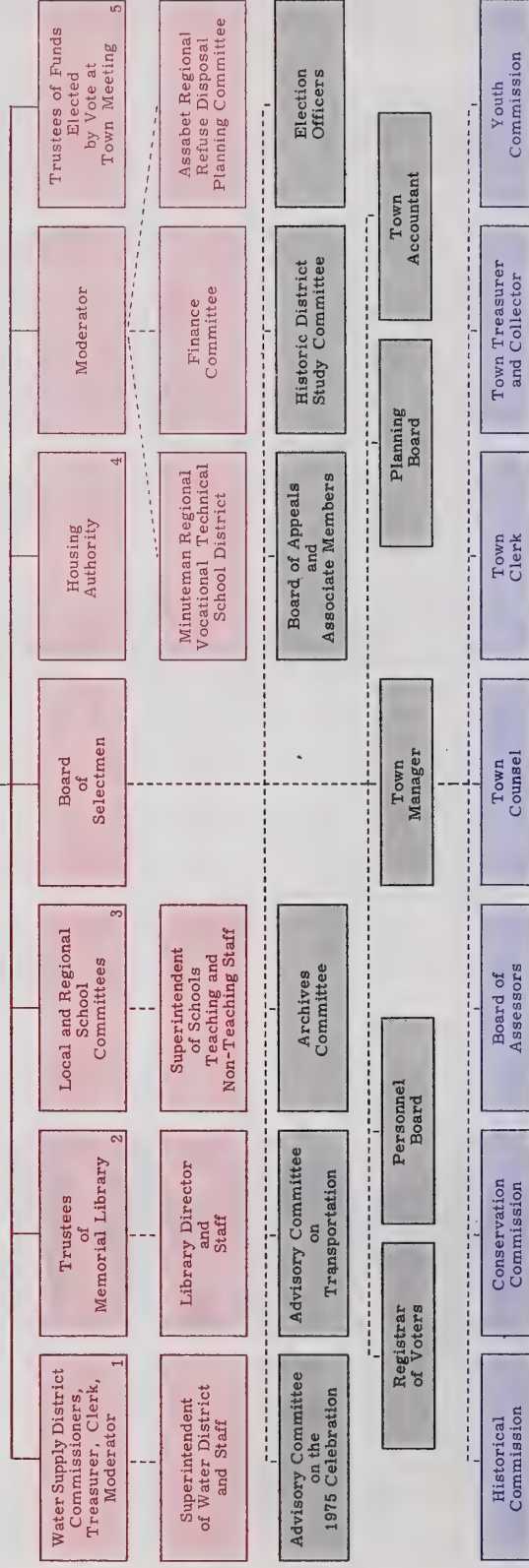
We would finally note with sorrow the passing of our friend and associate, Porter G. Jenks, former member of the Finance Committee, the School Building Committee and the Town Administration Study Committee. Porter Jenks' knowledge and expertise proved invaluable in assisting Town officials over the years.



Acton Fire Department

TOWN GOVERNMENT ORGANIZATIONAL CHART

VOTERS OF THE TOWN OF ACTON



APPOINTMENTS MADE BY TOWN MANAGER

- Board of Health and Director of Public Health
- Superintendent of Streets, Highway Department Personnel
- Assistant Assessor
- Chief of Police - Full-time and Special Officers
- Fire Chief - Full-time and Call Forces
- Town Engineer, Engineering Department and Staff
- Cemetery Commissioners and Superintendent of Cemeteries
- Building Inspector, Zoning Enforcement Officers and Deputies
- Permanent Building Committee
- Inspector and Deputy Inspector of Gas Piping & Gas Appliances
- Veterans' Agent and Director of Veterans' Services
- Inspector and Deputy Inspector of Wires
- Director and Deputy Director of Civil Defense
- Recreation Commission
- Inspector of Animals
- Town Report Committee
- Public Ceremonies and Celebrations Committee
- Town Building-Land Acquisition Committee
- Metropolitan Area Planning Council Representative
- Industrial Development Commission
- Superintendent of Insect Pest Control
- Sealer of Weights and Measures
- Dog Officer
- Tree Warden
- Street Lighting Committee
- Veterans' Graves Officer
- Council on Aging
- Sewerage Study Committee
- Constables
- Public Weighers
- Workmen's Compensation Agent
- Town Forest Committee
- Field Drivers
- Veterans' Burial Agent
- Keeper of the Lockup
- Fence Viewer
- Collective Bargaining Committee
- Constable - Special-Deputy Collector
- Forest Warden and Deputy Warden

NOTES

- The Water Supply District of Acton is an incorporated district holding separate elections and Town Meeting. They also elect a Moderator and Treasurer-Clerk.
- The Board of Trustees of the Memorial Library is composed of three elected and six self-perpetuating Trustees.
- The Local School Committee is composed of six members elected by the voters of Acton. The Acton-Boxborough School Committee is composed of the Local School Committee and three members of the Boxborough School Committee.
- The Housing Authority is composed of four elected members and one member appointed by the Massachusetts Department of Community Affairs.
- The Trustees of the Acton Firemen's Relief Fund, Citizen's Library Association of West Acton, Elizabeth White Fund, Goodnow Fund, and West Acton Firemen's Relief Fund are elected by vote at the Acton Town Meeting as opposed to written ballot vote at the Town Election.

KEY

- _____ Elected by the voters of Acton.
- Appointed by the Board of Selectmen.
- _____ Appointed by the Town Manager with the approval of the Board of Selectmen.

TOWN OFFICIALS AND APPOINTMENTS

ELECTED TOWN OFFICERS

	<u>Term Expires</u>
MODERATOR	
John W. Tierney	1973
SELECTMEN	
Paul R. Nyquist	1973
Paul H. Lesure	1974
Alfred F. Steinhauer	1974
Stephen G. Lewis	1975
William C. Sawyer	1975
LOCAL AND REGIONAL SCHOOL COMMITTEES	
Edith D. Stowell	1973
*Donald E. Westcott	1973
**Robert W. Haeberle	1973
*Robert Evans, Jr.	1974
**James T. O'Rourke	1973
Robert B. Pilsbury	1974
Edgar B. Gravette	1975
Helen K. Ray	1975
TRUSTEES OF MEMORIAL LIBRARY	
Mileva Brown	1973
Nancy K. Gerhardt	1974
Robert J. Brandon	1975
ACTON HOUSING AUTHORITY	
Thomas J. Ahern, Jr.	1973
***Patience H. MacPherson	1973
Julia D. Stevens	1975
Mary M. Laffin	1976
Kenneth C. Stowell	1977
TRUSTEES OF ELIZABETH WHITE FUND	
Helen B. Allen	1973
Hazel P. Vose	1974
Eleanor P. Wilson	1975
TRUSTEES OF WEST ACTON FIREMEN'S RELIEF FUND	
James B. Wilson	1973
Frederick A. Harris	1974
H. Stuart MacGregor	1975
TRUSTEES OF ACTON FIREMEN'S RELIEF FUND	
Richard A. Lowden	1973
T. Frederick S. Kennedy	1974
John F. McLaughlin	1975
TRUSTEES OF GOODNOW FUND	
Thelma L. Boatman	1973
James N. Gates	1974
Clark C. McElvein	1975
*Resigned	
**Replacing	
***Appointed by Department of Community Affairs	

Term
Expires

TRUSTEES OF THE CITIZENS LIBRARY ASSOCIATION
OF WEST ACTON

Barbara Nylander	1973
Betty L. Boothby	1974
*Joan N. Gardner	1975
**Evelyn W. Lapierre	1973

APPOINTMENTS MADE BY MODERATOR

FINANCE COMMITTEE

Griffith L. Resor	1973
Harold G. Marsh	1973
Ahti E. Autio	1973
Edward W. Berriman	1974
Theodore Jarvis	1974
**William L. Kingman	1974
Joan L. Gardner	1975
Arthur Schene	1975
Thomas E. Wetherbee	1975
*Robert W. Haeberle	1974

REGIONAL REFUSE PLANNING COMMITTEE

Wilfred A. Fordon	1973
*Paul F. Gibson	1974
*Frank B. Kaylor	1975
**Oscar Kress	1974
**Alan J. Waters	1975

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL
SCHOOL DISTRICT

*Marilyn Peterson	1974
**Charles E. Courtright	1974

APPOINTMENTS MADE BY SELECTMEN

ADVISORY COMMITTEE ON THE 1975 CELEBRATION

E. Wilson Bursaw	1973
Brewster Conant	1973
Col. Burton A. Davis	1973
Davis H. Donaldson	1973
Donald R. Gilberti	1973
Hayward S. Houghton	1973
Roger M. Huebsch	1973
Susan F. Huebsch	1973
Mark A. Kahan	1973
T. Frederick S. Kennedy	1973
Margaret B. Kinzie	1973
Walter R. Laite	1973
Malcolm S. MacGregor	1973
Natacha F. MacGregor	1973
Richmond P. Miller, Jr.	1973
Charles A. Morehouse	1973
Linda A. Morris	1973
Marion E. H. Houghton	1973
Gilbert S. Osborn	1973
Palo A. Peirce	1973
Norman L. Roche	1973

	<u>Term Expires</u>
ADVISORY COMMITTEE ON THE 1975 CELEBRATION (cont'd.)	
Raymond Spicer	1973
Mary S. Tierney	1973
Earle W. Tuttle	1973

ADVISORY COMMITTEE ON TRANSPORTATION	
Philip G. Watts	1973

ANCILLARY MANPOWER PLANNING BOARD	
Raymond A. Shamel	Standing Appointment

ARCHIVES COMMITTEE	
Minetta D. Lee	1973
T. Frederick S. Kennedy	1974
Joyce C. Woodhead	1975

BOARD OF APPEALS	
Edward G. Schwarm	1973
Harold W. Flood	1974
John J. Bush	1975

Associate Members	
Herman Vanderwart	1973
William B. Allred	1974

ELECTION OFFICERS

Precinct I	
Warden	Irene F. McLaughlin
Deputy Warden	John F. McLaughlin
Clerk	Barbara N. Mulvey
Deputy Clerk	Violet Perry
Inspectors	Barbara Nylander, Margaret Schene
Deputy Inspectors	Theresa M. Carroll, Gail Roche
Tellers	Frances L. Collins, Marion F. Driscoll
	Lela Balcom, Frances Hirsch
	Mona V. Melymuka, Nancy L. Miller

Precinct II	
Warden	Margaret Larsen
Deputy Warden	Elsie T. Winslow
Clerk	Bertha Carr Tucker
Deputy Clerk	Irene Young
Inspectors	Martha I. Lowden, Michael J. Walsh
Deputy Inspectors	Hazel P. Vose, Helen M. Young
Tellers	Ruth R. Phelps, Barbara V. Woodward
	Charlotté E. Wetherbee, Joan E. Nelson
	Jean Ann Dingee, Lorraine O. Condon

Precinct III	
Warden	Barbara J. McPhee
Deputy Warden	Katherine E. Nedza
Clerk	Phyllis K. Sprague
Deputy Clerk	Mary H. Prentice
Inspectors	Martin J. Duggan, Elsie M. Godfrey
Deputy Inspectors	Genevieve L. Hatch, Elizabeth Charter
Tellers	Minnie C. Veasie, Esther Perry
	Anna G. Mahar, Lydia R. Lesure
	Carl R. Godfrey, Marian J. Meigs

	<u>Term Expires</u>
HISTORIC DISTRICT STUDY COMMITTEE	
*Robert W. Parks	1973
Robert H. Nylander	1974
Katherine B. Crafts	1974
Norman R. Veenstra	1975
Dorothea Harrison	1975
PERSONNEL BOARD	
Richard P. O'Brien	1973
Henry M. Young	1973
*Donald McNeish	1974
Donald MacKenzie	1975
Norman J. Magnussen	1975
PLANNING BOARD	
Eric D. Bradlee	1973
George O. Gardner	1974
John F. Pasieka	1975
Edward A. Chambers	1976
Robert H. Gerhardt	1977
REGISTRAR OF VOTERS	
David E. Driscoll	1973
*James B. Wilson	1974
Elizabeth A. Barbadoro	1975
SUBREGION INTERTOWN LIAISON COMMITTEE	
Vincent H. Corbett	1973
TOWN ACCOUNTANT	
Donald O. Nylander	1975
TOWN MANAGER	
Robert W. Dotson	1975
TOWN GOVERNMENT - WATER DISTRICT COMMITTEE	
Frederick H. Bubier (Nominee of Water District)	1973
Edward H. Berriman (Nominee of Selectmen)	1973
Dana B. Hinckley (Nominee of Petitioners)	1973
William A. Deutschman	1973
**Daniel J. O'Connor	1973
*John C. Dalton	1973
<u>APPOINTMENTS MADE BY TOWN MANAGER</u> <u>REQUIRING APPROVAL OF THE BOARD OF SELECTMEN</u>	
BOARD OF ASSESSORS	
Richard W. Remmy	1973
**Lorens A. A. Persson	1974
John H. Loring	1975
*Dewey E. Boatman	1974
CONSERVATION COMMISSION	
Brewster Conant	1973
Richard H. Murphy	1973
**Ragner Gustafson	1973
Robert J. Ellis	1974
Chauncey W. Waldron, Jr.	1974
Dorothy B. Stonecliffe	1975

	<u>Term Expires</u>
CONSERVATION COMMISSION (cont'd.)	
Peter P. Jorrens	1975
*Bianca M. Chambers	1973
HISTORICAL COMMISSION	
Robert H. Nylander	1973
Stanley L. Smith	1973
Marian E. H. Houghton	1974
William Klauer	1975
Anita E. Dodson	1975
TOWN CLERK	
Charles M. MacRae	1973
TOWN COUNSEL	
**Acheson H. Callaghan, Jr.	1973
*Herbert P. Wilkins	1973
TOWN TREASURER & COLLECTOR	
Wm. Henry Soar	1973
YOUTH COMMISSION	
**Leonard S. Selman	1973
**Kathleen K. Barger	1973
Ann T. Evans	1974
Charles G. Kadison	1974
Bruce M. McCarthy	1974
Stephen R. Bing	1975
Alan B. Flood	1975
*Charles A. Schook	1973
*Ernest A. Keppel	1973
<u>APPOINTMENTS MADE BY TOWN MANAGER</u>	
ASSISTANT ASSESSOR	
Ralph E. Dodge	1973
BOARD OF HEALTH	
Dr. John C. Rowse	1973
Donald R. Gilberti	1974
Edwin Richter	1975
BUILDING INSPECTOR	
**Don P. Johnson	1973
*Kenneth E. Jewell	1973
CEMETERY COMMISSIONERS	
Howard F. Jones	1973
Charles F. Putnam	1974
Harlan E. Tuttle	1975
COLLECTIVE BARGAINING COMMITTEE	
Richard P. O'Brien	1974
Henry M. Young	1974
Norman J. Magnussen	1974

	<u>Term Expires</u>
CONSTABLES	
David J. Allen	1973
Frederick J. Hryniewich	1973
T. Frederick S. Kennedy	1973
Charles A. Morehouse	1973
Robert S. Rhodes	1973
CONSTABLE - SPECIAL - DEPUTY COLLECTOR	
William F. Egar	1973
COUNCIL ON AGING	
Vincent G. Gavin	1973
Patience H. MacPherson	1973
Joseph S. Mercurio	1973
Vincent M. Polo	1973
Sylvia A. Remmy	1973
Norman L. Roche	1973
DEPUTY BUILDING INSPECTOR	
**John T. Condon	1973
**David F. Abbt	1973
*H. Stuart MacGregor	1973
*Anthony L. Galeota, Jr.	
DEPUTY CHIEF OF FIRE DEPARTMENT	
Frederick A. Harris	1973
Richard A. Lowden	1973
DEPUTY DIRECTOR OF CIVIL DEFENSE	
Robert F. Guba	1973
DEPUTY FOREST WARDEN	
Richard A. Lowden	1973
Frederick A. Harris	1973
DEPUTY INSPECTOR OF GAS PIPING & GAS APPLIANCES	
Warren E. Bemis	1973
DEPUTY INSPECTOR OF WIRES	
Lawrence I. Tucker	1973
DIRECTOR OF CIVIL DEFENSE	
*Walter J. Johnson	1973
DIRECTOR OF PUBLIC HEALTH	
Steven Calichman	1973
DOG OFFICER	
Patrick Palmer	1973
FENCE VIEWER	
David Abbt	1973
FIELD DRIVER	
James Kazokas	1973
William J. Durkin, Jr.	1973
FIRE CHIEF	
Thomas J. Barry, Jr.	1973

Term
Expires

FIREMEN
(Standing Appointment)

Captains

Edward Belmont
Donald Copeland

Clarence G. Frost
Malcolm MacGregor

Firefighters

Charles Sweet
Hobart King
David Spinney
Malcolm Perkins
Wm. H. Soar, Jr.
Joseph Conquest
Timothy Blaisdel
William F. Murphy
Timothy Pattee
Paul Simeone

Stephen Huntley
Milton Hart
Bernard Caouette
David Calkins
John Tobin
Robert C. Craig
William Klauer
David G. Nichols
Carl Robinson
Robert Wetherbee

George B. Williams, III

CALL FIREMEN

Lieutenant

Richard Gallant

Carl Simeone

Firefighters

Acton Center Station

Forrest Bean
Philip Hills, Jr.
Robert W. Reynolds, Jr.
Gordon Smart

Ronald Calkins
Everett Putnam
Alan B. Davis
Richard Swenson

James D. Young

South Acton Station

John Bushek
Frederick L. Harris
Stewart Kennedy
Allen Nelson
Robert W. Puffer, III

Wayne Decker
Charles Hillman
Richard Lowden
James Patton
Carl Simeone

Alan J. Waters

West Acton Station

Edward M. Bennett
Steven Foote
Francis Malson

Arthur Decker
Gordon Gravlin
Peter A. Robinson

George Sloane

FOREST WARDEN

Thomas J. Barry, Jr.

1973

INDUSTRIAL DEVELOPMENT COMMISSION

Mark Imbimbo
Edward W. Flannery
Stephen E. Lord
Josiah Kirby
Richard J. O'Neil

1973
1975
1975
1977
1977

INSPECTOR OF ANIMALS

Patrick Palmer

1973

	<u>Term Expires</u>
INSPECTOR OF GAS PIPING & GAS APPLIANCES	
Joseph G. Perry	1973
INSPECTOR OF WIRES	
Leslie F. Parke	1973
KEEPER OF THE LOCKUP	
Norman L. Roche	1973
METROPOLITAN AREA PLANNING COUNCIL	
William C. Sawyer	1973
PERMANENT BUILDING COMMITTEE	
Thomas J. Regan, Jr.	1973
Edward L. Morrill	1973
Donald M. Perkins	1974
Wallace Everest	1975
Eric L. Larson	1975
POLICE DEPARTMENT (Civil Service - Standing Appointments)	
Chief	
*Edward J. Collins, Jr.	
Acting Police Chief	
Norman L. Roche	
Sergeants	
Chauncey R. Fenton, Jr.	David W. Scribner
Robert S. Rhodes	
Patrolmen	
William J. Durkin, Jr.	Bernard W. Harrison
William N. Hayes	Joseph P. Sansone
George W. Robinson	Donald M. Bresnick
John T. McNiff	Robert P. MacLeod
Brian R. Goodman	David C. Flint
Lawrence A. Dupont	Edward R. Brooks
Robert L. Parisi	
Special Officers	
William D. Kendall, Jr.	John V. Gregory
T. Frederick S. Kennedy	Robert P. Beaudoin
James P. Conheeney	John E. MacLeod
Oiva T. Kallio	Edmond Daigneault
Matron	
Marjory J. Davis	Muriel B. Flannery
Crossing Guard	
Natacha MacGregor	Mary E. Hynes
Marian E. Quinn	
Special Police Officer for Edwards Square Cedric Thatcher	
Special Police Officer - Acton Schools Only	
Edmund J. McNiff	Robert Graham

Term
Expires

PUBLIC CEREMONIES & CELEBRATIONS COMMITTEE

Burton A. Davis	1973
Patricia McMillan	1973
Linda A. Morris	1973
Walter R. Laite	1974
Richmond P. Miller, Jr.	1974
David H. Donaldson	1975
Robert M. Huebsch	1975
Mary K. Donnelly	1975

PUBLIC WEIGHERS

William J. Durkin, Jr.	1973
Bernard W. Harrison	1973
Robert S. Rhodes	1973
George W. Robinson	1973

RECREATION COMMISSION

William P. Lynch	1973
Charles A. Morehouse	1973
**Warren Orcutt	1974
Thomas F. Burke	1975
Janet W. Murphy	1976
*Harrington Moore, Jr.	1974

SEALER OF WEIGHTS & MEASURES

George K. Hayward	1973
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SEWERAGE STUDY COMMITTEE

Daniel J. Costello	1973
David A. Manalan	1973

STREET LIGHTING COMMITTEE

Booth D. Jackson	1973
H. Stuart MacGregor	1973
Leslie F. Parke	1973

SUPERINTENDENT OF CEMETERIES

T. Frederick S. Kennedy	1973
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SUPERINTENDENT OF INSECT PEST CONTROL

Franklin H. Charter	1975
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SUPERINTENDENT OF STREETS

Allen H. Nelson	1973
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TOWN BUILDING-LAND ACQUISITION COMMITTEE

David Abbt	1973
Roger M. Huebsch	1973
Richmond P. Miller, Jr.	1973
Joseph W. Stevens	1973
*Paul D. Hamilton	1973

TOWN ENGINEER

**John T. Condon	1975
*Anthony L. Galeota	1975

TOWN FOREST COMMITTEE

George E. Neagle	1973
Emery D. Nelson	1973
Franklin H. Charter	1973

	<u>Term Expires</u>
TOWN REPORT COMMITTEE	
*Nancy Gay Browne	1973
**Ann G. Hosmer	1974
Betsyan Newton	1975
*John Gourgass	1974
TREE WARDEN	
Franklin H. Charter	1973
VETERANS' AGENT & DIRECTOR OF VETERANS' SERVICES	
Norman L. Roche	1973
VETERANS' BURIAL AGENT	
Norman L. Roche	1973
VETERANS' GRAVES OFFICER	
T. Frederick S. Kennedy	1973
WORKMEN'S COMPENSATION AGENT	
Theron A. Lowden	1973

*Resigned
 **Replacing
 ***Appointed by Department of Community Affairs

BUILDING COMMITTEE

Thomas J. Regan, Chairman

During the year 1972 the Acton Permanent Building Committee worked on the following projects:

1. Public Works Building: Final payment was made on all outstanding bills, the Contractors retainage was released and several small items were added. There are no funds remaining of the original appropriation of \$275,000.00 and the account is closed.
2. Luther B. Conant School: Items still remain which have not been completed by the Contractor. In early summer the school committee elected to install the kitchen essentially as originally planned. Plans and specifications were prepared and put out to bid and a contract awarded to the low bidder. The total installed cost was slightly less than the amount of credit received in 1971. The appropriated funds have been essentially used; an accounting of all expenditures is presented below.
3. Repair Projects: During the year the Committee assisted in preparing plans and specifications and the awarding of contracts for replacement of the leaching field at the Senior High and for roof repairs at the Merriam, Town, Senior High and Junior High Schools. A settlement was negotiated whereby Johns Manville Company agreed to pay \$12,000 towards the repair of the Junior High School roof.
4. Regional High School Addition: This project started in August 1971, is scheduled for completion by early summer. The academic building will be complete early in 1973 and the gymnasium-swimming pool later in the spring. Bids for all equipment and furnishings are being taken on a scheduled basis to allow installation after the general construction. At this time it does not appear that there will be any problem in opening complete in September 1973. The appropriated funds also appear to be sufficient to complete the project. The breakdown of budget items and expenditures is given below.

During the year Robert Pilsbury and Donald Wescott were replaced as representatives from the Regional School Committee by James O'Rourke. We were all saddened by the death of Porter Jenks. No member of the Committee worked harder and gave more of himself to the town of Acton than did Porter.

Luther B. Conant School

Appropriations	Art. 41	3-10-69	\$	42,000.00
	Art. 1	10-20-69		50,000.00
	Art. 19	3-16-70		183,000.00
Total				\$1,922,000.00

Expenditures:

Architect - Earl R. Flansburgh & Assoc.	\$	102,236.85
Clerk of the Works		19,842.13
Survey, borings, testing, printing & advertising		12,990.15
Construction contract - John Tocci & Sons		1,617,769.75
Equipment and furnishings		105,561.36
Kitchen - Jacob Licht, Inc.		30,870.00
Kitchen - Dawson Michaels & Assoc.		750.00
Kitchen equipment and furnishings		6,807.41

Outstanding bills:

John Tocci & Sons retainage	15,164.10
Architect - E. R. Flansburgh	369.37
Jacob Licht, Inc.	6,625.00
Outstanding purchase orders	1,034.02

Funds remaining:	1,979.86
Total	\$1,922,000.00

Regional High School Addition

Appropriations	Art. 8	9-28-70	\$	200,000.00
	Art. 12	6-22-71		4,225,000.00
				20,000.00
				395,000.00
School operating funds				2,000.00
				<u>\$4,842,000.00</u>

Expenditures :

Architect - Perley F. Gilbert, services	\$	232,000.00	\$	221,539.89
- Furnishings and equipment		38,000.00		9,674.81
Clerk of the works		25,000.00		22,642.62
Other Costs: Survey, borings, testing, printing, etc.		13,000.00		10,790.27
Contractor :				
M. Spinelli & Sons	\$3,941,689.00		\$2,471,288.76	
Change Orders 1 thru 19	44,257.25			
Revised Contract Total	3,985,956.25			
Equipment and furnishings	480,000.00			
Sub-total	<u>\$4,773,946.25</u>		<u>\$2,735,936.35</u>	
Contingency	68,053.75			
Totals	\$4,842,000.00			

Remarks: \$251,445 Under Contract

Change Orders

1. Ledge 143 c.y.	\$ 2,831.40
2. Blacktop walk	1,612.50
3. Ledge 14 c.y.	277.20
4. Boulders 192 c.y.	3,439.66
5. Ledge (trench) 147 c.y.	4,204.20
6. Boulders 20 c.y.	199.70
7. Tree stumps	2,500.00
8. Exhaust - Room 214	1,343.97
9. Ledge 1221 c.y.	24,175.80
10. Piping - Laundry Room	534.09
11. Additional Ceramic Tile	279.50
12. Additional Resilient Tile	456.88
13. Electrical conduit	412.16
14. Change Bus Duct	-4,000.00
15. Plumbing-Teachers Dining	1,087.52
16. Gas Connections	1,048.79
17. Plumbing-Swimming Pool	-581.44
18. Neutralizing Tank	2,701.88*
19. Duct Insulation	<u>1,733.44</u>
Total	\$44,257.25

*Not accepted as of 12-31-72

Equipment and Furnishings

Metal Cabinets	
Grade-Aid Mfg. Co.	\$ 99,719.00
Stage rigging & draperies	
Capron Lighting Co.	18,983.00
Steel Lockers	
Lyon Metal Products	13,964.00
Gymnasium Seating	
Hussey Products Co.	21,000.00
Lecture Room Seating	
Henry S. Walkins Co.	4,400.00
Auditorium Seating	
American Seating Co.	40,296.00
Science Lab. Equipment	
NII	12,202.00
Hampden	5,270.00
Kitchen Equipment	
United Restaurant Equip.	9,800.00
Gym Equipment	
Hampden	3,133.00
Modernfold	6,826.00
Porter Equipment Co.	<u>15,852.00</u>
Total	\$251,445.00

Building Committee

Wallace Everest Edward Morrill
Eric Larson Donald Perkins

Regional School Building Committee

Reginald Brown H. G. Marsh
Raymond Grey James O'Rourke
John Lyons Walter Shaffer

BOARD OF APPEALS

H. W. Flood, Clerk

John J. Bush, Jr., Chairman

Edward G. Schwarm

The Acton Board of Appeals held 22 Public Hearings during the year 1972 on the following matters:

Petitions for earth removal: Granted 1.

Petitions for specific uses and exceptions: Granted 2; Denied 2.

Variances from requirements of the Protective Zoning Bylaw: Granted 6;
Denied 3; Withdrawn 1.

Flood Plain Zoning: Granted 3; Denied 1.

Petition for comprehensive permit: Denied 1.

Petition for review of Selectmen's decision: Pending 1.

CEMETERY COMMISSION

T. Frederick S. Kennedy, Superintendent

MOUNT HOPE CEMETERY

During the past year we have continued the project of removing corner posts in the lower part of the older section of the cemetery as well as removing several built up lots and the curbing around them. Several old marble monuments were repaired and reset. Several of the larger monuments had to be straightened and cleaned, the expense for this work was covered by specific funds.

In the fall the Engineering Department laid out a new section into lots, and also made some very good suggestions for future expansion. Also, this fall a large amount of fill was hauled in and leveled off to make another single grave section, and in the spring it will be loamed over and seeded.

It was necessary to remove several large trees, which were dangerous to the surrounding monuments and this coming year several other large pine trees will have to be taken down.

The Commissioners have been working on plans for making further improvements in this cemetery this coming year.

WOODLAWN CEMETERY

It was necessary in this cemetery, to remove three very large pines and two large maple trees, that were dying. The stumps were ground out by a stump machine. Also a number of large oak trees were pruned. A retaining wall of field stone a hundred foot long was laid along the side of a steep embankment, to improve the appearance of this part of the cemetery. The expense of the above work was covered by cemetery funds.

In the fall the large hill of sand was leveled off and in the spring the pile of loam will be spread over this area and then seeded. When the roads are laid out by the Engineering Department, the pile of gravel salvaged from the hill will be used to make the road beds ready for paving, in this section.

Plans have been made for the Superintendent to attend the New England Cemetery Association Convention to be held in Portsmouth, New Hampshire, and in the fall a seminar to be held at the New England Center for Continuing Education at the University of New Hampshire, Durham, New Hampshire.

The cemetery personnel have attended several conventions and seminars on cemetery maintenance, as well as a cemetery equipment show held at the Newton Cemetery in the fall.

In November the Superintendent attended a seminar, which dealt with some of the following subjects. The effects of an eighteen month budget, labor contracts, federal and state laws, concerning municipal cemeteries. Also improving the cemetery's public image, care of trees and shrubs, reclaiming waste land, preventive maintenance of light equipment.

Due to the increased interest in stone rubbing of old slate monuments in the Revolutionary section in Woodlawn Cemetery, the Commissioners have made a ruling that any person that desires to do rubbings, obtain a permit at the cemetery office. This action was taken due to the fact that in several instances, persons not using the proper material, left marks and scratches on the slate monuments which were very difficult to remove.

The Cemetery Board has submitted two articles in the annual Town Warrant: one requesting funds for development of a master plan for each cemetery which would enable us to better understand future needs and the cost; and the other for money to replace a 1961 International Truck which has seen a lot of use and needs to be replaced.

The department wishes to express its thanks to the Engineering Department, the Highway Department, as well as all others that assisted us during the year.

Harlan E. Tuttle)
Howard F. Jones) Cemetery Commissioners
Charles F. Putnam)

ELIZABETH WHITE FUND

Hazel P. Vose, Trustee

Helen B. Allen, Trustee

Eleanor P. Wilson, Trustee

The Trustees of the Elizabeth White Fund have met several times during 1972 to discuss referrals and to sign requisitions to the Town Treasurer totaling \$1,000.00.

We are happy to report the acceptance of Helen B. Allen to serve on the Board replacing Helen B. Wood who passed away in April of 1971.

(Note of Interest: This fund, the 1923 legacy of George R. White, in memory of his mother Elizabeth, is set up... "to aid the unfortunate of Acton." The principal has been invested and the Trustees use the interest to aid... "widows, orphans or the elderly" or any case "in which the town is morally obligated." Cases can be referred to the Trustees by the Public Health Office, a clergyman, a physician or even a concerned neighbor. In 1972, fifteen Acton residents received aid from the Elizabeth White Fund.)

GOODNOW FUND

Thelma L. Boatman, Trustee

INVESTMENTS

Concord Cooperative Bank	\$3,000.00	\$3,000.00
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RECEIPTS

Concord Cooperative Bank	\$ 165.68	\$ 165.68
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EXPENDITURES

Treasurer of the Acton Congregational Church	\$ 145.68	\$ 145.68
Town of Acton for the perpetual care of the		
Goodnow Lot in Woodlawn Cemetery	\$ 20.00	\$ 20.00
		\$ 165.68

Clark C. McElvein
James N. Gates

HOUSING AUTHORITY

Thomas J. Ahern, Jr., Chairman

This year the Legislature finally made funding credit available for low-income housing for the elderly in Acton. Accordingly our focus of attention has been on completing site development plans in connection with a 5.5 acre site near Elm Court, selected by us and approved by the Department of Community Affairs of the Commonwealth. Upon our Application and with the approval of the Town Meeting, the scope of the project was increased from 48 to 68 units.

After our engineers and architects had completed the necessary site and design plans, we filed an application for Comprehensive Permit with the Acton Board of Appeals. Prior to the public hearings before the Board, numerous meetings were held with the Town Board and officials affected by the Application. The Application was formally presented to the Board of Appeals in public hearings which occurred in June and July. In September the Board of Appeals disapproved the Application and after consulting with counsel, the Housing Authority appealed the decision to the Housing Appeals Committee. Evidentiary hearings have been completed and a decision is expected from the Housing Appeals Committee early in 1973.

Limited funding was made available this year to the Housing Authority through the State Rental Assistance Program. After screening applicants and negotiating with landlords, a lease was executed and the funds committed to aid a qualified family.

Joint meetings have been held with the Council on Aging to explore areas of mutual concern and particularly the creation of a shuttle service for the elderly of the Town.

We look forward to 1973 with the hope that our appeal will have an early and favorable termination so that we can proceed to make housing for the elderly a reality in Acton.

Julia D. Stevens, Vice Chairman
Mary Laffin, Secretary
Kenneth C. Stowell, Treasurer
Patience MacPherson

HIGHWAY DEPARTMENT

Allen H. Nelson, Superintendent

I herewith submit the annual report of the Highway Department for the year 1972, categorized as follows :

General Highway: During the spring, the sidewalks were swept, lawn damages were loamed and seeded, and the road sides were swept free of the winters sand.

The Town Common and other grounds were raked and fertilized.

Hayward Road, at the intersection of Arlington Street, was completed with the installation of a large culvert. A drainage system was installed and a portion of the street was relocated, graveled, hot-topped, and then the slopes were loamed and seeded.

A walk-way was installed between the Acton-Boxborough Regional High School and Capt. Brown's Lane. This was made with a gravel base and covered with stone dust.

On Hayward Road a sidewalk was placed. Some trees had to be removed, but the majority of them were left. Berm had to be placed where the walk was next to the road surface. Three culverts were extended. Some guardrail had to be removed and the slopes widened and rip-rapped. Then a guardrail was installed and painted. Driveways were regraded and the slopes and lawns were loamed and seeded. The island at Hayward Road and Main Street will be loamed and seeded come spring.

Most berms were replaced where the snow plows had damaged them. New berm was added along Concord Road in front of the cemetery chapel.

Chapter 81-Maintenance: The summer months brought us into our oiling and hot-topping. All of the following streets were scraped, patched, swept and then resurfaced with oil and stone:

Arlington Street	Martin Street
Billings Street	Maple Street
Bulette Road	Liberty Street
Central Street	Nash Road
Charter Road	Nashoba Road
Downey Road	Norte Dame Road
Duggan Road	Robbins Street
Esterbrook Road	Smart Road
Haynes Court	Stow Road
Homestead Road	Strawberry Hill Road
Lillian Road	Taylor Road
Littlefield Road	Townsend Road
Marion Road	Willow Street

Hot-top of 1 1/2" was placed on 6, 200 feet of Parker Street and 3, 600 feet of High Street in conjunction with the Water District and the Boston Edison Company.

On all the streets that were sealed, the excess stone was swept up.

Pope Road from Strawberry Hill Road to Braebrook Road - a distance of 4, 900 feet - had a cold machine mix of stone placed on it, which will be sealed in 1973.

Signs and Lines: All center lines were repainted and parking lots striped. Center lines were added to Willow Street this year. The crosswalks were also painted green on the streets.

The guard-rail on High Street and Route 62 was scraped and painted with the help of the Neighborhood Youth Corps.

A section of Hosmer Street had a steel beam guard-rail installed. Also, a section of Parker Street had a wood beam guard-rail placed there.

Chapter 90-Maintenance: A section of North Main Street, from Newtown Road to the Water District Pumping Station (a distance of 4,600 feet), received a good leveling course and a top course of 1 1/2" of Type I bituminous concrete. This was accomplished with the assistance of the Water District and the New England Telephone and Telegraph Company. There is a small portion left from the pumping station to Route #2A, which will be done in 1973.

Drainage: A drainage system was installed on a portion of High Street between Parker Street and 201 High Street. The drainage system was improved at the intersection of Arlington and Summer Streets. A structure and additional pipe was placed on a small portion of Nashoba Road.

A catch basin and pipe was installed at the intersection of Hayward and Charter Roads. On Evergreen Road a sub-drain was installed; as were catch basins and sub-drains at the intersection of Concord and Nagog Hill Roads.

During the spring, 1,300 catch basins and drop inlets were cleaned.

Sanitary Land Fill: This is an area that is growing by leaps and bounds. More re-cycling is being done. Glass, iron, tires, paper and plastics are welcome at the sight. Under the watchful eye of "Westy", the land fill area is kept in top shape.

New Equipment: Through the annual Town Meeting, our department received a much needed bulldozer for the land fill sight, which is working out well. A new 5 ton dump truck was ordered, but has not been delivered as yet.

We have received one of our two new sand spreaders, which works fine and is much needed.

One new snow plow, a power reverse type, is working very well.

A new base station, which replaced the old antique one, and two remote radios are being used constantly.

Our salt blender is not operating as yet, but will be in mid-January of 1973. This will show a great reduction in the amount of salt used with the sand.

Snow: Snow markers were placed around town in the curbed areas that give us problems. Snow fence was put up on Central Street, Piper Road, Summer Street, North Main Street, School Street and Wetherbee Street.

Salt and sand is available to all townspeople at the rear of our facility.

I want to thank our two mechanics, Pete and Jimmy, for holding together our antique equipment. Also, thanks to the rest of the men for their long and devoted hours. My thanks to our secretary, Mrs. Helen Mudgett, for keeping the books and reports, and to all other departments who helped us through the year.

LIBRARY REPORTS

ACTON MEMORIAL LIBRARY

Brewster Conant, Chairman

This annual report is dedicated to Mrs. Marion Armstrong, who is retiring December 31, 1972 after nearly thirteen years of service to the Acton Memorial Library. Mrs. Armstrong has been Acting Library Director for the past year. The Trustees wish to thank her for her loyal, effective, and pleasant association over the years, and hope that they will see her many times again in the future.

Welcomed to the staff this year were Mrs. Janet Smith, Assistant Library Director, Mr. Thomas N. Jewell, Reference Librarian, and Mrs. Winnie Woo, Cataloger. Mrs. Francis Moretti has been appointed Assistant Reference Librarian, and Miss Debra McMullen has been appointed Assistant Children's Librarian. Also, a welcome back to Mrs. Wanda Null, our Library Director, after a year's leave of absence.

Your Library could never function as it does without the voluntary help of many in the community in addition to the fine staff. Again this year, sincere thanks to the Friends of the Acton Libraries for giving freely of their time and finances. The Friends have sponsored story hours given weekly for four and five-year-olds. A much needed vacuum sweeper was purchased in part from proceeds from the annual Book Fair held by the Friends, April 14th and 15th. Appreciation is due the Acton Garden Club for maintaining the fine iris bed at the building entrance, adding a cotoneaster further enhancing the planting, and providing weekly flower arrangements and Christmas decorations. Thanks also to the Boy Scouts, who have helped to keep the grounds presentable.



Mrs. Marion Armstrong

Changes to the building and grounds this year have not been extensive. Special mention should be made, however, of great progress in construction of a much needed storage room in the attic, thanks to the diligent effort of our Custodian, Bob Trafton. Better outside lighting has been installed. With the assistance of the Public Ceremonies and Celebrations Committee, the memorial plaques have been cleaned and refinished. A new card catalog section and a new borrower's file have been added in the main Library. The League of Women Voters has deposited and will maintain a file of current Acton Elementary and High School information.

The problems of loitering and vandalism have abated. The Trustees wish to thank the Selectmen and Police Department for their assistance in controlling these problems.

Functions this year at the Library include continuous art displays under the auspices of the Friends of the Acton Libraries, a concert given December 17th by students of the Acton-Boxborough Regional High School under the direction of Mr. Henry Wegiel, and the Mitten Tree displayed at Christmas time by the Campfire Girls.

Two new members were elected to the Board of Trustees in 1972. Welcomed are Mrs. Nancy Gerhardt and Mr. Robert Brandon. Mr. James Parker was elected a Corporate Trustee.

Annual Library Statistics - 1972

Circulation:	Fiction	55,526	Income:	Fines	\$5,703.93
	Non-fiction	51,240		Miscellaneous	640.79
	Juvenile	42,813			
	Records	5,737		Total	\$6,344.72
	Prints	206			
	Total	155,522			

Books:	Adult fiction added to collection	522	Juvenile fiction added to collection	206
	Adult non-fiction added to collection	1,413	Juvenile non-fiction added to collection	259
	Gifts added to collection	92	Gifts added to collection	17
	Total added to adult collection	2,027	Total added to Juvenile collection	482
	Total discarded from adult collection	106	Total discarded from Juvenile collection	35

Books in Library January 1, 1972	35,896
Books added to collection during 1972	2,509
Books withdrawn from collection during 1972	141
Books in Library as of January 1, 1973	38,264
Inter-library loan requests - 628	

Board of Trustees

Robert Brandon	Florence A. Merriam
Mileva P. Brown	James L. Parker
Nancy Gerhardt	Margaret Richter
Hayward S. Houghton	Raymond A. Shamel

CITIZENS LIBRARY ASSOCIATION OF WEST ACTON

Thelma C. Hermes, Librarian

During the year, Mrs. Joan Gardner resigned from the Board of Trustees upon her appointment to the Finance Committee. Sincere thanks are extended for her effective and able service as Secretary for several years. Mrs. Evelyn Lapierre was elected to serve the remainder of her term.

Circulation of books and records continued to rise. Much credit must be given to the Friends of the Acton Libraries for the gift of many new books and to the visits of the Eastern Massachusetts Regional Bookmobile which enabled the Library to offer many additional fine books and recordings.

The Board has many plans for the improvement of the property and facilities and had new lighting fixtures installed in 1972.

Without the volunteer services of many patrons, the Library could not be open as many hours. The Friends of the Acton Libraries continued their support at annual Fair time with contributions and volunteer help. Thanks are also due the Acton Garden Club, who provided a handsome Christmas wreath, the Trustees and their families for loyal, unpaid services, and many townspeople for contributing books and periodicals throughout the fiscal year.

Board of Trustees:	Mrs. Betty Boothby, Chairman; Mrs. Barbara Nylander, Mrs. Jean Gardner, and Mrs. Evelyn Lapierre, Secretary		
Library Hours:	Monday, 7-9 P.M., Tuesday, Wednesday, Thursday, and Friday, 10-5 P.M.		
Accession:	Number of volumes in the Library, January 1, 1972	6,857	
	Increase by purchase	141	
	Increase by gift	218	
	Withdrawn	284	
	Number of volumes in the Library, January 1, 1972	6,932	
Circulation in 1972:	Records: 190 Books: 10,097 (Fiction - 3,437; Juvenile - 4,313; Non-fiction - 2,347)		
	Books borrowed from Bookmobile: 628; Circulation: 826		
	Records received from Bookmobile: 66; Circulation: 25		
	Records presented to Library: 98		
	Fines collected in 1972: \$239.20		

PLANNING BOARD

Robert H. Gerhardt, Chairman

The Planning Board's responsibilities and duties include zoning, minicipal planning and subdivision control which are defined by state statute. In addition certain specific responsibilities and duties are assigned under the Protective Zoning Bylaw adopted by the Town. In fulfillment of these duties, the Planning Board has held 47 regular meetings and five public hearings, made numerous inspections of subdivision roads and either attended or provided written comment to many Board of Appeals and Hatch Act hearings.

Under Subdivision Control the Board approved one business and industrial subdivision and disapproved preliminary plans for one residential and one industrial subdivision. A definitive plan for a residential subdivision (Central Estates) was disapproved and a revised definitive plan is under review at this time.

In addition to review of plans, the Board has inspected and recommended acceptance of the following roads:

Vanderbelt Road in Chadwick Estates Subdivision

Washington Drive in Patriots Hill Section IV Subdivision

Minuteman Road extension in Deacon W. W. Davis Farm Subdivision

Highland Road in Colonial Acres Subdivision

These roads were accepted at the special town meeting of October 11, 1972.

In 1972 the Board also reviewed 23 site plans and provided comments to the Selectmen. This work involved reviewing the plans for parking, drainage, lighting, etc., of new sites in business and industrial zoned land. Special attention was given to the Bellow Farm 400 unit apartment complex because of its potential impact on town roads and the water supply.

The Planning Board sponsored articles to ammend the Protective Zoning Bylaw to provide further restrictions for trailers, to provide further definition of yard requirements, and to require a special permit or exception from the Board of Appeals for a place of amusement or assembly of more than 500 persons. These provisions were accepted by the Town at the Annual and Special Town Meetings last year.

Under its responsibility for planning, the Board in cooperation with the League of Women Voters undertook a town-wide survey of the townspeople's thoughts, opinions, and desires with respect to current operations and future growth of the Town. The results were tabulated and printed in the newspapers.

Some of the major conclusions are that many of the townspeople wish to retain the rural character of the town and to slow its rapid development.

The present Protective Zoning Bylaws appear to be overly restrictive with respect to our village centers. Most of the business within the West Acton Center are "non conforming" in that they do not conform to the setback and off-street parking requirements. These businesses were established prior to adoption of the zoning within the town and as a "non conforming use" can only be maintained in their present state. They cannot be rebuilt or enlarged without conforming to present bylaws. In 1971 the Planning Board undertook a study of the West Acton Village Center and in 1972 have prepared changes to the zoning bylaw which will be proposed at the Annual Town Meeting in March. It is hoped that these new laws will encourage development and redevelopment of small businesses into a New England style village center meeting the needs of the surrounding community. The proposed changes have been discussed with concerned residents, businessmen and the Selectmen.

The Board has engaged consultants from the Geological Department of Boston University to perform a geological survey of the Town. The principal purpose of this survey is to determine areas within the Town which exhibit geological characteristics such that there is a high probability of

bacteriological or chemical pollution of underground water. Chemical pollution may effect ground water over a far wider range than bacterial pollution. Dissolved chemicals are generally unaffected by passage through the soils while bacteria may be removed by the filtering action of some soils. This may eventually cause pollution of our water supply. With this information we expect to develop regulations which will restrict development of these areas while allowing normal development in other areas.

At the request of the Selectmen our consultants have temporarily directed their efforts toward finding suitable sites for a sanitary land fill. Several possible sites were considered. A number of these sites were excluded from further consideration because they have already been developed or were located poorly. Seismic studies to determine the geological characteristics of the two remaining sites were conducted. Our recommendations were given to Selectmen and Refuse Disposal Planning Committee. Ultimate selection of a site will depend on numerous other factors such as capital and operating costs and are being studied by the Refuse Disposal Planning Committee.

During the year the Board appointed a Watershed Protection Subcommittee. The purpose of this group is to work with the Planning Board to develop zoning bylaws which will provide protection of the entire watershed area in addition to those areas subjected to periodic or seasonal flooding now protected under Flood Plain Zoning.

Because of the work load presented under Subdivision Control Law and Site Plan review, the Board is proposing to hire a full-time assistant. We are proposing that this assistant assume the ministerial duties of the Planning Board. He would be responsible for reviewing and preparing comments on a subdivision and site plans for approval by the Planning Board, researching zoning practices in other towns, and preparing legislation for eventual adoption by the Town.

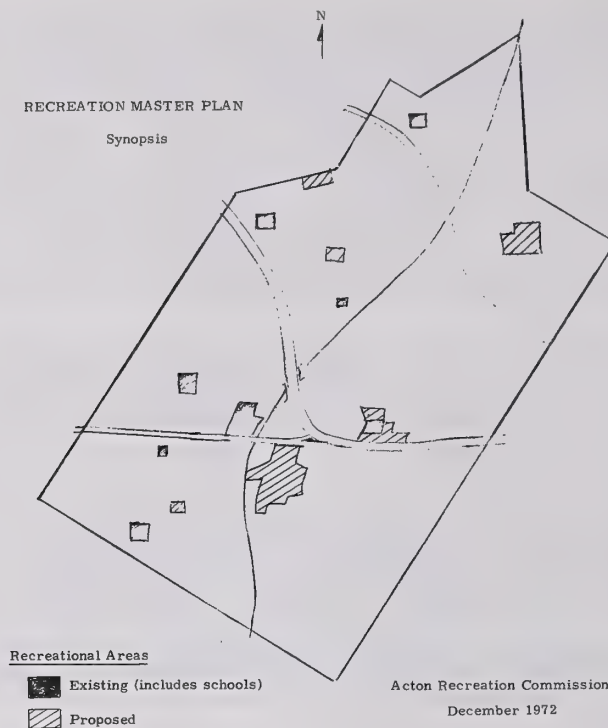
Planning Board members also attend several conferences sponsored by the Massachusetts Association of Planning Board Members. These conferences primarily were concerned with the potential impact of proposed state legislation changing the Zoning Enabling Act as well as how the new Wetlands Protection Laws could be administered. The Planning Board met with the Conservation Commission regarding their new responsibilities with respect to enforcing Wetland Protection Laws.

On May 1, 1972 the Board elected to reorganize and at that time Mr. Gerhardt was elected Chairman; Mr. Bradlee, Vice-Chairman; and Mr. Gardner, Clerk. During 1972 Mr. Gerhardt was also reappointed for another five-year term.

Mr. Bradlee, Vice-Chairman
Mr. Gardner, Clerk

RECREATION COMMISSION

Thomas F. Burke, Chairman



A. Introduction

It seems somewhat paradoxical that recreation in Acton has operated as a Town Department for more than ten years without guidance from a long-range or "master" plan. Conceptually, at least, such a plan would appear to be fundamentally no different from any other scheme one might devise for advancing from one point to another. Furthermore, almost no one disputes the notion that recreation should play an important role in the development of any well-rounded community. Nevertheless, past Recreation Commissions have found the long-range planning task an exercise in frustration; moreover, a survey of similar communities in this area reveals that Acton's experience in this regard is not unique.

In retrospect, most efforts to produce a long-range plan appear to have failed, not for lack of method or enthusiasm, but for lack of consensus or agreement regarding what the plan should accomplish. Disagreement and, subsequently, frustration seem to derive from certain concepts which have shaped public attitudes toward recreation in general.

- (1) Recreation is highly individualized - in fact, apparent community enthusiasm for recreation is really little more than a vast collection of enthusiasms for personal preferences.
- (2) Suburban locations tend to reinforce the notion that individual enthusiasms can be freely pursued - almost without regard or sensitivity to the interests of others.
- (3) By and large, therefore, individuals tend to approve of expenditures for their own recreation interests - but not for those of others.

That these attitudes would conspire to defeat any community-wide recreation plan is self-evident. This is not, however, to dismiss them as invalid. To the contrary, if these attitudes constitute the consensus of the community regarding recreation, then it is the task of planners to devise programs and construct facilities which conform to this mandate.

What is worth examining is the degree to which the community as a whole can afford to cherish and exercise their strict interpretation. Consider, for example, how workable these attitudes would be if strictly interpreted and applied to recreation in the heart of a large metropolitan area; clearly, only wealthy residents would be able to pursue their recreational interests. Progressive attitudes toward recreation, then, are shaped by the community as a whole, specifically, its size and character. Whenever these elements change, attitudes must be modified in proportion.

Acton is changing very rapidly from a small, rural farming community to a medium-sized, middle-class residential suburb. The development of recreation in Acton, however, has not kept pace with this rate of change - in fact, the status of recreational programs and facilities in the Town has not progressed much beyond what it was ten years ago. One of the basic tenets of this plan, therefore, is that unless the Town is willing to change the collective attitudes that have shaped its perspective on recreation in the past, the community will, at some point in the not-too-distant future, find itself in the position of having only a few high-cost alternatives from which to choose in meeting its recreational needs.

Fortunately, as this plan will show, Acton still has a variety of relatively low-cost alternatives available to meet its present and projected recreational requirements. This plan synopsis is intended to outline what these alternatives are, how they might be developed, what policies are suggested as guidelines for this development effort and, finally, what recreation in Acton will look like if this plan is carried out over the next five years.

B. Planning Guidelines

Ten or fifteen years ago, recreation objectives were relatively easy to articulate: recreation meant "sports" in those days and planning was directed at providing suitable outlets for organized, team-oriented activities such as baseball, basketball and football. A plan based exclusively on "traditional" programs of this type would almost certainly be universally rejected today and this can be attributed to the fact that recreation has evolved from a narrow, almost parochial, "sports" concept to a broader concept better classified as "leisure time activity". As far as a Master Plan is concerned, acceptance of this broader meaning has important implications, the most significant of which is that a plan of this type must, above all, be both comprehensive and flexible if it is to address

- (1) the incredible variety of leisure time activities that individuals within a community routinely pursue and
- (2) the fact that these activities are constantly changing in popularity, emphasis, etc.

It is also useful to recognize that "activities" imply "facilities" and that both are related to each other through "costs". This interrelationship and the balance that must prevail between them is illustrated in Figure 1. Thus, to the extent that a variety of activities and programs are provided or planned, flexibility must be built into the facilities/sites for these activities and into the means of building and supporting them as well. The planning guidelines set forth in Figure 2 are designed to reflect these considerations and to serve as a frame of reference for specific tasks outlined in the balance of the plan.

Figure 1.

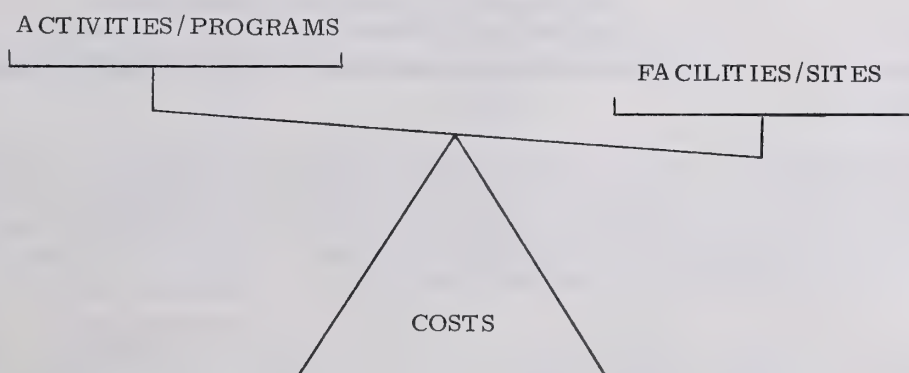


Figure 2.

PLANNING GUIDELINES

- I. Concept: Develop the philosophy of recreation as "leisure time activity", not just "sports"
- II. Activities: Broaden the scope of programs offered to reflect the mix of community interests in the following general categories:
 - (a) male and female
 - (b) group and individual
 - (c) youth and adult
 - (d) year-round
 - (e) active and passive
- III. Facilities/Sites: Develop recreation sites that not only provide activity flexibility but consider
 - (a) multi-purpose vs. special-purpose use
 - (b) neighborhood vs. centralized locations
 - (c) land and water resources
 - (d) indoor and outdoor facilities
 - (e) facilities owned and operated by other community organizations
- IV. Standards: Adopt National Recreation and Parks Association standards where appropriate.
- V. Costs:
 - (a) Evaluate "lifetime" costs of proposed programs/projects in terms of
 - (1) development
 - (2) operation
 - (3) maintenance
 - (b) Seek alternative means of funding
 - (1) taxes
 - (2) user fees
 - (3) support by other civic organizations
 - (4) state and federal agency cost-sharing

C. Activities/Programs

Over the past ten years, a census of recreation interests has been included in a number of general surveys conducted by civic organizations within the town. Figure 3 presents a combined summary of the most popular youth and adult recreational preferences expressed in these surveys along with the status of programs designed to address these interests. The relative importance of each interest is indicated by the "score" it achieved on an arbitrary rating scale devised to interpret the results of the surveys. Several important conclusions can be drawn from this chart.

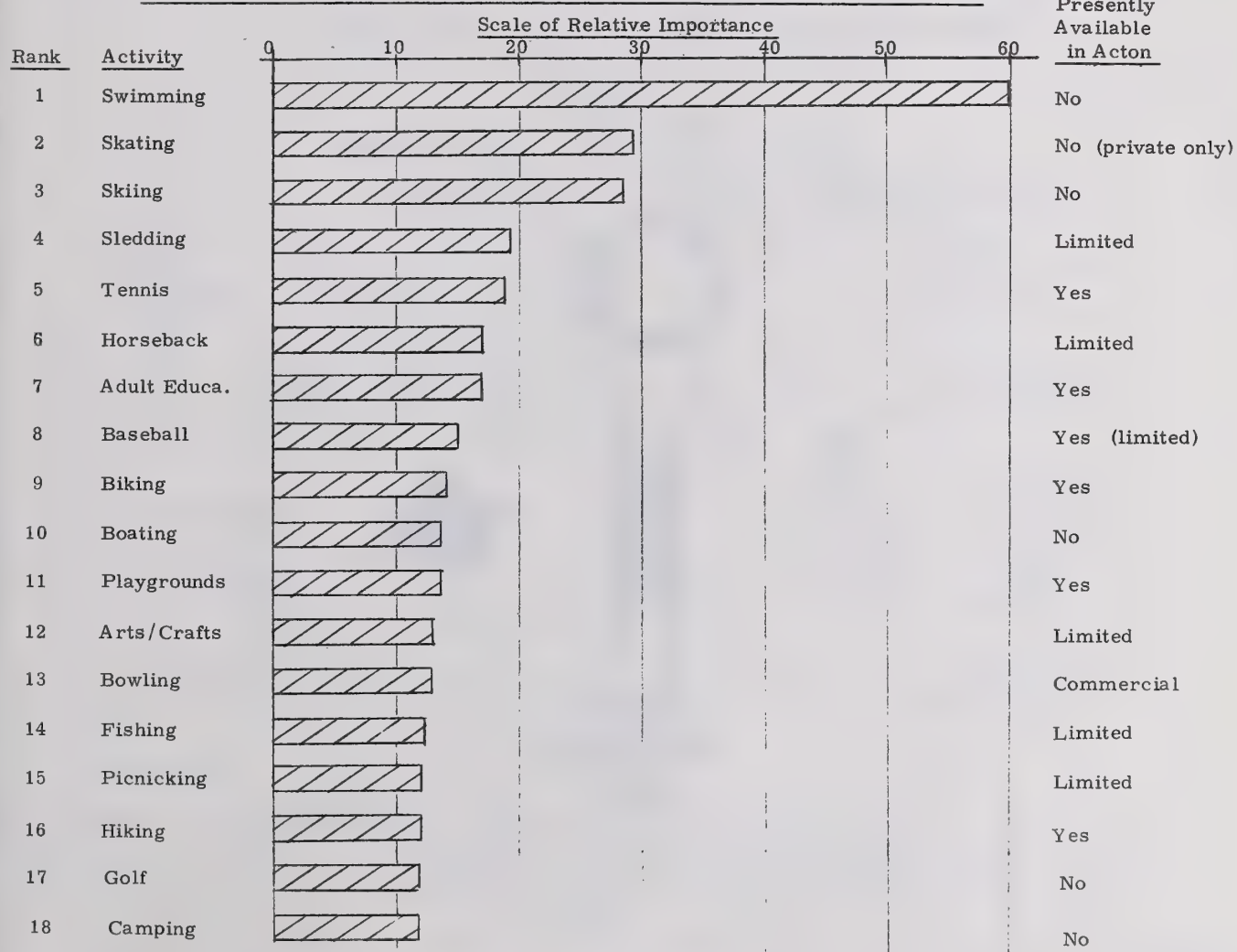
- (1) Although private or commercial outlets are available in the area for those wishing to pursue the four most popular interests, the Town of Acton itself provides no publicly-sponsored programs which address these interests. The reason for this is quite straightforward: the Town simply has no facilities or sites where such activities

might be carried out. Thus, if the Recreation Master Plan accomplishes nothing else, it must address the task of identifying and developing land areas that at least partially respond to these four recreational interests.

- (2) Swimming has consistently ranked more than twice as important as any other activity (the aspect of personal safety probably contributes to the very high preference for this particular activity). Of greater significance, however, is the observation that the two most popular activities, swimming and skating, are "water" sports. In fact, incredible as it may seem, Acton presently has no water resources available for recreational purposes - despite the fact that this very point was emphasized in a special section of the Master Plan developed for the Planning Board ten years ago! The seriousness of this deficiency is only reinforced by further observing that lack of recreation-oriented water resources impacts items 10 and 14 as well.

Figure 3

SUMMARY OF YOUTH AND ADULT RECREATIONAL ACTIVITY PREFERENCES



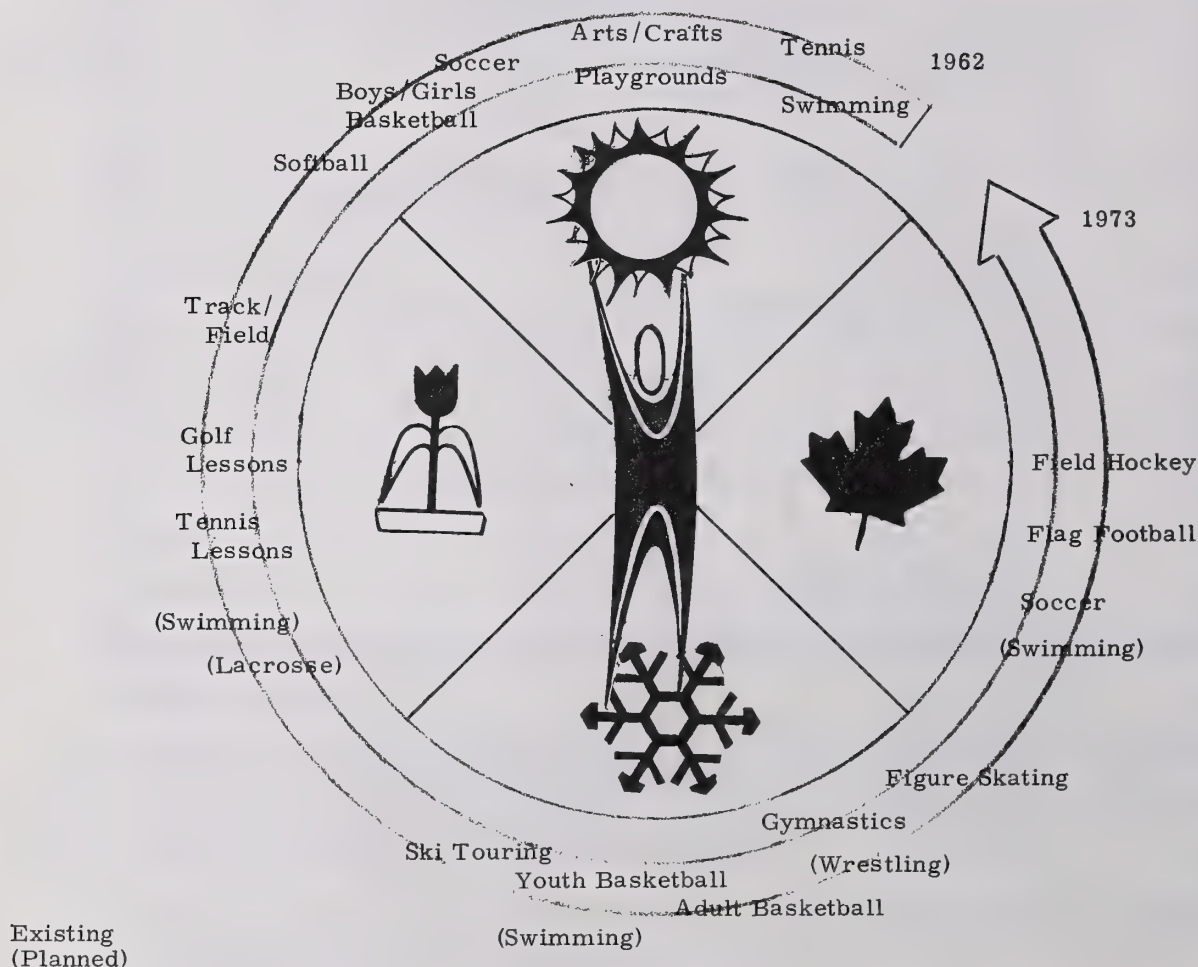
(3) While the list as a whole represents a healthy mix of year-round and passive as well as active interests, the majority of activities listed reveal several characteristics in common:

- (a) All but three are classified as outdoor activities;
- (b) The list contains a high proportion of individual or pairs activities and very little emphasis on team-oriented activities.

None of these observations, of course, make the task of planning for adequate facilities any easier. What they do suggest, however, is that the main thrust of this plan must lie in the development of a variety of multi-purpose recreational sites so that over the next five-year period proper balance between activities and facilities can be restored. In fact, the character of this plan will necessarily have to be facilities-oriented, not programs-oriented.

Although most of the long-range planning effort will be focussed on site development, programs in several important areas will be developed or improved. Fundamentally, program plans call for continuing along the course established two years ago, i.e., that of evolving a program of year-round activities. The thrust of this portion of the plan is illustrated in Figure 4. Within this framework, emphasis will be placed on consolidating and improving existing programs (rather than introducing many new ones) in the following areas.

Figure 4. Illustration of the Gradual Evolution of Recreation Department Sponsored Programs

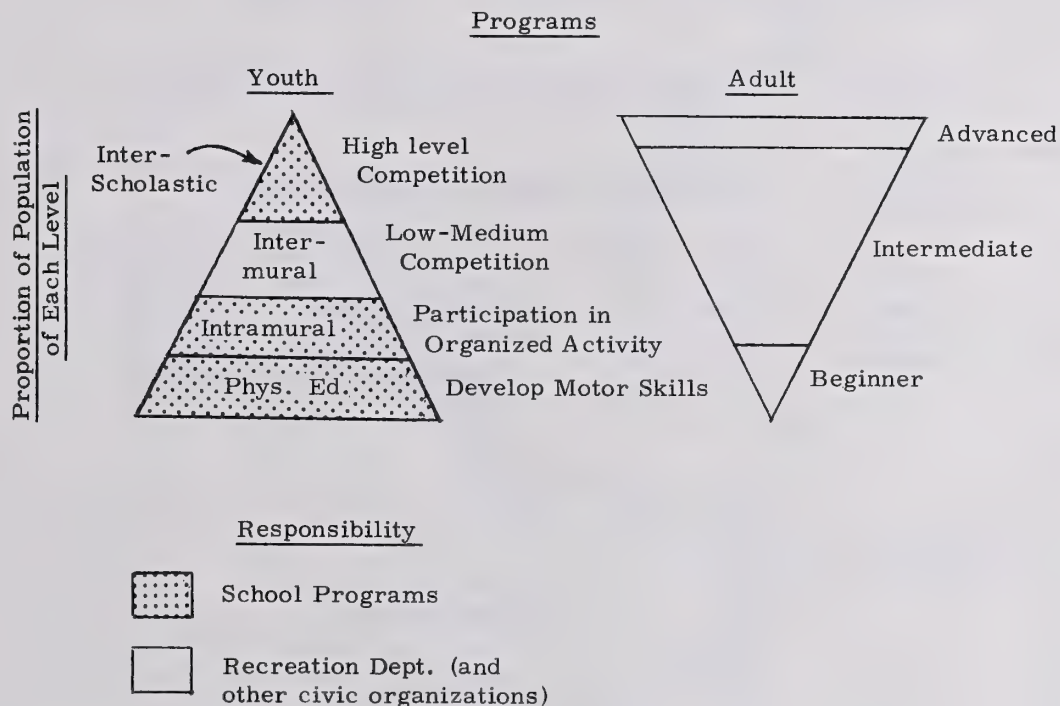


Swimming. With the completion of the regional high school in the fall of 1973, the swimming pool and gymnasium facilities will be made available to the Acton-Boxborough public on weekends and after school hours during the week. In effect, the Town has made an investment in, not just a school, but a community center as well and every effort will be made to allow the public to exercise this concept. A specific plan to accomplish this objective is being developed by the Recreation Commission and will be presented later in the year.

Summer Playground Program. This program will be concentrated in four locations and hours of operation extended to 9-3 daily during a six-week period in July and August. Emphasis will be placed on providing more learning and instructional activities, such as arts/crafts and field trips, so as to develop a better balance with the predominantly sports-oriented activities presently offered.

School Intermural Programs. The role that the Recreation Department plays in offering a series of intermural programs for elementary school children is illustrated in Figure 5. A typical program is "biddy-basketball". The purpose of these programs is to offer a low-level competitive outlet for youngsters whose main recreational interests lie outside the intramural programs offered at their respective school locations.

Figure 5. Illustration of the Recreation Department's Role in Planning Programs for Participants of All Ages and Skill Levels.



D. Facilities/Sites

Although it is obvious that the Town must set aside and develop more land for recreational purposes, it is not at all clear how much, what kind or where. As a starting point, the Recreation Commission has adopted the land use standards recommended by the National Recreation and Parks Association. These guidelines, developed by professionals in the recreation field, are detailed in Figure 6.

The illustration in Figure 7 was then developed as a means of comparing recreational land-use in Acton today to what would be needed five years from now in order for the Town to comply with the

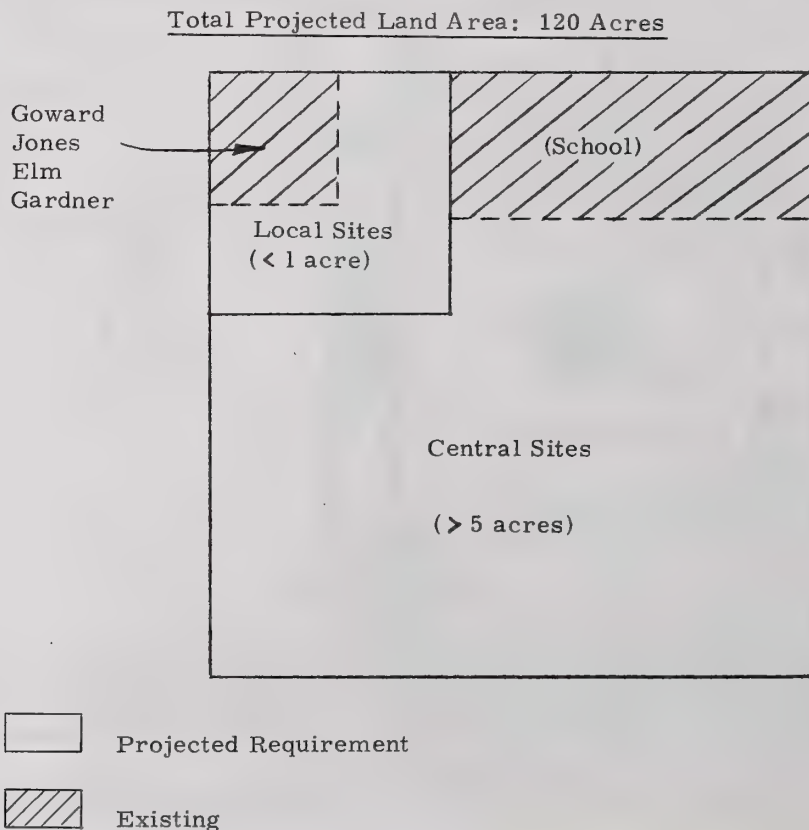
minimum standards set forth in Figure 6. The total area of the square represents a requirement of roughly 120 acres, divided into 20 acres of small, locally-distributed sites and 100 acres of large centrally-located sites. The shaded areas indicate existing land-use in each category.

Figure 6. Summary of NRPA Standards for Recreation Land Use by Classification and Population Ratio.

<u>Classification</u>	<u>Acres/ 1000 People</u>	<u>Size Range</u>	<u>Population Served</u>	<u>Service Area</u>
Playlots	*	2500 sq. ft. to 1 acre	500-2500	Sub-neighborhood
Vest pocket parks	*	2500 sq. ft. to 1 acre	500-2500	Sub-neighborhood
Neighborhood parks	2.5	Min. 5 acres up to 20 acres	2000-10,000	1/4-1/2 mile
District parks	2.5	20-100 acres	10,000- 50,000	1/2-3 miles

*Note applicable

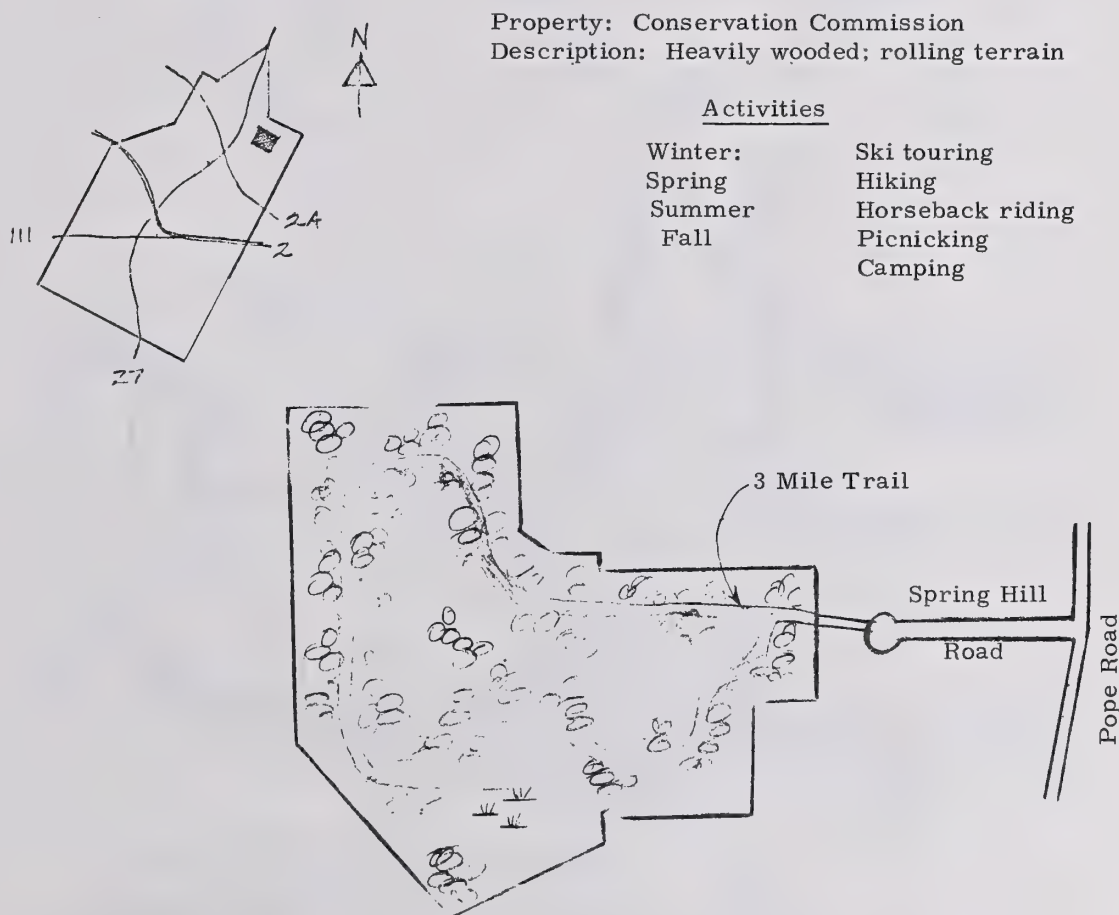
Figure 7. Illustration of NRPA (Minimum) Standards Applied to 1977 Acton Population of 20,000.



Faced with the prospect of both acquiring and developing a sufficient acreage to meet these minimum standards, the community might properly consider whether it wanted to support any recreation at all! Fortunately, such was not the case. Over the past five years, largely through the efforts of the Conservation Commission, the Town has been making an investment in "open areas". For the most part, the objectives of this land investment program have been conservation-oriented, not recreation-oriented, and most of the property acquired as a result of this program is not suitable for recreational purposes. Nevertheless, among the parcels purchased thus far, several sites have portions suitable for development as recreation sites. In effect, this portion of the Recreation Master Plan may be considered by the community as a second phase in the land investment program initiated by the Conservation Commission.

Spring Hill Site. Working with the Conservation Commission, the Recreation Department has laid out a 3-mile path through this woodland area depicted in Figure 8. This effort was accomplished primarily by volunteers including the high school ski team; town funds accounted for only a small portion of the effort. In the winter, ski enthusiasts can participate in one of the fastest growing sports in this part of the country: ski touring. (The site is not suitable for alpine skiing.) During the rest of the year the site offers a variety of active and passive recreation outlets, among them hiking, camping, horseback riding, and picnicking.

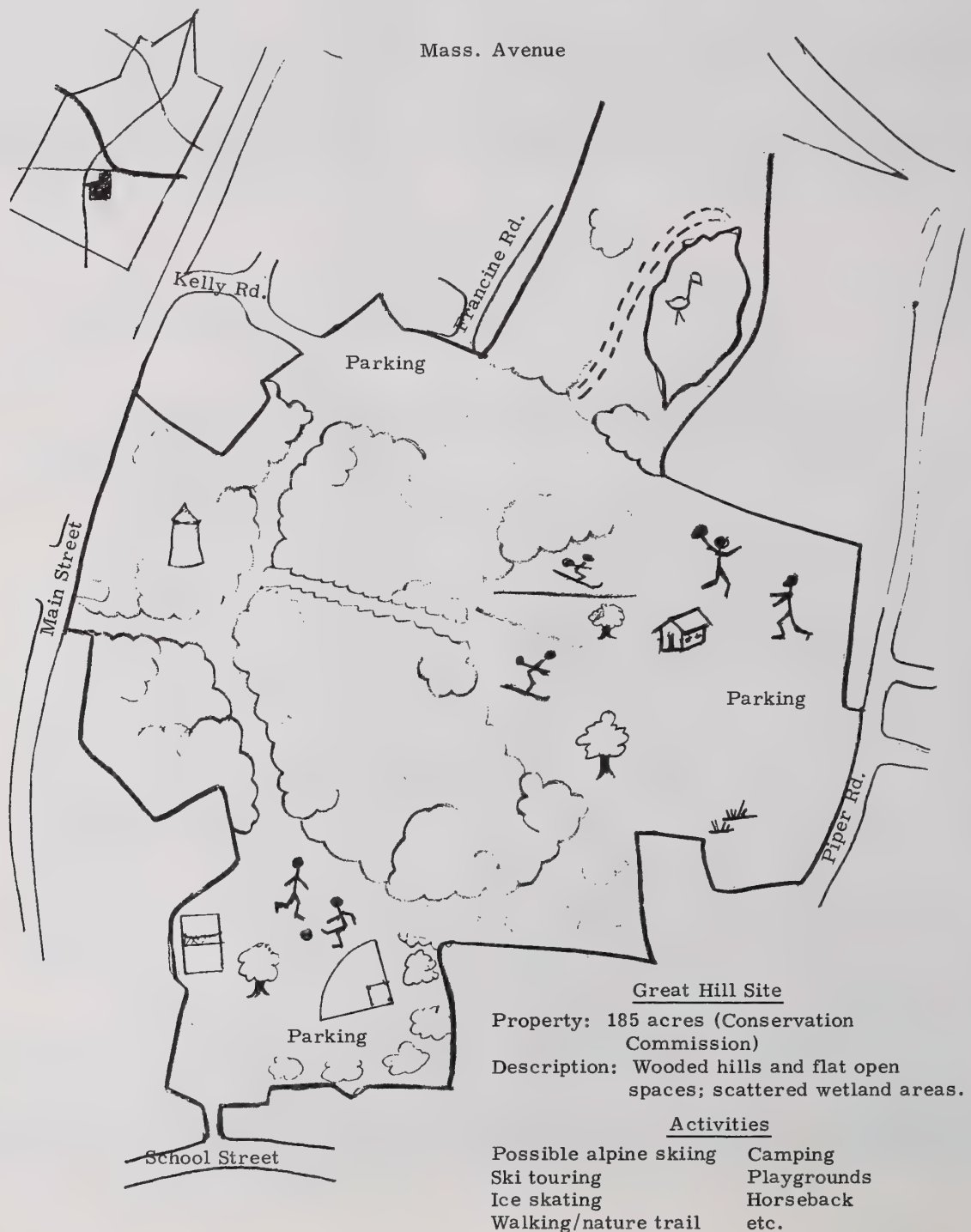
Figure 8. Spring Hill Site



Great Hill Site. In contrast to the Spring Hill Site, Great Hill is a more general-purpose and centrally located site and, as such, has potential for satisfying a wider variety of recreational interests. These interests, many of which were suggested to the community by the Conservation Commission as

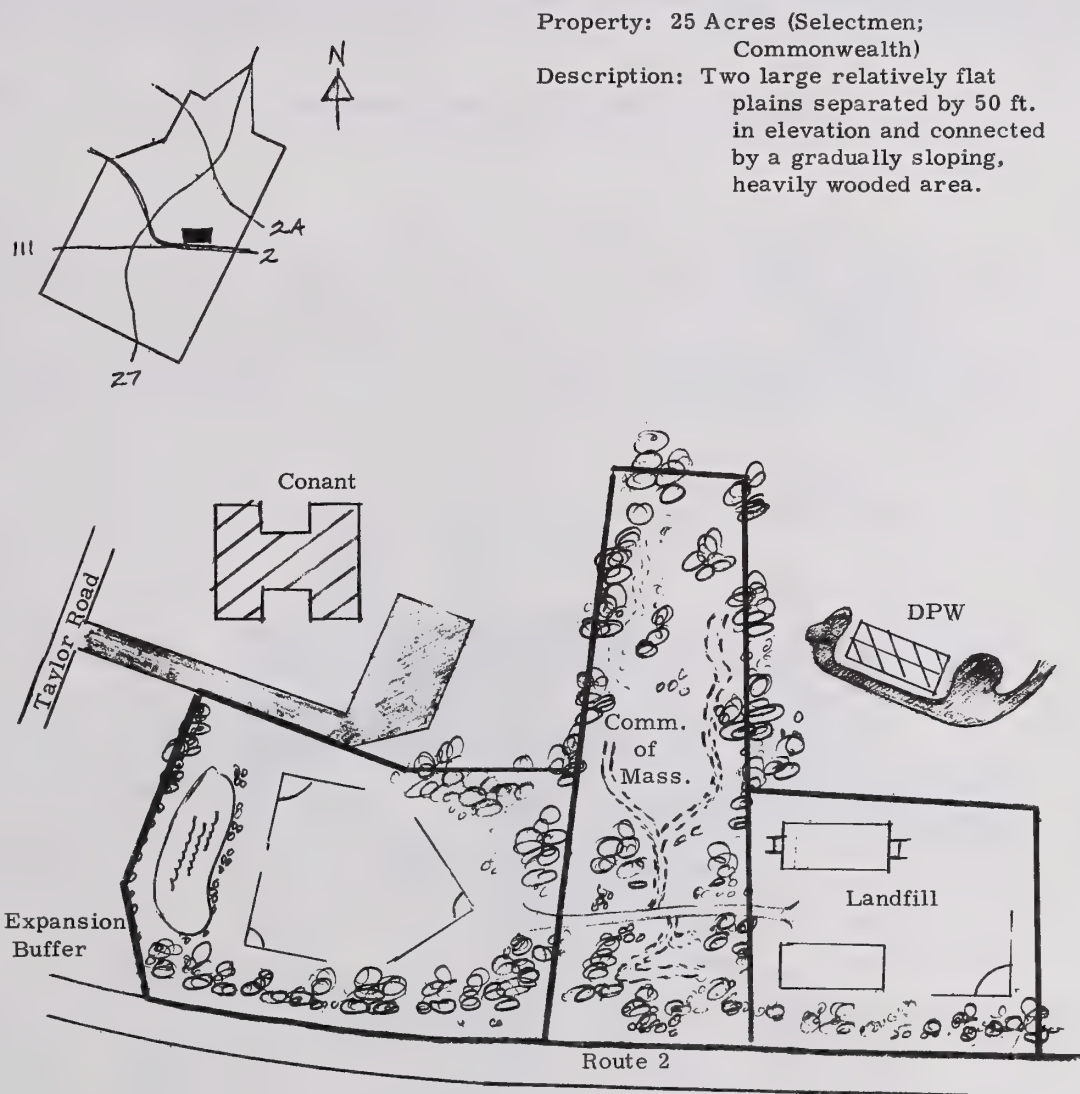
part of the basis for purchasing the property, are illustrated in Figure 9. The first phase of development of this property will consist of clearing trails suitable for hiking, biking, horseback riding, etc., and conducting professional surveys of the area to determine its potential as a possible alpine skiing site. Subsequent phases will involve development of flat playing areas and, if feasible, construction of a modest alpine skiing run. The upper portion of the area will be reserved as a nature trail area.

Figure 9. Great Hill Site



Taylor Road-Landfill Site. This site, illustrated in Figure 10, is appealing because it is centrally located on the north side of Route 2 and contains large flat areas which would cost very little to convert into multi-purpose playing fields. Plans for the first phase of development call for creating a 15-acre site in the lower portion of this tract adjacent to the Conant School. The development of this parcel of land would almost immediately alleviate the field-availability pressure which has built up in

Figure 10. Taylor Road-Landfill Site



Activities

Spring, Summer, Fall

Field Sports
Baseball
Football
Soccer
Field Hockey
Fairs and Town Celebrations
Campsite

Nature Trails
Picnicking
etc.

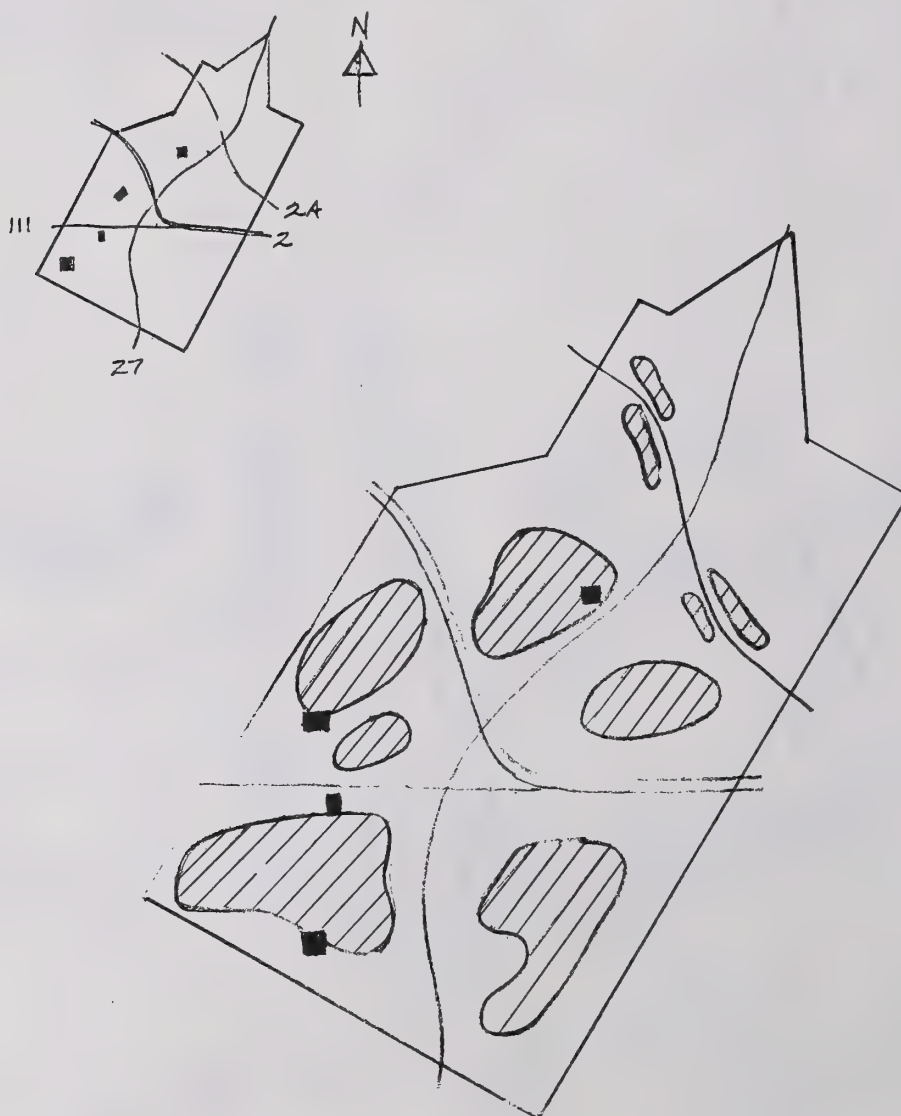
Winter

Skating
Snowmobile Gymkhana
etc.

the Little League program. Activities requiring any large open area - including Town functions such as fairs, etc. - could be scheduled in this area. Because the land has some wet portions within it, plans call for draining one end of the property into a shallow pond which would be maintained as a public skating area during the winter months. In subsequent phases of development, the upper portion which is now the Sanitary Landfill, would be converted to a similar large flat area suitable for a variety of team and ball-oriented sports. Eventually, plans call for acquiring the heavily-wooded intermediate parcel of land which is presently owned by the Commonwealth and developing an interconnecting, passive recreation-oriented site between these two "active" areas.

Neighborhood Playgrounds. At the present time there are four playgrounds that constitute neighborhood playgrounds in either the "play lot" or "vest pocket" sense described by the NRPA. These sites are depicted in Figure 11 along with the centers of population density that currently exist in Acton.

Figure 11. Town Parks and Playgrounds



- Existing Playgrounds: ~ 8 Acres
- ▨ Areas of Highest Population Density

It is immediately obvious that, while neighborhood playgrounds have been allocated, they have not been allocated in areas of greatest need. Unfortunately, it is equally obvious that it is difficult to acquire and develop one or two acre sites in residential areas which are already well-developed. Nevertheless, one of the long range objectives of this plan is the development of scattered neighborhood playgrounds, typically one or two acres in size and suitable for a variety of pick-up games as well as activities for preschool youngsters. Cooperative policy from the Planning Board regarding land-use in future housing development areas has given this portion of the plan a strong start.

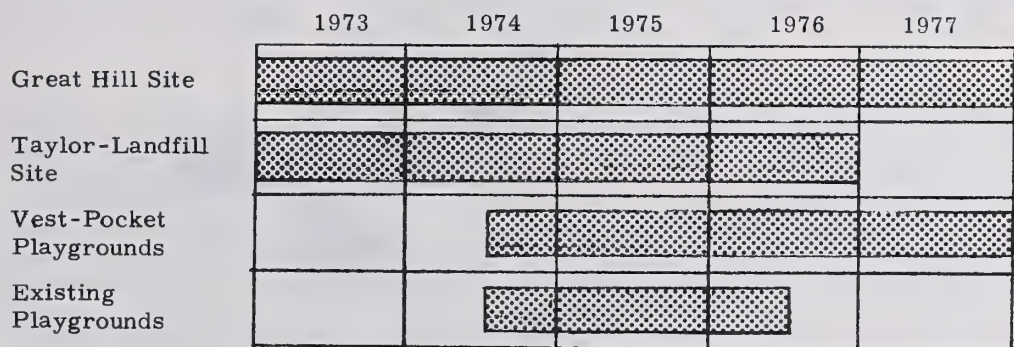
School Playgrounds. School playgrounds constitute a major portion of the large centrally-located recreational sites which Acton now has. For the most part, however, these sites have not been fully developed and plans call for the Recreation Commission to work with the School Committee in an advisory capacity to bring these sites up to their full potential.

Town Forests. Many residents are apparently unaware that the Town owns two forest area preserves in the northwest section of Acton. These sites are presently suitable for passive recreation interests such as walking and picnicking; there are no plans to change the character of these natural locations.

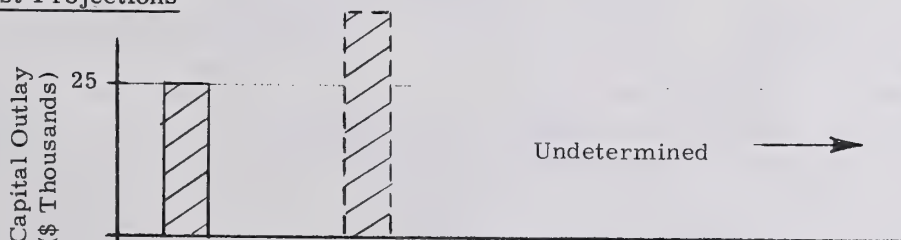
E. Costs

This plan is designed to be executed in annual phases corresponding to the Town's fiscal year. As illustrated in Figure 12, a capital appropriation of approximately \$25,000 will be requested to implement Phase I which covers the first stages of development of the Great Hill and Taylor-Landfill Sites. The costs of subsequent phases cannot be determined at this point, of course, because they are for the most part contingent upon results achieved in Phase I, i.e., the findings of the alpine skiing survey at Great Hill. Nevertheless, to the extent possible, the Commission plans to organize future development of these sites in such a way as to restrict requests for annual capital appropriations to the \$25-\$35,000 range.

Figure 12. Illustration of Proposed Phases of Development for Recreation Land Sites.



Cost Projections



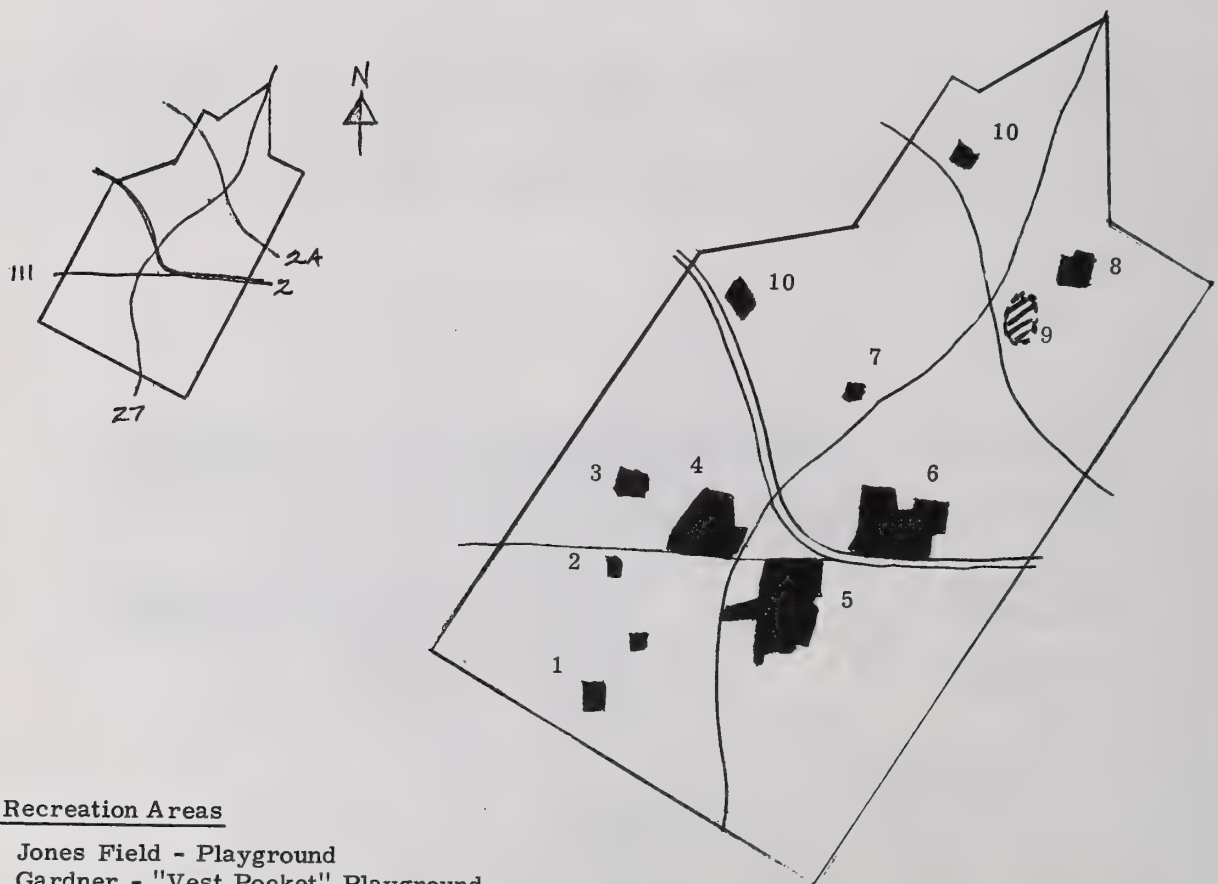
LESS - B.O.R. Funds
Volunteer Support (labor and materials) from other civic organizations.

To accomplish this objective of limiting tax-base supported development costs, the Recreation Commission will actively solicit the volunteer support of various civic organizations, particularly those groups who would be in a position to benefit directly from the development of these sites. Certain government funds are also available on a cost-sharing basis so that the ultimate net cost to the community will be substantially less than the capital appropriations requested as part of the Town budget.

Summary

If all elements of this plan are carried out according to schedules presently conceived, the distribution of recreational facilities and sites in the Town of Acton will look something like Figure 13 by the year 1977. By NRPA standards, Acton would be a wealthy community indeed, with recreational properties exceeding standards for a population of 20,000 by a comfortable margin. In fact, it seems probable that no additional investments in land for recreational purposes alone would be required until well into the next decade.

Figure 13. Long Range Overall Park Development Program



Key to Recreation Areas

1. Jones Field - Playground
2. Gardner - "Vest Pocket" Playground
3. Elm St. Complex - including Gates and Douglas Schools
4. High School - Merriam-Towne-McCarthy Complex
5. Great Hill Site
6. Taylor Road-Conant-Landfill Site
7. Goward - "Vest Pocket" Playground
8. Spring Hill Site
9. Golf Course (Apartment Complex)
10. Town Forests

In actuality, of course, almost no plan proceeds over a period of time without some modification or revision. At the outset, therefore, this development plan was conceived as a flexible instrument capable of providing a variety of alternatives to meet whatever patterns of change in community interests evolve over the next five years. Thus, for example, should the community decide in 1975 that it wanted a large outdoor swimming pool, several alternative locations will be available in the Great Hill Site, the Taylor-Landfill Site or other locations. The plan's schedule is flexible as well: phases of development can proceed at whatever pace the Town wishes and believes it can afford.

The Recreation Commission does feel, however, that the plan should be inflexible in one aspect: its implementation should begin in 1973. We hope that this synopsis presents the community with sufficient reason to support this view.

William Lynch, Vice-Chairman
Janet Murphy

Charles Morehouse
Warren Orcutt

SEWERAGE STUDY

Daniel J. Costello, P.E., Chairman

On October 18, 1972, Congress enacted Public Law 92-500, the Federal Water Pollution Control Act, Amendments of 1972. This legislation, which sets as a national goal the elimination of the discharge of pollutants by 1985, is expected to influence significantly the direction of Acton's Water Pollution Abatement Program.

The legislation authorizes expenditures of up to \$5, \$6, and \$7 billion for fiscal years 1973, 1974, and 1975, respectively. However, to date, Congress has appropriated only \$2 billion for fiscal year 1973. The old fund allocation procedures based on population and per capita income have been changed to an allocation on the basis of need. For Massachusetts, this means an increase of Federal funding from \$54 to \$75 million, if authorized funds are appropriated.

The major features of PL 92-500 include:

1. Federal participation in eligible components has been increased from 55% to 75%, the remaining 25% to be provided by the State and community. In Massachusetts, we expect a 15% State contribution and a 10% local contribution. However, the new law does not require a State grant program.
2. Eligible components for Federal participation now include all components of the sewerage system. However, because of limited funding, a priority system has been established which now considers that collection systems have last priority after treatment facilities and interceptor systems.
3. All systems must conform to established regional basin plans.
4. All grant agreements must include equitable cost recovery programs which provide that the municipality's share of construction plus operation and maintenance costs be recovered through user costs and, further, that all industrial users of municipal treatment plants must pay, also, their proportional share of the capital cost of the Federal share of the complete treatment facilities.

During the course of the year a meeting was held with officials of the Division of Water Pollution Control, Town of Concord, and Town of Littleton regarding initiating discussions for forming regional facilities conforming to the recommendations of the Metropolitan Area Planning Council. However, before one of the participating communities can apply to the Division of Water Pollution Control for grant funds to study such a system in detail, it will be necessary for Concord and Littleton to complete their respective engineering reports, similar to that completed for Acton several years ago. To date, such reports have not been completed - however, the SSC will continue participation in the discussions regarding regional plans.

To date, the Division of Water Pollution Control has not notified the Town of a new implementation schedule for initiating our Water Pollution Abatement Program, so construction still remains obscure.

In the interim, it still is imperative that all individual sewerage systems be maintained properly. Periodic inspection and cleaning of septic tanks will prevent the costly expense of replacing your system. The Board of Health has free booklets available on the proper care and maintenance of septic systems.

STREET LIGHT COMMITTEE

Leslie F. Parke, Chairman

Booth D. Jackson

H. Stuart MacGregor

The Street Lighting Committee continued its program of adding new installations where needed and the changeover to the new Mercury Vapor Lamps. In the coming year we hope to complete those installations that were not fulfilled this past year.

The Boston Edison informed the Committee of the high percentage of breakage in Acton and requests all efforts be made to remedy this situation.

We subscribe to the policy adopted with the formation of the Committee that new street lights, in most instances, will be installed only at street intersections, dangerous curves, fire alarm boxes and locations designated as hazardous by the Fire Chief, Police Chief or this Committee.

The Committee extends to the Town Manager and the Board of Selectmen their sincere appreciation for their cooperation during the year 1972.

TOWN ENGINEER

John T. Condon, Town Engineer

Major personnel changes occurred in the Engineering Department during the year 1972. In July, I was appointed Town Engineer replacing Mr. Anthony L. Galeota, Jr. who resigned for outside employment. Mr. Galeota served the town in many capacities during a tenure of about five years and we wish him success in his new career. Subsequently, the Assistant Town Engineer and an Engineering Assistant also resigned leaving Mr. David Abbt, having served the town in the capacity of Engineering Assistant for eight years, was promoted to Assistant Town Engineer in August.

In November, Eric K. Durling was hired as an Engineering Assistant. Mr. Durling is a graduate of Worcester Polytechnic Institute with a Bachelor of Science Degree in Civil Engineering. He is presently pursuing a Master's Degree in Sanitary Engineering at WPI in the evening division.

On January 2, 1973 William D. Boston was hired as Engineering Assistant. Mr. Boston is presently attending Northeastern University and is a fourth year Civil Engineering student participating in the cooperative plan of education which includes alternate periods of class study with outside employment.

The present staff in the Engineering Department consists of:

John T. Condon, P.E., Town Engineer
David Abbt, Assistant Town Engineer

Eric K. Durling, Engineering Assistant
William D. Boston, Engineering Assistant

Norine Christian, Secretary

Because of the many personnel changes and especially due to a limited staff the Engineering Department did not undertake a number of projects that were scheduled during the past year. With the proper administration we propose to reschedule these postponed projects in 1973, and to resume projects that have been delayed because of insufficient manpower.

Many factors contributed to an unusual workload on the limited staff during the past year. During the absence of a Building Inspector the Engineering Department assumed the additional duties of this office which included the inspection of the construction of new homes, condominiums, apartments, shopping centers and other business establishments, as well as review of permit applications and plans. However, despite the workload and the turnover of personnel a number of significant projects were completed in 1972 and these include:

- Hayward Road: Reconstruction of this road in the vicinity of Arlington Street was completed including the installation of drainage and sidewalks.
- Patriots Road: Installation of subsurface drainage.
- Sanitary Land-fill Site: Contours of the landfill site were established in order to estimate the remaining life of this area for solid waste disposal.
- North Main Street: Design of a culvert at Nonset Brook to eliminate the restriction in the roadway and replace the existing culvert which is inadequate and in poor condition.
- DPW Facility: The foundation was placed for the installation of the sand/salt conveyor system purchased for the purpose of obtaining a more uniform blending of these materials.
- Woodlawn & Mt. Hope Cemeteries: Designed and surveyed a system of roads for the necessary extension of these cemeteries.
- Taylor Road & Minot Avenue: Additional survey of the road layouts was obtained and calculations continued for the layout of portions of Taylor Road and Minot Avenue.
- Jackson Land: A survey was made and a plan drawn for the purchase of this property.

Subdivision plans and site plans were reviewed and comments submitted to the Planning Board and Board of Selectmen respectively for their consideration. The Town Atlas, Flood Plain Maps, Street Numbering Maps, Zoning Maps, Highway Maps and "Town Owned Land" Maps were updated to reflect all new developments and property transfers. As requested, the Engineering Department was represented at various board meetings to provide engineering assistance and advice. One of the ongoing studies is the selection of a new sanitary landfill site and its proposed operation.

A considerable amount of time is devoted to inspection of new subdivisions at various stages of construction. The installation of drainage facilities, underground utilities, roadbed construction and appurtenant features were inspected to insure compliance with the Town's requirements. Routine tasks performed throughout the year consisted of issuing and follow-up inspections of Street Cut Permits, providing the general public with information, responding to requests for inspection of minor problems related to drainage, road conditions and new construction. We inspected roads and prepared the necessary documents for the roads accepted at the two Town Meetings this past year.

During the forthcoming year a number of projects are scheduled and with the proper staff and equipment budgeted the Engineering Department will renew its efforts to accomplish several outstanding projects. A partial list of the activities scheduled are:

Prepare plans for renovation of Town Common — prepare plans for construction of drainage projects scheduled this year — prepare the layout for improvement of Davis Road — complete the bounding of Edney-Dunn property, Jackson property and Hayward Road — prepare the layout of Piper Road adjacent to the shopping center — prepare plans for sidewalk construction — prepare plan and field layout of additional roads and lots at the cemeteries.

The past six months have been very interesting in my career as a Civil Engineer. The Town offers many challenges that remain to be resolved and significant problems are coming into focus that will require an active part by the Engineering Department. We find ourselves involved in the investigation of a suitable new sanitary landfill site, the development of engineering information to assist in the decision-making process for improving unsafe road conditions related to poor intersections, sight distance and poor alignment; the future reconstruction of Route 2 through Acton, the preparation of a master plan showing all existing drainage facilities in the town for the purpose of expanding and improving the systems in the future and traffic studies to assist in the establishment of priorities.

As in the past, we will continue to make the resources of this department available to meet the needs of the town.

TOWN FOREST COMMITTEE

The bounds of both Town Forests were marked by blazing and painting of trees and the fire lanes cleared of brush.

The areas were used by the Boy Scouts and by classes from the Boston Mycological Society.

George E. Neagle
Emery Nelson

(Note of Interest: The Acton Town Forests are: (1) off of Bulette Road and (2) off of Quarry Road in North Acton.)

TOWN GOVERNMENT - WATER DISTRICT STUDY COMMITTEE

W. A. Deutschman, Chairman

The Town Government-Water District Study Committee was formed in May of this year as a result of passage of Warrent Article 24 at the annual Town Meeting. We were charged with finding ways for better coordination between the Water Supply District of Acton and the Town of Acton. In order to achieve this goal, we met with the Selectmen, the Commissioners of the Water District, the petitioners for Article 24, the major Boards in the Town, persons recommended by either the Selectmen or the Commissioners, and any citizens interested in discussing the problem. We listened to all suggestions and comments from these persons and after much discussion, we reached the following conclusions.

1. The general operation and "esprit de corps" of the Water District is excellent, and the service that it is now providing is equal to that of any of the surrounding towns.
2. The future plans of the Water District, as stated in the Dufresne-Henry Report, appear to be adequate to supply the short-term (10 year) needs for Acton; but the potential for long-range planning for the development of the water system in Acton (20-50 years) is hampered by lack of meaningful communication between the Selectmen and the Commissioners.
3. The apparent lack of coordination between the two groups does not occur in their day-to-day working relations; it only appears in the long-range planning efforts of the two groups.

4. The attendance at the annual Water Meeting is very poor when compared to the annual Town Meeting attendance. This lack of participation results either from general satisfaction with the operation of the Water District or from the inconvenience of attending a separate meeting at a different time and place than the Town Meeting.

5. One Commissioner and all of the Water District Officers are elected at the annual Meeting by a small fraction of the eligible voting members of the district. A larger number of voters should participate in the election.

We, therefore, recommend that the Town of Acton take no action to merge with the Water Supply District of Acton. This recommendation is subject to implementation of the following:

a) the annual meeting of the Water District be changed to the first Wednesday following the first full meeting of the annual Town Meeting (Note: we realize that the first session of the annual Town Meeting is the election), and that the annual Town Meeting re-convenes following the adjournment of the Water District meeting. (If the town moves the date of the annual Town Meeting then the Water District should also move its meeting.)

b) the Water District election take place at the same time and place as the annual town elections.

c) the legal notification procedures for calling a Water District Meeting be changed to conform to those used by the Town of Acton.

d) The Commissioners must meet with the Selectmen at least once a year, well in advance of the annual Water District Meeting, to give the Selectmen sufficient information so that the Selectmen can place their recommendations (in the printed Water District Warrant) on all Water District Articles except the Water District Budget. Additionally, we suggest more frequent meetings, perhaps regularly scheduled, between the Selectmen and Commissioners.

We also feel strongly that we should recommend another step for the coordination of the various authorities and boards in the Town of Acton, including the Water District. It became apparent during our study that no long-range unified plan for the development of Acton exists nor was there one group looking out for the future of Acton. Many groups have ideas on the way Acton should develop and the way that they can shape this development. Furthermore, several Boards suggested that information flow between the Town Boards was not as good as it should be, and that many Boards were not using their full capabilities to regulate the orderly development of Acton.

The Planning Board, while trying to fulfill this function, is over-committed to their day-to-day tasks. They are solving the specific and not the strategic problems for Acton.

We further recommend,

e) that the Selectmen create a new Committee to map a coordinated land-use plan for the Town of Acton. This group should quickly formulate a policy statement for the growth of Acton, then generate a long-range land use plan, and finally concentrate on marshalling the Town's resources to ensure the implementation of this plan. We recommend that this Committee be formed by the Town by favorable action on the following proposed Warrant Article:

Land Use Planning Committee: To see if the Town will raise and appropriate, or appropriate from available funds a sum of money and will vote to authorize the Selectmen to appoint a permanent Land Use Planning Committee to define long range land use policy for the Town of Acton, such Committee to be responsible for completion of the following program within two years.

1. The development of a policy statement and land use plan based on an inventory and evaluation of present land use, to serve as a guide-line for future Town development and decisions concerning community problems;

2. the preparation of a long range Land Use Plan with details and recommended program relating to specific community priorities and needs, as expansions of the initial policy statement and plan;

3. the development of long range fiscal, legal and community action procedures to carry out this plan and the initiation of steps to provide the feed-back necessary to maintain a continuing long range plan.

The Committee shall consist of seven members to be appointed by the Selectmen as follows:

a) one member shall be appointed from each list of nominees submitted by each of the following:

Conservation Commission
Board of Health
Planning Board

b) two members shall be appointed from the business - commercial - industrial interests within the Town.

c) two members shall be appointed from the Town at large.

These conclusions were reached as a result of our six-month study. The remainder of this report discusses the positive and negative aspects of a merger between the Water District and the Town of Acton. Two appendices are included: one contains all documents that we received during our study, and the other contains condensed minutes of our meetings. (Note: the appendices are available for reading at the Town Hall.)

There are many arguments for merger and all involve closer coordination of the Water District and the various boards of the Town Government. Of particular concern are the areas of land use, future water supply, water costs, orderly growth of the Town and questions of abundance of water for fire fighting and avoidance of water bans.

The arguments against merger were also many and tended to stress the advantages of autonomy for the Water Commissioners. Past performance of the Water District was defended spiritedly. The quality of water, continuity of service, acquisition of new wells and particularly the advantageous arrangements pertaining to the Lawsbrook Road well, the reasonable and competitive cost of water in Acton, esprit of staff and satisfaction of customers were all cited as reasons against merger.

Acquisition of land for future wells is critically important. The record of the Water District in this respect is satisfactory to date. Future needs may well require well sites be located beyond Acton's boundaries in neighboring towns. Question has been raised that outside land acquisitions would be more difficult if not impossible to accomplish were the District to merge with the Town. In any event, no evidence was produced to show that future land or well site acquisitions would be eased by merger.

The problem of temporary water bans during recent dry summers resulted primarily from flow restrictions in narrow trunk lines. Development of a new standpipe and replacement of existing lines with larger bore lines should effectively address the questions of temporary bans.

The recent Dufresne-Henry report will have a major impact on future plans and operations. Interviews with Commissioners, Counsel, Engineering Consultant and Staff indicate the District's agreement with Dufresne-Henry report and specific provisions to comply with its recommendations.

Testimony by witnesses both pro and con merger failed to impress the committee that day to day operations of the Water District would be improved by merger. Operations are now conducted by competent and generally esteemed staff with a reasonable overhead. It is extremely doubtful that merger could reduce the cost or efficiency of daily operations.

In the matter of operations, then, there are no strong or compelling arguments for merger. Indeed, the weight of testimony would favor, however closely, the position against merger.

The committee feels that there are areas for potential improvement. Sparsely attended Water District meetings are the rule and not exception and could hardly be cited as examples of 'democracy in action'! Increased citizen participation is encouraged and meetings should be arranged to attract maximum attendance and comment. Responsibility for participation rests with the citizen and not with the Commissioners!

Implicit in the call to merger is the assumption that merger would, in fact, produce a more coordinated effort for planning and operations. Testimony before the committee refuted this critical assumption. Most witnesses conceded that their respective boards were so engrossed with the demands of today that they lacked the capacity to engage in meaningful long range planning. Further, the patterns of activity of the boards already under the Town umbrella do not indicate, at present, that integrated effort is a primary concern or perhaps, possibility.

One theme persisted throughout all of the hearings and discussions, and the committee feels that the proposed merger is an incomplete attempt to confront this theme of long range planning. The committee further feels that the Town should address and answer this question of long range planning and have made recommendations to this end.

F. H. Bubier, Secretary
E. W. Berriman
D. B. Hinckley
D. J. O'Connor

TREE WARDEN

Franklin H. Charter

The Department has continued its program of using outside contractors for most all tree removals and pruning. This type of work requires specialized equipment which the Department does not have.

Over 125 new trees were planted this year. Most of these were planted on private property adjacent to the street. This work is also done by private contractors.

YOUTH COMMISSION

Bruce McCarthy, Chairman

Introduction

1972 marks the first full year of operation for the Acton Youth Commission. The Commission's first report to the Town (December 1971) outlined the course of action taken in the previous six months to identify specific problem areas relating to the youth population of Acton. In addition, the report described some specific objectives the Commission intended to pursue during 1972.

The purpose of this report is threefold: to describe the structure and organization of the Commission established during 1972, to advise the citizens of Acton of the progress the Commission has made in regard to its established objectives and to outline the direction the Commission intends to take in 1973. Reference will be made to two Commission studies nearing completion. These studies will be published and available to the public prior to the March Town Meeting.

Structure and Organization

Because of the increasing workload, the seven-man Youth Commission decided early in 1972 to define specific areas of responsibility for each of its members. This exercise resulted in the development of a committee structure. Each committee was charged with the responsibility of defining its own objectives within its area of interest.

In addition, the committees carry the responsibility of developing a plan of action geared to achieve the stated objectives. It was agreed that both the objectives and plans of action had to receive the approval of the full Commission. Each of the seven Commission members took on the chairmanship of a committee and with it the responsibility of recruiting volunteers to fill out individual committee membership.

The nine committees and their responsibilities are as follows:

1. Education Committee: Charged with establishing and maintaining an effective working relationship with the Acton-Boxboro School Committee, the school administration and staff, the Committee on Drug Education and the medical community. Specific objectives are to develop an effective Drug Education Program, a Voter Registration Program aimed at new voters and a course on "Practical Politics" to be included in the ABRHS curriculum.
2. Recreation Committee: Charged with establishing and maintaining an effective working relationship with the Acton Recreation Commission. Specific objectives are to provide pertinent information to the Recreation Commission to be used in the development of the Master Plan for recreation and to co-ordinate activities of the two commissions in areas of mutual concern.
3. Youth Employment Committee: Charged with organizing and managing a job placement service for the young people of Acton and to aid in the development of an effective career guidance program.
4. Teen Center Committee: Charged with establishing and maintaining an effective working relationship with the Teen Center Board, the Friends of the Teen Center and the Acton Boxboro Lay Ecumenical Group. Specific objectives are to administer Commission funds slated for Teen Center Support, to carry out a study of the Teen Center operation in conjunction with the Massachusetts Committee on Children and Youth, and to survey the Town for the best possible location of a Teen Center.
5. Police-Youth Relations Committee: Charged with establishing and maintaining an effective working relationship with the Acton Police Department. Specific objectives are to develop programs relating to juvenile delinquency and police-youth relations.
6. Funding Committee: Charged with establishing and maintaining an effective working relationship with state, federal and private funding agencies. Specific responsibilities include the preparation and submission of applications for funds to these agencies and the development of alternative methods of funding Commission projects.
7. Public Relations Committee: Charged with the responsibility of developing programs designed to inform the various public groups of the progress and activities of the Acton Youth Commission and to establish and maintain a good working relationship with the newspapers and other publications serving the Town.
8. Executive Committee: Charged with the overall organization and administration of business of the Commission, the preparation of the Commission's Annual Report and establishing and maintaining an effective working relationship with the Town Manager, Selectmen and the Acton Finance Committee.
9. Youth Advisory Committee: Charged with establishing and maintaining effective communications between the Commission and the youth population of Acton.

Identifying the Problem(s)

The Youth Commission's 1971 report to the Town describes in detail the effort expended to identify and define specific problem areas relating to Acton's youth population. The process followed emphasized the open meeting concept wherein interested individuals and groups met with the Commission to share ideas and information, register complaints and offer suggestions.

During 1972 the Commission continued to seek information and ideas but followed a somewhat different course of action. The data gathering process became more structured with two formal studies carried out during the year. In addition, arrangements were made with the Acton Police Department to receive pertinent data on a regular basis.

De-emphasizing the open meeting concept was a decision based on necessity rather than any desire of the Commission. The size of the workload and the time available to handle it dictated that meetings be spent handling the week to week business of the Commission. Although the workload continues to grow, the Commission sees a need to reinstitute the open meetings and plans are now underway to do so - perhaps on a monthly basis. These meetings will be in addition to the twice a month business meetings.

Programs, Projects, Activities

The following is a brief summary of the activities of the Commission during 1972 broken down by Committee. This summary will not cover all the objectives of each Committee, but only those where specific progress has been made.

1. Education Committee: As reported earlier, this Committee has spent considerable time and energy conducting a study of the needs of Acton's young people that can be best met through the school system. In the course of their study they solicited information from public and private social agencies the medical community, students, teachers, counselors and school administrative personnel.

Preliminary results of their study show Drug and Health Education as two major areas of concern. As a first step in dealing with these problems, the Commission, on the Committee's recommendation, has elected to support the hiring of a Health-Physical Education Coordinator for the Acton-Boxboro School System.

The Education Committee is chaired by Ann Evans. The members of the Committee are Sally Hinckley and Eleanor Phillips.

2. Recreation Committee: This Committee prepared a report containing suggested activities to be included in the Master Plan for recreation. Based on the information available to, and developed by, the Youth Commission, this committee's suggestions emphasized non-organized sports facilities which would lend themselves to individual and family activities. The report was submitted to the Recreation Commission.

In addition this Committee will study all Recreation Commission proposals to the Town in order to identify those of mutual concern that can be officially supported by the Youth Commission at the Town Meeting.

The Recreation Committee is chaired by Bruce McCarthy. The members of the Committee are Brian Richter, Nancy Darlington and Paul Viera.

3. Youth Employment Committee: This Committee organized and ran the Youth Commission's Summer Employment Program. It was generally agreed that this Program was a success and the Commission has decided to begin the Program again early in 1973 to run on a year-round basis.

A booklet has been prepared detailing the results of the Summer Employment Program and will have been distributed to the citizens of Acton by the time this report is published.

The Youth Employment Committee is chaired by Charles Kadison.

4. Teen Center Committee: This Committee carried a very heavy workload during 1972. In addition to administering Commission funds ear-marked for support of the Teen Center they worked closely with the Massachusetts Committee on Children and Youth in the research stage of their study, doing most of the gathering of data themselves.

The Commission's recommendations to the Town concerning future support for the Teen Center will be based on the recommendations outlined in this report.

The Teen Center Committee was co-chaired by Leonard Selman and Kathleen Barger. Mr. Selman was responsible for the administration of Commission funds used to support the Teen Center and Mrs. Barger worked with the Massachusetts Committee on Children and Youth on the Teen Center Study. The members of Mrs. Barger's Committee were Catherine Ricci, Gayle Phillips, Jean Lane, Bryan Barlow, Joan Selman and Jacqueline Mapletoft.

5. Police Youth Relations Committee: This Committee has established a working relationship with the Acton Police Department and has arranged to receive periodic reports on incidents involving youthful Acton citizens. These reports will form the basis of any programs recommended by this Committee relating to juvenile delinquency and/or police-community relations.

Alan Flood and Stephen Bing are co-chairmen of the Police-Youth Relations Committee.

6. Funding Committee: This Committee has developed a complete funding proposal to pay the salary of a full-time, professional Youth Director for the Teen Center. The proposal was submitted to the Commonwealth through its Department of Youth Services. The Commission is presently awaiting word as to the disposition of the proposal.

The Committee has further plans to seek funds through private foundations as well as other public agencies. The Funding Committee is chaired by Stephen Bing.

7. Public Relations Committee: This Committee has handled the preparation of all news releases from the Commission during 1972 doing an especially good job in publicizing the Summer Employment Program. It has handled the production and distribution of the booklet explaining the results of the Program as well as the week to week news articles that appeared in the local newspapers.

The Public Relations Committee is chaired by Kathleen Barger.

8. Executive Committee: This Committee developed and implemented the Committee structure presently in use by the Commission. It developed the agendas for Commission meetings and produced this report. This Committee will handle all deliberations with the Acton Finance Committee, Board of Selectmen and Town Manager relative to the Commission's proposed budget for 1973 and any Commission-sponsored Articles appearing on the Warrent for the March Town Meeting.

The Executive Committee is chaired by Bruce McCarthy. He is assisted by Marion Maxwell, the Clerk of the Commission.

9. Youth Advisory Committee: This Committee has recently been re-instituted and will be responsible for developing and making the necessary arrangements for a series of open-meetings to be held during 1973.

Co-chairmen of the Committee are Stephen Bing and Kathleen Barger. The members of the Committee are Nancy Darlington, Brian Richter and Brian Barlow.

Future Plans

The more research and study the Commission does in an attempt to identify and define problems, the more apparent it becomes that this process can never end. Basic problem areas have emerged but there is a constant shifting of emphasis requiring re-examination and a fresh outlook. Because of this the Commission will continue its efforts in this area through the various means available to it.

While research and study must continue, the Commission must remain actively involved in developing and implementing new programs in an attempt to help the young people of Acton. 1973 will see a greater emphasis on Commission activity in the areas of Drug and Health Education, Youth Employment and Police-Youth Relations.

Based on the preliminary results of the Massachusetts Committee on Children and Youth Study, the Commission will continue to support the Teen Center and CODE pending Town approval of the 1973-74 budget request. The Teen Center will be supported at least at the same level as at present while support of CODE will be increased to allow them to expand their services. Funds for con-

tinuing the Youth Employment Program on a year-round basis will be requested through a separate article on the Warrant. If the article is passed that program will also be continued.

Summary

The Commission members remain committed to the difficult task of easing the transition of Acton's young people into a fast moving, often difficult adult world. While the problems continue to exist, progress is being made if ever so slowly.

The Commission wishes to thank all those groups and individuals who have maintained an interest in its activities during these past 18 months. The Commission remains committed to an open-door policy and continues its standing invitation to all the citizens of Acton to attend and participate in it's regular meetings.

Alan Flood, Vice-Chairman
Kathleen Barger
Stephen Bing

Ann Evans
Charles Kadison
Leonard Selman

ANIMAL INSPECTOR

Patrick Palmer

Premises Inspected	34	Goats	6
Ponies	24	Sheep	8
Horses	52	Swine	5
Cows 2 years and over	95	Mules	2
Cows 1 - 2 years	15	Dogs quarantined:	
Calves	17	for biting	10
Bulls	2	for chasing cars and going	
Beef Cattle	4	on school grounds	15

BOARD OF HEALTH

Steven Calichman, Director

This year, your Director spent a great deal of time with the work of inspecting the construction of individual sanitary sewerage disposal systems. The administration of the Board of Health office and other vital Public Health programs is becoming increasingly important to the health and welfare of the general public of the Town of Acton.

I wish to thank the Board of Health, Town officials, and all the Town Departments for their support. Sincere appreciation is extended to the Health Department staff, the Physicians, and the citizens who have helped make our programs possible.

The following report summarizes the services and activities of the Department for 1972.

Septic Tank Care

All residents in the Town of Acton are reminded of their responsibility to maintain their septic tanks and underground leaching areas.

A septic tank system will service a home satisfactorily only if it is properly located, designed, constructed and adequately maintained. Even a good system which does not have proper care and attention may become a nuisance and a burdensome expense.

Neglect of the septic tank is the most frequent cause of damage to the leaching systems. When the tank is not cleaned, solids build up until they are carried into the underground leaching pipe system, where they block the flow of the liquid into the soil. When this happens, the leaching system must be rebuilt or relocated - a costly undertaking. The precautions of periodic inspection and cleaning of the septic tank can prevent this needless expense and work by extending the life of the leaching systems.

The frequency of cleaning depends on the size of the septic tank and the number of people it serves. When a garbage grinder is used, more frequent cleaning will be required. With ordinary use and care, a septic tank usually requires cleaning every two years. The homeowner can make measurements and decide for himself when his tank needs cleaning. When the total depth of scums and solids exceeds one-half of the liquid depth of the tank, the tank should be cleaned. The accumulated solids are ordinarily pumped out by companies that make a business of cleaning septic tanks. Your local Health Department knows which local companies do this work satisfactorily. The solids removed should be buried or disposed of in a manner approved by your local Health Department to avoid obnoxious odors and health hazards.

There are no chemicals, yeasts, bacteria, enzymes or other substances capable of eliminating or reducing the solids and scum in a septic tank so that periodic cleaning is unnecessary. Contrary to some beliefs, the addition of such products is not necessary for the proper functioning of a septic tank disposal system and can be harmful to the leaching field.

Garbage Collection

The Town of Acton maintains a municipal garbage collection and is based on a once-a-week collection. All garbage shall be stored in a place convenient for removal. Garbage collectors are not allowed to enter any building, breezeway, garage, etc., to pick up garbage. Rubbish must not be placed in with the garbage; garbage cans should be of adequate size and have tight lids. Paper bags, paper wrapping or other trash shall not be deposited with edible garbage. Paths and garbage pail areas must be free of ice and snow and paths sanded for safe footing. All garbage complaints shall be directed to Mr. Dearborn's Enterprise number. To get this number, contact the operator and ask for Enterprise Number 0364. There is no charge on Enterprise calls. If you do not have satisfaction after contacting Mr. Dearborn, call the Board of Health at 263-4736, and we will try to remedy the situation.

Sanitary Landfill

The Town of Acton maintains a sanitary landfill for rubbish and trash disposal. It is located on Route 2 just West of Hosmer Street, and it is open six days a week from 8:00 a.m. to 3:45 p.m. and closed on Sundays and Holidays. (Check schedule posted at entrance for summer hours.)

Mosquito Control Program

Mosquito control consisted of one Abate larvicide aerial application in May, and four malathion fogging applications for the control of adult mosquitos during the summer.

Due to the extremely wet spring and summer, we had a tremendous increase in the mosquito population. According to State entomologists, mosquito eggs that were dormant for up to 12 years hatched during the high water period last season.

The Board of Health hired a Biological Consultant to study the problem of effective mosquito control measures that would not degrade the environmental quality of life. The report is forthcoming, and we hope to incorporate the suggestions into an effective, ecologically sound control program.

Day Care Services

Day Care Centers in Acton are licensed by the Board of Health. They must comply with the Rules and Regulations demanded by the State. Each year they are inspected by the Building Inspector, Director, and Nurse of the Board of Health before a license is issued.

Communicable Disease Control Program

D. T. Booster: Grade 9 - April - 182 children
 Tuberculin Screening: Grade 1 - 233 children; Faculty - 118
 Flu Clinic for the elderly: November - 1st Clinic - 76; 2nd Clinic - 74
 Rubella (German Measles) Vaccine Program: February - 1st Grade - 138 children

Other Clinics

Lazy Eye Clinic: September - 22 children referred
 Premature Births: 15

Communicable Diseases Reported for 1972

Animal Bites	43	Measles	4
Chicken Pox	39	Salmonella	3
German Measles	2	Syphilis	1
Gonorrhea	3	Amebic Dysentery	1
Mumps	2	Meningitis	1
Strep	3		

Chapter III, Section 111 of the General Laws, Commonwealth of Massachusetts, requires that all communicable diseases must be reported to the Board of Health, 263-4736.

Permits and Licenses Issued

Installers Permits	22	Acton Day Care Centers	9
Sewerage Disposal Permits	114	Offal Transport	1
Food Establishments	14	Commercial Haulers Permit	6
Retail Food Establishments	9	Well Permits	21
Milk and Cream Licenses	33	Public and Semi-Public	
Mobile Food Server Permits	1	Swimming Facilities	19
Oleomargarine License	10	Sewerage Transporter Permit	4
Milk Dealers	6	Burial or Removal Permits	95

Public Health Nursing Service

The presentation of this report is primarily to summarize as concisely as possible the nature and availability of the "Acton Public Health Nurses' Services".

The purpose of the "Home Care Nursing Service" is to meet the challenge of quality nursing which provides opportunities for a patient to function at his optimum level of health, within his particular disease category, age level, and home environment.

Acton Public Health Nursing Service has demonstrated the effectiveness of the Public Health Service by:

Casefinding: Preschool vision program and nursery school inspections

Preventive Services: Available through immunization programs for communicable diseases -

1. Diphtheria-Tetanus-Whooping Cough
2. Influenza vaccine for elderly
3. Measles vaccine
4. Polio vaccine
5. Rubella vaccine

Direct Services: Carries out nursing skills contributing to treatment and rehabilitation.

Teaching and Supervision of: Family members of home health aides to provide service

Follow-up: Postoperative patients, chronic disease patients, high risk groups as premature infants

The goal is to point the way for the establishment of additional services to prove that prevention of illness is a wide investment.

Service Support: Town Taxes, Board of Health
Third Party Payees: Medicare, Medicaid, Private Insurance Programs
Individual Fees

The Future: To increase the use of supportive services: (a) home health aides; (b) physical therapy, and (c) social service.

To continue follow-up of high risk groups: (a) premature infants; (b) the elderly; (c) the mentally retarded; and (d) maternal and child care.

To continue work with other agencies to identify: (a) alcoholism; (b) child abuse; (c) drug addiction; and (d) venereal disease.

To be alert to all health related needs within the community of Acton.

For further information regarding the Acton Public Health Nursing Service, please call the Acton Board of Health at 263-4736.

Preventive Bedside Nursing Program

Parkinson's	53	Under 28 days	19
Anemia	39	28 days to 1 year	27
Maternal and Child Health	103	1 year to 4 years	4
Arthritis	140	5 years to 19 years	29
Cardio-Vascular Disease	518	20 years	2
Cerebral Vascular Disease	78	21 years to 44 years	138
Cancer	52	45 years to 64 years	235
Multiple Sclerosis	6	65 years and over	<u>959</u>
Diabetes	40		
Injuries	88		
Other	<u>296</u>		
Total	1,413	Total	1,413
Total Individuals	154		
Total Visits	1,413		
Total Physical Therapy			
Visits - Consultations	5		
Total Social Worker Visits			
and/or Consultations	34		
Total Home Health Aide Visits	13		
Medicare	\$5,541.21		
All Others	<u>3,092.67</u>		
	\$8,633.88		

Permits and Dealers

Total collected - Miscellaneous Items	\$1,013.00
Plumbing Permits	4,233.50
Gas Permits	2,319.00
Sewerage Permits - New - 114; Repair or Alterations - 38	<u>4,532.00</u>
	\$12,097.50

On behalf of the Board of Health, we would like to thank the ladies of "Fish", especially Mrs. Anne Davis, who have given us a great deal of time and assistance in many situations. The service they render by visiting shut-ins, preparing meals and providing transportation has been invaluable to us. "Fish" is an outstanding ladies service organization in this community.

BUILDING INSPECTOR

Don P. Johnson, Inspector

As your new Building Inspector, having been appointed in late August of this year, I have found the last four months to be extremely demanding, though equally satisfying. Living in town for five years as a private citizen (as I have) gives little insight into the workings, obligations, responsibilities and activities which must be performed in order that a town might function.

Shortly after assuming my new responsibilities I was fortunate to attend a conference of New England Building Officials which I found to be very informative. Although I have been unable to attend subsequent seminars due to the work load, I hope to participate in several during the coming year. Conferences of this type are conducted on a technical level and primarily involve building code and zoning studies and interpretations.

In addition to building code and zoning regulations, this department is now charged with enforcement of the new sign bylaw, thereby freeing the Selectmen for more important administrative functions.

I am presently reviewing policies and procedures with all other applicable departments and boards, as they relate to the Building Department, in an attempt to streamline our efforts to provide maximum efficiency.

It is a pleasure to be an employee of the Town of Acton and I pledge my efforts toward the betterment of our community for our children and ourselves.

A complete list of Building Permits for the year 1972 is below:

<u>Area</u>	<u>Number of Permits</u>	<u>Estimated Cost</u>
Residential: Single Dwellings	104	\$3,478,045.00
Multi-Family Dwellings	10 (129 D. U.)	1,646,360.00
Additions, Repairs	46	153,314.00
Garages	6 (+ 1 renewal)	15,600.00
Porches	34	41,800.00
Swimming Pools	17	87,245.00
Miscellaneous	35	462,171.00
Commercial: Business Buildings	<u>16</u>	<u>1,344,562.00</u>
Total	349 (+ 1 renewal)	\$7,229,097.00
Receipts: Fees for Building Permits		\$ 11,137.25



Don P. Johnson

CIVIL DEFENSE

Walter Johnson, Director

Many citizens believe that Civil Defense is set up only for Nuclear Warfare and Fallout Shelter Programs. This is not so. The four major responsibilities of Civil Defense are:

1. To provide for education about disasters.
2. To provide means for warning the public in case of approaching disasters.
3. To provide the basis for the continuity of local government during and after a disaster.
4. To provide skilled manpower, materials, and equipment to alleviate or ease after effects.

Although there have been no major disasters in Acton, on February 19, 1972 our coastal areas were declared a disaster area by the Federal Government. At this time Acton's Auxiliary Firemen volunteered their services. They went immediately to Revere, Massachusetts where they spent long hours evacuating endangered families and pumping out homes. They later received an official letter of commendation from the Chief of the Revere Fire Department.

CONSERVATION COMMISSION

Dorothy Stonecliffe, Chairman

After years of planning and paperwork, Phases I and II of the Great Hill Project are completed and we can now offer 185 additional acres of land for conservation and recreation to the people of Acton. This land is located in South Acton and is generally bounded by School Street on the south, Piper Road on the east, Massachusetts Avenue on the north and Main Street on the west. Through the Bureau of Outdoor Recreation, federal and state reimbursements returned to the town on Great Hill are expected to be 75¢ on every \$1.00 spent.

The Middlesex Soil Conservation Service was asked to develop a resource analysis of all town lands in cooperation with the Recreation Commission and the Conservation Commission. Potentials for camping, bridal paths, ice skating, skiing, sledding, togogganing, field sports, hiking, nature study, picnicking, playground and wild life preservation were the items selected for study.

Permanent granite markers have been placed on cement to identify the entrances to town land at Grassy Pond, Wills Hold, Bulette Road and Great Hill.

Chemical supplies were purchased for a selected group of supervised chemistry student volunteers to do water quality monitoring along selected portions of Acton streams.

Commissioners volunteered when requested for the recycling program at the Sanitary Landfill and presented a program at school during Earth Week.

Scout Kenneth Dodson earned conservation credits by organizing and leading a group to clear a trail to conservation land.

The Wetlands Protection Act, which combines the Hatch Act and Jones Act into one comprehensive piece of legislation for the protection of wetlands, became effective October 16, 1972. There are many interesting changes in the new law which will provide a new impetus in regulation and protection of our coastal and inland areas. The most salient change is that the responsibility for wetland protection and the legal authority to issue orders of condition now rest with the Conservation Commission. We plan to exercise this new responsibility with great care and the cooperation of other town officials and agencies.

Lack of funds sharply curtailed our land acquisition plans in 1972. A sub-committee of members of the Conservation Commission and the Finance Committee was formed to investigate financing alternatives for conservation land purchases. A plan for a five year minimum essential acquisition program has been discussed.

This year our 1973 Warrant articles ask your continued support for land acquisition in South Acton and West Acton.

Brewster Conant
Robert Ellis
Ragnar Gustafson

Peter Jorrens
Richard Murphy
Chauncey Waldron

DOG OFFICER

Patrick Palmer

My records show that:

1. 1407 licenses were issued (18 less than in 1971). 600 reminder cards were sent out.
2. 99 dogs were picked up, 60 of which were claimed by their owners, 30 were placed in homes, and 9 were destroyed.
3. 10 dogs were quarantined for biting, and the circumstances investigated.
4. 43 complaints were registered with this office, most of which concerned barking dogs, dogs at schools, and dogs chasing cars and bicycles. All of these complaints were investigated and we hope that satisfactory solutions were found.

INSECT PEST CONTROL

Franklin H. Charter, Superintendent

The Department removed 75 diseased Elms in 1972. Private contractors were used for most of this work. The stumps were ground out below ground for greater safety.

The Gypsy Moth continues to build up in forested areas. Most of the damage is done in May and June and should not be confused with later infestations of Tent Caterpillar or Fall Webworm.

FIRE DEPARTMENT

Thomas J. Barry, Chief



School Street Barn - December 21, 1972

The year 1972 brought increases again in the number of all calls particularly building fires and their associated losses. A new dimension was added with Arson and Malicious False Alarms. The False Alarms started early in the year and reached a peak in September when 18 False Alarms were received in a 48 hour period. This continual harassment required the Department to reduce the response of apparatus on Box Alarms received from the street. Although arrests were made, the problems have continued.

There were 10 fires directly attributed to Arson. Three buildings were completely destroyed and several were heavily damaged. Although the loss in this area was fairly low, the indirect cost due to lost services and manpower was tremendous. Not only the cost of the actual firefighting was heavy but expenses for investigation, surveillance and extra men on duty raised havoc with our budget.

The big change in Fire Department operations came in June when we went on full 24 hour operations as a result of the adding of nine new men. These men in both the Center and South Stations were able to prevent several fires from getting out of hand with their quick response and positive action. We hate to think of what this year would have brought without this change.

Early in December the Insurance Services Office started a complete survey of the Fire Protection System in Acton. The survey will terminate in April of 1973 with a final report available in the summer. The results of this survey will be used by the Insurance Company to determine the insurance rate for property in the Town and it will be used by the Fire Department as a planning guide for future development.

Fire Prevention

The Fire Prevention Division was reorganized in July. In the past it was the responsibility of one Officer to coordinate the Fire Prevention activities of the entire Department. After the reorganization, the Division was established around a three-man unit working on a part-time basis. Definite responsibilities in the area of commercial inspections, special hazard inspections, arson and photography and finally school programs were assigned to the Division. In the six months of operation overall improvement has been shown in all areas and many loose ends were finally tied together. With three major shopping centers opening in 1972 and with the Nagog Woods project fully under way, the work load increased in all areas of the Division.

The Present Department Personnel is as follows:

Permanent Personnel - 1 Chief
4 Captains
21 Firefighters

Call (Part-Time) Personnel - 2 Deputy Chiefs
2 Lieutenants
26 Call Firefighters

Station Coverage with Paid Men - 24 hours per day - Station 1 (Center) - 2 Firefighters
Station 2 (South) - 2 Firefighters
Station 3 (West) - 1 Officer
1 Firefighter
1 Dispatcher

Equipment

Two new pieces of equipment were delivered this year. Engine 5 (Forest Fire Truck) was put into service late in October. This is the truck that had been on order since August of 1970. A new Chief's Car was delivered and put into service on June 1.

The contract for the Snorkel-Pumper was signed in August and delivery is expected in April 1973.

A complete pump replacement was necessary on Engine 6, a 1961 model. The truck normally stationed in South Acton was at the factory for 2 months. During this period we had to "borrow" a Fire Truck from the Town of Maynard to provide coverage for South Acton. This points out our continued lack of reserve or stand-by apparatus.

I requested in 1972 that funds be appropriated to add a 750 gallon per minute pump to the new Engine 5, to make it available as an additional engine. Needless to say the money was not forth-coming and the Engine cannot be used for a back-up. The request has been made again for 1973.

Program for 1973-74

The arrival of the 18 month Budget has forced a hard look at Fire Department plans for this period. With the realization that the 73 Town Meeting would have to hold until July 1974, careful planning had to be carried out in all areas.

Additional Men Requested

April 1, 1973 - 3 men to maintain coverage with reduction in work week, 48 hrs. to 42 hrs.

January 1, 1974 - 4 men to add 1 man to each shift in West Acton.

Additional Equipment

750 GPM pump to be installed on Engine 6.

Due to the forecasted rapid delivery of the Snorkel-Pumper we feel safe in putting off the replacement of Engine 1 until after July 74.

I have nothing to report on progress locating a station in the Great Road area. We are still at the same stage as we were in 1970. We expect the results of the Survey being conducted to greatly aid in getting this station program off the ground. We have already lost out Target Date of 1975. Unfortunately the development of Route 2A has continued on.

Since 1968 the Town had expended many thousands of dollars in improvements or building the Fire Department. Three new pieces of apparatus, full time men and several capital projects were necessary to match the growth of the town. A look back through the past five years shows a growth that few towns have had to cope with. This growth can be realized with a look at Building Permits issued from 1968 to 1972. Single residence 635, Apartment Building 101, Multi Units 1353, Commercial Buildings 76. This increase in both number of building and the resulting population increase has resulted in 100% increase in alarms over the five year period. Although growth is hard to predict, impact of growth is not. Problems and solutions have been found in other towns faced with these same facts. We must continue to identify these problems and seek the solutions through planning and implementation. This takes time and involvement

at all levels of Town Government and must be looked at with a realistic attitude.

I would like to thank the men of the Fire Department, the Auxiliary Department for the excellent cooperation and support. I also wish to thank the several Boards and Town Departments for their assistance.

Total number of alarms responded to are as follows:

	<u>1971</u>	<u>1972</u>
Residential	31	46
Churches and Schools	1	7
Mercantile	0	3
Manufacturing	9	5
Storage - Garages	2	4
Grass-Brush-Woods	49	44
Miscellaneous	48	50
Vehicle	44	32
False Alarms	11	49
Accidental Alarms and Smoke Scares	28	28
Emergencies	77	178
Investigation	107	122
Special Service	88	114
Mutual Aid Sent	16	13
	<u>511</u>	<u>695</u>
Box Alarms	94	149
Still Alarms	417	446
Deaths by Fire	4	0
<u>Fire Loss</u>		
Building and Contents	\$ 42,151.46	\$78,249.00
Vehicles	5,090.00	9,185.00
Miscellaneous	<u>67,500.00</u>	<u>--</u>
	\$114,741.46	\$87,434.00
Assessed Value of Property Involved	\$2,553,260.00	\$5,585,630.00
<u>Permits Issued</u>		
Oil and Power Burners	58	75
Blasting	46	49
Liquified Petroleum	5	14
Flammable Liquids	10	11
Miscellaneous	17	44
<u>Monies Collected</u>		
Permits	\$ 99.00	\$153.50
Station Rental and Insurance Claims	115.00	65.00
Miscellaneous	<u>--</u>	<u>332.17</u>
	\$214.00	\$550.67



Fire Prevention Week Exhibition at
Conant School - October 1972



Stolen car is retrieved from Clearview
Pond - October 1972

Training

The Department Training Program was expanded in the areas of on-duty training for the paid men. This was accomplished by adding an Institution Drill as well as the combined operations drill carried out at the McCarthy-Towne School during the summer months.

We were fortunate to have our new recruits attend the 6 weeks basic Firefighter's Course at the Massachusetts Fire Academy in Stow. This training was accomplished before the men were assigned to their stations. Severe cutbacks in State funds have curtailed the Academy thereby shutting off our source of specialized training for both the Paid and Call Departments. It does not look like there will be any help in this area for quite some time.

Fire Alarms

The Fire Alarm Division had another busy year with the addition of 28 new alarm boxes. Nineteen of these boxes were the automatic type connected to building Fire Protection Systems. Other work was still carried out, such as line repairs, alarm box testing, subdivision installations, and plan approval on new buildings.

Inspections in association with our Building Code requirements took considerable time and reached the point where it has become necessary to use an additional man to inspect just the single dwellings. Over 200 inspections were necessary in this area alone. The increased number of alarm boxes associated with the Great Road area has forced a redesigning of the circuits in this area. Money has been requested for 1973 to carry out these improvements.

Personnel

The Department personnel saw many changes during 1972. The addition of 9 full-time men increased the paid force to 25. Of the new men appointed, 8 came from the Call Force and the others had extensive military experience.

Call Firefighters Henry Soar and Martin Duggan retired after many years of service to the Town. These men will be missed for their experience and reliability.

A survey of out response by Call men and off-duty men showed another drop in the number of men responding to alarms. This has become a matter of great concern. We can only rely on adequate manpower between the hours of 11:00 p.m. and 6:00 a.m. The rest of the time we are dealing with an unknown quantity.

POLICE DEPARTMENT

Norman L. Roche, Acting Chief of Police



Airplane Crash - 1972

Adequate police manpower requirements for a specific city or town can only be determined following careful study and analysis of the local situation, together with a thorough evaluation of the numerous factors which effect police needs. With this in mind, I recommend the addition of six patrolmen to the force during the next two years. This would bring our strength up to twenty-seven officers.

At the present time we are short four men from our allocated strength of twenty-one men due to a Federal Court injunction against the Massachusetts Department of Civil Service and to the retirement of Chief Collins. Until the Department of Civil Service establishes an eligible list of candidates, the Town is unable to employ permanent full time officers for these four vacant positions.

As the Department is growing to meet the demands of an expanding population there is now a need for another level of supervision above that of Sargeant as well as a full-time Juvenile/Safety Officer.

I have recommended in my 1973-74 budget request that promotions be made to establish the position of Lieutenant so that an improved chain of command could be implemented in the Department and detail work delegated.

On September 30, 1972, Chief Edward J. Collins, Jr. retired from the Department after having served over 23 years. Chief Collins joined the Acton Police Department on December 8, 1948 as a patrolman. In November of 1956 he was promoted to the rank of Sergeant, and on October 1, 1957 was appointed Chief of Police. Chief Collins served the Town long and faithfully and the Department extends a sincere wish for every happiness in his well-earned retirement.



Safety Officer: Wm. J. Durkin, Jr.

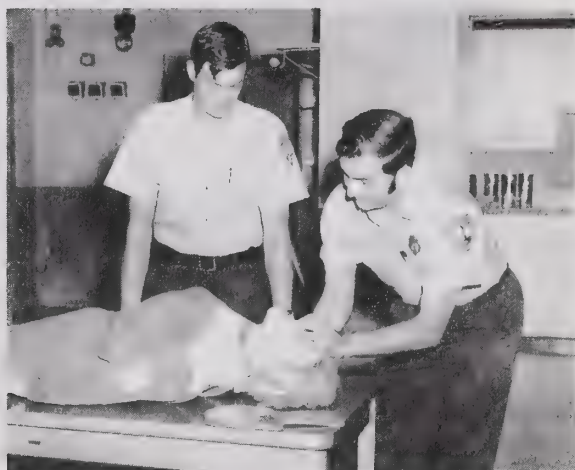
Education

Sergeant Robert Rhodes, Patrolmen William N. Hayes, George W. Robinson, John T. McNiff, David C. Flint, Edward R. Brooks and Robert L. Parisi are all enrolled in Law Enforcement programs of study on a part-time basis at local colleges, on their own time and at their own expense. This represents many hours of valuable police training that these men are returning to the Department without cost to the Town.

Officers McNiff and Robinson have been members of the force for the past four and one-half years and will receive their Associate degree in Law Enforcement this June.



Patrolmen/Scholars - George Robinson, left, and John McNiff, right, with Northeastern University's Cooperative Educational Coordinator for Law Enforcement, Hugh Talbot.



Instruction in First Aid - Patrolman G. W. Robinson (left) and Captain Donald Copeland of the Acton Fire Department (right), with Resuscitator Annie.

Training

Sergeant David W. Scribner and Patrolman George W. Robinson completed a two-week training course in Basic Crime Scene Search Techniques at the State Police Academy in Framingham, Massachusetts.

Patrolman Robert L. Parisi graduated from an eight-week intensive Basic Police Training Course conducted at the Medford Police Academy.

Patrolman Bernard W. Harrison completed a two-week in-service training program on Drug Abuse conducted by the Attorney General's Office.

Patrolman Brian R. Goodman completed a forty-hour course in chemical testing for analysis of blood alcohol through the use of breath testing equipment conducted by the Massachusetts State Police.

Crimes or Complaints Reported

Breaking and Entering and Larceny	137	Annoying Phone Calls	24
Miscellaneous Complaints	97	Narcotics	15
Larcenies	190	Town Junk Car Bylaw	10
Malicious Damage (Vandalism)	105	Suicides	3
Stolen Motor Vehicles	50	Counterfeit Money	1
Armed Robberies	5	Indecent Exposure	1
Armed Bank Robbery	1	Missing Persons	2
Indecent Assault	14	Arson and Related Offenses	11

Adult Arrests or Prosecutions

Manslaughter	1	Other Assaults	5
Forcible Rape	1	Narcotic Drug Laws	27
Robbery	1	Driving Under Influence of Liquor	26
Aggravated Assault	2	Liquor Laws	8
Breaking and Entering and Larceny	15	Drunkenness	35
Larceny	27	Disorderly Conduct	4

Juvenile Arrests or Prosecutions (under seventeen)

Aggravated Assault	1	Vandalism	26
Breaking and Entering and Larceny	14	Sex Offenses	2
Larceny	2	Narcotic Drug Laws	6
Auto Theft	5	Run-aways	2
Arson	1		

<u>Motor Vehicle Statistics</u>	<u>1971</u>	<u>1972</u>		<u>1971</u>	<u>1972</u>
Total Number of Accidents			Total Number Fatal Injuries	5	7
Covered by the Department	274	384	Total Number Pedestrians		
Motor Vehicle Accidents			Injured	1	1
Involving Personal Injury	90	85	Total Number Bicyclists		
Total Number of Fatal			Injured	2	1
Accidents	4	4	Total Number Motorcyclists		
			Injured	0	1

Traffic Arrests

Physical Custody	12	Citations	410
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Miscellaneous Statistics

Emergency Trips to Acton Medical	12	Radio Calls	8,223
Unlocked Doors Checked (found open)	72	Town Radio Calls	31
Cars Checked by Patrol	413	Telephone Wires Down	5
Emerson Hospital Emergency Runs	307	Resuscitator Used	31
Fir Alarms	115	Street Lights Out	13
Juveniles Arrested	66	Traffic Lights Not Working	19
House Checks (vacations, etc.)	683	Electric Wires Down	6
Bank Escorts (30 per week)	1,560	Bicycles Registered	256
Trips to Metropolitan State Hosp.	9	Summons Served	412
Motorists Assisted	73	Summons Sent Out of Town for Service	221
Telephone Calls Incoming	6,535	Pistol Permits Issued	167
Telephone Calls Outgoing	2,268	Firearm I. D. Cards Issued	103
		Officers Court Time	882 hrs.

Sergeants

Chauncey R. Fenton, Jr.
David W. Scribner
Robert S. Rhodes

Patrolmen

William J. Durkin, Jr.	John T. McNiff
Bernard W. Harrison	Robert P. MacLeod
William N. Hayes	Brian R. Goodman
Joseph P. Sansone	David C. Flint
George W. Robinson	Lawrence A. DuPont
Donald M. Bresnick	Edward R. Brooks
Robert L. Parisi	

ACTON HOMEOWNER'S INVENTORY

In the last few years, the number of home burglaries in Acton has increased. As a result, homeowners have lost color TV and stereo sets, appliances, furniture, guns, silverware, jewelry, watches, cameras, and other possessions -- as well as money.

We recommend that each homeowner keep an inventory of the furnishings of his house. In the event of burglary or fire, it will be an invaluable aid -- particularly serial numbers of appliances and guns. This will also assist your police department in apprehending the criminals involved. As far as money is concerned, do not leave it in your house -- a bank or on your person is much safer.

The inventory form below and on the other side of this page is for your convenience. Tear it out, fill it out, and then put it away in a safe place, preferably one that is fireproof.

A further precaution is to "personalize" your appliances and similar metal items with an etching pencil. Use it to put your name or Social Security number on your TV and hi-fi sets, etc.

One other thing you can do to help prevent home burglaries in Acton -- call the Police on 263-2911 immediately if you notice any suspicious activity in your neighborhood. We don't mind the "false alarms", and we may be able to nip a burglary in the bud.

Norman L. Roche
Acting Chief of Police

ITEM	BRAND NAME	YEAR	COST	SERIAL NUMBER
T. V.				
STEREO				
CAMERA				
PROJECTOR				
BICYCLE				
POWER TOOL				
AIR CONDITIONER				
PAINTING				
FUR				
RADIO				
MUSIC INST.				

Use other side for further space or complete inventory if desired.

ACTON HOMEOWNER'S INVENTORY

[illegible]

SEALER OF WEIGHTS AND MEASURES

George K. Hayward



I herewith submit my fourteenth report as Sealer of Weights and Measures for the Town of Acton:

Total number devices inspected and sealed 249

Fees paid to Town Treasurer \$366.40

(Note of Interest: On behalf of the Acton public Mr. Hayward "Tests and Seals" weighing or measuring devices to conform to the standards provided by the Commonwealth. If he finds a device inaccurate, he may condemn it or issue a certificate indicating the amount or direction of any errors found by him.)

VETERANS' AGENT

Norman L. Roche, Agent

For the year ending December 31, 1972, nine cases were aided under Chapter 115 of the General Laws at an expenditure of \$28,893.44.

Although the case load remained the same over the previous year, unforeseen and extraordinary medical expenses account for the increased expenditure.

Contact service with the Veterans' Administration was rendered to seventy-five veterans or their dependents in obtaining various federal and state benefits to which they were entitled.

VETERANS' GRAVES

T. Frederick S. Kennedy, Veterans Graves Officer

There have been nine interments of United States War Veterans in the Acton Cemeteries during the year 1972. The names of the Veterans, and dates and places of burial are as follows:

James H. Wilson	Korean War	January 24, 1972	Mount Hope Cemetery
Michael Barry	U. S. Army	March 11, 1972	Woodlawn Cemetery
William Deane	W. W. II	March 11, 1972	Woodlawn Cemetery
John Clayton, Sr.	W. W. I	March 27, 1972	Mount Hope Cemetery
Joseph F. Donnelly	W. W. II	April 19, 1972	Woodlawn Cemetery
Charles E. Bursaw	Vietnam War	May 3, 1972	Woodlawn Cemetery
Daniel Sweeney	W. W. I	September 18, 1972	Mount Hope Cemetery
Frederick R. Laite	W. W. II	November 6, 1972	Woodlawn Cemetery
Ernest J. Boucher	W. W. I	November 24, 1972	Woodlawn Cemetery

Veteran's Flag Standards have been placed on these departed Veterans graves and government grave markers have been ordered for these Veterans.

INSPECTOR OF WIRES

Leslie F. Parke, Inspector

I herewith submit my report as Inspector of Wires for the year ending December 31, 1972.

Three Hundred One permits were issued and fees collected were turned over to the Treasurer.

WORKMEN'S COMPENSATION

Theron A. Lowden, Agent

For the year ending December 31, 1972 there were eleven (11) accidents reported by the following departments:

School Department:	Acton Elementary - Gates School	3
	- McCarthy-Towne School	1
Highway Department:		7

All eleven of the injured required medical attention. Four (4) required medical attention with loss of time; seven (7) required medical attention with no loss of time.

ACTON HISTORICAL DISTRICT

Norman R. Veenstra, Chairman

Our Committee was appointed March 1, 1972, in conformity with the General Laws of the Commonwealth of Massachusetts by Acton Selectmen.

We have held periodic meetings during the year and are presently engaged in tabulating a list of historic (previous to 1850) homes in Acton.

We anticipate completing our study in 1972 and presenting a formal report of our conclusions to the Selectmen sometime in the latter part of the year.

ARCHIVES

Minetta D. Lee

T. Frederick S. Kennedy, Chairman

Joyce C. Woodhead

This past year the Archives Committee has received many letters, from the following groups: School Children and several out of State Boy Scout Troops, requesting information in regards to the life of Captain Isaac Davis and his family.

Near the end of the year the Committee received notice from the Ultra Security Records Vault Inc. of Hull, Massachusetts due to the death of the Treasurer of the Corporation, they were forced to close out the Micro-Record Storage Center.

It became necessary for this Committee to make other arrangements, for a safe storage center for the Town Microfilms.

After conferring with the Manager of the Ultra Security Record Corporation and the President of Graphic Microfilm of New England Inc., and acting on their recommendation, arrangements are being made for the transfer of the Town Microfilms to another safe and reliable storage place for the safe keeping of the Town Microfilms.

HISTORICAL COMMISSION

Marion E. H. Houghton, Chairman

The Acton Historical Commission continued to meet monthly at 8 P.M. on the second Wednesday in the Public Works Building. These meetings are open to the public and any interested observer will be welcome.

Mr. William Klauer was appointed to the Commission as its fifth member.

Some work was done on the cataloguing of old houses, but lack of money for pictures has prevented any further progress.

The Todd house continued to hold our attention. Mr. Stanley Smith was chosen to a subcommittee of the School Department to explore possible solutions for its future. To use the house in any public capacity would require so much strengthening of the frame to meet the building code that it was decided it could best be used as a dwelling with restrictions. In spite of the recent fire the frame is still sturdy.

The Acton Historical Commission accepted an invitation to join the Massachusetts Federation of Historical Commissions.

Mr. Smith represented the Historical Commission at a joint meeting of town boards. As a result of the meeting, the Planning Board suggested a combined meeting in July to discuss how we could be of assistance to one another. The Planning Board requested information on any old house that might be threatened by proposed development and agreed to keep the Historical Commission informed of new development projects.

The Recreation Commission requested that a member of the Historical Commission be appointed to act as liaison with them. Mr. William Klauer accepted the appointment.

The Historical Commission received word from Mr. John F. Davoren, Secretary of the Commonwealth, advising that the U.S. Department of the Interior has placed the Isaac Davis Trail on the National Register of Historic Places. The Isaac Davis Trail is under the supervision of the Historical Commission.

Complaints of neighbors about the noise of minibikes on the Isaac Davis Trail land resulted in an article in the Warrant of the October Town Meeting forbidding recreational motor vehicles on public land. The article passed. It is now possible for the police to take action against trespassers.

At the request of the Historic District Study Committee for a list of houses built in Acton before 1850, the Historical Commission scheduled several extra work sessions to compile one. This listing is required by the State as a part of the study determining the proper location of an Historic District.

This year marked increased cooperation between town boards, a welcome development. The Historical Commission hopes that it can continue to be of service to other town boards.

Anita Dodson, Clerk
Stanley L. Smith, Jr.
William Klauer
Robert Nylander

1975 CELEBRATION COMMITTEE

Burton A. Davis, Chairman

The 1975 Celebration Advisory Committee continued to meet on the last Monday of each month in the Selectmen's Office in the Town Hall. Long range planning for design of a suitable memorial medallion culminated in Selectmen's approval in November 1972, with authorization to proceed with the preparation of the dies and delivery of initial quantities.



Memorial Medallions

Analysis of the problems and responsibilities now evident resulted in realignment of tasks and assignments. Planning previously accomplished in meetings attended by the entire committee is now delegated to smaller, specialized subcommittees. Tasks have been divided into four major categories as follows:

Finance - Hayward Houghton

Federal/State Liaison - Richmond Miller
Medallion/Marketing - Natacha MacGregor

Program - Brewster Conant

Ball/Dances - Palo Pierce
Crown Resistance Day - Charles Morehouse
Parade - Earl Tuttle
Education Liaison - Peg Kinsey
Area Coordination - Brewster Conant
Patriots' Day - Roger Huebsch

Staff -

Publicity - Mary Tierney
Protocol/Invitations - Peg Kinsey
Archivist/Historian - Brewster Conant
Permanent Memorial - Burton Davis

Service - Wilson Bursaw

Health & Sanitation - Donald Gilberti
Beautification - Betsy Houghton
Transportation - Wilson Bursaw
Safety/Control -
Accommodations -
Decorations - Woman's Club

Particular care is being exercised to avoid committee objectives, plans and financial actions not acceptable to the majority of Acton residents. All meetings are open to the public, all plans are available on request and each financial action requires Selectmen approval. Participation in surrounding community planning is accomplished but reliance on federal/state commission funding is not a factor. Any Acton citizen interested in the bi-centennial activities is encouraged to become involved by contacting any committee member.

A plan is underway to display Acton memorabilia available to citizens and visitors in the Town Hall lobby or Library with identification of responsible activities/sources, i.e., DAR, Minutemen, Scouts, etc. Safety, health and traffic control problems are receiving in-depth planning, including helicopter ambulance service, fire routes, police locations/stations. These planning activities consider only the unusual aspects of large potential crowds, event routes and special factors and will be implemented only when and as directed by responsible town officials, i.e., Fire Chief, Police Chief, etc.

Plans to involve Acton's youth are being coordinated with school principals and their appointed representatives. Any functional, technical, or civic group not represented on the committee is encouraged to speak up.

For all this the committee is requesting the sum of \$5,000 in the 1973 Town Warrant to be added to the \$9,000 previously authorized and set aside.



Acton Minutemen

THE OFFICE OF TOWN CLERK

Births Recorded	255
Deaths Recorded	131
Marriages Recorded	156

IMPORTANT REQUEST

Please notify the Town Clerk immediately of any error or omission in the following Births.

Errors can be corrected only by sworn affidavit, as prescribed by the General Laws, and may cause you inconvenience which can be avoided by prompt attention.

BIRTHS REGISTERED IN 1972

Date	Place	Name of Child	Name of Parents
Jan. 2	Concord	Alcorn, Donald Alvin	Donald A. and Joyce J. Johnson
Jan. 3	Concord	Gross, Mathew Barrett	Gary J. and Barbara R. Hucker
Jan. 3	Concord	Horan, Seth Blundell	David T. and Hazel J. Blundell
Jan. 3	Concord	Pekkala, David Joseph	Paul R. and Charlotte E. Foley
Jan. 6	Boston	Kelly, Helene Margaret	John M. and Mary C. Staples
Jan. 7	Concord	Orcutt, Hank Benjamin	Warren S. and Maryann Johnston
Jan. 8	Arlington	Gentile, John Francis	Dominic J. and Elizabeth A. Bubon
Jan. 10	Concord	Carroll, Keith Steven	Kenneth D. and Arlene M. Runci
Jan. 12	Concord	Cook, Ann Marie	Thomas W. and Jean L. Steeves
Jan. 17	Concord	Fillmore, Emily Elizabeth	David C. and Joyce M. Hanson
Jan. 17	Boston	Calabraro, David Louis	Ronald L. and Marjorie A. O'Brien
Jan. 19	Concord	Varsalone, Jeffrey	Robert A. and Anna M. T. Renna
Jan. 20	Cambridge	Fosdick, Jeffrey Downing	Kenneth E. and Judith K. Allen
Jan. 22	Boston	LaFaive, Denise Jessica	Patrick T. and Maureen D. Madden
Jan. 23	Concord	Jackson, Julia Anne	Peter W. and Dawn S. Halford
Jan. 28	Concord	Pattee, Gretchen Beth	Timothy H. and Gail Perry
Jan. 28	Fitchburg	Hosmer, Jennifer Jane	Richard Jr. and Ann C. Gould
Feb. 1	Concord	LaRouche, Ramona Lee	Raymond L.O. and Georgia L. Chapman
Feb. 2	Concord	O'Neil, Richard Joseph, III	Richard J. and Linda B. Davis
Feb. 2	Concord	Guerette, Holly Marie	Alfred J. and Mary L. Murphy
Feb. 2	Concord	Robinson, Jeffrey Richard	George W. and Judith A. Kelly
Feb. 3	Concord	Abbett, Kristen Anne	Mark and Joan Ann T. Denkwicz
Feb. 3	Concord	Benoit, Kathryn Lee	Benjamin L., III and Nancy Goodwin
Feb. 7	Boston	Hull, Matthew Coates	Thorold A.L. and Barbara L. McCaw
Feb. 7	Concord	Taylor, Julianne	Peter B. and Patricia A. Pulyer
Feb. 9	Concord	Null, Laura Jane	Donald C. and Wanda S. Chatman
Feb. 9	Concord	Beaudoin, Owen James	Robert A. and Leslee G. Towne
Feb. 10	Concord	Brown, Jonathan Whitcomb	Duncan M. and Constance Whitcomb
Feb. 11	Concord	Bearce, Matthew William	Robert F., Jr. and Judith K. Humphrey
Feb. 15	Worcester	Putnam, Rory Stevens Woodbury	Frank W., III and Jane S. Chevers
Feb. 17	Concord	Stewart, Heidi Liselotte	Rudi A. and Sandra M. Watkins
Feb. 19	Boston	Slade, Devin Douglas	Jeffrey H. and Sandra K. McGinnis
Feb. 20	Concord	Dunham, Rebecca Mae	Richard L. and Lois R. Bessey
Feb. 20	Concord	Murphy, David Robertson	David T. and Christine Barrie
Feb. 22	Concord	Ehrlich, Kevin	Roger A. and Shari D. Hoenshell
Feb. 23	Concord	Bennett, Cynthia Elizabeth	Edward M. and Susan M. Dion
Feb. 23	Concord	McKelvie, Todd Brendan	Alan C. and Brenda E. Bentsen
Feb. 25	Concord	Swanson, Stacy Ann	Alan J. and Joy E. Park
Feb. 25	Concord	Towne, Brian Roger	Roger H. and Brenda L. Coffey
Feb. 26	Concord	Burke, Thomas Michael, Jr.	Thomas M. and Patricia A. Trombley
Feb. 26	Worcester	Bottos, Anastasia	Nicholos A. and Kassiani S. Mitsi
Feb. 28	Concord	Neff, Michael Roy	Ralph T. and Diane O. Alesi
Feb. 29	Boston	Donovan, Kaitleen Elizabeth	Thomas M. and Ann M. McCarthy

Date	Place	Name of Child	Name of Parents
Mar. 1	Boston	Northrop, Ellen Gail	Roy F. and Marsha L. Lublin
Mar. 1	Concord	LaFoley, Michael Brent	Michael J. and Beverly L. Heiligmann
Mar. 1	Concord	Guttenberg, Nicole Desiree	Frank B. and Angeline P. Dirksen
Mar. 2	Cambridge	Twohey, Maura Elizabeth	Thomas L. and Margaret J. Coughlin
Mar. 2	Newton	D'Onofrio, Michael Prescott	John M. and Elaine J. M. Arsenault
Mar. 2	Concord	Gratz, David Gerard	William C. and Reda M. Greenberg
Mar. 5	Winchester	Harrigan, Erin McCauley	Timothy F., Jr. and Susan Mucera
Mar. 6	Waltham	Duhamel, Eric Vincent	Robert R. and Claudette E. Parent
Mar. 8	Concord	Janas, Anthony Brian	Michael A. and Pamela J. Ritt
Mar. 9	Concord	Donelan, Tarah Lisa	John K. and Cynthia A. Marabello
Mar. 9	Framingham	Harris, Terrence John	Robert P., III and Maura A. Driscoll
Mar. 10	Concord	Lohmann, Melissa Christine	Roger A. and Nancy L. Pew
Mar. 10	Concord	Browne, Patrick Timothy Jeremiah	Gerald F. and Barbara A. Burke
Mar. 12	Concord	Marcey, John Patrick	John E. and Karla K. Kelley
Mar. 13	Concord	Kehoe, James Vincent	James P. and Verdell K. Gaspari
Mar. 14	Boston	Hurley, Ian Thomas	George F. and Margaret H. Gillis
Mar. 16	Concord	Gibbons, Rebecca Anne	John G. and Gail A. Hovey
Mar. 17	Concord	Longcope, Daniel Coulter	James C. and Mary L. Klett
Mar. 21	Concord	Condon, Timothy Michael	James M., Jr. and Bette Ann Cagginello
Mar. 24	Concord	Shank, Gregory Vincent	Ronald C. and Kathryn A. Vincent
Mar. 24	Marlborough	Flakes, Erica Jeannette	Roderick W. and Sylvia J. Carr
Mar. 25	Concord	Siers, Christopher Wayne	Kenneth W. and Adair A. Davis
Mar. 25	Boston	Kough, Kurt David	Allen M., Jr. and Irene Capaviella
Mar. 26	Concord	Sweatt, Tory Kimball	Safford P. and Deborah R. Smith
Mar. 27	Boston	Puffer, Bradford Winslow	Robert W., III and Marie L. Trigg
Mar. 31	Boston	Minichiello, Thomas Matthew	Thomas F. and Sandra J. Lund
Apr. 4	Concord	Platine, Brooke Heather	Bruce A. and Patricia L. Browne
Apr. 5	Concord	D'Ambrosio, Joseph Francis, Jr.	Joseph F. and Gail A. Smith
Apr. 6	Concord	Hopkins, Coleen Ellen	Harold M.D. and Ellen C. Gallagher
Apr. 7	Boston	Werner, Wennell Charlene	Robert E. and Judy A. Zessin
Apr. 8	Concord	Marzilli, Paul Joseph III	Paul J., Jr. and Sandra J. Paine
Apr. 8	Concord	Gifford, Joseph David	Weston B., Jr. and Mildred E. Ayer
Apr. 9	Concord	James, David Edward	David R. and Jean E. Heincke
Apr. 9	Concord	Giblin, John Thomas, III	John T., Jr. and Emily H. Woodward
Apr. 10	Boston	Hastings, Nancy Holway	John H. and Martha P. Frisbie
Apr. 11	Concord	Abbott, Jeffrey Davis	Ralph E. and Mary L. Davis
Apr. 11	Concord	Santos, Christiane Elizabeth	Charles E. and Ena E. T. Hodges
Apr. 13	Concord	Drepanos, Nicole Dorothy	Nicolas P. and Joan E. Hemingway
Apr. 17	Concord	Farrell, Scott Greyson	Charles L. and Margaret J. Stampfle
Apr. 17	Concord	Flavell, Lynne Alison	William A. and Elizabeth A. Gerberg
Apr. 17	Concord	Hitchcock, Linda Ann	Thomas H. and Sarah T. Attig
Apr. 17	Concord	DiPietro, Louis Angelo	Louis and Maryelizabeth Moses
Apr. 17	Concord	Steinmann, Kathleen Elizabeth	Robert P. and Maureen Dee
Apr. 18	Concord	O'Grady, Michael Sidney	Donald F. and Cheryl A. Tyler
Apr. 20	Concord	Kostas, Lissa Ann	James R. and Judith A. Stickney
Apr. 21	Concord	Lowell, Andrew Lyle	Charles L. and Alice M. Goodfield
Apr. 21	Concord	Miller, Charles Edward, IV	Charles E., III and Rose L. Priest
Apr. 23	Boston	Fisette, Craig	Richard R. and Carol J. Dupont
Apr. 25	Concord	Christensen, Brian Steven	Michael J. and Linda N. Lowrie
Apr. 25	Boston	Kopelman, Daniel Louis	Kenneth D. and Paula J. Cohen
Apr. 25	Concord	Battin, Jennifer Margaret	John J. W. and Marie J. Riley
Apr. 26	Newton	Bernard, Shea Bethel	Harry A. and Pamela Holsenbeck
Apr. 27	Concord	Nuckols, Harold Williamson	James H. and Sandra F. Scifres
Apr. 28	Boston	Harlem, Michele Felicia	George S. and Rosina C. Petone
Apr. 29	Boston	Myers, Andrew Jay	Garrett R. and Virginia L. Ford
May 3	Concord	Hartshorn, Jennifer Laurel	Robert T. and Marita R. Becker
May 4	Concord	Groener, Holly	Edgar J. and Jill Chamberlain
May 5	Concord	Little, Darcy Nicole	Edward W. and Suzanne M. Murphy
May 7	Concord	Murphy, Christopher Robert	Richard G. and Mary E. O'Brien

Date	Place	Name of Child	Name of Parents
May 8	Concord	Ratta, Robert Michael	Frederick J. and Pamela M. Ehwa
May 12	Concord	Berglind, Stacey Lee	David W. and Cynthia L. Williams
May 12	Newton	Messira, Joel Robert	Robert L. and Donna J. Martinko
May 12	Concord	Young, Michael Crispin	Carl J. and Mary K. Barr
May 13	Concord	Marx, Amy Deborah	Michael H. and Susan T. Super
May 15	Concord	McGivern, Pamela Jeanne	David E. and Cheryl E. Rushe
May 15	Newton	Comstock, Kathryn White	Robert H. and Jean S. White
May 17	Concord	Kennedy, Kristen Meredith	Charles S., Jr. and Pamela J. Pastore
May 18	Concord	Derby, Alex Richard	Richard J. and Patricia L. Harmon
May 20	Concord	Lazuka, Michael David	David M. and Paula M. Kelley
May 21	Concord	Locke, Michael David	David A. and Christine M. Gosselin
May 22	Concord	Cochrane, Jason William	William B. and Janice M. Ouellette
May 22	Concord	Hurd, Jennifer Lynne	William R. and Margaret E. Burrows
May 23	Concord	Raven, Steven Osorio	Harry and Sonia Osorio
May 24	Concord	Lamarre, Paul Marcel	Clement D. and Brenda A. Barody
May 27	Concord	Quinn, Todd James	James L. and Johanna T. DeRosby
May 27	Concord	Bramhall, Blake McNeill	Mark H. and Janet Kschinka
May 27	Boston	Baird, Alison Lea	Robert W. and Gertrude E. Coggan
May 29	Concord	Curtin, Thomas William	David S. and Barbara J. M. Baird
May 30	Concord	Skalabrin, Stephanie Ann	Vladomir S. and Elizabeth J. Bessette
June 1	Concord	Haney, Elissa Anne	Douglas G. and Katherine A. Biebers
June 2	Concord	Brainard, David Chatwin	David I. and Sallie E. Scharfenberg
June 2	Concord	Tremblay, Colette Michelle	William P. and Elizabeth A. Stevens
June 6	Concord	Godbout, Jeffrey Michael	Joseph C. and Nancy E. Richardson
June 7	Concord	Ullmann, Linda Stevens	Laurence E. and Helen F. Schatvet
June 8	Concord	Santos, Nina Marie	Anthony C. and Lydiarina Baker
June 9	Boston	Tharler, Marni Jenine	Steven R. and Elaine J. Lansky
June 9	Boston	Fraser, Joshua Phillips	Robert G. and Patricia J. Phillips
June 10	Concord	Borrow, John David	David A. and Sandra G. Bailey
June 13	Concord	Napoli, Jonathan Richard	Richard J. and Karen F. Cavaretta
June 13	Chelsea	Savell, Michael Benjamin	Lawrence S. and Naomi N. Bigony
June 13	Concord	Porteous, Brooke Ellen	Donald P. and Susan Tantum
June 14	Concord	Martin, Scott James	David R. and Sheryl E. Scott
June 17	Concord	Hurst, Timothy Beyer	David C. and Catherine E. Beyer
June 19	Concord	Fortenberry, Tonya Patrice	Charles E. and Mary L. Lundy
June 20	Concord	Wilhelms, Edward David	Edward J. and Susan B. Wells
June 22	Concord	Fingerman, Jennifer Rose	Craig M. and Susan E. Mandel
June 23	Concord	Lambert, Whitney Scott	Roger F. and Mary E. McCaffrey
June 27	Concord	Fanton, Karen Ferree	John L. and Anne R. Baker
June 28	Concord	McGinness, Jeffrey Simon	Donald B., Jr. and Donna C. Simon
June 30	Concord	Jenkins, Joshua Todd	Michael R. and Marianne Dimakakos
July 3	Concord	Best, Scott Edward	Thomas A. and Georgeann G. Minder
July 4	Concord	Gregg, Tammy Jean	Courtney H. and Nancy E. King
July 11	Concord	Fowler, Edward Martin	Frederick M. and Pamela D. Werner
July 12	Boston	Rodney, Erica Dorsey	Keith R. and Elsie C. Schneider
July 13	Boston	Dellicicchi, Katie Marie	Alfred J. and Patricia R. O'Leary
July 13	Concord	Winner, Matthew David	David G. and Patricia M. Chambers
July 13	Boston	Dunlea, Edward John	William H., Jr. and Cheryl E. O'Brien
July 14	Lowell	Dubois, Marc Cofran	Dennis C. and Mary J. Cofran
July 15	Concord	Marchocki, Paul John	Stanley A. and Helen A. Nowalk
July 17	Concord	Thompson, Kerri Elizabeth	Robert D. and Carolyn Wilson
July 19	Boston	Maguire, Karen Eileen	Paul G. and Sheila M. Kramer
July 19	Concord	Atkinson, Andrea Renee	Peter and Cheryl A. Harding
July 22	Concord	Joyce, Keir Robert	William R. and Kristina A. Campbell
July 26	Concord	Stewart, Wendy Lynne	Gary F. and Donna L. Burns
July 26	Concord	Park, Matthew James	James L. and Karen L. A. McCarthy
July 27	Concord	Nyquist, Amy Lynn	Paul R. and Jennifer L. Tyler
July 27	Concord	Kett, Gregory Stephen	Walter S. and Suzanne L. K'Burg
July 28	Winchester	Barnes, Jason Thomas	Thomas A. and Kathleen M. Morris

Date	Place	Name of Child	Name of Parents
Aug. 3	Concord	Hammond, Heather Ann	Robert F. and Susan A. DeGiacomo
Aug. 6	Boston	Williams, Chebar	James E. and Linda L. Anderson
Aug. 7	Concord	Reynolds, Michael Edward	Douglas and Rita C. Morris
Aug. 8	Concord	Wetherbee, Daniel Christopher	Daniel F. and Belinda L. Henze
Aug. 9	Concord	Madigan, Molly	Michael J. and Donna Tolli
Aug. 9	Boston	Mahar, Caitlin Marie	Kevin J. and Una L. Corrigan
Aug. 12	Concord	Arcieri, Anthony John, III	Anthony J., Jr. and Susan L. Styles
Aug. 15	Concord	Krug, Lisa Sharon	Richard F. and Dianne G. Silvio
Aug. 16	Concord	Geck, Francis William	Joseph C. and Barbara F. Kary
Aug. 16	Concord	Ryan, Beth	Peter E. and Marilyn Cooper
Aug. 17	Concord	Bonk, Melissa Linda	Basil A. and Linda M. Hardy
Aug. 18	Concord	Middleton, Mark Richard	Richard T. and Martha P. Baldwin
Aug. 21	Concord	Johnson, Stephen Carl	Carl R. and Sharon E. Tjaden
Aug. 24	Concord	Wildes, Betsy Anne	Douglas C. and Linda R. Bertolami
Aug. 25	Concord	Seeger, William Jason	William G. and Penelope A. Bell
Aug. 26	Concord	Hutchinson, Laura Leigh	Peter and Laura M. McGraw
Aug. 29	Concord	Conlon, Robert William, Jr.	Robert W. and Mary H. Dolan
Aug. 30	Natick	Haugsjaa, Kjeldy Ann	Paul O. and Nancy I. Solberg
Sept. 1	Concord	McBreen, John Edward, III	John E., Jr. and Arlene R. Murphy
Sept. 2	Concord	Traut, Jill Michelle	James E. and Mary A. Ruddy
Sept. 3	Cambridge	Daley, Joanne Marie	Richard M. and Katherine A. McNamara
Sept. 3	Waltham	Paine, Andrew	John H. and Winifred C. Turner
Sept. 3	Boston	Swift, Jennifer Ann	Leo F. and Victoria A. Trotter
Sept. 5	Concord	Weissman, Joshua Alexander	William L. and Joyce E. Ross
Sept. 5	Concord	Lane, Joseph Michael	Michael and Sharon A. Beard
Sept. 7	Concord	McCracken, Matthew Blake	Frank H., Jr. and Deborah L. Metcalfe
Sept. 7	Waltham	Kinsman, Joseph Michael	Richard B. and Dolores M. Landry
Sept. 7	Concord	Joy, Kimberly Allison	David M. and Karen L. Kahre
Sept. 8	Concord	Baker, Sharon Anne	Dennis J. and Carol A. Conely
Sept. 12	Concord	Porter, Joseph Charles	Charles J. and Martha E. Sullivan
Sept. 13	Concord	O'Rourke, Sarah Jean	James T. and Rosaleen Marshall
Sept. 17	Concord	Nolan, Lucy	Bernard J., Jr. and Brenda A. Bemis
Sept. 18	Newton	Berton, Keith Anthony	Kenneth A. and Ruth M. Pompeo
Sept. 19	Concord	Sheridan, Jonathan Scott	Neil L. and Grace B. Davis
Sept. 19	Concord	Hadley, Eric Richmond	Irving L. and Patricia B. Bauer
Sept. 21	Concord	French, Teresa Jean	George F. and Claudia A. Roy
Sept. 27	Concord	Bott, Kimberly Anne	Paul J. and Helen V. Rice
Sept. 27	Boston	Braden, Michael David	Hobart R. and Lillian S. Foote
Sept. 28	Woburn	Burrow, Matthew Nolan	Nelson O. and Kathleen D. Smith
Sept. 29	Concord	Kuenzler, Richard Owen	Howard W. and Carole A. Miller
Sept. 30	Concord	Rogan, Kathryn Marie	Edward J. and Eleanor J. Twomey
Sept. 30	Concord	Runk, Jonathan Paul	David G. and Michelle Regnat
Oct. 2	Concord	Nessman, Kevin Michael	Dennis E. and Linda R. Cremonini
Oct. 4	Concord	Carew, Elizabeth Anwyll	John L. and Jeannie Lowe
Oct. 5	Newton	Pantanella, James Louis, Jr.	James L. and Mary C. Coutu
Oct. 8	Concord	Cronin, Patricia Mary	Peter J. and Helen E. Scollins
Oct. 10	Concord	Cusa, David Carl	Michael T. and Helen R. Nowacek
Oct. 11	Chelsea	Hebert, Heather Rachelle	Charles F. and Amanda G. Webster
Oct. 19	Concord	Anderson, Erik Leonard	Eric F. and Suzanne Robinson
Oct. 19	Concord	Kistler, Gregory Allen	Ralph A. and Dale A. Somerville
Oct. 20	Concord	Hanna, Wendell Gene	Harold E. and Anita G. Larmore
Oct. 21	Concord	White, Kimberly Ann	William C. and Dorothy McClintock
Oct. 25	Concord	Searcy, Samantha	Joel B. and Elizabeth Norris
Nov. 1	Concord	Mudgett, Keith David	David I. and Kathleen Hopkins
Nov. 3	Fitchburg	Cole, William James	William T. and Donna L. Morgan
Nov. 4	Concord	Caprio, James Alexander	Anthony R. and Rosemary L. Cosgrove
Nov. 5	Concord	Meier, Christopher Thomas	Thomas R. and Rowena M. Done
Nov. 6	Winchester	Bendel, Beau Nathan	Bruce A. and Abigail Gorder

Date	Place	Name of Child	Name of Parents
Nov. 9	Boston	Marsland, Eric John	David W. and Rebecca Robinson
Nov. 10	Concord	Woo, Brandon Philip	Wallace D. and Winnie H. Haiso
Nov. 12	Concord	Pyrro, Edwin Louis	Randall H. and Debra A. Flerra
Nov. 13	Concord	Venditti, Ryan Patrick	Anthony F. and Jane E. Lee
Nov. 14	Concord	Spring, John Tyler	John K., Jr. and Deborah Forte
Nov. 15	Waltham	Finley, Joel Harris, II	Herbert L. and Jeanne M. McCarthy
Nov. 16	Concord	Sundberg, Peter John	Robert A., Jr. and Karen A. Gravin
Nov. 17	Concord	Quebec, Jeffrey Robert	Robert P. and Sharon L. Edgerly
Nov. 17	Concord	Kutchmanich, Peter Joseph	Joseph and Priscilla L. Drouin
Nov. 20	Concord	Murphy, Shannon Maureen	Michael K. and Sharron T. Fedorinchik
Nov. 20	Concord	Manalan, Jacob Aidan	David A. and Gena K. Gabrielson
Nov. 20	Concord	McWalter, John David	David W. and Grace A. Joner
Nov. 21	Concord	Herman, Elizabeth Anne	David V. and Jean E. Robisch
Nov. 23	Concord	Bassett, Brian Christopher McPhee	Robert S. and Mary Ann Dargin
Nov. 27	Concord	Rakestraw, Hilary Joan	James W., Jr. and Dixie A. Hinkle
Nov. 27	Concord	Chen, Eric Tze-Jiun	Wen M. and Anna Liu
Nov. 30	Concord	Burke, Edmund Michael, III	Thomas F. and Markey Pullen
Dec. 1	Concord	Gores, Emily Elizabeth	Richard W. and Cathleen A. Hallen
Dec. 2	Concord	Petrigni, Tina Maria	Constantine A. and Victoria E. Sokol
Dec. 2	Concord	Carley, Todd Gardner	Gilbert E. and Elizabeth M. Brown
Dec. 3	Boston	End, Laura Elizabeth	William T. and Nancy Kolb
Dec. 8	Winchester	Alex, Susan Knapp	Edward J. and Susan Chapin
Dec. 8	Concord	Haas, Julie Marie	Jon T. and Cathy J. Wheelock
Dec. 8	Concord	Reichert, James Henry	James H. and Barbara J. Ray
Dec. 9	Concord	Costello, Aaron Francis	Matthew W. and Mildred A. Thompson
Dec. 10	Concord	King, Peter Lord	Philip E. and Marjorie E. Lord
Dec. 11	Concord	Pavlock, Jeffrey John	Dennis F. and Sherill L. Elmer
Dec. 12	Concord	Diskin, Marnie Elizabeth	James P. and Mary C. Christian
Dec. 13	Harvard	Hooper, Wayne Travis	Gregory M. and Dale L. Vanderhoof
Dec. 16	Concord	Ledbury, Nicole Robin	Harry J. and Roberta A. Plain
Dec. 23	Concord	Malone, Brian James	James E., Jr. and Sally M. Reynolds
Dec. 25	Concord	Krayer, James Matthew	Paul K. and Margaret M. Whalen
Dec. 28	Concord	Plutchak, Wendy Lee	Raoul E. and Beth A. Bancroft
Dec. 29	Concord	Wells, Gretchen	David A. and Catherine R. Sellers

DOG LICENSES

ALL DOG LICENSES EXPIRE MARCH 31, 1973. DOGS MUST BE LICENSED ON OR BEFORE APRIL 1ST OR THE OWNERS OR KEEPERS THEREOF ARE LIABLE TO A FINE. THE LAW APPLIES TO ALL DOGS THREE MONTHS OLD OR OVER, REGARDLESS OF TIME OF YEAR OWNERSHIP IS ACQUIRED. NO TAX BILLS ARE SENT TO OWNERS OF DOGS.

REPORT OF DOG LICENSES ISSUED IN 1972

1281 Licenses	at	\$ 3.00	\$3, 843.00
164 Licenses	at	6.00	984.00
8 Licenses	at	10.00	80.00
4 Licenses	at	25.00	100.00
2 Licenses	at	50.00	100.00
57 Duplicate Tags	at	.25	14.25
3 Transfer Licenses	at	.25	.75
Paid to Town Treasurer			\$5, 122.00

ELECTIONS AND TOWN MEETINGS

TOWN ELECTION

March 6, 1972

	<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Pct. 3</u>	<u>Total</u>
Whole number of ballots cast	970	749	1138	2857
MODERATOR, One Year				
John W. Tierney	877	651	1013	2541
Blanks	93	98	125	316
SELECTMEN, Three Years (2)				
William L. Chipman	411	342	525	1278
William C. Sawyer	496	390	617	1503
Joan M. Gardner	421	299	470	1190
Stephen G. Lewis	531	353	536	1420
Blanks	81	114	128	323
SCHOOL COMMITTEE, Three Years (2)				
Beverly W. Lydiard	391	296	420	1107
John A. Norris	388	269	432	1089
Edgar B. Gravette	576	450	728	1754
Helen K. Ray	541	449	678	1668
Blanks	44	34	18	96
TRUSTEE OF MEMORIAL LIBRARY, Three Years				
Robert J. Brandon	469	320	493	1282
Henry F. Spinney	335	252	438	1025
Blanks	166	177	207	550
TRUSTEE OF MEMORIAL LIBRARY, Two Years (to fill vacancy)				
Nancy K. Gerhardt	421	303	454	1178
Clayton L. Hagy	325	207	351	883
Marily G. Nowlin	130	103	155	388
Blanks	94	136	178	408
HOUSING AUTHORITY, Five Years				
Robert P. Darlington	191	161	284	636
John R. Folsom	240	245	286	771
Kenneth C. Stowell	409	200	366	975
Blanks	130	143	202	475
QUESTION:				
"Shall licenses be granted in this town for the operation, holding or conducting a game commonly called Beano?"				
Yes	438	414	542	1394
No	503	298	547	1348
Blanks	29	37	49	115

STATE ELECTION

November 7, 1972

R - Republican
D - DemocraticSW - Socialist Workers Party
I - Independent

		<u>Partial Ballot</u>	<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Pct. 3</u>	<u>Total</u>
Whole number of votes cast		22	2985	2073	2655	7735
 ELECTORS OF PRESIDENT AND VICE PRESIDENT						
Jenness and Pulley	SW	0	6	6	10	22
McGovern and Shriver	D	9	1200	882	1065	3156
Nixon and Agnew	R	13	1736	1162	1537	4448
Fisher and Gunderson			0	0	0	0
Schmitz and Anderson			3	5	3	11
Hall and Tyler			2	0	0	2
Spock and Hobson			0	1	0	1
Hospers and Nathan			0	0	0	0
Blanks		0	38	17	40	95
Whole number of votes cast			2985	2073	2655	7713
 SENATOR IN CONGRESS						
Edward W. Brooke	R		2311	1580	2066	5957
John J. Droney	D		557	397	475	1429
Donald Gurewitz	SW		55	46	52	153
Blanks			62	50	62	174
 CONGRESSMAN						
Paul W. Cronin	R		1659	1091	1541	4291
John F. Kerry	D		1156	854	1000	3010
Roger P. Durkin	I		86	68	62	216
Blanks			84	60	52	196
 COUNCILLOR						
George F. Cronin, Jr.	D		1891	1304	1704	4899
Blanks			1094	769	951	2814
 SENATOR						
Chester G. Atkins	D		1665	1211	1479	4355
Bruce C. Farrell	R		1253	814	1140	3207
Blanks			67	48	36	151
 REPRESENTATIVE IN GENERAL COURT						
Peter K. Binder	D		1018	737	827	2582
John H. Loring	R		1747	1219	1719	4685
Blanks			220	117	109	446
 REGISTER OF PROBATE AND INSOLVENCY						
John V. Harvey	D		1884	1291	1720	4895
Blanks			1101	782	935	2818

		<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Pct. 3</u>	<u>Total</u>
COUNTY COMMISSIONERS					
Sherry H. Jenkins	R	1446	889	1309	3644
William R. Morrison	R	1353	840	1200	3393
S. Lester Ralph	D	1037	794	940	2771
Paul E. Tsongas	D	1046	812	988	2846
Blanks		1088	811	873	2772
COUNTY TREASURER					
Thomas B. Brennan	D	1004	753	857	2614
William A. Barnstead	R	1591	1022	1510	4123
Blanks		390	298	288	976
QUESTION #1					
Yes		2217	1492	1958	5667
No		583	394	508	1485
Blanks		185	187	189	561
QUESTION #2					
Yes		2483	1679	2187	6349
No		404	277	371	1052
Blanks		98	117	97	312
QUESTION #3					
Yes		2377	1608	2095	6080
No		453	296	393	1142
Blanks		155	169	167	491
QUESTION #4					
Yes		1983	1336	1770	5089
No		895	616	780	2291
Blanks		107	121	105	333
QUESTION #5					
Yes		2440	1657	2133	6230
No		407	255	363	1025
Blanks		138	161	159	458
QUESTION #6					
Yes		1017	670	893	2580
No		1866	1312	1665	4843
Blanks		102	91	97	290
QUESTION #7					
Yes		2243	1516	1978	5737
No		653	448	571	1672
Blanks		89	109	106	304
QUESTION #8					
Yes		1704	1114	1449	4267
No		1167	841	1114	3122
Blanks		114	118	92	324
QUESTION #9					
Yes		2241	1566	1994	5801
No		655	430	580	1665
Blanks		89	77	81	247

TOWN MEETINGS

ABSTRACT OF THE PROCEEDINGS OF THE ANNUAL TOWN MEETING

MARCH 13, 1972 AND ADJOURNED SESSIONS, MARCH 15, 1972, MARCH 20, 1972, MARCH 22, 1972,
MARCH 27, 1972, APRIL 3, 1972 AND APRIL 5, 1972

Moderator called the meeting to order at 7:30 P. M.

ADJOURNMENT

VOTED: That at the conclusion of the business pending before the meeting at eleven o'clock this evening this meeting be adjourned to 7:30 o'clock P. M. on next Wednesday, March 15, 1972, at this same place.

Article 1. OFFICERS

To choose all necessary Town Officers and Committees and fix the salaries and compensation of all the elective officers of the Town.

ELECTED: Eleanor P. Wilson Trustee of the Elizabeth White Fund for three years.
ELECTED: Helen B. Allen Trustee of the Elizabeth White Fund for one year, to fill the unexpired term of Helen B. Wood.
ELECTED: Joan N. Gardner Trustee of the Citizens Library Association of West Acton for three years.
ELECTED: John F. McLaughlin Trustee of the Acton Firemen's Relief Fund for three years.
ELECTED: Clark C. McElvein Trustee of the Goodnow Fund for three years.
ELECTED: H. Stuart MacGregor Trustee of the West Acton Firemen's Relief Fund for three years.

VOTED: That the 1972 compensation schedule of elected officers of the Town be adopted as follows:

Moderator	\$20.00 per each night per meeting
Board of Selectmen: Chairman.	\$750.00
Clerk.	650.00
Member	650.00

Article 2. REPORTS

VOTED: To accept the several reports of the Town Officers and Boards as submitted, except that of the Acton Youth Commission.

VOTED: To strike all after "ten young people" on page 55 paragraph 3 of item 5, and substitute therefor "subject to acceptance of a resolution approved by the Town Meeting, that \$10,000.00 from the Conservation Fund may be utilized by the Conservation Commission in support of the Youth Commission employment program".

Article 3. REPORTS

To hear and act upon the report of any Committee chosen at any previous Town Meeting that has not already reported.

No reports.

Article 4. BORROWING

VOTED UNANIMOUSLY: To authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue for the financial years beginning January 1, 1972, and January 1, 1973, in accordance with the provisions of General Laws, Chapter 44,

Section 4, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of General Laws, Chapter 44, Section 17.

Article 5. ABRSD.

MOTION: To approve the amount of debt authorized by the Acton-Boxborough Regional School District to acquire for school purposes the so-called Kazokas property consisting of approximately 1.75 acres located at 43 Charter Road, Acton, Massachusetts, namely, \$35,000.00.

MOTION LOST.

MEETING IN TWO PLACES

VOTED: That this meeting be held in both the Blanchard Auditorium and the Acton-Boxborough Regional High School Auditorium and that these two places be connected by means of a public address system and loud speakers so that the proceedings in both places may be heard and participated in by all the voters present in both places, and that the proceedings in both places constitute parts of one and the same meeting, all as authorized by the provisions of Section 10 of Chapter 39 of the General Laws.

Article 6. PERSONNEL BYLAW

VOTED: To amend the Personnel Bylaw by striking out clauses (c) and (d) of Section 7, relating to vacation leave, and substituting the following therefor:

- "(c) Vacation leave of three (3) weeks with full pay shall be granted to any such employee who, as of December 31, will have been employed by the Town for seven years or more.
- (d) Vacation leave of four (4) weeks with full pay shall be granted to any such employee who, as of December 31, will have been employed by the Town for fifteen (15) years or more."

Article 7. PERSONNEL BYLAW

VOTED: To reallocate the position class of Assistant Library Director as appearing in Schedule A of Section 15 in the Personnel Bylaw from Schedule B, Grade S-10 to Schedule B-1, Grade E-2.

Article 8. PERSONNEL BYLAW

VOTED: That Schedules B, B-1, C, D, E and F appearing in Section 15 of the Personnel Bylaw be deleted and replaced with the following schedules:

SCHEDULE B - GENERAL WEEKLY SALARY SCHEDULE (Annual rates computed by multiplying weekly rates by 52)

Compensation Grade		Minimum <u>A</u>	<u>B</u>	Intermediate Steps <u>C</u>	<u>D</u>	Maximum <u>E</u>
S-1	W	\$ 93.94	\$ 97.85	\$ 101.76	\$ 105.68	\$ 110.90
	A	4884.88	5088.20	5291.52	5495.36	5766.80
S-2	W	97.85	101.76	105.68	110.90	116.12
	A	5088.20	5291.52	5495.36	5766.80	6038.24
S-3	W	101.76	105.68	110.90	116.12	121.34
	A	5291.52	5495.36	5766.80	6038.24	6309.68
S-4	W	105.68	110.90	116.12	121.34	126.56
	A	5495.36	5766.80	6038.24	6309.68	6581.12
S-5	W	110.90	116.12	121.34	126.56	131.78
	A	5766.80	6038.24	6309.68	6581.12	6852.56

Compensation Grade		Minimum	Intermediate Steps			Maximum
		<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>
S-6	W	\$ 116.12	\$ 121.34	\$ 126.56	\$ 131.78	\$ 137.00
	A	6038.24	6309.68	6581.12	6852.56	7124.00
S-7	W	121.34	126.56	131.78	137.00	143.52
	A	6309.68	6581.12	6852.56	7124.00	7463.04
S-8	W	126.56	131.78	137.00	143.52	150.04
	A	6581.12	6852.56	7124.00	7463.04	7802.08
S-9	W	131.78	137.00	143.52	150.04	156.56
	A	6852.56	7124.00	7463.04	7802.08	8141.12
S-10	W	137.00	143.52	150.04	156.56	164.39
	A	7124.00	7463.04	7802.08	8141.12	8548.28
S-11	W	143.52	150.04	156.56	164.39	172.22
	A	7463.04	7802.08	8141.12	8548.28	8955.44
S-12	W	150.04	156.56	164.39	172.22	181.36
	A	7802.08	8141.12	8548.28	8955.44	9430.72
S-13	W	156.56	164.39	172.22	181.36	190.49
	A	8141.12	8548.28	8955.44	9430.72	9905.48

SCHEDULE B-1 - TECHNICAL AND ADMINISTRATIVE WEEKLY SALARY SCHEDULE
(Annual rates computed by multiplying weekly rates by 52)

Compensation Grade		Minimum	Intermediate Steps			Maximum
		<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>
E-1	W	\$ 143.52	\$ 150.04	\$ 156.56	\$ 164.39	\$ 172.22
	A	7463.04	7802.08	8141.12	8548.28	8955.44
E-2	W	150.04	156.56	164.39	172.22	181.36
	A	7802.08	8141.12	8548.28	8955.44	9430.72
E-3	W	156.56	164.39	172.22	181.36	190.49
	A	8141.12	8548.28	8955.44	9430.72	9905.48
E-4	W	164.39	172.22	181.36	190.49	199.62
	A	8548.28	8955.44	9430.72	9905.48	10,380.24
E-5	W	172.22	181.36	190.49	199.62	210.06
	A	8955.44	9430.72	9905.48	10,380.24	10,923.12
E-6	W	181.36	190.49	199.62	210.06	221.80
	A	9430.72	9905.48	10,380.24	10,923.12	11,553.60
E-7	W	190.49	199.62	210.06	221.80	234.85
	A	9905.48	10,380.24	10,923.12	11,553.60	12,212.20
E-8	W	199.62	210.06	221.80	234.85	247.89
	A	10,380.24	10,923.12	11,553.60	12,212.20	12,890.28
E-9	W	210.06	221.80	234.85	247.89	262.25
	A	10,923.12	11,553.60	12,212.20	12,890.28	13,637.00
E-10	W	221.80	234.85	247.89	262.25	277.90
	A	11,553.60	12,212.20	12,890.28	13,637.00	14,450.80
E-11	W	234.85	247.89	262.25	277.90	296.17
	A	12,212.20	12,890.28	13,637.00	14,450.80	15,400.84
E-12	W	247.89	262.25	277.90	296.17	314.43
	A	12,890.28	13,637.00	14,450.80	15,400.84	16,350.36
E-13	W	262.25	277.90	296.17	314.43	332.70
	A	13,637.00	14,450.80	15,400.84	16,350.36	17,300.40

SCHEDULE C - POLICE WEEKLY SALARY SCHEDULE
(Annual rates computed by multiplying weekly rates by 52)

Compensation Grade		Minimum	Intermediate Steps			Maximum
		<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>
P-1	W	\$ 152.20	\$ 158.82	\$ 165.45	\$ 174.71	\$ 183.97
	A	7914.40	8258.64	8603.40	9084.92	9566.44
P-2	W	174.71	183.97	192.23	202.50	214.42
	A	9084.92	9566.44	10,047.96	10,530.00	11,149.84
P-3	W	183.97	193.23	202.50	214.42	225.00
	A	9566.44	10,047.96	10,530.00	11,149.84	11,700.00
P-4	W	225.00	238.24	251.47	264.71	281.91
	A	11,700.00	12,388.48	13,076.44	13,764.92	14,659.32

The weekly and annual salaries shown above are for the shift from 8:00 A. M. to 4:00 P. M. Such salaries for the shifts from 4:00 P. M. to Midnight and from Midnight to 8:00 A. M. shall be at a rate of payment ten cents per hour higher.

SCHEDULE D - FIRE WEEKLY SALARY SCHEDULE
(Annual rates computed by multiplying weekly rates by 52)

Compensation Grade		Minimum	Intermediate Steps			Maximum
		<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>
F-1	W	\$ 132.35	\$ 137.65	\$ 142.93	\$ 149.56	\$ 156.17
	A	6882.20	7157.80	7432.36	7777.12	8120.84
F-2	W	146.91	153.53	160.15	168.09	177.35
	A	7639.32	7983.56	8327.80	8740.68	9222.20
F-3	W	160.15	168.09	177.35	185.29	193.23
	A	8327.80	8740.68	9222.20	9635.08	10,047.96
F-4	W	177.35	185.29	193.23	202.50	214.42
	A	9222.20	9635.80	10,047.96	10,530.00	11,149.84
F-5	W	225.00	238.24	251.47	264.71	281.91
	A	11,700.00	12,388.48	13,076.44	13,764.92	14,659.32

SCHEDULE E - HOURLY WAGE SCHEDULE
(Weekly rates computed by multiplying hourly rates by 40;
Annual rates computed by multiplying hourly rates by 2080)

Compensation Grade		Minimum	Intermediate Steps		Maximum
		<u>A</u>	<u>B</u>	<u>C</u>	<u>C</u>
W-1	H	\$ 3.26		\$ 3.42	\$ 3.59
	W	130.40		136.80	143.60
	A	6780.80		7113.60	7467.20
W-2	H	3.42		3.59	3.77
	W	136.80		143.60	150.80
	A	7113.60		7467.20	7851.60
W-3	H	3.59		3.77	3.95
	W	143.60		150.80	158.00
	A	7467.20		7851.60	8216.00
W-4	H	3.77		3.95	4.13
	W	150.80		158.00	165.20
	A	7851.60		8216.00	8590.40
W-5	H	3.95		4.13	4.31
	W	158.00		165.20	172.40
	A	8216.00		8590.40	8964.80

Compensation Grade		Minimum <u>A</u>	Intermediate Steps <u>B</u>	Maximum <u>C</u>
W-6	H	\$ 4.13	\$ 4.31	\$ 4.51
	W	165.20	172.40	180.40
	A	8590.40	8964.80	9380.80
W-7	H	4.31	4.51	4.72
	W	172.40	180.40	188.80
	A	8964.80	9380.80	9817.60

SCHEDULE F - MISCELLANEOUS COMPENSATION SCHEDULE FOR
DESIGNATED PART-TIME AND SEASONAL POSITIONS

<u>Position</u>	<u>Compensation</u>
Arts and Crafts Supervisor	78.28 - 84.80 - 91.33
Assessor, Board Chairman	Flat Rate
Assessor, Board Member	Flat Rate
Board of Health Chairman	Flat Rate
Board of Health Member	Flat Rate
Deputy Building Inspector (P. T.)	Flat Rate
Deputy Chief (Fire) (call)	4.11 per hour
Deputy Elections Clerk (P. T.)	2.93
Deputy Inspector (Elections)	2.67
Deputy Warden (Elections)	2.93
Elections Clerk	2.93
Fire Alarm Maintenance Man (P. T.)	3.68
Fire Alarm Superintendent	4.94
Fire Fighter	3.13 - 3.26 - 3.39 - 3.52
Fire Lieutenant	3.78
Inspector (Elections) (P. T.)	2.67
Library Page	1.59 - 1.64 - 1.71
Playground Instructor	23.48 - 27.40 - 31.31
Playground Supervisor	52.19 - 58.71 - 65.24
Plumbing Inspector	Fee Basis
Police Matron	3.27
Recreation Director	152.65 - 159.18 - 167.00
Registrar of Voters	2.93
School Crossing Guard	32.61 - 35.88 - 39.15
Tennis Supervisor	65.24 - 71.76 - 78.28
Teller	2.67
Town Clerk	Flat Rate
Warden (Elections)	2.93

VOTED: To take up Article 45.

Article 45. HIGHWAY EQUIPMENT

MOTION: To raise and appropriate the sum of \$71,000.00 to be expended by the Town Manager for the purchase of two new dump trucks, a sand-salt blending system and one used bulldozer and that the Town Manager be authorized to dispose of the existing bulldozer and two dump trucks.

VOTED: To amend "two" to "one".

VOTED UNANIMOUSLY: To defer action for one week.

Article 9. BUDGET

Discussed Items 1 through 14 of the budget.

VOTED: To defer action on this article to allow a motion to reconsider Article 8.

MOTION: To reconsider Article 8.

MOTION LOST.

VOTED: To adjourn at 10:50 P. M. to Wednesday, March 15 at 7:30 P. M. at this same place.

Wednesday, March 15, 1972. Moderator called the meeting to order at 7:30 P. M.

Article 9. BUDGET

Discussed all items except 99 through 107 and 118 through 128. These items to be discussed after Article 45 at next session.

ADJOURNMENT

VOTED: That at the conclusion of the business pending before the meeting at eleven o'clock this evening this meeting be adjourned to 7:30 o'clock P. M. on Monday, March 20, at this same place.

Article 10. UNPAID BILLS

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money to pay unpaid bills incurred during 1971, or take any other action relative thereto.

VOTED: To take no action.

Article 11. ADDITIONAL FIREMEN

VOTED: To raise and appropriate the sum of \$60,700.00 to be used for salaries and expenses for the appointment of nine additional full-time firemen for the purpose of providing Station 1 and Station 2 (Acton Center and South Acton) with 24-hour coverage and to transfer from this appropriation the sum of \$57,100.00 to the Fire Department salary account and the sum of \$3,600.00 to the Fire Department expense account.

Adjourned at 11:00 P. M.

Monday, March 20, 1972. Moderator called the meeting to order at 7:30 P. M.

Article 45. HIGHWAY EQUIPMENT

VOTED: To raise and appropriate the sum of \$62,500.00 to be expended by the Town Manager for the purchase of one new dump truck, a sand-salt blending system and one used bulldozer and that the Town Manager be authorized to dispose of one dump truck.

ADJOURNMENT

VOTED: That at the conclusion of the business pending before the meeting at eleven o'clock this evening this meeting be adjourned to 7:30 o'clock P. M. on Wednesday, March 22, at this same place.

Article 9. BUDGET

To see what sums of money the Town will raise and appropriate to defray the necessary expenses of the several departments of the Town and determine how the same shall be raised.

VOTED: That the following 1972 Budget Schedule be raised and appropriated for each item except that \$1,809.50 be appropriated from Library receipts reserved for appropriation for Library use and \$6,282.37 be appropriated from receipts from the County Dog Fund reserved for appropriation for Library use:

GENERAL GOVERNMENT

Moderator:

1. Salary	\$	140.00
2. Expenses		20.00

Finance Committee:

3. Expenses		70.00
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Selectmen:

4. Salaries	\$	22,555.00
5. Expenses		12,840.00
6. Capital Outlay		1,630.00
7. Legal Services		14,000.00
8. Legal Service Expenses		500.00

9. Appraisals & Surveys	\$ 1,000.00	Youth Commission:	
10. Out-of-State Travel (All Depts.)	1,500.00	37. Expenses	\$ 6,000.00
Town Office Clerical Staff:		TOTAL GENERAL GOVERNMENT \$	332,825.00
11. Salaries	91,505.00	<u>PROTECTION OF PERSONS/PROPERTY</u>	
Engineering Department:		Police Department:	
12. Salaries and Wages	49,320.00	38. Salaries and Wages	243,630.00
13. Expenses	5,400.00	39. Expenses	20,940.00
14. Capital Outlay	250.00	40. Capital Outlay	---
Town Accountant:		Fire Department:	
15. Salary	4,555.00	41. Salaries and Wages	228,935.00
16. Expenses	145.00	42. Expenses	25,130.00
Town Treasurer & Collector:		43. Capital Outlay	3,700.00
17. Salary	12,325.00	Sealer of Weights & Measures:	
18. Expenses	5,375.00	44. Salary and Travel	510.00
19. Capital Outlay	---	45. Expenses	40.00
Town Assessors:		Insect Pest Control:	
20. Salaries	13,925.00	46. Wages	3,565.00
21. Expenses	5,375.00	47. Expenses	6,360.00
Town Clerk:		Town Forest Committee:	
22. Salary	2,680.00	48. Maintenance	100.00
23. Expenses	1,100.00	Tree Department:	
Elections and Registrations:		49. Wages	3,565.00
24. Salaries and Wages	7,060.00	50. Expenses	8,480.00
25. Expenses	5,510.00	Inspector of Wires:	
Planning Board:		51. Expenses	4,500.00
26. Expenses	10,850.00	Inspector of Gas Piping & Appliances:	
Personnel Board:		52. Expenses	3,000.00
27. Expenses	100.00	Building Inspector & Agent for Enforcement of Zoning Bylaws:	
Board of Appeals:		53. Salary and Wages	12,440.00
28. Expenses	185.00	54. Expenses	1,975.00
Industrial Development Commission:		Dog Officer:	
29. Expenses	100.00	55. Wages and Travel	1,200.00
Conservation Commission:		56. Expenses	500.00
30. Expenses	500.00	Building Committee:	
Archives Committee:		57. Expenses	50.00
31. Expenses	85.00	Civil Defense:	
Public Ceremonies & Celebrations		58. Expenses	850.00
32. Expenses	2,145.00	Town Utilities:	
Buildings & Maintenance:		59. Hydrant Rental	21,600.00
33. Salaries and Wages	14,950.00	60. Street Lighting	25,600.00
34. Expenses	34,855.00		
35. Capital Outlay	100.00	TOTAL PROTECTION OF PERSONS/PROPERTY	\$ 616,670.00
Town Report Committee:			
36. Expenses	4,300.00		

HIGHWAYS

Highway Department:	
61. Salaries and Wages	\$ 130,590.00
62. Overtime for Snow Removal	20,000.00
63. General Expenses	31,900.00
64. Drainage	20,000.00
65. Snow and Ice Control	62,000.00
66. Machinery Expense	41,000.00
67. Chapter 81 Maintenance	25,450.00
68. Chapter 90 Maintenance	27,500.00
69. Capital Outlay	14,300.00
TOTAL HIGHWAYS	\$ 372,740.00

HEALTH AND SANITATION

Health and Sanitation:	
70. Salaries	\$ 26,280.00
71. Expenses	31,060.00
72. Garbage Collection	40,000.00
Inspector of Animals:	
73. Wages	170.00
74. Expenses	30.00
Plumbing Inspector:	
75. Expenses	5,000.00
TOTAL HEALTH AND SANITATION	\$ 102,540.00

CEMETERIES

Cemeteries:	
76. Salaries and Wages	\$ 39,120.00
77. Expenses	12,525.00
78. Capital Outlay	400.00
TOTAL CEMETERIES	\$ 52,045.00

RECREATION

Recreation:	
79. Wages	\$ 28,070.00
80. Expenses	13,560.00
81. Capital Outlay	2,000.00
TOTAL RECREATION	\$ 43,630.00

VETERANS' AID

Veterans' Services:	
82. Salary	\$ 3,565.00
83. Expenses	275.00
84. Aid	25,000.00
TOTAL VETERANS' AID	\$ 28,840.00

PENSIONS

Pension Fund:	
85. Expense	\$ 60,540.00
TOTAL PENSIONS	\$ 60,540.00

MATURING DEBT AND INTEREST
TOWN GOVERNMENT

Sanitary Landfill Sites	
86. Maturing Debt	\$ ---
87. Interest	---
Highway Department Building:	
88. Maturing Debt	35,000.00
89. Interest	13,110.00
Anticipation of Revenue Notes:	
90. Interest	30,000.00

TOTAL MATURING DEBT AND INTEREST
TOWN GOVERNMENT \$ 78,110.00

LIBRARIES

Memorial Library:	
91. Salaries and Wages	\$ 64,175.00
92. Expenses	14,950.00
93. Books	20,500.00
94. Capital Outlay	725.00
West Acton Library:	
95. Salaries and Wages	5,345.00
96. Expenses	1,700.00
TOTAL LIBRARIES	\$ 107,395.00

MATURING DEBT AND INTEREST
LIBRARIES

Library Addition:	
97. Maturing Debt	\$ 25,000.00
98. Interest	2,250.00
TOTAL MATURING DEBT AND INTEREST LIBRARIES	\$ 27,250.00

LOCAL SCHOOLS

Local Schools:	
99. Administration	\$ 63,650.00
100. Instruction	1,854,020.00
101. Plant Operation & Maintenance	201,111.00
102. Non-Instructional Services	40,500.00
103. Transportation	153,350.00
104. Capital Outlay	5,849.00
105. Out-of-State Travel	800.00
-- Athletics - Intramurals	5,000.00
106. Blanchard Auditorium	32,998.00
107. Contingency Fund	25,000.00
TOTAL LOCAL SCHOOLS	\$2,382,278.00

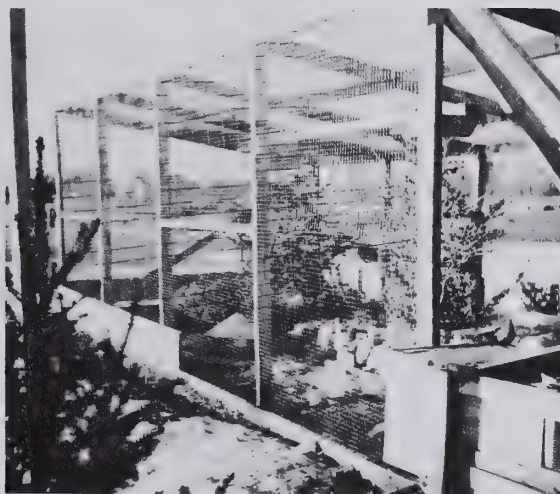
MATURING DEBT AND INTEREST
LOCAL SCHOOLS

Julia McCarthy School:	
108. Maturing Debt	\$ 10,000.00
109. Interest	200.00

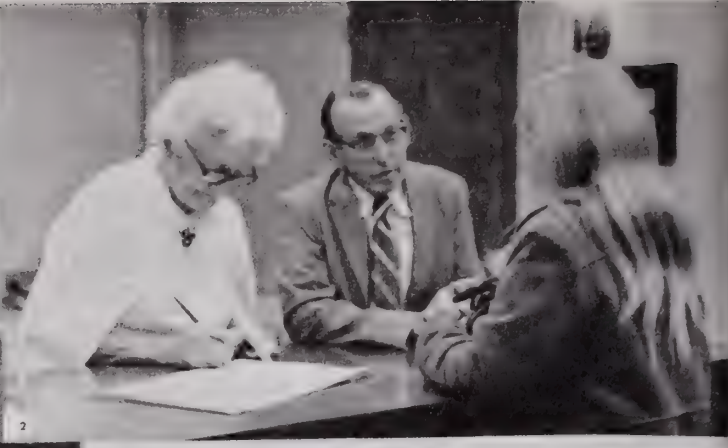
ACTON - EVENTS OF 1972

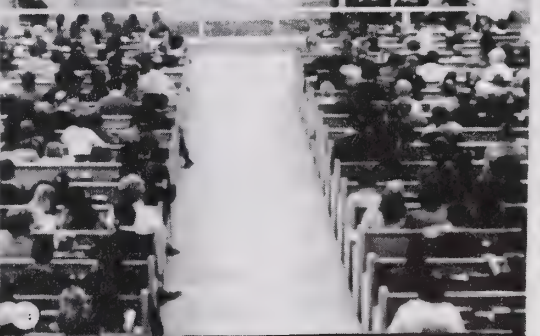
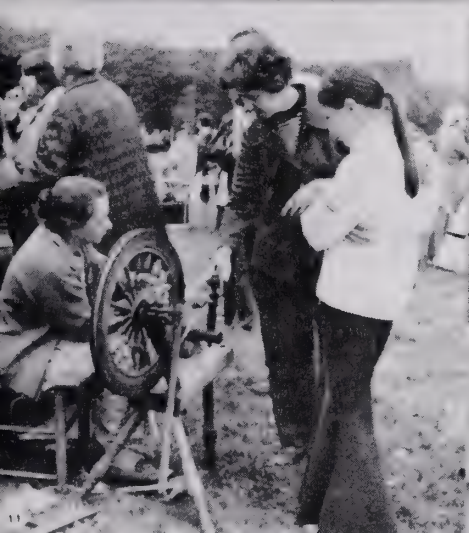
Photograph Identification

1. Planting at Douglas School
2. Registrar of Voters James Wilson and Mrs. Wilson with an Acton voter.
3. Ducks involved in the North Acton oil spill.
4. Chief Edward J. Collins, Acton Police Department, now retired.
5. Senator Edward W. Brooke (R) speaks at Acton's "Candidates Caper".
6. Crossing Guard Natacha MacGregor at Towne-McCarthy School.
7. Traffic accident, Route 2 and Taylor Road.
8. Golden Age Group of Acton.
9. Bicycle race, July 4, 1972.
10. Attentive audience at a Town Meeting.
11. Fair, Crown Resistance Day.
12. Officer Edward R. Brooks, Acton Police Department.
13. Scouting Commissioner James Bunting presenting Eagle Palm Award to Calvin Cooper.
14. Ecumenical Service at St. Elizabeth's Church, November, 1972.
15. Fire at Acton's historical Todd House.
16. Fire demolishes a School Street barn.



New pheasant and quail pen at Conant School -
built by fathers (and one grandfather)
of Conant School Children.





Florence E. Merriam School:
 110. Maturing Debt \$ 40,000.00
 111. Interest 8,640.00

Douglas School:
 112. Maturing Debt 35,000.00
 113. Interest 17,150.00

Gates School:
 114. Maturing Debt 60,000.00
 115. Interest 37,105.00

Conant School:
 116. Maturing Debt 85,000.00
 117. Interest 87,780.00

TOTAL MATURING DEBT AND INTEREST
 LOCAL SCHOOLS \$ 380,875.00

REGIONAL SCHOOLS

Regional Schools:
 118. Administration \$ 68,445.00
 119. Instruction 1,746,719.00
 120. Plant Operation & Maintenance 215,739.00
 121. Non-Instructional Service 36,310.00
 122. Transportation ---
 123. Capital Outlay 13,302.00
 124. Out-of-State Travel 2,189.00
 125. Blanchard Auditorium 12,811.00
 126. Athletic Fund 39,662.00
 127. Adult Education ---
 128. Contingency Fund 22,800.00

TOTAL REGIONAL SCHOOLS \$2,157,977.00

MATURING DEBT AND INTEREST REGIONAL SCHOOLS

Regional Schools:
 129. Maturing Debt \$ 223,316.00
 130. Interest 67,537.00

TOTAL MATURING DEBT AND INTEREST
 REGIONAL SCHOOLS \$ 290,853.00

INSURANCE

Insurance:
 131. Group Health Premiums \$ 90,700.00
 132. Other Insurance Premiums 49,350.00
 133. Insurance Advisor 1,500.00

TOTAL INSURANCE \$ 141,550.00

MINUTEMAN VOCATIONAL SCHOOL

Minuteman Vocational School:
 134. Minuteman Vocational School \$ 7,580.00

TOTAL MINUTEMAN VOCATIONAL
 SCHOOL \$ 7,580.00

TOTAL BUDGET \$7,183,698.00

Appropriated from Library Receipts 1,809.50
 Appropriated from County Dog Fund 6,282.37

AMOUNT TO BE RAISED AND
 APPROPRIATED \$7,175,606.13

SPECIAL ARTICLES

Art. 11. New Firemen (Salaries) \$ 57,100.00
 New Firemen (Expense) 3,600.00
 12. Recycling Center 2,250.00
 16. Summer Youth Employment Program 2,600.00
 18. Basketball Courts - Elm Street 3,100.00
 25. Jackson Land 8,100.00
 28. Conservation Fund 85,000.00
 34. Keizer Land 24,000.00
 35. Vocational Tuition 46,455.00
 39. 1975 Funds 5,000.00
 40. Council on Aging 2,000.00
 41. Mosquito Ecology Study 6,800.00
 43. Police Dept. Vehicles 14,330.00
 44. Surplus Government Property 2,000.00
 45. Highway Dept. Equipment 62,500.00
 47. Fire Dept. Pumper 70,000.00
 48. Fire Chief's Car 4,500.00
 54. Central Street 7,700.00
 55. Town Common 12,000.00
 57. Patriots Road 4,500.00
 58. Reserve Fund 34,000.00

TOTAL TO BE RAISED AND APPROPRIATED
 UNDER SPECIAL ARTICLES \$ 457,535.00

TRANSFERS

From:	To:	
Art. 9. Library Receipts	Memorial Library	\$ 1,809.50
9. County Dog Fund	Library Use	6,282.37
38. Cemetery Land Fund	Mount Hope Cemetery	2,500.00
53. Surplus Revenue	Highways	27,100.00
54. Surplus Revnue	Central Street	23,100.00
58. Overlay Surplus	Reserve Fund	16,000.00
59. Free Cash	Budget	185,000.00
TOTAL TRANSFERS		<u>\$ 261,791.87</u>
GRAND TOTAL		\$7,894,933.00

SUMMARY

Budget (R. & A.)	\$7,175,606.13
Special Articles (R. & A.)	457,535.00
Special Articles (Transfers)	<u>261,791.87</u>
GRAND TOTAL	\$7,894,933.00

Article 12. RECYCLING CENTER

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$2,250.00 for the operation and maintenance of the Recycling Center which is presently being operated by the Acton Conservation Trust.

Article 13. KINDERGARTEN

MOTION: To raise and appropriate the sum of \$100,000.00 to be expended by the School Committee for the establishment and operation of the kindergarten in the Town commencing in September, 1972, said sum to be expended for salaries, equipment, supplies, renovations and all reasonable and necessary expenses associated with the establishment and maintenance of the kindergarten.

VOTED: To substitute the following in place of original motion: To defer action at this meeting for more study and the School Committee to report its findings at the next annual town meeting.

Total vote: 877. Yea - 439. Nay - 438.

VOTED: To defer action at this meeting for more study and the School Committee to report its findings at the next annual town meeting.

Total vote: 811. Yea - 413. Nay - 398.

VOTED THE FOLLOWING RESOLUTION: Be it resolved that it be the will of this meeting that the School administration be directed to prepare the necessary plans required for the establishment of public kindergarten in the Town of Acton to commence in September, 1973.

Adjourned at 11:25 P. M.

Wednesday, March 22, 1972. Moderator called the meeting to order at 7:30 P. M.

ADJOURNMENT

VOTED: That at the conclusion of the business pending before the meeting at eleven o'clock this evening this meeting be adjourned to 7:30 o'clock P. M. on Monday, March 27, at this same place.

MOTION: To reconsider Article 13.

MOTION LOST.

Total vote: 979. Yea - 550. Nay - 429. Needed to carry - 734+.

Article 14. VOCATIONAL SCHOOL

VOTED: To disapprove the proposed "Amendment No. 1 to the Agreement for the Establishment of the Minuteman Regional Vocational Technical School District" a copy of which is filed with the Selectmen, which amendment would change the composition of the Regional District School Committee from one member from each member town to provide in substance that the Committee shall consist of one member from each member town having a population of 20,000 persons or less, two members from each member town having a population of more than 20,000 but less than 40,000 persons, and three members from each member town having a population of 40,000 or more persons, population being determined in accordance with the most recently published Federal Census.

Article 15. QUORUM

MOTION: To amend Article I of the Bylaws of the Town by inserting the following new Section 6:

"Section 6. The number of registered voters necessary to constitute a quorum at any town meeting, except such parts thereof as are devoted exclusively to the election of town officers and the determination of matters by written ballot, shall be 210, provided that a number less than a quorum may from time to time adjourn such meeting."

MOTION LOST.

Article 16. SUMMER YOUTH PROGRAM

MOTION: To raise and appropriate the sum of \$19,962.00 to be used for expenses and wages for a Summer Youth Employment Program, said sum to be allocated as follows:

\$3,200.00 to the Acton Recreation Commission to be used for wages for part-time and temporary maintenance personnel.

\$5,800.00 to the Town of Acton Highway Department to be used for wages for temporary maintenance personnel.

\$5,600.00 to the Town of Acton Board of Health to be used for wages for temporary personnel to implement specific public health programs.

\$1,400.00 to the Town of Acton Fire Department to be used for wages for temporary maintenance and survey personnel.

\$1,362.00 to the Town of Acton Conservation Commission for wages for for temporary clerical and water quality personnel.

\$2,600.00 to the Acton Youth Commission to be used for wages, telephone expenses and office supplies for temporary personnel, telephone service, and supplies to administer its Summer Youth Employment Program.

VOTED: To amend motion by deleting it and substituting therefor the following Motion: That the Town raise and appropriate the further sum of \$2,600.00 for the purpose of maintaining the Youth Commission, specifically for hiring two temporary employees to:

1. Solicit Summer and part-time jobs from local individuals, business and industry to be filled by Acton young people; and
2. Operate a job placement service during the Summer months to assist Acton young people in finding Summer employment.

Both of these positions to be filled by the Town Manager and supervised by the Youth Commission.

VOTED AMENDED MOTION.

Article 17. TENNIS COURTS

MOTION: To raise and appropriate the sum of \$9,000.00 to be expended by the Town Manager for the purchase and installation of lighting at the tennis courts located on Charter Road.

MOTION LOST.

Article 18. BASKETBALL COURTS

VOTED: To raise and appropriate the sum of \$3,100.00 to be expended by the Town Manager for the completion of the basketball courts on Elm Street.

VOTED: The following resolutions:

RESOLUTION: Be it resolved that the Recreation Commission be instructed to come to the Special Town Meeting in June, 1972 with costs to construct lights for the tennis courts located on Charter Road, on a coin operated basis.

RESOLUTION: That new equipment be purchased rather than removing existing equipment from other parts of the town.

Adjourned at 11:00 P. M.

Monday, March 27, 1972. Moderator called the meeting to order at 7:30 P. M.

ADJOURNMENT

VOTED UNANIMOUSLY: That at the conclusion of the business pending before the meeting at eleven o'clock this evening this meeting be adjourned to 7:30 P. M. on Monday, April 3, 1972, at this same place.

Article 19. SIGN BYLAW

VOTED: To adopt the following sign bylaw:

ACTON SIGN BYLAW

ARTICLE I

PURPOSE

Pursuant to any and all authority conferred, including Chapter 93, Section 29 of the General Laws and Article 2 of the amendments to the Massachusetts constitution, as amended by Article 89 (the Home Rule Amendment), the Town of Acton adopts this Bylaw, which shall be known as the Sign Bylaw, for the regulation and restriction of billboards, signs and other advertising devices within the Town.

ARTICLE II

DEFINITIONS

- a. SIGN means any letter, word, symbol, drawing, picture, design, device, article and object that advertises, calls attention to, or indicates any premises, person or activity, whatever the nature of the material and manner of composition or construction, when the same is placed out of doors in view of the general public, or placed indoors for exterior observance, except those indoor signs less than three (3) by four (4) feet promoting charitable events.
- b. DISPLAY SURFACE means the total exposed area available on the sign for the purpose of displaying a message.
- c. SIGN STRUCTURE means the supports, uprights, braces, and framework of the sign.
- d. ERECTED means attached, built, constructed, painted, reconstructed, altered, enlarged or moved. Erected shall not mean repainted, cleaned, repaired or maintained, except where a structural change is made.

- e. PROJECTION means the distance a sign extends beyond the building line.
- f. BOARD OF APPEALS means the Board of Appeals of the Town established under the Zoning Enabling Act.
- g. BUILDING INSPECTOR means the Building Inspector of the Town.
- h. BOARD OF SELECTMEN means the Board of Selectmen of the Town or its appointed agent(s).
- i. GENERAL BUSINESS DISTRICT means the General Business District (B) as defined in the Protective Zoning Bylaw of the Town, or any other business district which may hereafter be created.
- j. INDUSTRIAL DISTRICT means the General Industrial (I-1) and Light Industrial (I-2) Districts as defined in the Protective Zoning Bylaw of the Town, or any other industrial district which may hereafter be created.
- k. RESIDENTIAL DISTRICT means Residence 1 (R-1), Residence 2 (R-2) and Residence 3 (R-3) Districts as defined in the Protective Zoning Bylaw of the Town, or any other residential district which may hereafter be created.
- l. ZONING BYLAW means the Protective Zoning Bylaw of the Town.
- m. STORE means any establishment, office or place of retail business.
- n. STREET means any public way or private way open to the public.
- o. PARKING AREA means a public or private parking area for the parking of motor vehicles.
- p. WALL SIGN means any sign attached to or erected against the wall of a building or structure, or a sign that is an integral part of the building or structure, with the exposed face of the sign in a plane parallel to the plane of said wall, building or structure which does not project more than one (1) foot from the face of the structure.
- q. FREE-STANDING POLE AND GROUND SIGN means any sign that shall have its support wood, steel columns, pipes, angle iron framing, or any other material or combination of materials independent of any building or structure.
- r. ROOF SIGN means any sign attached to roof structure of a building.
- s. INDIVIDUAL LETTER SIGN means any sign made up of separate self-contained letters.
- t. PROJECTING SIGN means any sign other than a wall sign suspended from or supported by a building and projecting out therefrom.
- u. MARQUEE SIGN means any sign which is attached to a marquee.
- v. TEMPORARY SIGN means any sign intended to be used for a period of time not in excess of six (6) months.
- w. DIRECTIONAL SIGNS AND DIRECTORIES means any sign erected near a traveled way providing indication of the direction of a residence, business or industry.
- x. COMBINATION SIGN means any sign which combines the characteristics of two or more types of signs as defined in paragraph p. through w., above. Each portion of a combination sign shall be subject to the regulations for that type of sign.
- y. ELECTRIC SIGN means any sign which has characters, letters, figures, designs, faces, backgrounds, or outlines illuminated by incandescent or fluorescent lamps or luminous tubes.
- z. FORM SIGN means any sign constructed in three dimensions to represent an object.

ARTICLE III

ADMINISTRATION AND MISCELLANEOUS

SECTION 1 - PERMITS REQUIRED

- a. No sign shall hereafter be erected except as provided by this Bylaw, and after a permit has been issued by the Board of Selectmen.
- b. Application for a sign permit shall be made in writing upon forms furnished by the Board of Selectmen. Such application shall contain the location by street number of the proposed sign, the name and address of the owner of the premises where the sign is to be located, the name and address of the owner of the sign, the name and address of the sign contractor or erector, if any, and a scale drawing showing the construction, the method of installation or support, colors, dimensions and position of the sign, method of illumination, and such other relevant information as may be requested.
- c. A sign permit fee, not to exceed \$25.00 per year, shall be paid to the Town for each permit in accordance with the schedule established by the Board of Selectmen.
- d. All signs erected under this Bylaw shall be erected in the exact location and manner described in the permit. The permit number shall be clearly visible on the sign.
- e. No permit is required for a sign in a residential district erected in accordance with the provisions of Article V, Section 1 of this Bylaw.
- f. A sign permit may be issued for a specific period of time in the discretion of the Board of Selectmen if it is deemed to be in the best interest of the Town.
- g. Any sign legally erected before April 1, 1972 shall be exempt from the requirements of this Bylaw until February 1, 1975, except that the requirements of Article 2, Section D of the Protective Zoning Bylaw of the Town of Acton in effect on January 1, 1972 shall continue to apply until February 1, 1975 with respect to signs permitted prior thereto under the provisions of said Article 2, Section D. The exemption herein granted shall terminate with respect to any sign which (1) shall have been abandoned; (2) advertises or calls attention to any products, businesses, or activities which are no longer carried on or sold, whether generally or at the particular premises; (3) shall not have been repaired or properly maintained within sixty (60) days after notice to that effect has been given by the Building Inspector; or (4) has been rebuilt or relocated without a permit granted under this Bylaw subsequent to April 1, 1972.
- h. A sign permit shall become null and void if the work for which the permit was issued has not been completed within a period of six (6) months from the date of the permit, provided, however, the Board of Selectmen may, in its discretion, issue extensions covering a period not to exceed one (1) year from the date of issue of the original permit. The applicant shall notify the Building Inspector of completion of work under a permit within ten (10) days of completion.
- i. No permit is required for any sign erected by the Town or by the Commonwealth of Massachusetts or any subdivision or agency thereof.

SECTION 2 - ENFORCEMENT

- a. This Bylaw shall be enforced by the Board of Selectmen in the manner provided for by the General Laws and the Bylaws of the Town.
- b. The Building Inspector shall inspect every sign within thirty (30) days after it is erected and shall report to the Board of Selectmen that said sign has been erected properly and in accordance with the provisions of this Bylaw and any other applicable law.
- c. The Board of Selectmen shall order the removal of any sign erected or maintained in violation of this Bylaw. Forty-five (45) days' notice in writing shall be given to the owner of such sign, or of the building, structure, or premises on which such sign is located, to remove the sign or modify it to be in compliance with this Bylaw.

- d. **Penalty for Violation:** Any sign owner or owner of property on which a sign is located who violates, or permits a violation of, this Bylaw shall be subject to a fine of not more than \$50.00 a day if the violation continues more than forty-five (45) days after the latter of (1) the date the notice referred to in paragraph c of this section is given, or (2) the date of conclusion of any appeal therefrom. Continued violation of this Bylaw may be enjoined by a court of competent jurisdiction.
- e. If no sign permit has been issued within forty-five (45) days after application therefore has been made, it shall be deemed to be denied.

SECTION 3 - APPEAL

- a. Any applicant for a permit, any person who has been ordered by the Board of Selectmen to incur expense in connection with a sign, and any person dissatisfied with any refusal, order or decision of the Board of Selectmen may appeal to the Board of Appeals within thirty (30) days from the date of such refusal, order, or decision for relief. After notice given to such parties as the Board of Appeals shall order, the Board of Appeals shall hold a public hearing. The action of the Board of Selectmen may be annulled or modified only by a unanimous decision of the Board of Appeals. If the action of the Board of Selectmen is modified or annulled, the Board of Selectmen shall issue a permit or order in accordance with the decision of the Board of Appeals.
- b. **Variance in Specific Cases:** Upon application made pursuant to the procedural provisions of the preceding paragraph a of this Section 3, the Board of Appeals may vary the provisions of this Bylaw in specific cases which appear to them not to have been contemplated by this Bylaw, and in cases wherein its enforcement would involve unusual difficulties or unnecessary hardship, if, in each instance, desirable relief may be granted without substantially derogating from the intent and purpose of this Bylaw but not otherwise. Any decision to vary the provisions of this Bylaw shall be unanimous and shall specify any variance allowed and the reasons therefor. Each decision of the Board of Appeals shall be filed in the office of the Town Clerk within sixty (60) days after the hearing and a copy of the decision shall be sent by mail or delivered to the appellant and any other person appearing at the hearing and so requesting in writing. Failure to file such a decision within sixty (60) days after the hearing shall not be deemed to be approval of any variance sought.
- c. The Board of Appeals shall require appropriate conditions and safeguards wherever in its opinion they are desirable.

ARTICLE IV

GENERAL REGULATIONS

SECTION 1 - ELECTRIC SIGNS

- a. Electric signs are not permitted within residential districts.
- b. No red or green lights shall be used on any sign if, in the opinion of the Board of Selectmen, such light would create a driving hazard.
- c. No sign may be illuminated more than thirty (30) minutes after closing of any store or business, or thirty (30) minutes after working hours in an industrial building, nor between the hours of 11:00 P. M. and 6:00 A. M., except signs identifying public buildings and such other signs as the Board of Appeals may specifically authorize in accordance with the provisions of Article III, Section 3 of this Bylaw.
- d. Internally illuminated signs, luminous signs, and signs illuminated from an external source directed solely toward said sign are the only permitted methods of illumination. The light from any sign shall be so shaded, shielded, or directed, or shall be maintained at a sufficiently low level of intensity and brightness that it shall not adversely affect neighboring premises nor the safe vision of operators of vehicle moving on public ways. Only white lights shall be used for external illumination of a sign. The color of internal illumination shall be subject to the approval of the Board of Selectmen.

SECTION 2 - MOVING SIGNS

- a. Swinging signs, flashing signs, revolving signs, and signs consisting of pennants, ribbons, streamers, spinners, strings of light bulbs, revolving beacons, searchlights, animated signs, and signs illuminated to create the illusion of motion are prohibited.

SECTION 3 - CHURCHES

- a. The Board of Selectmen may waive any requirement or regulation pertaining to any sign at a church or place of worship, which they deem will not be detrimental to the neighborhood.

SECTION 4 - INSTALLATION

- a. No sign shall be erected so as to obstruct any fire escape, window, door or other opening, or so as to prevent free passage from one part of a roof to any other part thereof. No sign shall be attached in any manner to a fire escape, or shall be so placed to interfere with an opening which is required for ventilation.
- b. No exposed uninsulated parts of an electrical sign shall be permitted.
- c. No sign shall be erected that shall in any way create a traffic hazard, nor shall it in any way obscure or confuse traffic control.
- d. No sign, or sign structure, shall project or extend over a public way (including sidewalks).
- e. Letters, figures, characters or representations in cutout or irregular form, maintained in conjunction with, attached to, or superimposed upon any sign, shall be safely and securely built or attached to the sign structure.
- f. No sign shall be painted on the exterior surface of any wall, including windows and doors.
- g. Signs shall be designed, constructed and erected in accordance with the Building Code of the Town.
- h. No sign shall be posted or attached to utility poles, trees, fences, other signs, or structures other than buildings.
- i. No roof sign shall be attached to any parapet.

SECTION 5 - MAINTENANCE

- a. Every sign shall be maintained by the owner in a clean, sanitary and inoffensive condition. In addition, every free-standing pole or ground sign shall be kept free and clear of all obnoxious substances, rubbish and weeds.

ARTICLE V

REGULATIONS AND RESTRICTIONS

Regulations and restrictions set forth in this article shall apply to each sign in the zoning district in which it is erected.

SECTION 1 - RESIDENTIAL DISTRICTS (R-1, R-2, and R-3)

Except for the following, no other signs shall be permitted:

- a. One wall sign or free standing pole or ground sign which does not exceed two (2) square feet in area, having the name of the occupant or the designation of any authorized occupation permitted in the District, or both, shall be permitted.
- b. One wall sign, free standing pole or ground sign, or temporary sign, which does not exceed six (6) square feet in area, advertising the rental, lease, or sale of the premises shall be permitted, provided, however, such sign shall be removed within seven (7) days of the rental, lease, or sale of the premises.

- c. Temporary signs not exceeding six (6) square feet in area may be erected to warn against contagious diseases, to warn against danger, or to insure silence where serious illness exists.

SECTION 2 - GENERAL BUSINESS DISTRICT (B)

- a. No sign shall be allowed other than one wall sign, individual letter sign, roof sign, or projecting sign affixed to a building for each store except as in paragraph c below, or as otherwise permitted in this section. No sign shall project above the highest line of the roof or building; provided, however, that if the sign is attached to a wall having a parapet extending above the highest line of such roof, then the sign may reach but may not project above the top of the parapet wall.

A wall sign, individual letter sign, or roof sign shall not exceed four (4) feet overall in height. A wall sign, individual letter sign, or roof sign on the exterior wall of the first floor of a building shall not exceed an area of one (1) square foot for each lineal foot of the store wall. No such sign shall exceed forty (40) feet overall in width or extend beyond the full width of the store wall. The length of signs of stores occupying other than the first floor of a building shall not exceed six (6) feet.

- b. A projecting sign shall not project more than six (6) feet and shall not contain more than twenty-four (24) feet of exposed area.
- c. There shall be no more than one exterior sign for each store, except that if the store has a direct entrance into the store in a wall other than the store front, there may be a secondary sign affixed to such wall, and if the store has a wall, other than the store front that faces upon a street or parking area, there may be a secondary sign affixed to such wall whether or not such wall contains an entrance to the store; provided, however, that no store shall have more than two (2) secondary signs in any event.

The exposed area of each of the secondary signs shall not exceed six (6) square feet. In addition to the foregoing sign or signs, there may be one directory of the occupants or tenants of the building affixed to the exterior wall of the building at each entrance to the building. Such directory shall not exceed an area determined on the basis on one (1) square foot for each occupant or tenant of the building.

- d. Any business may divide the one exterior sign affixed to the front wall of the building, to which they are entitled as hereinabove provided, into separate signs affixed to and parallel to such wall and indicating the separate operations or departments of the business, provided, however, that the total of the width of the separate signs shall not exceed the maximum width permitted under this Bylaw for a single exterior sign on such wall.
- e. The Board of Selectmen may permit a single, free-standing pole sign provided such sign shall not exceed an area of one half ($\frac{1}{2}$) the maximum area of the wall sign, individual letter sign, or roof sign permitted for the applicant's store or business under Sub-section a of this section nor fifteen (15) feet in overall height if, in their discretion, unusual circumstances such as landscaping, land contours, building setback, or building design preclude effective use of otherwise permitted signs.
- f. The standard type of gasoline pump bearing thereon in usual size and form, the name or type of gasoline and the price thereof shall not be deemed to be a sign under this Bylaw.
- g. During construction of a new building, a free-standing pole or ground sign may be erected on the premises to identify the building, the owner, the contractor, the architect, or the engineers, provided such sign shall not exceed thirty-two (32) square feet in area or ten (10) feet in width or height. Each sign shall be removed within seven (7) days of issuance of an occupancy permit.
- h. In addition to signs otherwise permitted, one wall sign, free-standing pole or ground sign, or temporary sign not exceeding twelve (12) square feet in area, advertising the rental, lease, or sale of the premises shall be permitted provided, however, such sign shall be removed within seven (7) days of the rental, lease or sale of the premises.

SECTION 3 - INDUSTRIAL DISTRICTS (I-1 and I-2)

- a. All signs, except projecting signs, shall be subject to the restrictions contained in Section 2 of Article V, including size and number restrictions contained therein.
- b. A projecting sign shall not project more than six (6) feet and shall not have an exposed area or more than four (4) square feet. One projecting sign shall be allowed per doorway.

ARTICLE VI

SEVERABILITY

The invalidity of any section or provision of this Bylaw shall not invalidate any other section or provision thereof.

Article 20. ZONING BYLAW

VOTED UNANIMOUSLY: To amend the Protective Zoning Bylaw by deleting Section II-D in its entirety and by renumbering Section II-E through I to Section EE-D through H. Such amendment to take effect upon approval by the Attorney General of the bylaw enacted pursuant to Article 19.

Article 21. ZONING BYLAW

VOTED: To amend the Protective Zoning Bylaw by deleting Section II-D, Trailers, and substituting therefor the following:

"D. Trailers

No trailer, camper, mobile home or similar device, whether affixed to the land or not, shall be used for any use not permitted in the zoning district where it is located. Except as otherwise provided in this section, no such trailer, camper, mobile home or similar device shall be located or used on any lot within the town as a place of business, storage, office or industry, or as a dwelling except for the following purposes:

1. As a temporary dwelling in a residential district,
2. As an office, in any district, during construction of a building or the development of a subdivision, or
3. For any temporary use where construction of a permanent building would create an undue hardship,

provided that a special permit therefor has been granted under this section.

Upon application for a special permit, the Board of Selectmen shall hold a hearing in accordance with General Laws, Chapter 40A, Section 4. No such special permit shall be granted unless the Board of Selectmen finds the proposed use will be in harmony with the purpose of this bylaw and will not be offensive, injurious, or a nuisance to the neighborhood. No such special permit or successive permits shall be granted for a period of more than eighteen (18) months except in the case of a construction project office where the Board of Selectmen finds a longer period justified.

The Board of Selectmen may impose reasonable conditions or limitations on the grant of any such special permit, and may require security by bond or otherwise to insure the performance of such conditions. No special permit shall be issued hereunder until the applicant has obtained all necessary permits and approvals from the Board of Health for the proposed use.

A trailer or camper may be used as a temporary dwelling on a lot for a period of not more than ten (10) days during any calendar year, provided that the number of days any and all such trailers and campers are so used on any such lot during any calendar year shall not exceed ten (10) days.

No special permit shall be required hereunder for parking an unused trailer, camper, mobile home or similar device designed for recreational use.

No special permit shall be required hereunder for parking a trailer in a Business or Industrial District."

Total vote: 465.

Yea - 376.

Nay - 89.

Needed to carry - 310+.

Article 22. ZONING BYLAW

VOTED UNANIMOUSLY: To amend the Protective Zoning Bylaw by striking out the heading "Side Yard" under "Minimum Yard Dimensions (Setback)" in the Intensity Regulation Schedule in Article V-B and substituting therefor the words "All Other Yards", by striking out the heading "Rear Yard" in the same schedule and the figures opposite I-2 under "Rear Yard", and by inserting three asterisks adjacent to the words "Front Yard" in said Intensity Regulation Schedule and inserting the following footnote: "*** Front Yard shall include all areas between any building or structure on a lot and each street upon which the lot abuts."

Article 23. ZONING BYLAW

MOTION: To amend the Acton Protective Zoning Bylaw and the Zoning Map by rezoning from Residence 2 District (R-2) to General Business District (B-1) the land situated on the Northerly side of Main Street (Route 27) containing 7.07 acres, more or less, and being more particularly described as follows:

Beginning at a point on the Easterly side of land of Saganich Bros., Inc. and the Southerly corner of land of Frances K. Spencer and continuing in a Northeasterly direction by land of said Frances K. Spencer for a distance of 725.0 feet, more or less; thence turning in a Southeasterly direction through land of Paul and Adelaide Cornwall for a distance of 425.0 feet, more or less, to said Main Street (Route 27); thence turning in a Southwesterly direction by said Main Street (Route 27), in two courses, for a distance of 456.27 feet, more or less, and for a distance of 631.0 feet, more or less, to a point being the Southerly corner of land of said Saganich Bros., Inc.; then turning in a Northwesterly direction along the land of said Saganich Bros., Inc. and Hennessey Drive, and again by land of Saganich Bros., Inc., 556.0 feet, more or less, to the point of beginning.

Being also the same premises bounded on the South by said Main Street; on the West by land now or formerly of said Saganich Bros., Inc. and Hennessey Drive, on the North by land of said Frances K. Spencer; and on the East by land of said Paul and Adelaide Cornwall. (Presently zoned for General Business (B-1).)

MOTION LOST.

Article 24. WATER DISTRICT

MOTION: That the Selectmen be directed to petition the General Court to enact special legislation providing for the consolidation of the Water Supply District of Acton with the Town of Acton and that such legislation be in the following form or such other form as the General Court deems appropriate:

AN ACT DISSOLVING THE WATER SUPPLY DISTRICT OF ACTON AND TRANSFERRING ITS FUNCTIONS TO THE TOWN OF ACTON.

Be it enacted by the Senate and House of Representatives in General Court Assembled, and by the Authority of the same, as follows:

Section 1. Thirty days after this act takes effect the Water Supply District of Acton (hereinafter called the "district") shall be dissolved, unless the selectmen (hereinafter called the "selectmen") of Acton (hereinafter called the "town") during such thirty day period shall vote to postpone the dissolution of the district until a date determined by them which shall not be more than one year after the date this act takes effect. By virtue of this act and without further conveyance or other action, all the assets of the district wherever located shall be transferred to the town and all obligations, indebtedness and liabilities of the district shall be assumed by the town on the date the district is dissolved.

Section 2. The dissolution of the district shall be deemed to be the establishment of a water system by the town under section thirty-nine A of chapter forty of the General Laws. In addition to the powers with respect to its water system which are granted to the town by the General Laws, the town shall have all the powers which were possessed by the district at the time of its dissolution.

Section 3. All rules, regulations and rates established by the district and in force at the time of its dissolution shall remain in force until changed or repealed by or on behalf of the town. All assessments and taxes levied by the district which are unpaid upon the dissolution of the district shall remain in force as assets of the town, and all contracts of the district which are outstanding on such date shall remain in force as contracts of the town.

Section 4. Debt which has been authorized by the district but not incurred prior to the dissolution of the district may be incurred as town debt by the town treasurer with the approval of the selectmen.

Section 5. Upon the dissolution of the district, and except as may be determined by the selectmen, all employees of the district shall become employees of the town to perform functions and duties essentially equivalent to those which they performed for the district. Length of service for the district shall be treated as service for the town for the purposes of determining seniority, pension, retirement and other similar rights. The selectmen may provide for the continuation of any employee benefits or insurance coverage formerly provided by the district until former district employees are entitled to equivalent benefits or coverage, if any, provided by the town for its employees.

Section 6. Unless otherwise provided under chapter two hundred and fifty-five of the acts of nineteen hundred and sixty-six, or by bylaw or vote of the town, upon the dissolution of the district, operation of the town's water supply system shall be under the direction and control of the town manager, who shall have all the powers and duties of water commissioners, or selectmen authorized to act as such under the General Laws.

Section 7. This act shall take effect upon its passage.

VOTED: To substitute the following for the original motion:

VOTED: That the Board of Selectmen be directed to appoint a committee of five residents of the Town to be known as the Town Government-Water District Committee, one of whom shall be a nominee of the Water Commissioners and one of whom shall be selected from among those who signed the petition that is the basis for Article 24, said committee to be directed to devise a plan for the closer coordination of the Acton Water District and the Government of the Town of Acton and to submit such plan, together with appropriate organizational and financial studies and drafts of any required Warrant articles, to the Board of Selectmen and the Water Commissioners prior to December 15, 1972, so that the plan may thereafter be acted upon at the next Annual Town Meeting or at the next Annual Water District Meeting, or both.

Adjourned at 11:27 P. M.

Monday, April 3, 1972. Moderator called the meeting to order at 7:30 P. M.

Article 25. LANDFILL

VOTED: To authorize the Board of Selectmen to purchase, take by eminent domain or otherwise acquire for landfill, or other municipal purposes, a parcel of land located on Forest Road, which parcel is a portion of Parcel 167 shown on Map G-4 of the Town Atlas (as amended to January 1, 1971), believed to belong to Donald B. and Ruth Ann Jackson, containing approximately 1.7 acres (See deed recorded with the Middlesex South Registry of Deeds, in Book 7670, Page 372) and to raise and appropriate the sum of \$8,100.00 therefor, and for expenses incidental thereto.

Total vote: 194.	Yea - 160	Nay - 34	Needed to carry - 129.
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Article 26. SOLID WASTE DISPOSAL

MOTION: To raise and appropriate the sum of \$7,612.00 as the Town's member share for use by the Assabet Regional Refuse Disposal Planning Board to retain engineering consultant services for the purpose of further investigation of the possible sites for sanitary landfill described in the final report, "Solid Waste Disposal for Assabet Regional Solid Waste Disposal Planning Board" of May 27, 1971, by Sutcliffe and Dunkerley, Engineers, for the Region comprising the Towns of Acton, Boxborough, Maynard, and Stow, with the provision that should the other Towns comprising the Region fail to act favorably on a similar article that such funds be returned to the General Funds.

Total vote: 264.	Yea - 116	Nay - 148
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MOTION LOST.

✓

Article 27. HOUSING AUTHORITY

VOTED: To amend the action taken under Article 41 of the Annual Town Meeting of March, 1969, by increasing the number of low-income housing units for the elderly that the Acton Housing Authority is authorized to build from 50 units to 68 units.

✓

Article 28. CONSERVATION FUND

MOTION: To raise and appropriate the sum of \$100,000.00 for the Conservation Fund.

VOTED: To amend the motion by striking out \$100,000.00 and inserting \$85,000.00.

VOTED: To raise and appropriate the sum of \$85,000.00 for the Conservation Fund.

Article 29. CONSERVATION LAND

VOTED: To approve the purchase by the Conservation Commission, for conservation purposes, from David Tinker of a parcel of land containing approximately 33 acres, or any portion thereof, situated to the West of Piper Road and described as parcel 111 of plate G-3 of the Town Atlas (as amended to January 1, 1971), and further to approve application by the Conservation Commission for reimbursement from the Commonwealth under General Laws, Chapter 132A, Section 11, and from the Federal Government under PL 88-578.

✓

Article 30. CONSERVATION LAND

VOTED: To approve the purchase by the Conservation Commission, for conservation purposes, from Helen G. Colling, Trustee of a parcel of land containing approximately 12 acres or any portion thereof, situated on the West side of Piper Road and described as parcels 79, 83, 84, 86, 87, 112, 113, 115, 116, 124, 125, 126, 139, 140, 141, 162, 163, 167, 168, 191, and 192 of plate G-3 of the Town Atlas (as amended to January 1, 1971), and further to approve application by the Conservation Commission for reimbursement from the Commonwealth under General Laws, Chapter 132A, Section 11, and from the Federal Government under PL 88-578.

✓

Article 31. CONSERVATION LAND

To see if the Town will approve the purchase by the Conservation Commission, for conservation purposes, from Val Construction Co., Inc. of a parcel of land containing approximately 90 acres or any portion thereof, situated at the end of Robbins Street and described as parcel 183 of plate G-2 of the Town Atlas (as amended to January 1, 1971), and further to approve application by the Conservation Commission for reimbursement from the Commonwealth under General Laws 132A, Section 11, or take any other action relative thereto.

VOTED UNANIMOUSLY: To take no action.

✓

Article 32. CONSERVATION LAND

To see if the Town will approve the purchase by the Conservation Commission, for conservation purposes, from Louis Flerra of a parcel of land containing approximately 25.6 acres or any portion thereof, situated on Central Street and described as parcels 143 and 143-1 of plate E-2 of the Town Atlas (as amended to January 1, 1971), and further to approve application by the Conservation Commission for reimbursement from the Commonwealth under General Laws 132A, Section 11, or take any other action relative thereto.

VOTED UNANIMOUSLY: To take no action.

✓

Article 33. CONSERVATION LAND

VOTED: To approve the purchase by the Conservation Commission, for conservation purposes, from Abraham and Ruth G. Katz of a parcel of land containing approximately 47 acres or any portion thereof, situated on Massachusetts Avenue and described as parcel 10 of plate G-3 of the Town Atlas (as amended to January 1, 1971), and further to approve application by the Conservation Commission for reimbursement from the Commonwealth under General Laws Chapter 132A, Section 11, and from the Federal Government under PL 88-578.

Article 34. CONSERVATION LAND

VOTED: To authorize the Board of Selectmen, upon written request of the Conservation Commission, to purchase, take by eminent domain, or otherwise acquire for the Town for conservation purposes a certain parcel of land with any easements in conjunction therewith, which parcel is believed to be owned by Harold Keizer, containing approximately 13.44 acres, situated at the end of Kelley Road and described as parcel 68 of plate G-3 of the Town Atlas (as amended to January 1, 1971), said parcel being bounded and described as follows:

NORTHWESTERLY seven hundred thirteen and 35/100 (713.35) feet, and
 NORTHEASTERLY six hundred eighteen and 39/100 (618.39) feet by land now or formerly of Richard T. Kelley et al, and
 SOUTHEASTERLY by land now or formerly of Standard Homes, Inc. nine hundred seventy-four and 62/100 (974.62) feet, and
 SOUTHWESTERLY by lands now or formerly of H. Daniel Flanagan et al and of John F. Coughlin et al eight hundred eighty-six and 89/100 (886.89) feet;

and that the sum of \$24,000.00 be raised and appropriated from the current tax levy for the purpose of paying any damages and other expenses incurred by reason of such acquisition, and that the Conservation Commission is authorized to apply for such federal, state, or other funds as may be available therefor.

Total vote: 252. Yea - 233 Nay - 19 Neede to carry - 168

ADJOURNMENT

VOTED: That at the conclusion of the business pending before the meeting at eleven o'clock this evening this meeting be adjourned to 7:30 o'clock P.M. on Wednesday, April 5, at this same place.

Article 35. TUITION & TRANSPORTATION

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$46,455.00 for the payment of vocational tuition and transportation according to the provisions of Chapter 74 of the General Laws.

Article 36. DRAINAGE EASEMENT

VOTED UNANIMOUSLY: To accept a perpetual easement for drainage purposes off Harris Street described in a deed from Tilliam T. McCarthy, Sr. and Robert M. McCarthy, dated August 17, 1971.

Article 37. JENKS FUND

VOTES UNANIMOUSLY: To accept, with grateful appreciation, a gift of \$26,000.00 from the Jenks Charitable Foundation, such sum to be placed in a fund to be known as the Jenks Fund, the income from which shall be used on direction of the Cemetery Commissioners for the improvement and beautification of Mount Hope Cemetery.

Adjourned at 11:00 P.M.

Wednesday, April 5, 1972. Moderator called the meeting to order at 7:30 P.M.

Article 38. MOUNT HOPE CEMETERY

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$2,500.00 for the purpose of paving certain roads or avenues in Mount Hope Cemetery.

Article 39. 1975 FUNDS

VOTED: To raise and appropriate the sum of \$5,000.00 to be placed in a separate account with the Town Treasurer to be expended for the celebration of the two hundredth anniversary of the battle between the citizens of Acton and British troops.

Total vote: 163. Yea - 111 Nay - 52

Article 40. COUNCIL ON AGING

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$2,000.00 to be expended by the Council on Aging for the purpose of coordinating and conducting programs dealing with the problems of the aging and to promote facilities for the health, education, welfare and recreation of the aging.

Article 41. MOSQUITO ECOLOGY STUDY

VOTED: To raise and appropriate the sum of \$6,800.00 to be expended by the Board of Health for a mosquito ecology study and the development of a mosquito control program.

Total vote: 168

Yea - 129

Nay - 39

Article 42. TOWN BYLAWS

To amend the Bylaws of the Town of Acton by adding a new section 6 to Article 16 relative to "Miscellaneous Prohibitions", reading as follows:

"Section 6. No person shall, at any time, consume any alcoholic beverage on the Town Common."

Article 43. POLICE CRUISERS

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$14,330.00 to be expended by the Town Manager for the purchase of three new police cruisers and equipment therefor.

Article 44. SURPLUS PROPERTY

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$2,000.00 to be used by the Town Manager for the purchase and conditioning of surplus government property for the various Town departments.

Article 46. CALCULATOR

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$8,750.00, or any other sum, for the purchase of a programmable calculator to be used by the Engineering Department, or take any other action relative thereto.

VOTED UNANIMOUSLY: To take no action.

Article 47. FIRE DEPARTMENT PUMPER

VOTED: To raise and appropriate the sum of \$70,000.00 to be expended by the Town Manager for the purchase of a pumper with an elevating platform apparatus for the Fire Department.

Article 48. VEHICLE - FIRE CHIEF

VOTED: To raise and appropriate the sum of \$4,500.00 to be expended by the Town Manager for the purchase of a vehicle and equipment to be used by the Chief of the Fire Department.

Article 49. BUILDING CODE

VOTED UNANIMOUSLY: To amend the Building Code by adding a reference to the Fire Alarm Inspector in the first sentence of Section 132 so that the first sentence will read as follows:

"No building of any type, except as otherwise provided herein, whether of a permanent or portable nature hereafter erected, remodeled, restored, or moved shall be occupied or used in whole or in part as a dwelling until the same shall have been inspected by the Inspector. Plumbing Inspector, Board of Health and Fire Alarm Inspector and a permit of occupancy issued by the Board of Health and the Inspector, stating that the building and use thereof complies with the provisions of this Code, the laws of the Commonwealth of Massachusetts and all other laws pertaining thereto."

Article 50. BUILDING CODE

VOTED: To amend the Building Code so as to require an automatic sprinkler system or a fire detection system in any building, renovated for a multiple dwelling use of more than six units by amending the first sentence of Section 138 so that said first sentence shall read as follows:

"Any building in use as a multiple dwelling of more than six (6) units having a common basement or common hallway or in use as a boarding or lodging house have more than ten (10) occupants or any building renovated for a multiple dwelling use of six (6) units or more shall be protected throughout with an automatic sprinkler system which shall automatically transmit an alarm to the Fire Alarm office through the municipal fire alarm system, or a Fire Detection system of a design approved by the Fire Chief and installed as specified under Sections 138.1 through 138.8 which shall automatically transmit an alarm over the municipal fire alarm system to the Fire Alarm office."

Article 51. BUILDING CODE

VOTED UNANIMOUSLY: To amend the Building Code so as to require smoke and heat detecting devices in any building renovated for a multiple dwelling use of six or less units by amending the first sentence of Section 138.9 so that said first sentence shall read as follows:

"All new single family dwellings, new multiple dwellings of six (6) or less units and any building renovated for a multiple dwelling use of six (6) or less units shall be protected by smoke and heat detecting devices bearing the label of approval by a nationally recognized testing agency. Materials and equipment shall be installed in a neat and workmanlike manner in conformity with the requirements of the N.F.P.A. Standards Nos. 72 and 74 and the Massachusetts Electrical Code."

Article 52. BUILDING CODE

VOTED: To amend the Building Code by amending Section 115 (concerning violations and penalties) by inserting the following sentence as a new second sentence:

"For a continuing violation each day of such violation shall constitute a separate offense."

and by amending Section 132 (concerning occupancy permits) by striking out the first sentence of the second paragraph of said section and inserting therefor the following new sentence:

"Whoever permits anyone to occupy or use, in whole or in part, as a dwelling any building for which a permit of occupancy has not been issued under this section shall be liable for a penalty of not more than \$50.00 for each day each dwelling unit in such a building is occupied without such a permit."

Article 53. CHAPTERS 81 & 90

VOTED UNANIMOUSLY: To appropriate from the Surplus Revenue Account the amounts of \$2,000.00 as the State's allotment for highway maintenance under Chapter 90, \$2,000.00 as the County's allotment for highway maintenance under Chapter 90, and \$23,100.00 as the State's allotment for highway maintenance under Chapter 81; provided that any reimbursement be credited to the Surplus Revenue Account.

Article 54. CENTRAL STREET

VOTED: To appropriate the sum of \$30,800.00 for Chapter 90 Construction on Central Street from approximately 1,500 feet southerly of Littlefield Road to approximately 2,000 feet southerly of Littlefield Road, said money to be used in conjunction with funds to be allocated by the County and by the State, and to meet the appropriation the sum of \$7,700.00 be raised and appropriated and the sum of \$23,100.00 be transferred from Surplus Revenue.

MOTION: To reconsider Article 26.

MOTION LOST.

Article 55. CENTER COMMON

VOTED: To raise and appropriate the sum of \$12,000.00 to be expended by the Town Manager for the renovation of the Town Center Common.

Total vote: 150.

Yea - 92

Nay - 58

Article 56. NEW STREETS

VOTED UNANIMOUSLY: To accept the following streets, or portions thereof, constructed under the requirements of the Subdivision Control Law and the Subdivision Rules and Regulations of the Town of Acton and as laid out by the Board of Selectmen according to plans on file with the Town Clerk; including the takings or acceptances of easements for drainage, utility, or other purposes where shown on said plans or described in the order of layout:

In Brucewood Estates Section 3 Subdivision

- A. Fernwood Road from the southerly sideline of Oakwood Road a distance of 898.61 feet in a generally southerly direction to the northerly sideline of Arborwood Road, this being the entire road.

In Isaac Davis Park Subdivision

- C. Revolutionary Road from its most northwesterly intersection with the northeasterly sideline of Musket Drive a distance of 1015 + feet in a generally northerly and northeasterly direction to the extension of the easterly sideline of Fife and Drum Road.

In West Village Subdivision

- D. West Road from the southeasterly sideline of Arlington Street, a distance of 500.00 feet in a generally southerly direction to the southerly sideline of a 62.50 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

In Robbins Park Section III Subdivision

- F. Bromfield Road from the southerly sideline of Whittier Drive, a distance of 294.17 feet in a generally southerly direction to the southerly terminus of said road.

In Henley Acres Subdivision

- G. Henley Road from the previous limit of acceptance, a distance of 87.78 feet in a generally northwesterly direction to the terminus of said road, also included is the turn-around easement.

Article 57. PATRIOTS ROAD

VOTED UNANIMOUSLY: To accept a portion of Patriots Road in the Putnam Park Subdivision from the previous limit of acceptance at station 8 + 42.68 a distance of 885.21 feet in a generally northwesterly and southwesterly direction to its most northerly intersection with the northeasterly sideline of Newtown Road, as laid out by the Board of Selectmen according to plans on file with the Town Clerk including the takings or acceptances of easements for drainage, utility, or other purposes shown on said plans or described in the order of layout and to raise and appropriate the sum of \$4,500.00 to be expenses by the Town Manager for the construction of a drainage system on said street.

Article 58. RESERVE FUND

VOTED UNANIMOUSLY: To raise and appropriate the sum of \$50,000.00 for the Reserve Fund, pursuant to the provisions of the General Laws, Chapter 40, Section 6, \$16,000.00 of which to be appropriated from the Overlay Surplus reserve fund and \$34,000.00 of which to be raised from the current tax levy.

Article 59. BUDGET

VOTED UNANIMOUSLY: To appropriate and transfer \$185,000.00 from Free Cash to be used by the Assessors in considering and fixing the tax rate for the current year.

Article 60. STABILIZATION FUND

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money for a stabilization fund, pursuant to the provisions of General Laws, Chapter 40, Section 5B, or take any other action relative thereto.

VOTED: To take no action.

The following persons served as tellers at the above meeting: Jane Litchfield, Lorens Persson, Regina Poppert, Nancy Barlow, Rene Vervoort, William Ray, Barbara Grant, Michael Grace, Richard Wirtenson, Nancy Mutty, Daniel O' Connor, Alan Waters, Lyman Goff, Suzanne Sandock, David Deloury, Joseph McGinty, Nancy Howe, Charles Rogers, James Megee, Joseph Clasby, Eleanor Harrison, Lee Salt, Virginia Rivenburg, Josiah Kirby, Benjamin Richter, Jack Batchelder, Maurice Vieira, Thomas Rogers, Jr., Mary McCarthy.

VOTED: To adjourn at 10:37 P.M.

A true copy. Attest:

Charles M. MacRae
Town Clerk

Amendment to the Town Bylaws (Article 42) voted in the affirmative at the Annual Town Meeting was approved by Attorney General Robert H. Quinn on June 20, 1972 and duly advertised as required by law.

The new Sign Bylaw (Article 19) and amendments to the Building Code (Articles 49, 50, 51, and 52) and amendments to the Protective Zoning Bylaw (Articles 20, 21, and 22) voted in the affirmative at the Annual Town Meeting were approved by Attorney General Robert H. Quinn on August 21, 1972 and duly posted as required by law.

ABSTRACT OF THE PROCEEDINGS OF THE
SPECIAL TOWN MEETING, OCTOBER 11, 1972

Article 1. PERSONNEL BYLAW

VOTED: To ratify the action of the Personnel Board on August 14, 1972 in reclassifying the position of Building Inspector, as set forth in Schedule A of the Personnel Bylaw, from Schedule B-1, grade E-6 to Schedule B-1, grade E-10, and to amend the Personnel Bylaw accordingly.

Article 2. PERSONNEL BYLAW

VOTED: To amend the Personnel Bylaw by deleting compensation grades W-1, W-2, W-3, and W-4 in Schedule E - Hourly Wage Schedule, which reads as follows:

Compensation Grade		Minimum <u>A</u>	Intermediate Step <u>B</u>	Maximum <u>C</u>
W-1	H	\$ 3.26	\$ 3.42	\$ 3.59
	W	130.40	136.80	143.60
	A	6780.80	7113.60	7467.20
W-2	H	3.42	3.59	3.77
	W	136.80	143.60	150.80
	A	7113.60	7467.20	7841.60
W-3	H	3.59	3.77	3.95
	W	143.60	150.80	158.00
	A	7467.20	7841.60	8216.00
W-4	H	3.77	3.95	4.13
	W	150.80	158.00	165.20
	A	7841.60	8216.00	8590.40

and by inserting therefor the following compensation grades W-1, W-2, W-3 and W-4 in Schedule E - Hourly Wage Schedule, which read as follows:

Compensation Grade		Minimum <u>A</u>	Intermediate Step <u>B</u>	Maximum <u>C</u>
W-1	H	3.26	3.42	3.60
	W	130.40	136.80	144.00
	A	6780.80	7113.60	7488.00
W-2	H	3.42	3.60	3.78
	W	136.80	144.00	151.20
	A	7113.60	7488.00	7862.40
W-3	H	3.60	3.78	3.95
	W	144.00	151.20	158.00
	A	7488.00	7862.40	8216.00
W-4	H	3.78	3.95	4.13
	W	151.20	158.00	165.20
	A	7862.40	8216.00	8590.40

Article 3. VETERANS' AID

VOTED: To appropriate \$3,000.00 from free cash to the Veterans' Aid expense account.

Article 4. MACHINERY ACCOUNT

VOTED: To appropriate \$17,000.00 from free cash to the Highway Department Machinery expense account.

Article 5. NEW STREETS

VOTED: To accept the following streets, or portions thereof, constructed under the requirements of the Subdivision Control Law and the Subdivision Rules and Regulations of the Town of Acton and as laid out by the Board of Selectmen according to plans on file with the Town Clerk; including the takings or acceptance of easements for drainage, utility, or other purposes where shown on said plans or described in the order of layout:

In Chadwick Estates Subdivision

- A. Vanderbelt Road from station 0 + 29.69 at the northeasterly sideline of River Street a distance of 1078.20 feet in a generally northeasterly and southeasterly direction to station 11 + 07.89 at the southeasterly sideline of a 62.5 foot radius cul-de-sac including the cul-de-sac, this being the entire road.

In Patriots Hill Section IV Subdivision

- ✓ B. Washington Drive from the previous limit of acceptance at station 47 + 00.00 a distance of 1166.32 feet in a generally northerly direction to station 58 + 66.32 at the southerly sideline of Jackson Drive

In Deacon W. W. Davis Farm Subdivision

- C. Minuteman Road extension from the westerly end of the present town way a distance of 257.04 feet in a generally westerly direction to a dead end at land belonging to the Town of Acton.

In Colonial Acres Subdivision

- D. Highland Road from the northerly sideline of Woodchester Drive a distance of 835.53 feet in a generally northeasterly direction to the southerly sideline of Squirrel Hill Road, this being the entire road.

Article 6. M. R. V. T. S. D.

VOTED: To approve the \$12,900,000.00 indebtedness authorized by the Regional District School Committee of the Minuteman Regional Vocational Technical School District on September 15, 1972, for constructing and equipping a Regional Vocational Technical High School.

Article 7. TOWN BYLAWS

VOTED: Pursuant to the General Laws Chapter 90B, as amended by section 2 of Chapter 589 of the Acts of 1970, to amend the Bylaws of the Town of Acton by inserting a new section 4 under Article 15 as follows:

4. "No person shall operate a recreational motor vehicle within the limits of any park, playground or other public property except with the written consent of the Board of Selectmen, nor on any private property except with the written consent of the owner or legal occupant thereof. The penalty for violation of this Bylaw shall be a fine of not more than fifty dollars (\$50.00)."

Article 8. ZONING BYLAW

VOTED UNANIMOUSLY: To amend the Protective Zoning Bylaw to provide a definition of Front Yard and Side Yard by adding a new paragraph 3 to Section V-B as follows:

- "3. Front Yard is that area extending across the full width of the lot and lying between each street line of the lot and the nearest point of the building to each street line.

Side Yard is that area between each lot line (other than any street line) and the nearest point of the building to such lot line. The dimensions of the Front Yard and the Side Yard are set forth in Table V-B Intensity Regulation Schedule Districts and Uses."

Article 9. ZONING BYLAW

VOTED: To amend the Protective Zoning Bylaw to:

- (a) Restrict the permitted use of a place of amusement or assembly in the General Business District (B) and General Industrial District (I-1) by adding the words "for not more than five hundred (500) persons" to Section IV-C, 1 e so that item e reads as follows:

"e. Place of amusement or assembly for not more than five hundred (500) persons."

- (b) Allow a place of amusement or assembly for more than five hundred (500) persons in the General Business District (B) by special permit from the Board of Appeals by adding a new item h to Section IV-C, 2 reading as follows:

"h. Place of amusement or assembly for more than five hundred (500) persons. The Board of Appeals, before granting any such permit, shall determine that construction and use of such a facility will not substantially detract from the value and appearance of the neighborhood, that the immediate roadways have sufficient capacity to handle expected traffic volume, and that adequate protection is provided for the safety and welfare of the patrons. In granting a permit, the Board of Appeals shall impose limitations as to the time of operation, shall impose such other conditions, limitations, and safeguards as the Board deems necessary for the convenience and welfare of the public, and shall condition the continuance of the permit upon compliance with such other conditions, limitations and safeguards as the Board deems appropriate. In its discretion the Board may require a surety bond, cash, or other adequate security to insure compliance with such conditions, limitations and safeguards."

- (c) Allow a place of amusement or assembly for more than five hundred (500) persons in the General Industrial District (I-1) by special permit from the Board of Appeals by adding a new item g to Section IV-D, 2 reading as follows:

"g. Place of amusement or assembly for more than five hundred (500) persons subject to the standards and provisions set forth in Section IV-C, 2 h."

Total vote - 644. Yes - 583 No - 61. Needed to carry - 429+.

Article 10. ZONING BYLAW

VOTED: To amend the Protective Zoning Bylaw to prohibit a place of amusement or assembly as a permitted use in the Light Industrial District (I-2) by adding to clause b of Section IV-E, 1 after the words "primary smelting and refining" the words "place of amusement or assembly".

Total vote - 539. Yes - 535 No - 4. Needed to carry - 359+.

Article 11. DOG LEASH LAW

MOTION: To amend the Town Bylaws by renumbering Article 19 to be Article 20 and by inserting a new Article 19 reading as follows:

"Article 19 - DOG LEASH LAW"

Section 1: Between the hours of 7:00 A.M. and 9:00 P.M., no person owning, harboring, or having custody and control of a dog within the Town of Acton shall allow such dog to run at large, or to commit any nuisance, upon the land of another person without the knowledge and assent of such other person: nor upon any portion of any public way or other public property within the Town of Acton.

Section 2: Between the hours of 7:00 A.M. and 9:00 P.M., any dog not in leash to, or not accompanied by and under the immediate control of, its owner or keeper or an agent of the owner or keeper shall be considered at large under this Article; provided, however, that this article shall not be construed to limit or prohibit the use of hunting dogs during legal hunting season which permit the use of hunting dogs.

Section 3: Any dog found at large between the hours of 7:00 A.M. and 9:00 P.M. within the Town of Acton may be impounded by the Town Dog Officer, the Police of the Town, or other Town employee authorized by the Town Selectmen. If any resident of Acton makes a complaint that a particular dog is at large within the Town during such hours and said complaint is verified by the Town Dog Officer, the Police of the Town, or other authorized Town employee, such dog shall be impounded.

Section 4: The Town Dog Officer shall immediately notify the owner or keeper of any licensed dog impounded under this Article; or, with respect to an unlicensed dog, shall be governed by applicable Chapters and Sections of the Massachusetts General Laws concerning the retention and disposition of unlicensed dogs. A licensed dog, impounded under this Article shall be retained for a period of ten (10) days at a licensed kennel, during which period the owner of the impounded dog may identify and establish claim for said dog; however, should no claim be established during the ten (10) days, all rights, title, interest, and privileges of any person with respect to such dog shall be considered forfeited and such dog may be sold or humanely destroyed.

Section 5: The owner or keeper of a dog found to be in violation of this Article shall be subject to the following within any one calendar year:

First offense: Warning

Second and subsequent offenses: A fine of ten dollars (\$10.00)

In an event, the owner, if determinable, of such dog impounded under this Article shall be liable for the boarding fees incurred by the Town in connection with the impounding and keeping of his dog. Any amounts due from fines, boarding fees, or the sale of unclaimed dogs shall be paid to the Town Treasurer."

Total vote - 615. Yea - 218. Nay - 397. Motion Lost

Article 12. DOG LEASH BYLAW

To see if the Town will appropriate a sum of money to be expended by the Town Manager for salaries or wages, general expenses and capital outlay costs for the implementation, operation and enforcement of a dog leash bylaw, or take any other action relative thereto.

VOTED: To take no action.

VOTED: To adjourn at 10:53 P.M.

The following persons served as tellers at the above meeting: Carol Emerson, Alan Waters, Josiah Kirby, David Deloury, Thomas Rogers, Lee Salt, Maurice Kirby, Richard Wirtenson, George Flegg.

A true copy. Attest:

Charles M. MacRae
Town Clerk

Amendments to the Town Bylaws (Article 7) and Protective Zoning Bylaw (Articles 8, 9, and 10) voted in the affirmative at the Special Town Meeting on October 11, 1972 were approved by Attorney General Robert H. Quinn on December 12, 1972 and duly posted as required by law.

JURY LIST

PRECINCT 1

Michael B. Cole, 84 Nagog Hill Road, Mechanical Engineer
 Dorothy M. DiCicco, 67 Taylor Road, Secretary
 Clayton L. Hagy, 15 Coughlin Street, Self-employed
 Robert M. Richter, 16 Alcott Street, Sales Engineer
 Elwood S. Wood, III, 41 Washington Drive, Vice-President
 Richard C. Bateman, 32 Concord Road, Engineer
 Forrest E. Bean, Jr., 40 Wood Lane, Beef Merchandiser
 Allen C. Brown, 25 Keefe Road, Engineer
 John C. Dawson, 19 John Swift Road, Sales Manager
 Robert F. Driscoll, 69 Taylor Road, Data Management
 J. Bradley Fuller, Jr., 14 Thoreau Road, Engineer
 I. Lee Gelles, 179 Great Road, Scientist
 Alden R. Gilman, 15 Musket Drive, Chemist
 Walter S. Harrington, Jr., 15 Evergreen Road, Mechanical Engineer
 Harlan Howe, Jr., 83 Concord Road, Engineer
 Alex Ivanov, 63 Hammond Street, Elec. Engineer
 Peter P. Jorrens, 107 Newtown Road, Engineer
 Josiah J. Kirby, 7 Thoreau Road, Manager
 Edward L. Morrill, 16 Pope Road, General Contractor
 Earl L. Nadeau, 54 Pope Road, Carpenter
 William H. Shenk, 14 Town House Lane, Engineer
 - Dorothy B. Stonecliffe, 6 Phalon Street, Home
 George J. Antonucci, Jr., John Swift Road, Manager
 William R. Becklean, 4 Huckleberry Lane, Consultant
 Richard E. Bohannon, 70 Concord Road, Claims Supervisor
 Arthur P. Charbonneau, 27 Grasshopper Lane, Design & Building
 Henry J. Crouse, 7 Fife & Drum Road, Purchasing Executive
 David S. Dayton, 49 Taylor Road, Engineer
 Derwin R. Eggleton, 42 Esterbrook Road, Sales Engineer
 Calvin M. Farnsworth, 376 Pope Road, Sales Representative
 Henry L. Fischer, 11 Whittier Drive, Engineer
 David W. Forrant, 97 Newton Road, Technical Writer
 Alden French, Jr., 8 Spring Hill Road, Vice-President
 Ira H. Gilbert, 32 Hosmer Street, Physicist
 Russell J. Henley, 12 Henley Road, Carpenter
 Peter A. Johansson, 8 Hemlock Lane, Admin. Manager
 William S. Kendall, Jr., 58 Harris Street, Mechanic
 Fred S. Kerr, 7 Magnolia Drive, Sales
 Albert W. Koch, 82 Alcott Street, Audiologist
 Thomas J. Litle, 90 Hammond Street, Pres. Information Service
 Donald W. Mason, 746 Main Street, District Service Manager
 Joseph S. Mercurio, 10 Patriots Road, Machinist
 Winston K. Newman, 127 Concord Road, Steamfitter-Plumber
 - Robert E. Parks, 21 Forest Road, Engineer
 Thomas J. Quin, Jr., 217 Nagog Hill Road, Division Head
 Raymond A. Shamel, 61 Alcott Street, Sales Manager
 Nicholas Van Ness, 4 Hawthorne Street, Insurance Agent
 Francis A. Walsh, 7 Flagg Road, Supervisor
 G. Richard Wirtenson, 4 Minot Avenue, Scientist
 Robert C. Wylie, 51 Alcott Street, Purchasing Agent

PRECINCT 2

Theodore J. Batulin, 9 Railroad Street, Painter
 Edwin A. Carell, 9 Broadview Street, Engineer
 Victor Oskirko, Jr., 106 High Street, Elec. Assembler
 Francis B. Parker, 85 Hosmer Street, Credit Manager

Walter O. Barron, 20 Billings Street, Printer
 David T. Chang, 8 Billings Street, Research Scientist
 Stanley Driban, 6 Carriage Drive, Engineer
 Paul M. Haskell, 101 Stow Street, Technical Writer
 Richard J. Heffernan, 34 Central Street, Assigner
 William T. Kendrick, 9 Hillcrest Drive, Purchasing Agent
 Walter S. Klappich, 6 Beverly Road, Engineer
 Richard A. LaFrance, 18 Pond View Drive, Insurance Agent
 William P. Lynch, 57 Robbins Street, Engineer
 Robert P. Menapace, Jr., 34 Conant Street, District Sales Manager
 William M. Progen, 8 Lilac Court, Shipping Inspector
 Lawrence Schwartz, 13 Oakwood Road, Contract Manager
 David P. Tinker, 90 School Street, Insurance Broker
 Alan J. Waters, 4 Broadview Street, Sales Manager
 Thomas E. Wetherbee, 44 Prospect Street, Real Estate
 Paul K. Zimmer, 12 Billings Street, Maintenance
 Robert F. Baker, 8 Russell Road, Sales Engineer
 Alan F. Batstone, 50 Conant Street, Mechanical Designer
 Anthony C. Berg, 11 Vanderbelt Road, Electrical Engineer
 Ludwig T. Borowski, 9 Faulkner Hill Road, Engineer
 Harold W. Cobb, 30 Conant Street, Physicist Engineer
 Joseph W. Delaney, 7 Billings Street, Technician
 John F. Deveau, 46 Main Street, Tank Truck Driver
 Edward G. D'Italia, 60 Prospect Street, Pharmacist
 Robert J. Ellis, 10 Country Club Road, Engineer
 James H. Feeney, 71 High Street, Vice-President
 Alan B. Flood, 183 Main Street
 Norman R. Gilbert, 112 Stow Street, Dewey Almy
 Fred J. Grotheer, 4 Old Meadow Lane, District Manager
 Hayward S. Houghton, 266 School Street, Retired
 Robert G. Jenkins, 47 Conant Street, Chemist
 John P. Jenne, 55 High Street, Sales
 Edward W. Jones, 59 High Street, Eng. Writer
 Joseph A. LaVoie, 9 Redwood Road, Management Analyst
 Henry V. LeGault, 247 Main Street, Instrument Supervisor
 Manfred Lichtensteiger, 178 School Street, Chemist
 Bruce J. Loughlin, 5 Broadview Street, Elec. Engineer
 ~ James P. McBride, 22 Prospect Street, Post Office & Insurance
 Raymond A. Noble, 2 Fox Hill Road, Engineer
 Eric P. Petersen, 4 Valley Road, Programmer
 ~ Vincent M. Polo, 89 Prospect Street, Vending Co.
 Russell K. Provencher, 11 Heritage Road, Engineer
 ~ Vincent M. Russo, 3 Russell Road, Restaurant Owner
 H. Bradford Sturtevant, III, 12 Laurel Court, Vice-President
 Robert M. Walmsley, 8 Oakwood Road, Math. Editor
 John A. Walsh, 9 Country Club Road, Engineer

PRECINCT 3

Grant W. Dodson, 377 Central Street, Salesman
 John J. Foley, 1 Algonquin Road, Elect. Engineer
 John W. Forrest, 6 Algonquin Road, Mechanical Engineer
 George F. Geisenhainer, 5 Capt. Forbush Lane, Sales Supervisor
 George H. Locke, Jr., 235 Arlington Street, Shipper-Receiver
 Ernest F. O'Clair, 5 Seneca Road, Mechanic
 Richard J. Scire, 305 Arlington Street, Cable Maker
 Kenneth M. Simpson, 3 Agawam Road, Salesman
 Arthur H. Anderson, 9 Lilliam Road, Architectural Draftsman
 Eric D. Bradlee, 13 Tuttle Drive, Banker
 ~ Victor E. Cornellier, 68 Willow Street, Salesman
 Kenneth A. Goff, 10 Mohawk Drive, Civil Engineer
 Robert C. Green, 31 Oneida Road, Engineer

- Charles S. Husbands, 24 Black Horse Drive, Elect. Engineer
- Ruth T. Kretschmar, 46 Summer Street, Home
- Richard J. Makin, 31 Ethan Allen Drive, Marketing Manager
- Roscoe D. McDaniel, 5 Lillian Road, Field Engineer
- R. Dana McPherson, 19 Oneida Road, Electronics Engineer
- David S. Nixon, Jr., 6 Black Horse Drive, Elect. Engineer
- Juergen H. Hordhausen, 92 Arlington Street, Elect. Engineer
- Donald S. Oliver, 19 Capt. Brown's Lane, Engineer
- Robert D. Olthoff, 3 Cherry Ridge Road, Salesman
- John P. Perry, Jr., 12 Mohegan Road, Physicist
- Brian A. Prentiss, 215 Arlington Street, Welder
- Frank Primiano, 387 Central Street, Plant Engineer
- Paul Revere, Jr., 35 Agawam Road, Salesman
- Bernard N. Reynolds, 20 Capt. Brown's Lane, Sales Manager
- Francis W. Seller, 24 Orchard Drive, Meat Cutter
- Eugene G. Spurr, 16 Juniper Ridge Road, Banker
- Joseph V. Stuart, 5 Powder Horn Lane, Insurance Representative
- Roger L. Towne, 603 Massachusetts Avenue, Customer Hardware Supervisor
- John J. Trebendis, 62 Nashoba Road, Purchasing Agent
- Peter R. Whitcomb, 144 Hayward Road, Carpenter
- Bertram L. Barlow, 7 Capt. Forbush Lane, Optical Engineer
- Charles R. Carbutt, Jr., 11 Agawam Road, Lub. Engineer
- Bryce A. Dawson, 74 Seminole Road, Engineer
- Arthur C. Day, Algonquin Road, Elec. Engineer
- Albert C. Doscocil, Jr., 13 Algonquin Road, Physicist
- John C. Gates, 248 Central Street, Service Engineer
- Arthur E. Hansen, 29 Mohawk Drive, Superintendent
- Ray A. Hinds, Jr., 16 Agawam Road, Project Engineer
- Theodore Janericco, 62 Spruce Street, Paperhanger
- William Kalms, III, 2 Sioux Street, Electronic Engineer
- Jerrold MacMillan, 11 Ticonderoga Road, Applications Engineer
- David D. McQuay, 299 Arlington Street, District Manager
- Mary M. Nordberg, 23 Tuttle Drive, Secretary
- Charles J. Panetta, 147 Willow Street, Linotype Operator
- Michael H. Pickowicz, 18 Cherokee Road, Automatic Merchandising
- Frederick D. Riccioli, 6 Powder Horn Lane, Chemical Engineer
- James E. Ryan, 69 Charter Road, Engineering Aide

EDUCATIONAL REPORTS

ELEMENTARY SCHOOLS

Conant School

Mrs. Alice F. Hayes, Principal

The Conant School began the school year September 1972, with an enrollment of 463 pupils, grades one through six. There are three classrooms of each grade level, with the exception of grade four, which has four. The Conant School houses a transition class, making a total of twenty classrooms, and an enrollment, as of January 1, 1973, of 479 pupils.

The transition class program was evaluated in the Spring of 1972. The results of the evaluation were a determining factor in the continuation of this program. Pupils enrolled in this class come to Conant from the elementary schools in Acton. Special programming in the transition class for children who lack "readiness" for the usual first grade program has proven to be the means for getting them ready.

Language Arts - Reading-Spelling-Writing-Grammar

The reading program was updated and strengthened by the adoption of the new "Reading for Meaning" program, published by Houghton-Mifflin--fall of 1971. One aim of this program is mastery of the word attack skills by the end of the third year. According to the results of the B.C. test for evaluating the reading program, the Conant School children have successfully reached this goal. This reading program constantly works toward two major goals: (1) the development of an ever-increasing control of those specific skills that will enable the child to read well independently, and (2) the development of an enthusiastic and ever-broadening interest in reading.

Spelling and Handwriting

In the spring of 1973, we will evaluate the Spelling and Writing-Noble and Noble publishers-1971 edition--in view of adoption. It is being used in grades one through six for the second year as a pilot program. This series combines complete spelling and handwriting instruction. It ensures high interest and guarantees success.

Language

The Ginn Elementary English Series is being piloted in grades four and five. It is a program which builds skills in all areas of language arts, including grammar and usage. It employs a modern approach to the teaching of grammar; generalizations are arrived at through discovery and enquiry. An evaluation will be conducted in view of adoption of this series for all grades at Conant-1-6.

Social Studies

The Silver Burdett Primary Social Studies Program was adopted for grades one through three--fall of 1971.

The Allyn-Bacon Social Studies Program was adopted for grades four through six in the fall of 1972. The broad goals of the Social Studies Program are:

1. To expose students to the social science disciplines of anthropology, economics, geography, history, philosophy, political science, psychology, religion, and sociology.
2. To provide a body of knowledge and the skills to enable students to make informed decisions in adult matters affecting themselves in their social relations and in the political and economic affairs of their community, country, and world.

The adoption of the Silver Burdett and Allyn-Bacon Social Studies Program was the result of an R & D study group, under the direction of Principal, William Sparks of the Merriam School. Several programs were piloted and evaluated by this group with the involvement of teachers and principals in the Acton Elementary Schools. This was also true in the selection of Mathematics and Science programs.

Mathematics

The Houghton-Mifflin Math Program was adopted in the fall of 1972. This was the result of an R & D study group, under the direction of Principal, Robert Conroy, of the Douglas School.

The main objectives of the program are to develop students' understanding and to help them require mathematical skills. The books in the program grades 1-6 are constructed with these objectives in mind. The material to be learned is structured so that it follows a logical sequence of presentation. The pattern of reinforcement used throughout the program secures retention and refinement of basic understanding and skills.

Science

The teaching of science via a coordination of Holt, Rinehart & Winston text (Science a Modern Approach) and suggested E.S.S. units. This method was adopted (fall 1970) as a result of an R & D study group, under the direction of Principal, James Palavras, of the Gates School. This program emphasizes process rather than content, though the two cannot be separated; learning is a natural outgrowth of doing.

Supplementary Programs

In all areas--language arts, social studies, math and science--supplementary materials are available for enrichment for the children who need challenge, and extra help for the slow learners.

In addition to the prescriptive remediation strategies provided by our Learning Disabilities Consultant our Physical Education instructor has instituted an excellent motor training program.

Parents' Group - Monthly meetings--for the parents of children with learning disabilities--for informative talks, demonstrations and discussions--so that they will be able to help their children. Thus, adding reinforcement to our prescriptive program.

Pupil Personnel Services - Guidance, health, remedial reading, speech and learning disabilities --are available for children who are in need of these services.

Library

The number of books per child--due to budgetary reasons--grows slowly but steadily.

The library is a multi-media resource center. Audio-visual equipment--and the supplies (filmstrips, filmloops, transparencies, records, posters, maps, and reference books) are available for reinforcement in all subject areas.

Extra Activities--to provide something of interest to all children

Intra-mural sports under the direction of faculty members. Enthusiasm grows as the school year wears on.

Science and Art Clubs under the direction of faculty members were started during the school year 1971-72. They continue with enthusiasm and promising results for this school year.

Cooperating Teachers

Our teachers have welcomed the opportunity to assist in the teacher training program for Regis College, and Fitchburg State College students.

We are grateful to the parents, college students, and high school students who are active in our tutorial program. Also to the faithful volunteers who assist in the library and school office. Their help is invaluable.

I should like to express my appreciation for the dedication and cooperation of the Teachers, Pupil Personnel Services, School Secretary, Custodians and Cafeteria Personnel.

The C. T. Douglas School

Robert Conroy, Principal

The enrollment as of October 1, 1972 was:

Grade 1 - 73	Grade 4 - 83	
Grade 2 - 73	Grade 5 - 86	
Grade 3 - 69	Grade 6 - 77	Total - 461

We anticipate a substantial increase in enrollment in 1973 due to the institution of Kindergarten and anticipated growth at other grade levels. Enrollment as of January 2, 1973 was 472.

During 1972 the Douglas School continued to maintain and further develop a program of basic education while responding to the social as well as the academic needs of children.

The adoption of the Houghton Mifflin text provides the foundation for a strong, challenging and modern math program. The staff, with the assistance of our new resource teacher, continues to organize and develop the concepts and materials of the math program within an instructional plan that provides for continuous progress and individualized learning for students.

Our Social Studies program has also been revised to include the Educational Research Council program published by Allyn & Bacon for 4th, 5th and 6th grades. This concept and inquiry oriented program is designed to help students form "prudent judgments" and to apply their value system realistically and effectively.

The support services including remedial reading, guidance, speech and learning disability programs continue to provide for the academic and behavioral needs of the students. Physical Education, art and instrumental as well as vocal music help provide balance while promoting the athletic and creative aspects of education. An intramural program was instituted this year for 4th, 5th and 6th graders and a club period for grades 2 through 5 gives additional support to our "balanced program". The sixth grades are not able to participate in the club program at this time due to their new departmentalized schedule.

A school newspaper, The Reporter, was initiated to provide an additional means of keeping parents informed about the school. The paper is published by our newly formed Douglas School Advisory Council which is a representative group of eleven parents, two teachers and the principal.

Major repairs were made to the intercom system at a substantial saving due to the assistance of Mr. John Wilson, an Acton resident. The acoustical treatment of 3 classrooms was completed as the first phase in a plan to improve the acoustical characteristics of the building.

Planning for the institution of kindergarten in September 1973 is well advanced. It is anticipated that kindergarten will be housed in two classrooms in the building. Plans are also in progress to provide playground equipment which will serve the needs of the school as well as the program of the recreation department.

The Gates School

James Palavras, Principal

The Gates School began the 1972 school year with an enrollment of 484 students: Grade 1 - 74; Grade 2 - 71; Grade 3 - 78; Grade 4 - 87; Grade 5 - 81; Grade 6 - 84; Trainable Mentally Retarded - 6; Educable Mentally Retarded - 3.

A major goal of the Gates School is the individualization and personalization of instruction. In itself, individualized and personalized teaching represents an attempt for a form-fitting curriculum based on their assumed needs, their basic abilities, and their potential for achievement. We realize that this is an ideal for which we are attempting but we are striving.

Some of the means for implementing this goal are:

1. Learning Disability Program - The Gates School has one full time specialist in this area whose

main function is the diagnosis of problems, prescription of remediation and consultant to teachers. At present, there are approximately 55 students who are receiving some form of assistance derived from this program.

2. Guidance Counselor - There is one full time person assigned to the Gates School.
3. Remedial Reading - One full time person. There are approximately 50 students being serviced by this department.
4. Speech Therapy - One full time person. There are approximately 35 students being assisted in this area.
5. Program for Emotionally Disturbed - This is a program for those students whose problems are somewhat more severe than those handled by the guidance counselor. The 12 students involved in this program are integrated in our regular classrooms but receive needed support on a daily basis from the resource teacher for the emotionally disturbed.
6. Educable Mentally Retarded - The majority of the students involved in this program are also integrated in regular classrooms and go to the resource teacher in this area for support help.
7. Basic Curriculum
 - a. Reading - Through intra-classroom grouping and utilization of varied materials.
 - b. Mathematics - Through inter-classroom grouping in grades 1 - 6.
 - c. Spelling - Introduction of a new individualized spelling program in grades 3 - 6.
 - d. Social Studies and Science - Emphasis on the process approach utilizing individual and group projects.
8. Volunteer Program - Parent and high school students who provide tutorial help for individuals.

New features to the Gates School for 1972 have been:

1. Implementation of new Allyn and Bacon Social Studies Program, "Concept and Inquiry", in grades 4, 5 and 6. The aim of this program is to help children become productive members of society - men and women who can make sound judgments and take intelligent action when faced with the challenging decisions of our rapidly changing world. The main approach of the program is the development of concepts - the broad general ideas of social science.
2. Implementation of new Houghton Mifflin Mathematics program in grades 1 - 6.
3. Playground Equipment - Initial phase of providing more varied activities for students. It is planned to fully equip our playground for the school year 1973-74.
4. First Grade "Mini" Open House - Orientation day for parents and entering first graders conducted the day prior to opening of school.
5. Curriculum Resource Teacher - This is a full time staff member whose major function is to assist teachers and administration in all areas of the curriculum.
6. After-school Intramural Program for grades 4, 5 and 6.
7. Mathematics Lab - This is a centralized learning center containing many varied materials which are designed to supplement and enrich the math program in our school. Its principal goals are: (a) Create more positive attitude toward math by making it a more interesting, enjoyable, and stimulating subject; (b) To assist in improving achievement in math by providing enrichment and remedial activities; (c) Help develop more student independence and responsibility in learning; (d) Individualization of math instruction; (e) Opportunity to explore and discover math.
8. Library as a Multi-Media Center - This idea has been further realized by providing some of the equipment (i. e., study carrels, audio-visual equipment) needed for implementation.

9. Emphasis on integration of art program with the basic curriculum.

Carry-over features from 1971:

1. Weekly Activity Period - Briefly, this is part of a plan to offer different and interesting experiences during the year for all the students of the Gates School. Each week students have the opportunity to select a club of his/her choice. In most instances, children may continue in the same club for as long as they wish or they may choose to attend a different activity each week. There are approximately 25-30 club selections being conducted by all faculty members and parent volunteers.
2. Student Council - Representation from grades 1 - 6.
3. Further development of social studies, science, and language arts resource material areas for staff.

The highlighted features mentioned above, plus the effort and quality of an excellent staff have provided the essential ingredients for what has been a satisfying school year.

The McCarthy-Towne School

Parker Damon, Principal

This year's September enrollment for grades 1 - 6 in the McCarthy-Towne School was 522, an increase of 27 over September 1971. The number of our full-time professional staff remained constant at 26 with 6 of them new to the school. In addition, we have an Educational Solutions' Math Consultant three days a week, Curriculum Consultants from Other Ways two days a week, and three full-time aides for the Library, Humanities, and Words in Color program. It would not be possible to have these consultants and aides, or to have our music, art, and physical education programs, without the help of our numerous volunteers.

The Volunteer Program, upon which the McCarthy-Towne School is so dependent, is comprised of well over 150 parents and college, high school, and junior high school students in the school on a weekly basis. We are particularly pleased by our expanded involvement with various schools of education and the developing participation of parents, through the PTO and separately, and students in the operation of the school.

The staff is divided into three committees - Administration and Budget, Curriculum and Development, Resources and Facilities - in order to facilitate decision making and self-evaluation. At present, our school community is assessing our program priorities in terms of both short and long range planning. The school's original proposal and stated goals, the reallocation of funds and personnel, and the needs of students, staff and parents have all been fully evaluated and balanced. Although the introduction of team-teaching and multi-age grouping has been successful overall, there will undoubtedly be changes in both. In the future we will probably have greater interrelating of all curriculum areas, further differentiating in staff-student patterns, and more challenging student experiences.

The school's first year of operation has been successful and rewarding. Every indication is that it should continue to be so as it changes and evolves.

The F. A. Merriam School

William V. Sparkes, Principal

The F. A. Merriam School began the new school year (1972) with 462 pupils in grades 1 - 6. There are 18 classrooms with three classrooms at each grade level in the school. Two additional classrooms have been converted into a library and a pupil personnel services room. In this room pupils in need of remediation have access to the professional skills of the remedial reading, speech, learning disabilities and learning disabilities resource room teachers. The interaction of these specialists with the general staff allows for considerable individualization of programs. Pupil and teacher counseling continue to add strength to the teaching processes.

The school library has grown from 2,000 reading volumes to approximately 4,500 volumes within the past 4 years. Considerable attention has been given to the audio-visual section of the library. At the present time there are numerous filmstrips, filmloops and picture packets available for each grade level. These materials are utilized to supplement and enrich the curriculum. It is encouraging to realize the strides made by the library aides and their 60 volunteer mother assistants who so willingly give of themselves.

A new social studies program (Allyn Bacon Company) for grades 4, 5 and 6 was adopted in September and is meeting with much interest on the parts of pupils, teachers and parents. The previous year saw the adoption of a new primary social studies program (grades 1, 2, 3) (Silver Burdett Company). Activity kits relating to cultures of other countries have been adopted for each grade to supplement class activities in the social studies.

The Houghton Mifflin math series has become a new program within the school (grades 1 - 6). This series was recently recommended by a system-wide math committee. It offers specific approaches for all math students. Manipulative materials are provided as supplementary learning devices.

The adoption of an individualized reading program in each of the sixth grades has increased the reading interests of the students participating at this grade level. Other grades have continued reading enrichment by the addition of supplemental reading texts and materials.

Club activities continue their popularity throughout the school. Pupils are given the opportunity to select an interest or hobby pleasing to them. The activities are conducted weekly or bi-weekly and are supervised by faculty members. This year has seen the adoption of a school newspaper by a newly organized "newspaper club". Two editions have been published.

The playground equipment continues to be a most popular item at the school. During the past year a volunteer group of fathers assisted once again in the installation of another piece of equipment which has brought with it many hours of pleasure. We are appreciative of the time and effort provided by the Merriam fathers in this regard.

One of the highlights of the year was the Christmas Fair organized by the Merriam fourth grade teachers but which grew into a standing committee of many parents, teachers and pupils. It was an overwhelming success and realized a profit of \$1,200. We are most grateful to the many who helped in contributing to its success.

Intramurals have been added to the school program this year. Much enthusiasm has evolved with the introduction of tennis, basketball, dance, field hockey and soccer after school hours. Members of the faculty instruct pupils in these programs.

Plans are underway to establish a permanent storage area for science equipment and supplies which should enhance the teaching of science. This program has grown over the past few years.

Various plays, field trips, physical education programs (including the gymorama), art projects (including the art exhibition), musicals (including the production of "Symbols of the Season" and the United Nations musical), classroom projects, pupil personnel programs as well as the innumerable services of Teacher Aides and volunteer parents have added considerably to the school atmosphere. The newly acquired Resource Teacher has been of inestimable value to pupils and staff alike.

The operation and maintenance of the building could not have been nearly as effective without the eagerness and willingness of the staff, office personnel, custodial employees, cafeteria services and nursing staff. We are most appreciative of their efforts.

With the strengthening of curriculum and the encouragement of well thought-out innovation, we look forward to offering a school program which hopefully will prove beneficial to the students of the district.

ADULT EDUCATION

Mrs. Doli Mason, Director

In September, 1970 the Town of Acton appropriated \$5,000 to begin an Adult Education Program. Fourteen courses were offered and the program seemed to receive a favorable reception. The following

year the District budgeted \$1,000 and the courses grew to twenty-three. At the end of 1971 there was a balance of \$3,062.75, thus Adult Education became a self-supporting program. In May of 1972 the Acton-Boxborough Regional School Committee unanimously voted to offer a regionalized program with Concord-Carlisle and Lincoln-Sudbury. Registration remained about the same as the previous fall with a total of \$6,732 paid tuitions, estimated expenses of \$5,806.35, leaving a balance of \$3,712.67 for 1973.

In September, 1973 the new high school facilities will be available. This will probably mean an even larger program. The pool alone will need well qualified personnel, carefully planned scheduling with time available for both recreational and instructional swimming. The overall program is growing each year, thus I would strongly suggest that the superintendent and School Committee determine the direction for Adult Education keeping in mind the following areas that need improvement:

1. More time to plan individual term classes and to plan for new programs, both on the local level and regionalized with other communities.
2. More time to interview instructors, determine course content and continuity.
3. Broader publicity program to attract not only 25-35 year olds but high school students and older residents, and extending program to surrounding areas.
4. Evaluation - At the present time each instructor evaluates his own program. This needs to be enlarged so that student evaluation can be used as a tool in all future planning.
5. Citizen's Advisory Council needs clearer direction and greater development.
6. Community surveys needed regularly to be sure program is meeting the needs of a larger percentage of Acton-Boxborough residents.
7. More time to meet and work more closely with other towns for exchange of ideas and general information.
8. At the present time we are not giving adequate service and information to those interested in the program.

Allocation of Director's Time (per term)

1. Setting up Overall Program - 16 hours
 - a. Reviewing past enrollment
 - b. Reviewing instructors' evaluations
 - c. Reviewing brochures and other sources of information
2. Contacting and interviewing instructors - 15 hours
3. Collecting and organizing material for brochure - 5 hours
4. Publicity and out-of-town brochure distribution - 5 hours
5. Phone enquiries (home, school, etc.) - 20 hours minimum
6. Registration, finalizing courses - 10 hours
7. Payroll, budget, reports - 4 hours
8. Class observations - 20 hours
9. Advisory Council - 1 hour
- Total - 100 hours (approximately)

Because the program is being administered on a part-time basis, I feel there isn't enough time to really do a good job, thus I would make the following recommendations:

1. Curtail the program to include only Acton and Boxborough, offer two terms each year - fall

and winter, offering twelve to fifteen courses per term; or

2. Combine Adult Education with other special services, continue with the regionalization plan during the fall term and offer thirty to forty courses during both fall and winter and add a summer term for adults and students which could very well include both remediation and enrichment classes.

BUILDINGS AND GROUNDS

Gerald King, Director

My term as full-time Director of Buildings and Grounds started July 30, 1972 and since then, a good deal of my time has been spent understanding all the school buildings and equipment and becoming acquainted with all personnel. Time has also been spent in researching past maintenance history by checking old invoices and locating maintenance manuals and drawings pertaining to each building and its equipment.

Meetings have been held with all school custodians and principals to understand their needs and problems, and to offer my help to keep the buildings and grounds in a healthy and safe condition. Custodians and maintenance personnel make an important contribution to the educational process by making it possible for the teacher to teach and the student to learn in clean, properly functioning and comfortable buildings, with grounds and fields appropriately maintained.

We are now in the process of reorganizing our work to efficiently utilize the three full-time maintenance personnel that will do such work as painting, plastering, regulating heat controls, cleaning all boilers and caring for all grounds. We shall establish a full preventive maintenance program on all equipment within each building. Job cost control will be started and a complete inventory of all equipment with identification will be filed for maintenance programs and equipment value.

Our best wishes in retirement go to Robert Graham who was custodian at the Merriam School for 13 years and to Russell Wolfe who was in our system for 14 years.

A special thanks to Allen Nelson, Superintendent of Highways and Stephen Scribner, Superintendent of the Water District, for their help in relocating the football goal posts. The Acton Engineering department has also given us assistance which has been appreciated.

My thanks to all others who have helped in the past. I look forward to this coming year as one of significant progress.

DEPARTMENT OF FINE ARTS

Henry W. Wegiel, Coordinator

The Department of Fine Arts began to function as a new department for the first time this school year, 1972 - 1973, although some of the art areas that come under the umbrella of this department have existed and flourished in this school system for a long time. In this new department we hope to achieve and grow, and to make exciting headway in new directions.

Goals and objectives for this department include developing a plan for a well-rounded integrated fine arts program for grades K through 12. Some of these are already being realized in the various schools, while others will become operational as soon as they become finalized and time, facilities, and budget permit their implementation. Not only do we hope to capitalize on the many artistic talents of our faculty, but we also hope to draw up community interests, talents, and special events for our programs in art, dance, drama, and music. We will, of course, continue with many of our current programs in art and music.

As a beginning this year, the Fine Arts Department is concentrating on:

1. The development of a fully integrated fine arts program, first integrating fine art subject areas with each other.

2. Integrating fine art subjects with other academic programs.
3. The development of a series of basic performance skills and knowledge in each of the fine art areas.

In addition to the indicators we already have, we hope to develop new ones that will show the effectiveness of each of our programs, as well as their value.

I know that we have an enormous amount of work to do. I also know, however, that we have people with the enthusiasm, the courage, and especially the talent to get this job done.

JUNIOR HIGH SCHOOL

Arthur Hayes, Principal

This report marks the completion of the eighth year that the Junior High School has been housed in its new building. School commenced at the Charter Road complex in the fall of 1966 with approximately 720 students enrolled.

The Junior High as of January, 1973 has 487 students in Grade 7 and 424 in Grade 8 for a total of 911. We commenced school in September, 1972 with a total of 923.

In the fall of 1973 students in Grades 7 and 8 will be housed in what is now the senior high school building. Planning is based on a projected enrollment of 950. The present Junior High School will become half of the new Acton-Boxborough Senior High School.

Students coming into Grade 7 from the elementary grades are required to take a fairly broad variety of subjects to expose them to as many arts and sciences as possible. At this level they can then determine which subjects they would like to elect when they enter Grade 9.

At this time students are required to take mathematics, English, science, French or Spanish, social studies, art, music, physical education, home economics, industrial arts, mechanical drawing, graphic arts and have an option to take a new crafts course.

Students also have intramural sports and a very wide variety of clubs available after school hours. Clubs that were offered in the fall of 1972 are as follows: Italian, Spanish, Health Foods, Horseback Riding, Yearbook, Newspaper, Weather Forecasting, Stamp Club, Chess Clubs (two teams), French Singing, Crafts, Gymnastics, Mathematics, Drama, Cricket (broadcasting), Sewing, Library, Conservation and Outdoor Skills. Other clubs are being formed and the Future Nurses of America Club will be added in the fall of 1973.

New courses this year are as follows: Spanish for Grade 7 students electing to study it; a new Family Living course in Home Economics; mini-courses in social studies so that many students have four different teachers during the year. The social studies curriculum has been revamped throughout to form an innovative but connecting link between the new elementary program and the Grade 9 elective program. The new student-centered writing course in English commenced in the fall of 1972 and over 20 volunteer aides from the Acton area are assisting the teachers of English to offer a completely new and very exciting course.

What will be offered next year in the Junior High School that we do not presently schedule?

1. Spanish will be offered to Grade 8 students.
2. Another girls' physical education teacher will enable us to expand that program.
3. A soccer team for boys will be offered in the fall of 1973.
4. A swimming team for girls will be offered during the winter months.
5. A permanent library aide will enable the library to expand its services.
6. A permanent drama coach will offer a regular schedule of plays during the school year.

7. Students will have the option of electing a science course that suits them. For example, students who can work on their own may elect ISCS. Students who need direction and who prefer a teacher who lectures on the natural sciences may elect general science.
8. In social studies students may choose the new, topical, presentation of history and geography or elect Project Tricolor, a chronological approach to the subject of United States history.
9. It might even be possible to offer what has become known as an alternative method of school if enough teachers and volunteer parents are willing to enter Project Swiss (the school within a school).
10. The new and exciting student-centered writing curriculum will be expanded and continued in English.
11. Reading and learning disabilities classes will be vastly expanded to accommodate more students in need of help.

The appointment of department heads for all academic departments in the Junior High School was a giant step that is paying good dividends. These chairmen will be instrumental in furthering the evaluation of the Junior High School that will be conducted by the Massachusetts Junior High School and Middle Schools Association in the spring of 1974.

The hallmarks of the Acton-Boxborough Junior High School are reasonable innovation coupled with alternative education. We try to provide for the student as many options as possible within the framework of available staff and budget. Space will also be a crucial factor after the move to the old high school.

Naturally, none of the above accomplishments and goals would be possible without the help and support of an outstanding faculty and staff and a cooperative Superintendent and School Committee. My special thanks go to Mr. Wall, the Vice-Principal and to the students, the real factor in determining the excellence of the school.

PUPIL PERSONNEL SERVICES

Ruth R. Proctor, Coordinator

Supporting and complementing the instructional program and the administration in every school are the Pupil Personnel Services. Concerned with the needs of all students but focusing particularly on the students with special needs, they are comprised of the counseling and health services and the resource programs in emotional disturbance, learning disabilities, mental retardation, reading and speech therapy.

Members of the Pupil Personnel Services staff bring to the educational team expertise and a variety of points of view developed through specialized training. Their primary goals are to help to individualize students' learning experiences and to provide, where necessary, supplementary direct help to students outside the classroom.

Happenings during 1972

Staff: Between June and September there were several changes in staff due to resignations or transfers, in counseling, special education, and speech therapy. However, where replacements were necessary, we were fortunate in securing highly trained, competent, and sensitive people. At the same time, many members returned in September to continue their service to students in the Acton Schools and the Regional School District.

William Petkewich returned from his sabbatical leave and resumed the duties of Assistant Coordinator of Pupil Personnel Services. The School Committees had recognized last spring the position of Department Head in each of three programs--namely, learning disabilities, reading and speech therapy, and personnel filling this position for 1972-1973 are LaVonne Wright, Anita Dodson, and Marlene Loeb respectively. Martha Deraney is filling a similar position, on a voluntary basis, in the counseling service at the secondary level. As head secretary, Irene Counihan replaced Dorothy Harding, who retired. Nadine Yates, volunteer Department Head in speech therapy during 1971-1972, began a sabbatical year in September and is studying for an advanced degree at Northeastern University. The services of two local area physicians, Dr. Saef and Dr. Schumacher, have been secured so that the responsibilities

for physical examinations previously held by Dr. Smith could be shared and so that consultation service could be expanded. Dr. Cantu agreed to provide the needed services related to football.

Team Approach: Staffings and mini-staffings, held regularly in each school, have continued to be the medium through which all concerned focus attention on the needs of individual students and together develop educational plans. Parents have been involved either through attendance at the staffings or through conferences before and after with the counselor.

The Advisory Committee on Special Education, initially appointed by the School Committees in the fall of 1971, has continued to meet regularly bringing parents and other adults in the community into a close working relationship with the professional staff.

In accord with the philosophy, purpose, and guidelines of 1972 legislation concerning the mentally retarded, an "Evaluation Team" was formed last spring and held a series of meetings to assess or reassess student needs and plan individual educational programs for the fall. To the extent possible, mentally retarded students are now integrated with their peers in regular classroom programs and return to the special education room and teacher as a resource for only part of the time. Although not yet mandatory, as a result of state legislation, this same approach of evaluation, individual planning, and integration is being used in our schools for all other students with special needs. It has been basic to our philosophy since the inception of the program for the emotionally disturbed and the learning disabled.

A regionalized educational program for mentally retarded and emotionally disturbed students became a reality in our mental health region in September. Through cooperative planning, programs were set up to meet the needs in the ten town areas so that currently students are enrolled in programs where the age range does not exceed four years. The regionalization committee continues to meet regularly. Workshops have been started for area teachers and long range planning is in process.

Regular meetings with parents of students involved in the program for the emotionally disturbed have been initiated for the purpose of achieving greater understanding of goals, needs, and roles of all concerned. There seems to be positive feeling about this endeavor on the part of both staff and parents.

Adult volunteers have been most generous in offering their services, particularly to the learning disabilities program, assisting the specialists in developing materials and in providing direct assistance to the students.

Following an R & D study during the summer of 1971 aimed at evaluating the counseling service, focus of the counseling staff at all levels has been on needs assessment, program objectives, professional development, and role priorities. Because of direct involvement in some way with all of the programs designed to meet special needs as well as with the regular instructional program and the needs of most students as they progress through school for periodic support and for help in their planning, the greatest challenge to the counselors is to keep from "spreading themselves too thin." In September regular in-service meetings were initiated to analyze counseling techniques and develop skills in case management and group leadership. At the secondary level a move has been made toward specialization within the staff, with certain counselors taking particular responsibility for job placement, intensive personal counseling, information about college admissions and financial aid, and planning in the area of career development. Program objectives are being formulated and evaluation designs are being considered.

Group counseling has been continued at the elementary level and initiated at the Junior High School and the High School in spite of some scheduling difficulties and lack of space. Results have been satisfying in many instances to counselors, students, and parents. Changes in attitude, increased self-control, and greater ease in social situations have been observed. Students have actively requested the continuation of groups.

Counselors' emphasis on communication with teachers has resulted in more classroom visits and observations and more requests from teachers for time to share thoughts and concerns about students and to seek suggestions.

In response to a request from parents of the children in the program for emotionally disturbed children housed in Boxborough, the services of one counselor part-time have been provided to that program.

One of the secondary counselors continues to coordinate the successful teacher-aide program through which high school students offer assistance to teachers and students at the lower levels.

All Pupil Personnel Services staff in each elementary school cooperated with teachers in the fall in intensive screening of first graders and selection of children for the transition class or for individualized programs in the regular classrooms.

Four members of the Reading Department engaged in an R & D project, designing and conducting a four-week summer course in language arts for sixty Acton and Boxborough students. Student needs were determined and instruction was individualized. Feedback from students and parents indicated that the program was highly successful. Attendance records exceeded 90% and measurable progress in reading skills was shown by a majority of students.

Members of the Speech Therapy Staff held a series of workshops for teachers and administrators and for parents, presenting an in-depth picture of the speech program and responding to questions. Learning Disabilities and Speech Therapy specialists combined to contribute to a program for parents sponsored by the Acton Cooperative Community School, explaining speech and language development.

An in-service course for classroom teachers in language and learning disabilities is currently being taught by Learning Disabilities Specialists and Speech Therapists. Adult volunteers were invited to participate and many have taken advantage of the opportunity. Methods of evaluating the course were built in at the time of planning.

Several members of Pupil Personnel Services have recently joined with school administrators, School Committee members, and representatives of the Minuteman Vocational Technical School to plan for communication with students and parents about the offerings of the school and to formulate admission criteria for Acton and Boxborough students.

Focus for the Future

In all Pupil Personnel Services programs staff members will continue in their efforts to systematize and improve their methods of needs assessment, to develop performance objectives, and to design instruments for evaluation of pupil progress and program effectiveness.

Recent legislation has followed closely on the heels of that for the mentally retarded and specific regulations, currently being developed, will become mandatory in September, 1974. Although indications now are that our philosophy and general approach will be in accord with the new expectations, there may well be some impact with regard to staff needs and direction of efforts.

Chapter 766 of the Acts of 1972 eliminates the labeling of children and describes a child with special needs as "any child who, because of temporary or more permanent adjustment difficulties or attributes arising from intellectual, sensory, emotional or physical factors, cerebral dysfunction, perceptual factors, or other specific learning disabilities or any combination thereof, is unable to progress effectively in a regular school program and requires special classes, instruction periods, or other special education services in order to successfully develop his individual educational potential."

The emphasis will clearly continue to be on the identification of strengths and weaknesses, the development of individualized educational programs, and integration into regular classrooms with necessary support services provided as resources for students and teachers.

This legislation extends the definition of "school age" children with special needs to include individuals between the ages of 3 and 21. Additional services, then, will have to be provided on either a local or regional basis.

Special education costs will be reimbursed by the state under a new formula and money will be returned to the School Committee to be applied to the next special education budget.

Of immediate importance is the request of the Department of Education that all school districts undertake an evaluation of the current status of their special education programs. We in Pupil Personnel Services are now formulating plans for complying with this request.

SENIOR HIGH SCHOOL

Raymond J. Grey, Principal

The year 1972 was one of overcrowded conditions. The senior high school was operating on a ten period day in order to accommodate the large number of students. Enrollment statistics were as follows:

<u>January 1972</u>	<u>June 1972</u>
Grade 9 - 402	Grade 9 - 400
10 - 370	10 - 363
11 - 333	11 - 324
12 - 308	12 - 307
Total 1413	Total 1394

<u>September 1972</u>	<u>December 1972</u>
Grade 9 - 450	Grade 9 - 441
10 - 389	10 - 390
11 - 363	11 - 358
12 - 322	12 - 324
Total 1524	Total 1513

An examination of these figures shows that it was necessary to provide a different type of school day in order to handle the additional 413 in January 1972 and 524 in September 1972. I should like to point out that the cooperation and patience of the student body and faculty have been excellent and it has made it possible to operate without lowering academic standards.

An institution such as a secondary school cannot stand still. Constant evaluation and reappraisal must take place. In 1972 the following changes we feel improved the senior high school:

1. Student Self Scheduling (Arena)
2. Program COPE
3. Work Study
4. Personal Typing - 5 times per week for a half year instead of twice per week for a full year
5. Harvard Project Physics
6. Lab.oriented science courses in Grade 9
7. Self Pacing courses in science
8. The addition of half year courses in the History Department - Political Science and Geography
9. Student Government Day Program sponsored by the Acton Selectment and the Acton-Boxborough Regional School Committee
10. The addition of Industrial Technology I and Manufacturing I courses in the Industrial Arts Department
11. Intramural program sponsored by the Physical Education Department
12. Child Development Course - Home Economics Department
13. Senior High School was notified that it had been accredited for full ten year period by the New England Association of Colleges and Secondary Schools.

What about the future?

The prospects for the next few years are exciting for we shall be moving to the new senior high complex in September 1973. What changes will this generate? Many, but I should like to assure one and all that no academic changes will take place unless it is felt that academic standards will be improved and that we shall be providing a better educational atmosphere for the students. As of this writing, we are concentrating our energies on the following:

1. Full use of a 350 pupil capacity library
2. Excellent use of drama and music facilities
3. Extensive curriculum changes in all academic areas for we shall have physical space and staff to improve courses, i.e.:
 - a. Science labs
 - b. Math-Science lecture room
 - c. Laboratory aide in science department
 - d. New half year courses in certain academic disciplines

4. Instructional Media Specialist - This will assure us of efficient use of films, film strips, television, etc.
5. Vastly improved physical education facilities
 - a. Four gyms
 - b. Swimming Pool
 - c. Corrective and Health Room
 - d. Creation of elective courses for upper classes
6. Reevaluation of English Elective Program
7. Three cafeterias - One will be a "Student Commons"
8. New courses in Home Economics and Industrial Arts
9. In the new senior high we shall have departmental centers which I feel will improve our teaching efficiency.

We shall be striving to create an educational atmosphere in which the students will enjoy learning, enjoy living in and one which we hope will generate curiosity, creativity, thinking and the sheer joy of learning. To achieve the above necessitates the cooperation and energy of a school committee, Superintendent, Administration, Pupil Personnel Services, Faculty, Students and interested parents. I feel that we are most fortunate at the Acton-Boxborough Regional High School for we have all the ingredients needed to provide a sound educational program for our students. Let us blend together sound educational practices of the past with modern educational techniques of the future.

Class of 1972

Amtul Ahmad	Anne Clark	Michael Feeney
David Anderson	Arlene Clark	Jann Felchner
Erik Anderson	Victor Clerico	Dennis Fenton
Justin Anderson	Margaret Collier	Ann Flanagan
Stephen Averett	Robert Condon	Patrick Flannery
Wanda Avril	Heidi Conover	Nancy Fleming
Kristin Bagley	Patricia Counihan	Debra Flerr
John Barlow	Diane Courtright	Betsy Flood
Forrest Bean	Martha Coutts	Peter Flynn
Rene Beaudoin	Dale Covey	Michael Foland
Deborah Becker	Suzanne Craig	Anne Foley
Catherine Bender	Kathleen Crawford	Gary Forrest
Ronald Benoit	Susan Crocker	Kim Fredenburgh
Matthew Benson	Pamela Cuff	Mary French
Scot Bergsten	Raymond Culkins	Christopher Gale
Nancy Bernard	John Cummings	Raymond Gallant
Leigh Bintliff	Patricia Cuthbert	Glenn Garlow
Deborah Blum	Kathleen Dargin	June Garvey
Beatrice Borowski	Nancy Darlington	Mary Gavin
David Boutin	Alan Davis	Jill Gerhardt
Brian Brock	George Davis	Michael Gibbons
Gary Brown	Linda Dee	Ellen Gilbert
Lesley Brown	Richard Delaney	Michael Gopoian
Katharine Browne	David Derie	Linda Granberg
Hannah Bryant	Jonathan Doherty	Suzanne Gravette
William Bunting	James Donovan	Christine Grosse
Barbara Burgess	Kenneth Dow	Holly Gullifer
John Burns	Robert Dow	Robert Haeberle
Susan Burton	John Doyle	Carolyn Hafner
Jane Bushell	Mark Driscoll	Vicki Haley
James Cann	Jacqueline' Duddy	Scott Hall
Sheila Campbell	Joanne Durkin	Robert Hallorai
Lisa Carlson	John Erickson	Karen Hamke
Gregory Carroll	Diane Erkkinen	Steven Harrington
Gail Casarano	Jefferson Esse	Nancy Harter
James Cheney	Edward Fairbrother	Janice Hartwell
Joanne Christian	Marianne Fairchild	Richard Hawe
David Christmas	Patrick Falvey	Nadine Hebb

Debra Herman
 Janet Heroux
 Brian Hickey
 John Higgins
 Patricia Hill
 Patricia Hodgkins
 Mary Hogan
 Patrice Holland
 Sheila Hopkins
 Beth Hungerford
 Ruth Hyde
 Steven Imbimbo
 David Iverson
 Steven Jackson
 Suzanne Jenne
 Marsha Jensen
 Paul Johnson
 Carolyn Jones
 Neal Jones
 Barbara Kangas
 Bruce Kaye
 Richard Kelly
 Scott Kennedy
 Diane Kiely
 Faiar Kohzad
 Brenda Kondrat
 John Kramer
 Karen Kress
 David Kroon
 Linda Laffin
 Millard Landry
 Gregory Lane
 Philip Lane
 Rebecca Lay
 Susan Lemère
 Barbara Leming
 Dorothy Lidiak
 Jacqueline Lipari
 Kathleen Lynch
 Robert Lyons
 Rebecca MacPherson
 Elena Marchese
 Craig Massey
 Elizabeth Matheson
 Rosemary Mathews
 Edward Matthews
 Kenneth Mayer
 Daniel McElroy
 Brian McGinty
 James McKee
 Sue McLaughlin
 Michael McQueen
 Shirley Mele
 Charles Mercurio
 Susan Merian
 William Mickel
 Douglas Miller
 David Mitchell
 Sandra Mitrano
 Susanne Moller
 Patricia Moore
 Peter Moretti
 Lynda Morin
 Kenneth Morod

Cathy Morse
 Teresa Morse
 John Munroe
 Bonnie Murray
 Laurel Murray
 Jean Naudeau
 Philip Nedza
 Eliot Nelson
 Kenneth Nesary
 Richard Newcomb
 David Newell
 Randall Nofle
 Lawrence Norris
 Elizabeth North
 Diane Nyquist
 Eileen O'Clair
 William O'Connell
 Leslie Oldenburg
 Mark Olthoff
 Linda O'Neal
 Raymond Panetta
 Joanne Parke
 Karen Pell
 David Perkins
 Glenn Perry
 Juliana Peterson
 Mamie Peterson
 Diana Phillips
 Dorinda Piper
 Mary Plitt
 Michael Powers
 Jeffrey Pratt
 Diane Prentiss
 June Purvis
 Gaylin Putnam
 Yvonne Quist
 Karen Radtke
 Stuart Rae
 Catherine Ray
 Louisa Raymond
 Cynthia Regan
 Karen Remmy
 Steven Renaccio
 Paul Rey
 Diane Reynolds
 David Richardson
 Nancy Riordan
 Susan Roche
 Thomas Rogers
 Gregory Roscoe
 John Rothemund
 Joanne Saia
 Jan Salminen
 Michael Sariotis
 Rhona Sauve
 Peter Schaeffer
 Michael Scherer
 Cynthia Schroeder
 Howard Scribner
 Yvonne Scott
 Mary Scribner
 Scott Sears
 Andrea Sewall

Abigail Seward
 Austin Sheatsley
 Thomas Sheehan
 Cheryl Shogren
 Karen Shuttle
 Samuel Simcoe
 Mark Simpson
 Deborah Smith
 Kimbark Smith
 Sandra Smith
 Shelley Smith
 William Smith
 William Smorczewski
 Catherine Sprague
 Lynn Sprain
 Robert Stewart
 Charles Stokinger
 Michael Stough
 Bonnie Stuart
 John Studer
 Elaine Sullivan
 Keith Sullivan
 William Swales
 Susan Sweet
 Mark Taylor
 Lucinda Tear
 William Telford
 Drew Thornblad
 John Tierney
 Bruce Tornell
 Theresa Travers
 Robert Tuomanen
 Gregory Turner
 Doug Tutty
 Kathleen Verre
 Nancy Vettrus
 Sherry Vogt
 Joanne Vorce
 Sally Waldron
 Sharon Warren
 Carol Waters
 Gary Webb
 Patricia Welch
 David Weller
 John Wells
 William Wells
 Thomas Werst
 Jonathan Westcott
 Sarah Westphal
 Michael Whelan
 Nancy Whipple
 Jack Whitaker
 Robert White
 Paul Wiggs
 Susan Williams
 Eugene Williamson
 Candace Wilson
 Donald Wilson
 Charles Wilton
 Anthony Woodward
 Bryce Worcester
 Angie Yancey
 James Young
 Denise Zamal

ACTON PUBLIC SCHOOLS AND ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT
ENROLLMENTS AS OF JANUARY 1

<u>Grade</u>	<u>1969-1970</u>	<u>1970-1971</u>	<u>1971-1972</u>	<u>1972-1973</u>
1	459	390	411	392
2	374	436	365	396
3	371	385	438	376
4	437	379	386	442
5	390	438	388	404
6	407	399	443	384
Educable	8	11	9	3
Trainable	11	11	7	5
Total 1-6	<u>2,457</u>	<u>2,449</u>	<u>2,447</u>	<u>2,402</u>
7	392	454	435	487
8	367	399	438	424
9	354	370	402	411
10	311	347	370	388
11	274	311	333	355
12	225	269	308	323
Total 7-12	<u>1,923</u>	<u>2,150</u>	<u>2,286</u>	<u>2,418</u>
Grand Total	4,380	4,599	4,733	4,820

ACTON PUBLIC SCHOOLS STAFF POSITIONS

	<u>1970-71</u>	<u>1971-72</u>	<u>1972-73</u>		<u>1970-71</u>	<u>1971-72</u>	<u>1972-73</u>
Music	7	8	7	<u>Classroom</u>			
Physical Education	5	4	4	<u>Teachers:</u>			
Art	4	4	4				
McCarthy-Towne Special	0	2	1	Conant	-	20	20
Special Education	2	2	2	Gates	18	18	18
Speech	3	3	4	Douglas	20	19	18
Emotionally Disturbed	2	2	2	Merriam	19	18	18
Learning Disabilities	2	5	5	McCarthy-Towne	12M	20	20
Remedial Reading	4	4	4		12T		
Guidance	9	8	5	Library	1	2	1
					<u>120</u>	<u>139</u>	<u>133</u>

ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT STAFF POSITIONS

	<u>1970-71</u>	<u>Junior High</u> <u>1971-72</u>	<u>1972-73</u>	<u>1970-71</u>	<u>Senior High</u> <u>1971-72</u>	<u>1972-73</u>
Art	3	2	2	2	2	2
Business	-	-	-	3	4	5
Emotionally Disturbed	-	1	1	-	-	-
English	6	7	7	12	13	14
General Music	2	3	3	1	2	2 $\frac{1}{2}$
Guidance	3	3	3	4	6	6
Home Economics	3	3	3	2	2	3
Industrial Arts	3	3	3	2	2	2
Learning Disabilities	-	2	1 $\frac{1}{2}$	-	-	1 $\frac{1}{2}$
Library	1	1	1	1	1	1
Math	6	7	7	10	13	12
Mechanical Drawing	-	-	-	1	1	1
Languages	6	6	6	11	11	12
Physical Education	2	3	3	4	4	4
Remedial Reading	2	1	$\frac{1}{2}$	1	-	$\frac{1}{2}$
Science	6	6	7	10	11	11
Social Studies	6	6	7	14	14	15
Speech	1	1	$\frac{1}{2}$	-	-	$\frac{1}{2}$
	<u>50</u>	<u>55</u>	<u>54$\frac{1}{2}$</u>	<u>78</u>	<u>86</u>	<u>93</u>

BASE ANNUAL SALARY

(Effective September 1, 1972 through August 31, 1973)

Acton Public Schools

Years of Service of 9/1/72	Bachelor's Degree		Bachelor's +15		Master's (or Bachelor's +36, 2/3 in Major Subject)		Master's +15		Master's +30		Doctorate (or Master's +60, 2/3 in Major Subject)	
1	\$ 7,870	3	\$ 8,079	0	\$ 8,537	3	\$ 8,747	0	\$ 9,209	0	\$ 9,841	0
2	8,288	1	8,496	1	8,956	3	9,166	1	9,630	0	10,262	0
3	8,809	9	9,018	2	9,480	6	9,689	0	10,157	0	10,788	0
4	9,226	10 (6 hours)	9,435	1 (6 hours)	9,899	8 (3 hours)	10,108	0 (3 hours)	10,578	1 (3 hours)	11,209	0
5	9,643	6	9,852	4	10,318	3	10,527	0	10,999	0	11,630	0
6	10,086	6	10,295	2	10,763	1	10,973	0	11,446	0	12,077	0
7	10,534	10 (3 hours)	10,743	0 (3 hours)	11,213	5 (3 hours)	11,423	0 (3 hours)	11,899	1 (3 hours)	12,530	0
8	11,066	4	11,275	1	11,748	4	11,957	0	12,435	1	13,067	1
9	11,624	4	11,832	1	12,308	1	12,518	1	12,998	0	13,630	0
10	12,166	2 (3 hours)	12,374	3 (3 hours)	12,853	3 (3 hours)	13,062	0 (3 hours)	13,546	0 (3 hours)	14,177	0
11	12,703	2	12,911	1	13,392	5	13,602	0	14,088	0	14,719	0
12	13,292	2 59	13,500	6 22	13,984	8 50	14,194	0 2	14,682	2 5	15,314	0 1

Acton-Boxborough Regional School District

1	\$ 7,870	7	\$ 8,079	2	\$ 8,537	2	\$ 8,747	0	\$ 9,209	0	\$ 9,841	0
2	8,288	9	8,496	2	8,956	5	9,166	0	9,630	1	10,262	0
3	8,809	11	9,018	3	9,480	4	9,689	0	10,157	0	10,788	0
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5	9,643	13	9,852	1	10,318	1	10,527	2	10,999	0	11,630	0
6	10,086	1	10,295	0	10,763	5	10,973	0	11,446	0	12,077	0
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9	11,624	2	11,832	1	12,308	4	12,518	1	12,998	1	13,630	0
10	12,166	0 (3 hours)	12,374	2 (3 hours)	12,853	6 (3 hours)	13,062	1 (3 hours)	13,546	0 (3 hours)	14,177	1
11	12,703	0	12,911	2	13,392	0	13,602	2	14,088	1	14,719	0
12	13,292	0 50	13,500	2 19	13,984	5 46	14,194	5 14	14,682	4 10	15,314	4 8

SCHOOL FINANCESActon Public Schools

Appropriated, March 1972	\$2,349,280.00	
Federal Funds, Balance 12/31/71	<u>12,280.00</u>	
Gross Operating Budget, 1972		\$2,361,560.00
* * * * *		
Total Expended for Maintenance and Operation in 1972		\$2,361,552.00
Cost Per Pupil (2392 as of 10/1/72)		\$ 987.27

PROPOSED BUDGETJanuary 1, 1973 - June 30, 1974Acton Public Schools By Program

District -Wide Services		\$ 665,158.00
School Committee & Superintendent	\$ 93,019.00	
Curriculum & Personnel	92,671.00	
Pupil Personnel Services	119,562.00	
Business Manager	26,591.00	
Buildings/Grounds	52,336.00	
Transportation	267,156.00	
Food	10,673.00	
Community Resources	<u>3,150.00</u>	
	\$ 655,158.00	
Building Administration		273,983.00
Art		82,655.00
Educable Mentally Retarded		40,767.00
English/Language Arts		30,750.00
Elementary		1,827,143.00
Emotionally Disturbed		45,066.00
General Music		136,011.00
Guidance		90,719.00
Health		44,642.00
Industrial Arts		23,700.00
Resource Room		14,363.00
Learning Disabilities		73,520.00
Library		39,832.00
Lunch Program		26,069.00
Math		13,737.00
Physical Education		79,449.00
Remedial Reading		77,829.00
Science		12,542.00
Social Studies		11,060.00
Speech Therapy		77,216.00
Building Maintenance & Operation		327,503.00
Kindergarten		<u>169,800.00</u>
Total		\$4,183,514.00
Less: Reimbursement, P.L. 874 Balance		<u>- 37,252.00</u>
		\$4,146,262.00

Acton-Boxborough Regional School District

Appropriated for Maintenance and Operation, March 1972		\$2,289,604.00
Transfers and Anticipated Income:		
Balance 1971 Operating Budget	\$ 15,070.00	
1970-71 Transportation Reimbursement	97,959.00	
1970-71 Transportation Reimbursement Balance	40,011.00	
Balance 12/31/71 Federal Funds	16,215.00	
Special Education Reimbursement 1971	10,192.00	
Miscellaneous Receipts, 1971	3,758.00	183,205.00
Gross Operating Budget, 1972		\$2,472,809.00
* * * * *		
Total Expended for Maintenance and Operation in 1972		\$2,472,809.00
Cost per Pupil (2425 as of 10/1/72)		\$ 1,019.72

PROPOSED BUDGETJanuary 1, 1973 - June 30, 1974Acton/Boxborough Region by Program

District-Wide Services		\$ 609,189.00
School Committee & Superintendent	\$ 116,606.00	
Curriculum & Personnel	69,658.00	
Pupil Personnel Services	71,897.00	
Business Manager	26,463.00	
Buildings/Grounds	50,836.00	
Transportation	259,906.00	
Food	10,673.00	
Community Resources	3,150.00	
	\$ 609,189.00	
Building Administration		\$ 519,033.00
Art		80,218.00
Business Education		84,254.00
English/Language Arts		345,064.00
Emotionally Disturbed		33,506.00
General Music		81,208.00
Guidance		165,418.00
Health		41,718.00
Home Economics		104,778.00
Industrial Arts		101,958.00
Learning Disabilities		61,194.00
Library		104,417.00
Lunch Program		11,536.00
Math		342,944.00
Mechanical Drawing		15,140.00
Modern Languages		304,382.00
Physical Education		157,435.00
Remedial Reading		30,836.00
Science		371,122.00
Social Studies		383,443.00
Speech Therapy		23,903.00
Work Study		6,700.00
Building Maintenance & Operation		390,900.00
Athletics		118,661.00
Total		\$4,488,957.00

Total	\$4,488,957.00
Less: Transportation	<u>- 253,450.00</u>
	\$4,235,507.00
Less: Transfers from Surplus Revenue (not including Transportation Reimbursement)	<u>- 93,440.00</u>
	\$4,142,067.00
Acton's Share: 91.6%	3,794,133.00
Plus: Net Cost of Transportation	<u>118,133.00</u>
	\$3,912,266.00

Gross Budget, 1973, 18 months \$5,452,982.00

Gross <u>Operating Budget</u>	\$4,370,296.00	
Less: (1) 1971-72 Transportation Reimbursement	(67,245.00)	
(2) Anticipated 1971-72 Transportation Reimbursement Balance	(42,793.00)	
(3) 12/31/72 P. L. 874 Balance	(61,042.00)	
(4) 12/31/72 Special Education Balance	(29,615.00)	
(5) 1972 Miscellaneous Collections	<u>(2,783.00)</u>	
Net Operating Budget		\$4,166,818.00

<u>Debt Service</u>		
Interest	\$ 309,025.00	
Less: Anticipated State Aid	<u>(67,678.00)</u>	241,374.00
Maturing Debt	655,000.00	
Less: Anticipated State Aid	(430,927.00)	
Anticipated Bond Issue Proceeds	<u>(37,000.00)</u>	
Net Debt Service		187,073.00

<u>Non-Classified</u>		
School Athletic Fund		<u>118,661.00</u>

Total Net Budget \$4,713,899.00

() 739,083.00
Net Budget 4,713,899.00

Gross Budget \$5,452,982.00

Apportionment of the Charges to be Assessed
Against the Towns of Acton and Boxborough

January 1, 1973 - June 30, 1974

Acton	*Operating Expenses, 91.6% of \$4,023,406.00**	\$3,685,440.00	
	Cost of Transportation	\$207,010.00	
	Less: Reimbursement	<u>88,877.00</u>	118,113.00
	Non-Classified, 91.6% of \$118,661.00		108,693.00
	Debt Service, 95% of \$428,420.00	<u>407,000.00</u>	\$4,319,266.00

Boxborough	*Operating Expenses, 8.4% of \$4,023,406.00**	\$	337,966.00	
	Cost of Transportation	\$	46,440.00	
	Less: Reimbursement		21,161.00	25,279.00
	Non-Classified, 8.4% of \$118,661.00			9,968.00
	Debt Service, 5% of \$428,420.00			21,420.00
				<u>\$ 394,633.00</u>

*Student Enrollment 10/1/72	
Acton	2221 (91.6%)
Boxborough	204 (8.4%)
	<u>2425</u>

**Gross Operating Budget	\$4,370,296.00
Less:	
1972 P. L. 874 Balance	(61,042.00)
1972 Special Education Balance	(29,615.00)
1972 Miscellaneous Collections	(2,783.00)
Amount Budgeted for Transportation	<u>(253,450.00)</u>
	\$4,023,406.00

ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT

Treasurer's Report

December 29, 1972

Balance, December 31, 1971 \$4,114,024.77

Receipts, 1972:

Town of Acton	\$2,448,830.00	
Town of Boxborough	223,535.00	
State Aid for Construction	111,291.32	
Construction	180,486.30	
Public Law 874	61,042.00	
Public Law 89-10, Title II	2,126.00	
Title II Special Purpose Grant	6,000.00	
Special Education	29,615.00	
Transportation Reimbursement	107,256.20	
School Lunch Fund	115,427.67	
School Athletic Fund	6,606.32	
Adult Education	10,813.33	
Federal Taxes	303,447.45	
State Taxes	82,404.38	
Teachers Retirement	85,833.90	
County Retirement	11,678.51	
Teachers Insurance	1,281.23	
Blue Cross-Blue Shield	7,741.03	
Group Life Insurance	983.56	
Acton Education Association	10,895.80	
M. T. A. Credit Union	8,820.00	
Tax Annuities	9,820.00	
Earned Interest	130,623.36	
Refunds	584.17	
Public Telephones	434.41	
Rentals	1,576.58	
Land Taking	100.00	
Tuition	88.00	
R & D Reading Program - 1972	2,400.00	
In-Service Program-Learning Dis. 1972	2,475.00	
Insurance - Roof Repairs	12,400.00	
Miscellaneous	202.97	
Tailings	2,770.64	
Title IV - P. L. 91-230	<u>12,247.42</u>	
		<u>\$3,991,837.55</u>

Total Receipts \$8,105,862.32

Disbursements, 1972:

Maintenance and Operation	\$2,472,809.00	
Construction	2,018,798.15	
Title II Special Purpose Grant	6,639.72	
Title II	2,872.43	
Title VI, P. L. 91-230	15,246.25	
Payment on Principal	655,000.00	
Interest on Debt	238,770.00	
School Lunch Fund	108,435.66	
School Athletic Fund	74,211.36	
Adult Education	11,045.76	
Federal Taxes	303,447.45	
State Taxes	82,404.38	
Teachers' Retirement	85,833.90	
County Retirement	11,678.51	
Teachers' Insurance	1,262.93	
Blue Cross-Blue Shield	7,567.03	
Group Life Insurance	984.02	
Acton Education Association	10,895.80	
M. T. A. Credit Union	8,820.00	
Tax Annuities	\$ 9,820.00	
Title I	648.00	
Roof Repairs	4,510.00	
In-Service Program, Learning Disabilities	1,576.81	
R & D Reading Program 1972	2,400.00	
Football Field Repairs	6,833.08	
Special Pay Roll 1972	21,629.87	
Special Projects - 1972	21,482.63	
Total Disbursements		\$6,185,622.74
Balance, December 31, 1972		<u>1,920,239.58</u>
		\$8,105,862.32

Priscilla Felt, Treasurer

ACTON PUBLIC SCHOOLS AND ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT

ORGANIZATION

Acton School CommitteeTerm Expires

Robert Pilsbury, Chairman.	1974
Edith D. Stowell, Secretary	1973
Helen K. Ray	1975
Edgar B. Gravette	1975
Robert Haeberle.	1973
James T. O'Rourke.	1973

Acton-Boxborough Regional District School CommitteeTerm Expires

James L. Donovan, Chairman	1973
Helen K. Ray	1975
Edgar B. Gravette	1975
Reginald Brown	1974
Edith D. Stowell.	1973
Robert Pilsbury	1974
Philip R. Licari.	1975
Robert Haeberle.	1973
James T. O'Rourke.	1973

The Acton School Committee holds regular meetings on the third Monday of each month and the Regional School Committee meets regularly on the second and fourth Thursdays. Both groups convene at the Acton-Boxborough Regional Junior High School Music Room at 7:30 P. M.

	<u>Telephone</u>
Superintendent of Schools, Dr. Norman D. Brust	263-9503
Assistant Superintendent, Alan M. White.	263-9503
Head Bookkeeper and Treasurer, Priscilla Felt	263-9503
Administrative Assistant, Beatrice Perkins.	263-9503
Principals: Conant School, Alice F. Hayes	263-7407
Douglas School, Robert C. Conroy	263-2753
Gates School, James Palavras.	263-9162
Merriam School, William Sparks	263-2581
McCarthy-Towne Schools, Parker Damon.	263-4982
Acton-Boxborough Junior High School, Arthur J. Hayes	263-7716
Henry J. Wall, Vice-Principal	263-7716
Acton-Boxborough Senior High School, Raymond J. Grey	263-0210
Donald A. MacLeod, Vice-Principal	263-7738
Lawrence McNulty, Vice Principal	263-7738
Coordinator of Pupil Personnel Services, Ruth R. Proctor	263-2492
Coordinator of Fine Arts, Henry W. Wegiel	263-3562
Coordinator of Buildings & Grounds, Gerald King	263-5272

TENTATIVE SCHOOL CALENDAR 1973-1974

Reopening of All Schools	January 2, 1973	Teachers' Convention	October 17
Winter Recess	February 19-23	Veterans' Day	October 22
Good Friday	April 20	Thanksgiving Recess	November 21, 22, 23
Spring Vacation	April 16-20	Christmas Holiday	Dec. 21 - Jan. 1, 1974
Memorial Day	May 28	Reopening of All Schools	January 2, 1974
Graduation	June 8	Winter Vacation	February 18-22
Close of Schools	June 21	Good Friday	April 12
Summer Recess		Spring Vacation	April 15-19
Teachers' Meetings	September 3-4	Memorial Day	May 27
Reopening of All Schools	September 5	Graduation	June 7
Columbus Day	October 8	Close of Schools	June 20

NO SCHOOL SIGNAL

2-2-2-2	6:30 A.M.	No School ABRSD All Day
1-1-1-1	7:15 A.M.	No School Acton Public Schools, Grades K-6 All Day
2-2-2-2	7:00 A.M.	No School All Schools All Day

Announcements aired on WBZ - 1030 AM Dial; WHDH - 850 AM Dial; and WCAP - 980 AM Dial - Starting at 6:00 A.M.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Dr. Norman D. Brust, Superintendent

School officials and other town officials will long remember 1972 as the year of the 18-month budget with all of the complexities involved in making such a major financial transition.

In the long run such a change will be of great benefit to the school administration, since for the first time the school year and the fiscal year will coincide and only one set of financial records will have to be maintained where previously separate sets were required for the towns of Acton and Boxborough and the State of Massachusetts.

1972 will be remembered by school officials for many other things as well.

It marked the year when the major portion of the construction of our new high school wing took place.

It marked the year when public kindergarten was approved for use in our school system.

It marked the year when we began to involve more people in the planning and evaluation of our educational goals by the formation of such vital groups as the District Senate, the Goals Committee, the Curriculum Steering Committee and the Student Rights and Responsibilities Committee.

It marked the year when our system finally began to move from a "crisis" motivated maintenance system to a systematic preventive maintenance system designed to keep our buildings and equipment operating toward maximum efficiency.

It marked the year of planning for the move which will switch our total high school and junior high school population from one building to another with the end result of providing adequate space and facilities for both.

It marked the year when an elementary resource teacher for each elementary school was hired and charged with the responsibility of planning and coordinating instruction on the elementary level to better merge with instruction on the junior high and senior high school levels, and work with the principals and teachers to develop each building's instructional programs.

It marked the first year of open enrollment in our elementary schools thus allowing free choice of schools as long as space was available.

It marked the year when we developed much needed cooperative programs in special education and purchasing with other districts and systems to take full advantage of new educational programs and special price advantages on the purchase of certain items.

And perhaps most important of all, 1972 marked the year when the first signs of the systems approach to planning and its inherent evaluation follow-up which I feel is so vital to the advancement of our system began to appear and take shape.

Not all of these things came easy.

Preparations for the 18-month budget stretched the endurance limits of school administrators, principals and school committee members to the utmost yet all worked heroically to meet the challenge.

This was even more notable when one realizes that five of the nine School Committee members were either newly elected or newly appointed and simply did not have any prior experience of wrestling with a complex school budget.

Public kindergarten has arrived, but we are even now faced with the final decisions of where all of the students will be housed in such a way that will benefit them to the fullest while still providing the best use of available facilities and space.

Citizen and staff involvement on newly formed committees have already produced results, but many more months of learning, planning and implementing will be required before all that these committees will be capable of producing can come to fruition.

Serious damage to the floor of Blanchard Auditorium and continual nuisance breakdowns or malfunctioning of equipment kept our new coordinator of buildings and grounds and his staff busy on a "crisis by crisis" repair merry-go-round, but it can already be determined that the systematic investigation and implementation of sound preventive maintenance programs will soon bring better services and dependability.

The year 1972 was indeed a notable one, but what of 1973 and the years beyond which are rushing upon us?

We must immediately meet the task of switching our entire secondary school population of students and staff to new buildings, and we must accommodate our kindergarten youngsters, and we must accomplish both of these tasks without hindering or hampering their education.

We must develop our kindergarten program so that it will provide every youngster with a proper introduction to our educational system.

We are all aware that recent School Committee resignations coupled with the 1973 elections will give us an entire committee whose membership is either totally new or has only one slim year of experience upon which they can draw when making complex decisions which affect our entire educational system.

It is imperative that we allow no further delay in establishing a formal School Committee Manual of policy and directives so that the dedicated men and women who will serve us can have something concrete on which to build their decisions.

In the near future our Junior High needs considerable attention. These youngsters need a greater spectrum of exploratory courses from which to choose; the average class size needs to be decreased and the library space now in existence at the Senior High School is quite inadequate and needs to be remedied for the Junior High School students when they arrive.

We must provide for the addition of qualified professional administrators to coordinate several important areas or else face the harsh realization that many programs will never develop the scope that they must to meet our educational needs.

Skilled professional coordinators are needed to direct such programs as:

- (1) health, physical education, athletics and intramurals.
- (2) adult education, summer school, citizen volunteers and public information.
- (3) bookkeeping and budgeting, purchasing and billing, and bidding and negotiations.
- (4) business education programs, industrial and homemaking arts, vocational training and all world of work programs.

We must seek out and utilize new data processing systems and services to fully implement the administrative and financial requirements to operate our system effectively and efficiently in today's modern world.

We must encourage more community involvement and we must review the recommendations brought to us by our own staff, our Educational Committees, our School Committee, outside evaluation teams, and concerned private citizens and students so that we are constantly striving to improve what we have and build toward an even better future.

Much has occurred since the School Committee brought me to this area approximately one and a half years ago to serve the communities of Acton and Boxborough as Superintendent of Schools.

Many solid programs and procedures are now being planned and developed, and with dedicated effort from the community and staff, we are hopeful of bringing them forth as soon as possible.

A deep sense of gratitude and accomplishment must be extended to all those members of the school staff and administration, the School Committee, principals, teachers, students, town officials and concerned citizens whose efforts in the past have allowed us to proceed this far, and we must all accept the challenge and the responsibility of more long hours, more dedicated effort and more frustrations and satisfactions before we attain what we seek.

The educational programs we all want will take many more months and years to develop, but if we all join in a common goal and accept our commitments then our children will have the benefit of the finest education we are capable of providing.

With your continued assistance and support we will give it to them.

VOCATIONAL REGIONAL SCHOOL

Charles E. Courtright, Acton

Acton has been a participating member of the Minuteman Regional Vocational Technical School since its inception in 1971. The member towns are Acton, Arlington, Belmont, Boxborough, Carlisle, Concord, Lexington, Lincoln, Stow, Sudbury, Wayland and Weston. The School Committee is made up of one representative from each town, appointed by the Town Moderator of each of the member towns. The Committee meets on the 1st and 3rd Tuesdays of each month at 8:00 p.m. in Room-S17 of the Concord Carlisle Regional High School. The Superintendent-Director of the school is Samuel Sains.

During 1972 the Minuteman Regional Vocational Technical School District Committee proceeded with the acquisition of the 64-acre site on which the regional school will be built. The site is located partly in Lexington and partly in Lincoln, just west of Route 128 and south of Route 2A, next to the Minuteman National Park.

Early in 1972 preliminary selection and interviewing of architectural firms culminated in a competition in which three firms presented preliminary designs for the school. As a result of this competition the firm of Drummey, Rosane and Anderson, Inc. of Wellesley, Massachusetts, was selected to design the school. In accordance with the educational specifications developed by the school, adaptability of classroom and shop areas was a prime design consideration. This flexibility allows effective use of space when the building opens and in the future, as programs and needs change.

Working drawings and advertisements for bids were completed in August, and general bids were opened on the 14th of September. On the 15th of September the Committee met and voted to authorize debt for the project. A brochure describing the building and explaining its cost was mailed to the member towns in late September and early October. By the end of October approvals had been granted by all of the towns and state agencies concerned, and a construction contract was signed with White Construction Company of Burlington, the low bidder on the project. Groundbreaking took place on the first of November and construction is currently in progress.

The total cost of the project is \$14,500,000. This cost is higher than that originally presented to the voters in the spring of 1971 when the district was first formed. The net cost assessed to the member towns, however, will be lower than the original estimates. This is due to increased state aid and a shorter period of borrowing. Bonds for construction will be issued in January or February of 1973 for a period of ten years. The building is scheduled for completion in June of 1974, and the first class will enter in September of that year.

As a means of coordinating the educational plans of the district, the Superintendent-Director of Minuteman meets periodically with the Superintendents of the sending schools of the region. The district has also formed a Vocational Advisory Board. This Board, made up of business, trade and professional people, is called upon for advice on vocational programs related to their areas of interest and expertise. The district is participating in a cooperative study being done on interaction between the community colleges and regional vocational high schools. The study is funded by the Division of Occupational Education and the Board of Higher Education.

With the hiring of additional staff members in October, the office space available in the Concord school system central office was outgrown. Fortunately the Wayland School Committee kindly offered space in the old Wayland junior high school building. The district is indebted to both Concord and Wayland for their help. The space in Wayland is sufficient to meet the needs of the district until the school building is opened in 1974. The offices of the district were moved to Wayland during October.

Extensive planning for curriculum and for staff orientation has been initiated, and this will become one of the major activities in 1973. Staff acquisition and training needs for the next five years have been developed and with this plan a preliminary five-year budget was prepared. This five-year budget which has been sent to the various towns' Finance Committees will serve as a guide for future financial needs. The district has submitted to the towns an 18-month budget, as required by the change in the fiscal year. The 18-month budget, which will end two months before the opening of school, must include all the appropriate expenses of program development and staff training. What is accomplished during this budget period will have a major influence on the effectiveness of the school's operation in the future.

The Minuteman School Committee believes that it has developed an effective facility for vocational and technical education and that it is developing an equally effective educational program to meet the needs of the district. So far the original time schedule and plan have been met. The Committee is continuing, with the help of the district, to plan for the opening of the school for its first class in September of 1974.

Walter C. Verney - Arlington
 Henry L. Hall, Jr. - Chairman - Belmont
 Roger H. Morse - Boxborough
 Kenneth L. Bilodeau - Carlisle
 Anna Manion - Concord
 Erik Mollo-Christensen - Vice-Chairman - Lexington
 Ruth Wales - Lincoln
 Glen F. Pippert - Stow
 Alfred C. Cron - Sudbury
 Paul Alphen - Wayland
 Kerck Kelsey - Weston
 Michele G. Lombardo - Treasurer
 Ann S. Gilbert - Secretary

BOARD OF ASSESSORS

John H. Loring, Chairman

During 1972 the Board of Assessors voted to hold the regular meetings of the Board the first Tuesday of each month at 4:30 P. M.

Mr. Richard W. Remmy was appointed in January to fill the vacancy caused by the death of Carl Flint who served on the Board for more than thirty years. In March, Mr. Dewey E. Boatman retired from the Board after many years of dedicated service to the Town and Mr. Lorens A. A. Perssons was appointed to fill the vacancy in July.

Assistant Assessor Ralph E. Dodge completed a 200 hour course of study and earned the professional designation as a Certified Massachusetts Assessor. This achievement is of particular significance as there are only thirty-three assessors with this designation out of the eleven hundred assessors in the State of Massachusetts. At the annual meeting of the Middlesex County Assessors Association held in December, Ralph E. Dodge, C.M.A. was elected to the Board of Directors.

All members of the Board have successfully completed a six week course in basic assessment law, at Middlesex Community College in Bedford, Massachusetts. This was the first of a series of courses that will be given by the Department of Corporations and Taxation in cooperation with the University of Massachusetts to improve the professional competence of Assessors in Massachusetts. Lecturers for this course included Ralph E. Dodge, C.M.A., of Acton.

During the year the Board has been investigating the advisability of a complete updating of the property values in the town to eliminate inequities that have developed since the last revaluation that was made in 1965. The contemplated program would also include a computerized recording system that would allow a continuing updating program that should eliminate the need for revaluation costs for many years to come.

Taxes Assessed as Follows:

Buildings Exclusive of Land	\$ 86,910,950.00	
Land	21,479,800.00	
Personal Property	<u>4,259,880.00</u>	
Total Valuation January 1, 1972		\$112,650,630.00
Valuation January 1, 1971		<u>104,939,555.00</u>
Increase in Valuation		\$ 7,711,075.00

Rate of Taxation - \$49.50 per thousand

Real Estate	\$ 5,365,353.78	
Personal Property	<u>210,864.39</u>	
Total Taxes Assessed		\$ 5,576,218.17

Amount of Money to be Raised:

Town Charges	\$ 7,766,926.30	
School Lunch Program	11,217.19	
Free Public Libraries	5,538.75	
Natural Resources-Self Help Program	42,083.50	
State Parks & Reservations	26,937.73	
Metropolitan District Area Planning Council	748.24	
Elderly Retiree Program	491.80	
State Assessment System	590.80	
Motor Vehicle Excise Bills	1,718.70	
Air Pollution Control District	941.96	
County Tax	129,974.81	
County Hospital	7,126.14	
Overlay	<u>65,011.98</u>	
Total		\$ 8,059,307.90

Estimated Receipts and Available Funds From
Various Sources
Net Amount to be Raised by Taxation

2,483,089.73
\$ 5,576,218.17

Motor Vehicle and Trailer Excise
Number of Vehicles Assessed - 8,268
Commissioners Value
Total Excise

\$66.00 per thousand

\$ 6,407,275.00
419,798.08

Richard W. Remmy, Clerk
Lorens A.A. Perssons, Member
Ralph E. Dodge, C.M.A. Assistant
Assessor

The Unreliable Eye - Your house as seen by...



...the builder



...your mortgagor



...yourself



...the tax assessor

OFFICE OF THE TAX COLLECTOR

Wm. Henry Soar

For the Year Ending December 31, 1972

PERSONAL PROPERTY TAXES 1966

Outstanding January 1, 1972		\$	3,362.86
Payments to Treasurer	\$	153.18	
Outstanding December 31, 1972		<u>3,209.68</u>	<u>\$ 3,362.86</u>

PERSONAL PROPERTY TAXES-1967

Outstanding January 1, 1972	\$	2,523.40
Outstanding December 31, 1972	\$	<u>2,523.40</u>

PERSONAL PROPERTY TAXES-1968

Outstanding January 1, 1972	\$	2,060.40
Outstanding December 31, 1972	\$	<u>2,060.40</u>

PERSONAL PROPERTY TAXES-1969

Outstanding January 1, 1972	\$	2,186.80
Outstanding December 31, 1972	\$	<u>2,186.80</u>

PERSONAL PROPERTY TAXES-1970

Outstanding January 1, 1972	\$	946.00
Outstanding December 31, 1972		<u>946.00</u>

PERSONAL PROPERTY TAXES-1971

Outstanding January 1, 1972	\$	2,208.60
Payments to Treasurer	\$	1,389.60
Outstanding December 31, 1972		<u>819.00</u>
	\$	<u>2,208.60</u>

PERSONAL PROPERTY TAXES-1972

Commitment per Warrant	\$	210,864.39
Refunds		<u>512.84</u>
	\$	211,377.23
Payments to Treasurer		207,145.45
Abatements		1,481.03
Outstanding December 31, 1972		<u>2,750.75</u>
	\$	<u>211,377.23</u>

REAL ESTATE TAXES-1971

Outstanding January 1, 1972	\$	150,316.49
Refunds		<u>315.88</u>
	\$	150,632.37
Payments to Treasurer		150,302.52
Abatements		39.60
To Taxes in Litigation C-60 S-95		159.30
Transferred to Tax Titles		130.95
Outstanding December 31, 1972		<u>0</u>
	\$	<u>150,632.37</u>

REAL ESTATE TAXES-1972

Commitment per Warrant	\$5,365,353.78	
Refunds	<u>17,483.45</u>	\$5,382,837.23
Payments to Treasurer	5,202,429.40	
Abatements	56,595.97	
Transferred to Tax Titles	553.93	
Outstanding December 31, 1972	<u>123,257.93</u>	<u>\$5,382,837.23</u>

SPECIAL TAXES-WATERSHED & FOREST LAND 1972

Commitment per Warrant		\$ 359.37
Payments to Treasurer	\$ 359.37	
Outstanding December 31, 1972	<u>0</u>	<u>\$ 359.37</u>

FARM ANIMAL EXCISE TAXES-1972

Commitment per Warrant		\$ 268.25
Payments to Treasurer	\$ 268.25	
Outstanding December 31, 1972	<u>0</u>	<u>\$ 268.25</u>

MOTOR VEHICLE & TRAILER EXCISE TAXES-1965

Outstanding January 1, 1972		\$ 384.00
Outstanding December 31, 1972		<u>\$ 384.00</u>

MOTOR VEHICLE & TRAILER EXCISE TAXES-1966

Outstanding January 1, 1972		\$ 3,604.09
Payments to Treasurer	0	
Abatements C-58 S-8	\$ 3,110.88	
Outstanding December 31, 1972	<u>493.21</u>	<u>\$ 3,604.09</u>

MOTOR VEHICLE & TRAILER EXCISE TAXES-1967

Outstanding January 1, 1972		\$ 2,896.55
Payments to Treasurer	0	
Abatements C-58 S-8	\$ 1,755.64	
Outstanding December 31, 1972	<u>1,140.91</u>	<u>\$ 2,896.55</u>

MOTOR VEHICLE & TRAILER EXCISE TAXES-1968

Outstanding January 1, 1972		\$ 4,331.71
Payments to Treasurer	\$ 38.50	
Abatements C-58 S-8	3,744.22	
Outstanding December 31, 1972	<u>548.99</u>	<u>\$ 4,331.71</u>

MOTOR VEHICLE & TRAILER EXCISE TAXES-1969

Outstanding January 1, 1972	\$ 7,106.19	
Abatements rescinded	<u>128.70</u>	\$ 7,234.89
Payments to Treasurer	128.70	
Abatements C-58 S-8	5,991.98	
Outstanding December 31, 1972	<u>1,114.21</u>	<u>\$ 7,234.89</u>

MOTOR VEHICLE & TRAILER TAXES-1970

Outstanding January 1, 1972	\$	13,306.35	
Refunds		4.40	
Abatements rescinded		<u>159.78</u>	\$ 13,560.53
Payments to Treasurer		953.52	
Abatements C-58 S-8		9,129.34	
Outstanding December 31, 1972		<u>3,477.67</u>	<u>\$ 13,560.53</u>

MOTOR VEHICLE & TRAILER TAXES-1971

Outstanding January 1, 1972	\$	75,126.12	
Commitment per Warrants		95,357.14	
Refunds		5,599.48	
Abatements rescinded		<u>160.60</u>	\$ 176,234.34
Payments to Treasurer	\$	120,596.06	
Abatements C-58 S-8		4,729.80	
Abatements		31,269.50	
Outstanding December 31, 1972		<u>19,647.98</u>	<u>\$ 176,243.34</u>

MOTOR VEHICLE & TRAILER TAXES-1972

Commitments per Warrants	\$	419,798.08	
Refunds		<u>3,107.48</u>	\$ 422,905.56
Payments to Treasurer		284,804.36	
Abatements		35,518.94	
Outstanding December 31, 1972		<u>102,582.26</u>	<u>\$ 422,905.56</u>

STREET BETTERMENTS ADDED TO TAXES-1971

Outstanding January 1, 1972			\$ 65.61
Payments to Treasurer	\$	65.61	
Outstanding December 31, 1972		<u>0</u>	<u>\$ 65.61</u>

COMMITTED INTEREST ON STREET BETTERMENTS-1971

Outstanding January 1, 1972			\$ 10.49
Payments to Treasurer	\$	10.49	
Outstanding December 31, 1972		<u>0</u>	<u>\$ 10.49</u>

STREET BETTERMENTS-MINOT AVE. 1971

Outstanding January 1, 1972			\$ 11,383.27
Payments to Treasurer	\$	622.56	
Apportioned and added to Taxes		683.87	
Outstanding December 31, 1972		<u>10,076.84</u>	<u>\$ 11,383.27</u>

STREET BETTERMENTS-ADAMS STREET 1971

Outstanding January 1, 1972			\$ 12,102.08
Payments to Treasurer	\$	4,940.53	
Apportioned and added to Taxes		511.93	
Outstanding December 31, 1972		<u>6,649.62</u>	<u>\$ 12,102.08</u>

STREET BETTERMENTS-NORTH & CROSS 1971

Outstanding January 1, 1972	\$	1,167.10	
Audit Adjustments		<u>1,120.16</u>	\$ 2,287.26
Payments to Treasurer		0	
Apportioned and added to Taxes		323.71	
Outstanding December 31, 1972		<u>1,963.55</u>	<u>\$ 2,287.26</u>

STREET BETTERMENTS ADDED TO TAXES-1972

Commitment per Warrant			\$ 1,519.51
Payments to Treasurer	\$	1,433.77	
Outstanding December 31, 1972		<u>95.74</u>	<u>\$ 1,519.51</u>

COMMITTED INTEREST ON STREET BETTERMENTS-1972

Commitment per Warrant			\$ 897.27
Payments to Treasurer	\$	885.78	
Outstanding December 31, 1972		<u>11.49</u>	<u>\$ 897.27</u>

ADDITIONAL INTEREST & COSTS ON ALL TAXES 1972

Collections for 1972			\$ 11,909.65
Payments to Treasurer			<u>\$ 11,909.65</u>

CERTIFICATES OF MUNICIPAL LIENS-1972

Collections for 1972			\$ 3,780.00
Payments to Treasurer			<u>\$ 3,780.00</u>

CEMETERY DEPARTMENT-ANNUAL CARE OF LOTS-1972

Outstanding January 1, 1972	\$	74.45	
Commitments per Warrants		<u>849.00</u>	\$ 923.45
Payments to Treasurer		776.00	
Abatements rescinded		50.45	
Outstanding December 31, 1972		<u>97.00</u>	<u>\$ 923.45</u>

APPORTIONED STREET ASSESSMENTS-NOT DUE

Outstanding December 31, 1972			
Adams Street Due 1973 to 1992 inclusive			\$ 6,649.62
Minot Avenue Due 1973 to 1992 inclusive			10,076.84
North & Cross Street Due 1973 to 1984 inclusive			1,963.55

Wm. Henry Soar
Town Collector

TOWN TREASURER

Wm. Henry Soar
Treasurer

For the Year Ending December 31, 1972

Cash Balance January 1, 1972

\$ 795,176.28

STATE AND COUNTY RECEIPTS

State Treasurer:

Snow Removal	\$ 2,429.50
Library Public Title 2	3,240.95
Disabled Veterans	630.00
School Tuition C-74 S-10	5,465.00
Bureau of Library Extension	5,538.75
School Transportation C-71 S-7	49,754.78
Veterans Services	16,103.60
Highways Chapter 90C	5,220.06
Highways Chapter 90M	13,031.41
Highways Chapter 81	38,729.98
Highways a/c 24567	1,384.30
Highways a/c 25154	1,225.74
Highway Fund C-497 1971	46,618.82
Corporation Excises-Machinery	8,388.87
Land Acquisition Projects	5,771.00
Lieu of Taxes C-58 S-17 State	3,276.22
Education-Recreation C-69-71	330.00
Education-Special C-69-71	115,802.00
Regional Schools C-71 S-16D	113,572.34
Education Cornerstone Title 1	6,189.00
Special Education C-58 S-18A	7,600.00
Valuation Basis	16,802.28
Lottery Distribution C-813-1971	40,122.42
School Aid Chapter 70	1,067,472.14
School Construction-McCarthy	5,567.85
School Construction-Douglas	18,750.00
School Construction-Merriam	20,057.63
School Construction-Gates	30,236.25
School Construction-Conant	43,000.00

\$ 1,692,310.89

County Treasurer:

Dog Licenses-refund	2,598.50
Highways #26664	2,000.00
Highways #24567	5,515.70

10,114.20

DEPARTMENTAL RECEIPTS

Town Collector:

Personal Property Taxes 1966	153.18
Personal Property Taxes 1971	1,389.60
Personal Property Taxes 1972	207,145.45
Real Estate Taxes 1971	150,302.52
Real Estate Taxes 1972	5,202,429.40
Motor Vehicle & Trailer Excise Taxes 1968	38.50
Motor Vehicle & Trailer Excise Taxes 1969	128.70
Motor Vehicle & Trailer Excise Taxes 1970	953.52
Motor Vehicle & Trailer Excise Taxes 1971	120,596.06
Motor Vehicle & Trailer Excise Taxes 1972	284,804.36
Farm Animal Excise Taxes 1972	268.25
Special Taxes Watershed and Forest 1972	359.37
Street Betterments North & Cross 1971	65.61
Committed Interest North & Cross 1971	10.49

Departmental Receipts (continued)

Street Betterments Adams Street 1972	\$ 4,940.53	
Street Betterments Minot Avenue 1972	622.56	
Betterment Interest Added	18.30	
Street Betterments Apportioned added to Taxes	1,423.77	
Committed Betterment Interest added to Taxes	885.78	
Fire Department Accounts Receivable	673.50	
Annual Care of Cemetery Lots	776.00	
Municipal Lien Certificates	3,780.00	
Interest and Charges all Taxes	<u>11,909.65</u>	\$5,993,675.10
Town Clerk:		
Business Certificates	66.00	
Sporting License Fees	174.95	
Dog License Fees	525.65	
Vital Statistics	895.00	
Miscellaneous	541.06	
Mortgage Fee Recordings	1,799.50	
Dog Licenses	<u>4,596.35</u>	8,598.51
Board of Assessors:		
Assessors Maps	412.25	412.25
Board of Selectmen:		
Property Rentals	720.00	
Miscellaneous	516.75	
Licenses	<u>14,033.35</u>	15,270.10
Board of Health:		
Miscellaneous	1,240.50	
Gas Permits	2,319.00	
Sewerage Permits	4,487.00	
Plumbing Permits	4,238.50	
Nurse Services	<u>8,633.88</u>	20,918.88
Building Department:		
Miscellaneous	275.25	
Wiring Permits	5,181.25	
Building Permits	<u>19,871.50</u>	25,328.00
Board of Appeals:		
Hearings-Legal	495.00	495.00
Employees-Payroll Deductions:		
Federal Withholding Taxes	458,397.61	
State Withholding Taxes	123,846.12	
County Retirement	48,960.91	
Teachers Retirement	80,176.62	
Teachers Insurance	2,210.37	
Teachers Annuities	8,896.00	
Teachers Association Dues	13,075.12	
Group Insurance	1,407.14	
Blue Cross Blue Shield	9,769.44	
Highway Association Dues	280.00	
Firefighters Association Dues	804.00	
M. T. A. Credit Union	<u>1,155.00</u>	748,978.33

Police Department		
Bicycle Registrations	\$ 39.50	
Dealers Firearm Permits	129.00	
Miscellaneous	84.00	
Pistol Permits	680.00	
Firearm Licenses	41.00	
Firearm Registrations	<u>214.00</u>	\$ 1,187.50
Fire Department:		
Permits	169.00	
Miscellaneous	332.17	
Property Rentals	<u>85.00</u>	586.17
Sealer of Weights & Measures:		
Sealers Fees	<u>366.40</u>	366.40
School Department:		
Miscellaneous	38.73	
Property Rentals	1,033.50	
Public Law 874 Title 1	37,252.00	
School Tuition Charges	7,805.41	
Blanchard Auditorium-Reimbursement	14,080.50	
School Lunch Account	<u>116,851.67</u>	177,061.81
Cemetery Department:		
Chapel Rentals	60.00	
Miscellaneous	665.75	
Sale of Lots	1,150.00	
Burials	<u>5,135.00</u>	7,010.75
West Acton Library:		
Library Fines	<u>240.30</u>	240.30
Memorial Library:		
Mary Lothrop Fund-Bequest	100.00	
Library Fines	<u>6,314.50</u>	6,414.50
Miscellaneous Receipts:		
Albert England - Veterans Services	22.00	
Employees Account - Blue Cross	2,361.00	
Employees Account - Group Insurance	136.32	
Employees Account - Teachers Insurance	58.05	
Blue Cross Blue Shield Town Account Refund	31.14	
Recreation Department Building Utilities	24.00	
Kemper Insurance Co., - Vandalism Cemetery	1,010.44	
Plasticrete Corporation - Highway Department	492.13	
Recreation Department - Miscellaneous Receipts	1,661.50	
Concord District Court - Court Fines	2,471.90	
Coastal Services - Highway Department	797.75	
Planning Board - Legal Hearings	50.00	
Washington National Insurance - School Insurance	74.16	
Alexander & Alexander Insurance - Refund	210.99	
Water Supply District of Acton - Recreation	11.00	
Theron A. Lowden - Insurance Claim Recovery	179.88	
Northeast Sales & Service - Fire Department	32.61	
McGraw Hill Company - School Department	35.85	
Wickes Lumber Company - Fire Department	3.01	
Wickes Lumber Company - Engineering Department	8.31	
Henry W. Bennett - Police Department	34.00	
David L. Smith - Fire Department	10.00	
Rochester Germicide Co., Police Department	62.50	
H. W. Wilson Company - Memorial Library	106.00	
Bobbs Merrill Co., School Department	6.21	

Departmental Receipts (continued)

Miscellaneous Receipts:

Acton Minutemen Association - Blanchard Auditorium	\$	20.50	
Sphere Betty Crocker - West Acton Library		11.95	
Recreation Department - Swimming Program		1,992.00	
District Court of Middlesex - Court Fines		20.00	
Employers Insurance Claim - Highway Department		856.75	
Kemper Insurance Company - Claim Recovery		173.14	
Beacon Publishing Co. - Recreation Department		11.90	
Bowmar Incorporated - School Department		8.05	
Gorham Fire Equipment Co. - Police Department		12.50	
Colonial Automotive - Recreation Department		94.03	
Robert W. Dotson - Selectmen Account		24.64	
Board of Selectmen - Sale of Highway Equipment		950.00	
Lexington Federal Savings Loan - Bond Deposit		250.00	
Town of Boxborough - Used Fire Truck		100.00	
Fred's Radio & T.V. Service - Police Department		7.90	
National Science Association - School Department		8.00	
Public Ceremonies Committee - Miscellaneous		13.52	
West Acton Library - Miscellaneous Sales		1,314.42	
Norumbega Conference - Selectmen Account		10.00	
School Department - Miscellaneous Receipts		45.04	
Town of Acton - School Department		97.55	
Regional School District - Highway Department		118.50	
Center Corporation - Fire Department Account		58.00	
Patriots Hill Rec. Club - Rental Town Hall		15.00	
Farquhars Tire Service - School Department		10.50	
Pflaum Standard Service - School Department		4.45	
Leslie F. Parke - School Department		97.40	
Rochester Germicide Co. - Police Department		63.00	
Blue Cross Blue Shield - Refund Agreement		207.00	
Mark C. Goff - Engineering Department		379.68	
Assabet Institution Savings - Interest Earned		3,057.90	
National Shawmut Bank Boston - Interest Earned		16.46	
Treasurer United States - Revenue Sharing		76,774.00	
Arlington Trust Co. - Revenue Notes		500,000.00	
Boston Safe Deposit Co. - Revenue Notes		200,000.00	
Hudson National Bank - Revenue Notes		300,000.00	
Lexington Trust Co. - Revenue Notes		1,025,000.00	
Middlesex Bank N.A. - Revenue Notes		400,000.00	
National Shawmut Bank - Revenue Notes		375,000.00	
Union National Bank - Revenue Notes		100,000.00	
			\$2,996,714.53

PERPETUAL CARE - MT. HOPE CEMETERY

Donald Copeland	\$	100.00	
Philip and Alfa Morrison		300.00	
Clara M. Hassan		50.00	
Mildred F. Scribner		75.00	
Robert Boyce		200.00	
James B. Wilson		300.00	
Ruth B. Wholl		400.00	
Clyde R. Russell		300.00	
Edward A. Mead		100.00	
Fred S. Mead		100.00	
Mary M. Stevenson Estate		200.00	
Raymond and Lillian Gallant		300.00	
Fred and Nancy Harriman		300.00	
			2,725.00

PERPETUAL CARE - WOODLAWN CEMETERY

Susan Morrison	\$	200.00	
William D. Tuttle		200.00	
Orpha B. Deane		150.00	
John F. Darjan		75.00	
Mrs. Paul M. McPherson		150.00	
Myles G. Hosie		150.00	
Robert L. Loomis		75.00	
Mary K. Donnelly		150.00	
Patricia A. Barry		75.00	
Milburn L. Illsley		150.00	
Roland W. Robbins		600.00	
Larry J. Kivimaki		300.00	
Louis LaRoche		150.00	
		<hr/>	
	\$		2,425.00

TRUST FUND INCOME

Acton High School Library Fund	\$	240.00	
Acton Firemens Relief Fund		574.69	
George T. Ames Fund		24.40	
Arlette Appleyard Cemetery Fund		120.00	
Betsey M. Ball Fund		1,016.65	
1975 Celebration Fund		600.61	
Cemetery Perpetual Care Fund		9,910.90	
A. B. Conant Cemetery Fund		60.00	
Conservation Fund Investment		7,469.99	
Robert I. Davis Cemetery Fund		67.29	
Elbridge J. Robbins and Decendents Fund		60.00	
Elbridge Jones Robbins Cemetery Fund		90.00	
Captain Robbins Cemetery Fund		150.00	
Robbins Ames Memorial Cemetery Fund		1,266.37	
Martha Desmond Cemetery Fund		180.00	
Elizabeth White Fund		1,536.02	
Georgia E. Whitney Memorial Fund		900.00	
Georgia E. Whitney Fund		836.11	
Georgia E. Whitney Cemetery Fund		74.03	
Frank C. Hayward Cemetery Fund		60.00	
Hoit and Scott Cemetery Fund		27.41	
Mrs. Harry O'Neils Cemetery Fund		19.52	
Frank Knowlton Cemetery Fund		72.71	
Luke Blanchard Cemetery Fund		132.60	
Henry S. Raymond Monument Fund		37.22	
Henry S. Raymond Cemetery Fund		191.27	
Susan Noyes Hosmer Cemetery Fund		5,936.13	
Varnum Tuttle Memorial Fund		600.00	
J. Roland Wetherbee Cemetery Fund		600.00	
Memorial Library Fund		705.65	
Memorial Library Tainter Fund		876.12	
Sarah Watson Cemetery Fund		139.20	
Carrie E. Wells Cemetery Fund		181.05	
Jenks Charitable Foundation		384.21	
		<hr/>	
			35,140.15

TRUST FUND TRANSFERS TO TOWN ACCOUNT

Arlette Appleyard Cemetery Fund	\$	100.00
Elizabeth White Fund		1,000.00
Acton High School Library Fund		718.29
Conservation Fund Investment Income Account		4,394.26
Conservation Fund Investment Principal Account		152,270.00
Georgia E. Whitney Memorial Fund		2,760.25
1975 Celebration Fund		426.00

Trust Fund Transfers to Town Account (continued)

Cemetery Perpetual Care Fund	\$ 10,000.00	
Georgia E. Whitney Fund	50.00	
J. Roland Wetherbee Cemetery Fund	225.00	
Sarah A. Watson Cemetery Fund	50.00	
Carrie F. Wells Cemetery Fund	50.00	
Luke Blanchard Cemetery Fund	100.00	
Susan Noyes Hosmer Cemetery Fund	3,500.00	
Frank R. Knowlton Cemetery Fund	50.00	
Robert I. Davis Cemetery Fund	50.00	
Henry S. Raymond Cemetery Fund	50.00	
Georgia E. Whitney Fund	800.00	
Mrs. Harry O'Neils Cemetery Fund	25.00	
Holt and Scott Cemetery Fund	50.00	
Martha L. Desmond Cemetery Fund	25.00	
A. B. Conant Cemetery Fund	50.00	
Georgia E. Whitney Cemetery Fund	50.00	
Elbridge Jones Robbins & Descendents Fund	50.00	
Frank C. Hayward Cemetery Fund	50.00	
Henry S. Raymond Cemetery Fund	50.00	
	<hr/>	\$ 176,943.80
Total Cash Receipts for the Year 1972		\$11,922,917.17
Cash Balance January 1, 1972		795,176.28
		<hr/>
Paid Selectmen's Orders for the Year 1972		\$12,718,093.45
		<hr/>
Cash Balance December 31, 1972		11,957,090.00
		<hr/>
Cash: General Funds	\$ 484,229.45	
Federal Revenue Sharing	76,774.00	
Certificate of Deposit Due January 13, 1973	200,000.00	
	<hr/>	\$ 761,003.45

OUTSTANDING NOTES AND BONDS

<u>Year</u>	<u>Schools</u>	<u>Highway Building</u>	<u>Library Addition</u>	<u>Total</u>
1973	\$ 220,000.00	\$ 35,000.00	\$25,000.00	\$ 280,000.00
1974	220,000.00	35,000.00	25,000.00	280,000.00
1975	220,000.00	35,000.00		255,000.00
1976	215,000.00	30,000.00		245,000.00
1977	210,000.00	30,000.00		240,000.00
1978	170,000.00	30,000.00		200,000.00
1979	170,000.00			170,000.00
1980	170,000.00			170,000.00
1981	170,000.00			170,000.00
1982	170,000.00			170,000.00
1983	170,000.00			170,000.00
1984	170,000.00			170,000.00
1985	170,000.00			170,000.00
1986	135,000.00			135,000.00
1987	135,000.00			135,000.00
1988	80,000.00			80,000.00
1989	80,000.00			80,000.00
1990	80,000.00			80,000.00
	<hr/>	<hr/>	<hr/>	<hr/>
	\$2,955,000.00	\$195,000.00	\$50,000.00	\$3,200,000.00

ACTON HIGH SCHOOL LIBRARY FUND

Balance January 1, 1972

Principal Fund	\$ 4,000.00	
Income Balance	<u>1,764.82</u>	\$ 5,764.82
Received Interest for 1972		<u>319.75</u>
		\$ 6,084.57
Transfer to Town Account		<u>718.29</u>
On Deposit December 31, 1972		<u>5,366.28</u>
		<u>\$ 6,084.57</u>

ACTON FIREMEN'S RELIEF FUND

Balance January 1, 1972

Principal Fund	\$ 9,570.00	
Income Balance	<u>9,530.78</u>	\$ 19,100.78
Received Interest for 1972		<u>1,095.45</u>
		\$ 20,196.23
On Deposit December 31, 1972		<u>\$ 20,196.23</u>

GEORGE T. AMES CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 465.49	
Income Balance	<u>146.12</u>	\$ 611.61
Received Interest for 1972		<u>32.51</u>
		\$ 644.12
On Deposit December 31, 1972		<u>644.12</u>

ARLETTE APLEYARD CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 2,000.00	
Income Balance	<u>378.82</u>	\$ 2,378.82
Received Interest for 1972		<u>142.20</u>
		\$ 2,521.02
Transfer to Town Account		<u>100.00</u>
On Deposit December 31, 1972		<u>\$ 2,421.02</u>
		<u>\$ 2,521.02</u>

BETSEY M. BALL FUND

Balance January 1, 1972

Principal Fund	\$ 10,095.26	
Income Balance	<u>12,402.62</u>	\$ 22,497.88
Received Interest for 1972		<u>1,370.67</u>
		\$ 23,868.55
On Deposit December 31, 1972		<u>\$ 23,868.55</u>

TOWN CELEBRATION 1975 FUND

Balance January 1, 1972

Principal Fund	\$ 9,000.00	
Income Balance	525.72	\$ 9,525.72
Received Interest for 1972	633.84	
Received to Fund-Article 39 1972	<u>5,000.00</u>	<u>5,633.84</u>
		\$ 15,159.56
Transfer to Town Account		426.00
On Deposit December 31, 1972		<u>14,733.56</u>
		<u>\$ 15,159.56</u>

CEMETERY PERPETUAL CARE FUND

Balance January 1, 1972

Principal Fund	\$123,884.92	
Income Balance	<u>62,226.03</u>	\$186,110.95
Received Interest for 1972	11,208.60	
Perpetual Care Bequests for 1972	<u>5,150.00</u>	<u>\$ 16,358.60</u>
		202,469.55
Transfer to Town Account		10,000.00
On Deposit December 31, 1972		<u>192,469.55</u>
		<u>\$202,469.55</u>

A. B. CONANT CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 1,000.00	
Income Balance	<u>430.48</u>	\$ 1,430.48
Received Interest for 1972		83.74
		<u>1,514.22</u>
Transfer to Town Account		50.00
On Deposit December 31, 1972		<u>1,464.22</u>
		<u>\$ 1,514.22</u>

CONSERVATION INVESTMENT FUND

Balance January 1, 1972

Principal Fund	\$178,825.26	
Income Balance	<u>6,479.85</u>	\$185,305.11
Received Interest for 1972	7,909.08	
Received to Fund, Article 28, 1972	<u>85,000.00</u>	<u>92,909.08</u>
		278,214.19
Transfer to Town Account		156,664.26
On Deposit December 31, 1972		<u>121,549.93</u>
		<u>\$278,214.19</u>

DR. ROBERT I. DAVIS CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 1,000.00	
Income Balance	<u>473.33</u>	\$ 1,473.33
Received Interest for 1972		<u>96.73</u>
		1,570.06
Transfer to Town Account		50.00
On Deposit December 31, 1972		<u>1,520.06</u>
		<u>\$ 1,570.06</u>

MARTHA L. DESMOND CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 3,000.00	
Income Balance	<u>113.08</u>	\$ 3,113.08
Received Interest for 1972		<u>188.68</u>
		3,301.76
Transfer to Town Account		25.00
On Deposit December 31, 1972		<u>3,276.76</u>
		<u>\$ 3,301.76</u>

ELBRIDGE JONES ROBBINS & DESCENDENTS FUND

Balance January 1, 1972

Principal Fund	\$ 1,000.00	
Income Balance	<u>107.60</u>	\$ 1,107.60
Received Interest for 1972		<u>67.13</u>
		1,174.73
Transfer to Town Account		50.00
On Deposit December 31, 1972		<u>1,124.73</u>
		<u>\$ 1,174.73</u>

ELBRIDGE J. ROBBINS CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 1,500.00	
Income Balance	<u>180.44</u>	\$ 1,680.44
Received Interest for 1972		<u>101.42</u>
		1,781.86
On Deposit December 31, 1972		<u>\$ 1,781.86</u>

CAPTAIN ROBBINS CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 2,500.00	
Income Balance	<u>384.14</u>	\$ 2,884.14
Received Interest for 1972		<u>172.46</u>
		3,056.60
On Deposit December 31, 1972		<u>\$ 3,056.60</u>

ROBBINS AMES MEMORIAL TRUST FUND

Balance January 1, 1972

Principal Fund	\$ 21,210.08	
Income Balance	<u>3,149.60</u>	\$ 24,359.68
Received Interest for 1972		<u>1,451.14</u>
		25,810.82
On Deposit December 31, 1972		<u>\$ 25,810.82</u>

ELIZABETH WHITE FUND

Balance January 1, 1972

Principal Fund	\$ 25,000.00	
Income Balance	<u>7,339.31</u>	\$ 32,339.31
Received Interest for 1972		<u>1,911.56</u>
		34,250.87
Trustee's Orders for 1972		<u>1,000.00</u>
On Deposit December 31, 1972		<u>33,250.87</u>
		<u>\$ 34,250.87</u>

GEORGIA E. WHITNEY MEMORIAL FUND

Balance January 1, 1972

Principal Fund	\$ 15,000.00	
Income Balance	<u>6,461.48</u>	\$ 21,461.48
Received Interest for 1972		<u>1,192.85</u>
		22,654.33
Transfer to Town Account		<u>2,760.25</u>
On Deposit December 31, 1972		<u>19,894.08</u>
		<u>\$ 22,654.33</u>

GEORGIA E. WHITNEY FUND

Balance January 1, 1972

Principal Fund	\$ 14,073.70	
Income Balance	<u>486.01</u>	\$ 14,559.71
Received Interest for 1972		<u>893.00</u>
		15,452.71
Selectmen's Orders for 1972		<u>800.00</u>
On Deposit December 31, 1972		<u>14,652.71</u>
		<u>\$ 15,452.71</u>

GEORGIA E. WHITNEY CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 1,500.00	
Income Balance	<u>991.73</u>	\$ 2,491.73
Received Interest for 1972		<u>116.34</u>
		2,608.07
Transfer to Town Account		100.00
On Deposit December 31, 1972		<u>2,508.07</u>
		<u>\$ 2,608.07</u>

FRANK C. HAYWARD CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 1,000.00	
Income Balance	<u>1,157.07</u>	\$ 2,157.07
Received Interest for 1972		<u>123.17</u>
		\$ 2,280.24
Transfer to Town Account		50.00
On Deposit December 31, 1972		<u>2,280.24</u>
		<u>\$ 2,280.24</u>

HOIT AND SCOTT CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 500.00	
Income Balance	<u>367.20</u>	\$ 867.20
Received Interest for 1972		<u>47.35</u>
		914.55
Transfer to Town Account		50.00
On Deposit December 31, 1972		<u>864.55</u>
		<u>\$ 914.55</u>

MRS. HARRY O'NEIL CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 372.39	
Income Balance	<u>133.87</u>	\$ 506.26
Received Interest for 1972		<u>26.90</u>
		533.16
Transfer to Town Account		25.00
On Deposit December 31, 1972		<u>508.16</u>
		<u>\$ 533.16</u>

FRANK R. KNOWLTON CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 1,000.00	
Income Balance	<u>409.84</u>	\$ 1,409.84
Received Interest for 1972		<u>98.43</u>
		1,508.27
Transfer to Town Account		50.00
On Deposit December 31, 1972		<u>1,458.27</u>
		<u>\$ 1,508.27</u>

LUKE BLANCHARD CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 2,419.24	
Income Balance	<u>1,000.13</u>	\$ 3,419.37
Received Interest for 1972		<u>187.13</u>
		3,606.50
Transfer to Town Account		100.00
On Deposit December 31, 1972		<u>3,506.50</u>
		<u>\$ 3,606.50</u>

HENRY S. RAYMOND FUND
MONUMENT PERPETUAL CARE

Balance January 1, 1972

Principal Fund	\$ 700.00	
Income Balance	<u>1,024.45</u>	\$ 1,724.45
Received Interest for 1972		<u>84.12</u>
		1,808.57
Transfer to Town Account		150.00
Audit Adjustment Transfer to Sarah Watson Fund		103.93
On Deposit December 31, 1972		<u>1,654.64</u>
		<u>\$ 1,808.57</u>

HENRY S. RAYMOND CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 2,000.00	
Income Balance	<u>1,478.30</u>	\$ 3,478.30
Received Interest for 1972		<u>191.27</u>
		3,669.57
Transfer to Town Account		50.00
On Deposit December 31, 1972		<u>3,619.57</u>
		<u>\$ 3,669.57</u>

SUSAN NOYES HOSMER CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 82,238.95	
Income Balance	<u>26,955.03</u>	\$109,193.98
Received Interest for 1972		<u>6,409.64</u>
		115,603.62
Transfer to Town Account		3,500.00
On Deposit December 31, 1972		<u>112,103.62</u>
		<u>\$115,603.62</u>

THE VARNUM TUTTLE MEMORIAL FUND

Balance January 1, 1972

Principal Fund	\$ 10,000.00	
Income Balance	<u>7,059.98</u>	\$ 17,059.98
Received Interest for 1972		<u>984.79</u>
		18,044.77
On Deposit December 31, 1972		<u>\$ 18,044.77</u>

J. ROLAND WETHERBEE CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 10,000.00	
Income Balance	<u>8,242.36</u>	\$ 18,242.36
Received Interest for 1972		<u>1,048.05</u>
		19,290.41
Transfer to Town Account		225.00
On Deposit December 31, 1972		<u>19,065.41</u>
		<u>\$ 19,290.41</u>

ACTON MEMORIAL LIBRARY FUND

Balance January 1, 1972

Principal Fund	\$ 27,105.47	
Income Balance	<u>6,460.77</u>	\$ 33,566.24
Received Interest for 1972		1,960.91
Bequest to Mary H. Lothrop Fund		<u>100.00</u>
		35,627.15
On Deposit December 31, 1972		<u>\$ 35,627.15</u>

SARAH ALBERTIE WATSON FUND

Balance January 1, 1972

Principal Fund	\$ 2,500.00	
Income Balance	1,210.20	\$ 3,710.20
Received Interest for 1972	198.43	
Adjustment from Raymond Monument Fund	<u>103.93</u>	<u>302.36</u>
		4,012.56
Transfer To Town Account		50.00
On Deposit December 31, 1972		<u>3,962.56</u>
		<u>\$ 4,012.56</u>

WEST ACTON FIREMEN'S RELIEF FUND

Balance January 1, 1972

Principal Fund		\$ 1,654.45
Received Interest for 1972		<u>93.39</u>
		1,747.84
On Deposit December 31, 1972		<u>\$ 1,747.84</u>

STABILIZATION FUND

Balance January 1, 1972

Principal Fund	0	
Income Balance		\$ 1,448.13
Received Interest for 1972		<u>101.69</u>
		1,549.82
On Deposit December 31, 1972		<u>\$ 1,549.82</u>

CARRIE F. WELLS CEMETERY FUND

Balance January 1, 1972

Principal Fund	\$ 3,000.00	
Income Balance	<u>1,759.24</u>	\$ 4,759.24
Received Interest for 1972		<u>277.15</u>
		5,036.39
Transfer to Town Account		50.00
On Deposit December 31, 1972		<u>4,986.39</u>
		<u>\$ 5,036.39</u>

THE HEIRS OF WILLIAM LIVINGSTON
EMINENT DOMAIN FUNDS

Balance January 1, 1972

Principal Fund		\$ 365.00
Received Interest for 1972		<u>16.02</u>
		381.02
On Deposit December 31, 1972		<u>\$ 381.02</u>

THE HEIRS OF HARRIET DAVIS
EMINENT DOMAIN FUNDS

Balance January 1, 1972

Principal Fund	\$ 2,551.00
Received Interest in 1972	<u>112.02</u>
	2,663.02
On Deposit December 31, 1972	<u>\$ 2,663.02</u>

THE DEVISEES OF EVELINA WHITE
EMINENT DOMAIN FUNDS

Balance January 1, 1972

Principal Fund	\$ 8,948.00
Received Interest for 1972	<u>393.02</u>
	9,341.02
On Deposit December 31, 1972	<u>\$ 9,341.02</u>

THE HEIRS OF AMASA DAVIES
EMINENT DOMAIN FUNDS

Balance January 1, 1972

Principal Fund	\$ 9,130.00
Received Interest for 1972	<u>401.00</u>
	9,531.00
On Deposit December 31, 1972	<u>\$ 9,531.00</u>

JENKS FUND-MT. HOPE CEMETERY

Balance January 1, 1972

Principal Fund	\$ 26,000.00
Received Interest for 1972	<u>384.21</u>
	26,384.21
On Deposit December 31, 1972	<u>\$ 26,384.21</u>

Wm. Henry Soar
Town Treasurer

TOWN ACCOUNTANT

The reports which are submitted herewith represent a statement of the cash disbursements and transfers authorized during the year ended December 31, 1972, and a Balance Sheet of the Town of Acton as of December 31, 1972.

The 1973 appropriation for amortization of the bonded indebtedness of the Town is as follows:

Schools:

Florence A. Merriam Elementary School	\$ 40,000.00
Carolyn Douglas Elementary School	35,000.00
Paul P. Gates Elementary School	60,000.00
Luther B. Conant Elementary School	<u>85,000.00</u>

Total Schools	\$ 220,000.00
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Acton Memorial Library Addition	50,000.00
Public Works Facility	<u>35,000.00</u>

Amortization of bonded indebtedness	\$ 305,000.00
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The accounts of the Treasurer and Collector have been verified, and I have reviewed the various trust funds in the custody of the Treasurer and the Trustees.

Donald O. Nylander
Town Accountant

STATEMENT OF APPROPRIATIONS AND DISBURSEMENTS

January 1, 1972 to December 31, 1972

<u>Warrant Budget Item</u>	<u>Appropriated or Available</u>	<u>Disbursed</u>	<u>Balance</u>
General Government:			
Moderator:			
1. Salary -			
Appropriated	\$ 140.00		\$
Reserve Fund Transfer	100.00	200.00	40.00
2. Expenses	20.00	--	20.00
Finance Committee:			
3. Expenses -			
Appropriated	70.00		
Reserve Fund Transfer	50.00	78.19	41.81
Selectmen:			
4. Salaries -			
Appropriated	22,555.00		
Reserve Fund Transfer	374.34	22,929.34	--
5. Expenses	12,840.00	12,322.81	517.19
6. Capital Outlay -			
Appropriated	1,630.00		
Reserve Fund Transfer	403.60	2,033.60	--
7. Legal Services	14,000.00	14,000.00	--
8. Legal Services Expenses	500.00	500.00	--
9. Appraisals and Surveys	1,000.00	725.00	275.00
10. Out-of-State Travel	1,500.00	1,500.00	--

<u>Warrant Budget Item</u>	<u>Appropriated or Available</u>	<u>Disbursed</u>	<u>Balance</u>
Town Office Clerical Staff:			
11. Salaries -			
Appropriated	\$ 91,505.00	\$	\$
Reserve Fund Transfer	4,000.00	94,494.61	1,010.39
Engineering Department:			
12. Salaries and Wages	49,320.00	34,727.27	14,592.73
13. Expenses	5,400.00	5,080.01	319.99
14. Capital Outlay	250.00	--	250.00
Town Accountant:			
15. Salary	4,555.00	4,555.00	--
16. Expenses	145.00	144.95	.05
Town Treasurer and Collector:			
17. Salary	12,325.00	12,325.00	--
18. Expenses -			
Appropriated	5,375.00		
Reserve Fund Transfer	1,250.00	6,618.40	6.60
19. Capital Outlay	--		
Town Assessors:			
20. Salaries	13,925.00	13,783.13	141.87
21. Expenses	5,250.00	5,220.01	29.99
Town Clerk:			
22. Salary	2,680.00	2,680.00	--
23. Expenses	1,100.00	484.60	615.40
Elections and Registrations:			
24. Salaries and Wages -			
Appropriated	7,060.00		
Reserve Fund Transfer	2,500.00	9,367.01	192.99
25. Expenses -			
Appropriated	5,510.00		
Reserve Fund Transfer	2,000.00	6,945.62	564.38
Planning Board:			
26. Expenses	10,850.00	4,122.21	6,727.79
Personnel Board:			
27. Expenses	100.00	77.00	23.00
Board of Appeals:			
28. Expenses -			
Appropriated	185.00		
Reserve Fund Transfer	350.00	487.65	47.35
Industrial Development Commission:			
29. Expenses	100.00	--	100.00
Conservation Commission:			
30. Expenses	500.00	316.07	183.93
Archives Committee:			
31. Expenses	85.00	41.00	44.00

Warrant Budget Item	Appropriated or Available	Disbursed	Balance
Public Ceremonies and Celebrations:			
32. Expenses	\$ 2,145.00	\$ 1,753.82	\$ 391.18
Buildings and Maintenance:			
33. Salaries and Wages	14,950.00	13,651.59	1,298.41
34. Expenses	34,855.00	34,250.41	604.59
35. Capital Outlay	100.00	99.95	.05
Town Report Committee:			
36. Expenses	4,300.00	3,895.68	404.32
Youth Commission:			
37. Expenses	6,000.00	5,343.20	656.80
Total General Government - Annual Town Meeting Reserve Fund Transfer	\$ 332,825.00 11,027.94	314,753.13	29,099.81
Protection of Persons and Property			
Police Department:			
38. Salaries and Wages	\$ 243,630.00	\$ 241,063.49	\$ 2,566.51
39. Expenses	20,940.00	17,664.22	
Interdepartmental Transfer		3,123.38	152.40
40. Capital Outlay			
Fire Department:			
41. Salaries and Wages - Appropriated	228,935.00		
Article 11 Transfer	57,100.00	285,942.22	92.78
42. Expenses - Appropriated	25,130.00	28,494.10	
Reserve Fund Transfer	1,500.00		
Article 11 Transfer	3,600.00		
Interdepartmental Transfer		1,701.19	34.71
43. Capital Outlay - Appropriated	3,700.00		
Reserve Fund Transfer	2,000.00	5,697.00	3.00
Sealer of Weights and Measures:			
44. Salary and Travel	510.00	510.00	
45. Expenses	40.00	39.85	.15
Insect Pest Control:			
46. Wages	3,565.00	3,498.40	66.60
47. Expenses	6,360.00	6,159.30	200.70
Town Forest Committee:			
48. Maintenance	100.00	81.50	18.50
Tree Department:			
49. Wages	3,565.00	3,561.06	3.94
50. Expenses	8,480.00	8,389.59	90.41
Inspector of Wires:			
51. Expenses - Appropriated	4,500.00		
Reserve Fund Transfer	875.00	5,375.00	

<u>Warrant Budget Item</u>	<u>Appropriated or Available</u>	<u>Disbursed</u>	<u>Balance</u>
Inspector of Gas Piping and Appliances			
52. Expenses	\$ 3,000.00	\$ 2,350.50	\$ 649.50
Building Inspector and Agent for Employment of Zoning Bylaws:			
53. Salary and Wages	12,440.00	11,800.96	639.04
54. Expenses	1,975.00	1,747.93	227.07
Dog Officer:			
55. Wages and Travel	1,200.00	1,200.00	--
56. Expenses	500.00	500.00	--
Building Committee:			
57. Expenses	50.00	25.75	24.25
Civil Defense:			
58. Expenses	850.00	410.03	439.97
Town Utilities:			
59. Hydrant Rental	21,600.00	21,550.00	50.00
60. Street Lighting	25,600.00	23,220.90	2,379.10
Total Protection of Persons and Property			
Annual Town Meeting	616,670.00	669,281.80	
Reserve Fund Transfer	4,375.00		
Article 11 Transfer	60,700.00		
Interdepartmental Transfer		4,824.57	7,638.63
<u>Highways</u>			
Highway Department:			
61. Salaries and Wages -			
Appropriated	130,590.00		
Reserve Fund Transfer	1,500.00	131,562.88	527.12
62. Overtime for Snow Removal -			
Appropriated	20,000.00		
Reserve Fund Transfer	1,192.33	21,185.66	6.67
63. General Expenses	31,900.00	31,886.05	13.95
64. Drainage	20,000.00	19,954.41	45.59
65. Snow and Ice Control -			
Appropriated	62,000.00		
Reserve Fund Transfer	5,484.00	67,484.00	--
66. Machinery Expense			
Appropriated	41,000.00		
Reserve Fund Transfer	13,100.00		
Special Town Meeting	17,000.00		
Interdepartmental Transfer	5,300.48	76,192.82	207.66
67. Chapter 81 Maintenance	25,450.00	25,450.00	--
68. Chapter 90 Maintenance	27,500.00	27,500.00	--
69. Capital Outlay -			
Appropriated	14,300.00		
Reserve Fund Transfer	600.00	14,864.95	35.05
Total Highways -			
Annual Town Meeting	372,740.00		
Reserve Fund Transfer	21,876.33		
Special Town Meeting	17,000.00		
Interdepartmental Transfer	5,300.48	416,080.77	836.04

<u>Warrant Budget Item</u>	<u>Appropriated or Available</u>	<u>Disbursed</u>	<u>Balance</u>
<u>Health and Sanitation</u>			
Health and Sanitation:			
70. Salaries	\$ 26,280.00	\$ 24,991.51	\$ 1,288.49
71. Expenses	31,060.00	25,803.42	5,256.58
72. Garbage Collection - Appropriated	40,000.00		
Reserve Fund Transfer	2,712.50	42,712.45	.05
Inspector of Animals:			
73. Wages	170.00	170.00	--
74. Expenses	30.00	30.00	--
Plumbing Inspector:			
75. Expenses	5,000.00	4,330.50	669.50
Total Health and Sanitation - Annual Town Meeting	102,540.00		
Reserve Fund Transfer	2,712.50	98,037.88	7,214.62
<u>Cemeteries</u>			
Cemeteries:			
76. Salaries and Wages	39,120.00	39,103.00	17.00
77. Expenses - Appropriated	12,525.00	12,250.86	
Interdepartmental Transfer		238.91	35.23
78. Capital Outlay	400.00	324.00	76.00
Total Cemeteries - Annual Town Meeting	52,045.00	51,677.86	
Interdepartmental Transfer		238.91	128.23
<u>Recreation</u>			
Recreation:			
79. Wages	28,070.00	26,888.12	1,181.88
80. Expenses - Appropriated	13,560.00		
Reserve Fund Transfer	1,702.59	14,964.27	298.32
81. Capital Outlay	2,000.00	1,748.10	251.90
Total Recreation - Annual Town Meeting	43,630.00		
Reserve Fund Transfer	1,702.59	43,600.49	1,732.10
<u>Veterans' Aid</u>			
Veterans' Services:			
82. Salary	3,565.00	3,565.00	--
83. Expenses	275.00	275.00	--
84. Aid - Appropriated	25,000.00		
Reserve Fund Transfer	1,500.00		
Special Town Meeting	3,000.00	28,893.44	606.56
Total Veterans' Aid - Annual Town Meeting	28,840.00		
Reserve Fund Transfer	3,000.00		
Special Town Meeting	1,500.00	32,733.44	606.56

<u>Warrant Budget Item</u>	<u>Appropriated or Available</u>	<u>Disbursed</u>	<u>Balance</u>
<u>Pensions</u>			
Pension Fund			
85. Expense -			
Appropriated	\$ 60,540.00	\$	\$
Reserve Fund Transfer	<u>1,583.77</u>	<u>62,123.77</u>	<u>--</u>
Total Pensions -			
Annual Town Meeting	60,540.00		
Reserve Fund Transfer	<u>1,583.77</u>	<u>62,123.77</u>	<u>--</u>
<u>Maturing Debt and Interest - Town Government</u>			
Sanitary Landfill Sites:			
86. Maturing Debt	--		
87. Interest	--		
Highway Department Building:			
88. Maturing Debt	35,000.00	35,000.00	--
89. Interest	13,110.00	13,110.00	--
Anticipation of Revenue Notes:			
90. Interest -			
Appropriated	30,000.00		
Reserve Fund Transfer	<u>2,343.14</u>	<u>32,286.22</u>	<u>56.92</u>
Total Maturing Debt and Interest -			
Town Government -			
Annual Town Meeting	78,110.00		
Reserve Fund Transfer	<u>2,343.14</u>	<u>80,396.22</u>	<u>56.92</u>
<u>Libraries</u>			
Memorial Library:			
91. Salaries and Wages	64,175.00	60,391.46	3,783.54
92. Expenses	14,750.00	14,315.07	634.93
93. Books	20,500.00	20,499.68	.32
94. Capital Outlay	725.00	618.77	106.23
West Acton Library:			
95. Salaries and Wages -			
Appropriated	5,345.00		
Reserve Fund Transfer	211.08	5,556.08	--
96. Expenses	<u>1,700.00</u>	<u>1,614.60</u>	<u>85.40</u>
Total Libraries -			
Annual Town Meeting	107,395.00		
Reserve Fund Transfer	<u>211.08</u>	<u>102,995.66</u>	<u>4,610.42</u>
<u>Maturing Debt and Interest - Libraries</u>			
Library Addition:			
97. Maturing Debt	25,000.00	25,000.00	--
98. Interest	<u>2,250.00</u>	<u>2,250.00</u>	<u>--</u>
Total Maturing Debt and Interest - Libraries			
Annual Town Meeting	<u>27,250.00</u>	<u>27,250.00</u>	<u>--</u>

<u>Warrant Budget Item</u>	<u>Appropriated or Available</u>	<u>Disbursed</u>	<u>Balance</u>
<u>Local Schools</u>			
Local Schools:			
99. Administration	\$ 63,650.00	\$	\$
100. Instruction	1,854,020.00		
101. Plant Operation and Maintenance	201,111.00		
102. Non-Instructional Service	40,500.00		
103. Transportation	153,350.00		
104. Capital Outlay	5,849.00		
105. Out-of-State Travel	800.00		
Athletics - Intramurals	5,000.00		
106. Blanchard Auditorium	32,998.00		
107. Contingency Fund	25,000.00		
Total Local Schools -			
Annual Town Meeting	2,382,278.00	2,381,978.85	
Interdepartmental Transfer		237.00	62.15
<u>Maturing Debt and Interest - Local Schools</u>			
Julia McCarthy School:			
108. Maturing Debt	10,000.00	10,000.00	--
109. Interest	200.00	200.00	--
Florence E. Merriam School:			
110. Maturing Debt	40,000.00	40,000.00	--
111. Interest	8,640.00	8,640.00	--
Douglas School:			
112. Maturing Debt	35,000.00	35,000.00	--
113. Interest	17,150.00	17,150.00	--
Gates School:			
114. Maturing Debt	60,000.00	60,000.00	--
115. Interest	37,105.00	37,105.00	--
Conant School:			
116. Maturing Debt	85,000.00	85,000.00	--
117. Interest	87,780.00	87,780.00	--
Total Maturing Debt and Interest - Local Schools			
Annual Town Meeting	380,875.00	380,875.00	--
<u>Regional Schools</u>			
Regional Schools:			
118. Administration	68,445.00	68,455.00	--
119. Instruction	1,746,719.00	1,746,719.00	--
120. Plant Operation and Maintenance	215,739.00	215,739.00	--
121. Non-Instructional Services	36,310.00	36,310.00	--
122. Transportation	--	--	--
123. Capital Outlay	13,302.00	13,302.00	--
124. Out-of-State Travel	2,189.00	2,189.00	--
125. Blanchard Auditorium	12,811.00	12,811.00	--
126. Athletic Fund	39,662.00	39,662.00	--
127. Adult Education	--	--	--
128. Contingency Fund	22,800.00	22,800.00	--
Total Regional Schools -			
Annual Town Meeting	2,157,977.00	2,157,977.00	--

<u>Warrant Budget Item</u>	<u>Appropriated or Available</u>	<u>Disbursed</u>	<u>Balance</u>
<u>Maturing Debt and Interest - Regional Schools</u>			
Regional Schools:			
129. Maturing Debt	\$ 223,316.00	\$ 223,316.00	\$ --
130. Interest	67,537.00	67,537.00	--
Total Maturing Debt and Interest - Regional Schools - Annual Town Meeting	290,853.00	290,853.00	--
<u>Insurance</u>			
Insurance:			
131. Group Health Premiums	90,700.00	86,605.61	4,094.39
132. Other Insurance Premiums	49,350.00	42,887.11	6,462.89
133. Insurance Advisor	1,500.00	750.00	750.00
Total Insurance - Annual Town Meeting	141,550.00	130,242.72	11,307.28
<u>Vocational School</u>			
Minuteman Vocational School:			
134. Minuteman Vocational School	7,580.00	7,577.00	3.00
Total Vocational School - Annual Town Meeting	7,580.00	7,580.00	3.00
<u>Grand Totals of Appropriations, Reserve Fund Transfers, Disbursements, and Unexpended Balances of Budget Items:</u>			
Appropriated -			
Annual Town Meeting	7,183,698.00		
Special Town Meeting	20,000.00		
Reserve Fund Transfers	47,332.35		
Article 11 Transfers	60,700.00		
Interdepartmental Transfers	5,300.48	5,300.48	
		7,248,434.59	63,295.76
<u>Education</u>			
Cafeteria - Revolving Fund	117,168.83	114,674.79	2,494.04
Federal Grants:			
Public Law 874	49,532.00	12,280.00	37,252.00
Cornerstone - Title 1	7,385.58	7,385.58	--
Library - Title 2	3,365.32	3,357.72	7.60

Special Articles		Appropriated or Available		Disbursed	Balance
Town Meeting Date	Article No.	Purpose			
3/13/67	10	Gates School	\$ 16,709.97	\$ 5,475.10	\$ 11,234.87
3/09/70	19	Conant School			
		Construction	117,168.16	97,485.92	19,682.24
3/09/70	23	Chapter 768 - Acts of 1969	2,035.04	2,035.04	--
3/09/70	24	Public Works Facility	13,927.51	13,927.51	--
3/09/70	51	Forest Fire Truck	8,836.00	8,836.00	--
3/09/70	53	Elm Street Playground - Lighting	920.90	898.50	22.40
3/09/70	57	Painting Town Hall Offices	2,500.00	2,495.00	5.00
6/29/70	7	Chapter 768 - Acts of 1969 - Highways	477.61	302.78	174.83
3/08/71	35	Surplus Government Property	414.56	414.56	--
3/08/71	36	Youth Commission	992.86	739.46	253.40
3/08/71	38	Purchase State and Edney Land	12,000.00	5,000.00	7,000.00
3/08/71	39	Purchase Dunn Land	30,000.00	27,313.68	2,686.32
3/08/71	44	Council on Aging	531.00	531.00	--
3/08/71	48	Salt Shed	325.00	325.00	--
3/08/71	49	Gasoline and Oil Storage	405.36	403.67	1.69
3/08/71	53	Sidewalks	26,436.18	26,030.07	406.11
3/08/71	56	Painting Inside Police Station	3,000.00	3,000.00	--
6/22/71	8	Chapter 616 - Acts of 1967 - Highways	7,165.30	7,165.30	--
3/13/72	12	Recycling Operation	2,250.00	1,860.00	390.00
3/13/72	16	Youth Summer Employment Program	2,600.00	2,535.22	64.78
3/13/72	18	Elm Street Playground - Basketball Courts	3,100.00	994.42	2,105.58
3/13/72	25	Sanitary Landfill Purchase	8,100.00	8,000.00	100.00
3/13/72	28	Conservation Fund	85,000.00	85,000.00	--
3/13/72	34	Keyes Land Purchase	24,000.00	23,666.54	333.46
3/13/72	35	Tuition	46,455.00	35,442.80	11,012.20
3/13/72	37	Mount Hope Cemetery - Jenks Fund	26,000.00	26,000.00	--
3/13/72	39	1975 Celebration Fund	5,000.00	5,000.00	--
3/13/72	40	Council on Aging	2,000.00	512.00	1,488.00
3/13/72	43	Police Department Vehicles	14,330.00	14,302.85	27.15
3/13/72	44	Surplus Government Property	2,000.00	1,715.75	284.25
3/13/72	45	Highway Equipment Purchase	62,500.00	35,036.02	27,463.98
3/13/72	48	Fire Chief's Car	4,500.00	4,488.94	11.06
3/13/72	53	Chapter 81 - Highway Maintenance	23,100.00	23,100.00	--
3/13/72	53	Chapter 90 - Highway Maintenance	4,000.00	4,000.00	--
3/13/72	57	Patriots Road	4,500.00	3,337.07	1,162.93
Appropriated or Available			\$8,057,808.05	\$7,863,502.88	\$ 188,959.65
Interdepartmental Transfer				5,300.48	

	<u>Disbursed</u>
Cemetery Department - Various Trust Funds	\$ 14,368.97
Charity Funds - Various Persons	1,800.00
Education - Various Purposes	3,478.54
Conservation Fund - Various Properties	156,664.26
1975 Celebration Fund	426.00
Snow Emergency - Chapter 44, Section 31	9,169.62
Post Wage Freeze Adjustments	<u>23,346.11</u>
Total Operating Disbursements	\$8,072,656.38

Other Cash Disbursements:

Agency:

Acton Teachers' Annuities	7,978.00
Massachusetts Teachers Association	725.00
Acton Teachers Association	13,075.12
Federal Income Tax Withheld	458,397.61
State Income Tax Withheld	123,846.12
Middlesex County Retirement	48,425.61
Acton Employees Group Life Insurance	1,525.54
Massachusetts Teachers Retirement Fund	80,176.62
Blue Cross-Blue Shield	11,938.73
Acton Teachers Insurance	2,342.58
Various Department Union Dues	1,084.00
Board of Appeals - Guarantee Deposits	329.25
State Air Pollution Control	447.10
State Assessment System	590.80
State Motor Vehicle Excise Bills	1,718.70
State Elderly Retiree Program	491.80
Metropolitan District Area	738.35
State Recreation Area	22,762.84
Middlesex County Tax	125,085.57
County Hospital Assessment	7,126.14
County Dog License Fees	4,601.30
Blanchard Foundation Donation	70.21
Federal Revenue Sharing Funds	76,774.00

Refunds:

Taxes	27,023.53
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Trust:

Bequest - Lothrop Fund	100.00
Perpetual Care	5,150.00
Trust Fund Income	35,140.15

Investment:

Certificate of Deposit	200,000.00
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Repayment of Loans in Anticipation of Revenue:

2,900,000.00
<u>12,230,321.05</u>

Add - Cash Refunds

<u>3,542.95</u>

Total Disbursements

<u><u>\$12,233,864.00</u></u>

TOWN OF
BALANCE
DECEMBER

ASSETS

Cash:			
Petty Cash Funds	\$	220.00	
General Funds		484,229.45	
Certificate of Deposit		200,000.00	
Certificate of Deposit for Federal Revenue			
Sharing Funds Invested		<u>76,774.00</u>	\$ 761,223.45
Accounts Receivable:			
Tax Levies -			
1966 Personal Property		3,209.68	
1967 Personal Property		2,523.40	
1968 Personal Property		2,060.40	
1969 Personal Property		2,186.80	
1970 Personal Property		946.00	
1971 Personal Property		819.00	
1972 Personal Property	\$	2,750.75	
1972 Real Estate		<u>123,257.93</u>	
			<u>126,008.68</u>
			137,753.96
Special Assessment -			
Street Betterments			107.23
Motor Vehicle Excise -			
1965		384.00	
1966		493.21	
1967		1,140.91	
1968		548.99	
1969		1,114.21	
1970		3,477.67	
1971		19,647.98	
1972		<u>102,582.26</u>	
			<u>129,389.23</u>
Tax Titles:		3,701.13	
Tax Possessions:		<u>793.72</u>	4,494.85
Taxes in Litigation			608.72
Departmental:			
Cemetery		97.00	
Fire		642.75	
Commonwealth of Massachusetts			
State Census - Chapter 812/1971		<u>3,511.25</u>	4,251.00
Total Accounts Receivable			417,205.47
Overdrawn Appropriation Balance -			
Authorized by General Laws, Chapter 44, Section 31			
Highway Department, Snow Emergency			<u>9,169.62</u>
Total Assets			<u>\$1,162,918.85</u>

ACTON
SHEET
31, 1972

LIABILITIES, RESERVES AND SURPLUS

Employees' Payroll Deductions - See Schedule 1		\$ 6,716.15
Guarantee Deposits - Board of Appeals		265.96
Performance Bond		250.00
Unclaimed Checks		1,152.75
Trust Fund Income Balances Unexpended - See Schedule 2		6,592.18
Federal Grants - See Schedule 3		39,847.40
Old Age Assistance Recovery Not Allocated		13,600.00
Revolving Fund - School Cafeteria		2,494.04
Unexpended Article Appropriation Balances - See Schedule 4		262,694.68
Federal Revenue Sharing Funds PL 92-512		76,774.00
Reserve for Petty Cash Funds		220.00
Over-estimate of Assessments -		
Air Pollution Control	52.87	
State Parks and Recreation Areas	4,174.89	
Middlesex County Tax	4,889.24	
Court Judgment, Land Damage for Relocation of Central Street	82.64	9,199.64
Receipts Reserved for Appropriation - Library	5,538.75	
Receipts Reserved for Appropriation - County Dog Fund	2,598.50	8,137.25
Cemetery Land Fund		6,255.35
Premium on Bonds		5,534.45
Middlesex County Dog License Fees		114.10
Road Machinery Fund		1,167.02
Tax Title Foreclosure		335.00
Overlays Reserved for Abatements of Tax Levies:		
1966	259.19	
1967	126.87	
1968	333.32	
1969	109.69	
1970	946.00	
1971	819.00	
1972	6,934.98	9,529.05
Revenue Reserved Until Collected -		
Special Assessments - Street Betterment	107.23	
Tax Titles and Possessions	4,494.85	
Motor Vehicle Excise	129,389.23	
Departmental	4,251.00	
Taxes in Litigation	449.42	
Aid to Highways	115,920.79	254,612.52
Overlay Surplus - Reserve Fund		23,446.07
Surplus Revenue		433,981.24
Total Liabilities, Reserves and Surplus		<u>\$1,162,918.85</u>

DEFERRED REVENUE ACCOUNTS

Apportioned Street Assessments Not Due

North and Cross Streets

Adams Street

Minot Avenue

\$	1,963.55
	6,649.62
	10,076.84
	<u>18,690.01</u>

LOANS AUTHORIZED - NOT ISSUED

Schools

<u>182,797.21</u>

DEBT ACCOUNTS

Net Funded on a Fixed Debt

<u>3,200,000.00</u>

TRUST ACCOUNTS

Trust Funds - Cash and Securities -

In custody of Town Treasurer

In custody of Trustees

748,819.78

<u>3,000.00</u>

<u>751,819.78</u>

DEFERRED REVENUE ACCOUNTS

Street Assessments and Betterments		\$ 18,690.01
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LOANS AUTHORIZED - NOT ISSUED

Douglas School		79,450.00
Conant School		103,347.21
		<u>182,797.21</u>

DEBT ACCOUNTS

Inside Debt Limit -			
Florence A. Merriam School	50,000.00		
Acton Memorial Library Addition	50,000.00		
Public Works Facility	<u>195,000.00</u>	295,000.00	
Outside Debt Limit -			
Florence A. Merriam School	150,000.00		
Carolyn Douglas School	455,000.00		
Paul P. Gates School	845,000.00		
Luther Conant School	<u>1,455,000.00</u>		
			<u>2,905,000.00</u>
			<u>3,200,000.00</u>

TRUST ACCOUNTS

In Custody of Town Treasurer -		
See Schedule 5		748,819.78
In Custody of Trustees -		
Charlotte Goodnow Fund		3,000.00
		<u>751,819.78</u>

BALANCE SHEET
Supporting Schedules
December 31, 1972

Schedule 1
Employees' Payroll Deductions

Middlesex County Retirement System	\$ 4,078.65
Acton Teachers' Annuities	1,054.00
Blue Cross-Blue Shield	965.64
Massachusetts Teachers' Association	430.00
Group Life Insurance	187.86
	<hr/>
	6,716.15
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Schedule 2
Unexpended Trust Fund Income Balances

Perpetual Care	4,200.09
Susan Noyes Hosmer	1,370.88
J. Roland Wetherbee	101.90
Ethel Robbins, Fred Robbins and George T. Ames Memorial	100.00
Luke Blanchard	78.72
George E. Whitney - Cemetery	72.90
Henry S. Raymond - Monument	71.75
Frank Knowlton	60.50
A. B. Conant Family	58.87
Arlette Appleyard	55.97
Frank C. Hayward	53.62
Hoit and Scott	51.49
Elbridge Jones Robbins and Descendents	48.20
Dr. Robert I. Davis	46.90
Carrie E. Wells	44.27
George T. Ames	36.20
Elbridge J. Robbins	36.07
Mrs. Harry O'Neil	35.80
Martha Desmond	26.18
Sarah A. Watson	21.13
Henry S. Raymond	20.74
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	6,592.18
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Schedule 3
Federal Grants

Welfare Administration -		
Medical Assistance		83.34
Medical Assistance		878.15
Old Age Assistance -		
Grant	156.63	
Recovery - repayable to Federal agency	150.00	306.63
Disability Assistance		250.00
Aid to Dependent Children		250.00
		<hr/>
Total Welfare Grants		1,768.12

School Grants:

Public Law 815
Public Law 874 - Title 1
Title 2 - Library

\$ 819.68
37,252.00
7.60

\$

39,847.40

Schedule 4
Unexpended Article Appropriation Balances

Town Meeting Date	Article No.	Purpose	
6/24/57	6	Civil Defense Power Unit	300.00
3/09/58	39	Archives Committee	792.75
10/19/64	2	Douglas School	741.65
12/05/66	12	Regional Disposal Planning Committee	28.37
3/13/67	10	Gates School	11,234.87
3/13/67	32	Emergency Operating Center	1,000.00
3/10/69	33	Town Forest Access Construction	946.29
3/09/70	15	Chapter 90 Construction	20,429.69
3/09/70	19	Conant School	19,682.24
3/09/70	21	Kennedy Land Lease	10.00
3/09/70	55	Tot Lot Equipment - Goward Field	199.30
3/09/70	59	Memorial Library - Air Conditioning	200.00
3/09/70	62	Mount Hope Cemetery Improvements	892.00
6/29/70	4	Assabet Regional Refuse Disposal Planning Board	954.20
6/29/70	7	Highways, Chapter 768, Section 4, 1969	174.83
3/08/71	36	Youth Commission	253.40
3/08/71	38	State and Edney Land Purchase	7,000.00
3/08/71	46	Main Street to Pope Road Land	4,006.00
3/08/71	51	High, Adams and Parker Streets Resurfacing	6,500.00
3/08/71	53	Sidewalks	406.11
3/08/71	54	Chapter 90 Construction	30,800.00
3/08/71	64	Picnic Facilities at Town Forest	750.00
3/13/72	12	Recycling Operation and Maintenance	390.00
3/13/72	16	Youth Summer Employment Program	64.78
3/13/72	18	Elm Street Basketball Courts	2,105.58
3/13/72	34	Keizer Land	333.46
3/13/72	38	Mount Hope Cemetery Road Paving	2,500.00
3/13/72	40	Council on Aging	1,488.00
3/13/72	41	Mosquito Ecology Study	6,800.00
3/13/72	44	Highway Equipment Purchase	27,463.98
3/13/72	47	Fire Department Pumper	70,000.00
3/13/72	54	Chapter 90 Construction	30,800.00
3/13/72	55	Town Common	12,000.00
3/13/72	57	Patriots Road	1,162.93
			<u><u>262,694.68</u></u>

Schedule 5
Trust Accounts in Custody of Town Treasurer

Charity Funds:

Elizabeth M. White	33,250.87
Georgia E. Whitney	14,652.71
Betsy M. Ball	23,868.55
Varnum Tuttle Memorial	18,044.77

Cemetery Funds:

Perpetual Care	\$ 192,469.55
Susan Noyes Hosmer	112,103.62
Arlette Appleyard	2,421.02
Henry S. Raymond - Monument	1,654.64
Henry S. Raymond - Care	3,619.57
Hoit and Scott	864.55
J. Roland Wetherbee	19,065.41
Luke Blanchard	3,506.50
Frank C. Hayward	2,230.24
Georgia E. Whitney	2,508.07
Dr. Robert I. Davis	1,520.06
Frank R. Knowlton	1,458.27
George T. Ames	644.12
Mrs. Harry I. O'Neil	508.16
Sarah A. Watson	3,962.56
Carrie F. Wells	4,986.39
A.B. Conant	1,464.22
Elbridge Jones Robbins and Descendents	1,124.73
Captain Robbins Lot	3,056.60
Elbridge J. Robbins Lot	1,781.86
Ethel R. Robbins, Fred Robbins and George T. Ames Memorial	25,810.82
Martha L. Desmond	3,276.76
Jenks Family	26,384.21

Library and Educational Funds:

Acton High School	5,366.28
Wilde Memorial	35,627.15
Georgia E. Whitney Memorial	19,894.08

Firemen's Relief Funds:

Acton	20,196.23
West Acton	1,747.84

Conservation Fund

121,549.93

1975 Celebration Fund

14,733.56

Stabilization Fund

1,549.82

Eminent Domain Deposits:

Heirs of William Livingston	381.02
Heirs of Harriet Davis	2,663.02
Heirs of Amasa Davies	9,531.00
Devises of Eveline White	9,341.02

\$ 748,819.78

Supplementary Financial Data

The unexpended balances of the following Articles were closed out during the year and transferred to Surplus Revenues.

<u>Town Meeting Date</u>	<u>Article No.</u>	<u>Purpose</u>	
11/18/68	11	Water District Land Lease	\$ 5.00
3/10/69	39	Vocational School District Committee	41.47
3/09/70	18	Vocational Regional School District Committee	119.23
3/09/70	53	Elm Street Playground Lighting	22.40

<u>Town Meeting Date</u>	<u>Article No.</u>	<u>Purpose</u>	
3/09/70	57	Painting Town Hall Offices	\$ 5.00
3/08/71	39	Dunn Land Purchase	2,686.32
3/08/71	49	Gas and Oil Storage Tanks and Pumps	1.69
3/08/71	62	Regional Vocational School	186.00
3/13/72	25	Sanitary Landfill - Jackson Land	100.00
3/13/72	43	Police Department Vehicles	27.15
3/13/72	48	Fire Chief Vehicle	11.06
			<u>3,205.32</u>

The Finance Committee authorized the following transfers from the Reserve Fund during the year ended December 31, 1972:

Appropriation \$ 50,000.00

Transfers:

<u>Date 1972</u>	<u>Budget Line #</u>	<u>Account</u>	
May 18	1	Moderator - Salary	\$ 100.00
Jun 1	69	Highway Department - Capital Outlay	600.00
Jun 1	72	Garbage Collection	2,712.50
Jun 15	85	Pension Fund - Expense	1,583.77
Jun 28	11	Town Office Clerical Wages	2,000.00
Jul 27	3	Finance Committee - Expense	50.00
Jul 27	43	Fire Department - Capital Outlay	2,000.00
Jul 27	90	Anticipation of Revenue Notes - Interest	388.97
Aug 17	6	Selectmen - Capital Outlay	403.60
Aug 17	28	Board of Appeals - Expense	350.00
Aug 17	66	Highway Department - Machinery Expense	12,000.00
Sep 7	90	Anticipation of Revenue Notes - Interest	1,954.17
Sep 21	66	Highway Department - Machinery Expense	1,100.00
Oct 19	24	Elections and Registrations - Salaries	2,500.00
Oct 19	25	Elections and Registrations - Expense	2,000.00
Nov 2	18	Treasurer/Collector - Expense	1,250.00
Dec 7	42	Fire Department - Expense	1,500.00
Dec 7	84	Veterans' Aid	1,500.00
Dec 14	4	Selectmen's Department - Salaries	374.34
Dec 14	11	Town Office Clerical Staff - Salaries	2,000.00
Dec 14	51	Wire Inspector - Expense	875.00
Dec 14	61	Highway Department - Salaries	1,500.00
Dec 14	62	Highway Department - Overtime for Snow Removal	1,192.33
Dec 14	65	Highway Department - Snow and Ice Control	5,484.00
Dec 28	80	Recreation Department - Expense	1,702.59
Dec 31	95	West Acton Library - Salaries	211.08
			<u>47,332.35</u>

ACTON STREET DIRECTORY

A	Adams Street	A-2	Emerson Drive	D-2	
	Agawam Road	C-4	Esterbrook Road	E-2	
	Alcott Street	D-2	Ethan Allen Drive	B-5	
	Algonquin Road	D-5	Evergreen Road	D-3	
	Anne Avenue	C-3			
	Arlington Street	D-4	F	Fairway Road	A-2
	Ashwood Road	C-2		Faulkner Hill Road	B-3
	Azalea Court	D-1		Fernwood Road	C-2
	Arborwood Road	C-1		Fife & Drum Road	D-3
				Flagg Road	D-1
B	Balsam Drive	D-3		Fletcher Court	A-3
	Barker Road	C-3		Flint Road	B-4
	Baxter Road	B-4		Flintlock Drive	A-5
	Bayberry Road	D-1		Foley Street	B-2
	Berry Lane	D-2		Forest Road	C-2
	Betsy Ross Circle	B-5		Fort Pond Road	E-4
	Beverly Road	C-3		Foster Street	C-2
	Billings Street	A-4		Fox Hill Road	B-2
	Birch Ridge Road	B-5		Francine Road	C-3
	Blackhorse Drive	A-5		Fraser Drive	B-4
	Blanchard Street	A-4			
	Brabrook Road	D-1	G	Garfield Lane	D-3
	Bridle Path Way	E-1		Giaconda Avenue	B-2
	Broadview Street	B-2		Grasshopper Lane	D-2
	Bromfield Drive	D-2		Great Road	D-1, F-4
	Brook Street	E-2		Greenwood Lane	D-3
	Brookside Circle	B-2		Gristmill Road	A-5
	Brucewood Road	C-3			
	Bulette Road	D-5		Hammond Street	D-4
C	Captain Brown's Lane	C-4		Harris Street	F-3
	Captain Furbush's Lane	C-4		Hatch Road	B-2
	Carlisle Road	G-2		Harvard Court	E-2
	Carlton Drive	A-2		Haynes Court	B-5
	Carriage Drive	B-2		Hawthorne Street	D-2
	Cedar Terrace	C-4		Hayward Road	C-4
	Central Street	B-3, D-5		Heald Road	D-3
	Chadwick Street	B-2		Hemlock Lane	D-3
	Charter Road	C-4		Henley Road	F-3
	Cherokee Road	D-5		Hennessey Drive	B-3
	Cherry Ridge Road	B-5		Heritage Road	C-2
	Church Street	B-4		High Street	A-2
	Clover Hill Road	B-2		Highland Road	A-5
	Conant Street	A-2		Hillcrest Drive	C-2
	Concord Road	D-2		Hillside Terrace	C-4
	Coolidge Drive	D-4		Homestead Street	B-4
	Coughlin	D-3		Hickory Hill Trail	D-3
	Country Club Road	A-2		Hosmer Street	C-2
	Cowdrey Lane	D-3		Houghton Lane	C-4
	Craig Road	C-1		Huckleberry Lane	D-3
	Crescent Street	B-2		Huron Road	D-5
	Crestwood Lane	B-4			
	Crestwood Road	C-2	I	Independence Road	B-2
	Cricket Way	D-2		Iris Court	D-1
	Cross Street	G-2		Isaac Davis Way	C-3
D	Davis Road	E-2	J	Jackson Drive	D-4
	Deacon Hunt Drive	C-4		Jefferson Drive	D-3
	Doris Road	C-3		John Swift Road	D-3
	Downey Road	B-4		Joseph Reed Lane	C-4
	Duggan Road	A-4		Juniper Ridge Road	B-5
	Durkee Road	B-4			
E	Elm Court	C-4	K	Karner Road	D-5
	Elm Street	C-5		Keefe Road	D-1
	Eliot Circle	D-3		Kelley Road	C-3
			Kinsley Road	B-4	

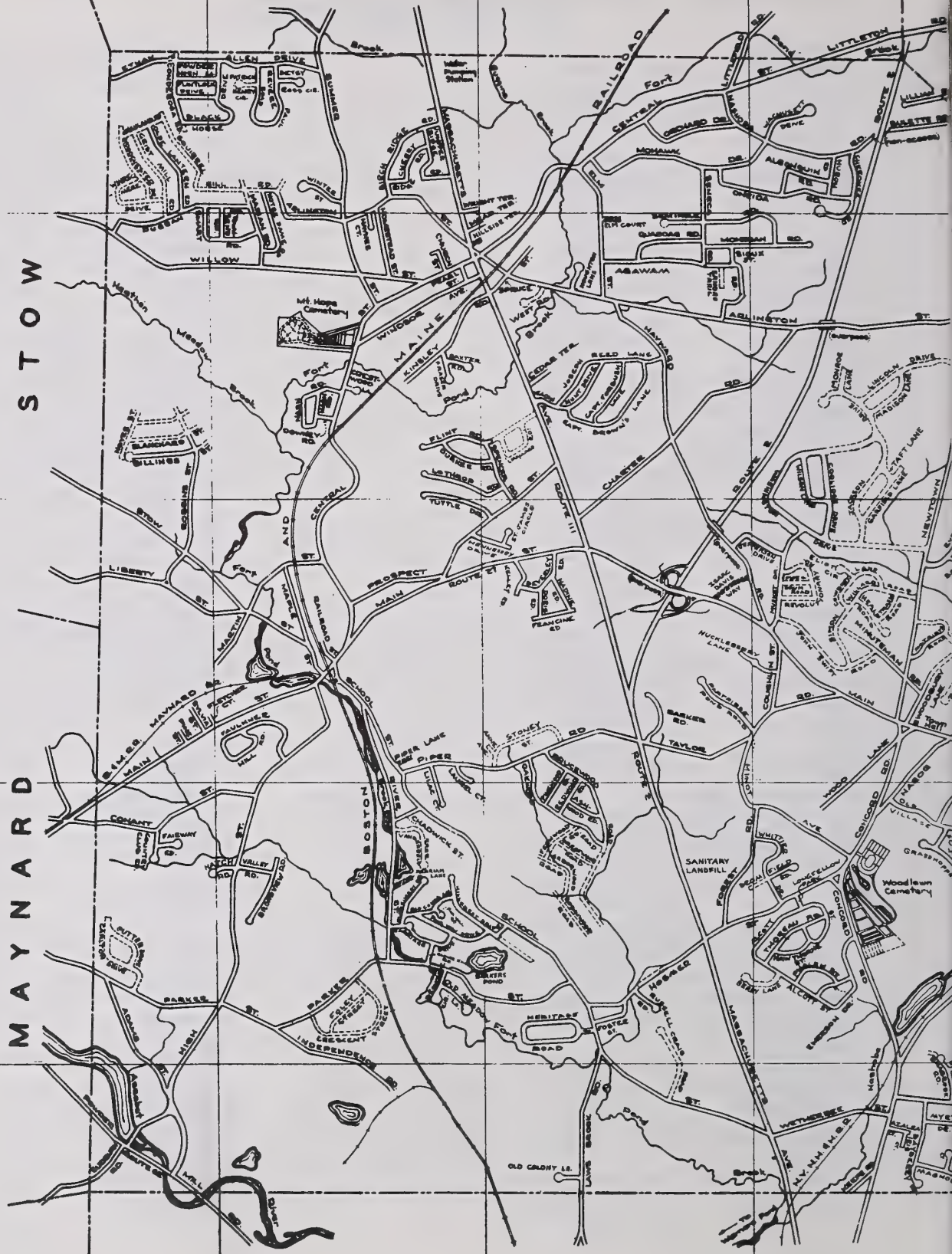
ACTON STREET DIRECTORY (continued)

L	Larch Road	D-3	Q	Prospect Street	B-3	
	Laurel Court	B-3		Putnam Road	D-3	
	Lawsbrook Road	C-1		Putter Drive	A-2	
	Liberty Street	A-3				
	Lilac Court	B-3		Quaboag Road	C-4	
	Lillian Road	D-5		Quarry Road	F-3	
	Lincoln Drive	D-4				
	Littlefield Road	C-5				
	Longfellow Park	D-2		R	Railroad Street	B-3
Lothrop Road	B-4	Redwood Road	C-2			
		Revolutionary Road	D-3			
M				River Street	B-2	
	Madison Lane	D-4		Robbins Street	A-3	
	Magnolia Drive	D-1		Robinwood Road	C-2	
	Main Street	A-2, H-3		Rose Court	D-1	
	Mallard Road	C-4		Russell Road	C-2	
	Maple Street	B-3				
	Marian Road	B-5	S	Saint James Circle	C-3	
	Martin Street	B-3		Samuel Parlin Drive	D-4	
	Massachusetts Avenue	D-1, B-5		Sandas Trail	C-4	
	Mead Terrace	B-4		School Street	B-3	
	Meadow Brook Road	D-3		Seminole Road	C-4	
	Merriam Lane	B-2		Seneca Road	C-5	
	Minot Avenue	D-2		Simon Hapgood Lane	E-1	
	Minuteman Road	D-3		Simon Willard Road	D-3	
	Mohawk Drive	C-5		Sioux Street	C-4	
	Mohegan Road	C-4		Smart Road	A-4	
	Monroe Lane	D-4		Smith Street	E-1	
	Musket Drive	D-3		South Street	G-2	
	Myrtle Drive	D-1		Spencer Road	C-4	
				Spring Hill Road	F-1	
	N	Nadine Road		C-3		Stoney Street
Nagog Hill Road		D-2		Stow Street	A-3	
Nash Road		B-4		Strawberry Hill Road	E-2	
Nashoba Road		C-5		Sudbury Road	A-1	
Newtown Road		D-3		Summer Street	B-5	
North Street		G-2		Sylvia Street	A-3	
Notre Dame Road		B-5		Squirrel Hill Road	A-5	
Noyes Street		A-4				
			T	Taft Lane	D-4	
				Taylor Road	C-3	
O	Oakwood Road	C-2			Thoreau Road	D-2
	Old Colony Lane	C-1			Ticonderoga Road	A-5
	Olde Lantern Road	A-5			Townsend Road	B-4
	Old Meadow Lane	B-2		Trask Road	D-3	
	Old Village Road	D-2		Tuttle Drive	B-3	
	Olde Surrey Drive	B-2				
	Oneida Road	D-5	U & V	Valley Road	B-2	
	Orchard Drive	C-5		Vanderbelt Road	B-2	
P	Parker Street	A-2				
	Patrick Henry Circle	B-5	W	Wachusettts Drive	D-5	
	Patriots Road	D-3		Wampus Avenue	F-3	
	Partridge Pond Road	C-3		Washington Drive	D-3	
	Paul Revere Road	B-5		Wetherbee Street	D-1	
	Pearl Street	B-4		West Road	C-4	
	Phalen Street	D-2		Wheeler Lane	G-2	
	Phlox Lane	D-1		Whittier Drive	D-2	
	Pine Street	A-3		Willow Street	B-4	
	Pinewood Road	C-2		Wilson Lane	D-4	
	Piper Road	B-3		Windemere Drive	A-5	
	Piper Lane	B-3		Windsor Avenue	B-5	
	Pond View Drive	B-2		Winter Street	B-5	
	Pope Road	D-1		Wood Lane	D-3	
	Powder Horn Lane	A-5		Woodbury Lane	D-3	
	Powder Mill Road	A-1		Woodchester Drive	A-5	
	Proctor Street	E-1	Wright Terrace	B-5		

BOXBOROUGH

STOW
MAYNARD

CONCORD





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OFFICE 'HOURS

Town Office (Selectmen, Town Manager, Clerk)	8-4:30 (Tues. 7:30 p.m.)	Town Hall	263-2761
Treasurer and Collector	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-7018
Assessors	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-5012
School Superintendent	8-4:30	A-B Regional H.S.	263-9503
Asst. School Superintendent	8-4:30	A-B Regional H.S.	263-9503
Board of Health	8-4:30	Office at Forest Road	263-4736
Veterans' Agent	No Regular Hours	At Home	263-4757
Library Hours:			
Memorial Library	Mon.-Fri., 9 a.m. - 9 p.m.		263-2232
	Saturday, 9-5 p.m.		
Citizens, West Acton	Mon., 7-9 p.m.		
	Tues.-Fri., 10-5 p.m.		

MEETINGS

DAY & TIME

PLACE

Annual Town Election	1st Monday in March	Precinct Fire Stations
Annual Town Meeting	2nd Monday in March	Blanchard Auditorium
Appeals Board	2nd Monday of each month or when necessary	Town Hall
Assessors	1st Tuesday of each month 4:30 p.m.	Town Hall
Building Committee	1st and 3rd Wednesday of each month, 7:30 p.m.	Hearing Room at Forest Road
Conservation Commission	1st and 3rd Wednesday of each month, 8:00 p.m.	Hearing Room at Forest Road
Finance Committee	4th Wednesday of each month, 8:00 p.m.	Hearing Room at Forest Road
Board of Health	1st and 3rd Tuesday of each month, 7:30 p.m.	Hearing Room at Forest Road
Historical Commission	2nd Wednesday of each month, 7:30 p.m.	Hearing Room at Forest Road
Industrial Development Commission	1st Wednesday of each month, 8:00 p.m.	Town Hall
Library Trustees	1st Thursday of each month, 7:45 p.m.	Memorial Library
Planning Board	2nd and 4th Mondays of each month, 8:00 p.m.	Hearing Room at Forest Road
Recreation Commission	2nd and 4th Tuesdays of each month, 7:30 p.m.	Hearing Room at Forest Road
School Committee: Regional	2nd and 4th Mondays of each month, 7:30 p.m.	Jr. High School Music Room
Local	3rd Monday of each month, 7:30 p.m.	Jr. High School Music Room
Selectmen	Every Tuesday at 7:30 p.m.	Town Hall
Youth Commission	2nd and 4th Wednesday of each month	Town Hall

ACTON OF GENERAL INTEREST

ACTON as the name of our Town has several possible derivations: The old Saxon word Ac-tun meaning oak settlement of hamlet in the oaks, the Town of Acton, England, the Acton family of England, a member of which supposedly offered a bell for the first meetinghouse in 1735.

Incorporated: July 3, 1735

Form of Government: Open Town Meeting-Selectmen-Town Manager

Location: Eastern Massachusetts, Middlesex, bordered on the east by Carlisle and Concord, on the west by Boxborough, on the north by Westford and Littleton, on the south by Sudbury and on the southwest by Stow and Maynard.

Elevation: At Town Hall 268' above mean sea level.

Area: Approximately 20 square miles.

Climate: Normal January temperature 27.7°F.
Normal July temperature 72.0°F.
Normal annual precipitation 43.02 inches.

Population:	<u>Year</u>	<u>Persons</u>	<u>Density</u>
	1910	2, 136	106 per sq. mi.
	1950	3, 510	175
	1955	4, 681	233
	1960	7, 238	361
	1965	10, 188	507
	1970	14, 770	739

Taxes:	<u>Year</u>	<u>Tax Rate</u>	<u>Assessed Valuation</u>
	1968	\$34	\$ 79, 513, 915
	1969	38.50	88, 979, 095
	1970	43	97, 088, 304
	1971	45	104, 939, 555
	1972	49.50	112, 650, 630

Public Education: 5 Elementary Schools
Acton-Boxborough Regional Jr. and Sr. High Schools

Enrollment: 1-6 - 2,402
7-12 - 2,418

Pupil-teacher ratio: 1-6 - 23:1
7-12 - 19:1

Public Safety: Full-time Fire and Police Departments

Churches: Acton Christian Church, 1 Baptist, 1 Catholic, 2 Congregational, 1 Episcopal, 1 Evangelical Free, Friend Meeting House, Jewish Community Group of Acton, 1 Lutheran, 1 Methodist.

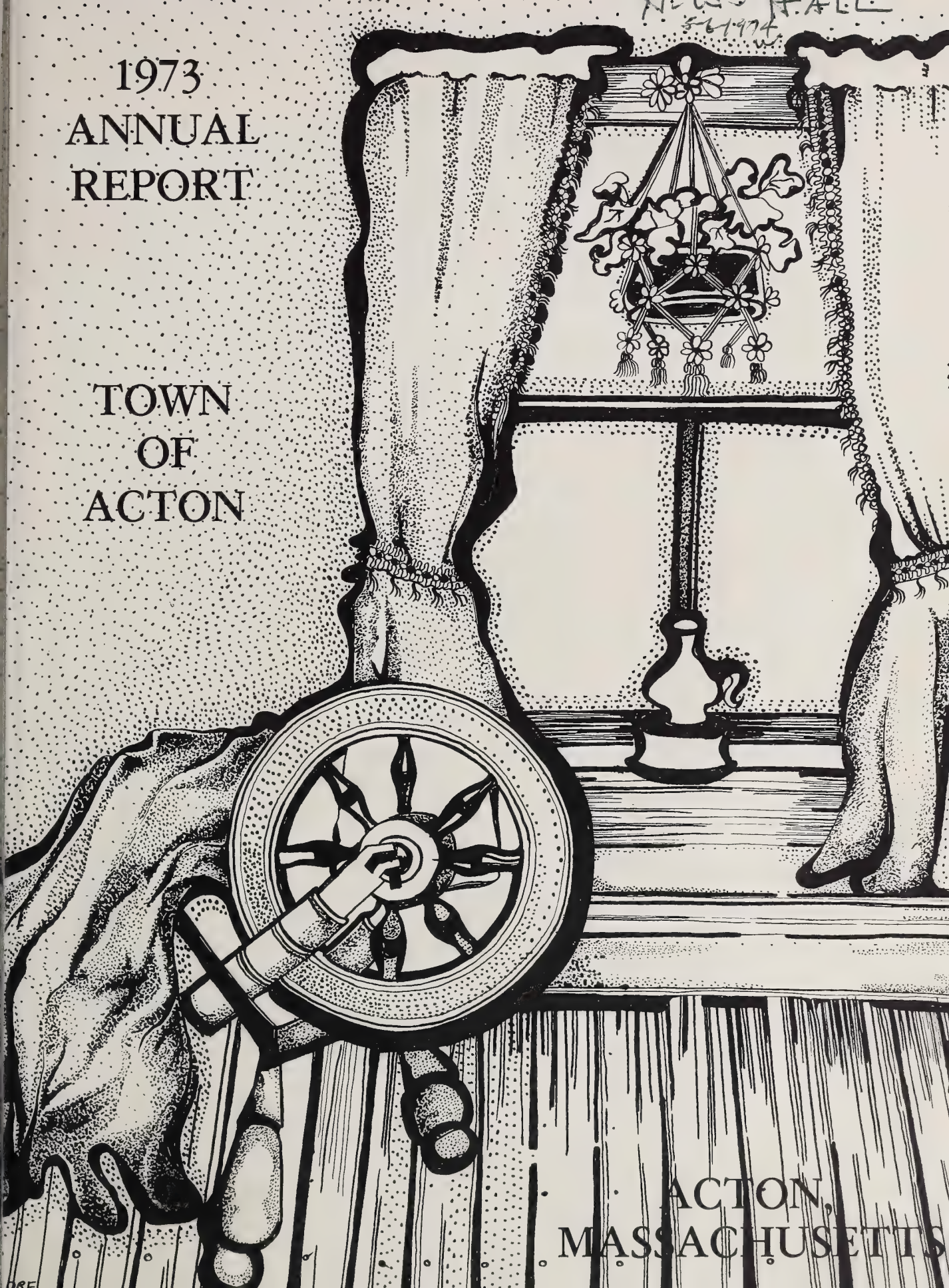
Hospital: Emerson Hospital, Concord

Recreation: Acton has facilities for Baseball, Softball, Basketball, Soccer, Football, Tennis, Ice Skating, Hockey, in addition to playgrounds and a full summer program including swimming.

NEW H. A. L. L.
5-6-1974

1973 ANNUAL REPORT

TOWN OF ACTON



ACTON,
MASSACHUSETTS

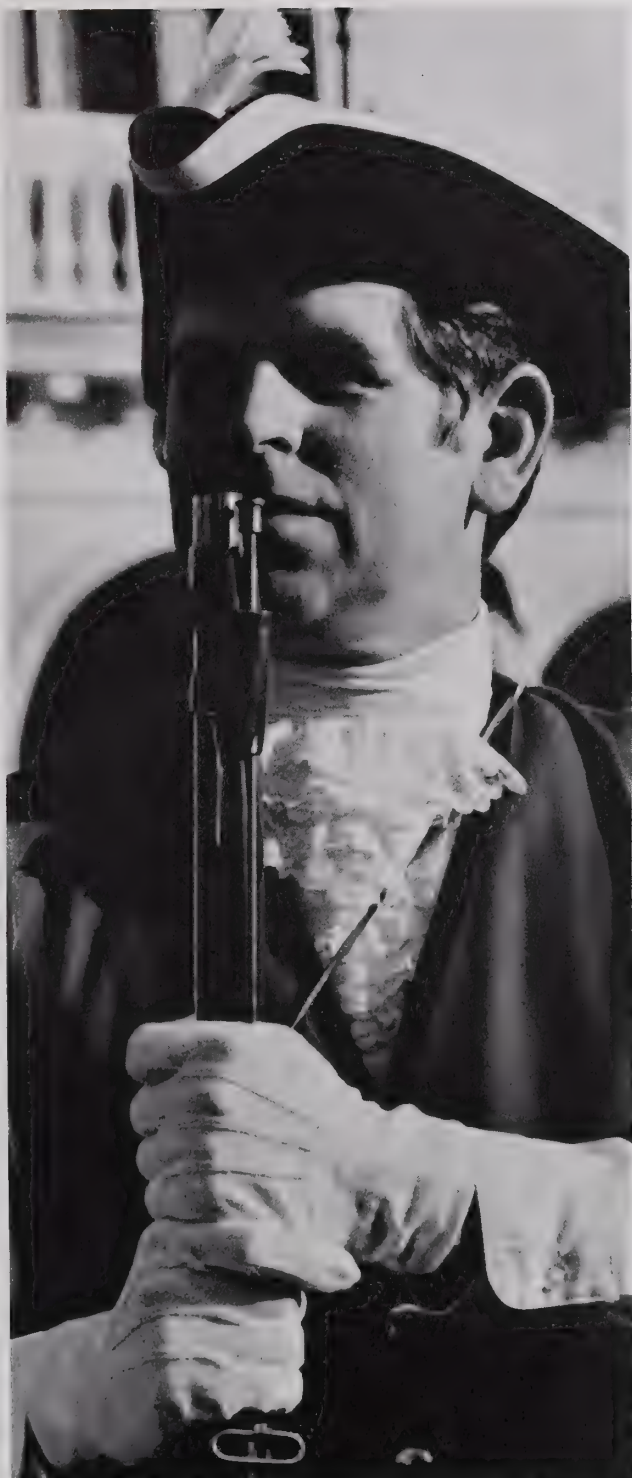
AT YOUR SERVICE

EMERGENCY NUMBERS

POLICE	263-2911
FIRE	263-9191
AMBULANCE	263-2911

Be sure to give your name and address as well as the nature of your emergency clearly. Do not hang up until you are sure your message has been understood.

FOR ANSWERS ON:	CALL THE:	TELEPHONE:
Assessments	Board of Assessors	263-2966
Bills and Accounts	Town Treasurer and Collector	263-7018
Birth, Death, Marriage Certificates	Town Clerk's Office	263-2761
Building	Building Inspector	263-7545
Cemeteries	Cemetery Superintendent	263-4428
Civil Defense	Fire Chief	263-4366
Dog Licenses	Town Clerk's Office	263-2761
Dog Problems	Dog Officer	263-4979
Education Information	School Superintendent	263-9503
Elections, Voting and Registration	Town Clerk's Office	263-2761
Engineering	Town Engineer's Office	263-7545
Finance	Chairman of the Finance Committee	263-5510
Fire (Routine and Permits)	Fire Department	263-4366
Garbage and Refuse	Board of Health	263-4736
Health and Sanitation	Board of Health	263-4736
Highways and Streets	Town Engineer	263-7545
Home Nursing	Board of Health: Visiting Nurse	263-4736
Hunting and Fishing Licenses	Town Clerk's Office	263-2761
Library	Librarian, Memorial Library	263-2232
	Librarian, Citizens Library of West Acton	263-9222
Licenses	Selectmen-Town Manager	263-2761
	Board of Health	263-4736
Mosquito Control	Board of Health	263-4736
Nurses (School)	School Nurse, Junior High and High Schools	263-7738
Nurses (School)	Elementary Schools	263-4982
Nurses (Town)	Town Nurse	263-4736
Oil Burner Permits	Fire Chief	263-4366
Planning	Chairman of the Planning Board	263-7545
Plumbing Permits	Board of Health	263-4736
Public Works	Office - Forest Road	263-4736
Schools	Carolyn T. Douglas School	263-2753
	Julia L. McCarthy-Marion L. Towne School	263-4982
	Florence A. Merriam School	263-2581
	Paul P. Gates School	263-9162
	Luther B. Conant School	263-7407
	Acton-Boxborough Regional Junior High School	263-7716
	Acton-Boxborough Regional High School	263-7738
Selectmen	Town Office	263-2761
Snow Removal	Highway Department	263-5332
Tax Collections	Treasurer and Collector	263-7018
Veterans' Services	Veterans' Agent	263-4757
Water Problems	Water District (Not part of the Town of Acton)	263-5646
Welfare Questions	Welfare Board (Office in Concord)	369-1290
Wiring	Wire Inspector	263-5555
Wiring Permits	Office - Forest Road	263-4736
Zoning	Zoning Enforcement Officer	263-7545



Acton Minuteman, Ronald Sommer
(Photo by Robert E. Daniels)

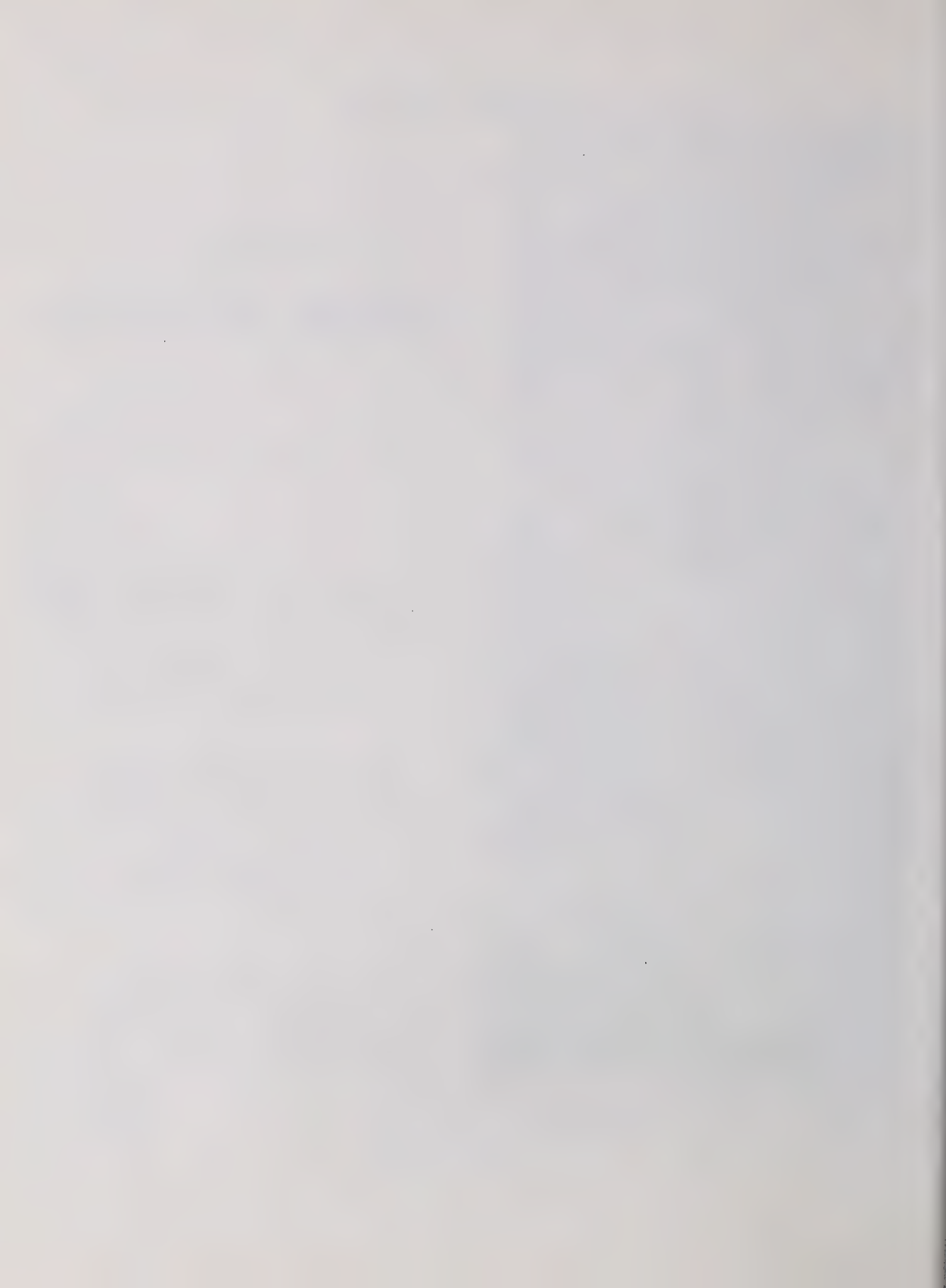
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1973 ANNUAL REPORTS

TOWN of ACTON MASSACHUSETTS

**TWO HUNDRED AND
THIRTY-EIGHTH
MUNICIPAL YEAR**

**For the year ending
December Thirty-First**





(Photo by John Folsom)

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Credits - Cover: Deidre McCullough's pen and ink sketch of the century old Spinning Wheel belonging to Mr. and Mrs. Victor Salloway. The building is the 1880 West Acton family home of Ernest and Carrie Banks, presently owned by their grandson, Stewart Kennedy.

NATIONAL, STATE AND COUNTY OFFICIALS

President
RICHARD M. NIXON

Vice-President
SPIRO T. AGNEW*

Governor
of the
Commonwealth of Massachusetts
FRANCIS W. SARGENT
Dover

Lieutenant Governor	Donald R. Dwight, Wayland
Secretary of the Commonwealth	John F. X. Davoren, Milford
Treasurer and Receiver General	Robert Q. Crane, Boston
Auditor of the Commonwealth	Thaddeus Buczko, Salem
Attorney General	Robert H. Quinn, Dorchester
Senators in Congress	Edward W. Brooke, Boston Edward M. Kennedy, Boston
Representative in Congress 5th Congressional District	Paul Cronin, Dover
Councillor, 3rd Councillor District	George F. Cronin, Jr., Boston
Senator, 5th Middlesex District	Chester G. Atkins, Acton
Representative in General Court 33rd Middlesex District	John H. Loring, Acton
County Commissioners	S. Lester Ralph, Somerville Paul Tsongas, Lowell John L. Danehy, Cambridge
Clerk of Courts, Middlesex County	Edward J. Sullivan, Cambridge
Register of Deeds, Middlesex South District	John F. Zamparelli, Medford
County Treasurer	Thomas B. Brennan, Medford
Register of Probate and Insolvency	John V. Harvey, Belmont
District Attorney	John J. Droney, Cambridge
County Sheriff	John J. Buckley, Belmont

*Effective December, 1973: Gerald R. Ford, Washington, D.C.

THE CHURCH OF ACTON: A MOMENT IN HISTORY



(Photo by Betsy Raymond)

This article is excerpted from a Master's thesis written by James L. Parker entitled, Division in Early 19th Century Congregationalism: A Study of the Church in the Town of Acton. Copies of the complete paper are available at the Memorial Library and the Acton Center Congregational Church. Mr. Parker, a New Englander for the past 20 years, is a member of the History Department faculty at Concord Academy and serves as the school's Administrative Officer in charge of Finances. A member and former deacon of the Acton Congregational Church, he also serves as a corporate trustee at the Acton Memorial Library.

The land which now comprises the town of Acton was for many years an adjunct of the town of Concord; though it was never within the original boundaries of Concord, it was locally known as the New Grant or as Concord Village. Some settlers who found Concord "crowded" (as early as 1639!) simply moved in! The Village area, however, shared Concord's Indian troubles, especially with the Nashobas, and thus in 1684, the town of Concord, by a carefully drawn formal deed, purchased the New Grant land from the Indians. By 1698, the Village had begun holding its own annual meeting in the form of a special session following the Concord meeting. By 1710, the people of the Village were electing their own clerk. Soon mills and iron works followed cultivated fields and the urge for political status grew.

Religion figured prominently in the Village's desire for independence from Concord. No new town could be granted an act of incorporation unless the citizens thereof solemnly agreed to erect within a specified time a proper meeting house and arranged for the dignified support of a qualified minister. By 1731, the Village residents felt they were ready. "For years they had taken the long trek to the Concord church. Now they concluded that to wrestle annually and simultaneously with sin and the rigors of a vicious N.E. winter was no longer a necessary hardship. They were well aware that the Lord chastened those whom He loveth but they sensibly decided that the errant sinner might take his punishment conveniently close to home. Their petition for separate precinct status was denied in 1732; Concord likewise refused them separate township in the same year. But in March, 1735, the Concord voters set off the Village as a separate town and the Gen'l. Court (in Boston) brought the town of Acton into being July 1, 1735."

Thus, according to the terms of the Act of Incorporation, the people of Acton had three years in which to "erect and finish a suitable house for the worship of God." The first public worship was indeed held in January of 1738, but the building was hardly finished and was not considered to be so for another nine years. Once the decisions as to site, size and financing were made, all members were given the "opportunity" to assist at "giting out timber." Work proceeded at a snail's pace, but by 1747 the meeting house located near Main Street and Nagog Hill Road was reasonably complete.

In May of 1738 the town had voted to invite Mr. John Swift of Framingham to settle in Acton as its first minister. Born in 1713, the only son of a minister, he was graduated from Harvard in 1733. He was paid an annual salary of 150 pounds plus a settlement bonus of 250 pounds. It was agreed, of course, that his salary should "fluctuate" in relation to the value of the necessities of life. As was the custom of many clergymen of the period, Mr. Swift, a good Latinist, took young men into his home for instruction in preparation for Harvard. Mr. Swift's preaching has been described as practical, plain and serious; he was opposed to excess and extravagance of every kind and constantly promoted peace. Mr. Swift was pastor of the First Parish at the time of the battles of Lexington and Concord. He greeted Acton's famous "White Cockade" company under the command of Capt. Isaac Davis as it marched by en route to Concord on April 19, 1775. And it was he who later comforted the families of the three Actonians who had been killed in the day's activities. Acton had early cast her lot against the Crown and organized her Minute Men. Mr. Swift had shared the excitement of the move towards independence, but only briefly, for in November 1775 at the age of 62, after a ministry of 37 years, he died of small-pox.

Guest ministers supplied the pulpit until in January, 1777, it was voted to have Mr. Moses Adams "take charge over the Church and Congregation." His salary was to be 200 pounds settlement, plus 80 pounds lawful money and firewood for the first year. His ministry, through some 40 years to come, would see the final winning of independence, the struggling of the new government under the Articles of Confederation, the excitement of the nearby Shays rebellion, the optimism of the Founding Fathers and their new Constitution, and then experience the marvelous growth of the new country under the leadership of Presidents Washington, Adams, Jefferson, Madison and Monroe.

The revivalistic spirit of the 1790's helped to hasten a decision for a new meeting house. Finished in 1807, at a cost of \$10,000, the new meeting house was built on the site of the present Town Hall and was universally admired as a model of its design. The Rev. Mr. Adams died in 1819 and the third and final pastor of the intact First Parish was Rev. Marshall Shedd, a native of Newton and graduate of Dartmouth. He was offered a \$500 settlement, a salary of \$200 per year and 15 cords of wood annually. Mr. Shedd, described as pious, peaceable and exemplary, labored diligently for 11 years to bring harmony to his congregation in matters of religious doctrine. But Acton was swept into the religious irritations of the day; the conservative-liberal divergence of opinions were quite evident. With considerable mental anguish and a sense of failure, Mr. Shedd resigned; thus bringing to the surface many of the latent tendencies of the conservative-liberal controversy and providing the stimulus necessary to bring about the division of the Acton Church in 1832.

The congregation could not agree on a new minister. Within eight months of Mr. Shedd's resignation, those who held to the Trinitarian faith withdrew from the First Parish and formed the New Evangelical Society in Acton. The vitality of the new church attracted many. Membership soared. Much vigor is attributed to its new meeting house (still standing; presently owned by Acton Center Women's Club) and its dynamic first minister: Rev. James T. Woodbury. Destined to remain pastor for 20 years, Mr. Woodbury was 29 years old, a graduate of Harvard who had also passed the New Hampshire bar and was thus "an orator as well as a shepherd." He could simultaneously minister to a church and serve in the (1834) state legislature. Commanding in stature and in personality, he was also a man of great courage and ability.

The Unitarian (liberal) branch of the disrupted church had no Mr. Woodbury. They ran into difficulties immediately. As Mr. Woodbury and his growing congregation moved into even larger meeting houses in 1833 and 1846 (the present Acton Center Congregational Church), the Unitarian group began its steady decline.

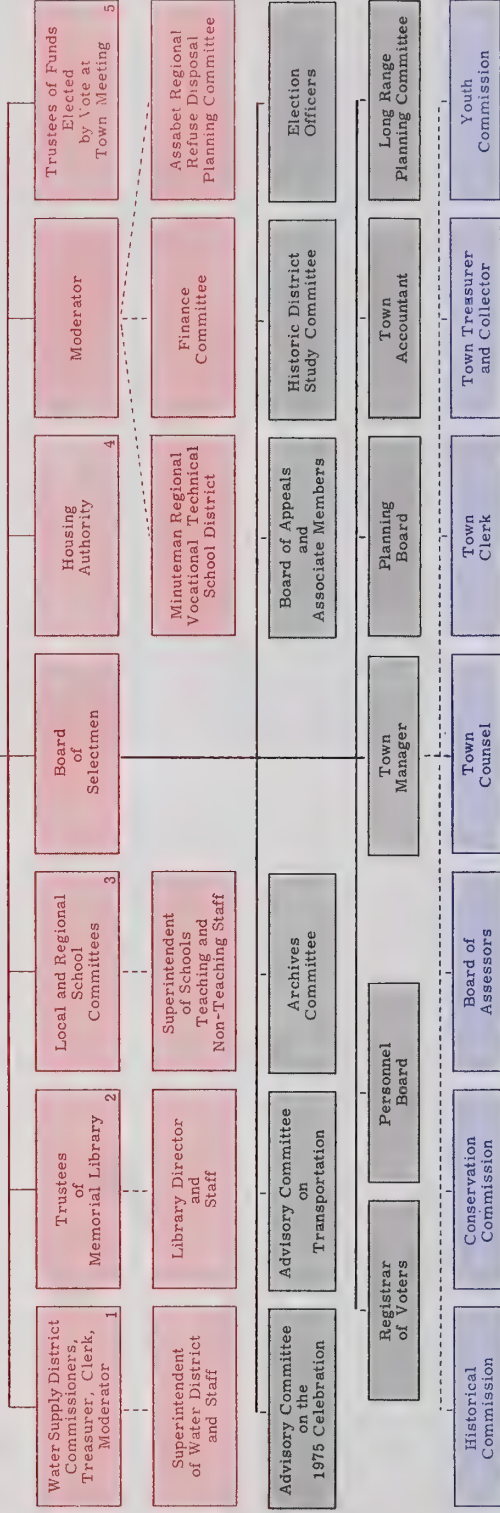
Gestures to secure preaching were generally unsuccessful and largely discontinued by the 1840's. An attempt was made to unite all the elements which had not affiliated with the Evangelical Congregational Church, but with no permanent success. In 1846, the group leased the lower portion of its meeting house to the town, and finally in 1859, the entire building was deeded to the town for \$2,000. The building then served as the Town Hall until it was destroyed by fire in 1862. In 1863, the present Town Hall was built on the same site.

In March of 1860, the Unitarian group voted to "hold meeting at Tuttle Hall in South Acton" - and with this move, the group expired.

The division of 1832 had brought then, one new church filled with enthusiasm and energy to become one of the largest congregations in the town, and one old church with new ideas that did not sufficiently inspire the tiny congregation to allow its continued existence. The trinitarian-unitarian controversy which was sweeping New England had left its mark on the Acton community.

TOWN GOVERNMENT ORGANIZATIONAL CHART

VOTERS OF THE TOWN OF ACTON



APPOINTMENTS MADE BY TOWN MANAGER

Board of Health and Director of Public Health
 Superintendent of Streets, Highway Department Personnel
 Assistant Assessor
 Chief of Police - Full-time and Special Officers
 Fire Chief - Full-time and Call Forces
 Town Engineer, Engineering Department and Staff
 Cemetery Commissioners and Superintendent of Cemeteries
 Building Inspector, Zoning Enforcement Officers and Deputies
 Permanent Building Committee
 Inspector and Deputy Inspector of Gas Piping & Gas Appliances
 Veterans' Agent and Director of Veterans' Services
 Inspector and Deputy Inspector of Wires
 Director and Deputy Director of Civil Defense
 Recreation Commission & Director of Recreation
 Inspector of Animals
 Town Report Committee
 Town Building-Land Acquisition Committee
 Metropolitan Area Planning Council Representative
 Industrial Development Commission
 Superintendent of Insect Pest Control
 Sealer of Weights and Measures
 Dog Officer
 Tree Warden
 Street Lighting Committee
 Veterans' Graves Officer
 Council on Aging
 Sewerage Study Committee
 Constables
 Public Weighers
 Workmen's Compensation Agent
 Town Forest Committee
 Field Drivers
 Veterans' Burial Agent
 Keeper of the Lockup
 Fence Viewer
 Collective Bargaining Committee
 Constable - Special-Deputy Collector
 Forest Warden and Deputy Warden

NOTES

1. The Water Supply District of Acton is an incorporated district holding separate elections and Town Meeting. They also elect a Moderator and Treasurer-Clerk.
2. The Board of Trustees of the Memorial Library is composed of three elected and six self-perpetuating Trustees.
3. The Local School Committee is composed of six members elected by the voters of Acton. The Acton-Boxborough School Committee is composed of the Local School Committee and three members of the Boxborough School Committee.
4. The Housing Authority is composed of four elected members and one member appointed by the Massachusetts Department of Community Affairs.
5. The Trustees of the Acton Firemen's Relief Fund, Citizen's Library Association of West Acton, Elizabeth White Fund, Goodnow Fund, and West Acton Firemen's Relief Fund are elected by vote at the Acton Town Meeting as opposed to written ballot vote at the Town Election.

KEY

- Elected by the voters of Acton.
- - - - - Appointed
- Appointed by the Board of Selectmen.
- - - - - Appointed by the Town Manager with the approval of the Board of Selectmen.
- Appointed by the Town Manager.

Compiled (as of January, 1974) by
 Robert W. Dotson, Town Manager



(Photo by Anita Ferrante)

BOARD OF SELECTMEN AND TOWN MANAGER

Alfred F. Steinhauer, Chairman

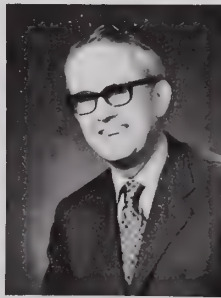
Robert W. Dotson, Town Manager



Paul H. Lesure



Stephen G. Lewis



Paul R. Nyquist



William C. Sawyer



Alfred F. Steinhauer



Robert W. Dotson

On March 20, 1973 the Board of Selectmen reorganized as follows: Alfred F. Steinhauer, Chairman; William C. Sawyer, Vice Chairman; Paul R. Nyquist, Clerk; Paul H. Lesure, Member; and Stephen G. Lewis, Member.

The calendar year 1973 constituted 12 months of the 18-month Fiscal Year changeover period which commenced on January 1, 1973 and will run through June 30, 1974. The 18-month budget which was voted at the 1973 Annual Town Meeting was required by State statute in order to implement a change in the Town's fiscal cycle from a calendar year period to a July 1st through June 30th period to coincide with State and Federal practice. The change will allow the Annual Town Meeting to vote the annual budget prior to the start of the fiscal cycle beginning on July 1st and prior to the expenditure of any funds. The change required all Town boards, committees and departments to prepare budgets nine months in advance of the start of the new fiscal cycle and for this reason, the Selectmen called a special Town Meeting in June to request a change in the Town's Bylaws. Following the recommendations of the Board of Selectmen, the Town voted to move the date of the annual election and town meeting from the first Monday in March to the first Monday in May. The date change gives Town entities an additional two months for budget preparation.

The 1973 Annual Town Meeting votes indicated that Acton's voters were becoming increasingly aware of the Town's rapid growth and the need for more planning in specific municipal operations. Funds were appropriated for the preparation of a professional plan for the development of Town recreational

areas; funds were appropriated for the preparation of plans for the orderly development of both Wood-lawn and Mount Hope Cemetery lands; debt financing of \$360,500.00 was approved for the purchase of new Highway Department equipment to replace existing machinery which had given many years of service and had begun to require extraordinary repair and maintenance expense; funds were authorized for implementation of public kindergarten which opened in September, 1973.

The growth of the Town was also reflected in the Town Meeting vote to authorize a full-time assistant to the Planning Board, and a full-time administrative assistant to the Town Manager. The position of Director of Recreation was increased from part time to full time, and recreational programs have now been scheduled throughout the year.

During 1973 the Selectmen, along with many other Town officials, attended meetings in Acton and at the offices of the Massachusetts Department of Public Works in Boston relative to improvements and environmental impact which reconstruction would have on Route 2 and Route 111 (Massachusetts Avenue). Proposals for traffic controls at the three Route 2 intersections (Piper Road/Taylor Road, Hosmer Street, School Street/Wetherbee Street) were considered and the Selectmen were successful in persuading the Department of Public Works to install traffic lights at the Piper Road/Taylor Road intersection. The Selectmen do not believe that the installation of traffic lights, or any other temporary measure to alleviate the dangerous traffic conditions on Route 2, would be a lasting solution to the existing problem. The Board continues to urge the State Department of Public Works to commence and complete the reconstruction of Route 2 in Acton.

Business and commercial development continued at a rapid pace during 1973 with the construction of several small shopping centers along Great Road (Route 2A) and in the "Kelley's Corner" (intersection of Route 27 and 111) area. Town Department heads, the Planning Board and Selectmen continue to devote a great deal of time working on Site Plans required for business and industrial development. Continuing effort is made to insure that commercial developments are as aesthetically pleasing as reasonably possible and are constructed with maximum consideration given to possible traffic problems, drainage problems and effects on surrounding areas.

The Acton Selectmen were successful in taking two steps toward enabling more effective planning by all of the towns in the Commonwealth. The first was the favorable decision of the Supreme Judicial Court of Massachusetts, in Bellows Farm Inc. versus the Building Inspector of the Town of Acton (the Town), to the effect that the provisions of Section 7A of Chapter 40A of the General Laws, which postpones the effective date of changes in a town's zoning bylaw for a three year period, apply only to changes in use regulations and not to changes in other kinds of regulations such as those dealing with intensity or yard sizes for real estate plans that do not require Planning Board approval.

The second step which the Acton Selectmen took was at the Annual Statewide Meeting of the Massachusetts Selectmen's Association held in October. The Massachusetts Selectmen's Association, on request and recommendation of the Acton Selectmen, adopted as one of its statutory proposals to be presented to the State Legislature in 1974, legislation which if passed will shorten from seven years to three years the period for which changes in a town's zoning bylaws are prevented from becoming effective by Section 7A of Chapter 40A for plans that do require Planning Board approval.

The 1972 Annual Town Report received a second place award in the statewide Annual Town Report Contest sponsored by the Massachusetts Selectmen's Association. The report of the Finance Committee which appeared in the Warrant for the 1973 Annual Town Meeting received the top award in the statewide Annual Finance Committee Report Contest sponsored by the Massachusetts Association of Finance Committees.

On April 26, 1973, the Town Manager appointed Norman L. Roche as permanent Chief of Police. Chief Roche had held the position of Acting Chief since Chief Edward J. Collins, Jr. retired on October 1, 1972.



James Vanar
Administrative Assistant
(Photo by G. B. Williams, Jr.)

During 1973 the Massachusetts Legislature passed several pieces of legislation which will undoubtedly prove costly to cities and towns. A bill providing Police and Fire Department personnel with compulsory and binding arbitration in collective bargaining disputes was passed after cities and towns throughout the Commonwealth had voiced strong opposition to its passage. The new law gives collective bargaining agreements precedence over town bylaws and several existing State statutes. We have consistently voiced our opposition to this legislation and we believe that when the law becomes effective on July 1, 1974, it will prove detrimental to the Town's collective bargaining procedures.

New legislation placed Acton in the Central Massachusetts Mosquito Control Project Area. The District is presently being formed and at this time, we do not know how it will function.

A bill requiring the upgrading of municipal ambulance service was enacted. Presently, Acton's ambulance service is conducted through the use of dual purpose police cruisers/ambulances. The law does not specifically detail new ambulance requirements, which are to be determined by a State agency presently being formed. It is quite possible that the Town may be required to purchase standard ambulances within the next two years.

For the second year, the high school students of Acton and Boxborough and Town officials of both towns worked together on Student Government Day which was held in March and coincided with annual elections and town meetings. An election was held at the Acton-Boxborough Regional High School and those students elected to various town positions spent a day working with their counterpart town official, board or committee. We believe that this type of activity is extremely valuable to students who are preparing to actively participate in the political process. Student Government Day has become even more important to high school students since the voting age was reduced from 21 years of age to 18 years of age.

In the fall, the Town Manager directed an adult education course in town government. Several Town officials spoke on the functions of their respective positions and duties. The course was well attended.

The search for a new sanitary landfill site continued throughout the year, and the Town was successful in acquiring an option to lease a suitable site in North Acton. A proposal relative to the new site will be presented to the voters at the 1974 Annual Town Meeting to be held in May. The present landfill site located off Route 2 should be completely filled by September 1974.

The accounts of the Town were audited by the Massachusetts Bureau of Accounts and were found to be in excellent order; officials from the Bureau commended Town Treasurer and Collector W. Henry Soar and Town Accountant Donald O. Nylander on their outstanding operational procedures. The Town's credit rating was raised by Moody's Rating Bureau from an "A" to a "AA" classification, which has already allowed the Town to borrow funds at a reduced interest rate.

During the latter half of the year, the Town, as well as the Nation, was made acutely aware of the "energy crisis" which we are all presently facing. We have been impressed with the actions which Town residents have voluntarily taken to conserve on energy. Heating temperatures were reduced, lights turned off when not needed, reduced automobile speeds observed, outdoor decorative Christmas lighting was almost completely eliminated and unnecessary automobile driving reduced. Town departments, faced with a shortage of fuel required for essential services, have taken all possible steps to conserve energy at Town facilities.

We note with sorrow the passing of three persons who gave a great deal of public service to this Town: Charles D. MacPherson, Martin J. Duggan and Robert H. Gerhardt. All three men had the desire and the ability to become involved in local government and to actively assist in the governing of the Town.

Among many other civic duties, Charles D. MacPherson served for several years as a member of the Board of Selectmen. Martin J. Duggan served as a member of the Town's Board of Health. Robert H. Gerhardt passed away during his Chairmanship of the Planning Board and after several years of service as a Board member.

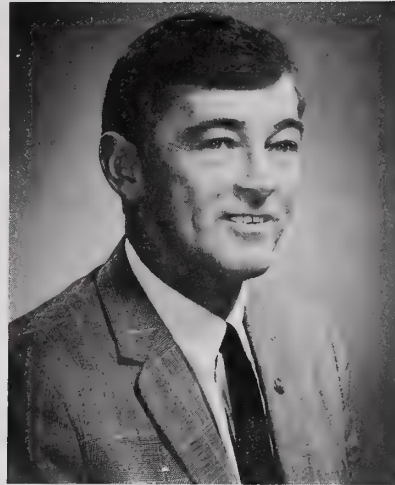
In closing, we want to thank the many dedicated members and employees of our Town boards, committees, commissions and departments for the excellent job which they have done during 1973.

Charles D. MacPherson

We mourn his death

and

remember his life . . .



"During the year the Board of Selectmen held fifty-one regular meetings, thirty-three hearings, and attended numerous meetings called by other boards and committees."

A simple, bland, statement of fact. A declarative sentence written for a Town Report in some other year by the hand of Charles D. MacPherson, and then hidden away amongst the dusty records of the Town. But as simple and bland as those words may be, they represent nothing less than that same heroic commitment to the service of others that first flowered here at the birth of our Republic. Saying nothing whatever about the personal sacrifice involved, the lost sleep, the long hours, the patient listening, the worry and anxiety, the abuse taken, they tell us much about the man who wrote them.

Charles D. MacPherson was the very best kind of public servant. He gave himself kindly, and without reservation, to serve the people of Acton and the Commonwealth of Massachusetts. He had the kind of vision for the future that kept always before us both the problems and the opportunities of community growth. Firmly committed to the best and most noble essentials of our historic traditions, he helped us prepare for the challenges of the future. In turn he received the kind of reward that always seems to accrue to those who give their lives in service to others; more opportunities to serve, and more calls upon his time and energy. Even after stepping down from service on the Board of Selectmen, he continued to serve both Acton and the Commonwealth. Our common life has been enriched by both his service and his example. Our personal lives have been enriched by his thoughtfulness and friendship. His untimely death on November 9, 1973 closed a splendid chapter of public service in Acton.

In memory of Charles D. MacPherson, his life, and his service to his fellow-citizens, we dedicate this Town Report for the year 1973.

Roger W. Wootton, Pastor
Church of The Good Shepherd

TOWN OFFICIALS AND APPOINTMENTS

ELECTED TOWN OFFICERS

	Term <u>Expires</u>
MODERATOR	
John W. Tierney	1974
SELECTMEN	
Paul H. Lesure	1974
Alfred F. Steinhauer	1974
Stephen G. Lewis	1975
William C. Sawyer	1975
Paul R. Nyquist	1976
LOCAL AND REGIONAL SCHOOL COMMITTEES	
Griffith L. Resor, III	1974
*Roy J. Zabierek	1974
**Phyllis F. Walsh	1974
Edgar B. Gravette	1975
Helen K. Ray	1975
Ann T. Evans	1976
Robert B. Haeberle	1976
TRUSTEES OF MEMORIAL LIBRARY	
Nancy K. Gerhardt	1974
Robert J. Brandon	1975
Nancy C. Howe	1976
ACTON HOUSING AUTHORITY	
****Patience H. MacPherson	
Julia D. Stevens	1975
Mary M. Laffin	1976
Kenneth C. Stowell	1977
Thomas J. Ahern, Jr.	1978
TRUSTEES OF ELIZABETH WHITE FUND	
Hazel P. Vose	1974
Eleanor P. Wilson	1975
Helen B. Allen	1976
TRUSTEES OF WEST ACTON FIREMEN'S RELIEF FUND	
Frederick A. Harris	1974
H. Stuart MacGregor	1975
James B. Wilson	1976
TRUSTEES OF ACTON FIREMEN'S RELIEF FUND	
T. Frederick S. Kennedy	1974
John F. McLaughlin	1975
Richard A. Lowden	1976
TRUSTEES OF GOODNOW FUND	
James N. Gates	1974
Clark C. McElvein	1975
Thelma L. Boatman	1976

*Resigned
 **Replaced
 ***Deceased

****Retired
 *****Appointed by the Department of
 Community Affairs

Term
Expires

TRUSTEES OF THE CITIZENS LIBRARY ASSOCIATION
OF WEST ACTON

Betty L. Boothby	1974
Evelyn W. Lapierre	1975
Kathy S. Whittemore	1976

APPOINTMENTS MADE BY MODERATOR

FINANCE COMMITTEE

Edward W. Berriman	1974
Theodore Jarvis	1974
William L. Kingman	1974
Joan L. Gardner	1975
Arthur Schene	1975
*Thomas F. Wetherbee	1975
**Edward J. Keohan	1975
Harold G. Marsh	1976
Gerald W. Portyrata	1976
John E. Powers	1976

REGIONAL REFUSE PLANNING COMMITTEE

Oscar Kress	1974
Alan J. Waters	1975
Ann W. Chang	1976

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL
SCHOOL DISTRICT

Charles E. Courtright	1975
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APPOINTMENTS MADE BY SELECTMEN

ADVISORY COMMITTEE ON THE 1975 CELEBRATION

E. Wilson Bursaw	1974
Brewster Conant	1974
Col. Burton A. Davis	1974
David H. Donaldson	1974
Donald R. Gilberti	1974
Hayward S. Houghton	1974
Roger M. Heubsch	1974
Mark A. Kahan	1974
T. Frederick S. Kennedy	1974
Margaret B. Kinzie	1974
Walter R. Laite	1974
Malcolm S. MacGregor	1974
Natacha F. MacGregor	1974
Richmond P. Miller, Jr.	1974
Charles A. Morehouse	1974
Linda A. Morris	1974
Marion E. H. Houghton	1974
Gilbert S. Osborn	1974
Palo A. Peirce	1974
Raymond Spicer	1974
Mary S. Tierney	1974
Earle W. Tuttle	1974
Martha Steeves	1974
Joan A. Blocher	1974
Edith E. Wylie	1974
Robert S. Rhodes	1974

Term
Expires

ADVISORY COMMITTEE ON SOLID WASTE MAINTENANCE

Oscar Kress	1974
Alan J. Waters	1974
Ann W. Chang	1974
*Thomas Garber	1974

ADVISORY COMMITTEE ON TRANSPORTATION

Philip G. Watts	1974
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ARCHIVES

T. Frederick S. Kennedy	1974
Joyce W. Woodhead	1975
Minetta D. Lee	1976

BOARD OF APPEALS

Harold W. Flood	1974
*John J. Bush	1975
**Herman Vanderwart	1975
Edward G. Schwarm	1976

Associate Members

John A. Norris	1974
*Herman Vanderwart	1975
**John J. Bush	Temporary
*William B. Allred	1974

ELECTION OFFICERS

Precinct 1

Warden		Irene F. McLaughlin
Deputy Warden		John F. McLaughlin
Clerk		Barbara N. Mulvey
Deputy Clerk		Violet M. Perry
Inspectors		Barbara Nylander, Margaret Schene
Deputy Inspectors		Theresa M. Carroll, Gail J. Roche
Tellers		Frances L. Collins, Marian F. Driscoll
		Lela Balcom, Frances Hirsch
		Mona V. Melymuka, Nancy L. Miller

Precinct 2

Warden		Margaret Larsen
Deputy Warden		Elsie T. Winslow
Clerk		Bertha Carr Tucker
Deputy Clerk		Irene Young
Inspectors		Martha I. Lowden, Barbara V. Woodward
Deputy Inspectors		Hazel P. Vose, Helen M. Young
Tellers		Ruth R. Phelps, Marianne Varno
		Charlotte E. Wetherbee, Joan E. Nelson
		Jean Ann Dingee, Lorraine O. Condon

Precinct 3

Warden		Barbara J. McPhee
Deputy Warden		Katherine E. Nedza
Clerk		Phyllis K. Sprague
Deputy Clerk		Dolores R. Nowokunski
Inspectors		Clare V. Peterson, Elsie M. Godfrey
Deputy Inspectors		Genevieve L. Hatch, Elizabeth Charter
Tellers		Minnie C. Veasie, Esther Perry
		Anna G. Mahar, Lydia R. Lesure
		Carl R. Godfrey, Marian J. Meigs

	<u>Term Expires</u>
HISTORIC DISTRICT STUDY COMMITTEE	
Robert H. Nylander	1974
*Katherine B. Crafts	1974
Norman R. Veenstra	1975
Dorothea Harrison	1975
LONG RANGE PLANNING COMMITTEE	
Edward A. Chambers	1974
James L. Mahoney	1974
Peter L. Morbeck	1974
*David J. Allen	1974
**Thomas R. Crowdis, Jr.	1974
Katherine A. Myer	1974
PERSONNEL BOARD	
John J. Bush, Jr.	1974
Donald MacKenzie	1974
Norman J. Magnussen	1975
Richard P. O'Brien	1976
Henry M. Young	1976
PLANNING BOARD	
George Gardner	1974
John F. Pasieka	1975
*Edward A. Chambers	1976
**Thomas L. Twohey	1976
*Thomas L. Twohey	1976
**William R. Becklean	1976
***Robert H. Gerhardt	1977
Joyce E. Foley	1977
REGISTRAR OF VOTERS	
*Pauline W. Boyden	1974
**Warren E. Costello	1974
Elizabeth A. Barbadoro	1975
David E. Driscoll	1976
SUBREGION INTERTOWN LIAISON COMMITTEE	
*Vincent H. Corbett	1974
TOWN ACCOUNTANT	
Donald O. Nylander	1975
TOWN MANAGER	
Robert W. Dotson	1975
<u>APPOINTMENTS MADE BY TOWN MANAGER REQUIRING APPROVAL OF THE BOARD OF SELECTMEN</u>	
BOARD OF ASSESSORS	
Lorens A. A. Persson	1974
John H. Loring	1975
Richard W. Remmy	1976
CONSERVATION COMMISSION	
Chauncey W. Waldron, Jr.	1974
*Robert J. Ellis	1974
**Alden French, Jr.	1974
*Alden French, Jr.	1974

	<u>Term Expires</u>
CONSERVATION COMMISSION (cont'd.)	
**Alexander D. Platt	1974
Dorothy B. Stonecliffe	1975
Peter P. Jorrens	1975
Brewster Conant	1976
Ragner Gustafson	1976
**Judith A. Clark	1976
*Richard H. Murphy	1976

HISTORICAL COMMISSION	
Marion E. H. Houghton	1974
William Klauer	1975
Anita E. Dodson	1975
Robert H. Nylander	1976
Stanley L. Smith	1976

TOWN CLERK	
Charles M. MacRae	1974

TOWN COUNSEL	
Acheson H. Callaghan, Jr.	1974

TOWN TREASURER & COLLECTOR	
Wm. Henry Soar	1974

YOUTH COMMISSION	
Charles G. Kadison	1974
Bruce M. McCarthy	1974
*Ann T. Evans	1974
**Ira Goldenberg	1974
Eleanor L. Phillips	1975
*Alan B. Flood	1975
Stephen R. Bing	1975
Leonard S. Selman	1976
*Kathleen K. Barger	1976
**Michelle B. DuBois	1976

APPOINTMENTS MADE BY TOWN MANAGER

ADMINISTRATIVE ASSISTANT TO THE TOWN MANAGER	
James Vanar	1974

ASSISTANT ASSESSOR	
Ralph E. Dodge	1974

BOARD OF HEALTH	
Donald R. Gilberti	1974
Edwin Richter	1975
Dr. Gene P. Swartz	1976

BUILDING INSPECTOR	
Don P. Johnson	1974

CEMETERY COMMISSIONERS	
Charles F. Putnam	1974
Harlan E. Tuttle	1975
Howard F. Jones	1976

	<u>Term Expires</u>
COLLECTIVE BARGAINING COMMITTEE	
Henry M. Young	1974
Norman J. Magnussen	1974
Donald MacKenzie	1974
CONSTABLES	
David J. Allen	1974
Frederick J. Hryniewich	1974
T. Frederick S. Kennedy	1974
Charles A. Morehouse	1974
Robert S. Rhodes	1974
CONSTABLE - SPECIAL - DEPUTY COLLECTOR	
William F. Egar	1974
COUNCIL ON AGING	
Vincent G. Gavin	1974
Patience H. MacPherson	1974
Joseph S. Mercurio	1974
Vincent M. Polo	1974
Sylvia A. Remmy	1974
*Carol H. Flagg	1974
**Elizabeth M. Smathers	1974
Robert J. Storella	1974
DEPUTY BUILDING INSPECTOR	
John T. Condon	1974
David F. Abbt	1974
DEPUTY CHIEF OF FIRE DEPARTMENT	
Frederick A. Harris	1974
Richard A. Lowden	1974
DEPUTY DIRECTOR OF CIVIL DEFENSE	
Robert F. Guba	1974
DEPUTY FOREST WARDEN	
Richard A. Lowden	1974
Frederick A. Harris	1974
DEPUTY INSPECTOR OF GAS PIPING & GAS APPLIANCES	
Warren E. Bemis	1974
DEPUTY INSPECTOR OF WIRES	
Lawrence I. Tucker	1974
DEPUTY SEALER OF WEIGHTS & MEASURES	
Alan Wilson Saunders	1974
DIRECTOR OF CIVIL DEFENSE	
Thomas J. Barry, Jr.	1974
DIRECTOR OF PUBLIC HEALTH	
Steven Calichman	1974
DOG OFFICER	
Patrick Palmer	1974
FENCE VIEWER	
David Abbt	1974

	<u>Term Expires</u>
FIELD DRIVER	
James Kazokas	1974
William J. Durkin, Jr.	1974
FIRE CHIEF	
Thomas J. Barry, Jr.	1974
FIREMEN (Standing Appointments)	
Captains	
Edward Belmont	Clarence G. Frost
Donald Copeland	Malcolm MacGregor
Firefighters	
Forrest Emerson Bean, III	David G. Nichols
Timothy Blaisdel	Timothy Pattee
David Calkins	Malcolm Perkins
Bernard Caouette	Carl Robinson
Joseph Conquest	Peter Alan Robinson
Robert C. Craig	Paul Simeone
Wayne Arthur Decker	Wm. H. Soar, Jr.
Milton Hart	David Spinney
Clifford Kenneth Hicks	Charles Sweet
Stephen Huntley	John Tobin
James Stephen Kessler	Robert Wetherbee
William Klauer	Hobart King****
William F. Murphy	John Pederson*
George B. Williams, III	
CALL FIREMEN	
Lieutenant	
Richard Gallant	Carl Simeone
Firefighters	
Acton Center Station	
Ronald Calkins	Everett Putnam
Stephen G. Collins	Robert W. Reynolds, Jr.
Alan B. Davis	Gordon Smart
William Hartman	Robert Vanderhoof
Charles F. Hebert	Richard Swenson
Fisher Hills, Jr.	James D. Young
*Philip Harris	
South Acton Station	
John Bushek	Allen Nelson
Charles E. Day	James Patton
Frederick L. Harris	Douglas J. Parker
Charles Hillman	Robert W. Puffer, III
Stewart Kennedy	Carl Simeone
Richard Lowden	Alan J. Waters
George Wetherbee, Jr.	
West Acton Station	
Edward M. Bennett	Gordon Gravlin
Arthur Decker	Francis Malson
Steven Foote	George Sloane

Term
Expires

FOREST WARDEN

Thomas J. Barry, Jr.

INDUSTRIAL DEVELOPMENT COMMISSION

Edward W. Flannery	1975
Stephen E. Lord	1975
Josiah Kirby	1977
Richard J. O'Neil	1977
Mark Imbimbo	1978

INSPECTOR OF ANIMALS

Patrick Palmer	1974
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INSPECTOR OF GAS PIPING & GAS APPLIANCES

Joseph G. Perry	1974
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INSPECTOR OF WIRES

Leslie F. Parke	1974
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KEEPER OF THE LOCKUP

- Norman L. Roche	1974
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METROPOLITAN AREA PLANNING COUNCIL

William C. Sawyer	1976
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PERMANENT BUILDING COMMITTEE

Donald M. Perkins	1974
Wallace Everest	1975
Eric L. Larson	1975
Edward L. Morrill	1976
Thomas J. Regan, Jr.	1976

POLICE DEPARTMENT
(Civil Service - Standing Appointments)

Chief

- Norman L. Roche

Sergeants

Chauncey R. Fenton, Jr.		Robert S. Rhodes
David W. Scribner		George W. Robinson
	John T. McNiff	

Patrolmen

Bernard W. Harrison		Charles Leo Coggins
Donald M. Bresnick		William N. Hayes
****William J. Durkin, Jr.		Robert P. MacLeod
*David C. Flint		- Brian R. Goodman
Edward R. Brooks		Lawrence A. Dupont

Robert L. Parisi

Provisional Patrolmen

Albert James Crowley, Jr.		Robert Louis Cowan, Jr.
	Dennis Daniel Thompson	

Special Officers - Permanent Intermittent

John A. C. Nolan		George J. Dristilaris
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Term
Expires

Special Officers

William D. Kendall, Jr.
— T. Frederick S. Kennedy
John E. MacLeod

John V. Gregory
Robert P. Beaudoin
Edmond Daigneault

Matrons

Marjory J. Davis

Muriel B. Flannery

Crossing Guards

— Natacha MacGregor

Russell C. Perkins

Special Officer for Edwards Square
Cedric Thatcher

Special Police Officers - Acton Schools Only

Edmund J. McNiff

Robert Graham

PUBLIC CEREMONIES & CELEBRATIONS COMMITTEE

Walter R. Laite	1974
Richmond P. Miller, Jr.	1974
Martha Steeves	1974
David H. Donaldson	1975
Roger M. Huebsch	1975
Mary K. Donnelly	1975
Burton A. Davis	1976
Patricia McMillan	1976
Joan E. Blocher	1976

PUBLIC WEIGHERS

William J. Durkin, Jr.	1974
Bernard W. Harrison	1974
Robert S. Rhodes	1974
George W. Robinson	1974
Paul M. Wagner, Jr.	1974
Alan C. Wagner	1974
Arthur P. Genetti	1974
James A. Barbato	1974
Robert M. Greenough	1974
Robert C. Nickerson	1974

RECREATION DIRECTOR

Thomas M. Haggerty	1974
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RECREATION COMMISSION

Warren Orcutt	1974
*Thomas F. Burke	1975
Janet W. Murphy	1976
William P. Lynch	1977
Charles A. Morehouse	1977

SEALER OR WEIGHTS & MEASURES

George K. Hayward	1974
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SEWERAGE STUDY COMMITTEE

Daniel J. Costello	1974
David A. Manalan	1974

STREET LIGHTING COMMITTEE

Booth D. Jackson	1974
H. Stuart MacGregor	1974
Leslie F. Parke	1974

	<u>Term Expires</u>
SUPERINTENDENT OF CEMETERIES	
— T. Frederick S. Kennedy	1974
SUPERINTENDENT OF INSECT PEST CONTROL	
Franklin H. Charter	1974
SUPERINTENDENT OF STREETS	
Allen H. Nelson	1974
TOWN BUILDING-LAND ACQUISITION COMMITTEE	
David Abbt	1974
Robert M. Huebsch	1974
— Richmond P. Miller, Jr.	1974
Joseph W. Stevens	1974
TOWN ENGINEER	
John T. Condon	1974
TOWN FOREST COMMITTEE	
George E. Neagle	1974
Emery D. Nelson	1974
Franklin H. Charter	1974
TOWN REPORT COMMITTEE	
Ann G. Hosmer	1974
Betsyan Newton	1975
Diane Ernst	1976
TREE WARDEN	
— Franklin H. Charter	1974
VETERANS' AGENT & DIRECTOR OF VETERANS' SERVICES	
— Norman L. Roche	1974
VETERANS' BURIAL AGENT	
— Norman L. Roche	1974
VETERANS' GRAVES OFFICER	
— T. Frederick S. Kennedy	1974
WORKMEN'S COMPENSATION AGENT	
— Theron A. Lowden	1974

*Resigned

**Replaced

***Deceased

****Retired

*****Appointed by the Department of Community Affairs

Town Services



(Photo by J. Lorraine Putnam)

BUILDING COMMITTEE

Thomas J. Regan, Chairman

During the year 1973, the Acton Permanent Building Committee worked on the following projects:

Regional High School Addition

The project is essentially complete as of January 1, 1974, with only punch list items and minor equipment purchases remaining. The project costs are within the appropriated funds, and an accounting of all expenditures is presented below.

Playground Equipment

During the year, the School Committee voted to appropriate the remaining construction funds from Gates School to purchase playground equipment for all five elementary schools. The amount voted was \$11,017.48. Bids were taken on the equipment and the total contract amount to January 1, 1974, is \$10,599.42. There will be small additional costs for the labor and material for installation of the equipment.

Operations and Maintenance Budget

For the first time, the Building Committee and the Finance Committee have actively participated in the preparation of the school system's operating and maintenance budget. An effort has been made to provide more effective preventative maintenance and to initiate standard procedures for purchasing and outside contracting. This effort has been encouraging, and we feel the Acton School System is more effectively managing its \$25 million physical plant.

Regional High School Addition

Appropriations:	Article No. 8 - 9/28/70	\$ 200,000.00	
	Article No. 12 - 6/22/71	4,225,000.00	
		20,000.00	
		395,000.00	
School Operation Funds		<u>2,000.00</u>	\$4,842,000.00
Expenditures (Contract Amounts):			
	Architectural Services - Perley F. Gilbert	\$ 234,114.80	
	Equipment Services	38,000.00	
	Clerk-of-the-Works	38,183.00	
	Other costs	14,504.05	
	M. Spinelli and Sons	3,978,606.52	
	Equipment and Furnishings	<u>480,000.00</u>	<u>4,783,408.67</u>
Funds Remaining			\$ 58,591.33

NOTE: Of the funds remaining, approximately \$47,000 is from an allowance intended to be used to install a water main. However, this water main was installed under a separate appropriation voted by the Acton Water District.

Actual payments on the contract items to January 1, 1974, were \$4,368,172.78, or about 90% of the appropriated funds.

Building Committee
Wallace Everest Eric Larson
Edward Morrill

Regional School Building Committee
Reginald Brown H. G. Marsh
Raymond J. Grey Walter Shaffer

BOARD OF APPEALS

H. W. Flood, Chairman

Edward G. Schwarm, Clerk

Herman Vanderwart

The Acton Board of Appeals held 26 Public Hearings during the year 1973 on the following matters:

Petitions for earth removal: Granted 1; Denied 1; Withdrawn 1.

Petitions for specific uses and exceptions: Granted 1; Denied 2.

Variances from requirements of the Protective Zoning Bylaw: Granted 6;
Denied 5; No Appearance 1.

Flood Plain Zoning: Granted 2; Denied 1; Pending 1.

Petitions for review: Granted 1; Denied 4.

CEMETERY COMMISSION

T. Frederick S. Kennedy, Superintendent

Mount Hope Cemetery

A new area was cleared and rough graded in preparation of loaming and seeding scheduled this coming year. When this is completed, the area will be laid out into lots and single grave spaces. Two new roads were roughed out and gravelled, eventually to be graded and then paved.

Several large pine trees had to be taken down during the first part of the year. The trunks of the trees were badly decayed. The ice storm near the end of December caused a great deal of damage to trees in both cemeteries, but it was more severe in Mount Hope where no major tree work had been done for several years. Near the main entrance of this cemetery, four tall pine trees were topped and will have to be taken down in the spring.

During this coming winter, a section consisting of a great many large pine trees will have to be cut and the area cleared of stumps in preparation for making a new four-grave section. Plans are being made to landscape this section with a variety of trees, flowering shrubs and plants, thus making this new part of the cemetery more attractive.

The Blanchard tomb was cleaned of moss and vines. The cracks were pointed with mortar and shrubs trimmed. The expense of this work was covered by the Blanchard Fund.

Several avenues in Mount Hope Cemetery were paved (about 3,000 feet), some with just a base coat, others with a finished surface. An article has been placed in the Warrant asking for a sum of money to finish these avenues.

Mount Hope Cemetery has been hit hard with vandalism this past year. Water pipes have been ripped up and broken off; Veteran Flag Standards destroyed; and beer cans, bottles and other litter has had to be picked up frequently. Two new sections, which were seeded a year ago, were heavily damaged by cars going in during the night, driving across the turf, and leaving deep ruts. Chains placed across the two entrances have been cut or pulled apart by vandals driving into the cemetery after dark. The Commissioners have decided that the only way to control this type of activity is to place steel gates at each entrance and lock them every night.

Woodlawn Cemetery

Several avenues were paved (about 3,000 feet), some with a heavy base coat and others with the finish top coat. This coming year, several new avenues will be laid out and prepared for paving.

This past year, both cemeteries were heavily infested with Japanese Beetles which created two problems: (1) the necessary spraying of the trees, shrubs and flowers, and (2) the spraying of several areas in an attempt to kill the beetles and grubs that are in the ground. The cemeteries were not the only areas in town infested with beetles. It was a major concern of the entire area.

The program of cleaning the monuments and markers and the removing of corner posts to facilitate mowing with tractors was continued this past year. A great many of the very large stones were cleaned and, by doing some each year, will cut down the expense of trying to do them all in the year 1975.

In the fall, it became necessary to have some of the large limbs removed from the tall oak trees. There will be a problem with a great many trees in Woodlawn in a few years because of their age, which is estimated to be from 75 to 80 years. It will be costly to remove the decaying limbs and the trees as they die, but it must be done to prevent damage to the monuments or injury to visitors. Several stumps were ground out, and the areas filled in with loam and seed.

All the brush around Captain Robbins Monument on Concord Road was cut, a large elm tree removed, and the cellar-hole cleaned of trash. The cellar-hole has been used as a dumping place for grass clippings, brush, tin cans, and trash that should have been taken to the Sanitary Disposal Area. Several times this past year, it was necessary to clean up this particular area.

The following regulations were adopted by the Commissioners after a study had been made of the surrounding cemeteries. Under the new regulations, the following items will not be allowed: artificial flowers, vigil lights, crushed stone or bark around monuments or markers, glass or tin cans for flower containers, or cement flower urns. Permission must be obtained from the cemetery office for the planting of shrubs and flower beds. After April 1, 1974, any lot owner wishing shrubs on either side of his monument will be required to cover the expense of trimming and care of same.

Stone Rubbings

A permit must be obtained from the cemetery office for stone rubbings in the old part of Woodlawn Cemetery for the following reasons: first, these slate stones are very old and brittle, and any undo pressure against them may break them off; second, the person wishing to make the rubbings must have the proper paper and rubbing wax; and third, we wish to keep a record of the people making rubbings. Unfortunately, a great many old cemeteries in several towns have been forced to discontinue stone rubbing due to the damage done by persons not knowing the proper method for doing this type of work.

At the 1972 Annual Town Meeting, the sum of \$8,000 was appropriated for the preparation of topographic and planimetric plans and aerial photography of both Mount Hope and Woodlawn Cemeteries. Consequently, Acton Survey and Engineering, Inc. was hired to do the first part of a Master Plan for the cemeteries. The next step is the hiring of a competent landscape architect who can submit land development and improvement costs and suggest a program for future use of cemetery land. Upon receiving the estimate from Acton Survey and Engineering, Inc., an article was submitted to appropriate the sum of \$10,000 to do this work.

The Commissioners have submitted an article requesting the sum of \$3,000, to be expended by the Town Manager, for sandblasting, cleaning of the Flag Standards on the graves of the Revolutionary War Veterans, and for a plan of the lots and graves in this section of Woodlawn Cemetery, in preparation for the Bicentennial.

The cemetery personnel have attended several conventions and seminars on cemetery maintenance, as well as a very interesting and beneficial equipment show held at the Linwood Cemetery in Haverhill, Massachusetts. At one of the seminars, labor contracts and Federal and State laws affecting the management of cemeteries were discussed at great length.

The Department wishes to express its thanks to the Engineering and Highway Departments, as well as all others who have assisted us during the year.

The Board of Cemetery Commissioners wishes to express its appreciation and thanks for the very generous gift of \$18,000 from the estate of Mrs. Mabel Jenks. The income from this fund will be used for improvement and beautification at Mount Hope Cemetery.

Harlan E. Tuttle Howard F. Jones
Charles F. Putnam
Cemetery Commissioners

ELIZABETH WHITE FUND

Helen B. Allen, Trustee

Hazel P. Vose, Trustee

Eleanor P. Wilson, Trustee

The Trustees of the Elizabeth White Fund have signed requisitions to the Town Treasurer totaling \$650.00 for the entire year 1973.

(Note of Interest: This fund, the 1923 legacy of George R. White, in memory of his mother Elizabeth is set up... "to aid the unfortunate of Acton." The principal has been invested and the Trustees use the interest to aid... "widows, orphans or the elderly" or any case "in which the town is morally obligated." Cases can be referred to the Trustees by the Public Health Office, a clergyman, a physician or even a concerned neighbor.)

GOODNOW FUND

Thelma L. Boatman, Trustee

Charlotte L. Goodnow, a native of Acton, who died August 9, 1907, at the age of 80, willed \$3,000 to the Town of Acton, accepted at the Town Meeting of March 29, 1909, for the perpetual care of the family gravesite in the Woodlawn Cemetery, and the remainder to be applied to the cost of preaching at the Congregational Church in the Centre. The original amount is invested with principal intact, only the interest is used for the stipulation of the will.

INVESTMENTS

Concord Cooperative Bank	\$3, 000.00	\$3, 000.00
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RECEIPTS

Concord Cooperative Bank	\$ 167.04	\$ 167.04
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EXPENDITURES

Treasurer of the Acton Congregational Church	\$ 147.04	\$ 147.04
Town of Acton for the perpetual care of the Goodnow Lot in Woodlawn Cemetery	\$ 20.00	\$ 20.00
		<u>\$ 167.04</u>

Clark C. McElvein
James N. Gates

HOUSING AUTHORITY

Thomas J. Ahern, Jr., Chairman

The Appeal by the Acton Housing Authority from the Acton Board of Appeals' refusal to permit construction of 68 units of low-income housing for the elderly is still pending before the Housing Appeals Committee. Final briefs were filed by counsel in December, and we are awaiting a final decision on the matter.

The Housing Authority continued its participation in the State's rental assistance program, although funds have been severely restricted.

Upon receiving preliminary information that the federal housing program would be reopened, we met with HUD to explore the new Section 23, Rent Supplement Program, and have determined that it should be pursued with serious interest. The program will not become operative until early 1974, and preliminary work is being done in support of our application, should the Town approve our participation in the program.

The Housing Authority has conducted regular monthly meetings during the year, and urges the elderly of Acton to be on file with us so that current housing needs can be assessed.

Mary M. Laffin, Vice-Chairman
Julia D. Stevens, Secretary
Kenneth C. Stowell, Treasurer
Patience H. MacPherson, Member

HIGHWAY DEPARTMENT

Allen H. Nelson, Superintendent



(Photo by J. Lorraine Putnam)

The end of another year is at hand and as in other years, it was one in which much was accomplished by this Department.

The Highway Department consists of a superintendent, secretary, working foreman, two mechanics, mechanic's helper, preventive maintenance man, one disposal area operator, three heavy equipment operators, two motor equipment operators, two maintenance men, and a part-time sign maintenance man. During the summer months, we hire three part-time helpers.

General

The majority of the streets were swept during the spring and summer. The sidewalks were also swept. The Conant School front lawn was loamed, graded and seeded. Subdrains were installed in the rear of the same school to

help dry up the playground. A portion of Parker Street between No. 27 and No. 34 was regraded to eliminate a water problem. Berms were placed at various trouble spots throughout the town. With the financial assistance of the Boston Edison Company, we were able to resurface Independence Road and Parker Street.

Roadsides were mowed where needed. Along with all the related projects, we patched roads, unplugged storm drains, removed windblown paper from the landfill, and during wind and rain storms, removed the branches from roadways. The town grounds were all fertilized in the spring, and the grass was mowed as required.

Signs and Lines

The painting of traffic center lines was completed this year. The green crosswalks were painted in time for the opening of school. Signs that were knocked down or stolen were replaced, and new "Yield" signs were erected.

Sidewalks

Sidewalks were partially installed on Arlington Street from Hayward Road to Central Street; on Elm Street from Arlington Street to Central Street; on Central Street from Elm Street to Mohawk Drive; on Spruce Street from Massachusetts Avenue to the Gates School; on Minot Avenue from Concord Road to Forest Road; and a short section of Hayward Road at the intersection of Arlington Street. All of these will be loamed, graded and seeded next spring.

Honey Pot

The leaching fields were scraped when dry enough. The holding tank was dredged during the summer. There is a great need for a new area as the drainage is not good enough for our needs. Some sort of dewaterer should be obtained as sludge is a problem with us.

Drainage

Three catch basins, one manhole and 360 feet of pipe were installed between No. 11 and No. 17 on Independence Road. The system was extended on Nashoba Road at the intersection of Huron Road in order to eliminate a water situation. The road was resurfaced on Main Street at Musket Drive to rid that area of a water problem. A subdrain was installed on Ethan Allen Drive near the intersection of Black Horse Drive. At No. 5 Conant Street, the drainage system was extended by three catch basins, one manhole and 100 feet of pipe.

About 100 feet of subdrain was installed on Nagog Hill Road in the vicinity of Hammond Street. On Parker Street, from the railroad tracks to Fort Pond Brook, three catch basins and three manholes were installed along with 800 feet of pipe. At No. 36 Quaboag Road, the system was extended about 100 feet; hopefully it will be completed next year. The drainage system was improved in the vicinity of No. 20 Cherokee Road by removing some old pipe and extending the system.

Sanitary Landfill Area

Frank Towne, our Sanitary Landfill Operator, has done a great job in compacting the area and keeping it neat and well graded for the traffic. The recycling has gone over very well. The more the townspeople help, the easier it is for the landfill. Papers should be tied or placed in bags when brought to the paper van. Bottles should be separated in clear, brown and green. There are also containers for cans, plastic, metals and tires. There is also a container for clothes. Please help keep them full. We will need another site ready next year, as this one will be coming to a close as a landfill site.

Chapter 81 Maintenance

A two-inch layer of cold mix was applied to Pope Road from Strawberry Hill Road almost to the Carlisle town line. This was sealed in the fall with oil and stone. The lower portion of Nagog Hill Road between Main Street and Concord Road was resurfaced with courses of Type I.

During the summer months, the following streets were scraped, swept, patched with hot top, and sealed with oil and stone.

Barker Road	Hayward Road	Pine Street
Braebrook Road	Henley Road	Piper Road
Brook Street	Hosmer Street	Pope Road to Strawberry Hill Road
Carlisle Road	Hammond Street	Nagog Hill Road
Flagg Road	Harris Street	Newtown Road
Fletcher Court	Keefe Road	Sylvia Street
Foster Street	Laurel Court	Wetherbee Street
Fort Pond Road	Lawsbrook Road	Woodbury Lane

Chapter 90 Maintenance

A course of Type I was applied to about 1,500 feet of North Main Street from Route 2A in a southerly direction. A small section of Main Street at Coughlin Street was also resurfaced. School Street was also resurfaced with Type I from the vicinity of Hillcrest Drive to Route 2.

Chapter 90 Construction

A portion of Central Street between Nashoba Road and Orchard Drive was reconstructed. This was full-depth construction. It will go through the winter with black base and binder. Next spring the top course of Type I will be applied. During the summer months, we will loam and seed the sides and construct the sidewalk.

Snow

Sand barrels were placed at critical spots throughout the town. Snow fences and snow markers were also placed throughout the town. Snow markers, sand and salt are available to all townspeople, and may be obtained in the rear of our facility.

Salt and Sand Blender

This salt and sand blender is indeed a salt saver. We are now mixing five parts sand to one part salt. Late in February and March when the ground and air temperatures vary so much, we may have to adjust the mix four parts sand to one part salt. With the old method, we used three to one. This new method makes a nice blended mixture.

New Equipment

The Annual Town Meeting gave our Department something no other town has heard of -- \$360,500.00 for 36 pieces of much-needed new equipment. The program is not completed as of now, so our next report will contain a full description of the new equipment.

During the past year, the Department has maintained the vehicles from the Police, Fire, Cemetery, School and Tree Departments. All types of work are done on these vehicles.

Comments

I want to thank John Condon, all the men in the Highway Department, and my secretary, Donna Wetherbee, for all the help they have given me. The Highway Department is at all times ready and willing to serve the residents of Acton.



Salt and Sand Blender
(Photo by Acton Minute-Man)

LIBRARY REPORTS

ACTON MEMORIAL LIBRARY

Haywood S. Houghton, Chairman

It is gratifying to report that circulation, a real measure of the library's service to its town, increased by 5.7 percent in 1973 to an all-time high of 164,218. In March, our busiest month, more library materials were checked out than in the entire year of 1947.

After a leave of absence of one year, Wanda S. Null, our Library Director, was welcomed back with the new year. New staff members are Carole W. Krampe, Assistant Library Director; Nancy Tavernier, Reference Librarian; Roslyn Lang, Assistant Children's Librarian; Joyce Ricker and Carol Shene, clerical.

With regret we accepted the resignation of Mileva P. Brown from the Board of Trustees in January, after four years of valuable service both as member, clerk and Chairman of the Board. As she is no longer a resident of Acton, her resignation was unavoidable under our Charter. At the next subsequent town election, Nancy Howe was chosen for a three-year term.

This year the library has opened a High School Alcove featuring a special selection of adult and young adult materials of appeal to and for the convenience of this age group. The inter-library loan service is increasingly popular in making readily available special books and periodicals that are not presently in our own collection. This service also makes available free motion picture films to groups and committees in the town.

As in past years, the library has been helped greatly by its many friends, among whom are the Friends of the Acton Libraries and the Acton Garden Club. To the Garden Club, we and the town are indebted for the much admired, beautiful iris bed and espalier at our main entrance and the flower arrangements which regularly beautify the building within. The "Friends", through their volunteer program, have given us the extra "staffing" so necessary for the 68 hours of service to our patrons each week. In addition, they have sponsored story hours for the children, furnished shades for certain of our windows and arranged for the continuous arts exhibits.

Several evening motion picture programs were offered this year, each of which drew enthusiastic response. We have found, however, that space limitation, general library activity, and a real concern for safety have made it difficult to reconcile these programs with a library's primary function and our library's architecture. There is an evident need for these programs; we hope that a way may be found to reconcile the problems.

The annual Christmas Concert by students of the Acton-Boxborough Regional High School was held on Sunday, December 16, under the direction of Henry W. Wegiel. It was a most beautiful and inspiring performance. The Campfire Girls' Mitten Tree was again displayed during the Christmas season.

As has now become a fine tradition, Patriots' Day was honored on April 12 by the fifes and drummers of the "Davis Blues" of the Acton Minutemen, with an appropriate reading by Paul Zimmer of "Paul Revere's Ride" by Longfellow.

The Trustees have been studying and considering the wisdom of having our library open on Sunday afternoons as an added convenience to the people of the town. Several libraries in the area are offering this service and we have had inquiries indicating a desire for added hours on Sundays in the fall, winter and spring. Costs and staffing requirements have been studied to the end that a proposal may be made through a special warrant article in due course.

Annual Library Statistics - 1973

Accessions

Adult fiction added	710	Juvenile added	662	Audio-visual materials added	195
Adult non-fiction added	2,049	Withdrawn from collection	98	Withdrawn from collection	32
Total accessions	2,759				
Withdrawn from collection	1,207				
Net accessions	1,552	Net accessions	564	Net accessions	163

Inventory

As of January 1, 1973
Added to collection in 1973
Withdrawn in 1973
As of December 31, 1973

Books

33,544*
3,421
<u>1,305</u>
35,660

Audio-Visual

830
195
<u>32</u>
993

*Revised by actual count.

Circulation

Fiction	57,326
Non-fiction	55,973
Juvenile	43,565
Records and Cassettes	7,199
Prints	<u>155</u>
Total circulation	164,218

Inter-library loans	792
Films loaned	100
Library card holders	12,000 (Approx.)
Income from fines and miscellaneous	\$6,748.56

Board of Trustees

Robert J. Brandon	Florence A. Merriam
Brewster Conant	James L. Parker
Nancy K. Gerhardt	Margaret Richter
Nancy C. Howe	Raymond A. Shamel

CITIZENS LIBRARY ASSOCIATION OF WEST ACTON

Thelma C. Hermes, Librarian

After many years of dedicated service, Mrs. Barbara Nylander retired from the Board of Trustees in 1973. Mrs. Kathy Whittemore was welcomed to the vacancy.

In the spring, a Citizens Library Auxiliary group was formed. It has over twenty members and three officers. A very successful Fair was co-sponsored by the Friends of the Acton Libraries and the Auxiliary in May. The Auxiliary also provided three tables of gifts, books, and house plants for the Crown Resistance Day Fair. Proceeds from our Fairs were used to install a fence around the property, buy new books, purchase a desk and chair, and a Book Depository.

Improvements to the building include a new coat of paint and additional storm windows. Boy Scouts and a Neighborhood Youth Corps worker removed several old stumps from the grounds, pruned shrubs, and planted many bulbs and perennials alongside the fence. Mrs. Joan Hansen has kept the Library attractively decorated for fall and winter.

A new card catalog has been started using the Dewey Decimal Classification. Experienced volunteer help is needed on this project.



West Acton Library
(Photo by Garry J. Bourgeois)

We were without the services of the Boston Bookmobile for many months, but are now receiving assistance from the North Reading Bookmobile. Phonograph records were eliminated this year due to lack of space.

Thanks are due the Acton Garden Club, who provided a handsome Christmas wreath; volunteer substitutes for the lunch hour; the Trustees and their families for loyal services; and many townspeople who contributed books, periodicals, and Fair items throughout the fiscal year.

Board of Trustees:	Mrs. Betty Boothby, Chairman; Mrs. Kathy Whittemore; Mrs. Evelyn Lapierre, Secretary	
Library Hours:	Monday, 7-9 P.M.; Tuesday, Wednesday, Thursday and Friday, 10-5 P.M. (THE CITIZENS LIBRARY TELEPHONE NUMBER IS 263-9222.)	
Accession:	Books in Library, January 1, 1973	6,932
	Increase by purchase	276
	Increase by gift	248
	Withdrawn	442
	Books in Library, January 1, 1974	7,014
Circulation in 1973:	Books: 9,226 (Fiction - 3,012; Juvenile - 4,018; Non-fiction - 2,196)	
	Records: 69	
Income:	Fines collected: \$207.43	

LONG RANGE PLANNING COMMITTEE

Katherine A. Meyer, Chairman

The Long Range Planning Committee was appointed in its entirety by the Board of Selectmen in April, 1973 following a recommendation by the Town Government-Water District Study Committee. During our first few months of existence, we have met with several standing committees of the Town with the purpose of understanding their basic purposes, goals, modes of operation, as well as their present and potential problems. It is our hope to expand our inquiries to the citizens of the Town in 1974 and to correlate their views and problems with those of the committees.

Instrumental to Acton's future planning is a land use inventory. The format for this has been written during this past year, and we are at this time proceeding with the planning stage, with plans of completing the inventory during 1974.

Basic to any group should be an underlying philosophy upon which their discussions, actions and decisions are based. The LRPC spent many months discussing a charter and has formulated the following:

1. Influence in a positive way the location, magnitude, and characteristics of new development, and by so doing, to increase the adaptability and quality of the environment.
2. Be comprehensive, covering the entire range of neo-suburban concerns from the quality of social and governmental services, and economic conditions to the quality of the physical environment.
3. Plan for equality as an underlying principal objective in planning for access to jobs, housing, recreation and other public facilities.

4. Focus on protecting and conserving natural resources.
5. Develop a range of strategies for new development, and redevelopment of depressed and deteriorating neighborhoods.

The Long Range Planning Committee will serve to help protect the fundamental interest of all citizens of Acton, in the orderly development of their Town, consistent with the protection and enhancement of its natural land, air and water resources.

Peter Morbeck
Edward Chambers

Jim Mahoney
Thomas R. Crowdis

PLANNING BOARD

The Planning Board is constituted under Chapter 41 of the Massachusetts General Laws and consists of five citizens appointed by the Selectmen for five-year terms of office. Vacancies are filled by the Selectmen with recommendations being received from the Planning Board and others. The present Board consists of Mrs. Joyce Foley, a housewife and mother; William Becklean, an investment analyst; George Gardner III, a mathematician; and John Pasioka, an engineer. Mrs. Foley, Mr. Becklean and Mr. Gardner serve the Board as chairperson, vice-chairman and clerk, respectively. An appointment is anticipated soon to fill the vacancy resulting from the sudden death of Robert Gerhardt, an able and dedicated member and chairman. The Board is assisted by a part-time secretary, Mrs. Jeanne Danilczuk, and a full-time assistant, Mrs. Rick Sherman.



Left to Right: John Pasioka, William Becklean, Mrs. J. Foley, George Gardner, III, Mrs. J. Danilczuk, and Mrs. R. Sherman

The responsibilities of the Planning Board are described in Chapter 40A, M.G.L., as they relate to zoning: "The Board is required to hold public hearings on proposed zoning articles and to report to the Town Meeting." Although zoning amendments may be introduced by citizens, they are most frequently proposed by the Planning Board as the result of a study or other research. At the 1973 Annual Town Meeting, three articles affecting single lots, golf courses in residential districts, and changed requirements for the lots in the West Acton Village Center were adopted. Updated copies of the Protective Zoning Bylaw are compiled and made available through the Planning Board office or the Town Clerk's office.

The Board is proposing additional articles for the next Town Meeting: a scenic road bylaw to protect trees and walls in the rights-of-way of designated roads; a "housekeeping" bylaw to correct a cross reference; a bylaw limiting lot coverage in the I-1 and B Districts as is now done in the I-2 District; a bylaw adopting definitions from the BOCA Code to clarify height interpretations; and a clarifying bylaw concerning driveways within the first ten feet of a lot.

The Board has under study a review of parking lot regulations, environmental standards, and the cluster subdivision concept which may result in bylaw proposals. As part of zoning, the Planning Board has reported to the Selectmen on 21 commercial or industrial site plans submitted under Section V-D, and made 23 reports to the Board of Appeals for their hearings.

Chapter 41 of the Massachusetts General Laws requires the Planning Board to make recommendations on road layouts. Consequently, they recommended the acceptance of Long Ridge Road, Patrick Henry Circle, Jackson Drive, Lincoln Drive, John Swift Road, Simon Willard Road, Heald Road, Trask Road, Cowdry Lane and Eliot Circle, and will propose acceptance of Granite Road, Woodbury Lane, Meadow Brook Road, Madison Lane and Fife & Drum Road.

The biggest responsibility of the Board under Chapter 41 is reviewing plans under the Subdivision Control Law. Eighty-three such plans showed situations which did not require the full approval process and were signed under this determination. By far, the greatest amount of time and attention was expended on those plans which showed subdivisions and required appropriate treatment. These plans were extensively reviewed and considered by various boards and departments, and citizen input was received at public hearings. The final decisions of the Planning Board were made in terms of the plans' compliance or non-compliance with the Acton Subdivision Rules and Regulations. In the case of non-compliance, the specific failures were cited. A signed agreement from the developer that he will not sell or build upon lots until streets and services are provided for them was also required. The Planning Board held hearings and took action as follows:

Approved:

Nagog Square	8 commercial lots
Apple Valley	3 lots
Fairway Heights	26 lots
Central Estates	34 lots

Disapproved:

Log Hill Estates	46 lots
Highland Acres	4 lots

Rescinded:

Acton Meadows	9 commercial lots
Town Line	9 commercial lots

The Planning Board was also responsible for seeing subdivisions through to completion and was responsible for working out problems, seeing to adequate security for completion and releasing lots. Subdivision work accounted for the Lion's share of the 55 meetings of the Board.

The Planning Board has not done its work as an omnipotent power in solitary splendor. It has relied, and will continue to rely, on the assistance of the Engineering Department, the Building Inspector, the Department of Health, the Water District, the Fire and Police Departments, the Recreation Department, Conservation Commission; Town Counsel, the U.S. Soil Conservation Service, and upon several capable consultants.

Chapter 41 also describes the planning function of the Board. To meet this need, the Board has worked with the Long Range Planning Subcommittee to grapple with some of the problems Acton must solve. Also, the Board established the policy of keeping one Monday per month free of routine appointments to concentrate on planning. It also meets frequently with other Town boards and departments to work cooperatively toward the common objective of a more livable Acton.

All Planning Board meetings are open to the public and citizens are welcome to sit in or to arrange for time on the agenda through the office. Unless otherwise posted, the Planning Board meets every Monday at 8:00 p.m. at the Public Works Building, Forest Road.

George O. Gardner, III
William Becklean

Joyce E. Foley
John J. Pasieka

RECREATION COMMISSION

William P. Lynch, Chairman
Thomas M. Haggerty, Recreation Director

The appointment of Mr. Thomas M. Haggerty in April of this year as full-time Recreation Director has enabled the Commission to fill the long-recognized gaps in its sports-orientated recreational programs. We believe that through Tom's extremely capable leadership, this aspect of recreation, i.e., soccer, basketball, gymnastics, etc., is rapidly approaching the desired program level in both scope and content. Approximately 3,400 Actonians participated in 24 departmental sponsored activities this past year (see program breakdown below), with an estimated 7,000 expected to participate in 1974.

<u>Program</u>	<u>No. of Participants</u>	<u>Program</u>	<u>No. of Participants</u>
1. Women's Tennis Lessons (spring)	32	14. Girls' Modern Dance	20
2. Men's Softball League	180	15. Gymnastics (fall)	150
3. Playgrounds	405	16. Boys' Flag Football	100
4. Children's Tennis Lessons	240	17. Boys' Soccer	125
5. Children's Swimming Lessons	450	18. Girls' Soccer	20
6. Gymnastics (summer)	200	19. Men's Touch Football	20
7. Handicapped Program	7	20. Children's Figure Skating	200
8. Men's Summer Basketball League	165	21. Boys' Biddy Basketball	100
9. July 4th Program	300	22. Girls' Biddy Basketball	50
10. Boys' Summer Soccer	11	23. Men's Winter Basketball League	100
11. Youth Tennis Tourney	108	24. Learn-To-Ski Programs	300
12. Women's Tennis Lessons (fall)	32		
13. Girls' Ballet	20		3,355

Some of the new programs instituted this past year include women's tennis lessons, gymnastics, girls' dance, girls soccer, and men's touch football. In addition to these new programs, daily playground hours at the town's four neighborhood playground areas were extended an additional three hours, with all areas opening at 9:00 a.m. and closing at 3:00 p.m. for the six-week period June 25 to August 3. The Elm Street and Goward Field playgrounds remained open through August 17, supervised by local Acton youths employed under the Federal Government's Emergency Employment Act (EEA).

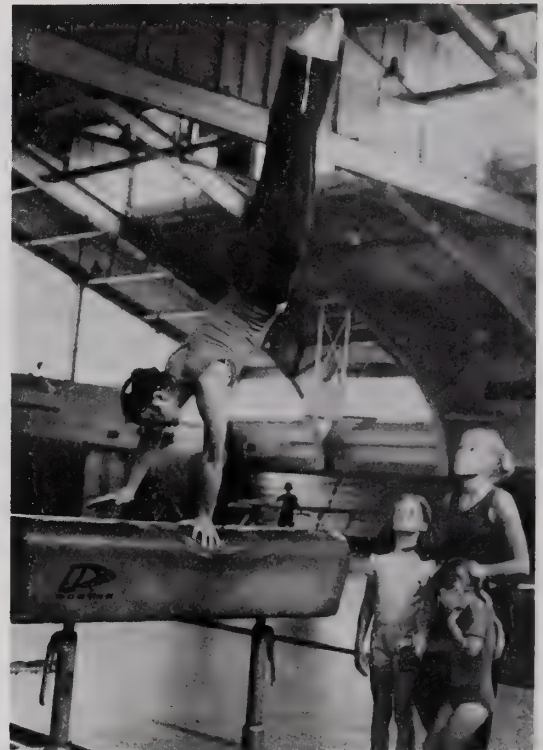
Following the 1972 Master Plan, the Commission has also been actively planning for future town recreational needs and demands.

A. We have completed, with professional landscape architects and recreational consultants, a detailed Master Plan for recreational development of the 185-acre Great Hill site in South Acton which was purchased by the Conservation Commission with Bureau of Outdoor Recreation reimbursement. The Recreation Commission will have an article in the Town Warrant requesting funds for implementation of the initial stages of this plan.

B. Engineering plans have been completed for the construction of ball fields on the Taylor Road site adjacent to the present sanitary landfill area. Requests for bids on this work have been advertised, and we anticipate construction on this project to get under way this spring. Although this land does have some drainage problems, we believe that these can be corrected and that the demand for critically needed open play areas can be alleviated through the development of this area and the future development of the present sanitary landfill site into playing fields.

C. Recreational use of the new pool-fieldhouse facility at the Acton-Boxborough Regional High School has required much planning and coordination with both school officials and the Boxborough Recreation Commission. Although there has been a delay in the completion of this facility, we are hopeful that it will be available to all interested town residents by the end of March. However, even after opening, we realize that it will take a few months before the facility is operating smoothly and at maximum capabilities.

The Commission feels that with the development of these areas and facilities, Acton will take a giant step forward in its efforts to accommodate and provide for the divergent recreational interests and demands of its citizens.



Gymnastics Program
(Photo by G. B. Williams, Jr.)

The major tasks for the coming year, in addition to continued expansion and improvement of existing programs and facilities, will be:

1. Developmental: Implementation of detailed plans for both the Great Hill and Taylor Road sites.
2. Planning: To plan and organize new programs and activities for junior high, senior high, and adult age groups in an effort to plug existing gaps in this area and achieve better overall program balance.
3. Non-competitive: To offer more programs that are by definition "non-competitive", i.e., arts and crafts, dance, yoga, etc., in an effort to become more diversified in this area of recreation.

The Commission would like to express its appreciation to Mr. Thomas Burke, who resigned from the Commission this past year to take up residence in Wayland. Mr. Burke put in many hours working on the Recreation Master Plan presented to the Town in 1973, and was also very active in the planning stages of the Taylor Road project. Thanks also to the parents and adults who helped supervise our various programs, and to all Town Departments who were of assistance during the last twelve months. Last, but not least, our thanks to the Beacon and Minuteman newspapers for their cooperation in publicizing our departmental sponsored activities.

Charles Morehouse, Vice-Chairman
 Janet Murphy, Commissioner
 Warren Orcutt, Commissioner
 Thomas Burke, Commissioner
 Thomas Haggerty, Recreation Director
 Barbara Woodward, Secretary

(Note of Interest: Please call Mr. Haggerty, Recreation Director, at 263-9244, if you are in need of more specific information concerning recreational programs that are available in Acton.)

STREET LIGHT COMMITTEE

Leslie F. Parke, Chairman

Booth D. Jackson

H. Stuart MacGregor



View of West Acton Streets
 (Photo by Garry J. Bourgeois)

This past year, the Street Lighting Committee continued its program of modernization for streets which were considered to be hazardous. Most of the streets which approach South Acton, West Acton and Acton Center have been modernized. We were fortunate to have Route 2A updated before the energy crisis came into view.

Once again, we cannot fail to mention the high percentage of breakage of lamps compared to other local communities.

We subscribe to the policy adopted with the formation of the Committee that new street lights, in most instances, will be installed only at street intersections, dangerous curves, fire alarm boxes, and locations designated as hazardous by the Fire Chief, Police Chief or this Committee, but at the present time, the freeze is on for the installation of new lights.

The Committee extends their sincere appreciation to the Town Manager and the Board of Selectmen for their cooperation during the year 1973.

TOWN ENGINEER

John T. Condon, Town Engineer

With a qualified staff, the Engineering Department accomplished many of the projects scheduled during the past year. By maintaining a fairly consistent work force, continuity was provided, which is essential in developing programs from initial concept to completion.

The present staff consists of John T. Condon, P.E., R.L.S., Town Engineer; David Abbt, Assistant Town Engineer; Eric K. Durling, Engineering Assistant; Norine Christian, Secretary; William D. Boston, Engineering Assistant (Northeastern Co-op Student); Jens Moller, Rodman; and Christopher Reiche, Rodman (Northeastern Co-op Student).

This past year, a high priority was assigned to the task of evaluating potential sanitary landfill sites. In conjunction with this effort, survey control was established for the purpose of defining the boundaries of the new landfill site. As you may have observed, the present landfill area is filling rapidly and the need for a new site to dispose of trash is apparent. During 1974 the development of a new sanitary landfill site for the disposal of solid waste should be completed and operational.

To confirm the need, another topographic survey was made on the existing landfill. The results of the survey determined the rate of fill and a projection indicated when a transition to a new site would be necessary. Based on a proposed final contour plan prepared by this Department, we anticipate a new landfill site will be needed by the fall of 1974.

In an effort to move forward on the widening of Route 2, the Massachusetts D.P.W. requested a further review of plans for this construction. Recommendations were prepared by this office and ultimately forwarded to the State for their use in the preparation of a second Environmental Impact Statement. With the final approval of this EIS by all affected communities, the Massachusetts D.P.W. could proceed to the contract stage for its construction. The reconstruction of Route 2 through Acton is important, as new interchanges proposed along the route would eliminate the most dangerous grade crossings within the Town.

Recently, this Department reviewed a preliminary project proposal for the Town's participation in the "TOPICS" program. TOPICS stands for "Traffic Operations Program to Increase Capacity and Safety." It is basically designed to increase the carrying capacity on existing public ways within a municipality and is accomplished by improving intersections, eliminating width restrictions, installation of traffic control devices, improving roadway alignment, and removing obstructions that impair safe vehicle operation. This program is sponsored by the Federal Government and the State, with the Town responsible for any land-taking necessary. The initial project consists of 11 locations within the Town in which modifications are proposed and several other intersections recommended for traffic control devices. The estimated cost of this work is \$185,000.00. The next step is the survey and design details, to be completed by the State before a construction contract can be prepared.

Subdivision plans submitted by developers are given thorough engineering review and recommendations are submitted to the Planning Board. The engineering analysis includes a review of drainage provisions, road layouts, lot development, easements, access and egress, plus other criteria based on the Subdivision Rules and Regulations adopted by the Planning Board. Major subdivisions reviewed this year were: Nagog Square, Central Estates, Fairway Heights Section II, and Highland Acres.



John T. Condon, Town Engineer
(Photo by G. B. Williams, Jr.)

The supervision of construction within all subdivisions is performed by this Department, and the developers are responsible to Engineering for the proper construction and adherence to approved plans and regulations. Subdivisions presently under construction are Central Estates, Nagog Woods, Alpha Industrial Park (Eastern Road), Quarry Road Industrial Park (Granite Road), Patriots Hill Section IV, Putnam Park, Robbins Park Section IV and Brucewood Section III.

Specifications were prepared for the annual bidding by suppliers of construction materials, fuel heating oil, gasoline and diesel fuel. In addition, specifications were written for the printing of the Town Report, and the bids for the programmable calculator and theodolite were prepared.

With the acquisition of a theodolite and the availability of a leased electronic distance measuring device, the survey crew began establishing horizontal control for placing granite road bounds at the beginning and end of curves on the exterior lines of the following streets: Old Village Road, Lothrop Road, Parker Street at Independence Road, and Notre Dame Road.

Contract plans and specifications were prepared for the renovation of a portion of the Town Common and the Taylor Road recreation site, both proposed for construction during this coming year. These projects required complete field surveys for the development of the plans. In addition, the following projects were completed this past year:

Central Street: Survey control and field inspection of Chapter 90 Construction between Nashoba Road and Orchard Drive.

Newtown Road: Field survey and design for new culvert at Minihaha Brook.

No. Main Street: Finalized plans for construction of new culvert at Nashoba Brook crossing of Route 27.

Cemeteries: Continued to survey and lay out additional roads and lots for the expansion of the cemeteries.

The design, field layout and installation of the following drainage projects were completed during the past construction season: Parker Street from Fort Pond Brook to the Boston & Maine railroad tracks; Conant Street near high Street; Independence Road near Parker Street; Quaboag Road at No. 36; Nagog Hill Road in the vicinity of Hammond Street; Nashoba Road near Huron Road; and Ethan Allen Drive near Black Horse Drive.

Sidewalk layout and construction on Central, Elm, Arlington and Maple Streets and Minot Avenue was a cooperative effort between Engineering and Highway Departments.

One special project in which the Engineering Department is researching is the present and future space needs for the Town personnel. This study will project the space needs with the objective of consolidating the majority of Town functions within a single municipal building. The advantages of centralization will be improved communications between departments, efficiency, cooperation and better working relationships. The accessibility of all Town Departments in one building will enable the general public to conduct business more expediently.

The normal work load of reviewing site plans, preparing street acceptances, updating the Town Atlas, Flood Plain Maps, Zoning Maps, and other Town Maps was completed as necessary. On a daily basis, the Engineering Department handles the routine tasks of inspection related to Street Cut Permits and installation of underground utilities, responding to requests by residents concerning drainage problems, providing the general public with information, and assisting the various Town boards.

During the forthcoming year, several projects have been scheduled. A brief outline of the major ones are:

- Prepare plans for the development of a new sanitary landfill site.
- Prepare plans for the improvement of the existing sewage disposal area.
- Prepare plans, specifications and estimates, and advertise bids for the renovation of the Town Common.
- Continue upgrading Central Street with Chapter 90 funds.

- Complete plans and either advertise or construct with Town forces the drainage project at Newtown Road and Minihaha Brook.
- Begin the drafting necessary for the compiling of individual cemetery plans into composite plans.

The Engineering Department will continue to make the resources of its staff and records available to meet the Town's needs. We appreciate the cooperation received from other Town departments, boards and committees in our common goal of advancing the best interests of the Town.

TOWN FOREST COMMITTEE

George E. Neagle

Franklin Charter

Emery Nelson

The usual work of clearing fire lanes and marking the bounds was accomplished. The sign marking the North Acton Forest had to be replaced when the tree that held it fell.

(Note of Interest: The Acton Town Forests are located off of Bulette Road and off of Quarry Road in North Acton.)

TREE WARDEN

Franklin H. Charter

The Tree Department headquarters was moved to the Public Works facility in April of this year. This allows closer coordination between the Tree Department and the Highway Department.

This year, 170 new trees were planting, which included Norway Maples, Sugar Maples, Pin Oaks, Locusts, and flowering crabapple trees. Many of these were planted off the Town right-of-way on private property to minimize future maintenance costs.

Approximately 150 dead and dying trees were removed. Many of these were dying due to salt injury, street widening, and storm damage. All streets were inspected for dead and dangerous overhanging branches. These hazards were removed by Tree Department workers.

Anthrachnose, a fungus disease which causes the leaves to fall off in early spring, was observed on Sycamores, White Oaks, and Maples. This disease reaches a peak in cool, damp weather, but generally causes very little lasting damage.

YOUTH COMMISSION

Stephen Bing, Chairman

The Acton Youth Commission was formed in May of 1971. It is an official Town Commission comprised of seven members appointed by the Town Manager with the approval of the Board of Selectmen. The general objective of the Commission is to create an environment in the Town that will afford all young people the opportunity to develop fully physically, mentally and emotionally.

The Commission operates under an informal committee structure. The committees are often made up of volunteers as well as official Commission members. This report will review the Commission's activities during 1973, along with other matters of interest, and will present the information by committee or specific subject heading. In addition, the report will present a preview of Commission plans for the coming year.

Highlights

1973 brought with it some major changes in the Acton Youth Commission. A 45% turnover in membership, new officers and a changing pattern of youth problems have all had major impact.

1. Membership: In the period since the last report, Alan Flood, Kathleen Barger and Ann Evans resigned their seats on the Commission. All three made major contributions to the Commission during their tenure. In addition, the Commission has recently lost the services of its unofficial secretary-treasurer, Marion Maxwell. Her tireless efforts on behalf of the Commission are most appreciated.

The three new members appointed to the Commission during the year are Eleanor Phillips, Ira Goldenberg and Michelle DuBois.

2. Education Committee: During 1972 and the first part of 1973, this committee spent considerable time and energy conducting a study of the needs of Acton's young people that can be best met through the school system. In the course of their study, they solicited information from public and private social agencies, the medical community, students, teachers, counselors and school administrative personnel.

THE EDUCATION COMMITTEE'S STUDY REVEALED THAT DRUG EDUCATION, HEALTH, AND FAMILY RELATIONS WERE THREE AREAS THAT CALLED FOR IMMEDIATE ATTENTION. In an effort to deal with these problems, the Commission (a) elected to support the hiring of a health-physical education coordinator for the Acton-Boxborough Regional School District and (b) presented a report to the Acton-Boxborough Regional School Committee which contained a proposal to develop and institute a Family-Life Education Program in the Regional School District.

A health-physical education coordinator has not been hired to date. However, the School Committee did establish a citizens committee to study the need for a Family-Life Education Program. Youth Commission member Eleanor Phillips served on this committee, which eventually reported favorably on the proposal. The School Committee has now formed a curriculum development committee. Based on the work of this committee, the School Committee will make a final determination as to whether or not a Family-Life Education Program will be integrated into the overall school curriculum.

3. Youth Employment Committee: The Commission's Youth Employment Program is now in its second year of operation. The program consists of a job placement service for the Town's young people. Kathleen Cutbill, a high school student, has been the principal staff member during 1973, and the program has been supervised by Youth Commission member Charles Kadison.

In the past year, over 420 jobs have been filled by Acton young people through the job placement service. Of this total, 180 have been steady jobs and approximately 240 have been odd-jobs. The total of 420 jobs represents only those that can be substantiated through direct communication with the placement service office. Many more jobs were secured through direct contact between employer and applicant using job applicant lists compiled by the placement office and made available to prospective employers.

Despite the success of this program, there is cause for concern for the immediate future. The present state of the local economy and the rising unemployment rate have caused predictions of a poor summer ahead in terms of jobs for young people. The Youth Commission has voted to add a second staff member to the placement office whose primary responsibility will be to solicit summer jobs from the local business community. IF YOU HAVE NEED OF SUMMER HELP OR KNOW OF ANYONE WHO DOES, PLEASE CALL THE YOUTH COMMISSION JOB PLACEMENT OFFICE WEEKDAYS BETWEEN THE HOURS OF 2:00 AND 4:00 P.M. AT 263-0123.

4. Teen Center Committee: After several years of hard work and struggle on the part of many people, the teen center (The Church, Inc.) closed its doors for the last time early in 1973. The teen center organization had survived adult resistance, bad publicity and poor funding, but finally had to give up when the building in which it was housed was sold.

The teen center was a controversial organization from its very inception, but anyone who had any knowledge of the operation will agree that it served many Acton young people well.

One of the first Youth Commission projects was to obtain partial Town funding for the teen center. During 1973 Commission members Leonard Selman and Kathleen Barger supervised the expenditure of Town funds for the teen center, and spent many additional hours assisting in the development of teen center programs.

5. Committee on Drug Education (CODE): CODE is a volunteer organization which serves the young people of Acton and surrounding towns. CODE volunteers operate a "hot-line" service, a youth counseling service and, in cooperation with other social agencies, a referral service for youngsters in trouble. Originally formed to deal with drug-related problems, CODE is now equipped to deal with a great variety of problems affecting young people.

The Youth Commission has been able to obtain partial Town funding for CODE for the past two years. Representatives of CODE regularly attend Commission meetings, and an excellent working relationship exists between the two groups.

6. Student Youth Commission: It has been a policy of the Youth Commission since its inception to seek the advice and involvement of Acton's young people in all Commission projects and major decisions. In conjunction with Student Government Day, several young people were elected by their contemporaries to seats on the Youth Commission. These young people elected to continue their involvement with the Youth Commission past the day specifically set aside for this purpose.

The Student Youth Commission suggested and was instrumental in the development of a proposal for a youth concert to be held in Acton during the summer. Despite their best efforts and the support of the formal Youth Commission, the concert never took place. Plans were finally tabled when the Board of Selectmen refused to authorize the necessary permits.

The members of the Student Youth Commission are Jeff Davis, Susan Metsky, Mary Jo Herman, William Gray, Burt Morse, Peg Brandon, and Joni Berkshire.

7. Youth Activities Calendar: This is a recent addition to the list of Youth Commission projects. In a rapidly growing community such as Acton, there is often a lack of leisure-time activities for young people as the Town struggles to keep up with its expanding population. It is vital, therefore, that information on whatever activities are available be made easily accessible.

In an effort to meet this need, Commission member Michelle DuBois compiles a calendar, on a bi-weekly basis, of events of interest to young people that are scheduled to take place in the Greater Boston and Acton areas. The calendar is published in both Acton newspapers.

8. Budget: Due to the demise of the teen center and less than anticipated expenses, the Youth Commission will finish the 1973-74 fiscal period with a substantial surplus in the budget.

Future Plans

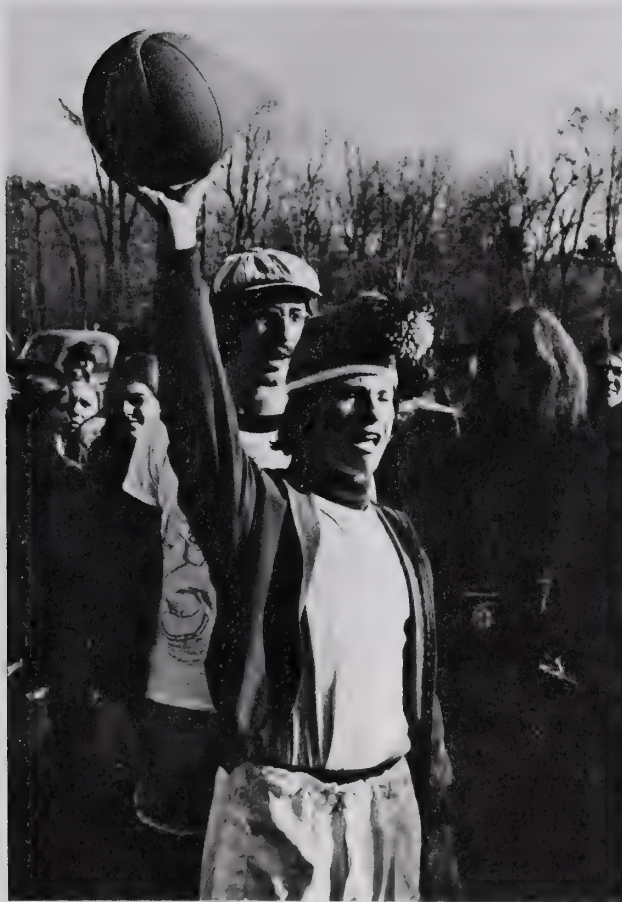
The Youth Commission has a number of projects which the members would like to see move from the planning stage to implementation. The projects include such things as non-athletic summer activities, stimulation of youth instituted and run activities, and the development of more efficient methods of communication between the adult and youth communities.

In an effort to deal with this problem, the Commission has voted to recommend to the Town that a Youth Activities Coordinator be hired on a full-time basis. A job description and a partial list of qualifications have been developed and further research is under way. The full proposal will be presented to the Town at the Annual Town Meeting.

The Commission wishes to thank all those groups and individuals who have maintained an interest in its activities during the past year. The members of the Commission remain committed to an open-door policy and continue their standing invitation to all the citizens of Acton to attend and participate in their regular meetings. We ask your continued understanding and support.

Michelle DuBois
Charles Kadison
Eleanor Phillips

Leonard Selman
Ira Goldenberg
Bruce McCarthy



"Marathon for Beacon Santa." High school students dribbled a basketball from Acton to Basketball Hall of Fame, Springfield, Mass.
(Photo by Sally Stokinger)

Protection Of Persons And Property



Demolition of Reed Grainmill in West Acton
(Photo by Sally Stokinger)

ANIMAL INSPECTOR

Patrick Palmer



(Photo by Peter Hill)

Premises Inspected	24	Oxen	2
Dairy Cows and Heifers		Horses	46
2 years old and over	96	Colts	1
Dairy Heifers one to two		Ponies	28
years of age	42	Goats	7
Dairy Heifer Calves		Sheep	10
under one year	32	Swine	6
Dairy Bulls	3	Dog Bites	15
Beef Cattle	7	Dogs Quarantined	15

DOG OFFICER

Patrick Palmer

My records show that:

1. 1394 licenses were issued (13 less than 1972). 713 reminder cards were sent out.
2. 75 dogs were picked up, 41 of which were claimed by their owners, 12 were placed in homes and 22 were destroyed.
3. 15 dogs were quarantined for biting, and the circumstances investigated.
4. 59 complaints were registered with this office, most of which concerned barking dogs, dogs at schools, and dogs chasing cars and bicycles. All of these complaints were investigated and we hope that satisfactory solutions were found.

BOARD OF HEALTH

Steven Calichman, Director

Donald R. Gilberti

Edwin Richter

Dr. Gene P. Schwartz

This year, the Health Director again spent a great deal of time inspecting the construction of individual sanitary sewerage disposal systems. We had an 85% increase in permits for repairs of existing systems. The administration of the Board of Health office and other vital Public Health programs is becoming increasingly important to the health and welfare of the general public of the Town of Acton.

Nineteen seventy-three was an extremely busy year for the Acton Board of Health. We became involved in many aspects of environmental health and the enforcement of the Acton Health Code and the State Sanitary Code.

The Board of Health was able to obtain compliance with health regulations of five large apartment complexes whose septic systems were failing, and we are now engaged in the process of reviewing a repair design for another apartment complex. Four of these breakouts were directly or indirectly allowing sewage effluent to contaminate brooks in the Town, creating not only a serious potential health problem but also damaging the ecological structure of the affected watershed areas.

The Health Department has been working closely with the personnel of the Metropolitan Air Pollution Control District Office to obtain a permanent solution for the air pollution problem in South Acton. The industry involved is now utilizing a new control system which they hope will rectify the problem.

The Acton Health Department personnel were actively involved in removing shellfish from restaurants and retail food establishments during the "Red Tide" emergency as well as removing a potentially hazardous drug that was incorrectly packaged by a pharmaceutical company. We also took part in the Statewide program of removing various brands of potentially hazardous mushrooms from retail and wholesale establishments.

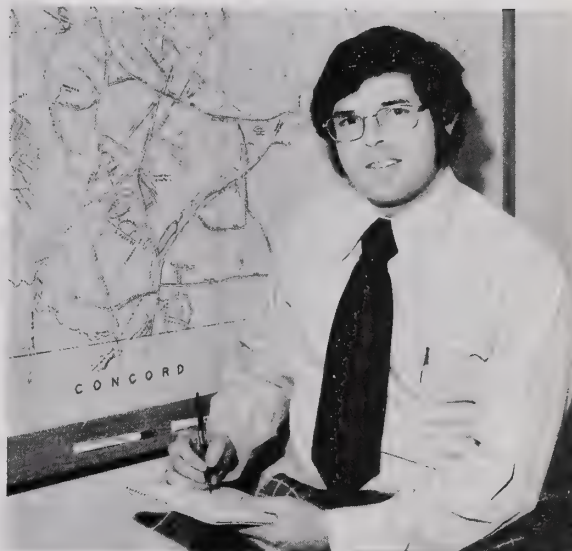
The Town of Acton was faced with a serious threat to the public health during August and September of this present year. Eastern Equine Encephalitis was present in the wild bird population in Acton.

On September 4, 1973, we received notification from the State Virus Laboratory that a dead pheasant we submitted for analysis was positive for Eastern Equine Encephalitis. The Board of Health immediately suspended the "no fogging list" and ordered the residential areas of the Town fogged with first priority being the playground and school areas.

The Town of Acton was one of the few communities in the State which was able to immediately and directly face this threat because we had the licensed personnel and equipment available from our Mosquito Control Program. We fogged the entire Town and suspended the program only after the State Department of Public Health had aerielly sprayed the Town and surrounding communities with Malathion.

I wish to thank the Board of Health, Town officials, and all the Town Departments for their support and cooperation. Sincere appreciation is extended to the Health Department staff, the physicians, and the citizens who have helped make our programs possible.

The following report summarizes the services and activities of the Department for 1973.



Steven Calichman, Director of
Board of Health
(Photo by G. B. Williams, Jr.)

Septic Tank Care

All residents in the Town of Acton are reminded of their responsibility to maintain their septic tanks and underground leaching areas.

A septic tank system will service a home satisfactorily only if it is properly located, designed, constructed and adequately maintained. Even a good system which does not have proper care and attention may become a nuisance and a burdensome expense.

Neglect of the septic tank is the most frequent cause of damage to the leaching systems. When the tank is not cleaned, solids build up until they are carried into the underground leaching pipe system, where they block the flow of the liquid into the soil. When this happens, the leaching system must be rebuilt or relocated - a costly undertaking. The precautions of periodic inspection and cleaning of the septic tank can prevent this needless expense and work by extending the life of the leaching systems.

The frequency of cleaning depends on the size of the septic tank and the number of people it serves. When a garbage grinder is used, more frequent cleaning will be required. With ordinary use and care, a septic tank usually requires cleaning every two years. The homeowner can make measurements and decide for himself when his tank needs cleaning. When the total depth of scums and solids at the inlet exceeds one-third of the liquid depth of the tank, the tank should be cleaned. The accumulated solids are ordinarily pumped out by companies that make a business of cleaning septic tanks. Your local Health Department knows which local companies do this work satisfactorily. The solids removed should be buried or disposed of in a manner approved by your local Health Department to avoid obnoxious odors and health hazards.

There are no chemicals, yeasts, bacteria, enzymes or other substances capable of eliminating or reducing the solids and scum in a septic tank so that periodic cleaning is unnecessary. Contrary to some beliefs, the addition of such products is not necessary for the proper functioning of a septic tank disposal system and can be harmful to the leaching field.

Garbage Collection

The Town of Acton maintains a municipal garbage collection and is based on a once-a-week collection. All garbage shall be stored in a place convenient for removal. Garbage collectors are not allowed to enter any building, breezeway, garage, etc., to pick up garbage. Rubbish must not be placed in with the garbage; garbage cans should be of adequate size and have tight lids. Paper bags, paper wrapping or other trash shall not be deposited with edible garbage. Paths and garbage pail areas must be free of ice and snow and paths sanded for safe footing. All garbage complaints shall be directed to Mr. Dearborn's Enterprise number. To get this number, contact the operator and ask for Enterprise Number 0364. There is no charge on Enterprise calls. If you do not have satisfaction after contacting Mr. Dearborn, call the Board of Health at 263-4736, and we will try to remedy the situation.

Sanitary Landfill

The Town of Acton maintains a sanitary landfill for rubbish and trash disposal. It is located on Route 2 just West of Hosmer Street, and it is open six days a week from 8:00 a.m. to 3:45 p.m. and closed on Sundays and Holidays. (Check schedule posted at entrance for summer hours.)

Mosquito Control Program

Mosquito control consisted of four regular Malathion fogging applications for the control of adult mosquitos plus an intensive fifth fogging during early September to lessen the threat of confirmed Eastern Equine Encephalitis virus in our area. The control program was discontinued after the State Department of Public Health aerially sprayed the Town of Acton. The massive aerial spraying done by the State was to drastically reduce the adult mosquito population as quickly as possible to prevent possible human cases of Eastern Equine Encephalitis.

At the Special Town Meeting, the Board of Health was authorized to purchase an Ultra-Low Volume fogger to replace the antiquated thermal fogging machine. The new fogging machine arrived in late August and was immediately utilized along with the thermal fogger during the intensive mosquito control period in early September.

Day Care Services

Day Care Centers in Acton are licensed by the Board of Health. They must comply with the Rules and Regulations demanded by the State. Each year they are inspected by the Building Inspector and Health Department personnel before a license is issued.

Well Child Clinic

The Acton Board of Health is now sponsoring a free preschool "Well Child Clinic" for Acton residents to be given monthly. This is for routine physical examinations and immunizations. This service was not intended to replace the child's family physician, but increase health services to the young community.

Communicable Diseases Reported for 1973

Animal Bites	20	Measles	5
Chicken Box	92	Salmonella	2
German Measles	2	Syphilis	3
Gonorrhea	7	Amebic Dysentery	0
Mumps	1	Meningitis	1
Strep	6	Hepatitis	3

Chapter III, Section 111 of the General Laws, Commonwealth of Massachusetts, requires that all communicable diseases must be reported to the Board of Health, 263-4736.

Permits and Licenses Issued

Installers Permits	43	Offal Transport	3
Sewerage Disposal Permits	84	Commercial Haulers Permit	12
Food Establishments	34	Well Permits	24
Retail Food Establishments	10	Public and Semi-Public	
Milk and Cream Licenses	44	Swimming Facilities	19
Mobile Food Server Permits	5	Sewerage Transporter Permits	7
Oleomargarine License	13	Burial or Removal Permits	62
Milk Dealers	5	Plumbing Permits	282
Acton Day Care Centers	10	Gas Permits	199

Permits and Dealers

Total Collected Miscellaneous Items	\$ 1,724.50
Plumbing Permits	5,382.00
Gas Permits	1,700.50
Sewerage Permits: New - 84; Repair or Alterations - 71	<u>6,505.00</u>
	\$15,312.00

ACTON PUBLIC HEALTH NURSING SERVICE

Dorothy A. James, R.N., Town Nurse

Florence M. Ross, R.N., Asst. Town Nurse

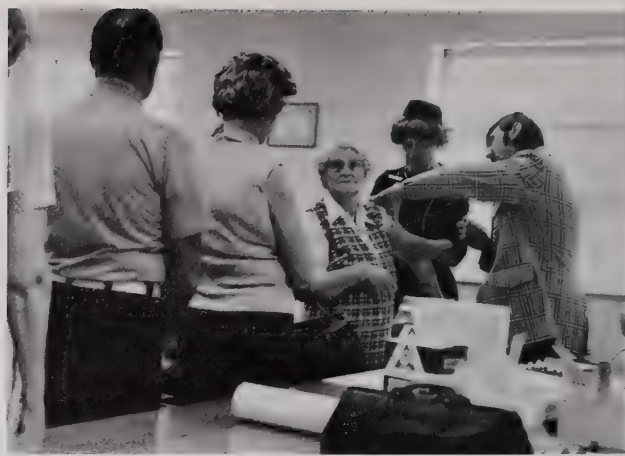
Karen A. DiRuzzo, Secretary to Board of Health

THE PREVENTION OF ILLNESS IS A WISE INVESTMENT!

The Acton Public Health Nursing Service is available to all residents of Acton. The Public Health Nursing Service offers comprehensive nursing care to patients in their place of residence under the supervision of the patient's physician. The public health nurse carries out part-time nursing care of the sick, including teaching and supervision of that care, and provision of other therapeutic services as indicated for the patient.



Dorothy A. James, R.N., Town Nurse and
Karen A. DiRuzzo, Secy. to Board of Health
(Photo by G. B. Williams, Jr.)

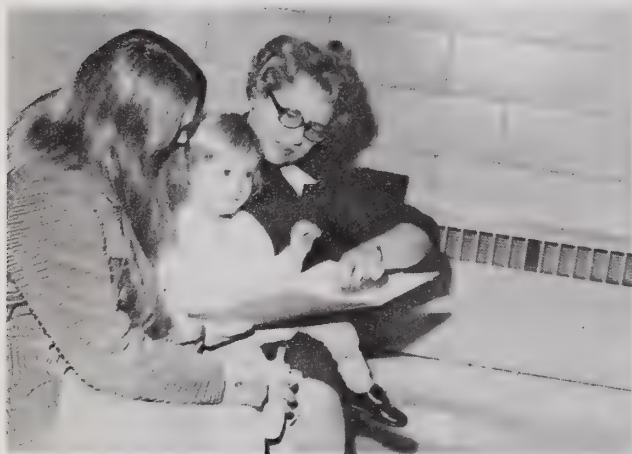


Dorothy A. James, R.N., Town Nurse, assisting
with flu shots for Acton's Senior Citizens.
(Photo by G. B. Williams, Jr.)

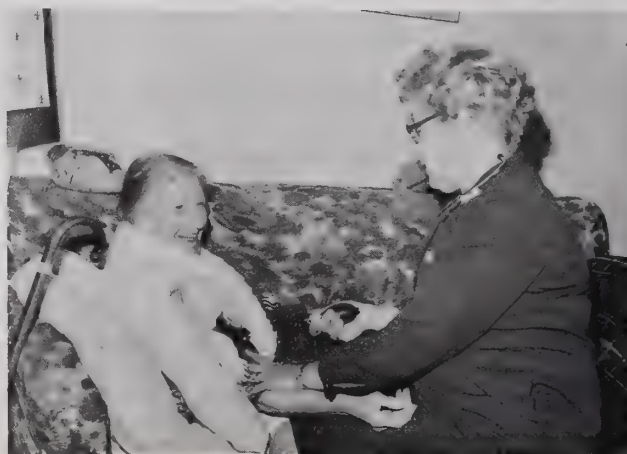
Supportive services provided through contractual agreement with Emerson Hospital are physical therapy and social service. The Concord Family Service Association makes available the Homemaker Home Health Aide Program. The staff of the Acton Public Health Nursing Service supervises the care given by the Home Health Aide in the patient's home.

The public health nurse also makes inspections of nursery schools, and conducts immunization clinics and "Well-Child Clinics".

The Public Health Nursing Services are available to all residents of Acton and are supported by Town taxes under the Board of Health, third party payees such as Medicare, Medicaid, private insurance programs and individual fees.



Florence M. Ross, R.N., at Acton's
Well-Child Clinic.
(Photo by G. B. Williams, Jr.)



Florence M. Ross, R.N., visits
Mrs. Charles Henry.
(Photo by G. B. Williams, Jr.)

Acton Public Health Nursing Service has demonstrated the effectiveness of the Public Health Service by:

Casefinding: Preschool vision program and nursery school inspections.
Well-Child Clinic.
Follow-up of referrals from "Council of Aging Survey".

Preventive Services: Available through immunization and screening programs -

	1973 Immunizations
1. Diphtheria-Tetanus-Whooping Cough	3
2. Diphtheria-Tetanus-Booster (grade 9)	146
3. Influenza Vaccine for elderly	268
4. Lead Poisoning Screening	1
5. Measles Vaccine (grades 1-6 - 626; Jr. High - 175; Preschool - 9)	810
6. Mumps Vaccine (grade 9)	95
7. Polio Vaccine	3
8. Tuberculin Testing (students - 463; adults - 135)	598

Direct Services: Carries out nursing skills contributing to treatment and rehabilitation.

Teaching and Supervision of: Family members and home health aides to provide services.

Follow-up: Post-operative patients, chronic disease patients, high risk groups as premature infants.

Home Visits

<u>Disease Category</u>		<u>Age Category</u>	
Arthritis	95	Under 28 days	13
Blood Dyscrasia	62	28 days to 1 year	41
Cancer	68	1 year to 4 years	25
Cardio-Vascular Disease	400	5 years to 19 years	20
Cerebral Vascular Accident	49	20 years	2
Diabetes	37	21 years to 44 years	94
Injuries	113	45 years to 64 years	176
Health Promotion	146	65 years and over	803
Multiple Sclerosis	59	Not home	52
Other Chronic	80	Total	1,226
Other Non-communicable	49		
Post Partum	21		
Premature	36	First Aid to Town Employees	13
Tuberculosis	4	Clinics	9
Total Visits	1,226	Nursery School Inspections	9
Total Physical Therapy	3		
Total Social Worker Visits and/or Consultations	56	Medicare	\$2,780.12
Total Home Health Aide Visits	22	All Others	2,052.02
Total Individuals	193	Total	\$4,832.14

The Future: To increase the use of supportive services: (a) home health aides; (b) physical therapy; and (c) social service.

To continue follow-up of high risk groups: (a) premature infants; (b) the elderly; (c) maternal and child care programs.

To continue work with other agencies to identify problems of: (a) alcoholism; (b) child abuse; (c) drug addiction; and (d) venereal disease.

To be alert to all health related needs within the community.

The goals of the Acton Public Health Nursing Service are prevention of disease and promotion of health by increasing the capacity of patients, families, and the community to cope with problems of health and illness, by supporting efforts of other professional workers or agencies in control of disease, restoration and preservation of health, by controlling and counteracting as much as possible to physical and social environmental conditions that threaten health, and to plan and evaluate nursing practice to ensure quality professional health services to the community.

MENTAL HEALTH SERVICES

For the fifth year, the services of the Concord Area Comprehensive Mental Health Center (CACMHC) - based at Emerson Hospital, Concord - are available to all citizens of Acton. The Center is a consortium of three agencies serving a ten-town area: Emerson Hospital, Walden Guidance Association, and the Mental Health Association of Central Middlesex.

Wheeler III, the inpatient psychiatric unit, is located in Emerson Hospital. Patients are admitted voluntarily by private physicians on the staff of the Hospital, through Walden Clinic, or through the Emergency Room. Adolescents and adults are cared for by a team of physicians, psychologists, nurses, occupational therapists, and social workers. Emerson Hospital also provides psychiatric consultation on a 24-hour basis through the Emergency Room. An aftercare program helps in planning for people who have been hospitalized here or at Metropolitan State Hospital.

The Mental Health Association of Central Middlesex, which is located in the Community Agencies Building at Emerson Hospital (369-7715), is a community-based organization with special concerns for identifying mental health needs and mobilizing citizen skill and energy to encourage efforts to meet them. Education about mental health issues and resources is given through a quarterly newsletter, a Directory of Mental Health Resources, and the local media. Seminars and public meetings are offered concerning mental health issues. Speakers and films can be provided for local groups. Close monitoring is given to legislation that affects mental health care. A small library is accessible to residents, and the staff will provide information about varied resources. Acton is represented on the board of directors of the Association.

Walden Guidance Association, with headquarters in the Community Agencies Building (369-1113), serves all ages on an outpatient basis. Eliot Clinic provides evaluation and treatment of mental health problems for people who come by referral from school or physician, though an increasing number are self-referred. Treatment is varied, but tends toward short-term intervention in crisis, work with family groups, and group therapy. Consultation services are offered to schools, and to other agencies and caretakers. During 1972-1973, 99 new clients were referred to the Clinic, 39 adults and 60 children. A total of 1,904 hours of service were given. In addition, 206 subsidized consultation hours were given to Acton town agencies, primarily the schools.

The Eliot Day Center is a daily clinical program for adults and teenagers, based on group relationships and experiences. During 1972-1973, an active case load of 35 clients was maintained, including 13 from Acton.

The Therapeutic Nursery School, with an enlarged enrollment of 18 disturbed young children, includes in its program weekly mothers' groups as well as regular home visits. There is also an active consultation program to 22 nursery schools in the ten town area, bringing preventive care to increased numbers of children.

BUILDING INSPECTOR

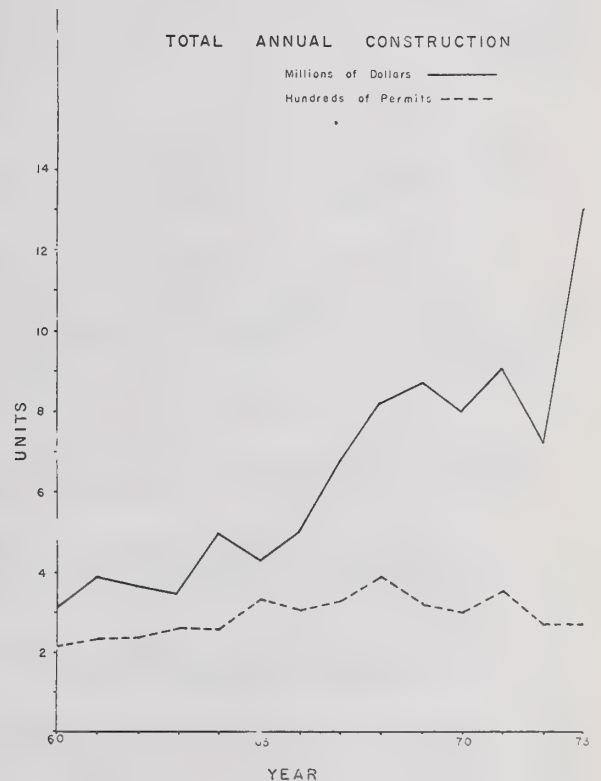
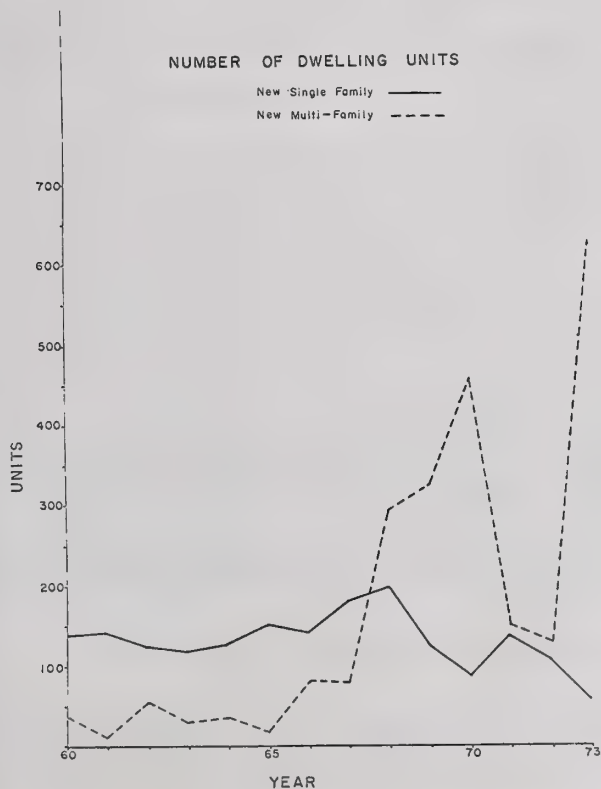
Don P. Johnson, Inspector

Nineteen seventy-three was my first full calendar year as Building Inspector. One of the top priorities I set for the year was to establish and implement workable procedures and policies for the enforcement of the Building Code, Zoning Bylaw and Sign Bylaw for which I am responsible. I am pleased with the progress accomplished in this area and will continue to concern myself with such matters.

This past year was a very busy one as I conducted approximately 1100 individual inspections of various types. Many of these inspections were for multiple dwelling unit apartments and condominiums; therefore, the time required per inspection was greater than normally anticipated. The year ahead promises to be even more demanding as a new statewide building code becomes mandatory and local codes are eliminated.

The State Building Code Commission, established under Chapter 802 of the Acts of 1972, is required to develop the new State Building Code, which will become effective January 1, 1975. In this regard, I attended several seminars this year and anticipate more during the year ahead. The classroom study is necessary for certification, which is now a legal prerequisite for Building Inspectors in the State of Massachusetts. In addition, local inspectors will also be responsible for inspection of public buildings formerly handled by the Department of Public Safety. Included among those facilities are schools, hospitals, nursing homes, clinics, auditoriums, places of public assembly, etc.

Building construction statistics are often used as an index for fluctuations and trends in our population and economy. You may draw your own conclusions regarding Acton's growth patterns as reflected in the following graphs and statistics:



Building Permits for 1973

	<u>Type</u>	<u>Number of Permits</u>	<u>Estimated Construction Costs</u>
Residential:	Single Family Dwelling Units	55	\$ 2,082,055
	Multi-Family Dwelling Units	43 (622 D. U.)	8,436,700
	Additions and Repairs	56	170,200
	Garages	17	64,750
	Porches	33	61,578
	Swimming Pools	20	73,189
	Miscellaneous	28	192,120
Commercial:	Business and Industrial Buildings	<u>14</u>	<u>1,976,040</u>
	Totals	266	\$13,056,632
Receipts:	Fees for Building Permits		\$19,664.95

CIVIL DEFENSE

Thomas J. Barry, Jr., Director

Over the past year that I have been Civil Defense Director, I have evaluated the role of Civil Defense in Acton. This evaluation was based on the Civil Defense organization and needs in Acton, what other towns were doing, and the positions of both State and Federal government.

In completing the study of what we have and what we should have, the following facts are evident:

1. That there is a need for a Civil Defense Organization to act as a coordinating and supportive agency during time of natural disasters.
2. That the job of Civil Defense Director not be given to any person functioning as a department head within the present Town Administration.
3. That a salary be given to the Director as well as three men who hold the key responsibility in the organization.
4. That the Auxiliary Fire Department be continued but reorganized to function more independent of the regular Fire Department.
5. That an auxiliary Police Department be formed and equipped to provide a source of additional help to the regular police during periods where extra men are needed.
6. That the Radio Communication Unit be expanded and located in an Emergency Operation Center to better service the Town in time of need.
7. That to run a well organized Civil Defense Unit, adequate funds be provided to properly equip and maintain the organization and to insure that all personnel receive the proper training which is available.
8. That Federal funds are only available where a local organization has developed plans and certain procedures to qualify.

With the findings of our evaluation, a budget for 1974 has been submitted which reflects a true picture of what Civil Defense needs to function effectively in the Town of Acton. Also, I would like to restate emphatically that the job of Director of Civil Defense does not belong as an extra duty to any department head.

I would like to thank the Auxiliary Fire Department for their work over the year, and also Fire-fighter Robert Wetherbee who acted as their advisor. Special recognition should also be given to Robert Guba, the radio officer, and his group who have served over the years in time of need.

CONSERVATION COMMISSION

Peter Jorrens, Chairman



Nashoba Brook
(Photo by John Folsom)

During the past year, our focus has been on the updating of our Master Plan with an emphasis on the evaluation of parcels of land suitable for present and future acquisition. Our aim is to add contiguous parcels to land already owned plus acquire sufficient acreage in varying locations to give balance to the holdings of the Town. Two purchases added approximately 45 more acres for conservation and recreation to the citizens of Acton.

With the completion of a parking lot for 25 cars at an access to the Great Hill site, reimbursement from the State to the Town of Acton for two separate parcels on this site totaled \$12,016. We have met with the Finance Committee to review alternate methods of funding as future reimbursement may not always be forthcoming.

This commission held two Wetlands Hearings, which entailed cooperation with the petitioner, the Town and the Department of Natural Resources. To assure that our inland wetlands are being protected, the petitioner must follow certain orders of conditions. As of July 1, 1973, land posted with a file number from the State D.N.R. may be walked by any Conservation Commission member to ascertain that these orders are being followed. Six Cease and Desist Orders were issued and one Request for Compliance was sent.

A regional conservation group with surrounding towns was formed to share ideas and resources. Acton invited an officer of the Audubon Society and our state representative to speak on past successful conservation attainments and current state attitudes.

Our thanks go to the many members of our Town boards and commissions who have helped us to define our goals.

Brewster Conant
Ragnar Gustafson

Richard Murphy
Chauncey Waldron

Dorothy Stonecliffe

INSECT PEST CONTROL

Franklin H. Charter, Superintendent

The control of Dutch Elm Disease continues to be the major activity of this department. Approximately 70 diseased elms were removed this year. The diseased trees were taken to the Sanitary Land-fill Area where they were burned, as allowed by State Law.

Record numbers of Fall Web Worm nests were observed in August. This insect defoliated many trees, including the wild cherry tree. However, such defoliation late in the growing season usually causes little permanent damage and is mostly an aesthetic problem. The State Entomologist predicts that this problem will continue in 1974.

The Gypsy Moth continues to build up as it has in past years. Egg clusters have been observed in most sections of town. This insect has not reached high enough concentrations in Acton to cause the serious damage which occurred in other parts of the State.

The Town playgrounds and 20 miles of roadside were sprayed for poison ivy with a herbicide approved by the Environmental Protection Agency.

INSPECTOR OF WIRES

Leslie F. Parke, Inspector

I herewith submit my report as Inspector of Wires for the year ending December 31, 1973.

Three hundred thirty-five (335) permits were issued and fees collected were turned over to the Treasurer.

SEALER OF WEIGHTS AND MEASURES

George K. Hayward



(Photo by Anita Ferrante)

I herewith submit my 15th annual report as Sealer of Weights and Measures for the Town of Acton.

Total number of devises inspected and sealed - 197.

Fees collected and paid to Town Treasurer - \$453.00.

FIRE DEPARTMENT

Thomas J. Barry, Jr., Chief



Engine #2, Acton Center Fire Station
(Photo by J. Lorraine Putnam)



Arson in West Acton.
The new Snorkle Pumper responds.
(Photo by G. B. Williams, Jr.)

On the horizon for 1974 is the requirement that the Town improve its Emergency Medical Service or ambulance situation. Our present system of using police cruiser station wagons has been outgrown by the number of Emergency Medical cases in the last few years. It has become apparent that an Emergency Medical System must be established both as a requirement to State Law but most important, to insure our townspeople the best possible emergency care. The demands on both the Police and Fire Departments have reached a point where more men will be necessary to maintain proper training and service standards. I believe that an article will be placed on the 1974 Annual Town Meeting Warrant to bring this matter to public attention.

The changes or increases in the Fire Department budget can be explained in basically one word - "growth". Not only growth of the Town, but growth in the full-time manpower of the Department, growth in the service provided, growth in services requested by the growing population.

It is almost inconceivable that over the past years, growth has been accepted and provided for in other Town Departments but in the area of public safety the only acknowledgment has been for the provisions of the same level of service over a full 24-hour period. In all cases, Fire Department expenses for manpower have followed this pattern. Not one full-time firefighter or officer has been requested to relieve the administrative work load both created by the growth of the Town or by the internal growth of the Department.

In 1972 when the 18-month budget was submitted for 1973-74, I had only the experience of four months of administrating a department that expanded from 16 to 25 men. The addition of three men in 1973, the attempt to resolve problems in other areas such as Fire Alarm Repair, Maintenance, Fire Prevention and Training by using time and a half help has driven the salary portion of the budget up to its present level. The recent experience of the projected overrun for 1973-74 has required an intensive investigation prior to the submission of the 1974 budget. Certain cutbacks of service have been implemented in an effort to cut costs. However, I feel that I have done all that is possible without jeopardizing the safety of the public. Any further cuts or reductions will have to come from the Administration of the Town with the resulting impact clearly understood by all concerned.

In the area of expenses, a level has been maintained equal or slightly less than 1973. Cost for supplies and equipment have risen drastically in the past 10-month period. Also, I find that many "unforeseen occurrences" are really just an expected part of normal operations over the years. They seem to occur to a point where they have to be considered routine.

In all, the method of providing adequate paid manpower to give a certain level of service is the key problem area. The priorities given to this are not within the power of the Chief. Assistance is required and requested from other areas of Town Administration.

We again have requested that one man be added to each shift (four) in the West Acton Station. This station has, since 1969, had only one man to respond with the apparatus. It is interesting to note that this one man was the first to arrive at four major fires during 1973.

In the area of new equipment, we are requesting the replacement of Engine 1, a 1958 International Pump. This unit was projected for replacement in 1974 under our Capital Outlay Program on apparatus. Unfortunately, we again, for the third time, are requesting that funds be appropriated to install a fire pump on Engine 5 to bring the apparatus to a full Class A rating. This improvement could delay the purchase of the replacement for Engine 6, which is scheduled for 1976, for at least two years.

Due to the fact that all of our part-time inspectors use their own cars for transportation and the energy crisis has driven the price of gasoline sky high, we are investigating the purchase of a compact car to cut the cost of this part of the budget. At the present time, we have use for this vehicle on the average of 35 times per week. This car would also serve as a backup to the Chief's car and Captain's pickup truck while they are out for repairs.

I would again like to thank the men of the Fire Department and Auxiliary Department for their excellent cooperation and support. I also wish to thank the Boards and other Town Departments for their assistance.

Total number of alarms responded to are as follows:

	<u>1972</u>	<u>1973</u>
Residential	46	30
Non-residential Assembly	7	2
Mercantile	3	3
Manufacturing	5	3
Storage - Garages	4	6
Grass - Brush - Woods	44	65
Miscellaneous	50	63
Vehicle	32	38
False Alarms	49	25
Accidental Alarms	28	65
Emergencies	178	193
Investigations	122	138
Special Service	114	111
Mutual Aid Sent	<u>13</u>	<u>24</u>
	695	766
Box Alarms	149	151
Still Alarms	446	613
Deaths by Fire	0	0

Fire Loss

Building and Contents	\$78,249.00	\$108,542.92
Vehicles	9,185.00	1,325.00
Miscellaneous	--	--
	<u>\$87,434.00</u>	<u>\$109,867.92</u>
Assessed Value of Property Involved	\$5,585,630.00	\$5,469,900.00

<u>Permits Issued</u>	<u>1972</u>	<u>1973</u>
Oil and Power Burners	75	59
Blasting	49	43
Flammable Gas	14	20
Flammable Liquid	11	9
Miscellaneous	44	17
 <u>Monies Collected</u>		
Permits	\$153.50	\$108.00
Damages	65.00	98.00
Services	<u>332.17</u>	<u>440.50</u>
	\$550.67	\$646.50

Operations - 1973

In reviewing the statistics for 1973, it is found that a 10% increase in the number of responses occurred. Although there was a decrease in the number of building fires, the ones that did occur resulted in a higher fire loss than in 1972. It is also interesting to note that the year had more multiple alarm fires than ever before.

The false alarm level dropped, which is a good sign of our Fire Prevention efforts in the schools. It is hoped that we can hold this present level. An increase in brush fires was mainly due to a prolonged dry season. It was fortunate that only a few of the fires required the use of more than two pieces of apparatus.

Our main problem during 1973 was lack of adequate funds to run the Department. This shortage was in the overtime section of the salary accounts and required curtailing activities in the service divisions. Overtime funds have grown to a point where the cost reflects almost one-quarter of the salary budget.

The question arises as to why so much overtime is necessary to maintain Fire Protection. This is divided into two areas: (1) maintaining shift coverage or replacing men relieved from duty for vacation, sickness or other reasons; (2) salaries paid on an overtime basis for fire alarm work, maintenance of apparatus, fire prevention, school programs, inspections, etc. The case for using men on overtime to perform this type of work has proven far less expensive and practical than hiring full-time personnel to do the work. In the area of shift covering, we are required to have seven men on duty. When a vacancy exists, a man must be brought in at time and one-half. This results in an expenditure of close to \$50,000.00. Budget cuts and underestimating the work load for 1973 led to overruns in the Fire Department budget.

The Insurance Service Office completed the survey of the Fire Department in May and the report was received late in November. The survey was supposed to be a complete evaluation of our Fire Protection. However, the report itself can only be described as a disappointment. It failed completely in assessing the problem or giving any guidelines for improving our Department. It is clearly evident that the use of this type of survey to give us direction and guidelines will not be of any help in our future planning. We have questioned the Insurance Service Office regarding this, but have not received any additional information at this time.

Fire Prevention

Fire Prevention has continued to play a major role in the Fire Protection of the Town. The arrival of the energy crisis as well as further responsibilities delegated by the State Fire Marshall's Office added burden to the division.

The school program has taken firm hold in grades 1 through 6, and has proven itself in the decreased problems associated with youngsters in this age group. It is clearly evident that the program must be carried into the upper grades to form the complete education of our young people in fire safety. The school program accounts for about one-half the funds spent in operating the Fire Prevention Division. It has been recognized up through the national level that Fire Prevention and public information is our best defense against fire and its resulting tragedy.

New requirements from the State in the inspection of oil and gasoline transport vehicles as well as directives to the illegal sale of material and other items required extra work in inspection and follow-up.

The companies continued to perform in-service inspections of commercial and mercantile property. However, fuel shortages for apparatus forced this program to be severely curtailed in the latter part of the year. We are very concerned that if the fuel crisis does not improve before spring, we will have to eliminate the in-service inspection program entirely. This loss will be severely felt, as these inspections have been successful in keeping our fire loss in business property to a bare minimum.

Further problems associated with the energy crisis have been inspections necessary for increased storage of fuel, information on supplementary heating equipment and complaints of illegal storage of gasoline and other fuels.

Some relief was experienced in fires involving arson as only a few incidents occurred last year, with one case pending in Superior Court. However, two set fires caused heavy damage to a West Acton business and complete destruction of a vacant house at Route 2A and 27.

Fire Alarms

During 1973, 17 automatic alarm boxes were added in commercial/apartment buildings as well as four additional boxes in new subdivisions. Work was started on putting the main alarm wires underground in the Main Street/Route 2A area. It is expected that this work will be completed in the spring of 1974.

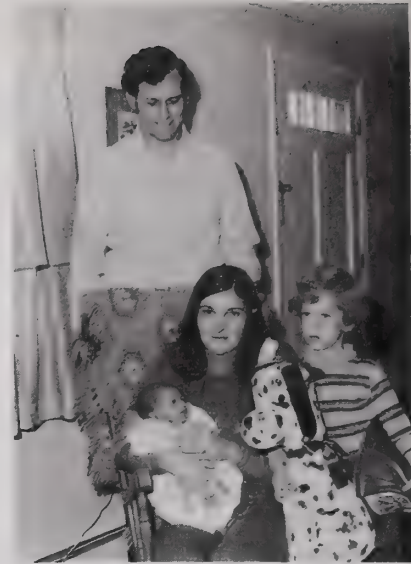
Work involving new building construction continued to place a heavy load on the division, as over 600 hours were spent on system layout, approval, inspections, testing and the tying in of systems to the Fire Alarm System. As an example, home fire alarm systems required 200 inspections in 1972 as compared to 438 inspections during 1973. It is interesting to note that over 70% of the work on the alarm system is directly contributed to the growth of the town. This has reflected on the amount of time that has been spent on maintaining the rest of the alarm system. Although it is realized that this growth period will taper off eventually, it does nothing to solve the heavy work load that is with us now. As with most of the service sections of the Fire Department, there was not enough money to adequately cover the work required. Budget estimates made prior to the start of the year proved inadequate in light of sudden spurts of new construction which does not reflect in past experience.

The alarm system itself has continued to give satisfactory performance throughout the year. During several bad storms, it proved to be the only means of emergency communication for large areas of the Town. On several occasions, an alarm box was the sole means used to signify a request for emergency assistance.

Training

The total man training hours that have been projected through the year via the monthly training reports reflects a slight rise over the year 1972. This, however, if averaged out only allows approximately 50 hours per year per man, both call men and paid firefighters. Although 50 hours per man sounds adequate, it is only 50% of what the Department feels is necessary to meet the standards of job performance.

During the year, the Training Division faced several additional problems, such as the training of new recruits and the snorkel-pumper training. The appointment of five new men and lack of time or courses to send these men to the Fire Academy necessitated training the men within the Department before they were assigned to regular duty. This gave the new men only two weeks of training rather than the six weeks offered by the Academy. The combination of good experienced recruits and a good training officer allowed this handicap to be overcome. Training on the snorkel-pumper required over 320



Brian Patrick Faherty, Acton's Fire Prevention Week Baby; shown with his parents and his brother, Michael.
(Photo by G. B. Williams, Jr.)

hours of instruction to the eight operators of the vehicle before it could be placed in service. Even after the unit was operational, it required constant training with the assigned operators as well as the familiarization with the rest of the men as to its operation.

Emergency Medical Training, although not a regular part of our training program, became a key factor with the passing of the State law that requires 81 hours of training for Emergency Medical personnel. Working with outside agencies such as the Emerson Hospital enabled several of our men to obtain this training outside of the Department. Six men will have completed the course by early January and these men did this on a voluntary basis with little assistance from the Department. However, it is plainly evident that in order to maintain the level of training required for Emergency Medical Service, the Training Division will have to develop a program for upgrading the entire Department in this area.

Personnel

At the Annual Town Meeting in March, the Department was authorized to reduce the work week to 42 hours. This required the addition of three new men. Resignation and retirement required appointment of two new replacements bringing the total to five new men during the year. Firefighter Hobart King retired due to medical reasons in October and will be missed by the Department. Call Deputy Chiefs Richard Lowden and Frederick Harris retired after a combined total of over 65 years of service. These men were the senior officers in the Department, and their experience and knowledge were valuable assets in the change-over from call officers to paid officers. On their retirement, the position of Call Deputy Chief was deleted from our organizational structure.

The Call Force has dropped from 30 men in 1972 to 24 men in 1973. The problems with adequate help in the daytime has continued to plague the Department.

Maintenance and Equipment

The snorkel-pumper was delivered on schedule in April of this year. The unit was placed in service in May after an extensive training program on its operation. Our expectations of the capability of the vehicle have been realized, and its availability has strengthened our fire protection capabilities for the Great Road area as well as the rest of the Town. This apparatus became Engine 7 and the old truck went into reserve as Engine 2.

Maintenance problems have continued to be a concern. Major repairs were necessary on several pieces of apparatus causing overruns in the maintenance account. The problem became severe enough to require the transfer of maintenance of our service vehicles to the Highway Garage. This took some of the pressure off our mechanic and enabled us to carry out the work on the first line apparatus.

Engine 6 in South Acton, a 1961 pumper, was again a problem. After installing a new pump in 1972, it was necessary to install a new engine during the summer of 1973. This pumper has cost the Department over \$8,000 in repairs in the last three years.

Having an engine in reserve has greatly aided in allowing us to properly repair and service the other apparatus, as the reserve unit replaces the pumper which is being repaired.

Other new equipment placed in operation included the Hurst Rescue Tool which has proved invaluable in extricating victims from wrecked automobiles. The unit was in the Department only four hours before it was used at an automobile accident on Route 2. Since that day, the tool has been used at several accidents when other methods would have proven much slower, thereby placing the crash victim in a dangerous situation.



Acton's Fire Chief officiates at Flag Retirement Ceremony, held at Woodlawn Cemetery.
(Photo by G. B. Williams, Jr.)

POLICE DEPARTMENT

Norman L. Roche, Chief



Swearing in of two new Sergeants: (left to right)
Police Chief Norman L. Roche, Sergeant John T.
McNiff, Sergeant George W. Robinson, Town Clerk
Charles M. MacRae, Town Manager Robert W. Dotson

Acton has not been spared in the national trend of spiraling crime rates. During the year, we experienced a continued series of burglaries as well as armed robberies. The demand for various types of police services has also increased along with the growth of the Town.

Drug abuse and related offenses continues to be a serious problem in the community. There is little doubt that the number of burglaries has increased in direct proportion to the abuse of drugs.

Personnel

During the year, three patrolmen were appointed to fill existing vacancies in the Department, one patrolman resigned, and one patrolman retired on medical disability, bringing our strength up to 18 out of an approved strength of 22 for the year ending December 31, 1973.

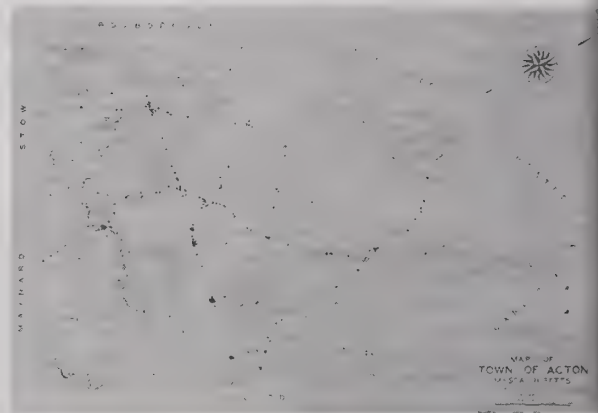
Promotions

Acting Chief Norman L. Roche was appointed Chief of Police on May 1, 1973.

Patrolmen George W. Robinson and John T. McNiff were promoted to the rank of Sergeant on November 27, 1973, to fill existing vacancies.

Retirement

Patrolman William J. Durkin, Jr. retired on May 31, 1973, after having served the Department long and faithfully. Patrolman Durkin's performance and ability will be missed by the Department.



Motor Vehicle Accident
Spot Map - 1973

Training

Responsive to ever-changing patterns of criminal behavior and increased policing demands, the Department has reacted with expanded training programs with the ultimate aim of establishing higher standards of proficiency and performance.

Sgt. John T. McNiff completed training as a Firearms Instructor, conducted by the FBI. Sergeants Chauncey R. Fenton, Jr. and Robert Rhodes attended the Police Command Training Institute for police supervisors, conducted by the New England Institute of Law Enforcement Management.

Education

Sergeants George W. Robinson and John T. McNiff received Associate Degrees in Law Enforcement from Northeastern University on June 17, 1973.

Recommendations

Again this year, I am recommending that the position of Lieutenant be established in order that a sound organizational structure can be maintained. This is essential to the effective management of any agency, particularly a police department. Since the police render service to the community in a wide variety of circumstances, the quality of this service is directly related to the manner in which the group is organized. This proposed reorganization will permit the Department to bring to bear the entire resources of its management in providing service, and upgrade the quality of those services.

In the final analysis, however, the quality of police service is dependent in large measure upon individual performance and integrity of its members. I am pleased to commend the members of the Department in carrying out their assignments in a responsible manner this past year.

Crimes or Complaints Reported

	<u>1972</u>	<u>1973</u>		<u>1972</u>	<u>1973</u>
Breaking and Entering and Larceny	137	191	Indecent Assault	14	2
Miscellaneous Complaints	97	96	Narcotics	15	17
Larceny	190	199	Suicides	3	0
Malicious Damage	105	142	Counterfeiting and Forgery	1	5
Stolen Motor Vehicles	50	80	Indecent Exposure	1	5
Assault and Battery	20	29	Missing Persons	2	1
Stolen Bikes	35	75	Arson	11	5
Armed Robbery	5	5	Motor Vehicle Violations (physical arrests)	16	45

Adult Arrests or Prosecutions

Robbery	3	Disorderly Persons	5
Aggravated Assault	1	Malicious Destruction	1
Assault and Battery	12	Narcotic Drug Laws	8
Breaking and Entering and Larceny	13	Oper. Under Influence of Alcoholic Bev.	31
Larceny	66	Liquor Law Violations	3
Non-Support	1	Arson	2

Juvenile Arrests or Prosecutions

Robbery	1	Vandalism	3
Breaking and Entering and Larceny	4	Disorderly Persons	5
Larceny	5	Run-a-Ways	1
Auto Theft	5	Possession of Alcoholic Beverages	2
Narcotics	9		



Sgt. Fenton dons a sweater as the Energy Crisis hits the Police Station

Motor Vehicle Statistics

Total Number of Accidents Covered	329	Total Number Bicyclist Accidents	5
Motor Vehicle Accidents Involving		Total Number Motorcycle Accidents	4
Personal Injury	66	Pedestrians Killed	1
Total Number of Fatal Accidents	2	Motorcyclists Killed	1
Total Number Pedestrians Injured	5		

Traffic Violations

Physical Custody	38	Citations Issued	333
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Miscellaneous Statistics

Emergency Trips to Acton Medical Assoc.	21	Town Radio Calls	82
Emerson Hospital Emergency Runs	384	Telephone Wires Down	4
Unlocked Doors Checked (found open)	153	Street Lights Out	25
Cars Checked by Patrols	438	Traffic Lights Not Working	19
Fire Alarms	155	Electric Wires Down	16
Juveniles Arrested or Prosecuted	33	Bike Registrations	173
House Checks (vacations, etc.)	797	Summons Served (within town)	514
Bank Escorts (34 per week)	1,768	Summons Served Out of Town	353
Trips to Metropolitan State Hospital	13	Pistol Permits Issued (new/renewals)	126
Motorists Assisted	89	Firearm Identification Cards Issued	109
Telephone Call In	8,794	Officers' Court Time	1,228 hr
Telephone Calls Out	3,775	Liquor I.D. Cards Issued	38

Sergeants

Chauncy R. Fenton, Jr.
David W. Scribner
Robert S. Rhodes
George W. Robinson
John T. McNiff

Patrolmen

*Robert MacLeod	*Charles L. Coggins
*Bernard W. Harrison	*Lawrence A. DuPont
*William N. Hayes	*Edward R. Brooks
*Joseph P. Sansone	*Robert L. Parisi
*Donald M. Bresnick	Dennis D. Thompson
*Brian R. Goodman	Robert L. Cowan, Jr.

*Permanent Civil Service

ACTON HOMEOWNER'S INVENTORY

In the last few years, the number of home burglaries in Acton has increased. As a result, homeowners have lost color TV and stereo sets, appliances, furniture, guns, silverware, jewelry, watches, cameras, and other possessions -- as well as money.

We recommend that each homeowner keep an inventory of the furnishings of his house. In the event of burglary or fire, it will be an invaluable aid -- particularly serial numbers of appliances and guns. This will also assist your police department in apprehending the criminals involved. As far as money is concerned, do not leave it in your house -- a bank or on your person is much safer.

The inventory form below and on the other side of this page is for your convenience. Tear it out, fill it out, and then put it away in a safe place, preferably one that is fireproof.

A further precaution is to "personalize" your appliances and similar metal items with an etching pencil. Use it to put your name or Social Security number on your TV and hi-fi sets, etc.

One other thing you can do to help prevent home burglaries in Acton -- call the Police on 263-2911 immediately if you notice any suspicious activity in your neighborhood. We don't mind the "false alarms", and we may be able to nip a burglary in the bud.

Norman L. Roche
Acting Chief of Police

ITEM	BRAND NAME	YEAR	COST	SERIAL NUMBER
T. V.				
STEREO				
CAMERA				
PROJECTOR				
BICYCLE				
POWER TOOL				
AIR CONDITIONER				
PAINTING				
FUR				
RADIO				
MUSIC INST.				

Use other side for further space or complete inventory if desired.

VETERANS' AGENT

Norman L. Roche

For the year ending December 31, 1973, thirteen cases were aided under Chapter 115 of the General Laws at an expenditure of \$20,238.29.

Contact service with the Veterans' Administration was rendered to eighty-five veterans or their dependents in obtaining various federal benefits to which they were entitled.

VETERANS' GRAVES

T. Frederick S. Kennedy, Veterans' Graves Officer

There have been six interments of United States War Veterans in the Acton Cemeteries during the year 1973. The names of the Veterans, the dates of death and the places of burial are as follows:

David A. Gallo	Vietnam War	February 6, 1973	Mount Hope Cemetery
Carroll W. Conant	W. W. I	February 20, 1973	Woodlawn Cemetery
Ronald H. Freeman	U. S. Air Force	April 4, 1973	Woodlawn Cemetery
Harold Tremblett	W. W. II	August 12, 1973	Mount Hope Cemetery
John LaFoley	W. W. II	October 24, 1973	Woodlawn Cemetery
Robert H. Gerhardt	W. W. II	December 3, 1973	Woodlawn Cemetery

Veteran's Flag Standards have been placed on these graves and government grave markers have been ordered for these Veterans. It is unfortunate that during the past year several of the Veterans' Flag Standards have been removed or destroyed by vandals. Replacing them is becoming very costly.

WORKMEN'S COMPENSATION

Theron A. Lowden, Agent

For the year ending December 31, 1973 there were eleven (11) accidents reported from the following departments:

School Department: Acton Elementary - McCarthy-Towne	1
Highway Department:	10

All eleven of the injured required medical attention. Six (6) of those requiring medical attention had no loss of time, two (2) had a few hours' loss of time and one (1) lost a week's time. One is still receiving medical attention with length of disability given as "unknown".



Our Heritage



(Photo by Sally Stokinger)

ARCHIVES

Minetta D. Lee

T. Frederick S. Kennedy, Chairman

Joyce C. Woodhead



(Photo by R. E. Daniels)

The Bicentennial year is growing near and there seems to be a great interest concerning Acton's part in the Battle of Concord, Massachusetts, on April 19, 1775. A number of requests have been received from school children, scouts, and townspeople, particularly with regard to the exact details of the Battle at the North Bridge, April 19, 1775. The committee replied to these requests by issuing copies of the 1835 Solomon Smith/Thomas Thorp deposition of their recollections of the Battle at the North Bridge. Both of these men were members of the Company of Minutemen led by Captain Isaac Davis.

Another request came from Mr. John Bakeless, Elbowroom Farm, 179 Great Hill Road, Seymour, Connecticut, asking for a copy of the deposition given by Mr. Bradley Stone of Acton, Massachusetts, August 16, 1845. This deposition related to the conversation he (Stone) had with William Parkman, Esquire, who was present on the hill overlooking the Bridge on the morning when the Minutemen Companies arrived. Mr. Bakeless was preparing a paper of the Battle at the North Bridge. Anyone reading Bradley Stone's deposition will get a very good picture of what actually happened before and during the Battle at the North Bridge.

As the Bicentennial year draws near, it is obvious that many questions will be asked about Acton's part before and after the Battle. The Archives Committee offers its cooperation in making this important celebration one of which Acton can be proud.

HISTORICAL COMMISSION

Marion E. Houghton, Chairman

Some time ago, the Massachusetts Historical Commission asked the towns of Massachusetts to list, photograph and describe their early houses, also good examples of interesting architectural styles within the town. Until last spring, the Acton Historical Commission had no money for photographs, but some pictures were taken by various individuals at their own expense. However, the survey was pretty much bogged down. After the town voted at the Town Meeting in March to include the Historical Commission in the town budget, the Commission members engaged in a crash program to make sure Acton was represented before the Massachusetts Historical Commission's deadline on June 30, 1973. A cut-off date of 1775 was established and all houses built before that date were listed. To that list were added the older churches and other public buildings. The Commission members spent many hours filling in the forms given us by the Massachusetts Historical Commission. We are particularly fortunate in having as a member a man who has taken a great interest in Acton's early architecture



(Photo by Shari Smith)

and has done a great deal of research on the subject. Photographs were taken and by the date of the Massachusetts Historical Commission's deadline, we had on file in Boston 69 record sheets with accompanying pictures. The Survey Director in Boston, in acknowledging their receipt, commented that they were well done. We have a duplicate file in our new Historical Commission file cabinet in the Public Works Building.

In the summer, we were contacted by the Planning Board for suggestions for town roads to be officially designated as "scenic". Such a classification will protect the roadsides from having the trees and old stone walls ruthlessly removed, whether by developers or by the Town Highway Department.

In the fall, work was started on a folder about the town for Bicentennial visitors. If accepted, there will be a short history of the town, and a numbered map correlated with a list of places to see. A rough draft was presented to the Bicentennial Committee and will be later offered to the Selectmen for their approval.

From time to time, requests are received from the local schools, our libraries and the press for information about various buildings around town. Thanks to the historical survey work, we have been able to answer most of these questions.

The Commission meetings are held monthly on the second Wednesday, at the Public Works Building at 8:00 p.m., and are open to the public.

Anita Dodson, Clerk
Stanley Smith, Jr.

Robert Nylander
William Klauer

1975 CELEBRATION COMMITTEE

Brewster Conant, Chairman

In addition to regular meetings held in the Selectmen's offices at 8:00 p.m. the last Monday of each month, members of the Advisory Committee on the 1975 Celebration have attended a number of meetings at the call of federal, state and other agencies. The Commonwealth of Massachusetts is just now getting active and has called meetings to get information and opinions from towns in the State. Very limited matching funds of \$50,000 are presently available from the State to be shared by all towns. Acton is making application for several projects to which these matching funds can be applied.



Memorial Medallions

The official Town medallion was placed on sale in 1973 and is available through most Acton banks in silver, bronze, or bronze encased in lucite. The Committee encourages purchase of these medallions as profits from them accrue to the Town.

More attention is being paid to budgeting the events of the Celebration, so that it can be better known what request for additional funds should be made at Town Meeting. The cooperation of several Town departments in this activity is appreciated.

The Committee has continued liaison with surrounding towns to be better able to make plans which must be based on actions of Concord and Lexington in particular.

Meetings of the Committee are open to the public, and we solicit thoughts and plans of individuals and civic groups.

E. Wilson Bursaw
 Mrs. David M. Blocher
 Col. Burton A. Davis
 David Donaldson
 Donald R. Gilberti
 Hayward H. Houghton
 Mrs. Hayward H. Houghton
 Roger M. Huebsch
 Mark A. Kahan
 T. Frederick S. Kennedy
 Mrs. Donald R. Kinzie
 Walter R. Laite

Malcolm S. MacGregor
 Mrs. Malcolm S. MacGregor
 Richmond P. Miller, Jr.
 Charles Morehouse
 Mrs. Ronald N. Morris
 Gilbert S. Osborn
 Palo A. Peirce
 Robert S. Rhodes
 Mrs. Earl C. Steeves
 Mrs. John W. Tierney
 Earle W. Tuttle
 Mrs. Robert C. Wylie

The Office of Town Clerk



Jenny Barn, Route 2A
(Photo by John Folson)

REPORT OF TOWN CLERK

1971

Births recorded 283
 Deaths recorded 118
 Marriages recorded . . . 144

1973

Births recorded 265
 Deaths recorded 98
 Marriages recorded . . . 166

1972

Births recorded 255
 Deaths recorded 131
 Marriages recorded . . . 156

IMPORTANT REQUEST

Please notify the Town Clerk immediately of any error or omission in the following list of Births.

Errors can be corrected only by sworn affidavit, as prescribed by the General Laws, and may cause you inconvenience which can be avoided by prompt attention.

BIRTHS REGISTERED IN 1973

Date	Place	Name of Child	Name of Parents
Jan. 3	Concord	O'Neal, Susan Ann	Charles J. and Sally A. Macone
Jan. 5	Boston	Harrington, Ruth Christine	Michael P. and Virginia King
Jan. 6	Natick	Carlsen, Thea Ledendecker	William J. and Deborah A. Ledendecker
Jan. 10	Concord	Ormond, Elise Kristina	Richard A. and Kristin E. Soderquist
Jan. 14	Concord	Miller, Corinne Hagar	Charles H. and Dale A. Despin
Jan. 16	Newton	Jastromb, William Edward, Jr.	William E. and Virginia C. Wilson
Jan. 17	Concord	Norton, Aaron Douglas	James L. and Marilyn A. Cail
Jan. 17	Concord	Sweeney, Luke Barry	Kevin B. and Cheryl E. Zion
Jan. 17	Concord	Miller, Alison Jane	John C. and Susan M. Devine
Jan. 19	Boston	Angino, Alyson	Michael F. and Ellen J. Weinstein
Jan. 21	Concord	Hunkins, James Eric	Christopher R. and June A. Hanson
Jan. 21	Concord	Melon, Trinidad Masina Sofia	Francisco and Linda S. Bursaw
Jan. 21	Cambridge	Gavruluk, Roger Alan	Walter P. and Susan E. Witt
Jan. 22	Concord	Wesley, Jill Lynne	John C. and Lynne E. Haron
Jan. 22	Concord	Colquhoun, Michael William	Philip M. and Katharine L. McGehee
Jan. 24	Concord	Talbot, Eric Ian	Hugh J. and Janet K. McNamara
Jan. 25	Concord	Sullivan, Jason Craig	Craig W. and Elaine M. O'Grady
Jan. 25	Concord	McGarry, Mellissa	Robert E. and Doris L. Keilty
Jan. 28	Concord	Wardwell, Stacey Ann	Clayton E. and Susan L. Denisewich
Jan. 30	Concord	Pizza, Amy Jennifer	Richard F. and Mary Ann Tardif
Feb. 1	Concord	Brown, Stephanie Lynn	Robert W. and Connie J. Clements
Feb. 1	Concord	Mead, Heather Elizabeth	Charles F. and Virginia E. Hopper
Feb. 2	Concord	Leach, Amy Beth	James B. and Sandra J. Hazleton
Feb. 3	Boston	Bloomstein, Eric Stephen	Edward and Irene Thall
Feb. 5	Boston	Quigley, Anne Marie	Lawrence A. and Mary Elizabeth A. Meaney
Feb. 6	Medford	O'Connell, Kathleen Mary	Richard J. and Barbara A. Donato
Feb. 7	Concord	Nutter, Brigitte Lynne	William R. and Carol A. Dee
Feb. 7	Concord	McCarthy, Stephen James	Stephen J. and Alice L. Lukas
Feb. 10	Boston	Lukacz, Robert Joseph	John, Jr. and Mary G. O'Connor
Feb. 11	Concord	O'Sullivan, Wylie Claire	Kenneth D. and Karla H. Luddecke
Feb. 18	Newton	Troup, Kathryn Woods	Kenneth F. and Brenda P. Dill
Feb. 20	Concord	Hansen, Justin Alan	Jonathan D. and Marianne Sweenie
Feb. 21	Concord	Lee, Robert Andrew	David A. and Susan E. North
Feb. 22	Concord	Smith, Kathryn Regina	William W. and Lynne R. Wagner
Feb. 23	Concord	Bakun, Frederick Edward	Peter E. and Christine E. LaBour
Feb. 24	Concord	Novy, Brian Edward	Frank E. and Cynthia A. Pearce
Feb. 28	Concord	Whealan, Stephanie	Kevin P. and Audrey E. Crist
Mar. 2	Concord	White, Candy Lynn	Terence M. and Judy M. Colman
Mar. 2	Concord	Bowles, Dean Bryant	Glenn A. and Jane S. Dise
Mar. 6	Concord	Barton, Stephen Michael	Michael E. and Ann M. Williams
Mar. 6	Concord	Kivimaki, Mark Allen	Larry J. and Emilia Walter
Mar. 10	Concord	Aaronson, Wendy Hope	Edward M. and Phyllis Blustein

Date	Place	Name of Child	Name of Parents
Mar. 10	Concord	Cook, Vanessa Elizabeth	Edward T. and Lydia E. Alicea
Mar. 12	Boston	Smith, Michael	Brian I. and Margaret M. Mangan
Mar. 12	Concord	Bare, Melissa Margaret	Bruce M., III and Mary J. Loughlin
Mar. 13	Concord	Pavio, Laynie Beth	Anthony M., Jr. and Jeanne B. Soucy
Mar. 14	Boston	Golembeski, Richard Mark, Jr.	Richard M. and Marilyn E. Needham
Mar. 15	Arlington	Marcus, Glenn Matthew	Henry S. and Edwina Burke
Mar. 16	Concord	Hart, Marisa Ruth	David E. and Maria del Carmen J. Huertas
Mar. 18	Concord	Portante, Jennine Maria	Gerald F. and Frances P. Rubino
Mar. 20	Concord	Smith, Kevin Merrill	Robert A. and Merlene S. Phelps
Mar. 21	Concord	Meakin, Tyler Sten	Martin C. and Nancy L. Carlson
Mar. 21	Waltham	Coyne, Christopher Brian	Richard P. and Carol A. Hatfield
Mar. 23	Cambridge	Zeoli, Richard Russell	Richard W. and Joan F. Corkum
Mar. 23	Concord	Spencer, Jason Clay	Philip P., Jr. and Karen L. McGee
Mar. 24	Concord	Smith, Christian Edward	Edward J., Jr. and Catherine A. Standley
Mar. 27	Concord	Rawson, Tammie Lynn	Thomas M. and Carol A. Bryson
Mar. 30	Boston	Hurd, Alex Dayton	Robert E. and Constance A. Diamond
Apr. 4	Concord	Knipp, Dean Richard, Jr.	Dean R. and Eileen A. Sauve
Apr. 4	Concord	Knipp, Dawn Marie	Dean R. and Eileen A. Sauve
Apr. 6	Concord	Lam, Chung-Wei Erik	Tak-Ming and Ullabritt Edvardsson
Apr. 9	Concord	Barger, Lee Morse	Harrison C., III and Kathleen Kelley
Apr. 10	Concord	Larson, Denise Marshall	Dennis S. and Linda M. Tobin
Apr. 13	Concord	Smith, Todd Christopher	Peter J. and Linda L. Murphy
Apr. 14	Boston	Polzen, Craig Walter	Kenneth P. and Pamela A. Burton
Apr. 15	Newton	Teichholtz, Holly Ann	Nathan A. and Rebecca Marks
Apr. 15	Concord	Kehoe, Michael Jonathan	James P. and Verdell K. Gaspari
Apr. 17	Concord	Hagen, Daniel Stuart	Kenneth G. and Charlene Hengehold
Apr. 18	Concord	Firestine, David James	James A. and Mary E. Coffey
Apr. 20	Concord	Glass, Brian Hayward	Bradford L. and Gail I. Knowlton
Apr. 20	Concord	Krebs, Jeffrey John	Donald J. and Valerie E. West
Apr. 23	Concord	Duris, Kevin Francis, Jr.	Kevin F. and Michelle Boireau
Apr. 25	Boston	Progin, Jennifer Lin	James A. and Nancy L. Whitmore
Apr. 27	Stoneham	Kotanchik, Lara	James J. and Judith R. Anthony
May 1	Concord	Hoffman, Eleanor Anne	John M. and Susan V. Montgomery
May 2	Arlington	Murphy, Robert Scott	Robert L. and Frankie D. Meadows
May 2	Concord	Specht, Shane	Richard K. and Barbara L. Howell
May 2	Concord	Gates, Mary Louise	Donald P. and Patricia A. Lloyd
May 3	Concord	Leif, Wendy Caroline	Theodore J. and Marjorie B. Freeman
May 4	Concord	Meagher, Michelle Ann	William D. and Elaine R. Bisson
May 4	Concord	Peachey, Laura Ann	John E. and Mary-Ann L. Barbacano
May 6	Concord	Gertz, Christopher Eric	Carl R. and Ruth A. Webb
May 7	Cambridge	Calore, Elizabeth Giovanna	Frank P. and Mary A. Burchard
May 10	Concord	Brandl, Richard Joseph Duncan	Richard M. and Phyllis A. Duncan
May 11	Concord	Mackie, Daniel Carl	Donald A. and Julie A. Deane
May 11	Concord	Burke, Kelley Ann	Thomas M. and Patricia A. Trombley
May 11	Concord	LaVoie, Andrew Austin	Joseph A. and Catherine L. O'Loughlin
May 12	Concord	Lewis, Brian Michael	James E. and Betty A. George
May 13	Concord	Beardsley, Christopher James	James W. and Marcia C. Scott
May 17	Stoneham	Larson, Diane Nicole	Paul E. and Nancy K. Fish
May 17	Concord	Wheeler, Jessica Ruth	Russell T. and Ingrid E. Bletzer
May 18	Concord	Bailey, Jennifer Ann	Francis W., Jr. and Diane M. Cortright
May 18	Concord	Bailey, Kathleen Lee	Francis W., Jr. and Diane M. Cortright
May 21	Concord	Nichols, Elizabeth Rebecca	Herbert A. and Barbara R. Leopold
May 21	Concord	Fronk, Michele Ann	Robert L. and Janet Kertis
May 21	Woburn	Mongirdas, Eric	Vaidis and Elizabeth M. Gricci
May 22	Concord	Jerinic, Katarina	George and Margaret L. Wilson
May 22	Concord	Rodday, Peter Daniel, Jr.	Peter D. and Mary J. Tombeno
May 23	Concord	Huber, Peter John	Robert and Janet E. Parsons
May 23	Concord	Annis, Jeska	Jonathan and Deanna D. Huntoon
May 23	Concord	Shelley, Paul Nicholas	Robert N. C. and Betty A. Berger
May 23	Newton	Montagna, Paul John	Joseph J. and Constance A. Castano

Date	Place	Name of Child	Name of Parents
May 24	Winchester	Livingstone, Paul Brandege	Alan B. and Pamela M. J. Cullins
May 28	Harvard	Ecevido, Joy Ann	William C. and Cherylanne Worrall
May 30	Boston	Geagan, Jennifer Lynne	Thomas E., Jr. and Barbara L. Harris
May 31	Concord	Davidson, Kevin Peter	Joel P. and Kendra J. Swanson
June 1	Concord	Hunt, Jo Dan	Daniel H. and Yoko Shingaki
June 1	Concord	Kotzabaldiris, Paul Iraclis	Iraclis P. and Joanna Liri
June 1	Concord	Chase, William Fairbanks	Douglas W. and Suzanne L. Grant
June 2	Concord	Shaulis, William Bruce	William R. and Beverly J. Nesary
June 5	Concord	Worcester, Jason Michael	Barry S. and Barbara A. Burgess
June 6	Boston	Avery, Amanda Hunt	Jonathan H. and Christy A. Bintliff
June 11	Concord	Glenn, Ronald James, Jr.	Ronald J. and Ann M. Cobleigh
June 12	Boston	Stuntz, Stephen Conrad, IV	Stephen C., III and Frances L. Newton
June 14	Concord	Perry, Harold Franklin, III	Harold F. and Lucinda A. Bailey
June 15	Winchester	Campbell, Thomas Edward, IV	Thomas E., III and Sally A. Kimball
June 15	Concord	Gionet, Mark Leonard, Jr.	Mark L. and Laurie A. Porrazzo
June 18	Concord	Saari, Jonathan Joseph	Peter E. and Louise A. Leahy
June 19	Concord	Robertson, Derek John	Norman R. and Linda A. Rogers
June 22	Concord	Nekervis, John Stephen, Jr.	John S. and Diane M. Kelleher
June 26	Concord	Fillmore, Alison Hanson	David C. and Joyce M. Hanson
June 26	Concord	Stott, Jonathan Daniel	Jonathan and Patricia H. Burke
June 27	Boston	Wright, Nelson James, III	Nelson J., Jr. and Sharon F. Weadbrock
June 27	Concord	Embrey, Kristin Elise	Charles A. and Sharon A. Jackman
June 28	Concord	May, Kristin Delora	Richard W. and Sara B. Gillis
June 30	Concord	Stokes, Gary Jason	Jerry F. and Laurel Foust
June 30	Concord	Carter, Randall Robert	Ronald R. and Leslie A. Gilmore
July 2	Cambridge	Ainslie, Kevin Philip	Harry P. and Kathleen F. Shannon
July 2	Concord	Kaniel, Natalie Henn	Akavia and Batya Sruhihs
July 3	Concord	Leibel, Marc Brian	Dennis R. and Susan E. Marek
July 4	Boston	Johnson, Hartley Edward	Elliot H. and Nancy C. Neill
July 4	Concord	Portanova, Gamy Bronwyn	Michael T. and Jane L. West
July 5	Concord	Currier, Peter Adam	Terry N. and Sharon L. Kainz
July 5	Concord	Cecere, Heath Robert	Dennis A. and Ramona L. Amato
July 5	Concord	Heffernan, Tara Anne	Myles F. and Brenda J. Goodwin
July 6	Waltham	Watkins, Stephanie Page	James M., III and Gale W. Douglass
July 8	Marlborough	Sutherland, Amy Beth	George A. and Anita C. Andrade
July 10	Concord	Mahoney, Ann-Marie	David F. and Phyllis A. Scott
July 10	Concord	Belka, Jennifer Suzanne	David W. and Marjorie A. Emerson
July 13	Boston	Caton, Nicole Lei	Raymond and Mary E. Adams
July 14	Concord	Buston, Craig Harold	Todd H. and Judith E. Hills
July 17	Concord	Wheeler, Aaron Randall	Randall J. and Linda S. Snow
July 17	Concord	Brook, Kendall Edward	David E. and Arlene D. Zarrella
July 18	Cambridge	Torre, Mark Aaron	Matthew J. and Mildred E. Caswell
July 18	Concord	King, Hobart Thompson, III	Hobart T., Jr. and Catherine A. Fernandes
July 19	Waltham	Poirier, Michael Joseph	Robert F. and Alice P. Soraghen
July 20	Concord	Richards, Scott Ronald	Ronald R. and Jean D. Lalli
July 22	Concord	Finn, James Russell	Richard B. and Elaine M. Fleming
July 23	Concord	Pearson, Michelle Elizabeth	Thomas R. and Janet E. Wetherbee
July 24	Cambridge	Holley, Jason David	Christopher J. and Carol J. Smith
July 24	Concord	Krug, Scott Christopher	Richard F. and Dianne Grace Silvio
July 26	Concord	Dow, Cheri Ann	James S. and Jacqueline A. Custeau
July 28	Boston	O'Donoghue, Kerri Foster	Edward H. and Dorothy C. Foster
July 29	Concord	Ballou, Jeffrey Steven	Richard, Jr. and Donna N. Cutter
July 29	Boston	Lemieux, Nicole Audet	Philippe N. and Sandra E. Flynt
July 31	Boston	Steele, Kathryn Ann	John M. and Peggy A. Pitchforth
Aug. 1	Concord	Hall, Carolyn Diane	Winthrop L. and Sandra D. Brown
Aug. 2	Concord	Bierstock, Melissa Naomi	Richard S. and Deborah E. Bessette
Aug. 2	Concord	Bera, David Michael	Richard F. and Audrey M. McGarty
Aug. 7	Concord	Whitford, Erika Lyn	Jaclyn E. and Joan L. Hirschfeld
Aug. 11	Winchester	Quinn, Moira	Gilbert C. and Nancy A. Haley

Date	Place	Name of Child	Name of Parents
Aug. 11	Boston	Eldridge, James Bradley	David P. and Elizabeth S. Steele
Aug. 12	Hartford, Ct.	Kosenko, Victor Anthony	Victor and Frances D'Onofrio
Aug. 14	Concord	Wojnar, Amy Nichole	Edward J. and Christine F. King
Aug. 14	Concord	Solie, Lars Daniel	Leland P. and Asta K. Rafos
Aug. 14	Boston	Zarin, Suzannah Maureen	Bernard H. and Sharon A. Walker
Aug. 14	Concord	Giblin, Robert Curren	John T., Jr. and Emily Woodward
Aug. 14	Concord	Giblin, Amy Lynch	John T., Jr. and Emily Woodward
Aug. 15	Concord	Swartz, Sarah Miles	Gene P. and Mary L. Miles
Aug. 17	Worcester	Roy, Eric Rene	Rene J. and Gail A. Kmiotek
Aug. 18	Concord	Sweeney, Amy Louise	Patrick P. and Genevieve Gallo
Aug. 18	Concord	Faber, Michael Bernard	Paul W. and Catherine B. Kickerer
Aug. 22	Concord	Zimmermann, David Daniel	Richard P. and Adele K. Rovner
Aug. 23	Boston	Hyman, Miles Alexander	Morris I. and Rochelle S. Gerratt
Aug. 24	Concord	Bornhorst, Kari Evelyn	Walter J. and Monaloe L. Glick
Aug. 24	Concord	Furlong, Rosemary Kathryn	Richard R. and Dolores J. Paris
Aug. 24	Boston	Reed, Christopher William	Walter A. and Nancy L. Cochran
Aug. 24	Concord	Clinard, Joshua Steven	Robert J. and Nina M. Craig
Aug. 28	Cambridge	Barnes, Richelle Victoria	Richard H. and Jean M. Bolha
Aug. 28	Concord	Kazokas, Kristen Mary	James A. and Pamela W. Sisson
Aug. 30	Concord	Madore, Heather Jean	Harold D. and Debra L. Lampilia
Aug. 30	Concord	Hamlin, Sally Ann	Bruce S. and Ruthanne M. Faria
Aug. 31	Concord	Raymond, Mark Christopher	David K. and Susan C. Weyland
Sept. 1	Boston	Caras, Benjamin Robert	Robert B. and Joyce V. Parsons
Sept. 2	Newton	Gorney, Jennifer Beth	Howard N. and Barbara E. Kureman
Sept. 2	Concord	Hutzley, Robert Jay, Jr.	Robert J. and Donna Lou Brinker
Sept. 2	Concord	Leone, Stefanie Jane	Joseph G. and Sheila A. Walsh
Sept. 6	Concord	Glassman, Rebecca Faye	Gary A. and Roni D. Azuz
Sept. 11	Concord	Cutbill, Cecily Sale	Keith D. and Carol C. Comlish
Sept. 11	Boston	Faubert, Michael David	Gerard R. and Barbara M. Berschback
Sept. 11	Concord	Little, Karen Jennifer	Robert J. and Adelle L. Clarke
Sept. 13	Concord	Kilty, Lynne	Henry F. and Jean C. Compagnone
Sept. 14	Newton	Sturniolo, Shari Jean	Vincent J. and Denise M. Campisi
Sept. 15	Concord	Zarger, Rebecca Kristyn	Thomas G., Jr. and Josephine M. Murphy
Sept. 16	Concord	Luther, Jonathan Andrew	Herbert H. and Marilyn J. Marchese
Sept. 16	Concord	Van der Haar, Andrew Kors	Jacob and Jenneke Boedyn
Sept. 17	Concord	Napoli, Matthew Thomas	Richard J. and Karen F. Cavaretta
Sept. 18	Boston	Barnett, David Thomas	Thomas O. and Elizabeth C. Bunting
Sept. 19	Boston	Elmuts, Gunars	Gunars and Margareta Stromanis
Sept. 19	Boston	Belmont, Albert Michael, III	Albert M., Jr. and Suzanne P. Porlig
Sept. 19	Concord	Maple, Kerri Lynn	Gerald M. and Angela M. Weaver
Sept. 21	Concord	Bauer, Kevin Lawrence	Ronald F. and Joan C. Parenteau
Sept. 21	Concord	Friedley, Suzanne Marie	David P. and Carol L. Trigg
Sept. 24	Concord	Allshouse, Eric Provan	William J. and Louise A. Provan
Sept. 25	Concord	D'Ambrosio, David Robert	Joseph F. and Gail A. Smith
Sept. 25	Concord	Gregory, Jacki Eileen	John V. and Joan F. Priest
Sept. 25	Concord	Dickinson, Jennifer Renee	Eddie A. and Bonnie S. Wells
Sept. 27	Boston	Driscoll, Kelly	Daniel F. and Constance Golub
Sept. 28	Concord	Mason, Jeffrey Alan	Paul F. and Barbara J. Helfrich
Sept. 29	Boston	Schulman, Jason Adam	Marc G. and Hadassah S. Kohn
Sept. 30	Boston	Martin, Allen Stanley, Jr.	Allen S. and Mary M. Norton
Oct. 2	Concord	MacKay, Kristen Marie	Robert R. V. and Trudy A. Leonard
Oct. 3	Concord	Horton, Eben Willard	Robert S. and Pamela A. Murdock
Oct. 6	Boston	Campbell, Doreen Brenda	David B. and Karen E. Mantz
Oct. 8	Concord	Faherty, Brian Patrick	Frederick C. and Marilyn J. O'Donnell
Oct. 10	Concord	Barry, Michael Francis, Jr.	Michael F. and Sandra M. Welsh
Oct. 10	Cambridge	Mason, Craig Stanley	Wallace R., Jr. and Mary E. Stanley
Oct. 10	Concord	Nanavati, Anisa Harit	Harit M. and Yasmin H. Daji
Oct. 13	Boston	Swift, Hannah Elizabeth	Leo F. and Victoria A. Trotter
Oct. 14	Concord	Cebula, Sharon Theresa	Theodore R. and Virginia H. Flor
Oct. 15	Concord	Wehr, Annalise	Gary V. and Dianne M. Getz

Date	Place	Name of Child	Name of Parents
Oct. 16	Concord	Szafran, Marilyn Ann	John H. and Rosemary Larkin
Oct. 16	Concord	Gustafson, Britt Rebecca	Carl O., Jr. and Karen L. Gustafson
Oct. 18	Concord	Lowe, Samantha Beth	John W. and Elizabeth W. Tompkins
Oct. 19	Concord	Parikh, Mamta Bharat	Bharat S. and Umang B. Anand
Oct. 23	Concord	Rinaldi, Daniel Patrick	Michael E. and Kristen L. Miller
Oct. 25	Concord	Wiseley, Matthew Thomas	Thomas D. and Carolyn G. Wesley
Oct. 26	Concord	Graham, Derek Walton	Dennis F. and Ramona E. Heid
Oct. 31	Boston	Fisher, Julie Anne	Eldon M. and Marianne G. Hagerty
Nov. 2	Winchester	Lewis, Kristin Janet	Robert W. and Carolyn Comperchio
Nov. 5	Boston	Bunce, John Andrew	Alan N. and Joyce E. Trautwig
Nov. 9	Concord	Wade, Jessica May	David J. and Kathleen W. Jopling
Nov. 9	Concord	Lamarre, Marie-Claire	Clement D. and Brenda A. Baroody
Nov. 9	Concord	Dalton, Kristine Marie	Edward W. and Karen E. Wise
Nov. 10	Concord	Taylor, William David	William R. and Cheryl A. Norton
Nov. 15	Concord	McAvoy, Kathleen Anne	Robert G. and Rita P. Coughlin
Nov. 16	Concord	Czernicki, Michael Paul	Allen B. and Daryl L. Magnuson
Nov. 18	Concord	Pickowicz, Lee Stanford	Michael H., Jr. and Charlotte S. Bell
Nov. 19	Concord	Melanson, Brett Eric	Arthur R. and Georgette M. Allard
Nov. 19	Concord	Brockmeier, Pamela Russ	James A. and Carla E. A. Russ
Nov. 20	Concord	Campbell, Famie King	John A. L. and Donna L. Lease
Nov. 20	Concord	Hamilton, Justin Lambert	Jason L. and Martha E. Higham
Nov. 20	Boston	Principato, Michael Joseph	Joseph J., Jr. and Betty Soneson
Nov. 23	Concord	Shea, Karen Anna	Kevin W. and Barbara A. Singdahlsen
Nov. 24	Cambridge	Riva, Francois Nicola	Charles E. and Lisolotte M. Gruener
Nov. 25	Concord	Farnsworth, Melissa Joy	Barrie R. and Susan E. Seller
Nov. 27	Boston	Lavoie, Matthew Philip	John J. and Joan C. Berault
Nov. 27	Concord	Bimbo, Jonathan Guido	Kenneth D. and Pierina A. Ghione
Dec. 5	Concord	Vlajinac, Alan	Milan and Anne Lengyel
Dec. 5	Concord	Vlajinac, Brian	Milan and Anne Lengyel
Dec. 7	Concord	Larkin, Jennifer Alysse	Geoffrey S. and Patricia A. Magurn
Dec. 8	Concord	Kayden, Michelle Marie	David A. and Jean A. Kaseman
Dec. 8	Concord	Grossi, John Steven	Pasquale V. and Katherine T. Lania
Dec. 12	Concord	Cook, Edward William	Thomas W. and Jean L. Steeves
Dec. 13	Boston	Hull, Jonathan Christopher	Thorold A. L. and Barbara L. McCaw
Dec. 14	Concord	Morey, Danielle Christine	Francis G. and Donna L. Visco
Dec. 15	Concord	Brennan, Stacey Ann	Michael D. and Susan M. McGrath
Dec. 15	Concord	Sughrue, Linda Catharine	Robert E. and Catharine I. Guthrie
Dec. 17	Concord	Nelson, Monica	James D. and Barbara R. Erb
Dec. 22	Concord	Jenkins, Chris Anne	Charles E. and Charlotte R. MacNab
Dec. 22	Concord	Bishop, Lynn Marie	James A. and Suzanne M. Ackerman
Dec. 24	Concord	Cvitkovich, John Thomas	Robert T. and Ruth E. Kaspar
Dec. 27	Concord	Folsom, Heidi Lyn	Rodney R. and Dorothy A. Mackie
Dec. 28	Concord	Kaye, Joseph Lawrence	Harvey and Cynthia E. Wright
Dec. 30	Concord	Johnston, Christopher Richard	Richard E., Jr. and Patricia A. Doiron

Ruth Christine Harrington
celebrates 1st birthday



ELECTIONS AND TOWN MEETINGS

TOWN ELECTION

March 5, 1973

	<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Pct. 3</u>	<u>Total</u>
Whole number of ballots cast.	1084	773	1203	3060
MODERATOR, One Year				
John W. Tierney	968	702	1079	2749
Blanks.	116	71	124	311
SELECTMEN, Three Years				
Paul R. Nyquist	807	548	885	2240
Carolyn H. Quadri	214	186	238	638
Blanks.	63	39	80	182
SCHOOL COMMITTEE, Three Years (2)				
Ann T. Evans	561	442	653	1656
Robert W. Haeberle.	659	430	766	1855
Charles Kadlec.	527	366	593	1486
Craig A. Taylor	139	98	138	375
Blanks.	282	210	256	748
SCHOOL COMMITTEE, One Year (2) (to fill vacancies)				
James F. Humphries	411	322	474	1207
James T. O'Rourke	543	369	577	1489
Griffith L. Resor, III.	569	398	634	1601
Roy J. Zabierek	537	389	595	1521
Blanks.	108	68	126	302
TRUSTEE OF MEMORIAL LIBRARY, Three Years				
Nancy C. Howe.	938	678	1071	2687
Blanks.	146	95	132	373
HOUSING AUTHORITY, Five Years				
Thomas J. Ahern, Jr.	621	440	646	1707
Robert J. Storella	361	259	460	1080
Blanks.	102	74	97	273
RECOUNT OF VOTES FOR SCHOOL COMMITTEE, One Year, held March 24, 1973				
James F. Humphries	410	321	475	1206
James T. O'Rourke.	544	369	577	1490
Griffith L. Resor, III.	569	398	634	1601
Ray J. Zabierek	535	388	595	1518
Blanks.	110	70	125	305

TOWN MEETINGS

ABSTRACT OF THE PROCEEDINGS OF THE ANNUAL TOWN MEETING MARCH 12, 1973 AND ADJOURNED SESSION MARCH 14, 1973

Moderator called the meeting to order at 7:30 P. M.

ADJOURNMENT

VOTED: That at the conclusion of the business pending before the meeting at eleven o'clock this evening this meeting be adjourned to 7:30 o'clock P. M. on next Wednesday, March 14th, at this same place.

Article 1. OFFICERS

To choose all necessary Town Officers and Committees and fix the salaries and compensation of all the elective officers of the Town.

ELECTED: Helen B. Allen Trustee of the Elizabeth White Fund for three years.
 ELECTED: Kathy S. Whittemore Trustee of the Citizens Library Association of West Acton for three years.
 ELECTED: Richard A. Lowden Trustee of the Acton Firemen's Relief Fund for three years.
 ELECTED: Thelma L. Boatman Trustee of the Goodnow Fund for three years.
 ELECTED: James B. Wilson Trustee of the West Acton Firemen's Relief Fund for three years.

VOTED: That the compensation schedule for elected officers be adopted as follows:

Moderator	\$20.00 per each night per meeting
Board of Selectmen: Chairman	\$750.00
Clerk.	650.00
Member	650.00

Article 2. REPORTS

VOTED: To accept the several reports of the Town Officers and Boards as submitted.

Article 3. REPORTS

To hear and act upon the report of any Committee chosen at any previous Town Meeting that has not already reported.

REPORT OF REGIONAL REFUSE PLANNING COMMITTEE

After last year's Town Meeting, it was evident that there was some doubt concerning the life of the landfill site we are presently using.

In order to obtain information necessary to determine when our landfill has been "used up", a topographic survey was conducted by the Engineering Department. A comparison between the volume of fill needed to level the site and its capacity when operation was begun in 1969 revealed the information we were seeking. The principal conclusions are:

- Acton is depositing in excess of 40 tons of solid waste per day into our landfill.
- At this rate, there will be no room at the present site by April 1974; approximately one year from now.
- Due to the above, Acton needs a new sanitary landfill site.

In order to select the new site, the services of the Planning Board, Town Building and Land Acquisition Committee, Board of Health, Department of Public Works, and Engineering Department were enlisted. Geological consulting services (Professor Caldwell and his associates) were also sought to obtain the necessary technical advice concerning landfill selection. Experts throughout the country were consulted in conjunction with special problems.

Since we will need a new site next year, the Board of Selectmen commissioned the Solid Waste Disposal Planning Committee to coordinate the actions necessary to recommend a new site for the town.

Most of the necessary work has already been accomplished, and preliminary recommendations have been made. However, further tests have been considered necessary on a number of promising sites in order to make a final selection. Because of this, our report will have to be only an interim progress report.

Another comment must be made. Since we don't have all the data necessary to recommend a site location, our report will have to avoid discussion of the particular sites presently under consideration. We hope to supplement our information in the next few months in order to submit a final recommendation to the Board of Selectmen and the Town in time for an anticipated special Town Meeting. This should give us sufficient time to discuss the recommendations and, with Town approval, permit us to prepare the new site for use next spring.

The following is a summary of our studies to date. The basic requirement was to find a site which would provide for the needs of the Town up to 20 years in the future - until 1994. The best available population and solid waste production projections were studied to determine the amount of volume required. The initial conclusion was that a site of at least 500 acres would be necessary to provide sufficient volume for at least 10 years of landfill operation. Contiguous sites must also be available to provide the additional 10 years of life, if the site initially selected had insufficient volume. A preliminary screening indicated that there were about 90 such sites.

The availability of acceptable cover material on the site was considered an important factor, since it is expensive and inconvenient to have to import cover, as we now are forced to do at our present site.

A study of the soils and geological conditions of any area in which a sanitary landfill may be located is essential to understanding how its construction might affect the environment. In consultation with the Board of Selectmen, our geological consultants, the Planning Board, the Engineering Department, Department of Public Works and the Acton Board of Health, the original list of sites was further examined. Soil Conservation maps describing topography and geological conditions were analyzed. Flood plain areas, proximity to Acton town wells, distances from brooks, streams and ponds were taken into consideration in order to minimize the risk of polluting the ground water.

Access to each potential site, the existence and quality of the roads leading to the site, was examined carefully; as were the distances from various parts of the Town to the site.

The availability of water near the site to supply operational needs, and for emergency fire-fighting purposes was taken into account.

Among the selection criteria considered most carefully were the present zoning, population density, and the likelihood of public acceptance.

Approximately 10 to 20 sites passed the intermediate screening. The list was further narrowed down to approximately five sites which appeared feasible. A preliminary investigation of the sub-surface profiles was conducted for two of the sites, giving valuable information about their suitability for a landfill. Additional necessary tests are also planned for the promising sites, but winter weather has delayed their execution.

One of the most important factors to be considered is the cost of purchasing and preparing the site and its expected operational cost. Cost of trade-offs are being prepared for each of the sites finally under consideration.

When the additional information about the technical suitability of the sites and their definitive costs is available, a final recommendation will be made and a site selected for consideration by the Town at a special meeting.

VOTED: To accept the above report.

VOTED: To take up Articles 4 and 5 together.

Article 4. PERSONNEL BYLAW

To see what action the Town will take on changes in Schedules A, B, B-1, C, D, E and F of the Personnel Bylaw.

Article 5. PERSONNEL BYLAW

To see what action the Town will take on salary and wage recommendations as submitted by the Personnel Board.

VOTED: That Section 15 of the Personnel Bylaw be amended by making the following changes in Schedule A:

Change:

1. Administrative Assistant from Schedule B-1, Grade E-12 to Schedule B-1, Grade E-5.
2. Director of Public Health from Schedule B-1, Grade E-7 to Schedule B-1, Grade E-8.
3. Town Clerk from Schedule F to Schedule B-1, Grade E-5.
4. Town Treasurer and Town Collector from Schedule B-1, Grade E-7 to Schedule B-1, Grade E-8.
5. Triple asterisks (***) opposite Patrolman P-1, to designate a footnote similarly labeled, the footnote to read: "Additional \$50.00 per month when assigned to and performing the duties of official police photographer."

Add: New Positions

6. Life Guard - Schedule F.
7. Park Laborer - Schedule F.
8. Playground Director - Schedule F.
9. Playground Trainee - Schedule F.
10. Planning Board Assistant - Schedule B, Grade S-11.
11. Playground Manager - Schedule F.
12. Recreational Leader - Schedule F.
13. Recreational Monitor - Schedule F.
14. Recreational Specialist - Schedule F.
15. Recreational Supervisor - Schedule F.
16. Sanitarian - Schedule B-1, Grade E-3.

Delete:

17. Arts & Crafts Supervisor.
18. Playground Instructor.
19. Playground Supervisor.

and by deleting Schedules B, B-1, C, D, E and F in the present bylaw and substituting the following schedules:

SCHEDULE B - GENERAL WEEKLY SALARY SCHEDULE (Annual rates computed by multiplying weekly rates by 52)

Compensation Grade		Minimum <u>A</u>	<u>B</u>	Intermediate Steps <u>C</u>	<u>D</u>	Maximum <u>E</u>
S-1	W	\$ 97.70	\$ 101.76	\$ 105.83	\$ 109.91	\$ 115.34
	A	5080.40	5291.52	5503.16	5715.32	5997.68
S-2	W	101.76	105.83	109.91	115.34	120.76
	A	5291.52	5503.16	5715.32	5997.68	6279.52
S-3	W	105.83	109.91	115.34	120.76	126.19
	A	5503.16	5715.32	5997.68	6279.52	6561.88

Compensation Grade		Minimum	Intermediate Steps			Maximum
		<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>
S-4	W	\$ 109.91	\$ 115.34	\$ 120.76	\$ 126.19	\$ 131.62
	A	5715.32	5997.68	6279.52	6561.88	6844.24
S-5	W	115.34	120.76	126.19	131.62	137.05
	A	5997.68	6279.52	6561.88	6844.24	7126.60
S-6	W	120.76	126.19	131.62	137.05	142.48
	A	6279.52	6561.88	6844.24	7126.60	7408.96
S-7	W	126.19	131.62	137.05	142.48	149.26
	A	6561.88	6844.24	7126.60	7408.96	7761.52
S-8	W	131.62	137.05	142.48	149.26	156.04
	A	6844.24	7126.60	7408.96	7761.52	8114.08
S-9	W	137.05	142.48	149.26	156.04	162.82
	A	7126.60	7408.96	7761.52	8114.08	8466.64
S-10	W	142.48	149.26	156.04	162.82	170.97
	A	7408.96	7761.52	8114.08	8466.64	8890.44
S-11	W	149.26	156.04	162.82	170.97	179.11
	A	7761.52	8114.08	8466.64	8890.44	9313.72
S-12	W	156.04	162.82	170.97	179.11	188.61
	A	8114.08	8466.64	8890.44	9313.72	9807.72
S-13	W	162.82	170.97	179.11	188.61	198.11
	A	8466.64	8890.44	9313.72	9807.72	10,301.72

SCHEDULE B-1 - TECHNICAL AND ADMINISTRATIVE WEEKLY SALARY SCHEDULE
(Annual rates computed by multiplying weekly rates by 52)

Compensation Grade		Minimum	Intermediate Steps			Maximum
		<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>
E-1	W	\$ 149.26	\$ 156.04	\$ 162.82	\$ 170.97	\$ 179.11
	A	7761.52	8114.08	8466.64	8890.44	9313.72
E-2	W	156.04	162.82	170.97	179.11	188.61
	A	8114.08	8466.64	8890.44	9313.72	9807.72
E-3	W	162.82	170.97	179.11	188.61	198.11
	A	8466.64	8890.44	9313.72	9807.72	10,301.72
E-4	W	170.97	179.11	188.61	198.11	207.60
	A	8890.44	9313.72	9807.72	10,301.72	10,705.20
E-5	W	179.11	188.61	198.11	207.60	218.46
	A	9313.72	9807.72	10,301.72	10,705.20	11,359.92
E-6	W	188.61	198.11	207.60	218.46	230.67
	A	9807.72	10,301.72	10,705.20	11,359.92	11,994.84
E-7	W	198.11	207.60	218.46	230.67	244.24
	A	10,301.72	10,705.20	11,359.92	11,994.84	12,700.48
E-8	W	207.60	218.46	230.67	244.24	257.81
	A	10,705.20	11,359.92	11,994.84	12,700.48	13,406.12
E-9	W	218.46	230.67	244.24	257.81	272.72
	A	11,359.92	11,994.84	12,700.48	13,406.12	14,182.48
E-10	W	230.67	244.24	257.81	272.74	289.02
	A	11,994.84	12,700.48	13,406.12	14,182.48	15,029.04
E-11	W	244.24	257.81	272.74	289.02	308.02
	A	12,700.48	13,406.12	14,182.48	15,029.04	16,017.04

Compensation Grade		Intermediate Steps				Maximum <u>E</u>
		Minimum <u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	
E-12	W	\$ 257.81	\$ 272.74	\$ 289.02	\$ 308.02	\$ 327.01
	A	13,406.12	14,182.48	15,029.04	16,017.04	17,004.52
E-13	W	272.74	289.02	308.02	327.01	346.01
	A	14,182.48	15,029.04	16,017.04	17,004.52	17,992.52

SCHEDULE C - POLICE WEEKLY SALARY SCHEDULE
(Annual rates computed by multiplying weekly rates by 52)

Compensation Grade		Intermediate Steps				Maximum <u>E</u>
		Minimum <u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	
P-1	W	\$ 159.81	\$ 166.76	\$ 173.72	\$ 183.45	\$ 193.17
	A	8310.12	8671.52	9033.44	9539.40	10,044.84
P-2	W	183.45	193.17	202.89	212.63	225.14
	A	9539.40	10,044.84	10,550.28	11,056.76	11,707.28
P-3	W	193.17	202.89	212.63	225.14	236.25
	A	10,044.84	10,550.28	11,056.76	11,707.28	12,285.00
P-4	W	234.00	247.77	261.53	275.30	293.19
	A	12,168.00	12,884.04	13,599.56	14,315.60	14,245.88

The weekly and annual salaries shown above are for the shift from 8:00 A.M. to 4:00 P.M. Such salaries for the shifts from 4:00 P.M. to Midnight and from Midnight to 8:00 A.M. shall be at a rate of payment ten cents per hour higher.

SCHEDULE D - FIRE WEEKLY SALARY SCHEDULE
(Annual rates computed by multiplying weekly rates by 52)

Compensation Grade		Intermediate Steps				Maximum <u>E</u>
		Minimum <u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	
F-1	W	\$ 137.64	\$ 143.16	\$ 148.65	\$ 155.54	\$ 162.42
	A	7157.28	7444.32	7729.80	8088.08	8445.84
F-2	W	152.79	159.67	166.56	174.81	184.44
	A	7945.08	8302.84	8661.12	9090.12	9590.88
F-3	W	166.56	174.81	184.44	192.70	200.96
	A	8661.12	9090.12	9590.88	10,020.40	10,449.92
F-4	W	184.44	192.70	200.96	210.60	223.00
	A	9590.88	10,020.40	10,449.92	10,951.20	11,596.00
F-5	W	234.00	247.77	261.53	275.30	293.19
	A	12,168.00	12,884.04	13,599.56	14,315.60	15,245.88

SCHEDULE E - HOURLY WAGE SCHEDULE
(Weekly rates computed by multiplying hourly rates by 40;
Annual rates computed by multiplying hourly rates by 2080)

Compensation Grade		Minimum <u>A</u>	Intermediate Steps <u>B</u>	Maximum <u>C</u>
W-1	H	\$ 3.33	\$ 3.49	\$ 3.67
	W	133.01	139.54	146.88
	A	6916.42	7255.87	7637.76
W-2	H	3.49	3.67	3.86
	W	139.54	146.88	154.22
	A	7522.87	7637.76	8019.65

Compensation Grade		Minimum A	Intermediate Steps C	Maximum E
W-3	H	\$ 3.67	\$ 3.86	\$ 4.03
	W	146.88	154.22	161.16
	A	7637.76	8019.65	8380.32
W-4	H	3.86	4.03	4.21
	W	154.22	161.16	168.50
	A	8019.65	8380.32	8762.21
W-5	H	4.03	4.21	4.40
	W	161.16	168.50	175.85
	A	8380.32	8762.21	9144.10
W-6	H	4.21	4.40	4.60
	W	168.50	175.85	184.01
	A	8762.21	9144.10	9568.42
W-7	H	4.40	4.60	4.81
	W	175.85	184.01	192.58
	A	9144.10	9568.42	10,013.95

SCHEDULE F - MISCELLANEOUS COMPENSATION SCHEDULE FOR
DESIGNATED PART-TIME AND SEASONAL POSITIONS

<u>Position</u>	<u>Compensation</u>
Assessor, Board Chairman	Flat Rate
Assessor, Board Member	Flat Rate
Board of Health Chairman	Flat Rate
Board of Health Member	Flat Rate
Deputy Building Inspector (P.T.)	Fee Basis
Deputy Chief (Fire) (Call)	\$4.39 per hour
Deputy Elections Clerk (P.T.)	\$3.05 per hour
Deputy Inspector (Elections)	\$2.78 per hour
Deputy Warden (Elections)	\$3.05 per hour
Elections Clerk	\$3.05 per hour
Fire Alarm Maintenance Man (P.T.)	\$3.83 per hour
Fire Alarm Superintendent (P.T.)	\$5.14 per hour
Fire Fighter (Call)	\$3.63 - 3.80 - 3.96 per hour
Fire Lieutenant (Call)	\$4.16 per hour
Inspector (Elections) (P.T.)	\$2.78 per hour
Library Page	\$1.65 - 1.70 - 1.78 per hour
Lifeguard	\$2.30 per hour
Park Laborer	\$1.82 - 1.94 - 2.06 - 2.19 - 2.32 per hour
Playground Director	\$2.30 - 2.43 - 2.56 - 2.70 - 2.85 per hour
Playground Trainee	\$1.45 per hour
Plumbing Inspector	Fee Basis
Police Matron	\$3.40 per hour
Pool Manager	\$3.90 - 4.07 - 4.27 per hour
Recreation Leader	\$1.82 - 1.94 - 2.06 - 2.19 - 2.32 per hour
Recreation Monitor	\$2.10 per hour
Recreation Specialist	\$2.30 - 2.43 - 2.56 - 2.70 - 2.85 per hour
Recreation Supervisor	\$2.97 - 3.10 - 3.24 - 3.38 - 3.52 per hour
Registrar of Voters	\$3.04 per hour
School Crossing Guard	\$2.23 - 2.48 - 2.71 per hour
Teller	\$2.78 per hour
Warden (Elections)	\$3.04 per hour

Article 6. PERSONNEL BYLAW

VOTED: To amend the Personnel Bylaw, Section 5, WORK WEEK, by striking out in section (a) "48 Hours*" opposite "Fire Department Uniformed Personnel" and "Fire Alarm Operators" and the footnote

"*Average for seven week period." and by substituting "42 hours*" opposite "Fire Department Uniformed Personnel" and "Fire Alarm Operators" and by substituting the footnote "*Average for eight week period.".

Article 7. PERSONNEL BYLAW

VOTED: To amend the Personnel Bylaw, Section 8, HOLIDAYS, by deleting the third paragraph thereof which reads as follows:

"When a Holiday falls on the employee's regularly scheduled work day and the employee is required to work, he shall be paid Holiday pay, plus regular pay or 1-1/2 times regular pay if in a position class allocated to SCHEDULE E for the hours actually worked. In no case will the number of vacation days plus the paid Holidays exceed thirty (30) days."

and by substituting the following two paragraphs:

"When a Holiday falls on the employee's regularly scheduled work day and the employee is required to work, he shall be paid Holiday pay, plus regular pay or 1-1/2 times regular pay if in a position class allocated to SCHEDULE E for the hours actually worked, or an hourly rate for hours worked during each shift beginning on the holiday, which hourly rate shall be determined by dividing this weekly rate by 42, if in a position class allocated to SCHEDULE D.

In no case will the number of days plus the paid holidays exceed thirty (30) days."

Article 8. CHAPTER 835 - ACTS OF 1970

MOTION: To accept Chapter 835 of the Acts of 1970 which establishes a career incentive pay program for regular full-time police officers and provides for partial reimbursements by the Commonwealth to the Town.

MOTION LOST.

Article 9. CHAPTER 889 - ACTS OF 1971

VOTED: To accept Chapter 889 of the Acts of 1971 which amends Chapter 59 of the General Laws by adding Section 21A which provides as follows:

"In any city or town which accepts this section, an Assessor or Assistant Assessor who has completed the necessary courses of study and training and has been awarded a certificate by the I. A. A. O. or the Association of Massachusetts Assessors and designated a Certified Massachusetts Assessor shall receive in addition to the regular compensation paid by such city or town an amount equal to ten percent of regular compensation but in no event to exceed the sum of one thousand dollars if employed full time, or the sum of five hundred dollars if employed part time;.

and to raise and appropriate the sum of fifteen hundred dollars to be placed in the Assessors salary account.

VOTED: To take up Article 29.

Yea - 235

Nay - 190

Article 29. HIGHWAY EQUIPMENT

VOTED: To appropriate \$360,500.00 to be expended by the Town Manager for the acquisition of Highway Department equipment and that the Town raise and appropriate \$40,500.00 and authorize the Treasurer with the approval of the Selectmen to borrow \$320,000.00 for such purposes, under General Laws, Chapter 44, Section 7 (9).

Total Vote - 488.

Yea - 477

Nay - 11

Needed to carry - 326.

VOTED UNANIMOUSLY: To take up Article 32.

Article 32. CALCULATOR - ENGINEERING DEPARTMENT

VOTED: To raise and appropriate the sum of \$8,600.00 for the purchase of a programmable calculator for the Engineering Department.

Total vote - 356.

Yea - 235

Nay - 121.

Discussed Article 10 through Item 21.

VOTED: To adjourn at 11:15 P.M. to Wednesday, March 14, 1973 at 7:30 P.M.

Wednesday, March 14, 1973. Moderator called the meeting to order at 7:30 P.M.

Article 10. BUDGET

To see what sums of money the Town will raise and appropriate to defray the necessary expenses of the several departments of the Town and determine how the same shall be raised.

VOTED: That each item in the budget for the eighteen month period from January 1, 1973 to June 30, 1974 be raised and appropriated, except that \$5,538.75 be appropriated from library receipts reserved for appropriation for library use, that \$2,598.50 be appropriated from receipts from the County Dog Fund reserved for appropriation for library use and that \$300,000.00 be appropriated from federal revenue sharing receipts for police department use:

GENERAL GOVERNMENT

Moderator:		Town Clerk:	
1. Salary	\$ 320.00	21. Salary	\$ 8,190.00
2. Expenses	30.00	22. Expenses	1,650.00
Finance Committee:		Elections and Registrations:	
3. Expenses	225.00	23. Salaries and Wages	9,480.00
Selectmen:		24. Expenses	9,130.00
4. Salaries	57,775.00	Planning Board:	
5. Expenses	21,390.00	24A. Salaries	9,000.00
6. Capital Outlay	2,900.00	25. Expenses	8,025.00
7. Legal Services	30,000.00	Personnel Board:	
8. Legal Service Expenses	750.00	26. Expenses	150.00
9. Appraisals and Surveys	1,500.00	Board of Appeals:	
10. Out-of-State Travel (All Departments)	2,250.00	27. Expenses	400.00
Town Office Clerical Staff:		Industrial Development Commission:	
11. Salaries	163,125.00	28. Expenses	150.00
Engineering Department:		Conservation Commission:	
12. Salaries and Wages	72,270.00	29. Expenses	1,130.00
13. Expenses	6,550.00	Archives Committee:	
14. Capital Outlay	2,850.00	30. Expenses	180.00
Town Accountant:		Public Ceremonies and Celebrations:	
15. Salary	7,095.00	31. Expenses	4,815.00
16. Expenses	290.00	Buildings and Maintenance:	
Town Treasurer and Collector:		32. Salaries and Wages	23,585.00
17. Salary	19,815.00	33. Expenses	61,515.00
18. Expenses	18,675.00	34. Capital Outlay	300.00
Town Assessors:		Town Report Committee:	
19. Salaries	21,335.00	35. Expenses	11,000.00
20. Expenses	9,160.00		

Youth Commission:		
36. Expenses	\$	18,075.00
Historical Commission:		
37. Expenses		300.00
Council on Aging:		
38. Expenses		<u>2,000.00</u>
TOTAL GENERAL GOVERNMENT	\$	607,380.00

PROTECTION OF PERSONS AND PROPERTY

Police Department:		
39. Salaries and Wages	\$	430,025.00
40. Expenses		29,325.00
41. Capital Outlay		---
Fire Department:		
42. Salaries and Wages		498,540.00
43. Expenses		42,230.00
44. Capital Outlay		3,800.00
Sealer of Weights and Measures:		
45. Salaries and Travel		915.00
46. Expenses		75.00
Insect Pest Control:		
47. Wages		5,530.00
48. Expenses		9,540.00
Town Forest Committee:		
49. Maintenance		150.00
Tree Department:		
50. Wages		5,530.00
51. Expenses		12,720.00
Inspector of Wires:		
52. Expenses		8,100.00
Inspector of Gas Piping and Appliances:		
53. Expenses		4,500.00
Building Inspector:		
54. Salary and Wages		21,395.00
55. Expenses		2,700.00
Dog Officer:		
56. Wages and Travel		1,800.00
57. Expenses		750.00
Building Committee:		
58. Expenses		75.00
Civil Defense:		
59. Expenses		1,275.00
Town Utilities:		
60. Hydrant Rental		46,050.00
61. Street Lighting		<u>39,950.00</u>
TOTAL PROTECTION OF PERSONS AND PROPERTY		\$1,164,975.00

HIGHWAYS

Highway Department:		
62. Salaries and Wages	\$	216,090.00
63. Overtime for Snow Removal		35,000.00
64. General Expenses		74,225.00
65. Drainage		26,000.00
66. Snow and Ice Control		102,200.00
67. Machinery Expense		49,000.00
68. Gasoline and Diesel Fuel		37,500.00
69. Chapter 81 Maintenance		27,000.00
70. Chapter 90 Maintenance		30,000.00
71. Capital Outlay		<u>4,425.00</u>
TOTAL HIGHWAYS	\$	601,440.00

HEALTH AND SANITATION

Health and Sanitation:		
72. Salaries	\$	45,880.00
73. Expenses		45,960.00
74. Garbage Collection		73,570.00
75. Capital Outlay		---
Inspector of Animals:		
76. Wages		255.00
77. Expenses		45.00
Plumbing Inspector:		
78. Expenses		<u>7,500.00</u>
TOTAL HEALTH & SANITATION	\$	173,210.00

CEMETERIES

Cemeteries:		
79. Salaries and Wages	\$	68,760.00
80. Expenses		18,890.00
81. Capital Outlay		<u>1,200.00</u>
TOTAL CEMETERIES	\$	88,850.00

RECREATION

Recreation:		
82. Wages	\$	57,025.00
83. Expenses		26,880.00
84. Capital Outlay		<u>2,500.00</u>
TOTAL RECREATION	\$	86,405.00

VETERANS' AID

Veterans' Services:		
85. Salary	\$	5,490.00
86. Expenses		415.00
87. Aid		<u>45,000.00</u>
TOTAL VETERANS' AID	\$	50,905.00

PENSIONS

Pension Fund:		
88. Expense	\$	<u>102,865.00</u>
TOTAL PENSIONS	\$	102,865.00

INSURANCE

Insurance:

89. Group Health Premiums	\$ 205,000.00
90. Other Insurance Premiums	68,980.00
91. Insurance Advisor	<u>2,250.00</u>

TOTAL INSURANCE \$ 276,230.00

MATURING DEBT AND INTEREST
TOWN GOVERNMENT

Highway Department Building:

92. Maturing Debt	\$ 35,000.00
93. Interest	15,675.00
93A. Highway Equipment Interest	<u>8,000.00</u>

Anticipation of Revenue Notes:

94. Interest	<u>50,000.00</u>
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TOTAL MATURING DEBT AND INTEREST
TOWN GOVERNMENT \$ 108,675.00

LIBRARIES

Memorial Library:

95. Salaries and Wages	\$ 121,820.00
96. Expenses	23,800.00
97. Books	32,250.00
98. Capital Outlay	<u>1,650.00</u>

West Acton Library:

99. Salaries and Wages	8,960.00
100. Expenses	<u>3,295.00</u>

TOTAL LIBRARIES \$ 191,775.00

MATURING DEBT AND INTEREST
LIBRARIES

Library Addition:

101. Maturing Debt	\$ 50,000.00
102. Interest	<u>1,800.00</u>

TOTAL MATURING DEBT AND
INTEREST - LIBRARIES \$ 51,800.00

LOCAL SCHOOLS

Local Schools:

103. Operations	\$4,146,262.00
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Blanchard Auditorium:

104. Expenses	<u>43,600.00</u>
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TOTAL LOCAL SCHOOLS \$4,189,862.00

MATURING DEBT AND INTEREST
LOCAL SCHOOLS

Julia McCarthy School:

105. Maturing Debt	\$ ---
106. Interest	---

Florence E. Merriam School:

107. Maturing Debt	\$ 40,000.00
108. Interest	<u>10,080.00</u>

Douglas School:

109. Maturing Debt	35,000.00
110. Interest	<u>23,275.00</u>

Gates School:

111. Maturing Debt	60,000.00
112. Interest	<u>50,740.00</u>

Conant School:

113. Maturing Debt	85,000.00
114. Interest	<u>121,980.00</u>

TOTAL MATURING DEBT AND
INTEREST - LOCAL SCHOOLS \$ 426,075.00

REGIONAL SCHOOLS

Regional Schools:

115. Operations	<u>\$3,933,425.00</u>
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TOTAL REGIONAL SCHOOLS \$3,933,425.00

MATURING DEBT AND INTEREST
REGIONAL SCHOOLS

Regional Schools:

116. Maturing Debt	\$ 212,870.00
117. Interest	<u>194,130.00</u>

TOTAL MATURING DEBT AND INTEREST
REGIONAL SCHOOLS \$ 407,000.00

VOCATIONAL SCHOOLS

Minuteman Vocational School:

118. Operations	\$ 40,395.00
119. Maturing Debt and Interest	<u>74,051.00</u>

Other Vocational Schools:

120. Tuition and Transportation	<u>94,135.00</u>
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TOTAL VOCATIONAL SCHOOLS \$ 208,581.00

TOTAL BUDGET

\$12,669,453.00

Appropriated from Library

Receipts 5,538.75

Appropriated from County

Dog Fund 2,598.50

Federal Revenue Sharing

Receipts 300,000.00

AMOUNT TO BE RAISED AND
APPROPRIATED

\$12,361,315.75

SPECIAL ARTICLES

Art. 9. Assessors Salaries	\$ 1,500.00	Art. 29. Highway Department	
12. Unpaid Bills	16,876.73	Equipment	\$ 40,500.00
16. Police Vehicles	18,000.00	32. Engineering Department	
17. Cemetery Department		Calculator	8,600.00
Truck	4,500.00	34. Develop Recreational	
18. 1975 Funds	6,000.00	Land	23,500.00
19. Citizens Library	1,314.42	37. Conservation Fund	150,000.00
20. Cemetery Plans	4,900.00	44. Reserve Fund	<u>52,000.00</u>
24. Sidewalks	30,000.00		
27. Central Street	7,700.00	TOTAL TO BE RAISED AND	
28. Surplus Government		APPROPRIATED UNDER	
Property	2,000.00	SPECIAL ARTICLES	\$367,391.15

TRANSFERS

From:	To:	
Art. 10. Library Receipts	Memorial Library	\$ 5,538.75
10. County Dog Fund	Library Use	2,598.50
10. Federal Revenue Sharing Receipts	Police Department	300,000.00
20. Cemetery Land Fund	Cemetery Plans	3,100.00
26. Surplus Revenue	Highways	27,100.00
27. Surplus Revenue	Central Street	23,100.00
44. Overlay Reserve	Reserve Fund	<u>23,000.00</u>
TOTAL TRANSFERS		\$384,437.25

BORROW

Art. 29. Highway Department Equipment \$320,000.00

SUMMARY

Budget (R. & A.)	\$12,361,315.75
Special Articles (R. & A.)	367,391.15
Special Articles (Transfers)	384,437.25
Borrow	<u>320,000.00</u>
GRAND TOTAL	\$13,433,144.15

Article 11. BORROWING

VOTED: To authorize the treasurer, with the approval of the selectmen, to borrow in anticipation of the revenue for the eighteen month period beginning January 1, 1973 in accordance with General Laws, Chapter 44, Section 4, and acts in amendment thereof, and including in addition thereto, Chapter 849 of the Acts of 1969, as amended, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

Article 12. UNPAID BILLS

VOTED UNANIMOUSLY: To raise and appropriate the following sums of money to pay unpaid bills incurred during 1972:

Farrar Company, Inc.	\$ 5,890.00
Palmer & Dodge	5,735.89
Leslie F. Parke	52.90
Ropes & Gray	<u>5,197.94</u>

Article 13. CHAPTER 344 - ACTS OF 1970

VOTED: To accept Chapter 344 of the Acts of 1970, which authorizes the Town to establish a revolving fund for the payment of police officers for off-duty work details.

Article 14. CHAPTER 90, SECTION 20C

VOTED: To accept General Laws, Chapter 90, Section 20C, which provides for the tagging of motor vehicles parked in violation of the town's traffic rules and orders, authorizes the selectmen to adopt fines for such violations not to exceed \$15.00 and provides for the voluntary non-criminal disposition of such violations.

Article 15. VOCATIONAL TUITION

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$94,135.00, or any other sum, for the payment of vocational tuition and transportation according to the provisions of Chapter 74 of the General Laws, or take any other action relative thereto.

VOTED: To take no action.

Article 16. POLICE VEHICLES

VOTED: To raise and appropriate \$18,000.00 to be expended by the Town Manager for the purchase and equipping of four new Police Department vehicles and that the Manager be authorized to trade in three of the present Town vehicles.

Article 17. CEMETERY TRUCK

VOTED: To raise and appropriate \$4,500.00 to be expended by the Town Manager for the purchase of a truck for the Cemetery Department and authorize the Manager to trade in the old truck.

Article 18. 1975 FUNDS

VOTED: To raise and appropriate \$6,000.00 to be placed in a separate account with the Town Treasurer to be expended for the celebration of the 200th anniversary of the battle between the citizens of Acton and British troops.

Total vote - 213.

Yea - 151

Nay - 62.

ADJOURNMENT

VOTED: To adjourn at the conclusion of Article 19 and reconvene at 7:30 P.M. on Monday, March 19, 1973, at this same place.

Article 19. CITIZENS LIBRARY

VOTED: To raise and appropriate \$1,314.42 to be expended by the Trustees of the Citizens Library Association of West Acton for improvement to the Citizens Library of West Acton.

Meeting adjourned at 10:55 P.M.

Monday, March 19, 1973. Moderator called the meeting to order at 7:30 P.M.

VOTED: To recess at 8:00 P.M. to take up Special Town Meeting, at the conclusion of which the Annual Town Meeting will resume.

Article 20. CEMETERY PLANS

VOTED: To raise and appropriate \$4,900.00 and transfer \$3,100.00 from the Cemetery Land Fund, to be expended by the Town Manager for the preparation of topographic and planimetric plans of Wood-lawn Cemetery and Mount Hope Cemetery.

Article 21. SOLID WASTE DISPOSAL

To see if the Town will accept the report of the Acton Solid Waste Disposal Planning Committee, or take any other action relative thereto.

VOTED: To take no action.

Article 22. HIGHWAY DEPARTMENT EQUIPMENT

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money to be expended by the Town Manager for the purchase of equipment for the Highway Department in conjunction with sanitary landfill operation, or take any other action relative thereto.

VOTED: To take no action.

Article 23. UTILITY LINES

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money to be expended by the Town Manager for the renovation of and the undergrounding of utility lines on the Town Center Common, or take any other action relative thereto.

VOTED: To take no action.

Article 24. SIDEWALKS

VOTED: To raise and appropriate \$30,000.00 for the construction of sidewalks.

Article 25. CHAPTER 765 - ACTS OF 1972

VOTED: To accept any funds available from the Commonwealth under Chapter 765 of the Acts of 1972 for highway construction.

Article 26. HIGHWAYS

VOTED: To appropriate from the Surplus Revenue Account the amounts of \$2,000.00 as the State's allotment for highway maintenance under Chapter 90, \$2,000.00 as the County's allotment for highway maintenance under Chapter 90, and \$23,100.00 as the State's allotment for highway maintenance under Chapter 81; provided that any reimbursement be credited to the Surplus Revenue Account.

Article 27. CENTRAL STREET

VOTED: To appropriate \$30,800.00 for Chapter 90 Construction on Central Street from approximately 2,000 feet southerly of Littlefield Road to approximately 2,500 feet southerly of Littlefield Road, said money to be used in conjunction with \$7,700.00 to be allotted by the County and \$15,400.00 to be allotted by the State, and to meet the appropriation \$7,700.00 be raised and appropriated and \$23,100.00 be transferred from Surplus Revenue.

Article 28. SURPLUS PROPERTY

VOTED: To raise and appropriate \$2,000.00 to be used by the Town Manager for the purchase and conditioning of surplus government property for the various Town departments.

Article 30. DUNN LAND

MOTION: To authorize the Board of Selectmen to purchase, take by eminent domain or otherwise acquire for traffic control and school purposes a parcel of land located on Minot Avenue and Taylor Road containing approximately 47,527 square feet shown as parcel 101 and parcel 110 on map F-3 of the Town Atlas (as amended to January 1, 1972) believed to have belonged to Malcolm R. Dunn and Judith V. Dunn as joint tenants (see deed recorded with the Middlesex South Registry of Deeds in Book 8065 Page 313 - 314), and that the sum of \$17,200.00 be raised and appropriated for the purpose of acquiring said parcel and for expenses incidental thereto.

Total vote - 205. Yea - 123 Nay - 82 Needed to carry - 137.

Meeting recessed at 8:00 P.M. to take up Special Town Meeting.

Meeting resumed at 8:15 P.M.

Article 31. NEW STREETS

VOTED: To accept the following streets, or portions thereof, constructed under the requirements of the Subdivision Control Law and the Subdivision Rules and Regulations of the Town of Acton and as laid out by the Board of Selectmen according to plans on file with the Town Clerk; including the takings or acceptances of easements for drainage, utility, or other purposes where shown on said plans or described in the order of layout:

In Flagg Hill Estates Section III

- A. Patrick Henry Circle from Station 0+20.24 at the southwesterly sideline of Paul Revere Road, a distance of 436.14 feet in a generally southwesterly direction to Station 4+56.38 at the southwesterly sideline of a 62.50 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

In Long Ridge Park Subdivision

- B. Long Ridge Road from Station 0+00 at the westerly sideline of Nagog Hill Road, a distance of 875.06 feet in a generally northwesterly direction to Station 8+75.06 at the northwesterly sideline of a 95 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

In Patriots Hill Section IV Subdivision

- D. Jackson Drive from Station 19+65.00, a distance of 803.84 feet in a generally west-erly direction to Station 27+68.84.
- E. Lincoln Drive from Station 0+20.13 at the northerly sideline of Jackson Drive, a dis-tance of 2243.60 feet in a generally northerly direction to Station 22+63.73 at the southerly sideline of Newtown Road, this being the entire road.

In Deacon W. W. Davis Farm Subdivision

- F. John Swift Road from Station 0+25.01 at the northeasterly sideline of Musket Drive, a distance of 2310.33 feet in a generally northeasterly direction to Station 23+35.34 at the southerly sideline of Minuteman Road, this being the entire road.
- G. Simon Willard Road from the westerly sideline of John Swift Road, a distance of 2548.72 feet in a generally northwesterly and northeasterly direction to the westerly sideline of Newtown Road, this being the entire road.
- H. Heald Road from Station 0+20 at the northeasterly sideline of Simon Willard Road, a distance of 882.48 feet in a generally northeasterly direction to Station 9+02.48 at the northeasterly sideline of a 62.50 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

- I. Trask Road from Station 0+20 at the northerly sideline of Heald Road, a distance of 580.98 feet in a generally northerly direction to Station 6+00.09 at the southerly sideline of Simon Willard Road, this being the entire road.
- J. Cowdrey Lane from Station 0+20.70 at the westerly sideline of Simon Willard Road, a distance of 1544.00 feet in a generally northwesterly, northerly, and northeasterly direction to Station 15+64.81 at the westerly sideline of Simon Willard Road, this being the entire road.
- K. Eliot Circle from Station 0+20.08 at the westerly sideline of Cowdrey Lane, a distance of 335.60 feet in a generally westerly direction to Station 3+55.68 at the westerly sideline of a 62.50 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

Article 33. BUILDING CODE

VOTED: To amend the Building Code by deleting Section 138.8 in its entirety and by substituting therefor the following new section:

"Section 138.8 SYSTEM APPROVAL - A complete set of plans with an equipment list, shall be furnished to the Fire Chief for his approval before a building permit is issued by the Building Inspector. The approval of the system will be a requirement for the issuance of a building permit. Inspections of the system will be conducted by the Fire Department (1) at the framing stage, (2) prior to closing in of the system and (3) upon completion of the building but before occupancy. The Fire Alarm Superintendent shall make available a complete list of specifications for such system."

Article 34. DEVELOPMENT OF RECREATION LAND

VOTED: To raise and appropriate \$23,500.00 to be expended by the Town Manager for the development of Town owned land to be used for recreation purposes.

Article 35. CONSERVATION LAND

VOTED: To approve the action of the Conservation Commission to purchase or take by eminent domain for conservation purposes from the New England Merchants National Bank Trustee of a parcel of land containing approximately 14.8 acres situated on the west side of Stow Street and described as parcel 36 of Plate H-2 of the Town Atlas (as amended to January 1, 1972), and further to approve application by the Conservation Commission for reimbursement from the Commonwealth under General Laws, Chapter 132A, Section 11, and that any money received from the Commonwealth as reimbursement be placed in a special Conservation Reimbursement Reserve subject to appropriation by the Town.

Article 36. CONSERVATION LAND

VOTED: To approve the action of the Conservation Commission to purchase or take by eminent domain, for conservation purposes, from the Val Construction Company Inc. a parcel of land containing approximately 90 acres or any portion thereof, situated at the end of Robbins Street and described as parcel 1 of Plate H-2 of the Town Atlas (as amended to January 1, 1972) and further to approve application by the Conservation Commission for reimbursement from the Commonwealth under General Laws, Chapter 132A, Section 11, and that any money received from the Commonwealth as reimbursement be placed in a special Conservation Reimbursement Reserve subject to appropriation by the Town.

Article 37. CONSERVATION FUND

VOTED: To raise and appropriate \$150,000.00 to the Conservation Fund for acquiring land for open space and conservation purposes, including outdoor recreation.

Article 36. CONSERVATION LAND

VOTED UNANIMOUSLY: To reconsider Article 36.

VOTED: Original motion.

MOTION: To reconsider Article 30.

Total vote - 252.

Yea - 138

Nay - 114

Needed to carry - 168.

Article 38. ZONING BYLAW

VOTED UNANIMOUSLY: To amend the Protective Zoning Bylaw by adding the words "and subsequently has been held" after the words "such lot was held" to the first sentence in Section V-B, 2 so that the sentence now reads: "Any recorded lot in an I-1, I-2 or B District which complied with the minimum area and frontage requirements applicable at the time of such recording may be built upon or used, notwithstanding the adoption of larger area or frontage requirements in such district, or both, provided that (1) at the time of building or use, such lot otherwise conforms to the regulations of this zoning by-law and (2) at the time of the adoption of the increased requirements, such lot was held and subsequently has been held in ownership separate from that of adjoining land in the same zoning district."

Article 39. ZONING BYLAW

VOTED UNANIMOUSLY: To amend the Protective Zoning Bylaw to allow golf courses, whether operated for profit or not, in Residential Districts by special permit from the Board of Appeals by adding a new paragraph i to Section IV-B, 2 as follows:

"i. A nine- (9) hole golf course of at least two thousand two hundred-fifty (2,250) yards in length or eighteen- (18) hole golf course at least four thousand five hundred (4,500) yards in length, whether operated for profit or not, including clubhouse and restaurant facilities, and other accessory buildings and parking areas incidental thereto. The Board of Appeals, before granting any such permit, shall determine that the facility is a nine- (9) or eighteen- (18) hole golf course of the required yardage, that artificial lighting will be provided only in parking areas and for security and safety immediately external to buildings, and that construction and use of such a facility will not substantially detract from the value and appearance of the neighborhood. In granting a permit, the Board of Appeals shall impose limitations as to the time of operation; may permit other recreational uses such as swimming and tennis, but shall not permit the recreational use on a golf course of motorized vehicles powered by internal combustion engines; shall establish reasonable building setbacks consistent with the type of use, but in no case less than fifty (50) feet, notwithstanding any other provisions of the Protective Zoning Bylaw; shall impose any other reasonable conditions, limitations and safeguards as the Board deem to be in the best interests of the abutting land-owners, neighborhood and Town; and shall condition the continuance of the permit upon compliance with all such conditions, limitations and safeguards. In its discretion the Board may require surety bond, cash, or other adequate security to insure compliance with such conditions, limitations and safeguards."

Article 40. ZONING BYLAW

VOTED: To amend the Protective Zoning Bylaw as follows to establish a village center business zone:

a. In Section III A, Type of Districts, add the following new district:

2a Village Center Business - VCB

b. In Section III B, Location of Districts, revise the zoning map of the Town by changing to a VCB district the land in West Acton presently included in the B (General Business) District and abutting Massachusetts Avenue, Arlington Street, Central Street and Spruce Street, as shown on a map on file in the Town Clerk's Office.

- c. In Part IV, Use Regulations, add the following new section D and renumber present section D, E, F to E, F and G respectively:

D. Village Center Business (VCB)

1. The following uses are permitted in a Village Center Business District:
 - a. Conservation or Municipal Park
 - b. Religious Use
 - c. Library, Private or Municipal
 - d. Municipal Building
 - e. Retail store with a maximum gross floor area of 5,000 square feet per floor.
 - f. Service shop, such as barber shop, beauty shop, dry cleaning pick-up shop, with a maximum gross floor area of 2,500 square feet.
 - g. Repair shop, such as shoe repair, appliance or electronic repair, jewelry repair, with a maximum gross floor area of 3,000 square feet.
 - h. Shop, or crafts shop, for the manufacture on the premises of products to be sold on the premises to the consumer, such as leather goods, clothing, food, jewelry, with a maximum gross floor area of 2,000 square feet.
 - i. Bank, financial, business or professional office.
 - j. Restaurant where food and beverages are served and consumed by patrons seated at a table or counter, with a maximum gross floor area of 5,000 square feet.
 - k. Combinations of e, f, g, h, i, and j above in any one building.
 1. Residence, apartments and multi-family dwelling units (either in a separate building or in a building used for other purposes) existing as of April 1, 1973.
 2. The following uses may be permitted by the Board of Appeals, by special permit, if adjudged non-detrimental to the neighborhood:
 - a. Combined business-residential use in one building, provided that the residential use shall be permitted only above the ground floor and further provided that no more than four dwelling units shall be allowed in a building.
 - b. Undertaking establishment.
 - c. Private lodge or club.
 - d. Conversion of residences existing on April 1, 1973 to combined business and residence use or to multiple dwelling units, provided that in either case no more than four dwelling units shall be allowed in a building.
- d. In Part V, Intensity Regulations, section A, add to the first sentence in Paragraph 2 after the word "street" the following:
- ", except that in the Village Center Business district only, no building or structure be erected nearer than 10 feet to the side line of any street."
- e. In Part V A 5, Off Street Parking Requirements, add the following sentence to Section V A 5 c:
- "Notwithstanding any provisions of Section V A 5, off-street parking in a VCB district need not be located on the same lot with the associated use but must be within the same VCB district in which the use is located, and must comply with all other parking space requirements associated with that use as specified in Section V A 5."

- f. In Part V B, Intensity Regulation Schedule District and Uses, after the schedule for business uses add the following:

	Min. Lot Dimensions		Min. Yard Dimensions		
	Lot Area (sq. ft.)	Frontage	Front Yard	(setback) All Other Yards	
VCB	None (a)	None	10 feet	10 feet (b)	3 stories or 36 ft. to highest point of building

- (a) For all uses in the VCB District not more than the following proportion of any lot shall be used for building purposes:

<u>Lot Size</u>	<u>% Used for Buildings</u>
Up to 40,000 sq. ft.	80%
40,000 sq. ft. and over	70%

- (b) 20 feet if adjacent to a Residential or Agricultural (R-1, R-2, R-3) District or to property used solely for residential purposes.

Total vote - 178. Yes - 175 No - 3 Needed to carry - 109.

RESOLVE: WEEKEND TOWN MEETING

VOTED: To resolve that the Moderator be authorized to appoint a committee to investigate the feasibility of holding a Saturday, a Sunday, or a weekend town meeting. The committee will be comprised of selected representatives of local organizations and the Chairman will be appointed by the Moderator. The Committee will report to the next Special or Annual Town Meeting following the adjournment of the 1973 Annual Town Meeting, whichever is the earlier. The Committee will also include the Town Manager to insure liaison with the Board of Selectmen and a representative of the School Department to insure liaison with the School Committee.

Article 41. LAND USE PLANNING COMMITTEE

To see if the Town will authorize the Selectmen to appoint a permanent Land Use Planning Committee to define long range land use policy for the Town of Acton, such committee to be responsible for completion of the following program within two years:

- I) the development of a policy statement and land use plan based on an inventory and evaluation of present land use, to serve as a guideline for future Town development and decisions concerning community problems;
- II) the preparation of a long range Land Use Plan with details and recommended program relating to specific community priorities and needs, as expansions of the initial policy statement and plan;
- III) the development of long range fiscal, legal and community action procedures to carry out this plan and the initiation of steps to provide the feed-back necessary to maintain a continuing long range plan.

The committee shall consist of seven members to be appointed by the Selectmen as follows:

- a) one member shall be appointed from each list of nominees submitted by each of the following:

Conservation Commission
Board of Health
Planning Board

- b) two members shall be appointed from the business-commercial-industrial interests within the Town;
- c) two members shall be appointed from the Town at large;

and to see if the Town will raise and appropriate, or appropriate from available funds a sum of money for the expenses of the committee, or take any other action relative thereto.

VOTED: To take no action.

Article 42. STABILIZATION FUND

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money for a stabilization fund, pursuant to the provisions of General Laws, Chapter 40, Section 5B, or take any other action relative thereto.

VOTED: To take no action.

Article 43. FREE CASH

To see if the Town will appropriate and transfer a sum of money from Free Cash to be used by the Assessors in considering and fixing the tax rate for the current year, or take any other action relative thereto.

VOTED: To take no action.

Article 44. RESERVE FUND

VOTED: To raise and appropriate \$52,000.00 for the Reserve Fund pursuant to the provisions of General Laws, Chapter 40, Section 6, and transfer \$23,000.00 from the Overlay Reserve to said Reserve Fund.

VOTED: To adjourn at 11:10 P.M.

The following persons served as tellers at the above meeting: Kenneth Mayer, Thomas Rogers, Jr., Rene Vervoort, Alan Waters, Lee Salt, Jack Batchelder, William Ray, Josiah Kirby, Virginia Rivenburg, Reda Gratz, Anthony Rogers, Richard Wirtensen, Lynne Salisbury, Sue Babcock.

A true copy. Attest:

Charles M. MacRae
Town Clerk

Amendments to the Building Code (Article 33) and Protective Zoning Bylaw (Articles 38, 39, 40) voted in the affirmative at the Annual Town Meeting this year were approved by Attorney General Robert H. Quinn on July 9, 1973 and duly posted as required by law.

ABSTRACT OF THE PROCEEDINGS OF THE SPECIAL TOWN MEETING JUNE 18, 1973

Moderator called the meeting to order at 8:00 P.M.

Article 1. PERSONNEL BYLAW

VOTED: To amend the Personnel Bylaw by inserting under Section 15 relative to "Salary and Wage Schedules" the following:

"Schedule B-1 - Technical and Administrative Weekly Salary Schedule".

Article 2. PERSONNEL BYLAW

VOTED: To amend the Personnel Bylaw by deleting Schedule E in its entirety and inserting therefor the following new Schedule E:

SCHEDULE E - HOURLY WAGE SCHEDULE
(Weekly rates computed by multiplying hourly rates by 40;
Annual rates computed by multiplying hourly rates by 2080)

Compensation Grade		Minimum <u>A</u>	Intermediate Steps <u>C</u>	Maximum <u>E</u>
W -1	H	\$ 3.38	\$ 3.55	\$ 3.74
	W	135.20	142.00	149.60
	A	7030.40	7384.00	7779.20
W -2	H	3.55	3.74	3.92
	W	142.00	149.60	156.80
	A	7384.00	7779.20	8153.60
W -3	H	3.74	3.92	4.10
	W	149.60	156.80	164.00
	A	7779.20	8153.60	8528.00
W -4	H	3.92	4.10	4.29
	W	156.80	164.00	171.60
	A	8153.60	8528.00	8923.20
W -5	H	4.10	4.29	4.47
	W	164.00	171.60	178.80
	A	8528.00	8923.20	9297.60
W -6	H	4.29	4.47	4.68
	W	171.60	178.80	187.20
	A	8923.20	9297.60	9734.40
W -7	H	4.47	4.68	4.90
	W	178.80	187.20	196.00
	A	9297.60	9734.40	10,192.00

Article 3. TOWN BYLAWS

VOTED: To change the date of the annual town meeting by amending Article 1, Section 1 of the Bylaws of the Town to read as follows:

"The annual town meeting for the election of town officers shall be held on the first Monday of May in each year."

and amend Article 1, Section 2 of the Bylaws of the Town to read as follows:

"All business of the annual meeting, except the election of such officers and the determination of such matters as by law are required to be determined at such meeting, shall be considered at an adjournment thereof, which adjournment shall be held on the second Monday in May, at such hour as decided by the board of selectmen."

Total vote - 192.

Yea - 111

Nay - 81.

Article 4. TOWN BYLAWS

VOTED: To amend the Town Bylaws by adding a new Section 7 to Article 16 relative to "Miscellaneous Prohibitions", reading as follows:

"Section 7. No person shall drink any alcoholic beverages as defined in Chapter 138, Section 1 of the Massachusetts General Laws while on, in or upon any public way or upon any way to which the public has a right of access, or any public park or playground, or any

place to which members of the public have access as invitees or licensees, or any private land or place, without the consent of the owner or person in control of such public or private land or place. All alcoholic beverages being used in violation of this ordinance shall be seized and safely held until final adjudication of the charge against the person or persons arrested or summoned before the court, at which time they shall be returned to the person entitled to lawful possession."

Article 5. LANDFILL

VOTED: To raise and appropriate \$7,000.00 to be expended by the Town Manager for expenses for testing and studies of possible sanitary landfill sites in the Town.

Article 6. FOGGING MACHINE

VOTED: To raise and appropriate \$3,000.00 to be expended by the Town Manager for a fogging machine for the control of mosquitoes.

Article 7. DUNN LAND

MOTION: To authorize the Board of Selectmen to purchase, take by eminent domain or otherwise acquire for traffic control purposes a parcel of land located on Minot Avenue and Taylor Road containing 47,527 square feet more or less, shown as parcel 101 and parcel 110 of map F-3 of the Town Atlas (as amended to January 1, 1972) believed to belong to Malcolm R. Dunn and Judith V. Dunn as joint tenants, being all the land at the intersection of Taylor Road and Minot Avenue and bounded by said Taylor Road, by land owned now or formerly by Kenneth B. and Joan D. Turner, by land now owned by the Town of Acton and by said Minot Avenue, and that \$17,200 be raised and appropriated for the purpose of acquiring said parcel and for expenses incidental thereto.

Total vote - 179.

Yea - 73

Nay - 106

Needed to carry - 119.

MOTION LOST.

Article 8. KATZ LAND

VOTED: To authorize and approve the acquisition by eminent domain or otherwise for conservation purposes of a certain parcel of land containing approximately 47 acres, or any portion thereof, located on Massachusetts Avenue and shown as Parcel 10 on Plate G-3 of the Town Atlas and believed to be owned by Abraham and Ruth G. Katz said parcel being bounded and described as follows:

Northeasterly by the southwesterly line of Massachusetts Avenue, eight hundred and twenty-two feet;

Easterly by lands now or formerly of Charles Moulton and of Edward J. Bursaw et al, seven hundred and twenty-seven feet;

Southeasterly and Easterly by said Bursaw et al land, eight hundred five and 40/100 feet;

Southwesterly, four hundred and ninety-three feet, and

Southeasterly, twelve hundred sixty-five and 40/100 feet by land now or formerly of Harold A. Merriam et al;

Southwesterly by land now or formerly of Gordon A. Crook et al, seven hundred and sixty-five feet; and

Northwesterly by lands of sundry adjoining owners as shown on plan hereinafter mentioned, twenty-nine hundred sixty-one and 20/100 feet.

being Lot B on a plan of land filed in the South Registry District of Middlesex County Book 443, page 497, and approve application by the Conservation Commission for reimbursement from the State and Federal Governments for the costs of such acquisition.

Article 9. SIGN BYLAW

VOTED: To amend the Sign Bylaw to provide control over signs erected in a Village Center Business (VCB) District by adding a new Section 4 to Article V as follows:

"Section 4 - Village Center Business District (VCB)

- a. All signs, except free standing or pole signs, shall be subject to the restrictions contained in Section 2 of Article V, including size and number restrictions contained therein.
- b. No free standing or pole signs shall be permitted."

Article 10. SCHOOLS

VOTED: To raise and appropriate \$18,525.00 for the purpose of constructing a maintenance equipment storage building for the use of the Acton School System and the Acton-Boxborough Regional School District, \$9,500.00 being the share of the Acton School System and \$9,025.00 being the Town's contribution to the Acton-Boxborough Regional School District, said sum to be expended by the Acton-Boxborough Regional School District, provided, however, that no expenditure shall be made hereunder unless the Town of Boxborough appropriates its proportional share of the cost of such construction.

Article 11. SCHOOLS

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money to be expended by the Acton School Committee for salaries and wages for the Acton public schools, or take any other action relative thereto.

VOTED: To take no action under this article.

Article 12. SCHOOLS

To see whether the Town will raise and appropriate, or appropriate from available funds, a sum of money to be paid to the Acton-Boxborough Regional School District for the purpose of providing additional funds from which to pay salaries and wages of said District (payment to said District to be conditional upon the payment by the Town of Boxborough of its proportional share of such additional funds), or take any other action in connection therewith.

VOTED: To take no action under this article.

VOTED: To adjourn at 10:50 P.M.

The following persons served as tellers at the above meeting: Alan Waters, Lee Salt, Rene Vervoort, Jack Batchelder, Lynne Salisbury, Jane Litchfield, Theron Lowden, Wilson Bursaw.

A true copy. Attest:

Charles M. MacRae
Town Clerk

Amendments to the Town Bylaws (Articles 3 and 4) and amendment to the Sign Bylaw (Article 9) voted in the affirmative at the Special Town Meeting, June 18, 1973 were approved by Attorney General Robert H. Quinn on July 26, 1973 and duly posted as required by law.

JURY LIST

PRECINCT 1

Richard C. Bateman, 32 Concord Road, Engineer
 Forrest E. Bean, Jr., 40 Wood Lane, Beef Merchandiser
 Allen C. Brown, 25 Keefe Road, Engineer
 Robert F. Driscoll, 69 Taylor Road, Data Management
 J. Bradley Fuller, Jr., 14 Thoreau Road, Engineer
 L. Lee Gelles, 179 Great Road, Scientist
 Alden R. Gilman, 15 Musket Drive, Chemist
 Walter S. Harrington, Jr., 15 Evergreen Road, Mechanical Engineer
 Harlan Howe, Jr., 83 Concord Road, Engineer
 Peter P. Jorrens, 107 Newtown Road, Engineer
 Josiah K. Kirby, 7 Thoreau Road, Manager
 Earl L. Nadeau, 54 Pope Road, Carpenter
 Dorothy B. Stonecliffe, 6 Phalen Street, Home
 George J. Antonucci, Jr., 26 John Swift Road, Manager
 William R. Becklean, 4 Huckleberry Lane, Consultant
 Richard E. Bohannon, 70 Concord Road, Claims Supervisor
 Arthur P. Charbonneau, 27 Grasshopper Lane, Design and Building
 Henry J. Crouse, 7 Fife & Drum Road, Purchasing Executive
 Derwin R. Eggleton, 42 Esterbrook Road, Sales Engineer
 Ira H. Gilbert, 32 Hosmer Street, Physicist
 Russell J. Henley, 12 Henley Road, Carpenter
 Peter A. Johansson, 8 Hemlock Lane, Admin. Manager
 William S. Kendall, Jr., 58 Harris Street, Mechanic
 Fred S. Kerr, 7 Magnolia Drive, Sales
 Albert W. Koch, 191 Nagog Hill Road, Audiologist
 Joseph S. Mercurio, 10 Patriots Road, Machinist
 Thomas J. Quin, Jr., 217 Nagog Hill Road, Division Head
 Raymond A. Shamel, 61 Alcott Street, Sales Manager
 G. Richard Wirtenson, 4 Minot Avenue, Scientist
 Robert C. Wylie, 51 Alcott Street, Purchasing Agent
 William P. Avril, 5 Patriots Road, Insurance Agent
 Charles Bickoff, 21 Simon Willard Road, Engineer
 Hobart R. Braden, 3 Harvard Court, Comp. Analyst
 Joe R. Brooks, 29 Washington Drive, Finance
 Carl G. Cash, 10 Bayberry Road, Chemist Consultant
 Roger Crafts, 468 Main Street, Insurance Business
 Samuel J. Davis, 7 Emerson Drive, Insurance Agent
 James C. Donald, 42 Taylor Road, Market Developer
 William B. Durham, 22 Hosmer Street, Certified Public Accountant
 Peter H. Flagg, 67 Concord Road, Realtor
 Raymond M. Flynn, 9 Green Wood Lane, Accountant
 Addison B. Grant, 16 Whittier Drive, Retired
 Philip A. Harris, 34 Hammond Street, Stone Cutter
 Richard T. Harrison, Jr., 13 Hemlock Lane, Director of Marketing
 Robert Huber, 17 John Swift Road, Accountant
 Richard G. Kendall, 50 Harris Street, Carpenter
 Neil D. Morrison, 26 Old Village Road, Assistant to President
 Mack D. O'Brien, Jr., 4 John Swift Road, Electrical Engineer
 Robert M. Stow, 14 Coughlin Street, Salesman
 Almond M. Tewksbury, 24 Forest Road, Salesman

PRECINCT 2

Walter O. Barron, 20 Billings Street, Printer
 Stanley Driban, 6 Carriage Drive, Engineer
 Richard J. Heffernan, 34 Central Street, Assigner
 William T. Kendrick, 9 Hillcrest Drive, Purchasing Agent

Walter S. Klappich, 6 Beverly Road, Engineer
 Richard A. LaFrance, 18 Pond View Drive, Insurance Agent
 William P. Lynch, 57 Robbins Street, Engineer
 Robert B. Menapace, Jr., 34 Conant Street, District Sales Manager
 William M. Progen, 8 Lilac Court, Shipping Inspector
 Alan J. Waters, 4 Broadview Street, Sales Manager
 Thomas E. Wetherbee, 44 Prospect Street, Real Estate
 Robert F. Baker, 8 Russell Road, Sales Engineer
 Alan F. Batstone, 50 Conant Street, Mechanical Designer
 Anthony C. Berg, 11 Vanderbelt Road, Electrical Engineer
 Ludwig T. Borowski, 9 Faulkner Hill Road, Engineer
 Harold W. Cobb, 30 Conant Street, Physicist Engineer
 Joseph W. Delaney, 193 School Street, Engineering Aide
 John F. Deveau, 46 Main Street, Tank Truck Driver
 James H. Feeney, 71 High Street, Vice-President
 Alan B. Flood, 183 Main Street, Aluminum Salesman
 Norman R. Gilbert, 112 Stow Street, Dewey Almy
 Fred J. Grotheer, 4 Old Meadow Lane, District Manager
 Robert G. Jenkins, 47 Conant Street, Chemist
 John P. Jenne, 55 High Street, Sales
 Edward W. Jones, 59 High Street, Eng. Writer
 Joseph A. LaVoie, 9 Redwood Road, Management Analyst
 Henry V. LeGault, 247 Main Street, Instrument Supervisor
 Manfred Lichtensteiger, 178 School Street, Chemist
 Bruce J. Loughlin, 5 Broadview Street, Electrical Engineer
 James P. McBride, 22 Prospect Street, Post Office and Insurance
 Raymond A. Noble, 2 Fox Hill Road, Engineer
 Vincent M. Polo, 89 Prospect Street, Vending Co.
 Russell K. Provencher, 11 Heritage Road, Engineer
 Vincent M. Russo, 3 Russell Road, Restaurant Owner
 H. Bradford Sturtevant, III, 12 Laurel Court, Vice-President
 John A. Walsh, 9 Country Club Road, Engineer
 Noel Berg, 17 Faulkner Hill Road, Engineer
 Dennes P. Forsmo, 39 Conant Street, Engineer
 Albert F. Hogle, 48 School Street, Sales Manager
 Kenneth T. Johnson, 8 Olde Surrey Drive, Salesman
 Maurice W. Joyal, 1 Carriage Drive, Engineer
 William A. MacNevin, 12 Carriage Drive, Sales Representative
 Paul G. Maguire, 5 Old Meadow Lane, Programmer
 James Pacy, Jr., 7 Conant Street, Builder
 Harold O. Prentiss, 144 Parker Street, Asst. Operator
 Melvin W. Purcell, 13 Broadview Street, Accountant
 John A. Sandock, 64 Conant Street, Mathematician
 Thornton C. Schoch, 6 Doris Road, Division Budget Manager
 James C. Shuttle, 54 Laws Brook Road, Director of Building Services
 James E. Walline, 7 Fairway Road, Asst. Principal, High School

PRECINCT 3

Arthur H. Anderson, 9 Lillian Road, Architectural Draftsman
 Eric D. Bradlee, 13 Tuttle Drive, Banker
 Kenneth A. Goff, 2 Madison Lane, Civil Engineer
 Robert C. Green, 21 Joseph Reed Lane, Engineer
 Charles R. Husbands, 24 Black Horse Drive, Electrical Engineer
 Ruth T. Kretschmar, 46 Summer Street, Home
 Richard J. Makin, 31 Ethan Allen Drive, Marketing Manager
 Roscoe D. McDaniel, 5 Lillian Road, Field Engineer
 R. Dana McPherson, 19 Oneida Road, Electronics Engineer
 Donald S. Oliver, 19 Capt. Brown's Lane, Engineer
 Robert D. Olthoff, 3 Cherry Ridge Road, Salesman
 John P. Perry, Jr., 12 Mohegan Road, Physicist
 Brian A. Prentiss, 215 Arlington Street, Welder
 Frank Primiano, 387 Central Street, Plant Engineer

Bernard N. Reynolds, 20 Capt. Brown's Lane, Sales Manager
 Francis W. Seller, 24 Orchard Drive, Meat Cutter
 Eugene G. Spurr, 16 Juniper Ridge Road, Banker
 Joseph V. Stuart, 5 Powder Horn Lane, Insurance Representative
 Roger L. Towne, 603 Massachusetts Avenue, Customer Hardware Supervisor
 John J. Trebendis, 62 Nashoba Road, Purchasing Agent
 Peter R. Whitcomb, 144 Hayward Road, Carpenter
 Bertram L. Barlow, 7 Capt. Forbush Lane, Optical Engineer
 Charles R. Carbutt, Jr., 11 Agawam Road, Lubrication Engineer
 Bryce A. Dawson, 74 Seminole Road, Engineer
 Albert C. Doskocil, Jr., 13 Algonquin Road, Physicist
 John C. Gates, 248 Central Street, Service Engineer
 Arthur E. Hansen, 29 Mohawk Drive, Superintendent
 Ray A. Hinds, Jr., 16 Agawam Road, Project Engineer
 Theodore Janericco, 62 Spruce Street, Paperhanger
 William Kalms, III, 2 Sioux Street, Electronic Engineer
 Jerrold H. MacMillan, 11 Ticonderoga Road, Applications Engineer
 David D. McQuay, 299 Arlington Street, District Manager
 Charles J. Panetta, 147 Willow Street, Linotype Operator
 Michael H. Pickowicz, 18 Cherokee Road, Automatic Merchandising
 Frederick D. Riccioli, 6 Powder Horn Lane, Chemical Engineer
 James E. Ryan, 69 Charter Road, Engineering Aide
 Ernest Athens, 4 Lothrop Road, Claims Examiner
 Lawrence J. Casey, 3 Juniper Ridge Road, Aeronautical Engineer
 Michael R. Diamantopoulos, 8 Joseph Reed Lane, Chemist
 Leo E. Gaudette, 8 Algonquin Road, Biochemist
 Frederick W. Gifford, 363 Arlington Street, Manager
 Stephen E. Lord, 375 Central Street, Engineer
 Bruce A. Miller, 8 Houghton Lane, Supt. Auto. Underwriting
 Frank O. Nicotra, 39 Oneida Road, Budget Analyst
 Donald J. Pasik, 379 Central Street, Mathematician
 John G. Sabbey, 13 Mohawk Drive, Public Accountant
 Stephen W. Scribner, 25 Windsor Avenue, Supt. Water District
 Charles M. Seward, 10 Joseph Reed Lane, Manufacturers Representative
 Charles W. Whitehead, 106 Hayward Road, Electronics
 Francis H. Willard, Jr., 17 Notre Dame Road, B. & M. Railroad

DOG LICENSES

ALL DOG LICENSES EXPIRE MARCH 31, 1974. DOGS MUST BE LICENSED ON OR BEFORE APRIL 1ST OR THE OWNERS OR KEEPERS THEREOF ARE LIABLE TO A FINE. THE LAW APPLIES TO ALL DOGS THREE MONTHS OLD OR OVER, REGARDLESS OF TIME OF YEAR OWNERSHIP IS ACQUIRED. NO TAX BILLS ARE SENT TO OWNERS OF DOGS.

REPORT OF DOG LICENSES ISSUED IN 1973

1292 Licenses	at	\$ 8.00	\$3, 876.00
136 Licenses	at	6.00	816.00
6 Licenses	at	10.00	60.00
4 Licenses	at	25.00	100.00
3 Licenses	at	50.00	150.00
54 Duplicate Tags	at	.25	13.50
2 Transfer Licenses	at	.25	.50
			<hr/>
Paid to Town Treasurer			\$5, 016.00

Educational Reports



New Wing at the Acton-Boxborough Regional High School
(Photo by Anita Ferrante)

EDUCATIONAL REPORTS

ACTON PUBLIC SCHOOLS AND ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT

The year 1973 can probably best be described as a year of movement throughout the Acton and Acton-Boxborough school systems. And the movements of people were probably the most notable.

In June the nearly back-to-back resignations of Superintendent Dr. Norman Brust and Assistant Superintendent Alan White left vital vacancies in the top two administrative posts in the system. The local and regional School Committees moved quickly to fill the Superintendent's position, and they unanimously appointed Raymond J. Grey, long-time principal at the senior high school and a man familiar with the system, to assume the responsibilities of top school administrator.

A lengthy search among 54 highly qualified candidates throughout the summer resulted in the hiring of Gary G. Baker as the Assistant Superintendent, and the 34-year-old professional educator moved into the number two slot on October 8th. Late in the year, more than 90 candidates were screened before Stephen Jennings was chosen to fill the new post of Business Manager.

Grey's move to the Superintendent's office left a vacancy in the principal's office at the senior high school, and the regional School Committee unanimously selected Vice Principal Lawrence E. McNulty to move up and fill that position. Mathematics teacher Francis Riley was then named Vice Principal to replace McNulty.

School Committee members became part of the 1973 people movement as resignations and town elections in March changed the names and faces of the dedicated citizens who serve to guide education for Acton and Boxborough. Those moving out included Acton School Committee Chairman Robert Pilsbury and Secretary Edith Stowell, local member James O'Rourke, regional School Committee Chairman James Donovan and regional member Philip Licari, both of Boxborough, and then later in August, newly elected Acton School Committee Chairman Roy Zabierek. Moving in to fill the vacancies as they occurred were Ann Evans, Griffith Resor and Phyllis Walsh of Acton, with Resor being named to the post of Chairman for the Acton School Committee. Boxborough sent Jeannine Bonomini and Suzanne Morse to the regional School Committee to fill vacancies there.

The movement and placement of students played a major role in our school system during 1973, for it marked the year when public Kindergarten came to Acton; and when school opened in September, seats were found for 342 youngsters spread among the Conant (95 students), Douglas (96 students), Gates (50 students), and McCarthy-Towne (101 students) Schools.

It was also the year of the "Big Switch" when the senior and junior high schools were to switch places due to the multi-million dollar expansion of the Hayward Road facility which now became the new senior high school. Early in the summer, student and custodian work crews moved thousands of library books, gymnasium equipment, shop equipment, pupil records, teacher files, art and science supplies, business machines and various other items from school to school. And when September came, senior and junior high school students found themselves faced with the task of getting acquainted with their new accommodations, and settling down to the business of study once again.

There was also one movement - or lack of it - which taxed the patience of every student, parent, teacher and school official from September into the early months of 1974 even as this report was being prepared -- and that is the school bus transportation problem.

School administrators and bus company officials have been working long and hard to find a solution as they continually struggled with the routes and time schedules to find the most efficient manner to move several thousand students every morning and afternoon. Their problems were compounded in early 1974 when federal legislation moved the nation's clocks ahead one hour in an attempt to compensate for the energy crisis, and they had to change schedules again. Despite this constant turmoil, all concerned, with few exceptions, have remained patient and understanding, and the school officials wish to reaffirm their appreciation to the public for this.

During 1973 the local and regional School Committees spent a significant amount of time and energy to formulate, discuss, alter where necessary, and finally approve policy in a number of areas. This

concentrated effort to state policy is continuing, and it will help to provide the professional staff with the guidance and direction they need to improve the education offered throughout the system.

Let's move briefly around the system to see what the year 1973 brought to each school and major department.

SENIOR HIGH SCHOOL

New leadership and new facilities marked the major changes at the senior high school. Newly appointed Principal Lawrence McNulty capped his educational studies with the earning of his doctoral degree, and then put his experience and training to work to operate his newly expanded building.

New science, mathematics, social studies and business facilities were ready for the students as school opened. The new high school library is called the Instructional Materials Center. It can seat 300 students, has a practice typing room, a listening room, two conference rooms, and an individual study area. A new Instructional Media Center was established as a new department to assist the staff and students with innovative media techniques and equipment.

Pupil Personnel Services facilities at the high school now offer a centralized office area for the counseling staff, as well as a large reception area and research room for the students. In addition, resource rooms are now available for individualized instruction in the programs for emotionally disturbed, learning disabilities, developmental reading, and speech therapy.



(Photo by Amanda Adams)



(Photo by Karol Nelson)

↙
The auditorium can seat 995 people and offers many outstanding facilities. The new gymnasium and swimming pool were nearly complete as 1973 ended, and these two facilities will fully serve the schools by day and Adult Education and Recreation programs during the evenings and weekends.

Class of 1973

Clara Abe
Lucy Ann Aldrich
Janet C. Alward
Warren Davis Anderson
Mary C. Antonelli

Cheryl M. Anway
Virginia Ann Apa
Kenneth A. Arbuckle
Robert J. Autio
Mark S. Bailey

Paul James Barbadoro
Roger A. Barlow
Noreen C. Barnes
Pamela Jean Beaudoin
Teresa J. Beausoleil

Patricia Lynn Becker
 Carol Louise Bedford
 Cathy Ann Beissinger
 Joseph E. Bell
 Karen M. Bergin
 Lynn Helen Bergren
 William A. Bernstein
 Donna Lee Blackwell
 Marcia A. Blackwell
 Stephen Charles Bourgeois
 Michael R. Bradley
 David Brague
 John J. Braidman
 Marion S. Brown
 Heather Ann Brunton
 Barbara E. Bunker
 Michael P. Burke
 Michael J. Butler
 John A. Cafaro
 Bonnie Marie Campbell
 Pamela Carlson
 Scott A. Carmichael
 Tom Case
 Kevin B. Cash
 Janet Kathleen Castner
 Kenneth Paul Ceglowski
 Dale Elizabeth Chapski
 David L. Chapski
 William Wesley Charter
 Raymond M. Christian
 Robert Dana Christmas
 Richard A. Clapp
 Lynn Marie Clark
 William J. Clegg
 Margaret A. Clewley
 Stephen G. Collins
 Robert Comey
 Joseph V. Comperchio
 Christopher P. Connelly
 Roger H. Conover
 William D. Coughlin
 Holly Lynne Cowden
 Stephen Allen DaCosta
 Robert W. Davis
 Susan H. Davis
 Mark S. Day
 Douglas R. Dean
 William James Dill
 Dorann Lee Dixon
 Geoffrey C. Doherty
 Jeffrey MacGregor Donaldson
 P. Brian Donnelly
 Ellen T. Donovan
 Jay Christopher Donovan
 Susan Lynn Doscocil
 Lynn Mary Driscoll
 Brian W. Edwards
 Nancy Ann Emmons
 Bruce D. Feltus
 David B. Fenton
 Deborah A. Fife
 J. Brooke Finley
 Susan Elizabeth Finnimore
 Dorothy J. Flanagan

Barbara Jean Flannery
 Michael J. Flerra
 Judith L. Foote
 Dwight Randal Foster
 Mark A. Fowler
 Richard Fox
 Elizabeth M. Frank
 Marilyn French
 Susanne Elizabeth Furlong
 David Adams Garlow
 Daniel Turner Gates
 Deborah Deanna Glover
 Linda Lee Goehring
 Miguel Angel Gonzalez
 Nancy Ann Goodwin
 Laurie Sue Graves
 William Raymond Grey
 Cheryl Ann Gross
 Brenda Lee Guenard
 Brian Arthur Guenard
 Cynthia Grace Gundersen
 JoAnne Venne Haeberle
 Susan Hagy
 Linda Jean Haller
 Maureen Ann Hardy
 William George Hartman
 Alison Jean Hatch
 James R. Henderson
 Linda Susan Anne Heyner
 Jocelyn L. Hibbard
 David J. Higgins
 Susan Elizabeth Hill
 Penelope Anne Hillman
 Sarah Hinckley
 Daniel Andrew Hinds
 Charyl Jane Hines
 Donald Hochard
 Mark S. Hodgson
 Preston Thomas Hogan
 John Holmes
 Mark John Hone
 Dana E. Hooper
 Lynn P. Hopkins
 Paula Marie Horne
 Mark Hryniewicz
 Karen C. Heusch
 Mark W. Humphrys
 Anne Phillips Hungerford
 Janice E. Illsley
 Karl H. Jensen
 Diane S. Johnson
 Judith Lee Johnson
 Karen Jolley
 Christopher Edward Jones
 Daryl E. Jones
 Karen L. Jones
 Suzanne B. M. Joyal
 Christine Marie Joyce
 Michael Patrick Keane
 Catherine Mary Keeley
 Margaret Julia Kehoe
 Deborah Jean Kelley
 Nancy Lynn Kelley
 Cynthia Ann Kellogg

Kathleen Bernadette Kelly
 Vanessa Dale Kelly
 Kathleen Mary Kennedy
 Thomas J. Kennedy, Jr.
 Dwight Klappich
 Cheryl Lynn Kreidermacher
 Karen Jane Kryseniel
 John Raymond Laferriere
 Robert Arthur Laffin
 Joyce A. Laite
 Carlotta Jean Landau
 Thomas V. Lanoue
 Louis Paul Laroche
 Karin Louise Larson
 Elizabeth Gibbs Layton
 Richard John Lemere
 Edmund R. Lesure
 Elizabeth Anne Lillie
 Linda Lee Long
 Susan Mary Loring
 Mary Lynch
 Michael MacAusland
 Robert Bruce MacEwan
 Karen Louise MacKenzie
 Scott H. MacLeod
 Elaine Susan Mahar
 Brenda J. Major
 Carol Elaine Malson
 Patrick Marsh
 John Martell
 Henry Mauer
 Wilma Elizabeth Mauzy
 James Arnold McCalmont
 Christopher M. McCluer
 Heather Anne McGregor
 Leslie Christine McKenney
 William C. McKnight
 Constance Barbara McPherson
 Steve D. McPherson
 Daniel G. McShane
 Thomas McShane
 Janet McTammany
 David M. Meehan
 Todd David Merrill
 Jonathan Lee Miller
 Candace Miner
 David W. Moland
 Kathy Jane Moody
 Steven Richard Moore
 Thomas Moroney
 Joan M. Morris
 Katherine Linda Morrison
 Susan Marie Moscariello
 Maria Munro
 John Murphy
 George W. Murray
 Craig J. Myers
 Deborah J. Nelson
 Holly Anne Nelson
 Laurel Sharman Nichols
 Susan E. Nihen
 Carol Marie Nowokunski
 Mark Steven O'Dowd
 Richard C. Oldenburg

Katherine Mary Oliver
 Henry Carl Oman
 Karen J. O'Neal
 Belinda Ann Page
 M. Hill Palmer
 Michael Pappas
 Douglas J. Parker
 Heather Parsons
 Bonnie Patton
 Susan Pennington
 Carol Jean Perry
 Cathy Jeanne Peter
 Daniel Thomas Peterson
 Leslie Pinnell
 Adele Susan Pinsky
 James Plunkett
 Deborah Polselli
 Mary Beth Pope
 John Joseph Powers, Jr.
 Douglas E. Pratt
 Jean Pratt
 J. Brierley Preston
 Deborah Lee Progen
 Mark Stephen Pruneau
 Glen R. Purcell
 Bern Webb Putnam
 Paula Ramos
 Michael Joseph Reid
 Kathy Reidy
 Kathy L. Richards
 Heidi Rimbach
 John Christopher Roche
 Anthony Lothrop Rogers
 David B. Rogers
 Peter S. Rood
 Donna Ann Roscoe
 Margery Elizabeth Rose

David E. Ross
 Michael G. Roy
 Ellen Russo
 Kevin James Saaristo
 Britta Sandberg
 Paul Gregory Sanderson
 Marilyn Sanford
 David Paul Sansone
 Dorothy E. Sawyer
 Raymond H. Sawyer
 Stephen W. Schad
 Robert Scherer
 Gregory Schroeder
 Darryl W. Schwartz
 John William Scriven
 Carol Seward
 Charles M. Seward
 Stephen Sheehan
 Russell Shibles
 Milo Barrett Shiff, II
 Cyndia Louise Shook
 Jay Shuttle
 Carla Jean Simeone
 Kristen Ann Simpson
 Karen Virginia Skinger
 Alan Craig Smith
 Jack David Smith
 Stephen Charles Smith
 Claudia Snyder
 Joseph F. Spurr
 Linda Ann Starr
 Elizabeth Lillian Steele
 Judith Ann Sterndale
 Donna-Lee Stewart
 Patricia M. Stewart
 Susan Leigh Stough
 Kenneth J. Straub
 Mary Ellen Sullivan

James E. Swales
 Debra M. Swanson
 Terry G. Taber
 Brian A. Thompson
 Cathy Anne Thorn
 Debbie Kay Towne
 Martha Ann Trafton
 Katherine A. Travers
 Steven Tremblay
 Pamela Susan Turner
 Terry N. Turner
 Edwin B. Tuttle
 George Tuttle
 Roger Allen Vail
 Lucy Anne Marie Vanaria
 Gretchen Vanderhoof
 Robert A. Vanderhoof
 Judith vonJess
 George R. Vorce
 Louise R. Waldron
 Stephen R. Walker
 Clare Wall
 James Wesley
 David S. White
 Mark White
 Susan A. Whitehead
 Dana Lea Whittle
 John Williams
 Robin Joy Williamson
 Debra Gail Wolfenden
 Erica J. Wollam
 Glenn Woodward
 George Christopher Wootton
 Brenda Sue Worcester
 Barbara J. Wright
 Gayle Susan Wright
 Loretta Marie Young

JUNIOR HIGH SCHOOL

Principal Arthur Hayes and his staff found that the move to their new facility provided an opportunity to expand even though space still remained at a premium.

First-year German and second-year Spanish were added to the language curriculum. A part-time drama coach was hired along with a second girls' physical education coach. Special education programs "came out of the broom closet and into well-lighted, adequately equipped classrooms," noted Principal Hayes, and a full-time paid aide was added to the learning disabilities and emotionally disturbed class program. A girls' intramural swimming team and a boys' soccer team were funded during 1973, but lacked the facilities to engage in their sports. This should be remedied when the new pool opens and the athletic fields now under construction are accepted by the Town. A girls' softball team is expected to be added in 1974.

The entire school is now in the midst of self-evaluation in preparation for an evaluation in November of 1974 by the New England Association of Schools and Colleges, and if accepted, the school will receive official accreditation.

Plans to renovate the building are also under consideration to provide more rooms and facilities in order to offer more options and electives to the student body.

ACTON ELEMENTARY SCHOOLS

Conant School

About 95 first-time students swelled enrollment here as Principal Alice Hayes and her staff welcomed public Kindergarten to their school. The youngsters settled in quickly to their education readiness program, and as the school year progresses, they will move into basic reading and mathematics programs.

New playground equipment was installed by staff and parent volunteers, and a linguistic program was developed to meet students' special needs. The Conant School was also accepted into the membership of the Massachusetts Advisory Council on Learning Disabilities. And the school was honored to place a bronze plaque at the entrance to the library, dedicating it to the memory of Patricia Davis.

Douglas School

Kindergarten classrooms welcomed 96 youngsters here as they began the basics of their education in the Acton School System.

Principal Robert Conroy reported that during 1973, his school developed a combined parent-teacher team called the Douglas School Council with the aim of fostering open communication and cooperation between home and school.

The Language Arts & Skills Program, published by Holt, Rinehart and Winston, was adopted and the staff continued the development of a continuous progress-individualized approach to instruction in mathematics and other areas of the curriculum. New playground equipment was installed here as well, and a program was begun to correct poor acoustical qualities in the classrooms.

Gates School

Kindergarten was also introduced here with 50 students fitting into a two-session schedule.

Principal James Palavras reported an overall strengthening of curriculum during 1973, particularly in reading and science, by the inclusion of numerous and varied supplementary materials into the study program. Development continued for the second year in the school's Mathematics Lab, which is a centralized learning center containing a variety of materials designed to supplement and enrich the math program offered at Gates.

Library volumes were increased to 4,000 books, and 1973 saw an increase in the student-teacher program, also. A successful Christmas Fair, jointly sponsored by parents and faculty, was held for the first time. And like other elementary schools, the Gates School completed installation of its outside playground equipment.

McCarthy-Towne School

The largest Kindergarten class was enrolled here as 101 students successfully began their educational careers despite crowded conditions and a short preparation time to accommodate them.

Principal Parker Damon reported that curriculum improvements occurred during 1973 due to the implementation of summer research and development work in science and music, a realignment of the teaching staff, and the involvement and support provided by volunteers and student teachers.

The PTO (Parent Teacher Organization) continued to grow as illustrated by the response to the educational survey, and reflected in the participation in various school-related events, including a joint staff-parent effort to install playground equipment here as well.

It is hoped that a temporary enrollment freeze and a regrouping of the 42-member staff into curriculum, administration, and grade-level committees will help to solve some administrative and other related problems caused by enrollment and staff organization.

Major plans to provide adequate facilities for both students and educational programs are well under way, and some electrical, plumbing and painting improvements were made during the year.

Merriam School

This was the only elementary school in the system which did not house Kindergarten during 1973, and the 50 students from this school were equally accommodated at the Conant and Douglas Schools.

Principal William Sparks noted that a study is currently under way to determine future space needs at his school, and an architectural firm is expected to report their findings in early 1974.

The Merriam library has reached 5,000 volumes, having grown from 2,000 books during the past five years.

This school is presently "piloting" a new language series published by the Laidlaw Company.

Like the other elementary schools, continued parent-teacher cooperation resulted in the installation of six additional pieces of outside playground equipment in the lower playground as well as the success of a second annual Christmas Fair, which netted \$1,650.00 earmarked to improve overall education within the school.



Crown Resistance Day
(Photo by Deborah Regan)

PUPIL PERSONNEL SERVICES

Coordinator Ruth Proctor reports that recent approval of several federal and state grants will allow for expansion of regionalized services for students with special needs.

New PPS approaches at the secondary level have been developed, and intensive evaluation and program planning procedures are under way in selected areas of special needs in anticipation of the requirements which must be met under Chapter 766, the new special education law which will become effective in September of 1974.

Our school system is now a formal member of the regional 10-town collaborative for special education which has been developed to meet the special needs of every school-age child in this area. Two staff counselors were appointed as members of the CODE board.

A systematic study is under way to determine the need and feasibility of a career education program throughout the system, and a number of recommendations have already been made, including the formation of a Career Information Center at the senior high school, a scholastic discovery trial unit in the English classes at the junior high school, and a program in grades 4 through 6 which will encourage students to visit parents or parents of friends at their places of work.

A resource room program for the emotionally disturbed was initiated at the senior high school in September. The staff of the learning disabilities department was enlarged on the secondary level by including two special class aides, and a part-time consultant was appointed in September to serve LD students at the McCarthy-Towne School. A summer program working with LD students was staffed by three Acton teachers and two student teachers, and it provided elementary students with intensive remediation in language arts, mathematics, and areas of perceptual and motor deficits.

A reading specialist was appointed at the secondary level to provide full-time developmental reading programs, and since September both the senior and junior high schools have had full-time speech therapy specialists.

FINE ARTS

Coordinator Henry Wegiel reported that during 1973, at all levels, the theme "1776-1976" was introduced into the Fine Arts program, and it has already resulted in some very unusual and beautiful music, art and crafts projects.

At the elementary level, 148 new students started on band instruments while 53 new students began instruction on string instruments, with an overall total of 298 students in grades 4, 5 and 6 participating in the music program.

At the junior high school, two new stage productions were offered, and a new group of courses in General Music allowed students to choose from among expanded fine arts programs.

At the senior high school, numerous plays, concerts and art shows were spaced throughout the year, with the highlights certain to include the offering of "My Fair Lady" as well as the Fine Arts Festival Week held last May.

BUILDINGS AND GROUNDS

Coordinator Gerald King reports that the addition of new personnel and equipment during 1973 have continued to move the department toward its goal of excellence in a system-wide preventive maintenance program.

King and his staff had to cope with continued vandalism and other problems during the year, but headway is being made.

Equipment added during the year included a 1972 dump truck, new grounds equipment, basic maintenance tools and machinery, and a maintenance equipment storage building still under construction.

Four new custodians and a maintenance man for the senior high school were added, and a new pay schedule, jointly worked out with Superintendent Raymond Grey and the School Committee, has provided for retention of top personnel and hiring of new, qualified people.

ADULT EDUCATION

Director Doli Mason reported that in September of 1973, the Adult Education program offered 56 classes, with a total enrollment of 847 students. This can be compared with the first year of the program in 1970 when 18 classes were offered with an enrollment of 337 students.

In light of this increase, Director Mason has requested that the Adult Education program be enlarged to include a summer term in addition to the fall and winter terms now offered, and that this summer program offer regular Adult Education courses for both students and adults, as well as enrichment and remedial classes.

She further recommends that research be started on Evening Practical Arts courses (which will be 50% state reimbursed), college credit courses, high school equivalency preparation courses, daytime classes, and establishing closer contact with local organizations, town boards, and business groups for suggestions and possible program additions.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

In concluding this Educational Report for 1973, Superintendent Raymond Grey is looking ahead to the goals and accomplishments which the citizens of Acton and Boxborough can anticipate through the combined efforts of a fully staffed central office working in harmony with the local and regional School Committees and the entire school staff.

- Curriculum articulation has begun in grades 1 through 12.
- More efficient fiscal policies are being implemented.
- Boston College test results will provide a "blueprint for improvement" to identify areas of need in the curriculum.
- A Career Education Program is being developed.
- System-wide teacher meetings at all levels are under way to help coordinate the curriculum to provide smoother student transition from one grade to another.
- In-service workshops in social studies and mathematics are being held for teacher self-improvement.

- Careful scrutiny of area population figures is under way in order to plan for and provide more effective and efficient school housing over the next 10 years.
- Curriculum study committees such as the Life Education Committee and the Testing Committee are working on concerns to evaluate and improve the educational program.
- Improvement of policies concerning the maintenance of our present school buildings is under way.
- Publication of a School Committee Policy Manual and a system-wide School Handbook for use by staff and community will be completed shortly.
- Cooperation with Minuteman Vocational Technical School is in progress to assure that our students take full advantage of that facility.
- The Curriculum Steering Committee will recommend to the School Committee the most worthy of 14 research and development proposals they reviewed during 1973 for funding and implementation.
- Complete studies at the Junior High School and the McCarthy-Towne and Merriam Schools are being carried out to determine the steps needed to expand and improve their physical plants.

"I realize," concludes Superintendent Grey, "that if we are to accomplish a sound school system that is exciting to the students, satisfactory to the parents, and one that teachers, administrators and School Committee members can look at with a sense of pride, it will take teamwork, patience, careful listening to all views, and wise decisions at all levels.

"I sincerely feel that we have all the ingredients needed to accomplish what we all desire."

Gratitude is expressed to the students, parents, citizens, teachers, fellow administrators, and School Committee members for their patience, efforts and cooperation.

Prepared for the Superintendent by

Richard J. Calandrella
Community Resources Department
Office of the Superintendent

ACTON PUBLIC SCHOOLS AND
ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT

ORGANIZATION

Acton School Committee

Term Expires

Griffith Resor, Chairman	1974
Robert Haeberle, Secretary	1976
Ann T. Evans	1976
E. Bruce Gravette	1975
Helen Ray	1975
Phyllis Walsh	1974

Acton-Boxborough
Regional District School Committee

Term Expires

Reginald Brown, Chairman	1974
Jeannine Bonomini	1975
Ann T. Evans	1976
E. Bruce Gravette	1975
Robert Haeberle	1976
Suzanne Morse	1976
Helen Ray	1975
Griffith Resor	1974
Phyllis Walsh	1974

The Acton School Committee holds regular meetings on the first and third Thursdays of each month, and the Acton-Boxborough Regional District School Committee meets regularly on the second and fourth Thursdays. Both groups convene at the Acton-Boxborough Regional Senior High School Music Room at 7:30 p. m.

Administrators

Telephone

Superintendent of Schools, Raymond J. Grey	263-9503
Assistant Superintendent, Gary G. Baker	263-9503
Business Manager, Stephen Jennings	263-9503
Head Bookkeeper and Treasurer, Priscilla Felt	263-9503
Administrative Assistant, Beatrice Perkins	263-5272
Principals: Conant School, Alice F. Hayes	263-7407
Douglas School, Robert C. Conroy	263-2753
Gates School, James Palavras	263-9162
Merriam School, William Sparks	263-2581
McCarthy-Towne School, Parker Damon	263-4982
Junior High School, Arthur J. Hayes	263-7716
Henry J. Wall, Vice Principal	263-7716
Senior High School, Lawrence McNulty	263-0210
Donald MacLeod, Vice Principal	263-7738
Francis Riley, Vice Principal	263-7738
Coordinator of Pupil Personnel Services, Ruth R. Proctor	263-2492
Coordinator of Fine Arts, Henry W. Wegiel	263-3562
Coordinator of Buildings and Grounds, Gerald King	263-5272

TENTATIVE SCHOOL CALENDAR 1974-1975

Reopening of All Schools	January 2, 1974	Teachers' Convention	October 23
Winter Vacation	February 18-22	Veterans' Day	October 28
Good Friday	April 12	Thanksgiving Recess	November 28-29
Spring Vacation	April 15-19	Christmas Holiday	Dec. 23 to Jan. 1, 1975
Memorial Day	May 27	Reopening of All Schools	January 2, 1975
Graduation	June 7	Winter Vacation	February 24-28
Close of Schools	June 24	Good Friday	March 28
Summer Recess		Spring Vacation	April 21-25
Teachers' Meetings	September 3-4	Memorial Day	May 26
Reopening of All Schools	September 5	Graduation	June 6
Columbus Day	October 14	Close of Schools	June 23

NO SCHOOL SIGNAL

2-2-2-2	6:30 A. M.	No School ABRSD All Day
1-1-1-1	7:15 A. M.	No School Acton Public Schools, Grades K-6 All Day
2-2-2-2	7:00 A. M.	No School All Schools All Day

Announcements aired on WBZ - 1030 AM Dial; WHDH - 850 AM Dial; Starting at 6:00 A. M.

ACTON PUBLIC SCHOOLS AND
ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT

ENROLLMENTS AS OF JANUARY 1

<u>Grade</u>	<u>1972-1973</u>	<u>1973-1974</u>
K	0	342
1	392	374
2	396	371
3	376	396
4	442	388
5	404	450
6	384	401
Educable	3	3
Trainable	5	7
Blanchard	0	6
Total K-6	<u>2,402</u>	<u>2,738</u>
7	487	417
8	424	476
9	411	446
10	388	420
11	355	373
12	323	350
Total 7-12	<u>2,418</u>	<u>2,482</u>
Grand Total	4,820	5,220

ANTICIPATED ENROLLMENTS*

<u>Grade</u>	<u>1974-1975</u>
K	400
1	342
2	374
3	371
4	396
5	388
6	450
Educable	3
Trainable	7
Blanchard	6
Total K-6	<u>2,737</u>
7	427
8	417
Total 7 and 8	<u>844</u>
9	476
10	446
11	420
12	373
Total 9-12	<u>1,715</u>
Total 7-12	2,559
Estimated Grand Total K-12	5,296

*Figures used are as of 1/7/74.

ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT

TREASURER'S REPORT

December 31, 1973

Balance, December 31, 1972 \$1,920,339.58

Receipts, 1973:

Town of Acton	\$2,893,616.64
Town of Boxborough	264,381.96
State Aid for Construction	868,950.82
Town of Acton, Article 10, Special Meeting 6/11/73	9,025.00
Public Law 874	25,917.00
Title II - Library	2,062.11
Public Law 90-576 - Cooperative Education	5,798.00
Public Law 92-318 - Secondary; Clerical	5,757.00
Transportation Reimbursement	85,584.80
School Lunch Fund	134,652.16
School Athletic Fund	12,089.85
Adult Education	16,547.50
Federal Taxes	344,155.20
State Taxes	90,059.52
Teachers' Retirement	92,855.18
County Retirement	12,672.03
Teachers' Insurance	1,353.35
Blue Cross-Blue Shield	9,621.69

Balance, December 31, 1972 - Carried Forward

\$1,920,339.58

Receipts, 1973 (Cont'd.):

Group Life Insurance	\$ 966.96
Acton Education Association	13,864.43
M.T.A. Credit Union	12,300.62
Tax Annuities	8,219.00
Earned Interest	65,699.50
Refunds	1,070.67
Public Telephones	454.60
Rentals	1,076.25
In-Service Program - Learning Disabilities 1972	1,325.00
Insurance - Todd House	2,601.00
Miscellaneous	<u>1,126.94</u>

Total Receipts

\$4,983,794.78

Total

\$6,904,134.36

Disbursements, 1973:

Maintenance and Operation	\$2,777,439.53
Construction	1,573,006.08
Title I	49.39
Title II - Special Purpose Grant	954.73
Title II - Library	1,792.87
Title VI-A	67.43
Public Law 92-318 - Secondary; Clerical	1,436.93
Payment on Principal	655,000.00
Interest on Debt	214,205.00
School Lunch Fund	126,937.18
School Athletic Fund	73,930.09
School Athletic Fund Receipts	562.88
Adult Education	15,411.71
Federal Taxes	344,155.20
State Taxes	90,059.52
Teachers' Retirement	92,855.18
County Retirement	12,672.06
Teachers' Insurance	1,368.37
Blue Cross-Blue Shield	9,381.88
Group Life Insurance	979.88
Acton Education Association	13,864.43
M.T.A. Credit Union	12,300.62
Tax Annuities	8,219.00
Roof Repairs	1,470.82
Insurance - Todd House	458.63
Article 10, Acton Special Town Meeting 6/11/73	4,674.27
In-Service Program - Learning Disabilities	<u>2,076.40</u>

Total Disbursements

\$6,035,330.08

Balance, December 31, 1973

868,804.78

Total

\$6,904,134.86Priscilla Felt
Treasurer

VOCATIONAL REGIONAL SCHOOL

Charles E. Courtright, Acton's Representative

In the spring of 1971, the Towns of Acton, Arlington, Belmont, Boxborough, Carlisle, Concord, Lexington, Lincoln, Stow, Sudbury, Wayland and Weston voted to establish the Minuteman Regional Vocational Technical School District. Since then the District has made significant progress. Our goal is to open a regional vocational technical high school in September 1974.

In 1971 Superintendent-Director Samuel Sains was employed by the Regional School Committee, a \$900,000 bond issue was authorized and approved for site acquisition and planning costs, a site for the new school was selected, and educational specifications for the school were developed. Major milestones in 1972 included the selection of Drummey Rosanne Anderson, Inc. of Wellesley as architects for the new school, the completion of building plans and specifications, the authorization of a \$12,900,000 bond issue for constructing and equipping the school, and the award of a construction contract on October 26, 1972, to White Construction Company of Burlington, the low bidder. The Minuteman School is located at the Lexington-Lincoln line, a short distance west of Route 128 and south of Route 2A.

During 1973 construction continued. Minuteman now has a building where but a year before there was only a pile of pipe and wood chips. The school's structure and exterior masonry are complete and the building virtually closed in. Interior finishing, mechanical and electrical work, equipment installation and furnishing are now taking place inside the nearly complete shell. Construction has been on schedule to date, so that a September 1974 opening appears still to be a realistic target.

The temporary school offices are in Wayland. In September 1973, our staff was enlarged by the addition of seven teachers and two student program coordinators. This core group participated in an intensive training and orientation session during its first two weeks at Minuteman. Since then this group has proceeded to outline educational processes for the school and plan the techniques which will be used to put them into practice. The student program coordinators have been contacting representatives of the school departments in the twelve member towns. They have been planning an information program for students on Minuteman and the application and admission process.

We have had extensive investigation and discussions with the Educational Advisory Committee. This committee consists of the Superintendents of Schools from all the member towns. As a result of these discussions, the Minuteman Regional School Committee has adopted an open admission policy designed to serve students with varied interests, abilities and needs. The Committee plans to review continually the actual operation of the procedures established for admission to Minuteman.

A freshman class of 450 students is scheduled to enter in September 1974. The Committee has voted to base each town's quota in this class on the ratio that the number of pupils in grades 9 through 12, residing in and receiving education at the expense of each member town, bears to the total pupil enrollment in grades 9 through 12 throughout the District. This ratio is also the legal basis for apportioning Minuteman costs among the member towns for the 1974-75 fiscal year. Should the number of applicants from a member town exceed its quota, that town may select up to 20% of its quota in a manner determined by that town. The remaining 80% of each quota would be chosen by a random selection process.

An information booklet on the Minuteman School has been distributed to parents of 8th graders in all of the member towns and to each junior high or middle school. The booklet describes the location and layout of the building, the school's course offerings and its educational process, and includes complete information on how to apply for admission.

Current plans call for hiring an additional group of faculty in February of 1974. Once the new teachers have been familiarized with Minuteman philosophy and processes by the core group, the entire staff will plan and develop the curriculum for the school's opening in 1974, and ensure that the necessary materials are available for the programs being offered in the first year. The first year vocational and technical course offerings will be:

Building Trades
Power Mechanics
Machine Shop
Metals Fabrication

Horticulture
Printing
Foods
Distributive Education

Health Services
Commercial Art
Electronics
Instrumentation

Students will also be required to take courses in:

Communication Arts (English)
General Science

Mathematics
Human Relations (Social Studies)

The Minuteman School Committee and staff look forward to completion of the building in the summer of 1974 and to welcoming the first freshman class in September.

The entire committee and staff express their appreciation to the school and town officials, parents and townspeople in the District's twelve-member towns for their cooperation and understanding, without which the progress achieved to date could not have been sustained.

Acton	Charles E. Courtright
Arlington	Rico A. Merluzzo
Belmont	Henry L. Hall, Jr., Chairman
Boxborough	Roger H. Morse
Carlisle	Kenneth L. Bilodeau
Concord	Lydia A. Smith
Lexington	Erik L. Mollo-Christensen, Vice-Chairman
Lincoln	Ruth W. Wales
Stow	Glen F. Pippert
Sudbury	Alfred C. Cron
Wayland	Paul F. Alphen
Weston	Albert V. B. Kelsey

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

1972 OPERATING BUDGET

As of December 31, 1972 (Final)

	<u>Appropriated</u>	<u>Expended</u>
School Committee Expense	\$ 3,600.00	\$ 1,534.47
Salaries - Administrative	47,500.00*	49,562.50
Salaries - Clerical	9,800.00	10,986.50
Travel Expense - In State	1,500.00	1,246.45
Travel Expense - Out of State	1,000.00	770.65
Office Expense - Supplies/Materials/Equipment	5,400.00	6,577.29
Insurance - Hospital and Life	500.00	482.44
Rental - Land and Buildings; and Debt Service	4,200.00	1,647.32
Accounting Expense	2,000.00	0
Debt Service	21,000.00	13,085.29
Office and Building Insurance	<u>0</u>	<u>10,470.00</u>
Totals	<u>\$96,500.00</u>	<u>\$96,362.91</u>

*\$12,500.00 received from State for administrative salaries.

Finances



View from Strawberry Hill Road
(Photo by Joanna Gerngross)

BOARD OF ASSESSORS

John H. Loring, Chairman

During 1973, the Board of Assessors held regular meetings on the first Tuesday of each month, plus special meetings as required.

All members of the Board are taking courses in assessing sponsored by the Massachusetts Department of Corporations and Taxation. The total program leading to certification is divided into six parts; Board members have completed two of the six, namely, Assessment Administration and Assessment Law.

The fundamental responsibility of the Assessors is to fairly evaluate all real property in the Town so that each property owner pays his fair share of the tax burden. The Board is now convinced that in order to properly accomplish this, there should be a complete revaluation of the Town as soon as possible. The approximate cost at the present time will be about \$80,000.00, including a computerized program to record and keep appraisals updated. The total program would take about one year to complete using outside consultants. The Board has decided, however, that since we have sufficient and competent staff at the present time, we should ask for just the computer portion of the program, using the data we already have and complete the revaluation program ourselves over a longer period, perhaps two years. We are, therefore, asking for an appropriation of \$12,000.00 for this purpose at the next Annual Town Meeting.

Taxes Assessed as Follows:

Real Estate	\$118,570,805.00	
Personal Property	<u>4,886,010.00</u>	
Total Valuation January 1, 1973		\$123,456,815.00
Valuation January 1, 1972		<u>112,650,630.00</u>
Increase in Valuation		\$ 10,806,185.00

Rate of Taxation - \$52.50 per thousand

Real Estate	\$ 6,224,979.58	
Personal Property	<u>256,515.53</u>	
Total Taxes Assessed		\$ 6,481,495.11

Amount of Money to be Raised:

Town Charges	\$ 13,161,669.15	
Chapter 44, Section 31	16,000.00	
School Lunch Program (includes elderly)	22,244.04	
Free Public Libraries	11,077.50	
Natural Resources - Self-Help Program	31,312.50	
State Parks and Reservations	40,421.80	
Metropolitan District Area Planning Council	738.35	
State Assessment System	561.80	
Motor Vehicle Excise Bills	1,641.75	
Air Pollution Control District	499.64	
County Tax	176,648.71	
County Hospital	8,940.67	
Overlay	<u>105,181.37</u>	
Total		\$ 13,576,937.28
Estimated Receipts and Available Funds from Various Sources		<u>3,854,785.30</u>
Net Amount to be Raised by Taxation		\$ 9,722,151.98
One-third to be raised 1/1/74		\$ 3,240,656.87

Motor Vehicle and Trailer Excise

Rate of Valuation \$66.00 per thousand
Commissioners Value \$9,945,300.00

Number of Vehicles Assessed - 11,619
Total Excise \$620,499.61

Richard W. Remmy, Clerk
Lorens A. A. Perssons, Member
Ralph E. Dodge, C.M.A. Assistant Assessor

The Unreliable Eye - Your house as seen by...



...the builder



...your mortgagor



...yourself



...the tax assessor

TREASURER — COLLECTOR

Wm. Henry Soar

Due to the change from the calendar year to the fiscal year, there are no reports for the Treasurer or Collector for the 12-month period ending December 31, 1973. A complete compiled report will be prepared after the closing date of June 30, 1974, applicable to the 18-month period January 1, 1973 through June 30, 1974.

TOWN ACCOUNTANT

TOWN OF
BALANCE
DECEMBER

ASSETS

Cash:		
Petty Cash Funds	\$ 220.00	
General Funds	932,673.21	
Federal Revenue Sharing Funds, P.L. 92-512	<u>9,221.73</u>	\$ 942,114.94
Accounts Receivable:		
Tax Levies:		
1966 Personal Property		496.35
1967 Personal Property		520.80
1968 Personal Property		306.00
1969 Personal Property		531.30
1970 Personal Property		939.55
1971 Personal Property		819.00
1972 Personal Property	\$ 711.18	
1972 Real Estate	<u>4,821.60</u>	5,532.78
1973 Personal Property	5,074.33	
1973 Real Estate	<u>167,127.65</u>	<u>172,201.98</u>
		181,347.76
Special Assessment - Street Betterments		190.29
Motor Vehicle Excise:		
1965	384.00	
1966	493.21	
1967	1,140.91	
1968	548.99	
1969	1,051.78	
1970	3,477.67	
1971	15,954.65	
1972	59,993.27	
1973	<u>152,512.27</u>	235,556.75
Tax Titles	4,413.75	
Tax Possessions	<u>793.72</u>	5,207.47
Taxes in Litigation		784.00
Departmental:		
Cemetery	171.00	
Fire	642.75	
Veterans' Aid	<u>2,011.38</u>	2,825.13
Aid to Highways:		
Middlesex County	36,171.52	
Commonwealth of Massachusetts	<u>93,907.04</u>	<u>130,078.56</u>
Total Accounts Receivable		555,989.96
Investments:		
Certificate of Deposit	350,000.00	
Federal Revenue Sharing Funds, P.L. 92-512	<u>175,000.00</u>	525,000.00
Revenue 1974 - Appropriations Voted		3,240,656.87
Transfer of Funds, P.L. 92-512		
Authorized at Annual Town Meeting 3/12/73		104,000.00
Under-assessment - Metropolitan District		.01
Estimated Receipts		<u>767,574.06</u>
Total Assets		<u>\$6,135,335.84</u>

ACTON
SHEET
31, 1973

LIABILITIES, RESERVES AND SURPLUS

Employees' Payroll Deductions		\$ 2,201.56
Guarantee Deposits - Board of Appeals		246.00
Performance Bond Deposits		8,200.00
Unclaimed Checks		1,152.75
Federal Revenue Sharing Funds, P.L. 92-512		101,118.81
Trust Fund Income Transfer Balances		9,235.50
Unexpended Budget Appropriation Balances - See Schedule 1		4,382,718.63
Unexpended Article Appropriation Balances - See Schedule 2		536,686.03
Revolving Funds - School Cafeteria		29,045.67
Federal Grants:		
Education	\$19,833.68	
Library	<u>15.81</u>	19,849.49
Over-estimates of Assessments:		
Air Pollution Control	67.52	
State Parks and Recreation Areas	5,155.38	
Middlesex County Tax	<u>55,236.15</u>	60,459.05
Reserve for Petty Cash Funds		220.00
Premium on Bonds		601.60
State Aid Reserved for Appropriation - Library		5,538.75
Cemetery Land Fund		5,230.35
Middlesex County Dog License Fees		132.85
Receipts Reserved for Appropriation - County Dog Fund		2,313.19
Road Machinery Fund		1,167.02
Tax Title Foreclosure		335.00
Transfer of Funds, P.L. 92-512		
Police Department Salaries - Annual Town Meeting 3/12/73		104,000.00
Overlays Reserved for Abatements of Tax Levies:		
1966	259.19	
1967	126.87	
1968	306.00	
1969	109.69	
1970	939.55	
1971	819.00	
1972	5,030.95	
1973	<u>40,857.91</u>	48,449.16
Overlay Surplus Reserve Fund		479.84
Revenue Reserved Until Collected:		
Special Assessments - Street Betterments	190.29	
Motor Vehicle Excise	235,556.75	
Tax Titles and Possessions	5,207.47	
Taxes in Litigation	784.00	
Departmental Revenue	2,825.13	
Aid to Highways	<u>130,078.56</u>	374,642.20
Surplus Revenue		<u>441,312.39</u>
Total Liabilities, Reserves and Surplus		<u>\$6,135,335.84</u>

DEFERRED REVENUE ACCOUNTS

Apportioned Street Assessments Not Due		\$ 16,650.70
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LOANS AUTHORIZED - NOT ISSUED

Douglas Elementary School	\$ 79,450.00	
Conant Elementary School	<u>103,347.21</u>	<u>\$ 182,797.21</u>

DEBT ACCOUNTS

Net Funded or Fixed Debt		<u>\$3,240,000.00</u>
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TRUST ACCOUNTS

Trust Funds - Cash and Securities:		
In Custody of the Town Treasurer	\$ 838,783.67	
In Custody of the Trustees	<u>3,000.00</u>	<u>\$ 841,783.67</u>

DEFERRED REVENUE ACCOUNTS

Apportioned Street Assessment Revenue:
Due in 1974 to 1991, inclusive

\$ 16,650.70

LOANS AUTHORIZED - NOT ISSUED

Schools

\$ 182,797.21

DEBT ACCOUNTS

Inside Debt Limit:

Florence A. Merriam Elementary School
Acton Memorial Library Addition
Public Works Facility
Highway Department Equipment

\$ 40,000.00
25,000.00
160,000.00
320,000.00

\$ 545,000.00

Outside Debt Limit:

Florence A. Merriam Elementary School
Carolyn Douglas Elementary School
Paul P. Gates Elementary School
Luther Conant Elementary School

\$ 120,000.00
420,000.00
785,000.00
1,370,000.00

2,695,000.00

\$3,240,000.00

TRUST ACCOUNTS

In Custody of Town Treasurer -
See Schedule 3

\$ 838,783.67

In Custody of Trustees -
Charlotte Goodnow Fund

3,000.00

\$ 841,783.67

TOWN ACCOUNTANT

Donald O. Nylander

The year 1973 represents the first part of the transition period to the new statutory fiscal year ending June 30, 1974. The material presented provides an interim statement of the financial condition of the Town of Acton as December 31, 1973.

BALANCE SHEET
Supporting Schedules
December 31, 1973

Schedule 1
Unexpended Budget Appropriation Balances

GENERAL GOVERNMENT

Moderator:		Planning Board:	
1. Salary	\$ 220.00	24A. Salaries	\$ 5,567.02
2. Expenses	30.00	25. Expenses	4,313.03
Finance Committee:		Personnel Board:	
3. Expenses	85.50	26. Expenses	150.00
Selectmen:		Board of Appeals:	
4. Salaries	28,752.30	27. Expenses	182.06
5. Expenses	5,571.91	Industrial Development Commission:	
6. Capital Outlay	569.00	28. Expenses	150.00
7. Legal Services	13,099.25	Conservation Commission:	
8. Legal Service Charges	65.61	29. Expenses	936.03
9. Appraisals and Surveys	862.50	Archives Committee:	
10. Out of State Travel	1,201.44	30. Expenses	145.00
Town Office Clerical Staff:		Public Ceremonies and Celebrations:	
11. Salaries	61,653.48	31. Expenses	2,606.93
Engineering Department:		Buildings and Maintenance:	
12. Salaries and Wages	25,475.75	32. Salaries and Wages	6,721.30
13. Expenses	3,421.80	33. Expenses	25,238.24
14. Capital Outlay	40.00	34. Capital Outlay	156.05
Town Accountant:		Town Report Committee:	
15. Salary	2,390.00	35. Expenses	5,780.88
16. Expenses	205.85	Youth Commission:	
Town Treasurer and Collector:		36. Expenses	11,994.16
17. Salary	6,705.00	Historical Commission:	
18. Expenses	7,881.65	37. Expenses	194.23
Town Assessors:		Council on Aging:	
19. Salaries	7,156.59	38. Expenses	2,000.00
20. Expenses	4,653.09		
Town Clerk:			
21. Salary	3,203.54		
22. Expenses	1,223.05		
Elections and Registrations:			
23. Salaries and Wages	4,934.05		
24. Expenses	5,595.23		

PROTECTION OF PERSONS AND PROPERTY

Police Department:		
39. Salaries and Wages	\$	83,102.92
40. Expenses		11,369.23
41. Capital Outlay		---
Fire Department:		
42. Salaries and Wages		129,677.15
43. Expenses		8,467.46
44. Capital Outlay		25.00
Sealer of Weights and Measures:		
45. Salaries and Travel		305.01
46. Expenses		28.37
Insect Pest Control:		
47. Wages		1,880.34
48. Expenses		4,591.45
Town Forest Committee:		
49. Maintenance		150.00
Tree Department:		
50. Wages		1,876.36
51. Expenses		5,686.92
Inspector of Wires:		
52. Expenses		5,202.00
Inspector of Gas Piping and Appliances:		
53. Expenses		2,900.00
Building Inspector:		
54. Salary and Wages		7,849.10
55. Expenses		1,168.37
Dog Officer:		
56. Wages and Travel		600.00
57. Expenses		250.00
Building Committee:		
58. Expenses		59.00
Civil Defense:		
59. Expenses		513.67
Town Utilities:		
60. Hydrant Rental		15,500.00
61. Street Lighting		14,075.03

HIGHWAYS

Highway Department:		
62. Salaries and Wages		76,108.13
63. Overtime for Snow Removal		23,098.54
64. General Expenses		26,626.51
65. Drainage		12,301.93
66. Snow and Ice Control		47,302.57
67. Machinery Expense		13,306.19
68. Gasoline and Diesel Fuel		24,666.32
69. Chapter 81 Maintenance		---
70. Chapter 90 Maintenance		---
71. Capital Outlay		3,916.55

HEALTH AND SANITATION

Health and Sanitation:		
72. Salaries	\$	20,046.89
73. Expenses		17,575.99
74. Garbage Collection		24,682.48
75. Capital Outlay		---
Inspector of Animals:		
76. Wages		85.00
77. Expenses		15.00
Plumbing Inspector:		
78. Expenses		2,174.20

CEMETERIES

Cemeteries:		
79. Salaries and Wages		23,423.22
80. Expenses		7,427.69
81. Capital Outlay		---

RECREATION

Recreation:		
82. Wages		28,892.24
83. Expenses		17,765.91
84. Capital Outlay		1,388.84

VETERANS' AID

Veterans' Services:		
85. Salary		1,845.00
86. Expenses		372.67
87. Aid		24,761.71

PENSIONS

Pension Fund:		
88. Expense		2.28

INSURANCE

Insurance:		
89. Group Health Premiums		103,737.47
90. Other Insurance Premiums		36,510.36
91. Insurance Advisor		750.00

MATURING DEBT AND INTEREST
TOWN GOVERNMENT

Highway Department Building:		
92. Maturing Debt		---
93. Interest		4,560.00
93A. Highway Equipment Interest		8,000.00

Anticipation of Revenue Notes:		
94. Interest		---

LIBRARIES

Memorial Library:		
95. Salaries and Wages		46,237.31
96. Expenses		7,397.12
97. Books		10,750.44
98. Capital Outlay		315.87

West Acton Library:

99. Salaries and Wages	\$	3,248.24
100. Expenses		894.35

MATURING DEBT AND INTEREST
LIBRARIES

Library Addition:

101. Maturing Debt	25,000.00
102. Interest	450.00

LOCAL SCHOOLS

Local Schools:

103. Operations	1,638,705.25
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Blanchard Auditorium:

104. Expenses	18,249.22
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MATURING DEBT AND INTEREST
LOCAL SCHOOLS

Julia McCarthy School:

105. Maturing Debt	---
106. Interest	---

Florence E. Merriam School:

107. Maturing Debt	---
108. Interest	2,880.00

Douglas School:

109. Maturing Debt	---
110. Interest	7,350.00

Gates School:

111. Maturing Debt	\$	---
112. Interest		16,095.00

Conant School:

113. Maturing Debt	---
114. Interest	39,045.00

REGIONAL SCHOOLS

Regional Schools:

115. Operations	1,311,141.68
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MATURING DEBT AND INTEREST
REGIONAL SCHOOLS

Regional Schools:

116. Maturing Debt	70,956.68
117. Interest	64,710.00

VOCATIONAL SCHOOLS

Minuteman Vocational School:

118. Operations	---
119. Maturing Debt and Interest	---

Other Vocational Schools:

120. Tuition and Transportation	21,539.88
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TOTAL

\$4,382,718.63

Schedule 2
Unexpended Article Appropriation Balances

Town Meeting Date	Article No.	Purpose	
6/24/57	6	Civil Defense Power Unit	300.00
3/09/58	39	Archives Committee	792.75
10/19/64	2	Douglas School	741.65
12/05/66	12	Regional Disposal Committee	8.91
3/13/67	10	Gates School	4,736.60
3/13/67	32	Emergency Operating Center	1,000.00
3/10/69	33	Town Forest Access	10.29
3/09/70	19	Conant School	10,932.37
3/09/70	21	Kennedy Land Lease	10.00
3/09/70	55	Tot Lot Equipment	199.30
3/09/70	59	Memorial Library - Air Conditioning	200.00
3/09/70	62	Mount Hope Cemetery - Improvements for New Section	892.00
6/29/70	4	Assabet Regional Refuse Disposal Planning Board for Engineer Consultant	954.20
6/29/70	7	High Funds - Chapter 768, Section 4, 1969	174.83
3/08/71	36	Youth Commission	48.67
3/08/71	38	State and Edney Land Purchase	7,000.00
3/08/71	46	Conservation - Eminent Domain, W. Livingston	365.00
3/08/71	46	Conservation - Eminent Domain, A. Davis	9,130.00
3/08/71	46	Conservation - Eminent Domain, H. Davis	2,551.00
3/08/71	46	Conservation - Eminent Domain, E. White	8,948.00

<u>Town Meeting Date</u>	<u>Article No.</u>	<u>Purpose</u>	
3/08/71	46	Conservation - Land, Main Street to Pope Road	\$ 4,006.00
3/08/71	51	Highway Department - Resurfacing High, Adams and Parker Streets	6,500.00
3/08/71	54	Highway Department - Chapter 90 Construction	30,800.00
3/08/71	64	Town Forest Picnic Facilities	750.00
3/13/72	12	Recycling Operation and Maintenance	390.00
3/13/72	18	Basketball Courts - Elm Street	1,903.33
3/13/72	34	Conservation - Keizer Land	333.46
3/13/72	40	Council on Aging	175.25
3/13/72	41	Mosquito Ecology Study	800.00
3/13/72	44	Government Surplus Property	191.60
3/13/72	45	Highway Department - Equipment Purchase	251.78
3/13/72	54	Highway Department - Chapter 90 Construction	30,800.00
3/13/72	55	Town Common	12,000.00
3/13/72	57	Patriots Road	1,125.43
3/12/73	9	Assessors - Salary under Chapter 889, 1971	500.00
3/12/73	13	Police Department - Revolving Fund for Off-Duty Work, Chapter 344, 1970	30.50
3/12/73	17	Cemetery Department - Purchase Truck	4,500.00
3/12/73	19	West Acton Library - Improvements	268.30
3/12/73	20	Cemetery Department - Topographic and Planimetric Plans for Woodlawn and Mount Hope	8,000.00
3/12/73	24	Highway Department - Sidewalk Construction	13,933.49
3/12/73	26	Highway Department - Chapter 81 Maintenance	768.99
3/12/73	27	Highway Department - Chapter 90 Construction	30,800.00
3/12/73	28	Government Surplus Property	2,000.00
3/12/73	29	Highway Department - Equipment Purchase	226,304.00
3/12/73	32	Engineering Department - Programmable Calculator	8,600.00
3/12/73	34	Recreation - Development of Town Owned Land	19,131.93
3/12/73	44	Reserve Fund	67,021.40
6/18/73	5	Sanitary Landfill Sites - Tests and Studies	5,950.00
6/18/73	6	Mosquito Fogging Machine	355.00
6/18/73	10	School Department - Maintenance Equipment Storage	9,500.00
			<u>\$536,686.03</u>

Schedule 3
Trust Accounts in Custody of Town Treasurer

Welfare Funds:

Elizabeth M. White	\$ 34,728.77
Georgia E. Whitney	14,629.92
Betsey M. Ball	25,328.02
Varnum Tuttle Memorial	19,197.44

Library and Educational Funds:

Acton High School/C. Conant	5,708.63
Wilde Memorial	37,371.98
Georgia E. Whitney Memorial	21,163.26

Firemen's Relief Funds:

Acton	21,394.48
West Acton	1,848.93

Conservation Fund

205,115.13

1975 Celebration Fund	\$ 18,520.52
Stabilization Fund	1,591.26
Cemetery Funds:	
Perpetual Care	200,585.76
Susan Noyes Hosmer	111,621.86
Arlette Appleyard	2,525.91
Henry S. Raymond - Monument	1,699.43
Henry S. Raymond - Care	3,671.03
Hoit and Scott	867.35
J. Roland Wetherbee	19,784.60
• Luke Blanchard	3,357.12
Frank C. Hayward	2,273.31
Georgia E. Whitney	2,559.72
Dr. Robert I. Davis	1,491.47
Frank R. Knowlton	1,540.18
George T. Ames	680.37
Mrs. Harry L. O'Neil	536.96
Sarah A. Watson	3,999.41
Carrie F. Wells	5,235.31
A. B. Conant	1,508.18
Elbridge Jones Robbins and Descendants	1,146.93
Captain Robbins Lot	3,251.50
Elbridge J. Robbins Lot	1,845.42
Ethel R. Robbins, Fred Robbins and George T. Ames Memorial	27,449.78
Martha L. Desmond	3,410.82
→ Jenks Family	28,099.01
Mary E. Smith	2,036.99
Ernest C. Jones	1,006.91
	<hr/>
	<u>\$838,783.67</u>



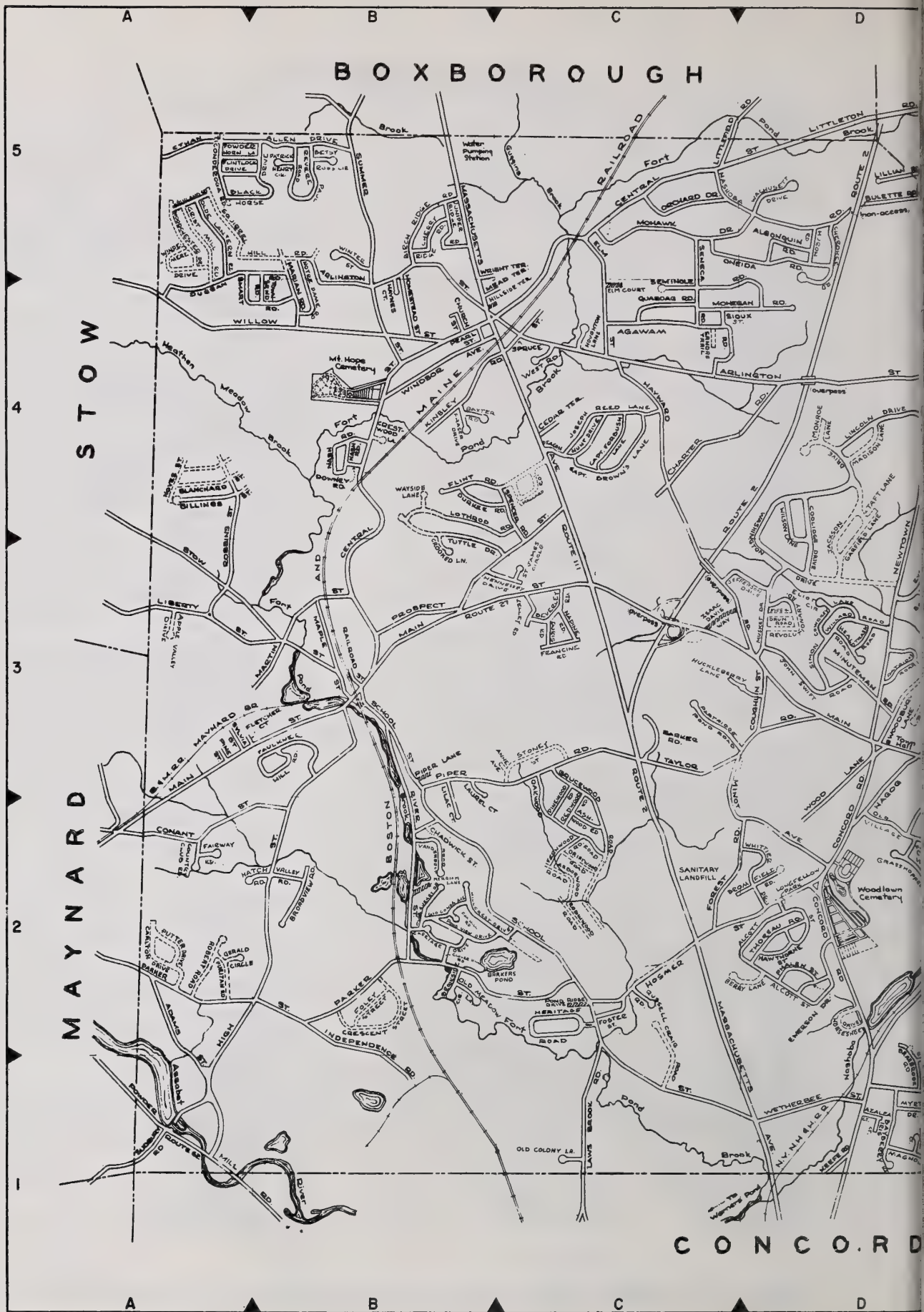
(Photo by Joanna Gerngross)

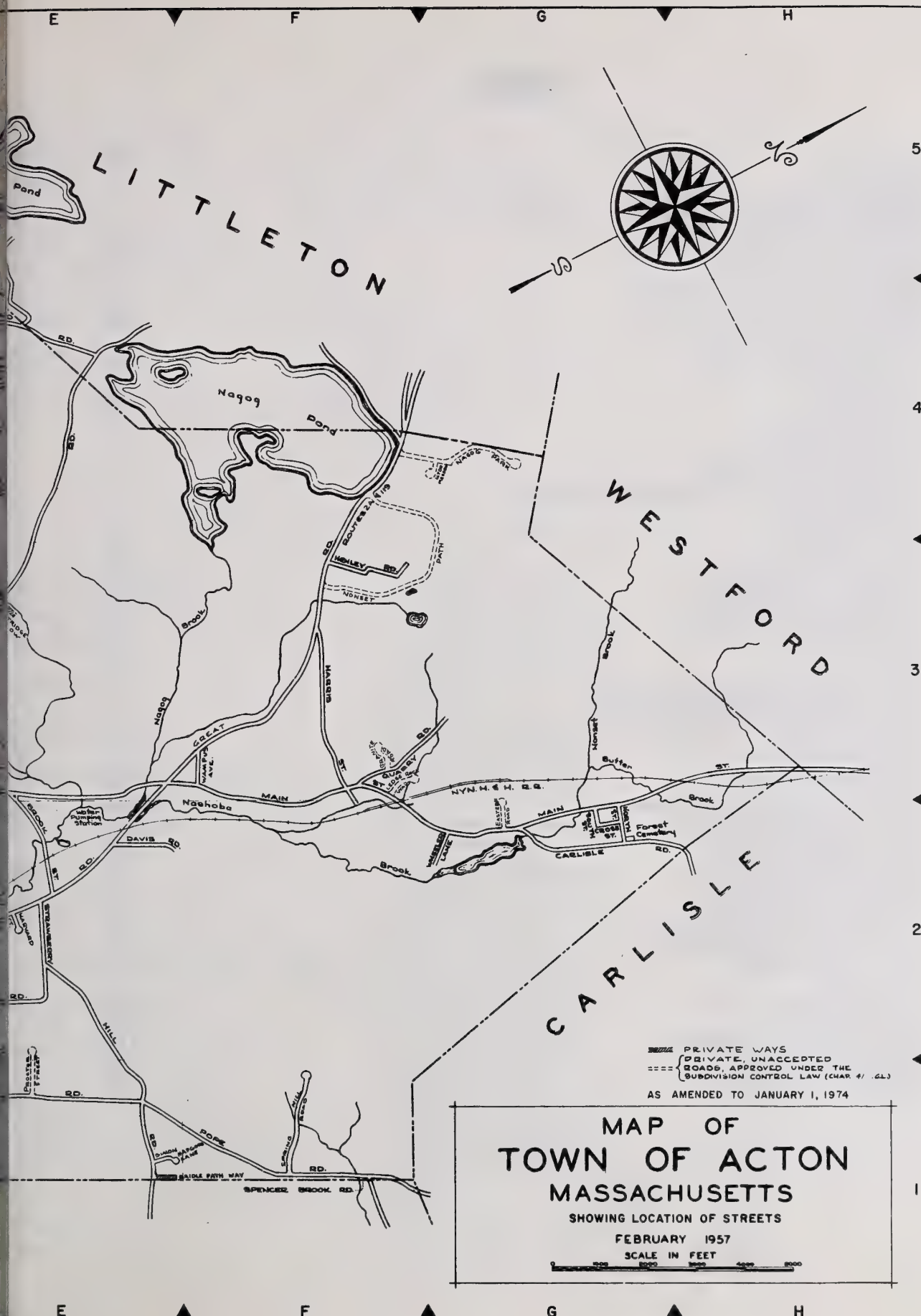
ACTON STREET DIRECTORY

A	Adams Street	A-2	F	Ethan Allen Drive	B-5	
	Acton Meadows	G-4		Evergreen Road	D-3	
	Agawam Road	C-4				
	Alcott Street	D-2		Fairway Road	A-2	
	Algonquin Road	D-5		Faulkner Hill Road	B-3	
	Anne Avenue	C-3		Fernwood Road	C-2	
	Apple Valley Drive	A-3		Fife & Drum Road	D-3	
	Arborwood Road	C-2		Flagg Road	D-1	
	Ashwood Road	C-2		Fletcher Court	A-3	
	Azalea Court	D-1		Flint Road	B-4	
B	Balsam Road	D-3	G	Flintlock Drive	A-5	
	Barker Road	C-3		Foley Street	B-2	
	Baxter Road	B-4		Forest Road	C-2	
	Bayberry Road	D-1		Fort Pond Road	E-4	
	Berry Lane	D-2		Foster Street	C-2	
	Betsy Ross Circle	B-5		Fox Hill Road	B-2	
	Beverly Road	C-3		Francine Road	C-3	
	Billings Street	A-4		Fraser Drive	B-4	
	Birch Ridge Road	B-5				
	Black Horse Drive	A-5		Garfield Lane	D-3	
	Blanchard Street	A-4		Gerald Circle	A-2	
	Brabrook Road	D-1		Giaconda Avenue	A-2	
	Bridle Path Way	E-1		Granite Road	F-3	
	Broadview Road	B-2		Grasshopper Lane	D-2	
	Bromfield Drive	D-2		Great Road	D-1, F-4	
	Brook Street	E-2		Greenwood Lane	D-3	
	Brookside Circle	B-2		Gristmill Road	A-5	
	Brucewood Road	C-3				
	Bullette Road	D-5		H	Hammond Street	D-4
	C	Captain Brown's Lane		C-4	H	Harris Street
Captain Forbush		C-4	Harvard Court	E-2		
Carlisle Road		G-2	Hatch Road	B-2		
Carlton Drive		A-2	Hawthorne Street	D-2		
Carriage Drive		B-2	Haynes Court	B-4		
Cedar Terrace		C-4	Hayward Road	C-4		
Central Street		B-3, D-5	Heald Road	D-3		
Chadwick Street		B-2	Hemlock Lane	D-3		
Charter Road		C-4	Henley Road	F-3		
Cherokee Road		D-5	Hennesey Drive	B-3		
Cherry Ridge Road		B-5	Heritage Road	C-2		
Church Street		B-4	Hickory Hill Trail	D-3		
Clover Hill Road		B-2	High Street	A-2		
Conant Street		A-2	Highland Road	A-5		
Concord Road		D-2	Hillcrest Drive	C-2		
Collidge Drive		D-4	Hillside Terrace	C-4		
Coughlin Street		D-3	Homestead Street	B-4		
Country Club Road		A-2	Horseshoe Drive	D-2		
Cowdrey Lane		D-3	Hosmer Street	C-2		
Craig Road		C-1	Houghton Lane	C-4		
Crescent Street		B-2	Huckleberry Lane	D-3		
Crestwood Lane		B-4	Huron Road	D-5		
Cricket Way		D-2	I	Independence Road		B-2
Crooked Lane		B-3		Iris Court		D-1
Cross Street		G-2		Isaac Davis Way		C-3
D	Davis Road	E-2	J	Jackson Drive	D-4	
	Deacon Hunt Drive	C-4		Jefferson Drive	D-3	
	Doris Road	C-3		John Swift Road	D-3	
	Downey Road	B-4		Joseph Reed Lane	C-4	
	Driftwood Road	C-2		Juniper Ridge Road	B-5	
	Duggan Road	A-4	K	Karner Road	D-5	
	Durkee Road	B-4		Keefe Road	D-1	
		Kelley Road		C-3		
E	Eastern Road	G-2	L	Kinsley Road	B-4	
	Elm Court	C-4				
	Elm Street	C-5		Larch Road	D-3	
	Eliot Circle	D-3		Laurel Court	B-3	
	Emerson Drive	D-2		Lawsbrook Road	C-1	
	Esterbrook Road	E-2		Ledge Rock Way	F-3	

L	Liberty Street	A-3	Q	Putnam Road	D-3
	Lilac Court	B-3		Putter Drive	A-2
	Lillian Road	D-5		Quaboag Road	C-4
	Lincoln Drive	D-4		Quarry Road	F-3
	Littlefield Road	C-5	R	Railroad Street	B-3
	Longfellow Park	D-2		Redwood Road	C-2
	Long Ridge Road	E-3		Revolutionary Road	D-3
	Lothrop Road	B-4		River Street	B-2
M	Madison Lane	D-4		Robbins Street	A-3
	Magnolia Drive	D-1		Robert Road	A-1
	Main Street	A-2, H-3		Robinwood Road	C-2
	Mallard Road	C-4		Rose Court	D-1
	Maple Street	B-3		Route 2	C-3, D-5
	Marian Road	B-5		Russell Road	C-2
	Martin Street	B-3	S	Saint James Circle	C-3
	Massachusetts Avenue	D-1, B-5		Samuel Parlin Drive	D-4
	Mead Terrace	B-4		Sandas Trail	C-4
	Meadow Brook Road	D-3		School Street	B-3
	Merriam Lane	B-2		Seminole Road	C-4
	Minot Avenue	D-2		Seneca Road	C-5
	Minuteman Road	D-3		Simon Hapgood Lane	E-1
	Mohawk Drive	C-5		Simon Willard Road	D-3
	Mohegan Road	C-4		Sioux Street	C-4
	Monroe Lane	D-4		Smart Road	A-4
	Musket Drive	D-3		Smith Street	E-1
	Myrtle Drive	D-1		South Street	G-2
N	Nadine Road	C-3		Spencer Road	C-4
	Nagog Hill Road	D-3		Spring Hill Road	F-1
	Nagog Park	F-4		Spruce Street	C-4
	Nash Road	B-4		Stoney Street	C-3
	Nashoba Road	C-5		Stow Street	A-3
	Newtown Road	D-3		Strawberry Hill Road	E-2
	Nonset Path	F-3		Sudbury Road	A-1
	North Street	G-2		Summer Street	B-5
	Notre Dame Road	B-5		Sylvia Street	A-3
	Noyes Street	A-4		Squirrel Hill Road	A-5
O	Oakwood Road	C-2	T	Taft Lane	D-4
	Old Colony Lane	C-1		Taylor Road	C-3
	Olde Lantern Road	A-5		Thoreau Road	D-2
	Old Meadow Lane	B-2		Ticonderoga Road	A-5
	Old Village Road	D-2		Townsend Road	B-4
	Olde Surrey Drive	B-2		Trask Road	D-3
	Oneida Road	D-5		Tuttle Drive	B-3
	Orchard Drive	C-5	U & V	Valley Road	B-2
P	Parker Street	A-2		Vanderbelt Road	B-2
	Patrick Henry Circle	B-5	W	Wachusett Drive	D-5
	Patriots Road	D-3		Wampus Avenue	F-3
	Partridge Hollow	E-3		Washington Drive	D-3
	Partridge Pond Road	C-3		Wayside Lane	B-4
	Paul Revere Road	B-5		West Road	C-4
	Pearl Street	B-4		Wetherbee Street	D-1
	Phalen Street	D-2		Wheeler Lane	G-2
	Phlox Lane	D-1		Whittier Drive	D-2
	Pine Street	B-3		Willis Holden Drive	E-4
	Pinewood Road	C-2		Willow Street	B-4
	Piper Road	B-3		Wilson Lane	D-4
	Piper Lane	B-3		Windemere Drive	A-5
	Pond Ridge Drive	C-2		Windsor Avenue	B-4
	Pond View Drive	B-2		Winter Street	B-5
	Pope Road	D-1		Wood Lane	D-3
	Powder Horn Lane	A-5		Woodbury Lane	D-3
	Powder Mill Road	A-1		Woodchester Drive	A-5
	Proctor Street	E-1		Wright Terrace	B-5
	Prospect Street	B-3			
	Puritan Road	A-2			

Note: The Town Report Committee would like to thank the Engineering Department for the much needed, revised Street Directory and Town Map which is in this Report.





MAP OF
TOWN OF ACTON
MASSACHUSETTS

SHOWING LOCATION OF STREETS
FEBRUARY 1957

SCALE IN FEET
0 1000 2000 3000 4000 5000

--- PRIVATE WAYS
--- PRIVATE, UNACCEPTED
--- ROADS, APPROVED UNDER THE
SUBDIVISION CONTROL LAW (CHAP. 41A, § 21)
AS AMENDED TO JANUARY 1, 1974

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OFFICE HOURS

Town Office (Selectmen, Town Manager, Clerk)	8-4:30 (Tues. 7:30 p.m.)	Town Hall	263-2761
Treasurer and Collector	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-7018
Assessors	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-5012
School Superintendent	8-4:30	A-B Regional H. S.	263-9503
Asst. School Superintendent	8-4:30	A-B Regional H. S.	263-9503
Board of Health	8-4:30	Office at Forest Road	263-4736
Veterans' Agent	No Regular Hours	At Home	263-4757
Library Hours:			
Memorial Library	Mon.-Fri., 9 a.m. - 9 p.m. Saturday, 9-5 p.m.		263-2232
Citizens, West Acton	Mon., 7-9 p.m. Tues.-Fri., 10-5 p.m.		

MEETINGS

DAY & TIME

PLACE

Annual Town Election	1st Monday in March	Precinct Fire Stations
Annual Town Meeting	2nd Monday in March	Blanchard Auditorium
Appeals Board	2nd Monday of each month or when necessary	Town Hall
Assessors	1st Tuesday of each month 4:30 p.m.	Town Hall
Building Committee	1st and 3rd Wednesday of each month, 7:30 p.m.	Hearing Room at Forest Road
Conservation Commission	1st and 3rd Wednesday of each month, 8:00 p.m.	Hearing Room at Forest Road
Finance Committee	4th Wednesday of each month, 8:00 p.m.	Hearing Room at Forest Road
Board of Health	1st and 3rd Tuesday of each month, 7:30 p.m.	Hearing Room at Forest Road
Historical Commission	2nd Wednesday of each month, 7:30 p.m.	Hearing Room at Forest Road
Industrial Development Commission	1st Wednesday of each month, 8:00 p.m.	Town Hall
Library Trustees	1st Thursday of each month, 7:45 p.m.	Memorial Library
Planning Board	2nd and 4th Mondays of each month, 8:00 p.m.	Hearing Room at Forest Road
Recreation Commission	2nd and 4th Tuesdays of each month, 7:30 p.m.	Hearing Room at Forest Road
School Committee: Regional	2nd and 4th Mondays of each month, 7:30 p.m.	Jr. High School Music Room
Local	3rd Monday of each month, 7:30 p.m.	Jr. High School Music Room
Selectmen	Every Tuesday at 7:30 p.m.	Town Hall
Youth Commission	2nd and 4th Wednesday of each month	Town Hall

ACTON OF GENERAL INTEREST

ACTON as the name of our Town has several possible derivations: The old Saxon word Ac-tun meaning oak settlement of hamlet in the oaks, the Town of Acton, England, the Acton family of England, a member of which supposedly offered a bell for the first meetinghouse in 1735.

Incorporated: July 3, 1735

Form of Government: Open Town Meeting-Selectmen-Town Manager

Location: Eastern Massachusetts, Middlesex, bordered on the east by Carlisle and Concord, on the west by Boxborough, on the north by Westford and Littleton, on the south by Sudbury and on the southwest by Stow and Maynard.

Elevation: At Town Hall 268' above mean sea level.

Area: Approximately 20 square miles.

Climate: Normal January temperature 27.7°F.
Normal July temperature 72.0°F.
Normal annual precipitation 43.02 inches.

Population:	<u>Year</u>	<u>Persons</u>	<u>Density</u>
	1910	2,136	106 per sq. mi.
	1950	3,510	175
	1955	4,681	233
	1960	7,238	361
	1965	10,188	507
	1970	14,770	739

Taxes:	<u>Year</u>	<u>Tax Rate</u>	<u>Assessed Valuation</u>
	1968	\$34	\$ 79,513,915
	1969	38.50	88,979,095
	1970	43	97,088,304
	1971	45	104,939,555
	1972	49.50	112,650,630

Public Education: 5 Elementary Schools
Acton-Boxborough Regional Jr. and Sr. High Schools

Enrollment: 1-6 - 2,402
7-12 - 2,418

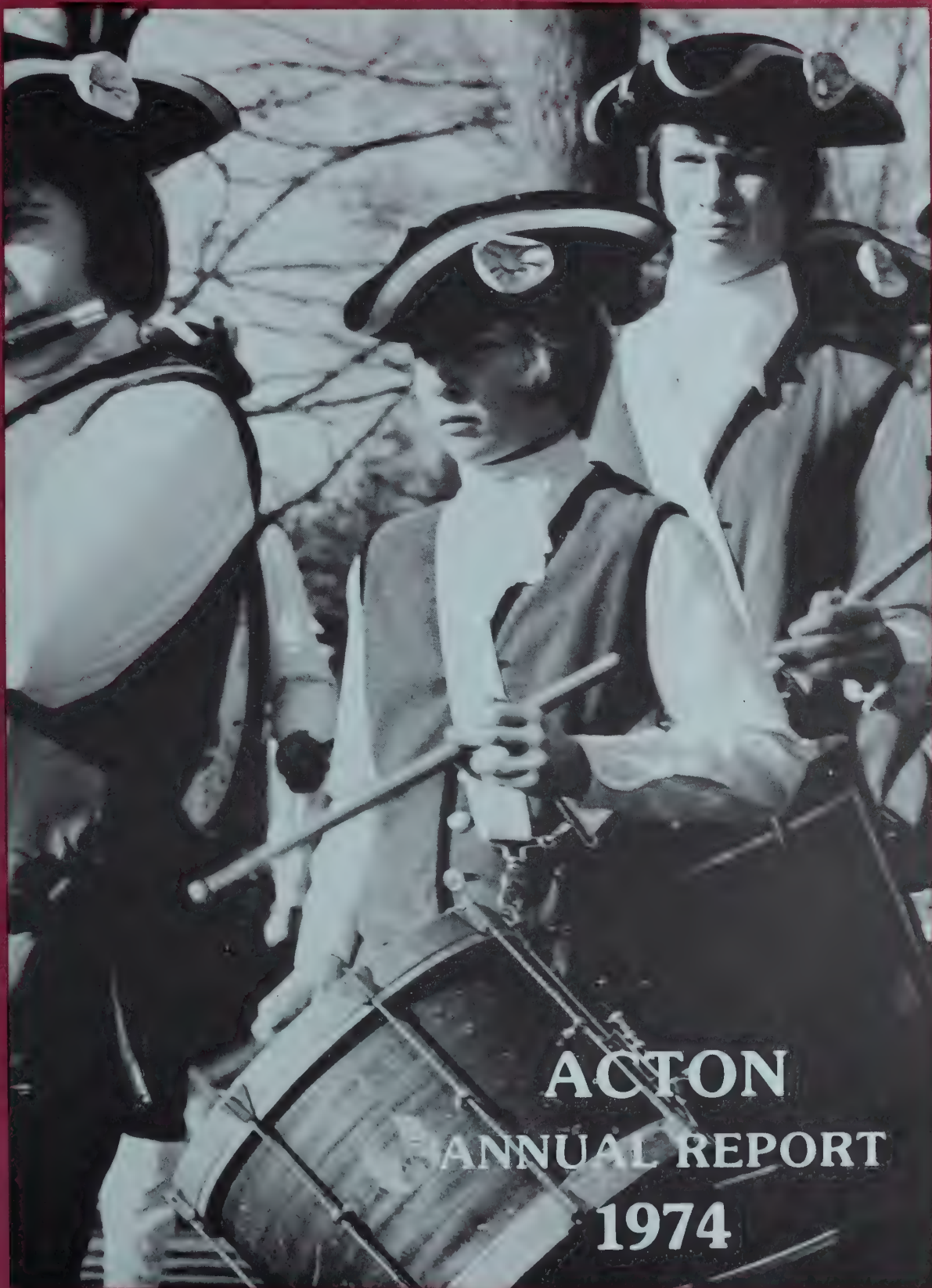
Pupil-teacher ratio: 1-6 - 23:1
7-12 - 19:1

Public Safety: Full-time Fire and Police Departments

Churches: Acton Christian Church, 1 Baptist, 1 Catholic, 2 Congregational, 1 Episcopal, 1 Evangelical Free, Friend Meeting House, Jewish Community Group of Acton, 1 Lutheran, 1 Methodist.

Hospital: Emerson Hospital, Concord

Recreation: Acton has facilities for Baseball, Softball, Basketball, Soccer, Football, Tennis, Ice Skating, Hockey, in addition to playgrounds and a full summer program including swimming.



ACTON
ANNUAL REPORT
1974

AT YOUR SERVICE

EMERGENCY NUMBERS

POLICE	263-2911
FIRE	263-9191
AMBULANCE	263-2911

Be sure to give your name and address as well as the nature of your emergency clearly. Do not hang up until you are sure your message has been understood.

FOR ANSWERS ON:	CALL THE:	TELEPHONE:
Assessments	Board of Assessors	263-2966
Bills and Accounts	Town Treasurer and Collector	263-7018
Birth, Death, Marriage Certificates	Town Clerk's Office	263-2761
Building	Building Inspector	263-7545
Cemeteries	Cemetery Superintendent	263-2240 or 263-4428
Civil Defense	Fire Chief	263-4366
Dog Licenses	Town Clerk's Office	263-2761
Dog Problems	Dog Officer	263-4979
Education Information	School Superintendent	263-9503
Elections, Voting and Registration	Town Clerk's Office	263-2761
Engineering	Town Engineer's Office	263-7545
Finance	Chairman of the Finance Committee	263-5510
Fire (Routine and Permits)	Fire Department	263-4366
Garbage and Refuse	Board of Health	263-4736
Health and Sanitation	Board of Health	263-4736
Highways and Streets	Town Engineer	263-7545
Home Nursing	Board of Health; Visiting Nurse	263-4736
Hunting and Fishing Licenses	Town Clerk's Office	263-2761
Library	Librarian, Memorial Library	263-2232
	Librarian, Citizens Library of West Acton	263-9222
Licenses	Selectmen-Town Manager	263-2761
	Board of Health	263-4736
Mosquito Control	Board of Health	263-4736
Nurses (School)	School Nurse, Junior High and High Schools	263-7738
Nurses (School)	Elementary Schools	263-4982
Nurses (Town)	Town Nurse	263-4736
Oil Burner Permits	Fire Chief	263-4366
Planning	Chairman of the Planning Board	263-7545
Plumbing Permits	Board of Health	263-4736
Public Works	Office - Forest Road	263-4736
Schools	Carolyn T. Douglas School	263-2753
	Julia L. McCarthy-Marion L. Towne School	263-4982
	Florence A. Merriam School	263-2581
	Paul P. Gates School	263-9162
	Luther B. Conant School	263-7407
	Acton-Boxborough Regional Junior High School	263-7716
	Acton-Boxborough Regional High School	263-7738
	Superintendent of Schools	263-9503
Selectmen	Town Office	263-2761
Snow Removal	Highway Department	263-5332
Tax Collections	Treasurer and Collector	263-7018
Veterans' Services	Veterans' Agent	263-4757
Water Problems	Water District (Not part of the Town of Acton)	263-5646
Welfare Questions	Welfare Board (Office in Concord)	369-1290
Wiring	Wire Inspector	263-5555
Wiring Permits	Office - Forest Road	263-4736
Zoning	Zoning Enforcement Officer	263-7545



1974

ANNUAL REPORTS



TOWN of ACTON

MASSACHUSETTS

**TWO HUNDRED AND
THIRTY – NINTH
MUNICIPAL YEAR**

**For the year ending
December
Thirty-First**

(Photo by Margaret Brandon, ABRHS)

Credits: The Town Report Committee wishes to thank all of the Acton Photographers whose work is included in this Report. The cover photograph of "The Davis Blues" was taken by Robert E. Daniels. Pictured on the cover are Davis Blues members (left to right): Steven Carell, Timothy Hamilton, and Douglas Davidson. We are also grateful to David Blocker for his article on The Davis Blues.

Printed By





The Isaac Davis Home, Hayward Road
(Photo by Jeanne Mutt, ABRHS)

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NATIONAL, STATE AND COUNTY OFFICIALS

President

RICHARD M. NIXON

GERALD R. FORD*

Vice-President

GERALD R. FORD

NELSON D. ROCKEFELLER**

Governor
of the
Commonwealth of Massachusetts

FRANCIS W. SARGENT

MICHAEL S. DUKAKIS**

Lieutenant Governor

Donald R. Dwight
Thomas P. O'Neill III**

Secretary of the Commonwealth

John F. X. Davoren
Paul Guzzi**

Treasurer and Receiver General

Robert Q. Crane

Auditor of the Commonwealth

Thaddeus Buczek

Attorney General

Robert H. Quinn
Francis X. Bellotti**

Senators in Congress

Edward W. Brooke
Edward M. Kennedy

Representative in Congress
5th Congressional District

Paul Cronin
Paul Tsongas**

Councillor, 3rd Councillor District

George F. Cronin, Jr.

Senator, 5th Middlesex District

Chester G. Atkins

Representative in General Court
33rd Middlesex District

William Mullen

County Commissioners

S. Lester Ralph
Paul Tsongas
John L. Danehy

Clerk of Courts, Middlesex County

Edward J. Sullivan

Register of Deeds, Middlesex South District

John F. Zamparelli

County Treasurer

Thomas B. Brennan

Register of Probate and Insolvency

John V. Harvey

District Attorney

John J. Droney

County Sheriff

John J. Buckley

* Effective August, 1974

** Effective January, 1975

THE DAVIS BLUES: MUSIC TO MARCH WITH



"It is with great pride that The Davis Blues step off to the rolling beat of the drum and the trill of the fife!"

(Photo by
G. B. Williams, Jr.)

On the morning of April 19, 1775, a small band of men gathered at a farmhouse in Acton and marched off toward Concord to the sound of a lone fife playing "The White Cockade." The men that day were members of an Acton Minuteman Company, commanded by Isaac Davis. The fife was played by Luther Blanchard from nearby Boxborough. By nightfall of that day both Davis and Blanchard were dead and the War for Independence was begun.

Now, two hundred years later, the sounds of "The White Cockade" are again being heard in Acton, as thousands of people retrace the path from the Isaac Davis farm to the site of the Old North Bridge. The way is lead by the fifers and drummers of the Davis Blues Fife and Drum Corps and the reactivated Acton Minuteman Company.

The Davis Blues Fife and Drum Corps is sponsored by the Acton Minuteman Company and was organized in 1968 to train young boys to become fifers and drummers. Over the years this concept of a training corps has been abandoned and today the Davis Blues have approximately twenty musicians of all ages who march as an integral part of the Minuteman Company.

Membership in the Corps is open to any male who is at least 11 years old, who desires to play a fife or drum and who wishes to become involved in research and reenactments of our colonial history.

The Fife and Drum Corps adopted the name "Davis Blues" in honor of Captain Isaac Davis and the men of Acton who fought in defense of their country. The contingent of Actonians who helped defend Boston during the War of 1812 and Company E of the 26th Massachusetts Regiment during the Civil War were also affectionately known by that name.

Each year the Davis Blues appear with the Acton Minutemen in numerous ceremonial events throughout New England and the Eastern United States. The Corps joins local citizens in observing Patriots' Day, Memorial Day, Independence Day and Crown Resistance Day. It participates in numerous colonial parades, musters and historical reenactments. Most recently, the Davis Blues have recorded "Grand Musik," fife and drum music performed at conventions, on television, and at college and professional football games. The Blues have also had the honor of attending a medal of honor presentation and a presidential inauguration parade.

In order to prepare for such a demanding schedule of performances, each member attends practice sessions held every Monday evening at Minuteman headquarters in West Acton. Under the guidance of Edwin A. Carell, Drum Major, the Blues rehearse new pieces and practice marching drills. Fife Master David M. Blocher and Drum Master Al Gregory instruct in the techniques of reading music and playing the fife and drum.

The Davis Blues work hard and practice long hours to become proficient musicians. Their efforts are recognized by their own sense of achievement and a system of qualification ranks. An 11-year-old "recruit" with little prior musical experience usually practices for six months to a year to qualify as a "private" and become a full marching member of the Corps. "Sergeants" in the Davis Blues display solid musical technique and have mastered over thirty tunes.

The uniforms and instruments of the Davis Blues are patterned after those of the late 18th Century. The musicians wear the distinctive rust color waistcoats, black tricorn hats, black trousers and white leggings of the Acton Minutemen. The wooden fifes and rope tensioned field drums are careful reproductions of Revolutionary era instruments with the exception that weatherproof plastic drum heads are used in place of authentic calfskin.

The music is also taken from the 18th and 19th Centuries and includes both martial and folk tunes. "Yankee Doodle," "The Rose Tree" and "The World Turned Upside Down" are well known Revolutionary War pieces, while "The Battle Hymn of the Republic," "Road to Boston" and "The Sisters" come from the Civil War era. "Finnegan's Wake," "Seven Stars" and "The Green Cockade" are lively piping tunes, while Acton's favorite "The White Cockade" was once a tune for stately ballroom dancing.

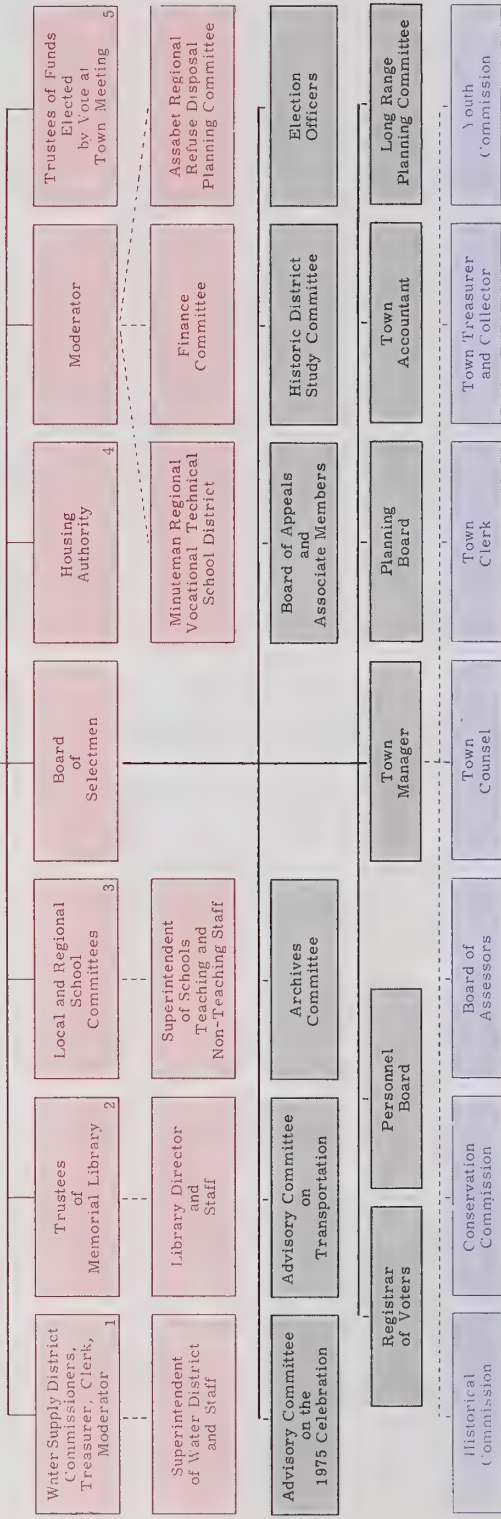
It is with great pride that the Davis Blues step off to the rolling beat of the drum and the trill of the fife on April 19th, or on any commemorative date. Each member feels that he is indeed reliving a part of our great American heritage.

David M. Blocher
Fife Master of the Davis Blues
Acton, Massachusetts

In early 1775, Stephen Barrett of Concord, Massachusetts, swore the oath of all enlisting Minutemen to.... "Defend his Majesty King George III" and, at the same time, to be ready at a minute's notice to.... "Defend all and every of our Charter Rights, Libertys, and Privileges." Typical of so many men of the times, he was asserting claims that eventually proved incompatible.

TOWN GOVERNMENT ORGANIZATIONAL CHART

VOTERS
OF THE
TOWN OF ACTON



APPOINTMENTS MADE BY TOWN MANAGER

Board of Health and Director of Public Health Superintendent of Streets, Highway Department Personnel Assistant Assessor Chief of Police - Full-time and Special Officers Fire Chief - Full-time and Call Forces Town Engineer, Engineering Department and Staff Cemetery Commissioners and Superintendent of Cemeteries Building Inspector, Zoning Enforcement Officers and Deputies Permanent Building Committee Inspector and Deputy Inspector of Gas Piping & Gas Appliances Veterans' Agent and Director of Veterans' Services Inspector and Deputy Inspector of Wires Director and Deputy Director of Civil Defense	Recreation Commission & Director of Recreation Town Report Committee Public Ceremonies and Celebrations Committee Town Building-Land Acquisition Committee Metropolitan Area Planning Council Representative Industrial Development Commission Superintendent of Insect Pest Control Sealer of Weights and Measures Dog Officer Tree Warden Street Lighting Committee Veterans' Graves Officer	Council on Aging Sewerage Study Committee Constables Public Weighers Workmen's Compensation Agent Town Forest Committee Field Drivers Veterans' Burial Agent Keeper of the Lockup Fence Viewer Collective Bargaining Committee Constable - Special-Deputy Collector Forest Warden and Deputy Warden
---	---	---

NOTES

1. The Water Supply District of Acton is an incorporated district holding separate elections and Town Meeting. They also elect a Moderator and Treasurer-Clerk.
2. The Board of Trustees of the Memorial Library is composed of three elected and six self-perpetuating Trustees.
3. The Local School Committee is composed of six members elected by the voters of Acton. The Acton-Boxborough School Committee is composed of the Local School Committee and three members of the Boxborough School Committee.
4. The Housing Authority is composed of four elected members and one member appointed by the Massachusetts Department of Community Affairs.

KEY

- _____ Elected by the voters of Acton.
 ----- Appointed
 _____ Appointed by the Board of Selectmen.
 ----- Appointed by the Town Manager with the approval of the Board of Selectmen.
 _____ Appointed by the Town Manager.

Compiled (as of January, 1974) by
Robert W. Dotson, Town Manager

Administration

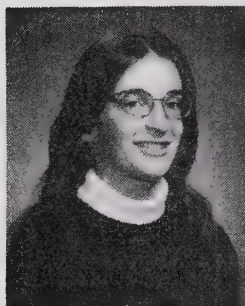


Acton Center
(Photo by: Karen Studer, A.B.R.H.S.)

BOARD OF SELECTMEN AND TOWN MANAGER

William C. Sawyer, Chairman

Robert W. Dotson, Town Manager



Joan N. Gardner



Stephen G. Lewis



William C. Sawyer



Alfred F. Steinhauer



Julia D. Stevens



Robert W. Dotson

For the first time in Acton's history the Annual Town Meeting which traditionally had been held in the month of March, was convened in May. The business of the meeting consumed five evenings before final adjournment at the end of the month.

On June 4, 1974, the Board of Selectmen reorganized as follows: William C. Sawyer, Chairman; Stephen G. Lewis, Vice Chairman; Joan N. Gardner, Clerk; Alfred F. Steinhauer, Member; Julia D. Stevens, Member.

The Board noted with regret the resignations of two Selectmen, Paul H. Lesure and Paul R. Nyquist, on March 20, 1974; prior to serving as Selectmen, both had actively participated in Acton's government for many years as members of various boards and committees.

The Annual Town Meeting was highlighted by two special meetings within the annual meeting with action taken to authorize the borrowing, subject to future town meeting approval, of \$6,000,000.00 for the purchase of land for open space and conservation purposes. The sum was the largest single amount ever authorized in Acton for conservation land; it clearly indicated the desire of the townspeople to maintain open space and a rural character during a time of rapid growth in the area.

On recommendation of the Planning Board, the Town passed an amendment to the Town's Zoning Bylaw which restricts the development of land in business and industrial zones by limiting the percentage of area of land to be developed. We believe that this zoning change will not only prevent overdevelopment of commercial properties but will also aesthetically enhance future development by ensuring that a minimum of twenty-five percent of the land to be developed will be dedicated to open space. The Planning Board also expended a great deal of time working with numerous volunteer townspeople in preparing

a "Green Town" report which inventories Acton's existing natural resources. At the December 3rd Special Town Meeting, the Town authorized funds to be expended by the Planning Board for professional consulting services to assist the Board in developing new planning methods which are vitally needed for future planning.

The 1974 Annual Town Meeting authorized the expenditure of close to one hundred thousand dollars for the design and development of recreational areas and facilities in the recently acquired Great Hill area in South Acton. The Recreation Commission is presently working with a consultant on this project. The Recreation Director is to be commended for the excellent job he has done in expanding Acton's recreation program with minimal cost to the Town. This was also the first full year in which the Town swimming program operated at the Regional High School indoor pool.

One of the major concerns to which town officials addressed themselves during the year was that of refuse disposal. The Board of Selectmen, Town Manager, Board of Health, Advisory Committee on Solid Waste, Planning Board and Engineering Department expended considerable time compiling data relative to various methods of handling refuse disposal. Several public meetings were held for the purpose of discussing a proposed new sanitary landfill site in North Acton on Quarry Road. At a special town meeting held on December 3rd, the Town appropriated funds to employ a professional engineering firm which is presently preparing a complete engineering feasibility study on the Quarry Road site. Earlier in the year, a hydrogeological study was conducted on the site and it is hoped that both reports will be ready for presentation at a Town Meeting in the first half of 1975. The urgency of obtaining a new disposal depository for the Town is highlighted by the limited life of the existing site on Route 2.

In preparation for the 1975 bicentennial celebration, the exterior of the Town Hall was repainted and the Town Common triangle was renovated with the installation of curbing and sidewalks. The Advisory Committee on the 1975 Celebration was quite active during the year in preparation for celebration activities.

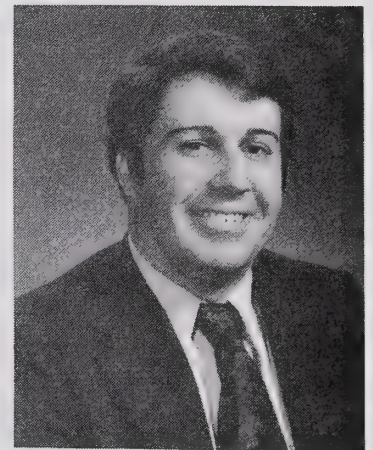
Problems continued for the third year relative to the appointment of police officers under the provisions of the Massachusetts Civil Service Laws. Several court rulings have effectively prevented cities and towns in Massachusetts from hiring permanent police officers, however, during 1974, Acton was fortunate in that our entire complement of officers was filled for the majority of the year.

During 1974, the Massachusetts Legislature passed legislation requiring cities and towns to provide residents with professional ambulance service by 1977. Up until this time, the Town has provided this service through the use of dual purpose police cruiser-ambulances. The legislation required that Acton meet certain minimum standards in delivering emergency medical service. These can be met by Town operation or by a contract with a private ambulance service company. If they are met by Town operation, we will be required to purchase at least one ambulance and all ambulance attendants must be trained as emergency medical technicians. Presently, several of our Police Department and Fire Department personnel have received or are presently enrolled in the required training course. It is the intention of the Board to place an article on the 1975 Annual Town Meeting warrant requesting funds to fully implement the requirements of the law. This will be for the purchase of an ambulance, funds for ancillary equipment and the hiring of at least four new personnel.

Presently the Selectmen, Town Manager, and other Town officials are moving forward on a program for a new town hall office building. The present Town Hall, built in 1863, is now being used in excess of capacity and expansion within the existing walls is no longer possible without extensive and costly renovations. It is anticipated that a program for the purchase of land and for preliminary plans for a new building will be presented at the 1975 Annual Town Meeting.

The growth of the Town over the past years was again reflected in votes authorizing the new positions of Sanitarian to assist the Director of Public Health, a local Building Inspector to assist the Building Commissioner and a change in the Town Accountant position from a part-time to a full-time job.

At the close of the year, the Town Manager accepted with regret the resignations of Fire Chief Thomas J. Barry, Jr. and Town Engineer John T. Condon.



Christopher J. Farrell
Administrative Assistant

We note with sorrow the passing of three men who gave a great deal of public service to the Town: James E. Kinsley, Lawrence Donnelly, and Richard J. O'Neil.

Among many other civic duties, James E. Kinsley served as Selectman, Town Moderator and Water District Commissioner. Lawrence Donnelly served the Town for 17 years as Selectman. Richard J. O'Neil, a member of the Town's Industrial Development Commission, was Acton's Postmaster for 11 years.

In closing, we thank the many dedicated employees and members of our Town boards, committees, commissions and departments for the excellent job which they have done during 1974.

A Dedication

In memory of Lawrence Donnelly and James E. Kinsley and their tireless efforts on behalf of Acton, we dedicate this Town Report for the year 1974.

Lawrence Donnelly

Lawrence Donnelly, a World War I Veteran, served the Town of Acton for over seventeen years. His first term as Selectman (1944-1954) proved him to be a hard and diligent worker, constantly striving to make Acton a better place in which to live. Lawrence Donnelly's second term as Selectman (1958-1965) was one in which Acton experienced "explosive" growth and expansion. New homes were being built, new schools were needed, small businesses prospered. Town Government also experienced "growing pains," and Lawrence Donnelly continued to exert every effort in behalf of the citizens of Acton. A friendly man by nature, he never hesitated to talk with people and to listen earnestly to their suggestions. He carried out his administrative duties in a serious and sincere manner and was respected by all who knew him.

James E. Kinsley

James Edward Kinsley was an active participant in Acton's governmental affairs for over forty years. Respected for his keen and logical thinking, James Kinsley served his town as Selectman, Town Moderator and Library Trustee. From 1931 until 1951, he was the District Clerk for the Water Supply District of Acton. In 1952, he took over as Commissioner and in 1961, as District Moderator. James Kinsley believed that "public office is a public trust." He maintained that no public official was indispensable but, nevertheless, "there is no substitute for experience." At one point, James Kinsley was cited as "the best informed man on town administration in Middlesex County." This was an honor justly earned and entirely accurate.

"Thy purpose firm is equal to the deed...."

TOWN OFFICIALS AND APPOINTMENTS

ELECTED TOWN OFFICERS

	<u>Term Expires</u>
MODERATOR	
John W. Tierney	1975
SELECTMEN	
Stephen G. Lewis	1975
William C. Sawyer	1975
Julia D. Stevens	1976
Joan N. Gardner	1977
Alfred F. Steinhauer	1977
LOCAL AND REGIONAL SCHOOL COMMITTEES	
Edgar B. Gravette	1975
Helen K. Ray	1975
*Ann T. Evans	1976
**Robert Evans	1976
Robert W. Haeberle	--
Griffith Resor	1977
James T. O'Rourke	1977
TRUSTEES OF MEMORIAL LIBRARY	
Robert J. Brandon	1975
Nancy C. Howe	1976
Nancy K. Gerhardt	1977
ACTON HOUSING AUTHORITY	
*Julia D. Stevens	1975
**Robert J. Storella	1975
Mary M. Laffin	1976
Kenneth C. Stowell	1977
Thomas J. Ahern, Jr.	1978
****Patience H. MacPherson	1978
TRUSTEES OF ELIZABETH WHITE FUND	
Eleanor P. Wilson	1975
Helen B. Allen	1976
Hazel P. Vose	1977
TRUSTEES OF WEST ACTON FIREMEN'S RELIEF FUND	
H. Stuart MacGregor	1975
James B. Wilson	1976
Frederick A. Harris	1977
TRUSTEES OF ACTON FIREMEN'S RELIEF FUND	
John F. McLaughlin	1975
Richard A. Lowden	1976
T. Frederick S. Kennedy	1977
TRUSTEES OF CHARLOTTE L. GOODNOW FUND	
Clark C. McElvein	1975
Thelma L. Boatman	1976
James N. Gates	1977

*Resigned

**Replaced

***Deceased

****Appointed by Department of
Community Affairs

Term
Expires

TRUSTEES OF THE CITIZENS LIBRARY ASSOCIATION
OF WEST ACTON

*Evelyn W. Lapierre	1975
**Katherine Mary Kinsley	1975
Kathy S. Whitemore	1976
Betty L. Boothby	1977

APPOINTMENTS MADE BY MODERATOR

FINANCE COMMITTEE

Arthur Schene	1975
*Edward J. Keohan	1975
**Thornton C. Schoch	1975
*Joan N. Gardner	1975
**Charles F. O'Hara	1975
Harold G. Marsh	1976
Gerald W. Portyrata	1976
John E. Powers	1976
Theodore Jarvis	1977
William L. Kingman	1977
Louise G. Malcolm	1977

REGIONAL REFUSE PLANNING COMMITTEE

Alan J. Waters	1975
Ann W. Chang	1976
Oscar Kress	1977

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL
DISTRICT COMMITTEE

Charles W. Courtright	1975
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APPOINTMENTS MADE BY SELECTMEN

ADVISORY COMMITTEE ON THE 1975 CELEBRATION

E. Wilson Bursaw	1975
Brewster Conant	1975
Col. Burton A. Davis	1975
David H. Donaldson	1975
Hayward S. Houghton	1975
Roger M. Huebsch	1975
Mark A. Kahan	1975
T. Frederick S. Kennedy	1975
Margaret B. Kinzie	1975
Walter R. Laite	1975
Malcolm S. MacGregor	1975
Natacha F. MacGregor	1975
Richmond P. Miller, Jr.	1975
Raymond A. Shamel	1975
Charles A. Morehouse	1975
Linda A. Morris	1975
Marion E. H. Houghton	1975
Raymond Spicer	1975
Mary S. Tierney	1975
Earle W. Tuttle	1975
Martha Steeves	1975
Joan E. Blocher	1975
Edith E. Wylie	1975
Robert S. Rhodes	1975
Nancy E. Tavernier	1975

	<u>Term Expires</u>
*Palo A. Peirce	1975
**James Humphries	1975
*Donald R. Gilberti	1975
**Bruce Capman	1975
*Lee Salt	1975
*Gilbert Osborn	1975
Chauncey W. Waldron, Jr.	1975
Dorothy B. Stonecliffe	1975
Judith A. Clark	1975
Ragner Gustafson	1975
Robert D. Paul	1975

ADVISORY COMMITTEE ON SOLID WASTE MAINTENANCE

Oscar Kress	1975
Alan J. Waters	1975
Ann W. Chang	1975

ADVISORY COMMITTEE ON TRANSPORTATION

Harry B. Berkshire	1975
Donald P. Felt	1975
Mary Louise Longcope	1975

ARCHIVES COMMITTEE

Joyce D. Woodhead	1975
Minetta D. Lee	1976
T. Frederick S. Kennedy	1977

BOARD OF APPEALS

Harman Vanderwart	1975
Edward G. Schwarm	1976
Harold W. Flood	1977

Associate Members

*John J. Bush	1975
Lea B. Pendleton	1975
John A. Norris	1977

ELECTION OFFICERS

Precinct 1

Warden	Irene G. McLaughlin
Deputy Warden	John F. McLaughlin
Clerk	Barbara M. Mulvey
Deputy Clerk	Violet M. Perry
Inspectors	Barbara Nylander, Margaret Schene
Deputy Inspectors	Theresa M. Carroll, Gail J. Roche
Tellers	Frances L. Collins, Nancy Anne Gilberti
	Lela Balcom, Frances Hirsch
	Mona V. Melymuka, Nancy L. Miller

Precinct 2

Warden	Margaret Larsen
Deputy Warden	Elsie T. Winslow
Clerk	Bertha Carr Tucker
Deputy Clerk	Irene Young
Inspectors	Martha I. Lowden, Barbara V. Woodward
Deputy Inspectors	Hazel P. Vose, Helen M. Young
Tellers	Ruth R. Phelps, Marianne Varno
	Charlotte E. Wetherbee, Joan E. Nelson
	Jean Ann Dingee, Lorraine O. Condon

Term
Expires

Precinct 3

Warden	Barbara J. McPhee
Deputy Warden	Katherine E. Nedza
Clerk	Phyllis K. Sprague
Deputy Clerk	Dolores R. Nowokunski
Inspectors	Clare V. Peterson, Elsie M. Godfrey
Deputy Inspectors	Genevieve L. Hatch, Elizabeth Charter
Tellers	Minnie C. Veasie, Esther Perry
	Anna G. Mahar, Lydia R. Lesure
	Carl R. Godfrey, Marian J. Meigs

HISTORIC DISTRICT STUDY COMMITTEE

Dorothea Harrison	1975
William Klauer	1975
Norman R. Veenstra	1975
Gladys S. Wootton	1975
Robert N. Nylander	1975

LONG RANGE PLANNING COMMITTEE

David Malcolm	1975
Edward A. Chambers	1975
James L. Mahoney	1975
Charles M. Seward	1975

PERSONNEL BOARD

Donald MacKenzie	1975
Norman L. Magnussen	1975
Richard P. O'Brien	1976
Henry M. Young	1976
John J. Bush, Jr.	1977

PLANNING BOARD

John F. Pasieka	1975
William R. Becklean	1976
Charles W. Burnham	1977
Joyce E. Foley	1978
Katherine A. Meyer	1979

REGISTRAR OF VOTERS

Elizabeth A. Barbadoro	1975
David E. Driscoll	1976
Warren E. Costello	1977

TOWN ACCOUNTANT

Donald O. Nylander	1975
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TOWN MANAGER

Robert W. Dotson	1975
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UNITED NATIONS DAY, CHAIRMAN OF

Anne H. Ridley	1975
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APPOINTMENTS MADE BY TOWN MANAGER
REQUIRING APPROVAL OF THE BOARD OF SELECTMEN

BOARD OF ASSESSORS

John H. Loring	1975
Richard W. Remmy	1976
Lorens A. A. Persson	1977

Term
Expires

CONSERVATION COMMISSION

Chauncey W. Waldron, Jr.	1974
Dorothy B. Stonecliffe	1975
Peter P. Jorrens	1975
Brewster Conant	1976
Judith A. Clark	1976
Ragner Gustafson	1976
Arthur D. Platt	1974

HISTORICAL COMMISSION

William Klauer	1975
Anita E. Dodson	1975
Robert H. Nylander	1976
Stanley L. Smith	1976
Marian E. H. Houghton	1977

TOWN CLERK

Charles M. MacRae	1975
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TOWN COUNSEL

Acheson H. Callaghan, Jr.	1975
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TOWN TREASURER AND COLLECTOR

Wm. Henry Soar	1975
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YOUTH COMMISSION

Eleanor L. Phillips	1975
*Stephen R. Bing	1975
*Michelle B. DuBois	1976
**Bruce T. Wood	1976
*Leonard S. Selman	1976
Charles G. Kadison	1977
Ira Goldenberg	1974

APPOINTMENTS MADE BY TOWN MANAGER

ADMINISTRATIVE ASSISTANT TO THE TOWN MANAGER

Christopher J. Farrell	1975
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ASSISTANT ASSESSOR

Ralph E. Dodge	1975
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BOARD OF HEALTH

Edwin Richter	1975
Dr. Gene P. Swartz	1976
Donald R. Gilberti	1977

BUILDING COMMISSIONER

Don P. Johnson	1975
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LOCAL INSPECTOR

William B. Tobin	1975
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CEMETERY COMMISSIONERS

Harlan E. Tuttle	1975
Howard F. Jones	1976
Charles F. Putnam	1977

	<u>Term Expires</u>
COLLECTIVE BARGAINING COMMITTEE	
Henry M. Young	1975
Norman J. Magnussen	1975
Donald MacKenzie	1975
CONSTABLES	
David J. Allen	1975
Frederick J. Hryniewicz	1975
T. Frederick S. Kennedy	1975
Charles A. Morehouse	1975
Robert S. Rhodes	1975
CONSTABLE - SPECIAL - DEPUTY COLLECTOR	
William F. Egar	1975
COUNCIL ON AGING	
Vincent G. Gavin	1975
Patience H. MacPherson	1975
Joseph S. Mercurio	1975
Vincent M. Polo	1975
Sylvia A. Remmy	1975
Elizabeth M. Smathers	1975
* Robert J. Storella	1975
** Geraldine H. Reynolds	1975
DEPUTY BUILDING INSPECTOR	
John T. Condon	1975
David F. Abbt	1975
DEPUTY DIRECTOR OF CIVIL DEFENSE	
Robert F. Guba	1975
DEPUTY FOREST WARDEN	
Edward Belmont	1975
Donald F. Copeland	1975
Clarence G. Frost	1975
Malcolm S. MacGregor	1975
DEPUTY INSPECTOR OF GAS PIPING & GAS APPLIANCES	
Warren E. Bemis	1975
DEPUTY INSPECTOR OF WIRES	
Lawrence I. Tucker	1975
DEPUTY SEALER OF WEIGHTS & MEASURES	
Alan Wilson Saunders	1975
DIRECTOR OF CIVIL DEFENSE	
Donald W. MacCaulay	1975
DIRECTOR OF PUBLIC HEALTH	
Steven Calichman	1975
DOG OFFICER	
Patrick Palmer	1975
FENCE VIEWER	
David Abbt	1975

		<u>Term Expires</u>
	FIELD DRIVER	
James Kazokas		1975
William J. Durkin, Jr.		1975
	FIRE CHIEF	
Thomas J. Barry, Jr.		1975
	FIREMEN (Standing Appointments)	
	Captains	
Edward Belmont		Clarence G. Frost
Donald Copeland		Malcolm MacGregor
	Firefighters	
Forrest Emerson Bean, III		William F. Murphy
Timothy Blaisdel		David G. Nichols
David Calkins		Timothy Pattee
Bernard Caouette		Malcolm Perkins
Joseph Conquest		Carl Robinson
Robert C. Craig		Peter Alan Robinson
Wayne Arthur Decker		Paul Simeone
Milton Hart		Wm. H. Soar, Jr.
Clifford Kenneth Hicks		David Spinney
Stephen Huntley		Charles Sweet
James Stephen Kessler		Robert Wetherbee
William Klauer		George B. Williams, III
	John Tobin	
	CALL FIREMEN	
	Lieutenants	
Richard Gallant		Carl Simeone
	Firefighters	
	Acton Center Station	
Ronald Calkins		Everett Putnam
Stephen G. Collins		Robert W. Reynolds, Jr.
Alan B. Davis		Gordon Smatt
William Hartman		Richard Swenson
Charles F. Hebert		Robert Vanderhoof
Fisher Hills, Jr.		James D. Young
	Richard O'Leary	
	South Acton Station	
John Bushek		Richard Lowden
Charles E. Day		Allen Nelson
Carl Richard Gertz		James Puffer
Frederick L. Harris		Robert W. Puffer, III
Charles Hillman		Alan J. Waters
Steward Kennedy		Derek Oldham
	George Wetherbee, Jr.	
	West Acton Station	
Edward M. Bennett		Gordon Gravlin
Arthur Decker		Francis Malson
Steven Foote		Peter Robinson
	George Sloane	

	<u>Term Expires</u>
FOREST WARDEN	
Thomas J. Barry, Jr.	1975
INDUSTRIAL DEVELOPMENT COMMISSION	
Edward F. Flannery	1975
* Stephen E. Lord	1975
*** Richard J. O'Neil	1977
* Mark Imbimbo	1978
INSPECTOR OF ANIMALS	
Patrick Palmer	1975
INSPECTOR OF GAS PIPING & GAS APPLIANCES	
Joseph G. Perry	1975
INSPECTOR OF WIRES	
Leslie F. Parke	1975
KEEPER OF THE LOCKUP	
Norman L. Roche	1975
METROPOLITAN AREA PLANNING COUNCIL	
William C. Sawyer	1976
PERMANENT BUILDING COMMITTEE	
* Eric L. Larson	1975
** James A. Kazokas	1975
Edward L. Morrill	1976
Thomas J. Regan, Jr.	1976
Donald M. Perkins	1978
POLICE DEPARTMENT	
(Civil Service - Standing Appointments)	
Chief	
Norman L. Roche	
Sergeants	
Chauncey R. Fenton, Jr.	Robert S. Rhodes
David W. Scribner	George W. Robinson
John T. McNiff	
Patrolman	
Bernard W. Harrison	Robert L. Parisi
William N. Hayes	Charles Leo Coggins
Joseph P. Sansone	George J. Dristilaris
Donald M. Bresnick	Richard Anthony Gervais
Robert P. MacLeod	Ronald E. Johnson
Brian R. Goodman	Robert D. Nelson
Lawrence A. Dupont	Calvin Homer O'Coin
Edward R. Brooks	Thomas Joseph Rogers
Permanent Intermittent	
Spero John Cretekos	*John A. C. Nolan
Provisional	
Robert Louis Cowan, Jr.	Albert James Crowley, Jr.
Dennis Daniel Thompson	

Term
Expires

Special Officers

Guard at W. R. Grace Co.

Edmond Daigneault

Matron

Marjory J. Davis

Muriel B. Flannery

Crossing Guard

* Natacha MacGregor

1975

Russell C. Perkins

1975

Special Officer for Edward Square

Cedric Thatcher

Special Police Officers - Acton Schools only

Edmund J. McNiff

Robert Graham

PUBLIC CEREMONIES & CELEBRATIONS COMMITTEE

David H. Donaldson

1975

Robert M. Huebsch

1975

Mary K. Donnelly

1975

Burton A. Davis

1976

Patricia McMillan

1976

Joan E. Blocher

1976

Walter R. Laite

1977

Richmond P. Miller, Jr.

1977

Martha Steeves

1977

PUBLIC WEIGHERS

William J. Durkin, Jr.

Alan C. Wagner

Bernard W. Harrison

Arthur P. Gonetti

Robert S. Rhodes

James A. Barbato

George W. Robinson

Robert M. Greenough

Paul M. Wagner, Jr.

Robert C. Nickerson

RECREATION DIRECTOR

Thomas H. Haggerty

1975

RECREATION COMMISSION

Beatrice C. Perkins

1975

James W. Murphy

1976

* William P. Lynch

1977

** Philip L. Hillman

1977

Charles A. Morehouse

1977

Warren Orcutt

1978

SEALER OF WEIGHTS & MEASURES

George K. Hayward

1975

SEWERAGE STUDY COMMITTEE

Daniel J. Costello

1975

David A. Manalan

1975

STREET LIGHTING COMMITTEE

Booth D. Jackson

1975

H. Stuart MacGregor

1975

Leslie F. Parke

1975

SUPERINTENDENT OF CEMETERIES

T. Frederick S. Kennedy

1975

	<u>Term Expires</u>
SUPERINTENDENT OF INSECT PEST CONTROL	
Franklin H. Charter	1975
SUPERINTENDENT OF STREETS	
Allen H. Nelson	1975
TOWN BUILDING-LAND ACQUISITION	
David Abbt	1975
Roger M. Heubsch	1975
Richmond P. Miller, Jr.	1975
Joseph W. Stevens	1975
TOWN ENGINEER	
* John T. Condon	1975
TOWN FOREST COMMITTEE	
Emery D. Nelson	1975
Franklin H. Charter	1975
TOWN REPORT COMMITTEE	
Betsyan Newton	1975
* Diane Ernest	1976
** Barbara M. Faubert	1976
* Ann G. Hosmer	1974
** Marilyn J. Faherty	1977
TREE WARDEN	
Franklin H. Charter	1975
VETERANS' AGENT & DIRECTOR OF VETERANS' SERVICES	
Norman L. Roche	1975
VETERANS' BURIAL AGENT	
Norman L. Roche	1975
VETERANS' GRAVES OFFICER	
T. Frederick S. Kennedy	1975
WORKMEN'S COMPENSATION AGENT	
Theron A. Lowden	1975

Acton's youngest Minuteman,
David Nyberg
(Photo by Wes Nyberg)



TOWN REPORT COMMITTEE

Marilyn Faherty

Betsyan Newton, Chairman

Barbara Faubert

Three years ago, I received a phone call - the result of which saw every pencil in the house sharpened and ready for duty! The caller pleasantly suggested that perhaps I would enjoy "putting together" the Town Report for Acton. (WHAT Town Report??? After four years of living in Acton, I still had trouble remembering my "garbage collection" day!) Civic pride, however, beat out common sense and I went to meet our Town Manager. It must have been his dream of a bi-colored organizational chart that got to me; it certainly wasn't his money. I returned home determined to find and conquer that pea-green "book" of which he so lovingly spoke. When I located my copy, in with the fish tank equipment, I noted it was actually more the color of lemons-bad than peas-green. Having made this observation, the rest, I reckoned, would be easy.

I asked for and received the capable assistance of Mrs. Ann Hosmer. We "poured" over town reports from other towns. We asked ourselves, "What do we know about the town report?" The answer, of course, was "Nothing!" Pictures are nice, we thought, so we requested photographs of all Acton Selectmen. The first gentleman to whom we made our request informed us he was no longer a Selectman, having just LOST the election. We were off to a roaring start.

Soon, however, the reports from the various town departments found their way onto our dining room tables. Our lives became filled with miscellaneous information: One needs a permit to indulge in gravestone rubbing, the Police Chief is also the Veterans' Agent, all dog licenses expire March 31st. Conversations with friends often began with, "...speaking of septic tanks, how adequate is yours?" I personally became most worried that someone would move the town forest while I was asleep. But, the '72 Report was taking shape.

Our requests for pictures, diagrams, charts - anything to make for more interesting, informative reading - were met with enthusiasm and cooperation. Always responsive to our questions and queries were the Town Hall ladies: Mrs. Ruth Bailey, Mrs. Norma Ganung, and, recently, Christine Joyce. Possessing patience, knowledge and humor (all of which they needed!), they supplied names, telephone numbers and points of reference whenever we requested them. We made the printer's deadline and despite all trepidations and one Selectman's threat to send in a "centerfold," the '72 Report was dutifully published. Many people even admitted to READING the Report.

On to the Report for 1973 or ... no one ever told me it was a three-year appointment! Mrs. Diane Ernst joined Mrs. Hosmer and me for this year's report. With our new-found wisdom and expertise and the "workings" of Town Government firmly in hand, we began anew. (That really means: Mr. Dotson would like the Organizational Chart, page 4, revised; and thinks THREE colors would be nice this year!) While we read, re-read and polished, the pictures for the '73 Report were taken in hand by the Acton-Boxborough Regional High School's photography students, several of the town's amateur photographers and, by town photographers, Mr. and Mrs. G. B. Williams, Jr. Mrs. Deirdre Grunwald rendered the outstanding cover.

Again, our printer's deadline was met and we all went home promising to reunite the family, hide the typewriter and stay off the telephone for at least 48 hours. I have one very fond memory concerning the '73 Report. The Town Report is handed out to Acton voters on Election Day. Mid-afternoon, a lady arrived at my door, Report in hand...to be autographed! (I wrote: When next Civic Pride calls, go outside immediately and sweep your sidewalks until it hangs up.)

The 1974 Acton Town Report and I, are joined by Mrs. Marilyn Faherty, Mrs. Barbara Faubert and Mrs. Sally Smith. Mrs. Smith will take over my chairmanship next year. (No one has told her it's a three-year appointment, either!) We again endeavor to put forth a Town Report of clarity, public interest and historic value. It is our pleasure to again present the many fine photographs taken by our high school students and by Mr. and Mrs. Williams. And we offer our sincere thanks to Mrs. Rosalie Crosby of Girl Friday Associates, Concord, Massachusetts. Mrs. Crosby types both the Warrant and the Report in preparation for their respective publications. She is both accurate and efficient in her work; her advice and suggestions are invaluable. So is her bottle of Aspirin.

Though our acclaim has not yet reached the national level, we did, that first year, get an invitation to the Grand Opening Preview of the Triple A Market on Great Road. And, one way or another, we have learned much about our Town of Acton. We have spent our yearly allotted funds frugally - that alone ought to make us worth our bicentennial salt.



The British uniforms were patterned after the German, and heavily ornamented. When fully dressed, the British soldier carried 125 lbs. of uniform weight.

British Tenth Regiment of Foot
(Photo by Ann Jacobs)

Town Services



Acton Memorial Library, Acton Center
(Photo by Harlan Howe, Jr.)

BOARD OF APPEALS

H. W. Flood, Chairman

Edward G. Schwarm, Clerk
Herman Vanderwart, Member

John A. Norris, Associate
Lea B. Pendleton, Associate

The Board of Appeals was created by an action of the Town Meeting on December 18, 1953 when the Protective Zoning Bylaw was first accepted. The function of this Board is to attempt to make judgments at the local level on matters over which it has authority at a minimum cost to the petitioner and with a minimum delay of time. The General Laws recognize the importance of having a semi-judiciary body made up of local citizens interested in the welfare of the people living within the Town because this permits the granting of special permits, variances and the like at the lowest administrative level. The Board is, in general, empowered to:

1. Hear and decide appeals (G.L., Chapter 40A, Section 13) including appeals from decisions of the Board of Selectmen relative to the Protective Zoning Bylaw.
2. Hear and decide petitions for special permits (G.L., Chapter 40A, Section 4) including specifically earth removal, flood plain zoning and special uses (Section IV; B, C, D and E).
3. Authorize, upon appeal or petition (G.L., Chapter 40A, Section 15), a variance from the Protective Zoning Bylaw.
4. Hear and decide upon petitions for a comprehensive permit to construct subsidized housing (G.L., Chapter 774, 1969).

In 1974, 17 public hearings were held. Three of the cases were pending at year end while, of the remaining fourteen, eleven had been decided in favor of the petition (78.5%). In summary:

	<u>Granted</u>	<u>Denied</u>	<u>Pending</u>	<u>Total</u>
Earth Removal	1	-	-	1
Specific Uses and Exceptions	3	1	3	7
Variances	6	1	-	7
Flood Plain	1	1	-	2
	<u>11</u>	<u>3</u>	<u>3</u>	<u>17</u>

CEMETERY COMMISSION

T. Frederick S. Kennedy, Superintendent

The Cemetery Department has charge of the care and maintenance of three Cemeteries, the Captain Robbins Lot and monument, the Memorial Chapel and its surroundings, the Luther and Calvin Blanchard Lot and Memorial, and the Memorial in front of the birthplace of Captain Isaac Davis.

Mount Hope Cemetery

Aside from the routine maintenance of this Cemetery, a program of cleaning monuments and markers was started this year. Many of the very large monuments had not been cleaned for a number of years. About forty very large corner posts were removed to facilitate the mowing of those lots.



(Photo by Dawn Smith, ABRHS)

When the first section of this Cemetery was laid out in 1848, it seemed that the practice of each individual lot owner was to bring in loam and raise their lot above the general level of the surrounding area. At one time in this section, there were thirty-five of these raised lots. Over the past several years, however, we have lowered practically all of the lots, which helps in the appearance of this section near Central Street.

In expanding the single grave section, it was necessary to have fill hauled in and then covered with loam and seeded. The demand for single grave spaces is increasing each year, particularly among the elderly persons.

Plans are being made to landscape several sections of this cemetery, both in the older sections as well as in the new sections, which were laid out this past year. The plans include a variety of trees, flowers, shrubs, and plants. The money for this project will be taken from the Cemetery Beautification Fund.

The Department is asking for additional money this year to make necessary repairs at Mount Hope. This includes: repairing the porch on the small chapel, shingling one side of the toolshed, and removing six large pines which have become decayed.

Woodlawn Cemetery

This past year the Engineering Department made plans for laying of an area for four grave lots, roadways and a drainage layout. They laid out a large section for single graves. By cutting down the size of the graves, we gained forty additional spaces.

Our extensive spraying of Japanese Beetles in both Cemeteries has apparently paid off. There was much less damage from the beetles. We continued our spraying program, not for the beetles, however, but for rosebugs, scab, etc. We are requesting a sum of money for a mist blower for spraying purposes.

In the fall, a new section was leveled and rough graded. This will be loamed over and seeded in the spring. Two roads were sub-graded and will have to be covered with crushed gravel in preparation for the laying of asphalt this coming year.

Late in November, the Engineering Department started mapping out the lots in the Revolutionary Section of Woodlawn Cemetery, in preparation for the Bicentennial Celebration this year. They are preparing a map of this section, showing the locations of each lot. There are some lots that have no stones and there is no way to identify who the lots belong to. This project of mapping out the Revolutionary section is something that the Cemetery Department has been trying to have done for the past ten years.

When this plan has been completed, it will be laid out in six sections, and the lots will be cross indexed with names of the persons interred there, on cards prepared for this purpose.

In connection with this project, the Department has gathered up all the Revolutionary Flag Standards, for the purpose of cleaning them, and replacing them in the spring. The work of cleaning the standards will be done by the Bicentennial Celebration Committee.

Some of the large slate stones have been straightened up and more will be tended to in the spring. This type of work has to be done every few years due to the fact that there are no foundations under them. They are just placed in the ground.

Last year in the Commissioner's report, attention was called to the regulations that have been adopted. Under the new regulations, the following items will not be allowed: artificial flowers, vigil lights, crushed stone or bark around monuments or markers, glass or tin cans for flower containers, or cement urns. Permission must be obtained from the Cemetery Office for the planting of shrubs and flower beds. After April 1, 1975, any lot owner wishing shrubs on either side of his monument will be required to place additional perpetual care to cover the expense of trimming and care of the same.

Vandalism continues in all the cemeteries. In Mount Hope, the windows in the building have been covered by heavy mesh wire to protect them, but vandals shoot holes right through them. A small stained glass window in the chapel was completely destroyed, and a cellar window broken. A section of

the stone wall in the North Acton Cemetery was pushed over twice. Some of the small monuments were pushed over and had to be repaired.

Early in the fall, several landscape consultants were contacted and requests were made for resumes of their proposals relative to the "Master Plan for the Cemeteries." The Town Manager, Mr. Robert Dotoson, conducted interviews with some of them and has requested that names of several other consultants be submitted to him for consideration.

In November, the Superintendent attended a seminar, which dealt with some of the following subjects: labor contracts, new Federal and State laws concerning municipal cemeteries. The Cemetery personnel have attended several conventions and seminars on cemetery maintenance, as well as a cemetery equipment show held at the Milton Cemetery Department in October. One of the seminars dealt with methods of preventive maintenance of light equipment.

The Department wishes to express thanks to the Engineering and Highway Departments, as well as all others who have assisted us during the year.

Harlan E. Tuttle Howard F. Jones
Charles F. Putnam

Cemetery Commissioners

COUNCIL ON AGING

Vincent Polo, Chairman

In 1974, the Council on Aging came of age. The Council established significant programs to provide community support and services for Acton's elderly. Two of the more important programs initiated in 1974 were the Wheel-A-Meal and the Drop-In Center.

Under the Wheel-A-Meal program, a hot and cold meal is delivered to the home of the recipient by Town volunteers. The program is coordinated by Carol Lake, who serves as Council Coordinator. The food is prepared by the staff of the Emerson Hospital and special dietary needs are considered. This program enables people who are mostly confined to their homes to be able to get good, nourishing meals.

The Drop-In Center is located at the West Acton Baptist Church and is open two days a week on Tuesdays (1:00 p.m. to 4:00 p.m.) and Thursdays (10:00 a.m. to 1:00 p.m.). It functions as a social center - just a place to go to meet people and make friends. Volunteers from Acton's churches have served as hostesses and have helped to get the Center established.

On-going programs were continued through the year. There were free bus trips (e.g., to Sturbridge Village) and free Flu shots.

The Council intends to expand its programs and services for the elderly during the coming year. Included in its plans are such new programs as: a monthly newsletter providing news and useful information, to be mailed directly to the homes of the senior citizens; more health programs (e.g., blood pressure checks, breast cancer and diabetes exams, etc.); two visitation programs - one by telephone to be coordinated with skilled Code Hot Line personnel and the other to be at-home visits by Town volunteers.

The School Committee has approved a program through which the elderly may get hot lunches, at cost, at the Gates School. The Council will augment this program by providing transportation and a host and hostess to create a friendly atmosphere.

Anybody interested in the Council's activities, has requests for information, or who would be willing to volunteer on any project, is urged to call Carol Lake, Council on Aging, at 263-1068.

Vincent Gavin
Joseph Mercurio
Sylvia Remmy

Gerry Reynolds
Liz Smathers
Robert Storella

CHARLOTTE L. GOODNOW FUND

Thelma L. Boatman, Trustee

Clark C. McElvein, Trustee

James N. Gates, Trustee

INVESTMENTS

Concord Cooperative Bank	\$3, 000.00	\$3, 000.00
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RECEIPTS

Concord Cooperative Bank	168.48	168.48
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EXPENDITURES

Treasurer of the Acton Congregational Church	148.48	148.48
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Town of Acton for the perpetual care of the Goodnow Lot in Woodlawn Cemetery	<u>20.00</u>	<u>20.00</u>
		\$ 168.48

(Note of Interest: Charlotte L. Goodnow, a native of Acton, who died August 9, 1907, at the age of 80, willed \$3,000 to the Town of Acton, accepted at the Town Meeting of March 29, 1909, for the perpetual care of the family gravesite in the Woodlawn Cemetery, and the remainder to be applied to the cost of preaching at the Congregational Church in the Centre. The original amount is invested with principal intact, only the interest is used for the stipulation of the will.)

ELIZABETH WHITE FUND

Helen B. Allen, Trustee

Hazel P. Vose, Trustee

Eleanor P. Wilson, Trustee

The Trustees of the Elizabeth White Fund have signed requisitions to the Town Treasurer totaling \$750.00.

(Note of Interest: This fund, the 1923 legacy of George R. White, in memory of his mother Elizabeth is set up..."to aid the unfortunate of Acton." The principal has been invested and the Trustees use the interest to aid..."widows, orphans or the elderly" or any case "in which the Town is morally obligated." Cases can be referred to the Trustees by the Public Health Office, a clergyman, a physician or even a concerned neighbor.)

HOUSING AUTHORITY

Thomas J. Ahern, Jr., Chairman

The members of the Housing Authority held their monthly meetings at the Town Hall on the first Monday of each month at 7:30 p.m. Several meetings were had throughout the year in Boston with state and federal officials in connection with pending or proposed housing programs. The Town Meeting voted approval for the Housing Authority to participate in the federal rental assistance program. The Department of Community Affairs increased slightly our appropriation under the state rental assistance program, and a good deal of time was spent screening and qualifying applicants and determining the habitability condition of the private rental housing.

On July 18, 1974, the Massachusetts Housing Appeals Committee ruled in favor of the Acton Housing Authority's appeal from the Acton Board of Appeals' disapproval of the Elderly Housing Project near Elm Street. A further appeal was taken by the Acton Board of Appeals and on November 18, 1974, the Suffolk Superior Court again upheld the Housing Authority. At this writing, the Board of Appeals has not publicly declared its intentions as to further appeals. It is hoped that litigation will now be ended in this matter so that the Authority can proceed with the project.

Mrs. Julia Stevens, an original member of the Authority, resigned this year upon her election to the Board of Selectmen.

Robert J. Storella was elected to fill the vacancy by the Board of Selectmen and the remaining members of the Housing Authority.

Kenneth Stowell, Member
Robert J. Storella, Member
Mary Laffin, Member
Patience MacPherson, Member

HIGHWAY DEPARTMENT

Allen H. Nelson, Superintendent



James Harbison, Russell Robinson



Edmond Brown, Jr.

(Photos by D. W. Calkins, Jr.)

As a result of the mild winter and early spring, the sweeper got off to an early start on its sweeping tour of the Town. Now that we have a new berm machine, we were able to replace the berms that were taken out by the snowplows, and we also were able to install berms in many needed places.

The town grounds were fertilized and mowed as required. The roadsides were also mowed where needed. During the year we cleaned the troublesome catch basins.

Our Department aided in the construction of the Town Common and the construction of the culvert on lower Newtown Road. Along with all our related projects, we partially finished Parlin Park Section One and Section Two with the remaining bond money. These two sections will be loamed and seeded in the spring.

Signs and Lines

The Sign Department continues to grow as a result of the ever-increasing number of recommendations and demands for signs throughout the town. All defaced, broken, and stolen signs and posts were replaced. The sixteen town line signs were taken down, redone with reflective sheeting, and reinstalled at their proper locations.

All the center lines were repainted as were the green crosswalks. New steel beam guard rail was installed on Main Street between High Street and School Street.

Sidewalks

The portions of sidewalks on Arlington Street, Elm Street, Central Street, Spruce Street, and Minot Avenue were all loamed and seeded. A new section of sidewalk on Central Street between #401 and Nashoba Road was also constructed.

Sanitary Landfill Area

The landfill area has been well maintained under the control and watchful eye of Frank Towne. We were getting ready for the final cover, but since our next location or direction is still undecided, there will be another lift put on.

Drainage

Subdrains were installed on Juniper Ridge Road, Birch Ridge Road, Strawberry Hill Road, and on High Street near Faulkner Hill Road. Notre Dame Road and Olde Surrey Drive were partially done. These will be loamed and seeded in the spring. Duggan Road was our big drainage project for the year. Our Department with the help of the Engineering Department installed a new trunk line at the rear of numbers 16, 18, 20 and 22. This will be completed in the spring.

Honey Pot

This area is in dire need of help. The leaching fields were scraped when they were dry enough, but we only have two beds now. There should be at least five, but conditions and space are a problem.

Chapter 81 Maintenance

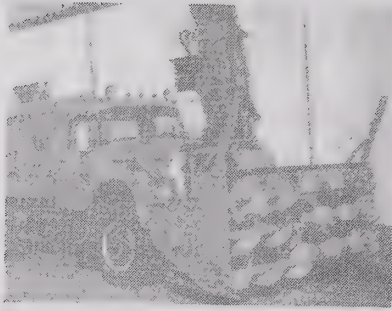
This year we were able to do a much better job on our maintenance program with the aid of our new hot top box. This box is used to level the roads and build up the shoulders.

All of the following streets were swept, gone over with the hot top box, and then resurfaced with a stone seal:

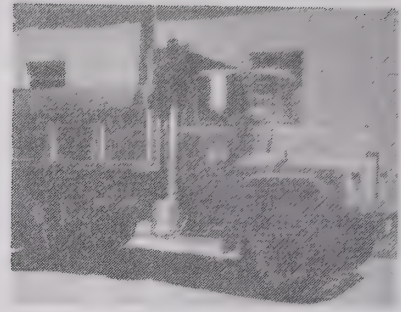
Arlington Street	Downey Road	Piper Road
Betsy Ross Circle	Fairway Road	Powder Horn Lane
Billings Street	Flintlock Drive	Prospect Street
Birch Ridge Road	Juniper Ridge Road	Railroad Street
Black Horse Drive	Liberty Street	Robbins Street
Charter Road	Maple Street	Strawberry Hill Road
Cherry Ridge Road	Martin Street	Stow Street
Conant Street	Nash Road	Sudbury Hill Road
Country Club Road	Old High Street	

On some of these streets, we used a native stone, others a 3/8" red ryelite trap rock. We have found that the treated trap rock bonds to the surface the best and has the least amount of waste.

HIGHWAY HIGHLIGHTS: EQUIPMENT FOR ALL SEASONS!



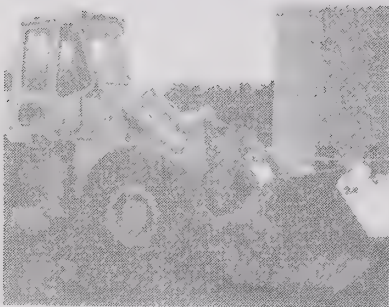
Snow Blower



1974 Mack Truck



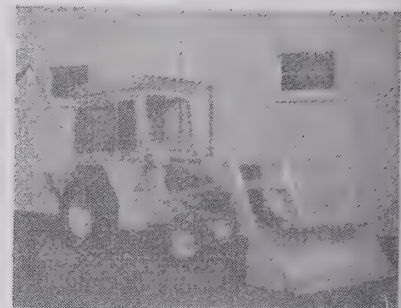
Fork Lift



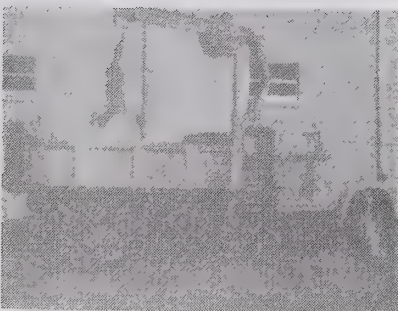
Front End Loader



1 1/2 Ton Mack Dump



Backhoe



Catch Basin Cleaner



10 Ton Roller

Chapter 90 Maintenance

A course of Type I hot top was applied to 1,000 feet of Pope Road, the full length of Summer Street, 1900 feet of High Street, and 3900 feet of Central Street from Main Street to #85. With the prices as they are now, we are only able to do a few streets each summer.

Chapter 90 Construction

The portion of Central Street between Orchard Drive and Nashoba Road was completed with the top course of Type I hot top. The driveway approaches were all regraded and paved where needed. Three stone walls were also constructed. Berms were placed, then the area was loamed and seeded. This section is now complete.

Snow

Snow markers, snow fences, and sand barrels were placed where needed throughout the town. With our nine new Mack trucks and the two small Internationals, plus the four new sanders and seven new power angle plows, it is a joy to go out in the winter elements.

New Equipment

I want to thank the people of the Town for the much needed equipment that our Department received under Article 29 of the Annual Town Meeting of March 12, 1973. This much-appreciated equipment is listed below:

1.	Mercury Montego Sedan - Moran Motors, Acton	\$ 3,296.00
2.	Sidewalk Roller, Lay-Mor - Files Equipment, Acton	4,900.00
3.	Berm Machine, Clayton - Files Equipment, Acton	2,625.00
4.	Tandem Roller - Builders Equipment, Medford	10,873.00
5.	Tagalong Paver, Ford Lane - Casey & Dupuis, Watertown	4,191.00
6.	Fork Lift Truck, Caterpillar - Witt Armstrong, Randolph	8,096.00
7.	Seven Power Reversible Plows, Bakers - Dyar Sales, Cambridge	15,441.02
8.	Four Hydraulic Sanders, Torwell - Torreys Engineering, Framingham	15,898.28
9.	Hydraulic Catch Basin Cleaner, Stedco - Stedco Hydraulics, Ashland	6,370.00
10.	Loader, Backhoe, John Deere - Nine Acre Equipment, Acton (#10, 11)	17,500.00
11.	Trailer, 15 ft. Tagalong - Nine Acre Equipment, Acton	
12.	Three Yard Loader, Allis Chalmers - Hedge & Mattheis, Needham	31,888.00
13.	Crawler-Loader, John Deere - Nine Acre Equipment, Acton	8,907.00
14.	Rotary Snow Blower, Sno Go - Casey & Dupuis, Watertown	33,862.50
15.	Platform Dump Truck, 1-1/2 Ton, International - Cunningham's, Acton (#15 - 19)	26,374.00
16.	Dump Truck, 1 Ton, International - Cunningham's Garage, Acton	
17.	Platform Dump Truck, 1 Ton, International - Cunningham's Garage	
18.	Walk-in Van Truck, 1 Ton, International - Cunningham's Garage	
19.	Pick-up Truck, 3/4 Ton, International - Cunningham's Garage	
20.	Eight Dump Trucks, 5 Ton, D.M. 600, Mack - Mack Motors, Brighton	140,019.50
21.	Four by Four Truck Chassis with Wing Mast, R.M. 600 - Mack Motors	25,625.00
22.	Sweeper, Gravely - Grounds Equipment, Newton	1,200.00
23.	Cement Mixer, 1/2 Bag, Gilson - Files Equipment, Acton	895.00

In conclusion, I wish to extend my thanks to the Engineering Department for their assistance and to the men in the Highway Department and my secretary for their faithful service.

It began in Lexington and Concord with Paul Revere's cry of "The Regulars are coming!" and the shots that were "heard around the world." It was the beginning of the American Revolution - a war that was to last six years before the 13 colonies won their independence.

LIBRARY REPORTS

ACTON MEMORIAL LIBRARY

James L. Parker, Chairman



(Photo by Harlan Howe, Jr.)

We are pleased to note that circulation has increased again this year. A 3.92% rise to a total circulation of 170,654, combined with commensurate increases in other Library services, indicates a healthy growth in Library usage.

Among a diversity of accomplishments and activities by the Library staff were several which will have a long-range effect upon the services of the Library. Two more staff members have earned Library Certification by the Commonwealth of Massachusetts. The Library Director has completed an extensive statistical survey of Library users and an analysis of the survey in order to gauge the needs of the Town and the effectiveness of the Library in meeting those needs. The results of the survey are available at the Library. Work has begun on locating and cataloging the works of the Acton artist Arthur Davis, a project which will require several years to complete. A workshop on document preservation attended by the Library Director, has provided information needed to maintain the quality of the papers in the artifact collection.

Several new services provided by the Library deserve mention. Funded by a Warrant Article at Annual Town Meeting, the Library is now open Sunday afternoons from 2:00 to 5:00. The staff provides a monthly program at the Senior Citizens' Drop-in Center in West Acton. In addition to the collection of framed prints available for borrowing, we are now loaning original art works for a minimal charge. We have acquired a membership in the Museum of Fine Arts in Boston which may be used to admit any residents of Acton to the Museum without entrance fees. Arrangements for the use of the card can be made at the Library.

Special programs sponsored by the Library included the traditional Patriots' Day program and the "folk singalongs" held outside the Library on Tuesday evenings in July. They were so well-attended that we plan to continue them in 1975. By using the facilities of the Congregational Church across Main Street, we have been able to conclude the very successful Summer Reading Program with a film, and to show a series of classic comedy films.

The Trustees, in the interest of providing public access to the collection of various artifacts under our care, have adopted a general policy designed to facilitate such access. We have also arranged a special loan of a small collection of pewter to the Museum of Fine Arts. The pewter will go on display there in 1975. We have used the legacy of Jenny Reed to acquire books on china and porcelain, and have allocated income from the trust funds to increase our reference collection.

Several local organizations have been particularly beneficent to us this year. Along with their contribution of many hours as volunteer workers in the Library, the Friends of the Acton Libraries have continued to organize the displays of the works of local artists in the alcove, and have combined

two years' gifts to purchase and install ceiling lights there. The installation of their gift of a cassette listening center in the children's area was completed this year. The Garden Club has enlarged and maintained the plantings at the entrance, and has provided decorative arrangements throughout the year. From the Acton Lions Club we have received large-print editions of periodicals, books, and reading aids. The congregation of Temple Beth Elohim has given us a print of "The Red Chair" to add to our circulating print collection. We are most grateful for the continuing interest and generosity of the members of these organizations.



Board of Trustees

Robert J. Brandon
Brewster Conant
Nancy K. Gerhardt
Hayward S. Houghton

Nancy C. Howe
Florence A. Merriam
Margaret Richter
Raymond A. Shamel

The Davis Blues perform at the Acton Memorial Library.
(Photo by G. B. Williams, Jr.)

CITIZENS LIBRARY ASSOCIATION OF WEST ACTON

Thelma C. Hermes, Librarian

During the year, Mrs. Evelyn Lapierre resigned from the Board of Trustees and moved out of town. Sincere thanks are extended for her effective and able service as Secretary. Miss Katherine Kinsley was elected to serve the remainder of her term.

A very successful Fair was co-sponsored by the Friends of the Acton Libraries and the Citizens Library Auxiliary in May. The Auxiliary also provided tables of gifts, books, and houseplants for the Crown Resistance Day Fair. Proceeds from the Fairs were used to purchase a 15-drawer card catalog cabinet and utility table, catalog cards, and many new books.

Improvements to the building and grounds were provided by the Acton Garden Club. Members planted window boxes and bulbs, weeded flowerbeds, and furnished a handsome Christmas wreath. Mrs. Joan Hansen has kept the Library attractively decorated for fall and winter.

In September, a Story Hour was initiated for 3- to 5-year-olds by a group of mothers. This has proven to be a very happy adventure.

The visits of the North Reading Bookmobile enable the Library to offer many additional fine books to patrons.

Thanks are due to the volunteer substitutes for the lunch hour, the Trustees and their families for loyal services, and many townspeople who contributed books, periodicals, and Fair items throughout the fiscal year.

Board of Trustees: Mrs. Betty Boothby, Chairman
Mrs. Kathy Whittemore, Secretary
Miss Katherine Kinsley

Library Hours: Monday: 7:00 - 9:00 p.m.
Tuesday, Wednesday, Thursday, Friday: 10:00 - 5:00 P.M.
Telephone Number: 263-9222

Accession:	Books in Library January 1, 1974	7,014
	Increase by purchase	236
	Increase by gift	223
	Withdrawn	514
	Books in Library January 1, 1975	6,959
Circulation in 1974:	8,750 books. (Fiction - 2900; Juvenile - 4011; Non-fiction - 1839.)	
Income:	Fines collected: \$181.11	

PLANNING BOARD

Joyce E. Foley, Chairwoman

The present Board consists of Mrs. Joyce Foley, a housewife and mother; William Becklean, an investment analyst; Katherine Meyer, a housewife, mother and nurse; Charles Burnham, a geology professor; and John Pasieka, an engineer. Mrs. Foley, Mr. Becklean and Mr. Burnham serve as chairwoman, vice-chairman and clerk, respectively. The Board is assisted by a part-time secretary, Mrs. Jeanne Danilczuk, and a full-time assistant, Mrs. Rick Sherman.

The Planning Board has had an industrious year, much of our attention has been devoted to the "nuts and bolts" activities required under Massachusetts General Law, Chapters 40A and 41 (Zoning and Subdivision Control). We have, in addition, made satisfying progress on planning. The score sheet follows:



(Photo by John Pasieka)

Subdivisions

Approved: Ext. of Indian Village (prelim.)
11 lots

Disapproved: Chamberlain Acres (prelim.)
8 lots

In Process: Wampus Heights (prelim.)
51 lots
Brucewood Estates, Sec. IV.
(defin.) - 29 lots

Withdrawn or Not Formally Submitted:
Idylwilde (prelim.) - 7 lots
Commercial, Agway property

Plans Not Requiring Subdivision Approval:
24 processed

Subdivision Bonds Posted:
\$177,760

Lots Released for Building:
48 lots

Subdivision Bonds Released:
\$100,380

The Board has worked with Fire Chief Barry, the Building Department and the Engineering Department to carry subdivisions through development to completion and road acceptance. Granite, Meadowbrook, Fife and Drum, Woodbury and Madison Roads were accepted at the Annual Town Meeting.

This will be remembered as the year of the 81-W procedure for Town Line and Acton Meadows, the complex process by which they were officially "taken off the books".

The Board members have had ample opportunity to write reports: 17 to the Board of Appeals, 18 to the Selectmen on site plans, and an extensive report in response to the proposed TOPICS traffic improvement program. The Board is also closely following the development of Route 2 plans and is working to have a meeting with the State for Route 2A.

The Board presented and the citizens voted approval of a number of zoning bylaw changes at the Annual and at the Special Town Meetings that are aimed at clarification and promotion of a safer, more attractive and healthier community. These dealt with limitations on building height, restriction of building and paving coverage on commercial lots, and adaptation of definitions and measurements to comply with the new state-wide building code. In addition, a Scenic Roads Bylaw was designed to protect stone walls and trees in the road right-of-ways.

Subdivision Rules and Regulations were amended to insure that the Town does not continue to subsidize subdivision development. Filing fees have been made commensurate with actual Town costs for engineering, inspecting and processing. New bonding requirements will insure better circulation patterns if subdivisions are not completed as planned.

The Board has made significant progress in planning, an area that has often been set aside in deference to the demands of subdivision work. We have been ably assisted by the Long Range Planning Committee which concentrated on a land use inventory.

GreenTown, a group of citizen subcommittees, worked on a project that evaluated the natural resources and prior development of Acton, and contributed several maps, information and ideas for use by the Planning Board. This project will continue in 1975 in an endeavor to develop and implement specific plans.

Events additionally important to the Board's planning progress were the choice of a consultant, Curran Associates, and Neighborhood Nites, a series of five meetings in which the citizens and the business people gave the Planning Board their ideas on what needed changing, preserving, improving or deleting in the Town of Acton as well as their ideas for Acton's future.

The Planning Board intends to continue to work cooperatively with other Town boards, employees and groups; to listen; to evaluate and study; and to offer leadership in the never-finished process of planning for Acton.

William Becklean, Vice Chairman
Charles Burnham, Clerk

John Pasioka
Katherine Meyer

RECREATION COMMISSION

Charles Morehouse, Chairman

Thomas M. Haggerty, Director

Approximately 7200 Acton residents participated in 25 Commission sponsored programs and activities in 1974. This figure represents more than a 100% increase in program participation over 1973. The major reason for this increase was the eagerly awaited opening of the new pool-fieldhouse facility at the high school in March.

Since the pool was accepted by the town on the basis that it would be open to the public on weekday evenings and weekends, and that it would pay for itself as far as recreational use was concerned, some method of raising this revenue (estimated operating expenses for 1974 were \$20,000) had to be decided upon. Therefore, memberships, family and individual, at a nominal fee, were sold to any residents wishing to purchase them. Members would be entitled to use the gym as well as the pool. Gym activities include basketball Monday through Friday evenings and Saturday and Sunday afternoons, and volleyball on Tuesday and Thursday evenings. A daily fee for



Fourth of July Doll Carriage Parade

(Photo by G. B. Williams, Jr.)

Registration

Program attendance figures also jumped dramatically in 1974. Some of the most noticeable increases occurred during the summer when playground registration jumped from 405 to 577 at the Town's four neighborhood playground areas and children's tennis lessons registration increased from 240 in 1973 to 457 in 1974.

<u>Registration</u>		<u>Registration</u>	
1. Boys' Biddy Basketball (Grades 4-6)	100	13. Women's Summer Basket- ball League	20
2. Girls' Biddy Basketball (Grades 4-6)	20	14. Men's Softball League	250
3. Children's Figure Skating (Grades K-12)	200	15. July 4th Program	300
4. Men's Winter Basketball League	100	16. Handicapped Program	8
5. Boys' Basketball (Gr. 7-12)	100	17. Gymnastics	84
6. Instructional Ski Programs	200	18. Women's Tennis Lessons (Fall)	48
7. Girls' Dance	10	19. Boys' Flag Football (Gr. 4-6)	100
8. Women's Tennis Lessons (Spring)	48	20. Boys' Soccer (Gr. 4-6)	125
9. Playground Program	577	21. Girls' Soccer (Gr. 4-6)	20
10. Children's Tennis Lessons	457	22. Adult Swimming Lessons	18
11. Children's Swimming Lessons	700	23. Senior Lifesaving Course	13
12. Men's Summer Basketball League	150	24. Open Gym	50
		25. Pool Fieldhouse Members	3,500
		Total	7,198



Softball Program
(Photo by G.B. Williams, Jr.)



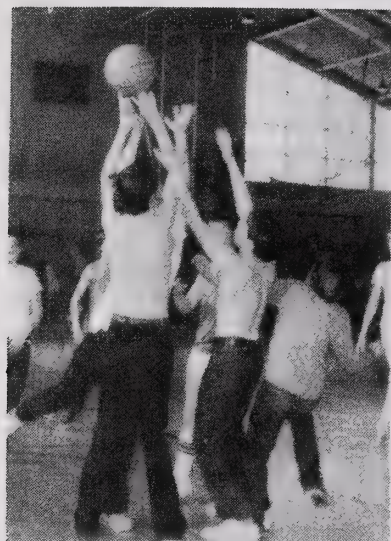
Boys' Soccer Program
(Photo by G.B. Williams, Jr.)



Children's Swimming Lessons
(Photo by G.B. Williams, Jr.)

Another significant attendance increase occurred in the children's summer swimming program where registration increased from 450 in 1973 to 700 in 1974. The major reason for this increase was that this past summer's program was held at the new indoor pool at the high school rather than at Walden Pond as it had been in the past. Although there are advantages to holding the program at the indoor pool and the increase in registration is very impressive from a statistical point of view, there are also many underlying disadvantages of which most parents may be unaware. First of all, for the beginning swimmer just learning to put his face in the water, the initial depth of 3-1/2 feet and lack of a graduated bottom makes it very difficult for this child to overcome his fear of water. Secondly, the

indoor pool can only accommodate three or four classes (6 to 10 students per class) at a time, while the Acton program in the past has handled 50 children per hour at Walden Pond. Many adjustments will have to be made if the program is to continue indoors. Some of the options include shortening class time from four to three weeks or possibly returning part of the program to Walden in order to accommodate all abilities and class levels. From this point of view, 1975 will be a year of change and adjustment rather than expansion and initiation.



Boys' Basketball Program
(Photo by G.B. Williams, Jr.)



Figure Skating Class
(Photo by G.B. Williams, Jr.)

The year 1974 was also significant from the point of view that more than half of the total budget expended for recreation was reimbursed to the Town through program registration fees (1974 Expenditures - \$66,984.51; 1974 Program Revenue - \$34,836.35). The Commission believes that most of the programs which involve 200 or fewer people and are major expense programs should be self-supporting and that the people who participate should pay accordingly. Most program registration fees are minimal and are charged only to cover instructors' fees and building rental, ice rental, etc. We believe that this policy is in the best interests of the Town and also allows the continued expansion of our programs at a minimal cost to the taxpayer.

Plans for 1975

1. Implementation of the first phase of the Great Hill Recreation Master Plan.
2. Better coordination between schools and town in planning recreational activities for school-aged children.
3. More programs that are by definition "non-competitive": i.e., arts and crafts, dance, yoga, etc.
4. Improvement and, where possible, expansion of existing programs.

The Commission would like to express its appreciation to its former chairman, William Lynch, who resigned from the Commission in October after three years of service. Mr. Lynch was instrumental in the layout of the Spring Hill cross country ski trails, and also put in many hours in the preparation and planning of the Great Hill Master Plan. Despite his resignation, Mr. Lynch has agreed to serve as an Associate Commission member and will continue his interest in the development and growth of recreation and recreational areas in town.

Thanks also to the parents and adults who helped supervise our various programs, to the School Department for their cooperation, and to all other Town departments who were of assistance during the past year. Last, but not least, our thanks to the Beacon and Minuteman newspapers for their cooperation in publicizing our activities.

Warren Orcutt, Vice-Chairman
Janet Murphy, Commissioner
Beatrice Perkins, Commissioner
Barbara Woodward, Secretary

Philip Hillman, Commission Designate 1975
Carol Mahoney, Associate Commissioner
William Lynch, Associate Commissioner

STREET LIGHT COMMITTEE

Leslie F. Parke, Chairman

Booth D. Jackson

H. Stuart MacGregor

At the present time, the Town of Acton has a total of 710 street lights. We were sorry to report at the beginning of the year that Boston Edison declared a moratorium on the installation of new street lights due to the energy crisis.

As the year progressed, we had to curtail all installations as we did not anticipate the unexpected high electrical rates and fuel adjustment charge. This coming year, we intend to continue our program of installing new street lights.

The Committee extends to the Town Manager and the Board of Selectmen their sincere appreciation for their cooperation during the year 1974.

TOWN ENGINEER

John T. Condon, Town Engineer

The Engineering Department in 1974 had a very productive year. The maintaining of an experienced staff and the acquisition of two additional pieces of sophisticated equipment enabled the department to complete a wider range of projects.

The Engineering staff is comprised of: John T. Condon, P.E., R.L.S., Town Engineer; David Abbt, Assistant Town Engineer; Eric K. Durling, and William D. Boston, Engineering Assistants; Jens Moller, Rodman; Norine Christian, Secretary.

Major equipment acquisitions by the Department include an advanced calculator (Wang 600) and an electronic distance measuring device (Hewlett Packard 3805A). The new equipment has proven to be invaluable in our day-to-day activities, and has permitted work to be completed in a shorter time span and more precisely than with conventional surveying methods.

Although the Engineering Department was engaged in many projects during this year, considerable time and effort was devoted to the field and office work related to the proposed sanitary landfill site located off Quarry Road in North Acton. The major tasks were the surveying to identify property lines, computations to prepare the plans and assistance provided our consultant, Dr. Ward S. Motts, for the hydrogeological study of the proposed landfill area. As voted at the Special Town Meeting on December 3, 1974, the development of the proposed sanitary landfill site continues to be studied by H. W. Moore Associates, Inc. of Boston. A transfer station for the collection of solid waste at the location of the existing sanitary landfill off Route 2 is also being studied in conjunction with the new landfill site.

The Town Common Renovation and the Newtown Road Culvert projects, which had been under consideration for some time, were completed this year. The design, plans, specifications, estimates and layouts for these two construction projects were provided by this Department. These contracts were advertised and awarded to K&S Construction Company of Acton as low bidder on both projects. James Kazokas of K&S Construction Company is to be commended for his performance in attaining excellent results in completing both contracts.

The Department provided engineering supervision and survey layout for the Chapter 90 reconstruction of Central Street from Nashoba Road to Orchard Drive. This construction was done by the Highway Department, but it is anticipated that further Chapter 90 work will be done by contract.

Setting granite road bounds at the beginning and end of curves on the exterior lines of streets is a continuing project for the Engineering Department. These bounds are set on "laid out" roads that have not previously been bounded to delineate the road right-of-way and aid abutting property owners and private surveyors in establishing property lines. This year, Lothrop Road and the intersection of Parker and Independence Roads were bounded in this manner. In addition, major headway was made towards bounding Notre Dame Road and Old Village Road. We also cooperated with Middlesex County Engineers in resetting missing road bounds at several locations on Main Street.

Subdivisions are reviewed by the Engineering Department from design to completion. A comprehensive engineering evaluation of all aspects of the proposed subdivision is made based upon the current subdivision Rules and Regulations adopted by the Planning Board. The only definitive subdivision plan reviewed this year was Brucewood Section IV. Preliminary plans reviewed were Wampus Heights, Chamberlain Acres, Idlewilde Farms, and "Bradford Leach" subdivision. Road construction inspection is also performed by the Engineering Department. Roads that were inspected this year were Nagog Park, Bromfield Road, Davis Road, Robinwood Road, Robert Road, Puritan Road, Gerald Circle, and Berry Lane.

Of special importance to this Department was the project to complete the roads in Parlin Park Sections I and II. The bond posted by the since bankrupt developer, Centre Corporation, was taken by the Town and used to complete most of the work. To date, minor drainage work has been done, the roadway paved and curbs installed on Samuel Parlin Drive and Willis Holden Drive. Weather permitting the shoulders presently are being loamed and graded and road bounds installed.

Minor projects completed this past year and/or being worked on currently are:

Survey layout, design, and supervision was provided to the Highway Department for drainage projects behind 20 Duggan Road and Highland Road (partial).

A map of the Town's Conservation Lands, both existing and proposed, was prepared for the Conservation Commission to include in their master plan.

Property bounds were set on the "Dunn Land" on Taylor Road near the Conant School. This land was purchased by the Town in March 1972.

Seven ballfields were laid out in various sections of the Town for the Recreation Department and/or School Department.

Contracts and Specifications for the "Painting of the Town Hall" and "The Installation of a Fuel Tank" in the rear of the DPW Building were prepared and advertised by this Department. These contracts were awarded to the low bidder and completed.

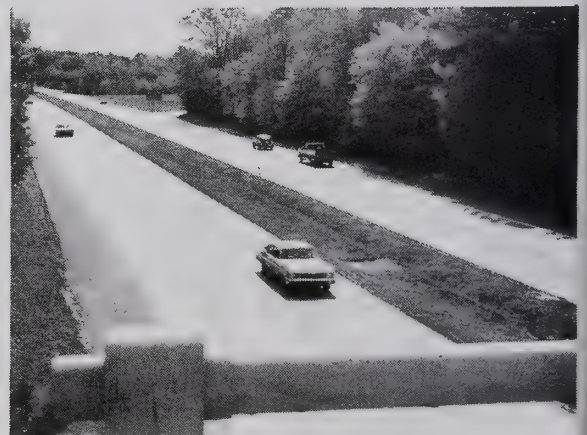
Grave lots were staked out in both Woodlawn and Mount Hope Cemeteries. In addition, as part of the Town's preparation for the Bicentennial, fieldwork and preliminary drafting of a plan of the "Revolutionary" section of Woodlawn Cemetery has been completed.

In accordance with the program to provide sidewalks in the vicinity of schools, plans were developed to continue the sidewalk on Minot Avenue, to the Conant School. The plan was developed with the intention of preserving scenic values while providing a safe walkway.

Two visual, 12-hour traffic counts were made on High Street at the Town Manager's request after local residents expressed concern over apparently high volumes of truck traffic. Our counts indicated truck traffic comprised about 3% of the total traffic.

The proposed widening of Route 2 is proceeding with the continuation of the preparation of the second Environmental Impact Statement for the Massachusetts Department of Public Works. Upon completion of this E.I.S. report and acceptance by the Town, the Massachusetts DPW would resume its efforts to complete the final construction plan for this segment of Route 2. This Department has cooperated with the consultant preparing the report by supplying plans and information relative to population, recreation areas, historical sites, conservation areas, current development, and future possible growth.

As reported in the previous annual report, the "TOPICS" program for the Town of Acton was on the initial steps of review and approval of a number of intersections to be upgraded. The area-wide "TOPICS Plan" is still being reviewed by the Massachusetts DPW and after approval of this plan the next step will be the authorization by the state to proceed with the functional design of the various intersections.



Route 2

(Photo by Kathy Marks, ABRHS)

On a daily basis the Engineering Department handles the routine tasks of: inspecting street cuts related to the installation of underground utilities, responding to requests by residents concerning drainage problems, reviewing site plans, preparing street acceptances, updating the Town Atlas, Flood Plain Maps, Zoning Maps and other Town Maps, providing the general public with information, and assisting the various Town boards and agencies.

The Engineering Department will continue to use its resources to meet the Town's needs. We appreciate the cooperation received from the other Town Departments, Boards and Committees, and anticipate further productive efforts in the coming year.

TOWN FOREST COMMITTEE

Emery Nelson

Franklin H. Charter

George E. Neagle

The borders of both Town Forest areas were cleared of colored paint. A few fallen trees were removed from fire lanes and access roads.

A number of groups and individuals use these areas for recreation. Horseback riders seem to use the forests year round.



(Photo by
Dawn Smith, ABRHS)

TREE WARDEN

Franklin H. Charter

The Tree Department planted 120 new trees in 1974. Most of this planting was done inside the sidewalk on private property, as better growing conditions exist away from automobiles, rocksalt and snowplows.

We continue to remove dead and dangerous trees along town highways. Dead and interfering branches are also removed allowing more clearance for trucks, school buses and cars.

Tree stumps are ground out below the lawn where they are a hazard to snowplows, etc.

YOUTH COMMISSION

This past year the Acton Youth Commission has continued the approach defined by the first Youth Commission in 1971: to identify and define problems, opportunities, and unmet needs of Acton youth, to recommend programs to the Town, and to support programs carried out by town agencies or quasi-public organizations to meet the challenges identified by the Youth Commission. Our central objective is an ongoing improvement of the environment which Acton youth grow up in, to better prepare them to meet the challenges of adulthood. Our focus has been in those areas which are not served by traditional institutions.

Our efforts this year have been slowed by a large Youth Commission membership turnover occasioned by two members, Stephen Bing and Michele DuBois, moving to other communities, the expiration of the term of Bruce McCarthy, and a long delay in appointments to fill the vacancies. As of this writing there are two vacancies on the seven member Commission. The Youth Commission was created in 1971 by the vote of Town Meeting to accept General Laws, Chapter 40, Section 8E, and appointments are made by the Town Manager with the approval of the Board of Selectmen. Despite membership turnover, the Youth Commission has continued its cooperation with the CODE (Committee on Drug Education) and supervision of the Youth Employment Service, as well as engaging in several major recommendation and support efforts. These activities are outlined below.

Youth Employment Service

Now in its third year of operation, the Youth Employment Service has established a regular clientele and a sound reputation as a linkup between employers and youth. The Youth Employment Service office is in the Senior High School.

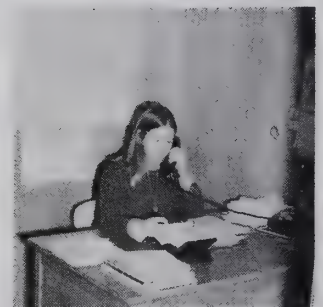
The Youth Employment Service statistics for 1974 certainly reflect the downward trend of the economy. Y.E.S. handled 338 job referrals this year, compared to 421 referrals in 1973. The decrease of 100 referrals appears in the steady job category. These full and part time jobs are in the business sector for the most part. There were 20 more referrals in the odd job category than in 1973. This is a good sign; Y.E.S. is attracting more users from the community. Evaluation cards that are sent to all employers and employees show that many homeowners use the same Y.E.S. person for many different jobs on a continuing basis. Statistically, this would seem to "shrink" the number of homeowners that use the service. Babysitter lists are the source of an incalculable number of jobs. There are three lists for the Acton area, roughly each of the three precincts. Each list includes 20 to 25 names. Evaluations show that new residents of Acton find these lists especially helpful.

Early last summer, a job availability report was prepared by James Gmeiner, to determine what and where were the summer jobs. He found that the number of jobs available had decreased greatly from 1973. The report cited the many new businesses established in 1973. This could account for the large number of openings that summer. Many employers had hired summer help by the time they were contacted in 1974. Also, Acton witnessed the closing of an entire shopping center, as well as the beginning of the general industrial slowdown.

To summarize employment placements: Odd jobs (1974) - 260; 1973 - 241. Steady jobs (1974) - 78; 1973 - 180.

The office is staffed by high school students supervised by the Youth Commission. Peg Brandon, a senior, has conducted the referral service since August 1974. She replaced Catherine Cutbill, who had run the Youth Employment Service since January 1973. James Gmeiner also worked full time for Y.E.S. during the summer of 1974.

With the deepening recession, we expect that it will be increasingly difficult for able and willing young people to find jobs. In the past, however, we have found that businessmen and homeowners alike have employed young people for such diverse and necessary tasks as clerical work, selling, cleaning, maintenance, child care, packing and moving, minor repairs, tennis or music lessons, lifeguarding, and party entertainment. If you know of or have a job suitable for a high school aged young person, please CALL YOUTH EMPLOYMENT SERVICE, 263-0123, Monday through Friday, 2:00-4:00 p.m. during the school year; Monday through Friday, 8:00 to 4:00 during the summer months.



Peg Brandon, Y.E.S.
Coordinator

(Photo by Sgt. D. Scribner)

Youth Activities

One of the functions served by the Acton Teen Center had been entertainment, and with the closing of the Teen Center, a gap was created. (The Teen Center was closed when the building was sold to a private party in 1973.) The Youth Commission decided on a two-pronged effort -- examine ways to fill the gap locally on a long-term basis, but in the meantime, expand the horizon of Acton youth to take advantage of activities in other communities.

A member of the Youth Commission, Michele DuBois, composed a bi-weekly calendar of events available in the Greater Boston area, which was published in local newspapers. This effort met with limited success, perhaps because many youth do not read the newspapers.

A group of parents headed by Dr. and Mrs. Robert McCluer initiated a series of outings, "Acton Youth Tours," with transportation to ball games, amusement parks, and concerts. The Youth Commission backed their efforts and commends these volunteers for their initiative and hard work. The outings were successful, but were halted when it proved difficult to contact young people during summer vacation.

Youth Activities Coordinator

A major effort of the first half of the year was the development of a proposal for a professional youth worker for Acton. The need had been specified by the Massachusetts Commission on Children and Youth study of Acton, and was made more acute by the closing of the Teen Center. It has become obvious to the Youth Commission that effective on-going programs for Acton youth will need the attention, time, and expertise that only a paid professional can bring to the task.

After meeting with several youth workers in other towns, talking with others, and reading about still other youth workers' activities, we drafted a job description and proposal for presentation to Town Meeting. The worsening of the economy has made us postpone this proposal to hire a new town employee, and we are currently exploring alternative approaches. The need persists for someone who can give full time to developing programs to better meet needs of Acton youth which are not met by traditional organizations.

Police Youth Officer

Since its inception, the Youth Commission has concerned itself with police-youth relations as one aspect of the town youth environment. Several circumstances combined to make this summer seem an appropriate time to support formally a request which has been made by the Police Department for several years. The Youth Commission and Police Chief Norman Roche appeared together before the Board of Selectmen to request favorable consideration of a youth officer, qualified by training, personality, and experience to handle police-youth relations of all sorts. The circumstances are the lack of a Teen Center, which leaves teenagers and young adults with no sanctioned informal meeting place, and increase in incidents of vandalism, the long-awaited release of a civil service list and consequent filling of police officer vacancies, a high proportion of new men on the police force, the need for police training of the new officers. A carefully selected police youth officer can have a more satisfactory and dynamic effect from the point of view of youth, community, and police than general training in youth relations for the entire police department.

Life Education

The Youth Commission spoke at the Acton School budget hearing to support inclusion of funds in the budget to begin implementation of the life education program proposed by the school administration. The new program is the result of School Committee and administration actions following a Youth Commission recommendation and proposal presented to the School Committee in May 1973, after an extensive Youth Commission study.

CODE

The Town support of CODE (Committee on Drug Education) is administered through the Youth Commission, since the Hotline and related activities serve mainly youth and their parents. CODE serves an eight town area, and is supported by funds from the towns served, donations from private organizations and individuals, as well as major grants from the State Department of Mental Health and Office for Children. The Acton Youth Commission and CODE maintain close cooperation, but the direction of CODE services is ably carried out by a full-time Director and Assistant Director as well as a dedicated Board of Directors.

A major CODE activity is the Hotline, manned by some 50 trained volunteers, which serves 200-250 calls monthly with the most frequently recurring problems being sex-related problems, personal and family problems, and drug usage and abuse. Other CODE services include discussion groups on parent-teenager relationships, on divorce, and on alcohol abuse. The CODE Drop-In Center is open during the same hours as the Hotline.

The public is welcome to visit the Drop-In Center and CODE offices at 136 Main Street. Hours of the Hotline and Drop-In Center are Monday through Thursday, 10:00 a.m. to 11:00 p.m., Friday, 10:00 a.m. to 1:00 a.m., Saturday, 7:00 p.m. to 1:00 a.m., and Sunday 7:00 p.m. to 11:00 p.m. The Hotline number is 263-8777.

Current Activities

Current activities of the Youth Commission include exploration of alternative means of filling the void created by the closing of the Teen Center, and planning an audio-visual presentation for young people on getting and keeping a job.

We wish to thank all those who have shared our interest in aiding youth, and who have advised and supported us this past year. We welcome visitors to Youth Commission meetings, on the first and third Wednesdays in Town Hall at 8:00 p.m.

Ira Goldenberg	Eleanor Phillips
Charles Kadison	Hugh Talbot
	Bruce Wood

It was Samuel Adams who, at the Old South Meeting House in Boston, uttered the fateful words: "This meeting can do no more to save the country." A warwhoop rose from within the crowd and the streets were suddenly full of "Indians," all headed for Griffin's Wharf and the three tea-laden ships: The Eleanor, The Beaver, and The Dartmouth - and, ultimately, The Boston Tea Party.

Protection Of Persons And Property



Acton Center Cannon
(Photo by Kathy Marks, ABRHS)

ANIMAL INSPECTOR

Patrick Palmer



(Photo by Craig Perry, ABRHS)

Premises Inspected	30	Oxen	2
Dairy Cows and Heifers		Horses	50
2 years old and over	73	Ponies	20
Dairy Heifers		Goats	16
1 - 2 years of age	15	Sheep	8
Dairy Heifer Calves		Swine	6
Under 1 year	15	Dogs Quarantined	20
Dairy Bulls	0		
Beef Cattle	8		

DOG OFFICER

Patrick Palmer

My records show that:

1. 1126 licenses were issued.
2. 98 dogs were picked up, 62 of which were claimed by their owners, 10 were placed in homes and 26 destroyed.
3. 20 complaints were registered with this office, most of which concerned barking dogs, dogs at bus stops and school grounds, and chasing cars. All of these complaints were investigated, and, we hope, satisfactory solutions were found.

BOARD OF HEALTH

Steven Calichman, Director

Donald R. Gilberti

Edwin Richter

Dr. Gene P. Swartz

The year 1974 was another busy one for the Acton Board of Health. Approximately 1,325 general health inspections were made during the year.

In September of this year a Sanitarian was hired. As a direct result of this added personnel, we have been able to substantially increase our restaurant and retail food store inspections during the last three months of 1974.

The Acton Board of Health, in planning for the future health needs of the Town strongly recommends that:

- a) the Sewage Study Committee be reactivated to again study the feasibility of the cost and implementation of a partial or full sewage collection and treatment plant system for the Town; and
- b) that the Town set up a committee to investigate other methods of sewage waste disposal (septic system pumpings).

The present "honey pot" area in North Acton will not be the final solution to the problem. The State Department of Public Health and the Environmental Protection Agency are beginning to address themselves to this difficult disposal problem and it is my opinion that direct land application (which we now use) without prior treatment will be forbidden. The Town should anticipate this problem and should begin to formulate an alternate method of sewage disposal.

As the Director of the Health Department, I wish to thank the Board of Health, Town officials, and other Town Departments for their support and cooperation throughout the year. Sincere appreciation is extended to the Health Department staff, the physicians, and interested citizens who have helped make our program possible.

The following report summarizes the services and activities of this Department for 1974.

Septic Tank Care

All residents in the Town of Acton are reminded of their responsibility to maintain their septic tanks and underground leaching areas.

A septic tank system will serve a home satisfactorily only if it is properly located, designed, constructed and adequately maintained. Even a good system which does not have proper care and attention may become a nuisance and a burdensome expense.

Neglect of the septic tank is the most frequent cause of damage to the leaching systems. When the tank is not cleaned, solids build up until they are carried into the underground leaching pipe system, where they block the flow of the liquid into the soil. When this happens, the leaching system must be rebuilt or relocated - a costly undertaking. The precautions of periodic inspection and cleaning of the septic tank can prevent this needless expense and work by extending the life of the leaching systems.

The frequency of cleaning depends on the size of the septic tank and the number of people it serves. When a garbage grinder is used, more frequent cleaning will be required. With ordinary use and care, a septic tank usually requires cleaning every two years. The homeowner can make measurements and decide for himself when his tank needs cleaning. When the total depth of scums and solids at the inlet exceeds one-third of the liquid depth of the tank, the tank should be cleaned. The accumulated solids are ordinarily pumped out by companies that make a business of cleaning septic tanks. Your local Health Department knows which local companies do this work satisfactorily. The solids removed should be buried or disposed of in a manner approved by your local Health Department to avoid obnoxious odors and health hazards. There are no chemicals, yeasts, bacteria, enzymes or other substances capable of eliminating or reducing the solids and scum in a septic tank so that periodic cleaning by the homeowner is unnecessary. Contrary to some beliefs, the addition of such products is not necessary for the proper functioning of a septic tank disposal system and can be harmful to the leaching field.

Garbage Collection

The Town of Acton maintains a municipal garbage collection and is based on a once-a-week collection. All garbage shall be stored in a place convenient for removal. Garbage collectors are not allowed to enter any building, breezeway, garage, etc., to pick up garbage. Rubbish must not be placed in with the garbage; garbage cans should be of adequate size and have tight lids. Paper bags, paper wrapping or other trash shall not be deposited with edible garbage. Paths and garbage pail areas must be free of ice and snow and paths sanded for safe footing. All garbage complaints shall be directed to Mr. Dearborn's Enterprise number. To get his number, contact the operator and ask for Enterprise Number 0364. There is no charge on Enterprise calls. If you do not have satisfaction after contacting Mr. Dearborn, call the Board of Health at 263-4736 and we will try to remedy the situation.

Sanitary Landfill

The Town of Acton maintains a sanitary landfill for rubbish and trash disposal. It is located on Route 2 just West of Hosmer Street, and it is open six days a week from 8:00 a.m. to 3:45 p.m. and closed on Sundays and Holidays. (Check schedule posted at entrance for summer hours.)

Mosquito Control Program

Mosquito control consisted of two Malathion Ultra-Low Volume fogging applications for the control of adult mosquitoes.

The program also entailed the services of three summer laborers who cleaned approximately 9.3 miles of streams, brooks, and ditches to minimize standing water. This past season mosquitoes were a mild problem due to a number of climatic factors - a cold wet spring followed by a dry summer.

In November of 1973, the Central Massachusetts Mosquito Control Project was formed by an act of the State Legislature. Acton is one of the thirty-one towns included in the district and the Board of Health is looking forward to their participation in our program and also in the program of our neighboring communities of Stow, Boxboro, Littleton, Carlisle and Westford.

Day Care Services

Day Care Centers are now licensed by the State of Massachusetts, Office for Children. The North-east Coordinator is Mr. Plunkett and he can be reached by dialing 492-1572.

Well Child Clinic

The Acton Board of Health is now sponsoring a free "Well Child Clinic" for Acton residents to be given monthly. This is for routine physical examinations and immunizations. This service was not intended to replace the child's family physician, but increases health services to the young community.

Communicable Diseases Reported for 1974

Animal Bites	31	Measles	0
Chicken Pox	16	Salmonella	0
German Measles	1	Syphilis	1
Gonorrhea	8	Amebic Dysentery	0
Mumps	2	Meningitis	0
Strep	12	Hepatitis	4

Chapter III, Section 111 of the General Laws, Commonwealth of Massachusetts, requires that all communicable diseases must be reported to the Board of Health, 263-4736.

Permits and Licenses Issued

Installers Permits	35	Offal Transport	3
Sewerage Disposal Permits	108	Commercial Haulers Permit	9
Food Establishments	36	Well Permits	6
Retail Food Establishments	18	Public and Semi-Public	
Milk and Cream Licenses	41	Swimming Facilities	21
Mobile Food Server Permits	13	Sewerage Transporter Permits	10
Oleomargarine License	10	Burial or Removal Permits	42
Milk Dealers	14	Plumbing Permits	258
Acton Day Care Centers	9	Gas Permits	207

Permits and Dealers

Total Collected Miscellaneous Items	\$1,775.00
Plumbing Permits	2,621.00
Gas Permits	1,587.50
Sewerage Permits - 52 new, 56 repair or alterations	280.00
Sewer Connections - 37	185.00
	<u>\$7,748.50</u>

ACTON PUBLIC HEALTH NURSING SERVICE

Dorothy A. James, R.N., Town Nurse

Florence M. Ross, R.N., Asst. Town Nurse

Karen A. DiRuzzo, Secretary to Board of Health

The Acton Public Health Nursing Service, a certified Home Health Agency, continues to serve the community by caring for the sick at home and performing the nursing duties of the Board of Health.

The Public Health Nurse gives part-time nursing care under the supervision of the individual's physician. Such "Visiting Nurse" activities as changing dressings, giving injectable medications, monitoring the cardiac status of a patient and reporting to the physician, or simply teaching and assisting the family in the care of an ill person in the home, are only a few of the nursing services available to all Acton residents.

In many cases, the sick, infirm, convalescent or handicapped person treated at home by the visiting nurses was spared the additional ordeal and expense of hospitalization. The nursing assistance given keeps many elderly people out of nursing homes. And, more and more terminally ill patients are being cared for at home with the assistance of the visiting nurses to the families.

Additional health services have been made available to Acton residents through contractual agreements with Emerson Hospital. These services include a Physical Therapist who, under physician's orders, will provide evaluation and treatment in the home for homebound patients. Also, there is a part-time medical social worker available to the patients of the Nursing Agency for consultation and home visiting.

The Agency's Comprehensive Health Program also includes Home Health Aides obtained through an agreement with Concord Family Service. These ladies assist the public health nurses by performing the services which do not require a professional nurse, such as simple baths and personal hygiene, under the supervision of the nurse.

To support these services there is a charge for home visits. If the individual qualifies, the visits may be paid for by Medicare, Blue Cross and most private insurances, Medicaid through Welfare, Veterans' Services, etc. The nurse makes every effort to assist the patient in obtaining financial coverage. If necessary, the Board of Health pays for visits to the individual so anyone needing the visiting nurse will receive this community service.

1405 Nursing Visits to 128 patients; 820 Visits to persons over 65	Fees Collected:	
1 Physical Therapy Visit to 1 patient	Cash	\$ 636.00
39 Social Service Visits and/or consultations to 10 patients	Medicare	14,607.86
	Blue Cross	382.80
	Welfare	<u>1,736.40</u>
24 Home Health Aide Visits to 6 patients	Total	\$17,357.06

The Board of Health Nursing Activities for the past year have been in the areas of Communicable Disease Control and Maternal and Child Health with the emphasis being on prevention.

Communicable Disease Control involves home visits to reported cases of such diseases as hepatitis, salmonella and TB for investigation of the source and assisting the family to contain the disease. In the area of prevention, immunization and screening programs were made available. The following programs were conducted in 1974:

1. Influenza Vaccine for the elderly - October	136
2. Tuberculin testing for local business establishments - October	79
3. Lead Poison Screening (on an on-going basis)	8
4. School immunizations:	
Diphtheria Pertussis Tetanus	53
Tetanus Diphtheria 9th grade - April	111
Measles Vaccine	23
Polio Vaccine	58

In the area of Maternal and Child Health, the nurse makes the mandated visit to the home of every infant born prematurely. There were 23 such visits in 1974. The nurse is also available to any new mother with special problems.

The Well Child Clinic, sponsored by the Board of Health, has proven to be a valuable community asset. This program was established to meet the need for preventive health services for the infant and pre-school aged child of Acton residents. Routine physical examinations and immunizations are given by a physician who is a child specialist. The Clinics are held monthly at the high school under the supervision of the Acton Public Health Nurse with about 12 children attending each session. There were 12 Well Child Clinics held in 11 months: total individual children - 82; total visits by children - 135; families served - 48.

In the process of carrying out her community health duties, your nurse has been involved with the following agencies and resources:

Nursing Advisor to Salvation Army Committee
 Acton-Boxborough School Health Program
 Lion's Club - Lazy Eye Program
 Adult Education Acton-Boxborough
 Resource Person for C.O.D.E.
 Alcoholics Unit, Middlesex County Hospital
 Girl Scouts and Boy Scouts
 Council on Aging
 Member, Steering Committee Meal-a-Wheels

Nashoba Board of Welfare
 Lead Poison Center
 American Cancer Center
 American Heart Association
 White Fund Committee
 Whitney Fund
 Day Care Centers
 Beacon Santa
 Church Groups

Future Health Planning

To continue emphasis on Disease Prevention:

1. Continue Well Child Clinics, anticipating a greater need for this service.
2. Blood Pressure Clinics on a regular schedule to provide early detection of hypertension for Acton residents.
3. Breast self-examination and educational program, to permit early detection of cancer.
4. Acton plans to be the first local community to offer Glaucoma screening to prevent blindness.
5. Urine testing clinic for early detection of diabetes.
6. Continue lead poison screening program - available to all children.
7. Case finding especially in the aged shut-in, who may not have medical supervision, and has special problems.
8. Flu Clinic in October if recommended by Massachusetts Department of Public Health.

All Clinics and health programs will be directed toward education, detection, and appropriate referrals will be made for particular health needs in the community.

If you can use the helping hand of the Acton Public Health Nurse, call 263-4736, Monday through Friday, 8:30 a.m. to 4:30 p.m.

MENTAL HEALTH SERVICES

Walden Guidance Association

Mrs. Philip Suter, President

In this period of rising expectations for mental health on the part of the individual, his family, his community and even more broadly, the state in which he lives, the response to this aspiration for expanded mental health occurs at many levels. Our Commonwealth undertakes the financial responsibility of providing for the special educational needs of its student-citizens under its new 766 law. Our communities, through our school systems, seek to insure that aid is made available to their residents by providing both the funds and personnel to meet these needs. Our community mental health centers are striving to meet the more extensive responsibilities which these expectations entail by expanding their services and personnel and by providing for training which the new special skills require of them.

Your Walden Guidance Association has responded to these aspirations of State and community and family by undertaking to expand many of its existing programs and to add some significant new ones which we shall briefly describe.

Description of Services

Eliot Day Center

Joseph Lillyman, Director

Eliot Day Center is the partial hospitalization service of the Mental Health Center. Its group programs run on a daytime and evening basis for adolescent and adult clients. The primary tasks of the Day center are: (1) to prevent inpatient hospitalization; and (2) to shorten inpatient stay. Presently the Day Center operates daytime programs and two ancillary evening groups for patients, relatives and friends.

Our first move toward expansion was a summer pilot program for mothers and children. Mothers met in group sessions while children met in playgroups and helped with the activities of the day. Mothers who would have had to discontinue treatment were able to continue through the summer and had the additional opportunity to include parent/child relationships in their treatment program.

In summary, the Eliot Day Center hopes in the near future to expand partial hospitalization services for our patients and their relatives.

Eliot Clinic

Robert M. Ravven, Director

Children's Day Treatment Services. The Day Treatment Program for School Aged Children is one of the newer items which will offer services to special needs children. In the past there have been 10-12 children in Clinic groups. The new program is designed to triple this capacity. But even this increased capacity will not be able to handle the over 100 referrals to date to the new program.

Children's Day Treatment Services is designed to serve children who exist in isolation and are excluded from participating in those activities normally enjoyed by children and to provide them with an opportunity to experience these activities and to learn how to handle them.

The program encompasses coordinated parents' groups and work with school personnel around treatment and the educational plan for the child. It also includes consultation, supervision and in-service training of school personnel in group work techniques.

The goal of Day Treatment is to ready the child to return to the community and be able to join in activities and to enhance the understanding and skills of the key people in the community who work with the child. Eventually, they hope also to provide consultation to children's social organizations in the community.

Therapeutic Nursery School. The Eliot Clinic TNS is a service provided for emotionally disturbed children between the ages of 2 and 6 and for their families. Each year, approximately 20

children are enrolled in the school. Parents are also seen individually by the teacher-therapists at regular intervals, either in the home or at the Clinic.

At present, TNS is located in a church in downtown Concord. At the beginning of this year, potential candidates had to be turned down because of insufficient staffing. Expansion of TNS should be considered for next year in anticipation of 766 needs.

Community Services. The main functions of the Community Services Program are:

1. To develop an information bank of all identifiable resources within our mental health area.
2. To provide information and referral services for unmet human needs.
3. To identify unmet human needs in cooperation with people who live and work in the area.
4. To provide mental health consultation to community caregivers such as clergy, police, community nurses, self-help groups. Consultation has been provided on a scheduled and "as needed" basis.
5. To provide, through the use of volunteers and professional staff, mental health services to individuals and families who are unable to use existing services. Volunteers provide "good neighbor" services to frightened, isolated and withdrawn adults who are unable to perform ordinary tasks such as marketing, being in social/recreational groups, or leaving their homes. Referrals can come from anyone in the community but most often are made by ministers, town nurses, and physicians.
6. To cooperatively develop new programs that can provide needed services.

The Eliot Clinic Community Services Program welcomes the opportunity to serve people where they live and work.

Services to Schools. The Eliot Clinic continues to provide consultation services to all of the area school systems. The "shared" consultation services, offered to the schools, reflects the Clinic's philosophy of early mental health intervention and an interest in preventative community mental health.

The Eliot Clinic is currently offering some evaluative, consultation and treatment services in response to the School's request for 766 involvement. The Clinic hopes to develop the most effective approach to participating with the schools in the providing of services for special needs children.

Therapeutic Services. The main function of the Clinic is its variety of therapeutic services. The Clinic is a forerunner in the expansion of the traditional therapeutic techniques to broader approach such as groups and families. The basis for this is the belief that individual suffering often comes out of interpersonal relationships and can be relieved by focusing on those relationships. It also fosters a greater sense of responsibility in the individual to know that he, in his own misery, is adding to the misery of others.

Group Therapy Program. The Clinic has always seen group therapy as a treatment of choice for many of our clients. We currently have approximately fifteen groups, including those for children, adolescents, adults, parents and couples. In the years that we have offered groups, they have proven to be an effective and efficient therapy modality for many individuals.

Training Program. A sign of the recognition of competence of the Clinic staff is that it is regarded as a valuable training center by educational institutions including Simmons, B.U., B.C., Harvard, Northeastern and others.

Relationship to the Mental Health Center. Walden Guidance Association has had to master the increased complexities which have confronted it, in being part of a larger service (the Concord Area Comprehensive Community Mental Health Center). Relationships with the Emerson Hospital, the Mental Health Association, the Minute-Man Association for Retarded Citizens - to name a few - continue to grow. Being located on the very grounds of the hospital puts us in a favorable position to negotiate and cooperate.

Through participation in the Children's Grant, the Clinic is enjoying expanded cooperation with the Concord Family Service Society. These two agencies have existed side-by-side and provided supplementary services to individuals and their families.

The Walden Guidance Association is aware of the community's right to mental health services and the responsibility this places on the mental health agency and the community to cooperate in order to provide these services. We hope for increased moral support, expressed practically in ways that help us to do our job more effectively. The Association feels strongly that it is in the best interest of the Community for the funding to come, in part, from the people who are most benefitting from the services.

BUILDING INSPECTOR

Don P. Johnson, Commissioner

Looking back on 1974, I feel it was very possibly the single most important year for the Building Department since our inception in 1956. The entire year was oriented toward January 1, 1975 when a new state-wide building code would become effective and the duties and responsibilities of this Department would be greatly expanded.

In anticipation of increased workloads, we presented an article to the Annual Town Meeting requesting approval of an additional position (Local Inspector) within the Department. With the article approved, we proceeded to conduct interviews and in late September we were pleased to announce the appointment of William Tobin as Local Inspector.

Bill came to us with qualifications which included substantial practical experience in all phases of the construction industry and the unparalleled education gained from owning and operating one's own contracting business for nearly a decade. We are indeed fortunate to have secured the talents and services of Bill Tobin in a position that promises to be invaluable to the Town of Acton as we begin to implement the new State Building Code in 1975.

In light of publicity already given the new code, you may be interested in our impressions of what has taken place and what we expect.

In 1972 the State Legislature recognized the importance of, and the economic advantages to be gained from, uniform building code requirements and enforcement throughout the Commonwealth. As a result, Chapter 802 of the Acts of 1972 established the criteria for a uniform, mandatory, state-wide building code to become effective January 1, 1975. It further provided that all local building regulations would become invalid on the effective date of the new code.

Presently, the new State Building Code has been assembled and the resultant publication is a 2-1/2 inch thick volume which includes sufficient reference standards to literally "fill a library." When compared with our local thirteen (13) page specification oriented code it appears quite overwhelming. In essence, though, it is simply a comprehensive, performance-oriented document which emphasizes the designer's or builder's freedom to employ efficient economic technological advances within reasonable, safe limits. From an enforcement standpoint, this greater freedom places additional strain on building officials who must evaluate the many materials and methods available and determine their adequacy and/or safe employment for the use intended.

In terms of this Department's workload, however, the most significant requirement of the new code is our assumption of periodic inspections previously performed by the State Department of Public Safety and the addition of periodic inspections of multiple family dwelling units (apartments) not previously required. These inspections differ from our former duties in that they must be repeated and certified on a continuing basis. Formerly, the duties of local building departments ended with occupancy approval at the completion of construction. This new responsibility will require periodic inspections after occupancy to assure continued code compliance with safety standards. Further, a complex system of record keeping is necessary in order to properly report the results of these inspections.

As an example of periodic inspections, the various school auditoriums and cafeterias throughout town must be inspected on a monthly basis and the complete school structures must be inspected annually. Multiple dwelling units (approximately 2600 in Acton) must be inspected at least once every five years. Other typical structures requiring periodic inspections include churches, restaurants, nursing homes, dance halls, places of public assembly, grandstands, bleachers, day care centers, carnival tents and rides, etc.

As you may have gathered from the brief outline above, we anticipate that our newly acquired responsibilities and record keeping duties, enforcement of the new State Building Code and continued responsibility for enforcement of the Zoning Bylaw, Sign Bylaw, Earth Removal Bylaw, Flood Plain Bylaw, etc., will more than compensate for the increased manpower within our Department.

Finally, it is with a great deal of appreciation that I acknowledge the continued outstanding efforts of our secretary, Norine Christian. Norine divides her time between the Engineering and Building Departments and her efficiency and good humor help to relieve the tension that often accompanies our enforcement responsibilities.

CIVIL DEFENSE

Donald W. Macaulay, Director

With local, state and federal agencies working together, Civil Defense provides a way to cope with many and varied peacetime disasters no matter how complex or involved they become.

Expecting the worst that can befall a community and planning the response is the primary business of a Civil Defense agency.

Since July when I took the oath of office as Civil Defense Director for the Town of Acton, I have attended meetings and training sessions not only to see what other towns are doing, but also to ascertain the positions of both the state and federal government.

In Acton, the following projects are now in progress:

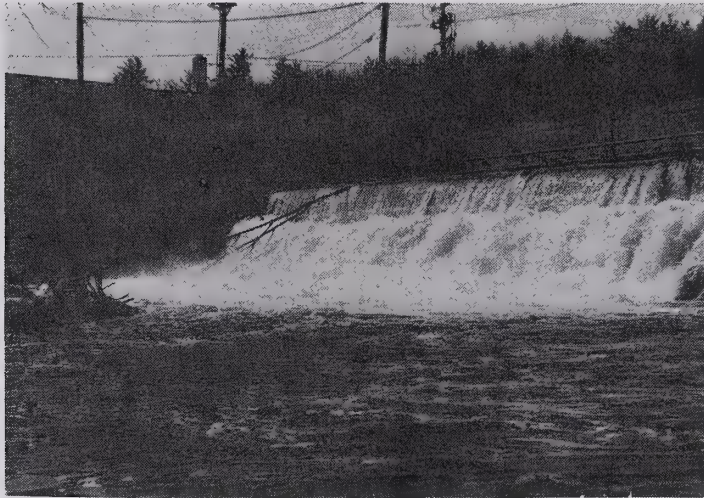
1. Radio Communication - In order to receive federal aid, we must have an approved Emergency Operations Center. We are working with the sector director to obtain this approval. The Communications Officer for the Town of Acton is Mr. Robert Guba. We as a Town owe much to Bob and his crew, who have volunteered their time and money to this project. Just one of their undertakings was to put 21 mobile units on the road Halloween night. In February, we will start relaying our monthly radio reports to Civil Defense Headquarters in Tewksbury.
2. Auxiliary Fire Department - With the approval of our former Fire Chief and also Acting Chief McGregor, we are training the Auxiliary to be more independent of the regular department. The Department, headed by Mr. Robert Ingram, Deputy Director, meets every Tuesday night with one Captain and two Lieutenants.
3. Auxiliary Police Department - This group of men is presently undergoing an intensive training program, supervised by Police Chief Norman L. Roche and his Department. With the coming Bicentennial gatherings, we feel this unit will be an asset to the Town. The Deputy Director for the Auxiliary Police is Eric Larson.

Associated with Civil Defense and sponsored by the Acton Lions Club, is Explorer Post #7, whose men are trained in "search and rescue" techniques.

The aforementioned groups are volunteer units, but the Civil Defense must have the proper financial backing to maintain training programs for these units and for the purchase of necessary equipment.

CONSERVATION COMMISSION

Peter P. Jorrens, Chairman



Dam on the Assabet River, Acton
(Photo by John Folsom)

The Conservation Commission has had an active and progressive year. Nearly 190 acres of land were purchased for the Town during 1974 by the Commission for conservation purposes. This acreage included 100 acres in the area of Robbins and Stow Streets, 44 acres off Nagog Hill Road reaching to Grassy Pond, 5.5 acres off Jefferson and Washington Drives, and the last parcel of land in the Great Hill project consisting of 38 acres. State reimbursement for these and other lands purchased the previous year has been received in the approximate amount of \$53,516.00. Final application for reimbursement for the Great Hill project was completed in December and submitted to the Bureau of Outdoor Recreation.

During the first few months of 1974, the Commission concentrated on writing and publishing the updated Conservation Master Plan. This plan modified the original 1966 Master Plan. Passage of the \$600,000 bond article plus the \$100,000 annual appropriation at the 1974 Annual Town Meeting will aid in the success of this Plan.

Also during 1974, the Commission participated in a University of Massachusetts Student Intern Program. The student intern, Frederic King, played an active role in the Commission's activities throughout the year, including the Planning Board's "Greentown Project." The Spring Hill Conservation Area trail and Bulette Road Town Forest and Conservation Area trail were mapped by Boy Scouts under the supervision of Fred King. Also mapped, marked, and cut was a trail to Grassy Pond on the new 44 acre Conservation Area off Nagog Hill Road. The Commission continued participation with regional conservation groups.

Pursuant to the Wetlands Protection Act (General Laws, Chapter 131, Section 40, as amended), the Commission held four hearings, sent one request for compliance, issued five cease and desist orders and one permit extension.

Thanks to all members of Town boards and employees of the Departments who have always been such a great help to the Commission. The Commission meetings are held at the Department of Public Works facility at 8:00 P.M. on the first and third Wednesdays of each month.

Brewster Conant
Judith Clark
Gene Gustafson

Alexander Platt
Dorothy Stonecliffe
Chan Waldron, Jr.

INSECT PEST CONTROL

Franklin H. Charter, Superintendent

The control of Dutch Elm Disease continues to be the largest activity of the Department. We remove about 60 or 70 dead or dying Elms each year.

The Oak Skeletonizer is no longer a serious pest in Acton. The most visible pest is the Fall Webworm. They do little permanent damage, arriving after the trees have finished growing for the year.

The Gypsy Moth continues to appear in small numbers in wooded sections of town. We have experienced no serious outbreak in over 20 years.

INSPECTOR OF WIRES

Leslie F. Parke

I herewith submit my report as Inspector of Wires as of December 31, 1974.

Two Hundred Twenty-five permits were issued and fees collected were turned over to the Town Treasurer.

All applications and electrical inspections were approved with a minimum of changes.

SEALER OF WEIGHTS AND MEASURES

George K. Hayward

I herewith submit my sixteenth annual report as Sealer of Weights and Measures for the Town of Acton.

The total number of devices inspected was 279. Of these, three were condemned.

Total fees collected and paid to the Town Treasurer amounted to \$472.30.

(Note of Interest: On behalf of the Acton public, Mr. Hayward "tests and seals" weighing or measuring devices to conform to the standards provided by the Commonwealth of Massachusetts. If he finds a device inaccurate, he may condemn it or issue a certificate indicating the amount or direction of any errors found by him.)

FIRE DEPARTMENT

Thomas J. Barry, Jr., Chief



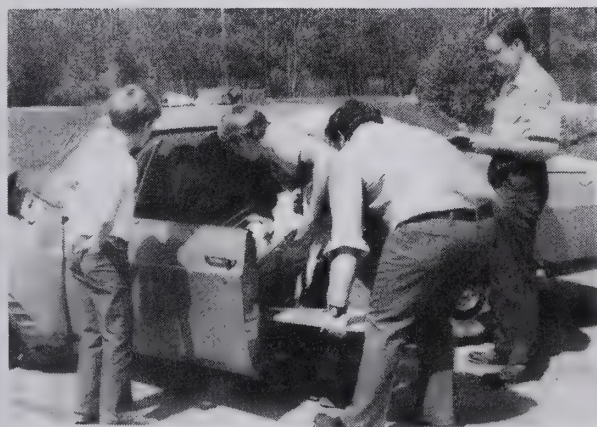
Training Exercise, No. Main Street
(Photo by David W. Calkins, Jr.)



Arson at Drummer Farms
(Photo by G. B. Williams, Jr.)

During 1974, several large loss fires were responsible for a \$115,000 increase over 1973. For the first time in the history of the Department, six multiple alarm fires occurred in the same year. The largest loss was to the Route 27 Butcher Shop when a fire set in a rubbish area spread to the interior of the building. Fires caused by arson were responsible for over \$100,000 in damages. One arrest was made as the result of a series of fires in Drummer Farms on Parker Street.

False alarms are again on the increase with the problem mainly occurring in the juvenile sector. One interesting note in the statistics is the drop in motor vehicle fires. This is contrary to both state and national trends. Throughout the country arson fires involving motor vehicle fires doubled over the last two years. This has not occurred in our Town mainly due to our intent to fully investigate and prosecute in what many people consider a hopeless situation.



Emergency Medical Technicians
during Training Course

(Photo by G. B. Williams, Jr.)

For the first time in 1974, medical emergencies were reported in a separate category. Due to the expected involvement of the Fire Department in emergency medical service, special reports were used to try to closely evaluate the expected problems which are expected to develop. Although it appeared that the Town Administration would implement this important program during 1974, it was put off again to the future. This was unfortunate as the men who had trained and qualified as Emergency Medical Technicians often found themselves left in the station and not called out. This has been very frustrating for them as the training they obtained, over 100 hours, was done on their own time in anticipation of providing this most needed service.

All programs moved ahead with excellent results and many gains were made in both Fire Prevention and Training. Lack of manpower was severely felt in the West Acton Station and on several occasions the first apparatus to arrive at a fire only had one man. The Department is concerned that if this situation is allowed to continue a tragedy is certain to occur.

Maintenance and Equipment

Although no new apparatus was scheduled for delivery, the 1974 Town Meeting approved the purchase of a new pumper which will be delivered in 1975. This new Pumper will be housed in West Acton and will place the existing unit (1958) into reserve. Due to the fact that major repairs were necessary on Engine 6 over the last two years, it was felt that its replacement could be put off to 1976.

The Fire Alarm repair truck which was bought used from the Town of Framingham in 1971 has about reached the end of its usefulness. It is due to be replaced during 1975 as certain structural parts have become questionable.

All other vehicles have continued to perform as expected. A pump overhaul was necessary on the 1955 pumper.

The Stations are still in good condition, mainly through the efforts of the firefighters who do their own cleaning and painting. The outside of Station 2 in South Acton was repainted as part of the building and grounds expenditure. Unfortunately, many repairs had to be postponed due to budget cuts. The roof on Station 2 is in need of repair as are the doors in all Stations.

Many small repairs which are not taken care of often become larger problems later on. Most repairs are under the jurisdiction of the Building Commissioner who usually finds he has inadequate funds to handle all the Town buildings. With the investment involved, it should be realized that a good building maintenance program is the only means to protect this investment.

Personnel

During 1974 there were no resignations or appointments to the permanent force. The call force changed slightly and is presently two men short in the South Acton Company. Our present strength is a full time Chief, 4 Captains, 24 Firefighters. Part-time men include 2 Call Lieutenants and 22 Firefighters.

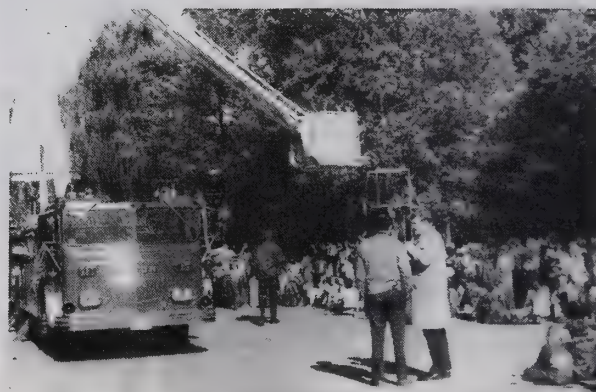
The permanent men continue to give good service in the support positions of Fire Prevention, Training, Alarm Maintenance and Apparatus Repair. The use of these men has saved the Town thousands of dollars in not filling these positions with full-time personnel. The work load has increased in the Fire Prevention Bureau to a point when in 1975 it will be feasible to hire one full-time person to handle the present work load of four men.

Lack of supervisory positions has reflected again in our fire ground operations and organizational structure. We have repeatedly asked for but not received the promotion of four existing firefighters to Lieutenant. On the fire ground we have often had a situation where two officers were trying to supervise forty men. Needless to say, under emergency stress, this is not a desirable situation. The amount of money required is under \$3000 so there is evidently other considerations involved of which we have not been made aware.

Fire Prevention

The work load in the Fire Prevention continued to increase at a rapid rate. With close to 400 business occupancies and many apartment buildings, the demands have been growing daily. We were most fortunate in having dedicated men that were able, through hard work, to correct many potentially dangerous situations. The division was successful in expanding the school program while actually cutting down the hours of involvement by the Fire Department. This was accomplished by using Firefighters to instruct and assist the elementary school teachers in operating excellent programs. This allowed more time to be spent in other areas such as "baby sitter" training and public service programs.

The investigation of arson fires is sometimes a frustrating endeavor. One conviction



Fire Prevention Week, Merriam School
(Photo by G. B. Williams, Jr.)

was obtained on an incident that occurred in 1973, while one case as a result of a fire in 1974, has gone before the Grand Jury. Most important, several cases involving juveniles have been successfully handled by the individuals receiving special help without being put through the courts. This method of handling these cases has proved most successful and only could be carried out with the cooperation of the parents.

During 1974, the Fire Prevention Bureau developed an inspection manual to be used by the Firefighters when making in-service inspections of businesses. Already this manual has been adopted by many other Fire Departments. Many hours of training given in the use of the manual to the Firefighters will certainly upgrade the entire inspection program.

Training

The training division has reported a 28% increase in the number of man hours of operation training for the year 1974. Total hours were 3717 which averaged out to approximately 72 hours per man. The training division's goal is to see that each man in the Department attains over 100 hours per year. During the year, work continued on the development of a Department Training Manual. Completion is expected early in the year.



Extrication Program
(Photo by David W. Calkins, Jr.)

Several special drills were conducted including a "house burning" in North Acton and two exercises for EMT qualifications exam. These courses were conducted jointly with Emerson Hospital and the Emergency Medical Training staff.

The Department has continued to use the school complex for in-service training. This has worked very well in bringing the on duty men together and still have them available for fire response.

Several of our men attended courses at the Fire Academy and fifteen men completed the Emergency Medical Technician Course.

Fire Alarm

Early in 1974, the Alarm Division completed new circuits in the North and East Acton area. Underground cable was used rather than adding wires to poles. It is hoped that funds will be available in the future to add underground cables to other sections of the Town. These cables are drawn through underground ducts alongside the telephone cables. The cost involved is only in the cable as the underground system was installed by the Telephone Company. Lower maintenance costs and greater reliability are the reasons for this change.

Although subdivision work was limited with the installation of only five alarm boxes, the number of automatic boxes protecting buildings increased greatly. Major planning was carried out for the new Nagog Square Shopping Center and the further development of that commercial area.

The operation of our Fire Alarm Office was greatly improved by the installation of a new alarm transmitter. The new transmitter is capable of both transmitting the alarms to the station and blowing the whistle. Previously two transmitters were required. Maintenance was carried out on the entire system and all alarm boxes were tested.

The Future

Early in December, I submitted my resignation as Chief of the Fire Department as I will be assuming the Chief's duties in El Cerrito, California early in 1975. During my seven years in Acton, I

witnessed a great many changes in both the Department and the Town itself. In all my fire service career, I can honestly say that I have never worked for a better group of people than the townspeople of Acton. The Fire Department owes much of its success to support given by the residents.

I would like to thank all the other Department Heads for their cooperation and assistance. I would also like to express my deep appreciation to the men of the Acton Fire Department. Over the years we shared many experiences, some tragic, some happy and some very frustrating but their performance was always first class. These men will stay behind to carry out their duties and I hope the townspeople will continue to give them support in providing the best possible Fire Protection to the Town.

Statistics

Total number of responses are as follows:

	<u>1973</u>	<u>1974</u>
Residential	30	32
Non-residential Assembly	2	2
Mercantile	3	7
Manufacturing	3	1
Storage - Garages	6	3
Grass - Brush - Woods	65	92
Miscellaneous	63	60
Vehicle	38	21
False Alarms	25	46
Accidental Alarms	65	61
Emergencies	193	69
Investigations	138	111
Special Service	111	140
Mutual Aid Sent	24	23
Medical Emergencies*	-	90
	<u>766</u>	<u>758</u>
Box Alarms	151	166
Still Alarms	613	502
Deaths by Fire	0	0

Fire Loss (Estimated)

Building and Contents	\$108,542.92	\$222,859.44
Vehicles	<u>1,325.00</u>	<u>1,110.00</u>
	\$109,867.92	\$223,969.44
Assessed Value of Property Involved	\$5,469,900.00	\$5,669,970.00

Permits Issued

Oil Burners	59	36
Blasting	43	31
Flammable Gas	20	7
Flammable Liquid	9	14
Miscellaneous	17	34

Monies Collected

Permits	\$108.00	\$ 87.50
Damages	98.00	40.00
Services	440.50	121.00

Station Tours Conducted: 35 (Children - 593; Adults - 104)

*Removed from Emergency category in 1974.

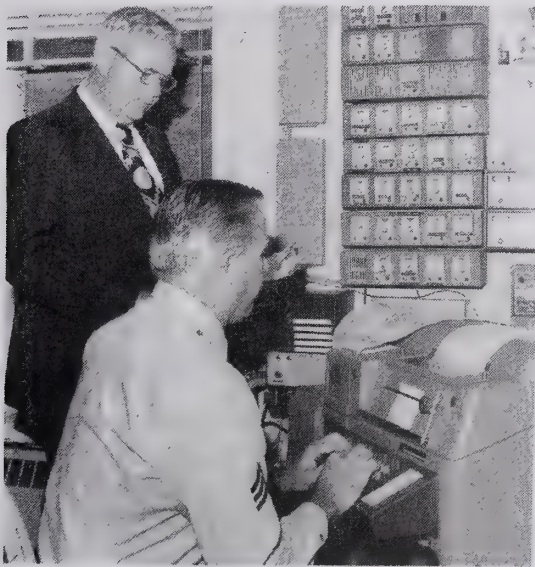
POLICE DEPARTMENT

Norman L. Roche, Chief



A significant achievement was the Department's ability to employ seven certified patrolmen under Civil Service Status by years end, bringing the Department up to full authorized strength.

This year marks the first time in several years the Department has been able to fill all authorized positions under Civil Service Status.



Shown with the new "Teletype Machine" at the Acton Police Station, are (left) Chief, Norman L. Roche and (right) Sergeant C. R. Fenton, Jr.

(Photo by G. B. Williams, Jr.)

Another accomplishment was the Department's entrance into the Law Enforcement Agencies Processing Systems. LEAPS represents the application of today's computer technology to today's law enforcement needs. The LEAPS computer and its associated communications network represent a new law enforcement tool which can be used to assist the entire law enforcement community on a statewide and nationwide basis. The LEAPS system is a high speed computer communications system providing the Department with easy, rapid access to large volumes of information pertaining to law enforcement.

I have requested the assistance of the Massachusetts Police Institute in an effort to improve the Department's administration and operation by requesting a manpower survey of the Department. When completed, the survey will be a detailed analysis of present manpower strength and organization with recommendations for upgrading or alternative uses and allocations of present manpower resources.

Personnel Distribution and Changes

The Department now consists of the Chief, five Sergeants and seventeen Patrolman for a total of twenty-three.

During the year seven Patrolmen were appointed; one Patrolman resigned; one Patrolman transferred to another Police Department; and one Patrolman was assigned as a Patrolman Detective.

Training

Sergeants George W. Robinson and John T. McNiff attended the Police Command Training Institute for Police Supervisors, conducted by the New England Institute of Law Enforcement Management.



Patrolman Thomas J. Rogers



Patrolman Ronald E. Johnson

Patrolmen Thomas J. Rogers, Richard A. Gervais and Ronald E. Johnson graduated from a ten-week intensive basic police training course conducted by the Medford Police Academy.

Patrolman Edward R. Brooks completed a two-week course in Municipal Police Investigation conducted by the Massachusetts State Police Academy.

Patrolmen Donald Bresnick, Dennis Thompson and Brian Goodman completed a two-week course on Narcotics Investigation conducted by the Office of the Attorney General.

Recommendations

For the fiscal year 1975-76 I am requesting the position of Lieutenant be established in order to shorten the span of control that currently exists and is essential at this time. An additional three patrolmen, two of whom would be assigned to the patrol force and one detective are also requested. The additional manpower requests would make it possible to put a fourth cruiser on patrol on the night shifts and the assignment of a second detective on the night shift.

With these additions to the Department, I would consider the Department fully manned and organized considering our present population and demands for police service.

I wish to commend the members of the Department for carrying out their assignments with a high level of dedication and competence in the past year.

Crimes or Complaints Reported

	<u>1973</u>	<u>1974</u>		<u>1973</u>	<u>1974</u>
Breaking and Entering			Indecent Assault	2	3
and Larceny	191	177	Narcotics	17	28
Miscellaneous Complaints	96	168	Suicides	0	1
Larceny	199	318	Counterfeiting and Forgery	5	10
Malicious Damage	142	188	Indecent Exposure	5	8
Stolen Motor Vehicles	50	88	Missing Persons	1	4
Assault and Battery	29	44	Arson	5	4
Stolen Bikes	75	72	Motor Vehicle Violations		
Armed Robbery	5	6	(physical arrests)	45	60

Adult Arrests or Prosecutions

Armed Robbery	0	Narcotic Drug Laws	22
Extortion	1	Operating Under Influence	34
Assault and Battery	14	Liquor Law Violations	3
Breaking & Entering and Larceny	15	Arson	2
Larceny	51	Receiving Stolen Property	4
Non-Support	2	Using Without Authority	7
Disorderly Persons	9	Indecent Exposure	4
Malicious Destruction	4		

Juvenile Arrests or Prosecutions

Breaking and Entering	15	Runaways	1
Larceny	10	Liquor Law Violations	9
Narcotics	11	Assault and Battery	3
Vandalism	2	Habitual School Offenders	3
Disorderly Persons	1	Using Without Authority	5

Motor Vehicle Statistics

Motor Vehicle Accidents Covered by Department	355	Bicycle Accidents with Personal Injury	6
Motor Vehicle Accidents with Personal Injury	98	Pedestrian Accidents with Personal Injury	6
Bicycle Fatals	1		

Miscellaneous Statistics

Emergency Hospital Runs	426	Summons Served Within Town	416
Protective Custody Detention	94	Summons Served Out of Town	410
Traffic Violation Citations Issued	850		

Members of Acton Police DepartmentChief of Police

*Norman L. Roche

Sergeants

*Chauncey R. Fenton, Jr.
 *David W. Scribner
 *Robert S. Rhodes
 *George W. Robinson
 *John T. McNiff

Patrolmen

*Robert P. MacLeod
 *Bernard W. Harrison
 *William N. Hayes
 *Joseph P. Sansone
 *Donald M. Bresnick
 *Brian R. Goodman

Patrolmen (cont'd.)

*Lawrence A. DuPont
 *Edward R. Brooks
 *Robert L. Parisi
 *Charles L. Coggins
 Dennis D. Thompson (Provisional)
 Albert J. Crowley, Jr. (Provisional)
 Robert L. Cowan, Jr. (Provisional)
 Appt. Expired)
 John A. Nolan (Resigned)
 *George J. Dristilaris
 Robert D. Nelson (Probationary)
 Calvin O'Coin (Probationary)
 Thomas J. Rogers (Probationary)
 Richard A. Gervais (Probationary)
 Ronald E. Johnson (Probationary)

Special Police Officers

Robert Beaudoin
 John Gregory
 Fred Kennedy
 William Kendall
 John MacLeod
 Phillip Harris

Police Matrons

June Carney
 Marjory Davis
 Barbara Flannery
 Natacha MacGregor

School Traffic Supv.

Natacha MacGregor
 Russell C. Perkins
 Linda A. Troupe

*Permanent Civil Service Status



Patrolman O'Coin



Patrolman Dristilaris



School Traffic Supervisor

Assuming that the British Colonists became Americans when they took up arms against England, a man called Prince Esterbrook may proudly be remembered as the first black American. A tall man, he had joined Lexington's Militia and he stood his ground as the Redcoats approached. His captain shouted: "Men of Lexington, stand your ground. Do not fire unless fired upon. But if they mean to have a war, let it begin here!" There were many black men who served in the armies of the American Revolution. Of them all, Prince Esterbrook was the only one on Lexington Green when the first shot was fired.

ACTON HOMEOWNER'S INVENTORY

The number of home burglaries in Acton continue to increase. Homeowners have lost color T.V. and stereo sets, appliances, silverware, jewelry, and other possessions -- as well as money.

Do you keep an inventory of the furnishings of your home? In the event of theft or fire, it would be an invaluable aid to your Police Department. The form below is for your convenience. Tear it out, fill it in, and put it away in a safe, preferably fireproof, place.

Should you notice any "suspicious" activity in your neighborhood, notify the Police Department immediately: 263-2911.

Norman L. Roche
Chief of Police

ITEM	BRAND NAME	YEAR	COST	SERIAL NUMBER
T. V.				
STEREO				
CAMERA				
PROJECTOR				
BICYCLE				
POWER TOOL				
AIR CONDITIONER				
PAINTING				
FUR				
RADIO				
MUSIC INST.				

Use other side for further space or complete inventory if desired.

ACTON HOMEOWNER'S INVENTORY

[illegible]

VETERANS' AGENT

Norman L. Roche

For the year ending December 31, 1974, fifteen cases were aided under Chapter 115 of the General Laws at an expenditure of \$26,236.37.

Contact service with the Veterans' Administration was rendered to forty-two veterans, or their dependents in obtaining various federal benefits to which they were entitled.

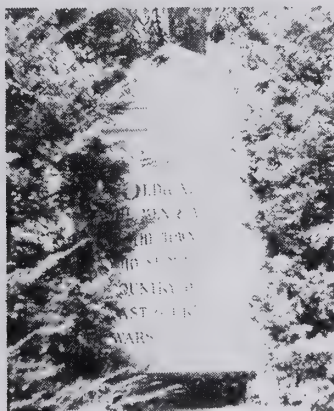
VETERANS' GRAVES

T. Frederick S. Kennedy

There have been thirteen interments of United States War Veterans in the Acton Cemeteries during the year 1974. The names of the Veterans, the dates and places of burial are as follows:

Walter O. Barron, Sr.	W. W. I.	February 3, 1974	Woodlawn Cemetery
Jack C. Larrabee	W. W. II	February 25, 1974	Woodlawn Cemetery
Myles G. Hosie	W. W. I	March 29, 1974	Woodlawn Cemetery
Walter Spence	W. W. II	March 30, 1974	Woodlawn Cemetery
Arthur B. Zydat	W. W. I	April 30, 1974	Woodlawn Cemetery
Herbert W. Merriam	W. W. I	May 8, 1974	Woodlawn Cemetery
Benjamin H. Sawyer	W. W. I	July 31, 1974	Woodlawn Cemetery
Robert Volpe	W. W. II	August 9, 1974	Mount Hope Cemetery
William B. Durham	W. W. II	August 12, 1974	Woodlawn Cemetery
John H. Farrar	W. W. II	August 14, 1974	Mount Hope Cemetery
Thomas Bleakly	Vietnam War	August 16, 1974	Woodlawn Cemetery
Edmund B. Brown	W. W. II	December 8, 1974	Woodlawn Cemetery
Le Roy Kurstzman	W. W. I	December 15, 1974	Mount Hope Cemetery

Veterans' Flag Standards have been placed on most of these Veterans' graves; several others will receive the Standards in the spring. Due to the increased cost of the bronze standards, we are looking for a new source of supply. Near the end of the year, twenty bronze standards were purchased. It may also become necessary to purchase plastic standards in the future.



(Photo by Kathy Marks, ABRHS)

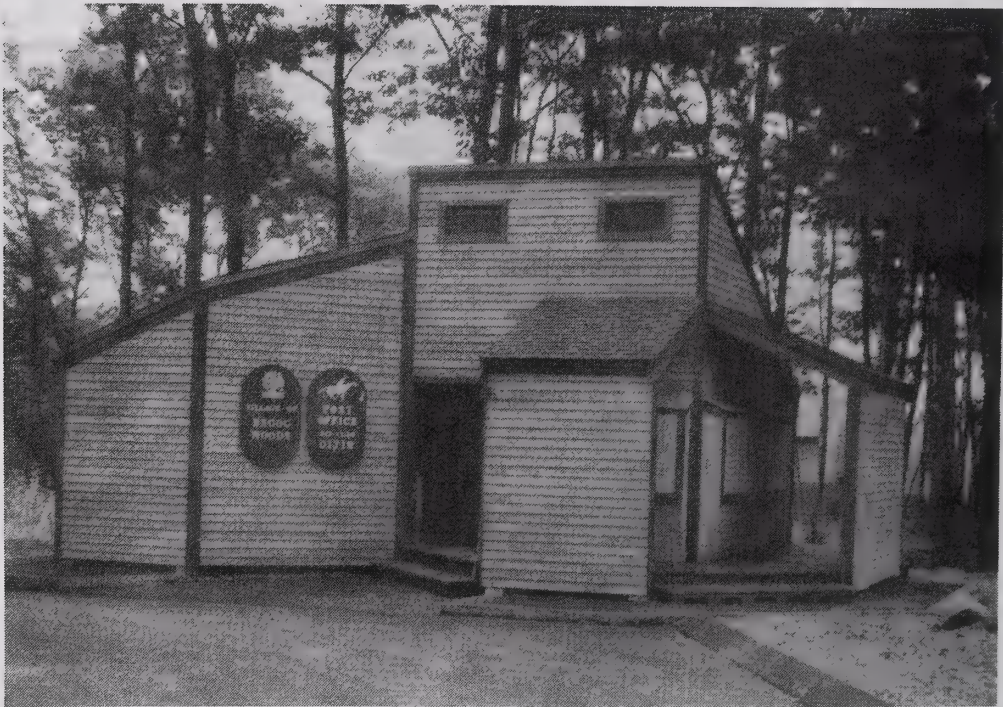
WORKMEN'S COMPENSATION

Theron A. Lowden, Agent

For the year ending December 31, 1974, there were nineteen (19) accidents reported from the following departments:

Memorial Library	2
Tree Department	1
School Department:	
Douglas School	3
Gates School	2
Merriam School	2
McCarthy-Towne School	1
Highway Department	8

Seventeen of the injured required medical attention and twelve had loss of time; two required no medical attention; seven had no time lost; twelve have been finaled out; and seven are still open. One is still receiving medical payments (1973 accident) with a reserve set aside and length of disability given as "unknown."



Village of Nagog Woods Post Office, North Acton
(Photo by G. B. Williams, Jr.)

Our Heritage



Acton Minuteman, Ronald Sommer
(Photo by R.E. Daniels)

ARCHIVES

T. Frederick S. Kennedy, Chairman

Minetta D. Lee

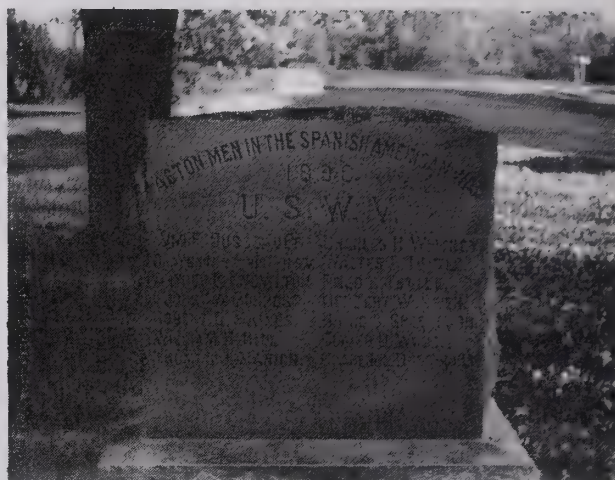
Joyce C. Woodhead

The work of this Committee has been of routine nature this past year, compiling records and papers in regards to the early days in Acton.

This past summer the Library began a project of stone rubbing of the old slate monuments in the Revolutionary section at Woodlawn Cemetery. The project was under the supervision of Mrs. Hayward Houghton, with the help of several ladies. They spent many hours in this section doing the work. The idea behind this project was to preserve by stone rubbing on paper the historical data for future reference in case of vandalism of these old stones.

The Archives Committee have also been compiling this past year, a list of names of the Revolutionary War, War of 1812, and Spanish War Veterans, interred in the Acton Cemeteries.

This Committee wishes to congratulate the Historical Society for the fine work in the publishing of A Brief History of Acton, which has been very well received by the public.



(Photo by Charles Smith, ABRHS)

HISTORICAL COMMISSION

Anita E. Dodson, Chairman

During the past year the Historical Commission engaged in numerous projects pertaining to local history. In preparation for the Bicentennial, members of the Commission led by Mrs. Marion Houghton, edited a brochure on the Town of Acton, including a brief history of the community, a listing of fourteen sites of interest, and an historic map. Copies have been placed in several public buildings for local residents and Bicentennial visitors.

At the request of Mrs. Wanda Null, Librarian, we listed and began rubbings of a number of grave-stones of Minutemen and other early and important Acton citizens. Several slate stones at Woodlawn Cemetery were rubbed, and granite and other monuments unsuitable for rubbing were photographed. These will all be permanently filed in the Acton Library.

During the summer we were asked to participate in the Greentown Study by preparing a report of historic sites and buildings which are significant and which might be considered for future preservation. Mr. William Klauer, representing the Commission, listed and described over eighty sites which the Historical Commission had previously researched for local and state files. These sites were numbered and located on a large map. It was noted that at least two areas are good possibilities for historic districts. We trust that this information will prove helpful in future planning for Acton.



Faulkner House
(Photo by G. B. Williams, Jr.)



Robbins House

Faulkner House - Built in 1707, the Faulkner House served as a garrison and is Acton's oldest house still standing. It was the home of Colonel Francis Faulkner and a gathering place of the Acton Militia on April 19, 1775.

Robbins House - This is one of the four Lottery Houses in Acton built with the grand prize money won in the Harvard College Lottery in 1794. It was built in 1800 by John Robbins who carried the alarm of April 19, 1775 from the home of his father, Captain of the East Militia, to Captain Isaac Davis.

During the fall we compiled a list of fifty-eight historically and architecturally significant structures in Acton. Building dates, original owners, and other pertinent information was included for each. Art teachers at the Acton-Boxborough Regional High School were contacted and agreed to prepare signs containing names and dates. These signs will be placed on the proper buildings for the Bicentennial Celebration. Because of so many recent requests by groups and individuals for information regarding early Acton buildings, we are currently writing a short description for each structure containing a sign. We hope to compile this information in a booklet for distribution.

The Historical Commission completed its survey of Acton's buildings to 1775 for the State of Massachusetts last year. We are now continuing to gather information, take pictures, and fill in forms to extend the survey from 1775 - 1875. These forms will be sent to the Massachusetts Historical Commission and placed on file in Boston. Duplicate copies will be included in our cabinet in the Public Works Building. This information should prove an asset in future planning, both for the state and locally. It should alert those planning for the future what is important to preserve from the past.

William Klauer, Clerk
Marion E. Houghton
Robert Nylander
Stanley Smith, Jr.

HISTORIC DISTRICT STUDY COMMITTEE

Norman R. Veenstra, Chairman

Dorothea Harrison

Robert Nylander

Herewith is our annual report for the year 1974 and final report of the Committee.

Various meetings, interviews and viewing of land, houses, etc., in Acton by our Committee occurred during the year.

The Committee made a list of all antique homes in Acton. Quoting from the Massachusetts General Laws (C, 40C, #3), "An Historic District Study Committee may be established in any city or town by vote of the Board of Selectmen for the purpose of making an investigation of the desirability of establishing an historic district or districts therein." The Committee recommends that the core area of Acton Center be considered as a possible Historic District, and no other sites for this purpose be considered at the present time. We have not prepared any survey drawings of the exact boundaries of the proposed area at this time.

We also conducted an informal survey of the homeowners in the proposed district as to their attitudes on this question.

During the course of the early part of 1974, two members of the Committee were forced to resign because of job transfers: Robert S. Parks and Mrs. Katherine B. Crafts.

We wish to express our gratitude to Attorney Robert E. McWalter of Concord who is counsel for the Carlisle Historic District Committee and who would be invaluable to an Acton Historic District Committee if a committee becomes a reality.

Your Committee received no town funds during any time of its existence. Incidental expenses, stamps, phone calls, etc., were paid for directly by Committee members.



The Acton Woman's Club
Acton Center

(Photo by Kathy Marks, ABRHS)

1975 CELEBRATION COMMITTEE

Brewster Conant, Chairman



British Tenth Regiment of Foot
(Photo by G. B. Williams, Jr.)

The highlight of our Bicentennial Celebration, April 19, 1975, will be past when this report is officially in print. We expect all to go well, and hope that all who participate will enjoy a meaningful and memorable ceremony. The Advisory Committee continues to plan and to make final arrangements. Particularly for April 19th, some factors cannot be known and some planning is outside the Town's jurisdiction.

By design, this Committee is an advisory, not an operating one. We are, therefore, beholden to those who have contributed to the Celebration by marking the Isaac Davis Trail (Line of March of the Acton Minutemen), publishing a new brief Town history, marking historic houses, and other items and events which give lasting memories of Acton's involvement in the earliest stages of our country. We appreciate the initiative and interest shown by our school system. Thanks is also due for the effort and cooperation of Town departments and service organizations, which has been vital and forthcoming.

Activities of the Committee in 1974 have included program refinement, monitoring State and Federal programs, creation of a traffic plan in cooperation with Police and Fire Departments, and making necessary transportation arrangement. Sales of medallions continue satisfactorily, and thanks are due to local banks for their freely given assistance.

While Crown Resistance Day in September 1975 will mark the close of ceremonies which involve this Committee, we hope they may mark only a beginning of dedication to the best principles on which our country was founded.

Mrs. David M. Blocher
E. Wilson Bursaw
Bruce T. Capman
Burton A. Davis
David H. Donaldson
Hayward S. Houghton
Mrs. Hayward S. Houghton
Roger M. Huebsch
James F. Humphries
Mark A. Kahan
T. Frederick S. Kennedy
Mrs. Donald R. Kinzie

Walter R. Laite
Malcolm S. MacGregor
Mrs. Malcolm S. MacGregor
Richmond P. Miller, Jr.
Charles A. Morehouse
Robert S. Rhodes
Raymond A. Shamel
Mrs. Earl C. Steeves
Mrs. Richard Tavernier
Mrs. John W. Tierney
Earle W. Tuttle
Mrs. Robert C. Wylie

THE ACTON GARDEN CLUB: A SPECIAL REPORT

The Acton Garden Club, now in its forty-first year, has served the Town of Acton in many ways. Although limited in membership to 99, much is done in the community for beautification. Most of its members are involved in one of the many committees devoted to making Acton a more beautiful and attractive place to live.

The Environmental Improvement Program, formerly known as the Civic Beautification Committee, has undertaken many projects, among them plantings of evergreens and iris beds at the Acton Memorial Library, landscaping at the triangle at Strawberry Hill Road and Great Road, and seasonal plantings at the watering troughs at Acton Center, West Acton and South Acton.

The park-like triangle at Hayward Road and Main Street, as well as Kelly's Corners, are also projects of the local club. Marigolds are planted each year at the intersection of Concord Road and Great Road.

Meeting House Hill has been a ten-year project with the Acton Garden Club. During these years, the group has cleared, landscaped, planted thousands of narcissus bulbs and many myrtle plants, many memorial shrubs and trees, and a wild flower garden, all of which are labeled with identifying markers. The ten years' work has resulted in a beautiful area with great historical significance for residents of the town. The work is continuing.

Beside plantings at the Library, a special committee decorates it for Christmas holidays, and keeps plants and flower arrangements there, changing every week throughout the year. Other areas beautified are the Town Hall and police station, where planters are maintained.

The Acton-Boxborough Regional High School has also benefitted from the club's activities. The school greenhouse has just received a new humidifier and heater, plus an orchid plant, which is the first of many plants the club hopes to give annually. The patio at the Junior High School is also under the club's jurisdiction, as well as supervision of plantings at various other schools.

The Acton Woman's Club, where the Acton Garden Club holds its monthly meetings, is being landscaped by the Garden Club, in the style suitable to the period of the 150-year-old building. A rare Portsmouth trellis and wooden benches have been installed in the old rose garden. A brick walk, herb garden, lily garden, fern beds and boxwood hedges are some of the overall landscaping done by the Club.

Because of the dedication with which the Acton Garden Club undertakes each new challenge and project, and because of the enthusiastic work which they accomplish, they were named first runner up in the President's Bowl Competition for local beautification. Sponsored by the Garden Club Federation of Massachusetts in 1974, the award is one of several which the local group has received for their accomplishments over the years.

For the past two years, three members of the Acton Garden Club comprised the judging committee for the Business Looks Good in Acton competition, which was sponsored by the Acton Business and Professional Association.

(Note: The Town Report Committee wishes to thank the Garden Club's Publicity Chairman, Mrs. Charles F. Henderson, for preparing this special report for the 1974 Town Report. We offer the Garden Club our sincere thanks for its continued efforts on behalf of our town.)

Johnny Appleseed (real name: John Chapman), was born in Leominster, Massachusetts, in 1774. He was one year old when his father marched with the Worcester County Minutemen, first to Concord then to Bunker Hill. When he was 19, he set out on his own with "no set end" for his journey, only that it be "as far west" as he could go.

The Office of Town Clerk



Exchange Hall, South Acton
(Photo by Terry Welch, ABRHS)

REPORT OF TOWN CLERK

1972		1973		1974	
Births recorded	255	Births recorded	265	Births recorded	21
Deaths recorded	131	Deaths recorded	98	Deaths recorded	7
Marriages recorded	156	Marriages recorded	166	Marriages recorded	13

IMPORTANT REQUEST

Please notify the Town Clerk immediately of any error or omission in the following list of Births

Errors can be corrected only by sworn affidavit, as prescribed by the General Laws, and may cause you inconvenience which can be avoided by prompt attention.

BIRTHS REGISTERED IN 1974

Date	Place	Name of Child	Name of Parents
Jan. 7	Concord	Weiner, Lee David	David and Judith A. Braunfeld
Jan. 9	Boston	Ducharme, Christopher Michael	Charles J. and Linda M. McDonough
Jan. 10	Concord	Yambor, Lauren Beth	Steven P. and Joy L. Gurizzian
Jan. 11	Concord	Ballentine, Diamond Jean	William H. and Gail A. Blaisdell
Jan. 11	Concord	Miller, Peter Lukens, III	Peter L., Jr. and Susan C. Anderson
Jan. 13	Concord	Blough, Matthew Lee	Paul J. and Linda J. Woodford
Jan. 14	Concord	Teno, Jayson Andrew	Richard A. and Joan Driscoll
Jan. 16	Concord	Landry, Eric Robert	Robert S. and Erna Schmierer
Jan. 18	Boston	Minichiello, Ann Marie Margaret	William E. and Margaret M. Hudlin
Jan. 22	Concord	Dice, Eva Nelle	Edward R., Jr. and Carolyn S. Bell
Jan. 23	Concord	Shammas, Shelly	Serg I. and Jo-Ann A. Civetti
Jan. 25	Concord	Killoy, Devin Patrick	David H. and Karen E. Smith
Jan. 25	Concord	Coyle, Melissa Anne	Richard P. and Mary P. Carruth
Jan. 28	Concord	Caruso, Daniel Thomas	Richard F. and Kathleen M. Turner
Jan. 29	Waltham	Donelle, Brian Camille	Camille A. and Janice T. Dupuis
Jan. 31	Boston	Small, Marc Clifford	Michael C. and Joline S. Bowden
Feb. 1	Concord	Lucas, Jennifer Ann	Gregory L. and Ellen M. Forster
Feb. 2	Boston	Wheaton, Geroald Erwin	Gerald E. and Geraldine B. Griffin
Feb. 5	Concord	Platine, Keith Gordon	Bruce A. and Patricia L. Browne
Feb. 6	Concord	Shanley, Peter Matthew	Peter A. and Elaine B. Ostock
Feb. 15	Boston	Wenzler, Matthew Joseph	Joseph L. and Patricia L. Heatherson
Feb. 16	Concord	Walsh, Sharon Jean	Frederick J. and Jean E. Pierce
Feb. 17	Boston	Sweet, Jesse Adam	Robert N. and Wendy J. Segal
Feb. 21	Concord	Callinan, Linda Mary	Donald R. and Gloria Seraydarian
Feb. 21	Boston	Morris, Joseph Carter	William H. and Anne M. Carter
Feb. 21	Arlington	Caruso, Jennifer Anne	Robert A. and Mary L. Casey
Feb. 22	Concord	Coughlin, Brandi	William D. and Paula J. Rosenthal
Feb. 23	Newton	Greenawalt, John Eric	Kim C. and Bonnie A. Palisi
Feb. 23	Boston	Scott, Shannon Stewart	Hans P. and Cathryn A. Chrisman
Feb. 25	Concord	Mackall, Leslie Elizabeth	Aubrey T. and Brenda J. Paschal
Mar. 1	Marlborough	Mayer, John Everett	Steven E. and Marie A. Mendonca
Mar. 4	Concord	Smith, Todd Stephen	James S. and Denise Kakes
Mar. 5	Concord	Knowlton, Caroline Derry	Robert C. and Judith A. Rehm
Mar. 5	Cambridge	Bruce, James Elliot	Robert D. and Lydia M. Maynig
Mar. 7	Concord	Porter, Jerlym Sannyu	William E. and Sharon A. Brodhead
Mar. 8	Concord	Ward, Michael Albert	Albert C. and Joaquina Gonzales
Mar. 8	Concord	Greene, Edward Hallor	Benjamin R. and Orian H. Hallor
Mar. 11	Concord	Albertson, Amy Elizabeth	William C. and Lucia A. Cole
Mar. 12	Boston	Wheelock, Lucinda Heather	
		Rebecca	
Mar. 12	Boston	Hancock, Bradley Mitchell	Burton C. and Mary E. Servoss
Mar. 12	Cambridge	Towle, Allison Elaine	James R. and Joyce R. Susskind
			Douglas C. and Nancy J. McLaughlin

Date	Place	Name of Child	Name of Parents
Mar. 16	Concord	Porteous, Julie Catherine	Donald P. and Susan Tantom
Mar. 18	Boston	Neschleba, Patrick John	Michael A. and Marie A. Dubikowicz
Mar. 22	Concord	Walsh, Jennifer Ann Stephenson	William E. and Maggie E. Kohler
Mar. 22	Concord	Schneider, Karl Anton	Gunther and Gertrud E. Hollinger
Mar. 24	Stoneham	Brodney, Daniel Z.	Lawrence G. and Myra D. Zauderer
Mar. 26	Framingham	Magee, Matthew Jordan	Paul J. and Patricia A. Rae
Mar. 26	Concord	Robinson, Gretchen Lynn	Howard B. and Laura A. Wathen
Mar. 27	Concord	Pattee, Katrina Noel	Timothy H. and Gail Perry
Mar. 27	Worcester	Hall, Lee Ann	Jon W. and Ann M. Young
Apr. 1	Concord	O'Neil, Todd Patrick	Richard J., Jr. and Linda B. Davis
Apr. 1	Boston	Stamski, Matthew Michael	Brude M. and Kathryn E. Dubin
Apr. 4	Newton	McManus, Naomi Beth	Kevin J. and Naomi E. Gaskill
Apr. 5	Concord	Noke, Walter Edwin	William G. and Susan D. Goodwin
Apr. 5	Concord	Noke, William George	William G. and Susan D. Goodwin
Apr. 6	Concord	Platt, Rutherford Vance	Alexander D. and Carolyn H. Wyckoff
Apr. 8	Concord	Dangelmayer, Alison Reid	Robert R. and Vicki K. Hill
Apr. 9	Concord	Howes, Amy Lynne	John F. and Sandra E. Adams
Apr. 9	Concord	Poulin, Janet Marie	James W. and Mancy H. Kolodziej
Apr. 11	Concord	Dhar, Ravi Ryan	Rattan L. and Brenda L. Larson
Apr. 13	Concord	Gavin, Maria Pauline	Francis P. and Carlene A. Dunkleberger
Apr. 13	Concord	Gavin, Monica Lyn	Francis P. and Carlene A. Dunkleberger
Apr. 13	Concord	Ritchey, David Michael	Joseph L. and Miriam D. Rickhold
Apr. 15	Boston	Bickoff, Leonard Allan	Charles and Carole S. Weinberg
Apr. 16	Lowell	Gibs, Jonathan Phillip	Lawrence S. and Ellen Sue Levine
Apr. 19	Concord	Dilworth, Rachel Anne	Raymond D. and Nancy L. Reed
Apr. 23	Concord	Talbot, Kerry McNamara	Hugh J. and Janet K. McNamara
Apr. 25	Concord	Reynolds, Timothy William	Douglas and Rita C. Morris
Apr. 26	Concord	Shoneman, Craig Douglas	Keith F. and Thelma M. Hallman
May 1	Concord	Mahaney, Christopher Webster	John A. and Carolyn R. Webster
May 1	Boston	Donnelly, Ryan Richard	Richard G. and Jan L. Colwell
May 9	Boston	Austin, Heather Lynn	David J. and Barbara L. Esslinger
May 10	Concord	Duncan, Robert Anthony	Robert B. and Sandra J. Basile
May 15	Concord	White, Kevin Curtis	Terence M. and Judy M. Colman
May 17	Concord	Swenson, Thor Eric	Richard E. and Ellen H. Parker
May 19	Concord	Caldwell, Michael Emza	Emza N. and Lucie H. Wilson
May 19	Harvard	Baxter, Timothy Michael	Dennis M. and Denise E. Kneeland
May 20	Concord	Breslau, Jason David	Barry R. and Margaret E. Harris
May 21	Concord	Miranowski, Anne Christine	John A. and Joan Goldthwaite
May 21	Concord	McBreen, Thomas James, Jr.	Thomas J. and Barbara J. Warner
May 22	Concord	Goss, Deborah Ann	Gary J. and Judith E. Turnbull
May 23	Stoneham	Hutchings, Juliet Lynn	Guy H. and Lois E. Bash
May 24	Concord	Baker, Brandon Haruo	Neil H. and Wanda S. Morita
May 24	Concord	Kotanchik, Merideth Anne	James J. and Judith R. Anthony
May 25	Concord	Budiansky, Noah Daniel	Gary P. and Judy Traugot
May 27	Cambridge	Wimberly, Scott Tyrus	Floyd S. T., III and Judith A. Desmond
May 27	Concord	Pacelli, Lisa Anelia	John J. and Patricia A. Marshall
May 27	Boston	White, Geoffrey Lincoln	Robert L. and Mary M. Sack
May 29	Newton	Beatty, Ian Manning	Richard C. and Natalie H. Brady
May 29	Concord	Ferguson, Michael Edward, Jr.	Michael E. and Pamela J. Fairbanks
May 31	Waltham	Pitterino, Anthony Joseph	Joseph P. and Margaret T. Ranucci
June 1	Concord	Whelihan, David Joseph	John N. and Jane A. Fruge
June 2	Concord	Gibbons, Jarrod Terence	Terence C. and Mona L. Glowacki
June 2	Concord	Sundberg, Susan Melissa	Robert A., Jr. and Karen A. Gravin
June 5	Concord	Meade, Alice Ann	Albert and Helen A. Risko
June 6	Concord	Longcope, Nathaniel Charles	James C. and Mary Louise Klett
June 6	Concord	Garrity, Kathleen Melissa	Michael N. and Judith B. Avia
June 9	Concord	Harrington, Kathleen Marie	John E. and Bertha L. Santos
June 10	Concord	Diskin, Christopher James	James P. and Mary C. Christian
June 11	Boston	Ku, Roger Tse-An	Robert T. and Janet J. Lee

Date	Place	Name of Child	Name of Parents
June 14	Boston	Cohen, Susanne Marcy	Robert H. and Carol M. Stockman
June 14	Waltham	Melanson, Kelli Anne	Paul E. and Jeri A. Kelley
June 14	Arlington	Henderson, Kara Helen	Kenneth P. and Judith M. Steele
June 16	Concord	Williams, John Harry	Harry R. and Carol J. Saraceno
June 18	Boston	Mims, Michael Andrew	John D. and Suzanne E. LeClaire
June 21	Concord	Nordhausen, Erik Friederich	Juergen H. and Susan C. Plummer
June 21	Concord	Nordhausen, Karin Bettina	Juergen H. and Susan C. Plummer
June 21	Concord	Campbell, Jason Michael	Bruce M. and Susan Way
June 22	Boston	Puffer, Sarah Rollins	Robert W., III and Marie L. Trigg
June 24	Concord	Scull, Samantha Erin	Craig S. and Renate S. Henkel
June 25	Boston	Jepsen, David Paul	Edward G. and Diane M. Fadel
June 27	Concord	Martin, Samuel Aaron	John L. and Linda M. Festa
June 28	Concord	Swain, Christopher Michael	James W. and Patricia L. Heffernan
June 29	Concord	Leslie, Valerie	Paul M., Jr. and Diane M. Viscariello
July 2	Fitchburg	Evans, Eric Daniel	Robert I. and Carole L. Staff
July 2	Concord	Wolf, Andrew Morgan	Christopher F. and Mary K. Johnson
July 3	Concord	Smith, Scott Alexander	William C. and Alice E. Decker
July 5	Concord	Vaughan, Jeffrey Laurence	Laurence M. and Gail M. Tolman
July 8	Concord	Shapira, Jennefer Faye	Lawrence M. and Margery L. Merrill
July 9	Boston	Olsen, Heather Anne	Richard P. and Ruth R. Hagen
July 9	Newton	McIhargie, Robert Vincent, Jr.	Robert V. and Kathleen Smith
July 11	Concord	Robinson, Jeremy Peter	Thomas A. and Dorothy J. Dambaugh
July 11	Worcester	Bergeron, Sarah Mary	Charles F. and Nicole I. Latulippe
July 11	Concord	Roberts, Mark Franklin	Lawrence R. and Christa H. Buchholz
July 12	Concord	Stevens, Travis Hocking	Mark L. and Peggy D. Hocking
July 13	Newton	Maher, Jason MacGreggor	Kevin and Mary L. Richardson
July 16	Concord	Goldstein, Alicia Janet	Bernard F. and Doris Rosenkopf
July 17	Boston	Martin, Ebbin Trew	Thomas F. J. and Betsy T. Wariwell
July 19	Concord	Oldenburgh, Sarah Dodds	Michael L. and Kristin L. Harper
July 19	Concord	Nutting, Michael Charles	Charles G. and Judith A. McIntyre
July 23	Concord	Dickerman, Sarah Curtis	Richard W. and Elizabeth B. Curtis
July 26	Concord	Puschak, Michael Paul	Paul and Elaine C. Schoeman
July 26	Concord	Puschak, Rebecca Ann	Paul and Elaine C. Schoeman
July 29	Concord	DiPrizito, Frederick Pfisterer	Michael and Linda E. Pfisterer
July 30	Concord	Smathers, Aaron David	Ronald C. and Elizabeth V. McNenny
Aug. 1	Concord	Walton, Gregory Burt	Nimrod L. and Sarah E. Burt
Aug. 3	Concord	Baldini, Laura Elise	James G. and Susan Moore
Aug. 5	Concord	Locke, Andrew Douglas	David A. and Christine M. Gosselin
Aug. 6	Concord	Falt, Amanda Kathleen	Richard F. and Kathleen M. Ferrari
Aug. 7	Concord	Maguire, Deborah Ellen	Paul G. and Sheila M. Kramer
Aug. 12	Concord	Dee, Erica Ann	James H., III and Barbara A. Freeman
Aug. 16	Concord	Borey, Robert Walter	Joseph G., Jr. and Sharyn E. McNamara
Aug. 16	Concord	Cuff, Brian Todd	Jeffrey M. and Susan Burt
Aug. 17	Concord	Knuppel, Kurt David	Robert A. and Evelyn Frieswyk
Aug. 19	Concord	Cusa, Jonathan Paul	Michael T. and Helen R. Nowacek
Aug. 23	Marlborough	King, Stephanie Ann	Paul S. and Jo Anne Leedberg
Aug. 24	Concord	Bruschi, Elise Kathryn	Giorgio and Gertrude M. Hohnacker
Aug. 30	Concord	Meier, Seth William	Thomas R. and Rowena M. Done
Aug. 31	Boston	Van Mourik, Kimberly	Albert C. and Mary D. Mann
Sept. 2	Newton	Sturniolo, Douglas J.	Vincent J. and Denise M. Campisi
Sept. 2	Concord	Brown, Stephen John	Stephen L. and Judith A. Boland
Sept. 3	Boston	Lovdal, Christina Marie	Michael L. and Jean M. Frazier
Sept. 6	Concord	Sharp, Kathryn Marie	Douglas W. and Alice K. Older
Sept. 9	Concord	Leveille, Michelle Colette	Albert H. and Sieglinde K. Schmidt
Sept. 13	Concord	Alexander, Cynthia Dawn	James A. and Diane Y. Ammendolia
Sept. 13	Concord	Peterson, Jennifer York	David C. and Holly J. Hench
Sept. 15	Concord	Sheehan, Michael Gayne	Richard E. and Lorraine M. Gayne
Sept. 17	Concord	Dormer, Paul Jeffrey	Thomas and Jean A. Parshall

Date	Place	Name of Child	Name of Parents
Sept. 18	Concord	Henderson, Ryan Wright	Robert S. and Janis R. Wright
Sept. 19	Concord	Dash, William Cederic	Willie L. and Eloise Keller
Sept. 22	Worcester	Dreiblatt, Chara Lyn	Bernard and Michelle C. Langlois
Sept. 23	Concord	Nanavati, Smair Harit	Harit M. and Yasmin H. Daji
Sept. 27	Concord	McClellan, Scott Michael	James H. and Carolyn F. Monjure
Sept. 30	Concord	Scherr, Jeremy Aaron	Bruce A. and Susan A. Orlans
Sept. 30	Concord	Justason, Chad Walter	Walter L. and Virginia F. Vecchio
Oct. 1	Lowell	Malaquias, Claire Diane	Charles J. and Diane P. Beauchesus
Oct. 1	Concord	Janowsky, Theodore Scott	William A. and Barbara L. Ishier
Oct. 2	Boston	Banko, Amanda	Gary B. and Angelika Koch
Oct. 3	Concord	Colvin, Sara Elizabeth	Lawrence R. and Barbara A. Judson
Oct. 9	Concord	Riggin, David Joseph	Elmer E. and Susan J. Mee
Oct. 9	Concord	Eckert, Julie	Howard J., Jr. and Adelaide M. Elvin
Oct. 11	Concord	Baker, Amy Elizabeth	Robert D. and Nancy G. O'Neil
Oct. 14	Concord	Bourgeois, Andrew Stephen	Stephen C. and Leslie C. McKenney
Oct. 17	Concord	Erickson, Christine Susan	David R. and Rebecca M. Lay
Oct. 17	Concord	Erickson, Catherine Elaine	David R. and Rebecca M. Lay
Oct. 18	Concord	Biddle, Erin Kate	Sterling G. and Joanne F. David
Oct. 19	Concord	Taylor, William Bradford	Peter B. and Patricia A. Pulyer
Oct. 20	Marlborough	Goulet, Rodney Wellington	Raymond W., Jr. and Deborah L. Hawkins
Oct. 21	Concord	Fingerman, Elaine Michelle	Craig M. and Susan E. Mandel
Oct. 22	Concord	Nichols, Jodi Lyn	Lawrence S., Jr. and Pamela Hudson
Oct. 22	Concord	Megan, Daniel Francis	Paul I. and Lucille T. Mondou
Oct. 24	Concord	Garcia, David Anthony	Manuel A. and Judith A. Coye
Oct. 24	Newton	Reichenberg, Dennis Allin, Jr.	Dennis A. and Helen S. French
Oct. 28	Concord	Howe, Jonathan Gardner	Harlan G. and Nancy R. Cisney
Oct. 31	Concord	Hayes, Martha Catherine	William N. and Catherine M. Mulligan
Oct. 31	Concord	Childress, Douglas Robb	William C. and Marion S. Zaring
Nov. 2	Newton	Snyder, Heather Aislynn	John K. and Janice C. Wharton
Nov. 3	Concord	Baukus, Mark Peter	James P. and Judith A. Van Dan Elzen
Nov. 5	Concord	Nolan, Barbara	Bernard J. and Brenda A. Bemis
Nov. 7	Concord	Seitz, Emily Meghan	Karl W. and Nancy E. Shields
Nov. 12	Concord	Hanson, Amanda Helen	David H. and Linda R. Laffin
Nov. 13	Concord	O'Brien, Elizabeth Ann	Mack D. and Lucia R. Madigan
Nov. 19	Medford	Shammas, Paul John	John I. and Sandra K. Atwood
Nov. 20	Arlington	Zeoli, Darin Walton	Richard W. and Joan F. Corkum
Nov. 22	Concord	McInnis, Pamela Michele	Dean, W. and Cheryl J. Yerardi
Nov. 24	Concord	Davis, Jeffrey William	Alfred W. and Marzell S. Cottingham
Nov. 25	Concord	Stuart, Julianna Hope	Herbert M., Jr. and Janet E. Hume
Nov. 27	Concord	Conlon, Joanne Marie	Robert W. and Mary H. Dolan
Nov. 29	Concord	Vaillancourt, Molly Jeanne	Roland H. and Katherine M. Messier
Nov. 29	Concord	Long, Rebecca Marie	Harold R. and Kathleen R. Schwekkhardt
Nov. 29	Concord	Koenig, Paul Harrison	Philip G. and Martha L. Harrison
Dec. 3	Concord	McLellan, Karilyn	Erich C. and Judy K. Dudman
Dec. 3	Concord	Rendish, Meredith Allyson	Michael J. and Mimi A. Stout
Dec. 4	Boston	Graham, Carolyn Rachelle	Steven R. and Elaine M. Brisbois
Dec. 5	Concord	Brainard, Kristen Elizabeth	David I. and Sallie E. Scharfenberg
Dec. 10	Cambridge	Murphy, Gregory Robert	Paul C. and Joan F. Laverty
Dec. 10	Concord	Chautin, Jason Alan	Michael D. and Terry J. Hausner
Dec. 10	Concord	Crandall, Elizabeth Marie	Ralph J. and Linda M. Morse
Dec. 11	Boston	Greer, Megan	Richard T. and Jean E. Sullivan
Dec. 12	Concord	King, Neile Ann	Joseph F., III and Edith C. Bromaghim
Dec. 13	Cambridge	Calore, Matthew Creecy	Frank P. and Mary A. Burchard
Dec. 13	Concord	Zimmermann, Michael Alan	Richard P. and Adele K. Rovner
Dec. 14	Concord	Gaskill, Elwood Ernest, III	Elwood E., Jr. and Cheryl A. Chapman
Dec. 21	Boston	DiMare, Sarah Caroline Hatfield	Seymour A. and Elizabeth P. Hatfield

ELECTIONS AND TOWN MEETINGS

TOWN ELECTION

May 6, 1974

	<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Pct. 3</u>	<u>Total</u>
Whole number of ballots cast	1053	721	1097	2871
MODERATOR, One Year				
John W. Tierney.	957	643	981	2581
Blanks	96	78	116	290
SELECTMAN, Three Years (2)				
Alfred F. Steinhauer	557	367	702	1626
Joan N. Gardner.	518	327	462	1307
Bruce McCarthy.	436	286	368	1090
Richard M. Scribner.	62	36	78	176
Robert A. Sundberg	385	282	408	1075
Blanks	148	144	176	468
SELECTMAN, Two Years (To fill vacancy)				
Charles A. Morehouse	400	299	462	1161
Marie G. Reid	69	28	47	144
Julia D. Stevens	527	348	532	1407
Blanks	57	46	56	159
SCHOOL COMMITTEE, Three Years (2)				
Griffith L. Resor, III	621	381	569	1571
Robert Evans, Jr.	333	227	357	917
James T. O'Rourke	456	364	603	1423
Phyllis F. Walsh	567	339	485	1391
Blanks	129	131	180	440
TRUSTEE OF MEMORIAL LIBRARY, Three Years				
Nancy K. Gerhardt	620	359	513	1492
Katherine Mary Kinsley	364	309	510	1183
Blanks	69	53	74	196

STATE PRIMARY

September 10, 1974

Vote of the Democratic Party

Whole Number of Ballots Cast	577	501	517	1595
GOVERNOR				
Michael S. Dukakis	466	387	400	1253
Robert H. Quinn.				
Blanks	12	15	16	43

STATE PRIMARY (continued)

	<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Pct. 3</u>	<u>Total</u>
LIEUTENANT GOVERNOR				
Eva B. Hester	105	97	107	309
Christopher A. Ianella	108	83	77	268
John Pierce Lynch	31	33	41	105
Thomas P. O'Neill, III	228	173	180	581
Thomas Martin Sullivan	27	36	20	83
Blanks	78	79	92	249
ATTORNEY GENERAL				
Francis X. Bellotti	100	101	110	311
Barry T. Hannon	8	16	10	34
Edward F. Harrington	109	95	108	312
Edward M. O'Brien	21	17	18	56
S. Lester Ralph	190	165	151	506
George L. Sacco	111	83	87	281
Blanks	38	24	33	95
SECRETARY				
John F. X. Davoren	132	139	124	395
Paul H. Guzzi	378	315	344	1037
Blanks	67	47	49	163
TREASURER				
Robert Q. Crane	254	206	234	694
Charles Mark Furcolo	242	221	220	683
Blanks	81	74	63	218
AUDITOR				
Thaddeus Buczko	404	341	376	1121
Blanks	173	160	141	474
CONGRESSMAN				
William C. Madden	167	135	149	451
Paul E. Tsongas	350	309	317	976
Blanks	60	57	51	168
COUNCILLOR				
Herbert L. Connolly	361	317	345	1023
Blanks	216	184	172	572
SENATOR				
Chester G. Atkins	518	453	457	1428
John P. Grasso	45	40	51	136
Blanks	14	8	9	31
REPRESENTATIVE IN GENERAL COURT				
David S. Glazier	202	181	173	556
William C. Mullin	278	229	284	791
Blanks	97	91	60	248
DISTRICT ATTORNEY				
John J. Droney	372	329	347	1048
Blanks	205	172	170	547
COUNTY COMMISSIONER				
John L. Danehy	98	82	94	274
William J. Clements	15	16	16	47
Charles I. Clough, Jr.	251	227	246	724
Pasquale R. Coppola	30	19	18	67
Edward A. Doherty	20	22	19	61
Thomas E. McManus	22	29	25	76
Blanks	141	106	99	346

STATE PRIMARY (continued)

	<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Pct. 3</u>	<u>Total</u>
SHERIFF				
Walter J. Sullivan	364	311	339	1014
Blanks	213	190	178	581

STATE PRIMARY

September 10, 1974

Vote of the Republican Party ✓

Whole Number of Ballots Cast	417	235	359	1011
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GOVERNOR				
Francis W. Sargent	237	122	151	510
Carroll P. Sheehan	176	112	205	493
Blanks	4	1	3	8

LIEUTENANT GOVERNOR				
Donald R. Dwight	350	201	302	853
Blanks	67	34	57	158

ATTORNEY GENERAL				
Charles C. Cabot, Jr.	154	79	143	376
William I. Cowin	93	45	80	218
Josiah A. Spaulding	145	92	120	357
Blanks	25	19	16	60

SECRETARY				
John M. Quinlan	319	183	282	784
Blanks	98	52	77	227

TREASURER				
Muriel Erna Ballantine	58	35	40	133
Blanks	359	200	319	878

CONGRESSMAN				
Paul W. Cronin	345	205	282	832
Blanks	72	30	77	179

AUDITOR				
Blanks	417	235	359	1011

COUNCILLOR				
Blanks	417	235	359	1011

SENATOR				
George F. Rohan	304	171	263	738
Blanks	113	64	96	273

REPRESENTATIVE IN GENERAL COURT				
John H. Loring	350	205	303	858
Blanks	67	30	56	153

DISTRICT ATTORNEY				
Blanks	417	235	359	1011

STATE PRIMARY (continued)

	<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Pct. 3</u>	<u>Total</u>
COUNTY COMMISSIONER				
Richard D. Bush	0	0	1	1
Blanks	417	235	358	1010
SHERIFF				
John J. Buckley	292	172	245	709
Blanks	125	63	114	302

STATE ELECTION

November 5, 1974

R - Republican	D - Democratic	SW - Socialist Workers Party	A - American		
Whole Number of votes cast		2095	1493	1986	5574
GOVERNOR AND LIEUTENANT GOVERNOR					
Sargent and Dwight	R	1235	837	1176	3248
Dukakis and O'Neill	D	799	585	719	2103
Gurewitz and Bivins	SW	9	12	14	35
Kahian and Greco	A	35	45	54	134
Blanks		17	14	23	54
ATTORNEY GENERAL					
Francis X. Bellotti	D	470	436	470	1376
Josiah A. Spaulding	R	1572	1022	1465	4059
Jeanne Lafferty	SW	27	15	18	60
Blanks		26	20	33	79
SECRETARY					
Paul W. Guzzi	D	1057	786	941	2784
John M. Quinlan	R	984	664	986	2634
Blanks		54	43	59	156
TREASURER					
Robert Q. Crane	D	1510	1086	1439	4017
Blanks		585	425	547	1557
AUDITOR					
Thaddeus Buczko		1504	1071	1420	3995
Blanks		591	422	566	1579
CONGRESSMAN					
Paul W. Cronin	R	987	650	975	2612
Paul E. Tsongas	D	1069	821	976	2866
Blanks		39	22	35	96
COUNCILLOR					
Herbert L. Connolly	D	1386	951	1328	3665
Blanks		709	542	658	1909
SENATOR					
Chester G. Atkins	D	1410	1004	1265	3679
George F. Rohan	R	647	462	688	1797
Blanks		38	27	33	98

STATE ELECTION (continued)

	<u>Pct. 1</u>	<u>Pct. 2</u>	<u>Pct. 3</u>	<u>Total</u>
REPRESENTATIVE IN GENERAL COURT				
John R. Loring R	1171	784	1192	3147
William C. Mullin D	862	685	751	2298
Blanks				
DISTRICT ATTORNEY				
John J. Droney D	1419	994	1347	3760
Blanks	676	499	639	1814
COUNTY COMMISSIONER				
John L. Danehy D	1374	962	1296	3632
Blanks	721	531	690	1942
SHERIFF				
John J. Buckley R	1404	946	1355	3705
Walter J. Sullivan D	573	482	548	1603
Blanks	118	65	83	266
QUESTION #1				
Yes.	1401	982	1296	3679
No	516	372	490	1378
Blanks	178	139	200	517
QUESTION #2				
Yes.	1671	1166	1568	4405
No	246	186	245	677
Blanks	178	141	173	492
QUESTION #3				
Yes.	1147	792	1010	2943
No	777	547	777	2101
Blanks	177	154	199	530
QUESTION #4				
Yes.	1303	905	1165	3373
No	608	436	627	1671
Blanks	184	152	194	530
QUESTION #5				
Yes.	1215	822	1117	3154
No	666	494	639	1799
Blanks	214	177	230	621
QUESTION #6				
Yes.	1390	992	1252	3634
No	471	333	504	1308
Blanks	234	168	230	632

TOWN MEETINGS

ABSTRACT OF THE PROCEEDINGS OF THE ANNUAL TOWN MEETING MAY 13, 1974 AND ADJOURNED SESSIONS MAY 15, 1974 MAY 20, 1974, MAY 22, 1974 AND MAY 29, 1974.

Moderator called the meeting to order at 7:30 P. M.

ADJOURNMENT

VOTED UNANIMOUSLY: That at the conclusion of the business pending before the meeting at 11:00 P. M. this evening, this meeting be adjourned to 7:30 P. M. on next Wednesday, May 15, at this same place; and that this meeting be recessed at 7:45 P. M. this evening until the conclusion of the business on the warrant for the special town meeting scheduled for 7:45 P. M.

Article 1. OFFICERS

To choose all necessary Town Officers and Committees and fix the salaries and compensations of all the elective officers of the Town.

ELECTED: Hazel P. Vose Trustee of the Elizabeth White Fund for three years

ELECTED: Betty L. Boothby Trustee of the Citizens Library Association of West Acton for three years.

ELECTED: T. Frederick S. Kennedy Trustee of the Acton Firemen's Relief Fund for three years.

ELECTED: James N. Gates Trustee of the Goodnow Fund for three years.

ELECTED: Frederick A. Harris Trustee of the West Acton Firemen's Relief Fund for three years.

VOTED: That the compensation schedule for elected officers be adopted as follows:

Moderator	\$20.00 per each night per meeting
Board of Selectmen: Chairman	\$750.00
Clerk	650.00
Member	650.00

Article 2. REPORTS

VOTED: To accept the several reports of the Town Officers and Boards as submitted.

Article 3. REPORTS

To hear and act upon the report of any Committee chosen at any previous Town Meeting that has not already reported.

REPORT TO THE ANNUAL TOWN MEETING MAY 13, 1974

SUBJECT: WEEKEND TOWN MEETING

At the Annual Town Meeting March, 1973 is was voted:

" To resolve that the Moderator be authorized to appoint a committee to investigate the feasibility of holding a Saturday, a Sunday, or a weekend town meeting. The committee will be comprised of selected representatives of local organizations and the Chairman will be appointed by the Moderator. The Committee will report to the next Special or Annual Town Meeting following the adjournment of the 1973 Annual Town Meeting, which-ever is the earlier. The Committee will also include the Town Manager to insure liaison with the Board of Selectmen and a representative of the School Department to insure liaison with the School Committee.

"In August, 1973 the Town Moderator, through the Office of the Town Manager, requested of the various local organizations that they 'poll their members on the subject of holding weekend town meetings.'

"In addition, a committee was formed to actively pursue a study to determine the local sentiment regarding a Saturday or Sunday town meeting. The late Charles D. MacPherson was named chairman of this committee with Miss Katherine Kinsley honorary co-chairman. The committee conducted a poll at the Town Dump, Labor day weekend, 1973, to solicit a representative sampling of the town on this subject.

"With data collected at the Dump Survey and from the local organization poll, it was determined that, 'the Town of Acton was against holding the Annual Town Meeting on weekends.' The committee resolved that to pursue the weekend town meeting topic any further would be against the best interests of the town.

"At a final meeting held in late 1973 this special committee decided an educational/information program should be instituted in order to stimulate interest in the Town Meeting form of government. Activities such as:

- (a) Neighborhood information coffees.
- (b) Open public meetings attended by public officials.
- (c) Visitations to local organizations and groups (such as Newcomers Club) were proposed.

As of this report date -

- Two neighborhood coffees have been held.
- Information flyers have been distributed house to house in new areas of Acton.
- A public meeting titled 'It's Town Meeting Time' was held at the new high school auditorium Thursday evening, May 9.

Respectfully submitted,

Kenneth A. Goff
Acting Chairman"

VOTED: To accept the report.

RESOLUTION: To keep Town Meeting Study Committee in existence for another year. VOTED.

Meeting recessed for Special Town Meeting.

Moderator reconvened meeting.

Article 4. PERSONNEL BYLAWS

To see what action the Town will take on the recommendations of the Personnel Board with respect to changes in the Personnel Bylaw.

VOTED:

1. That the following changes be made in SCHEDULE A, Section 15, of the Personnel Bylaw:

- a. Delete the title, Building Inspector, Schedule B-1, Grade E-10.
- b. Add the title, Building Commissioner, Schedule B-1, Grade E-12.
- c. Add the title, Local Inspector, Schedule B-1, Grade E-6.
Total vote - 439. Yea - 240 Nay - 199
- d. Substitute Grade E-7 for Grade E-5, opposite Recreation Director, Schedule B-1.

- e. Substitute Schedule B-1, Grade E-3 for Schedule B, Grade S-11 opposite Planning Board Assistant.
- f. Add the words "or prosecuting officer" to the footnote designated by a triple asterisk (***) .
- g. Add a quadruple asterisk (****) opposite Police Sergeant, Schedule C, Grade P-2 and opposite Police Lieutenant, Schedule C, Grade P-3, and the following footnote:

"**** Additional \$50.00 per month when assigned to and performing the duties of prosecuting officer."

2. That the words "Blue Cross-Blue Shield Group" in Section 11 of the Personnel Bylaw be replaced with the words "group health insurance plan."
3. That Section 4 (c), paragraph 10 (b) of the Personnel Bylaw be rescinded and that a new paragraph 10 (b) be substituted therefor to read as follows:

"(b) At 1-1/2 times the employee's basic hourly rate, said hourly rate to be computed on the basis of the specified work weeks appearing in Section 5, following, for such work for positions allocated to Schedules C and D except the positions of Chief (Fire) and Chief (Police). Overtime work shall be determined weekly as work performed in excess of the employee's posted work schedule for that week."

4. That a double asterisk (**) be placed opposite "Police Department Uniformed Personnel 40 hours" in Section 5 of the Personnel Bylaw and that the following footnote be added in Section 5:

"** Average for six week period."

VOTED: To delete the pay schedules contained in Section 15 of the Personnel Bylaw and substitute therefor the following salary and wage schedules to take effect on July 1, 1974:

SCHEDULE B - GENERAL WEEKLY SALARY SCHEDULE
(Annual rates computed by multiplying weekly rates by 52)

Compensation Grade		Minimum <u>A</u>	<u>B</u>	Intermediate Steps <u>C</u>	<u>D</u>	Maximum <u>E</u>
S-1	W	\$ 103.56	\$ 107.87	\$ 112.18	\$ 116.50	\$ 122.26
	A	5385.12	5609.24	5833.36	6058.00	6357.52
S-2	W	107.87	112.18	116.50	122.26	128.01
	A	5609.24	5833.36	6058.00	6357.52	6656.52
S-3	W	112.18	116.50	122.26	128.01	133.76
	A	5833.36	6058.00	6357.52	6656.52	6955.52
S-4	W	116.50	122.26	128.01	133.76	139.52
	A	6058.00	6357.52	6656.52	6955.52	7255.04
S-5	W	122.26	128.01	133.76	139.52	145.27
	A	6357.52	6656.52	6955.52	7255.04	7554.04
S-6	W	128.01	133.76	139.52	145.27	151.03
	A	6656.52	6955.52	7255.04	7554.04	7853.56
S-7	W	133.76	139.52	145.27	151.03	158.22
	A	6955.52	7255.04	7554.04	7853.56	8227.44

Compensation Grade		Intermediate Steps					Maximum <u>E</u>
		Minimum <u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>		
S-8	W	\$ 139.52	\$ 145.27	\$ 151.03	\$ 158.22	\$ 165.40	
	A	7,255.04	7,554.04	7,853.56	8,227.44	8,600.80	
S-9	W	145.27	151.03	158.22	165.40	172.59	
	A	7,554.04	7,853.56	8,227.44	8,600.80	8,974.68	
S-10	W	151.03	158.22	165.40	172.59	181.23	
	A	7,853.56	8,227.44	8,600.80	8,974.68	9,423.96	
S-11	W	158.22	165.40	172.59	181.23	189.86	
	A	8,227.44	8,600.80	8,974.68	9,423.96	9,872.72	
S-12	W	165.40	172.59	181.23	189.86	199.93	
	A	8,600.80	8,974.68	9,423.96	9,872.72	10,396.36	
S-13	W	172.59	181.23	189.86	199.93	210.00	
	A	8,974.68	9,423.96	9,872.72	10,396.36	10,920.00	

SCHEDULE B-1 - TECHNICAL AND ADMINISTRATIVE WEEKLY SALARY SCHEDULE
(Annual rates computed by multiplying weekly rates by 52)

Compensation Grade		Intermediate Steps					Maximum <u>E</u>
		Minimum <u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>		
E-1	W	\$ 158.22	\$ 165.40	\$ 172.59	\$ 181.23	\$ 189.86	
	A	8,227.44	8,600.80	8,974.68	9,423.96	9,872.72	
E-2	W	165.40	172.59	181.23	189.86	199.93	
	A	8,600.80	8,974.68	9,423.96	9,872.72	10,396.36	
E-3	W	172.59	181.23	189.86	199.93	210.00	
	A	8,974.68	9,423.96	9,872.72	10,396.36	10,920.00	
E-4	W	181.23	189.86	199.93	210.00	220.06	
	A	9,423.96	9,872.72	10,396.36	10,920.00	11,443.12	
E-5	W	189.86	199.93	210.00	220.06	231.57	
	A	9,872.72	10,396.36	10,920.00	11,443.12	12,041.64	
E-6	W	199.93	210.00	220.06	231.57	244.51	
	A	10,396.36	10,920.00	11,443.12	12,041.64	12,714.52	
E-7	W	210.00	220.06	231.57	244.51	258.89	
	A	10,920.00	11,443.12	12,041.64	12,714.52	13,462.28	
E-8	W	220.06	231.57	244.51	258.89	273.28	
	A	11,443.12	12,041.64	12,714.52	13,462.28	14,210.56	
E-9	W	231.57	244.51	258.89	273.28	289.10	
	A	12,041.64	12,714.52	13,462.28	14,210.56	15,033.20	
E-10	W	244.51	258.89	273.28	289.10	306.36	
	A	12,714.52	13,462.28	14,210.56	15,033.20	15,930.72	
E-11	W	258.89	273.28	289.10	306.36	326.50	
	A	13,462.28	14,210.56	15,033.20	15,930.72	16,978.00	
E-12	W	273.27	289.10	306.36	326.50	346.63	
	A	14,210.56	15,033.20	15,930.72	16,978.00	18,024.76	

Compensation Grade		Minimum <u>A</u>	<u>B</u>	Intermediate Steps <u>C</u>	<u>D</u>	Maximum <u>E</u>
E-13	W	\$ 289.10	\$ 306.36	\$ 326.50	\$ 346.63	\$ 366.77
	A	15,033.20	15,930.72	16,978.00	18,024.76	19,072.04

SCHEDULE C - POLICE WEEKLY SALARY SCHEDULE
(Weekly rates computed by dividing annual rates by 52)

Compensation Grade		Minimum <u>A</u>	<u>B</u>	Intermediate Steps <u>C</u>	<u>D</u>	Maximum <u>E</u>
P-1	W	\$ 175.00	\$ 182.60	\$ 190.23	\$ 200.89	\$ 211.54
	A	9,100.00	9,495.00	9,892.00	10,446.00	11,000.00
P-2	W	200.89	211.54	222.17	232.83	246.54
	A	10,446.00	11,000.00	11,553.00	12,107.00	12,820.00
P-3	W	211.54	222.17	232.83	246.54	258.65
	A	11,000.00	11,553.00	12,107.00	12,820.00	13,450.00
P-4	W					380.77
						19,800.00

The weekly and annual salaries shown above are for the shift from 8:00 A.M. to 4:00 P.M. Such salaries for the shifts from 4:00 P.M. to Midnight and from Midnight to 8:00 A.M. shall be at a rate of payment ten cents per hour higher.

SCHEDULE D - FIRE ANNUAL SALARY SCHEDULE
(Weekly rates computed by dividing annual rates by 52)

Compensation Grade		Minimum <u>A</u>	<u>B</u>	Intermediate Steps <u>C</u>	<u>D</u>	Maximum <u>E</u>
F-1	W	\$ 154.15	\$ 160.35	\$ 166.48	\$ 174.21	\$ 181.90
	A	8,016.00	8,338.00	8,657.00	9,059.00	9,459.00
F-2	W	171.11	178.83	186.54	195.79	206.73
	A	8,898.00	9,299.00	9,700.00	10,181.00	10,750.00
F-3	W	183.88	192.98	203.61	212.75	221.15
	A	9,562.00	10,035.00	10,588.00	11,063.00	11,500.00
F-4	W	201.96	211.00	220.06	230.61	244.23
	A	10,502.00	10,972.00	11,443.00	11,992.00	12,700.00
F-5	W					372.11
	A					19,350.00

SCHEDULE E - HOURLY WAGE SCHEDULE
(Weekly rates computed by multiplying hourly rates by 40;
Annual rates computed by multiplying hourly rates by 2080.)

Compensation Grade		Minimum <u>A</u>	Intermediate Step <u>B</u>	Maximum <u>C</u>
W-1	H	\$ 3.58	\$ 3.76	\$ 3.96
	W	143.20	150.40	158.40
	A	7,446.40	7,820.00	8,236.80
W-2	H	3.76	3.96	4.16
	W	150.40	158.40	166.40
	A	7,820.80	8,236.80	8,652.80

Compensation Grade		Minimum <u>A</u>	Intermediate Steps <u>B</u>	Maximum <u>C</u>
W-3	H	\$ 3.96	\$ 4.16	\$ 4.35
	W	158.40	166.40	174.00
	A	8,236.80	8,652.80	9,048.00
W-4	H	4.16	4.35	4.55
	W	166.40	174.00	182.00
	A	8,652.80	9,048.00	9,464.00
W-5	H	4.35	4.55	4.74
	W	174.00	182.00	189.60
	A	9,048.00	9,464.00	9,859.20
W-6	H	4.55	4.74	4.96
	W	182.00	189.60	198.40
	A	9,464.00	9,859.20	10,316.80
W-7	H	4.74	4.96	5.19
	W	189.60	198.40	207.60
	A	9,859.20	10,316.80	10,795.20

SCHEDULE F - MISCELLANEOUS COMPENSATION SCHEDULE FOR
DESIGNATED PART-TIME AND SEASONAL POSITIONS

<u>Position</u>	<u>Compensation</u>
Assessor, Board Chairman	Flat Rate
Assessor, Board Member	Flat Rate
Board of Health Chairman	Flat Rate
Board of Health Member	Flat Rate
Deputy Building Inspector (P. T.)	Fee Basis
Deputy Chief (Fire) (Call)	\$4.65 per hour
Deputy Elections Clerk (P. T.)	\$3.23 per hour
Deputy Inspector (Elections)	\$2.95 per hour
Deputy Warden (Elections)	\$3.23 per hour
Elections Clerk	\$3.23 per hour
Fire Alarm Maintenance Man (P. T.)	\$4.06 per hour
Fire Alarm Superintendent (P. T.)	\$5.45 per hour
Fire Fighter (Call)	\$3.85 - 4.03 - 4.20 per hour
Fire Lieutenant (Call)	\$4.41 per hour
Inspector (Elections) (P. T.)	\$2.95 per hour
Library Page	\$1.75 - 1.80 - 1.89 per hour
Lifeguard	\$2.44 per hour
Park Laborer	\$1.93 - 2.06 - 2.18 - 2.32 - 2.46 per hour
Playground Director	\$2.44 - 2.58 - 2.71 - 2.86 - 3.02 per hour
Playground Trainee	\$1.62 per hour
Plumbing Inspector	Fee Basis
Police Matron	\$3.60 per hour
Pool Manager	\$4.13 - 4.31 - 4.53 per hour
Recreation Leader	\$1.93 - 2.06 - 2.18 - 2.32 - 2.46 per hour
Recreation Monitor	\$2.23 per hour
Recreation Specialist	\$2.44 - 2.58 - 2.71 - 2.86 - 3.02 per hour
Recreation Supervisor	\$3.15 - 3.29 - 3.44 - 3.58 - 3.73 per hour
Registrar of Voters	\$3.22 per hour
School Crossing Guard	\$2.36 - 2.63 - 2.87 per hour
Teller	\$2.95 per hour
Warden (Elections)	\$3.25 per hour

Article 6 BORROW - SCHOOL SALARIES

VOTED UNANIMOUSLY: To appropriate \$315,000.00 for the payment of salaries of school teachers and other professional employees of the school department earned prior to June 30, 1974 but payable in July and August of 1974 and that to raise this appropriation the Treasurer, with the approval of the Selectmen, be authorized to borrow \$315,000.00 under Chapter 52 of the acts of 1973.

VOTED: To take up Article 9.

Article 9 UNPAID BILLS

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money to pay unpaid bills, or take any other action relative thereto.

VOTED: To take no action.

Article 10 BORROWING

VOTED: To authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1974, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

Article 11 JENKS LEGACIES

VOTED: To accept with appreciation three legacies provided for in Article Four of the will of Mrs. Mabel G. Jenks as follows:

- Clause B. One (1) share to the Town of Acton, the income only to be used for the care, maintenance, and beautification of Mt. Hope Cemetery located in said Town.
- Clause C. One (1) share to the Town of Acton to be used by the Acton Historical Society, or if the same shall have ceased to exist, to be used by the Acton Public Library, for the preservation and enjoyment of records and other items pertaining to the history of the Town of Acton and its inhabitants.
- Clause D. One (1) share to the Town of Acton to enable it to conduct and maintain programs for the benefit of its young people, particularly those between the ages of eleven and twenty-one.

RESOLVED: That it is the sense of this meeting that the principal of the gift provided under Clause D be held and invested by the Town and the income only be used for the purposes thereof.

RESOLVED: That the Town Clerk be instructed to express to the Jenks family the gratitude of the Town of Acton for the generous bequests contained in the will of Mrs. Mabel G. Jenks.

Article 12 ADDITIONAL LIBRARY STAFFING

VOTED: To raise and appropriate \$1,050.00 to be placed in the Memorial Library Salary Account for the purpose of staffing the library on Sunday afternoons during the late fall and winter months.

Meeting adjourned at 11:02 P. M.

Wednesday, May 15, 1974. Moderator called the meeting to order at 7:30 P. M.

VOTED: That at the conclusion of the business pending before the meeting at 11:00 P. M. this evening, this meeting be adjourned to 7:30 P. M. on next Monday, May 20th at this same place.

Article 7 BUDGET ITEMS

Discussed Budget Items 1 thru 24.

Recessed to Special Town Meeting.

Moderator reconvened meeting.

VOTED: To take up Article 41.

Article 41 CONSERVATION FUND

VOTED UNANIMOUSLY: To raise and appropriate \$100,000.00 for the Conservation Fund.

Article 7 BUDGET

VOTED: To reconsider Item 24.

Total Vote - 255. Yea - 251 Nay - 4 Needed to carry - 170.

VOTED: Item 24 - \$5,500.00.

Total Vote - 246. Yea - 172 Nay - 74

Meeting adjourned at 11:15 P. M.

Monday, May 20, 1974. Moderator called the meeting to order at 7:30 P. M.

Articles 7 and 8.

To see what sums of money the Town will raise and appropriate or appropriate from available funds to defray the necessary expenses of the several departments, officers, and boards of the Town, exclusive of the necessary expenses relating to schools.

VOTED: That the following budget schedule for the period from July 1, 1974 to June 30, 1975 be raised and appropriated in its entirety, except that \$5,548.75 be appropriated from the Library Receipts reserved for appropriation for Library use, \$2,313.19 be appropriated from receipts from the County Dog Fund reserved for appropriation for Library use, \$250,000.00 be appropriated from Federal Revenue Sharing Receipts for Police Department use and \$99,742.00 be appropriated from funds received under Section 22 of Chapter 1140 of the Acts of 1973 for Highway Department use:

GENERAL GOVERNMENT

Moderator:		Town Office Clerical Staff:	
1. Salary	\$ 255.00	11. Salaries	\$ 123,255.00
2. Expenses	20.00	Engineering Department:	
Finance Committee:		12. Salaries	59,170.00
3. Expenses	150.00	13. Expenses	4,985.00
Selectmen:		14. Capital Outlay	4,000.00
4. Salaries	36,780.00	Town Accountant:	
5. Expenses	18,995.00	15. Salary	5,065.00
6. Capital Outlay	2,700.00	16. Expenses	255.00
7. Legal Services	20,000.00	Town Treasurer & Collector:	
8. Legal Services Expenses	1,000.00	17. Salaries	14,215.00
9. Appraisals & Surveys	1,000.00	18. Expenses	13,600.00
10. Out-of-State Travel (All Depts.)	1,500.00		

Town Assessors:	
19. Salaries	\$ 16,130.00
20. Expenses	6,530.00
Town Clerk:	
21. Salary	6,025.00
22. Expenses	1,050.00
Elections & Registrations:	
23. Salaries	8,825.00
24. Expenses	5,500.00
Planning Board:	
25. Salaries	9,400.00
26. Expenses	7,270.00
Personnel Board:	
27. Expenses	100.00
Board of Appeals:	
28. Expenses	280.00
Industrial Development Commission:	
29. Expenses	100.00
Conservation Commission:	
30. Expenses	1,000.00
Archives Committee:	
31. Expenses	195.00
Public Ceremonies & Celebrations:	
32. Expenses	2,485.00
Building & Grounds Maintenance:	
33. Salaries	18,045.00
34. Utilities	30,600.00
35. Expenses	22,950.00
36. Capital Outlay	3,700.00
Town Report Committee:	
37. Expenses	6,000.00
Youth Commission:	
38. CODE	4,030.00
39. Expenses	7,000.00
Historical Commission:	
40. Expenses	200.00
Council on Aging:	
41. Expenses	5,000.00
TOTAL GENERAL GOVERNMENT	\$469,275.00

PROTECTION OF PERSONS AND PROPERTY

Police Department	
42. Regular Salaries	\$258,215.00
43. Other Salaries	108,535.00
44. Expenses	21,560.00
45. Capital Outlay	3,050.00

Fire Department:	
46. Regular Salaries	\$313,650.00
47. Other Salaries	106,100.00
48. Expenses	30,730.00
49. Capital Outlay	2,450.00

Sealer of Weights and Measures:	
50. Salary	610.00
51. Expenses	50.00

Insect Pest Control:	
52. Wages	4,455.00
53. Expenses	6,585.00

Town Forest Committee:	
54. Expenses	100.00

Tree Department:	
55. Wages	6,575.00
56. Expenses	8,560.00

Inspector of Wires:	
57. Expenses	6,500.00

Inspector of Gas Piping & Appliances:	
58. Expenses	4,000.00

Building Inspector:	
59. Salaries	28,260.00
60. Expenses	3,325.00

Dog Officer:	
61. Wages	1,200.00
62. Expenses	500.00

Building Committee:	
63. Expenses	75.00

Civil Defense:	
64. Expenses	750.00

Town Utilities:	
65. Hydrant Rental	30,950.00
66. Street Lighting	31,500.00

TOTAL PROTECTION OF PERSONS AND PROPERTY	\$978,285.00
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HIGHWAYS

Highway Department:	
67. Salaries and Wages	\$163,055.00
68. Overtime for Snow	20,000.00
69. General Expenses	53,500.00
70. Drainage	20,000.00
71. Snow and Ice Control	50,000.00
72. Machinery Expense	35,500.00
73. Gasoline and Diesel Fuel	23,200.00
74. Chapter 81 Maintenance	40,000.00
75. Chapter 90 Maintenance	47,000.00
76. Capital Outlay	4,345.00

TOTAL HIGHWAYS	\$456,600.00
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HEALTH AND SANITATION

Health and Sanitation:	
77. Salaries	\$ 39,755.00
78. Expenses	37,950.00
79. Garbage Collection	52,720.00
Inspector of Animals:	
80. Wages	170.00
81. Expenses	30.00
Plumbing Inspector:	
82. Expenses	<u>6,000.00</u>
TOTAL HEALTH & SANITATION	\$136,625.00

CEMETERIES

Cemeteries:	
83. Salaries & Wages	\$ 51,450.00
84. Expenses	14,500.00
85. Capital Outlay	<u>3,300.00</u>
TOTAL CEMETERIES	\$ 69,250.00

RECREATION

Recreation:	
86. Salaries and Wages	\$ 55,105.00
87. Expenses	26,370.00
88. Capital Outlay	<u>0</u>
TOTAL RECREATION	\$ 81,475.00

VETERANS' AID

Veterans' Services:	
89. Salary	\$ 3,905.00
90. Expenses	275.00
91. Aid	<u>30,000.00</u>
TOTAL VETERANS' AID	\$ 34,180.00

PENSIONS

Pension Fund:	
92. Expenses	<u>\$ 94,035.00</u>
TOTAL PENSIONS	\$ 94,035.00

INSURANCE

Insurance:	
93. Group Health Premiums	\$100,205.00
94. Other Insurance	45,685.00
95. Insurance Adviser	<u>1,500.00</u>
TOTAL INSURANCE	\$147,390.00

MATURING DEBT AND INTEREST
TOWN GOVERNMENT

Highway Department Building:	
96. Maturing Debt	\$ 35,000.00
97. Interest	8,125.00
Highway Department Equipment:	
98. Maturing Debt	65,000.00
99. Interest	12,650.00
Anticipation of Revenue Notes:	
100. Interest	<u>20,000.00</u>
TOTAL MATURING DEBT AND INTEREST TOWN GOVERNMENT	\$ 140,775.00

LIBRARIES

Memorial Library:	
101. Salaries	\$ 91,310.00
102. Expenses	20,200.00
103. Books	23,440.00
104. Capital Outlay	1,730.00
West Acton Library:	
105. Salaries	6,440.00
106. Expenses	<u>2,315.00</u>
TOTAL LIBRARIES	\$ 145,435.00

MATURING DEBT AND INTEREST
LIBRARIES

Library Addition:	
107. Maturing Debt	0
108. Interest	<u>0</u>
TOTAL MATURING DEBT AND INTEREST - LIBRARIES	\$ 0
TOTAL BUDGET - ARTICLE 7	\$2,753,325.00

Article 8 BUDGET

To see what sums of money the Town will raise and appropriate, or appropriate from available funds, to defray the necessary expenses of the local and regional schools.

VOTED: that the following budget schedule be raised and appropriated:

LOCAL SCHOOLS

Local Schools:	
109. Operating Expenses	\$3,049,678.00
110. Maturing Debt and Interest on Teachers' Summer Pay Borrowing	109,400.00

Blanchard Auditorium:	
111. Expenses	<u>31,241.00</u>

TOTAL LOCAL SCHOOLS	\$3,190,319.00
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MATURING DEBT AND INTEREST
LOCAL SCHOOLS

McCarthy School:	
112. Maturing Debt	\$ 0
113. Interest	0

Merriam School:	
114. Maturing Debt	40,000.00
115. Interest	5,040.00

Douglas School:	
116. Maturing Debt	35,000.00
117. Interest	14,090.00

Gates School:	
118. Maturing Debt	60,000.00
119. Interest	30,955.00

Conant School:	
120. Maturing Debt	85,000.00
121. Interest	<u>75,670.00</u>

TOTAL MATURING DEBT AND INTEREST LOCAL SCHOOLS	\$ 345,755.00
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ACTON-BOXBOROUGH REGIONAL
SCHOOL DISTRICT

Acton-Boxborough Regional Schools:	
122. Operating Expenses	\$2,948,610.00
123. Transportation	40,735.00
124. School Athletic Fund	86,886.00
125. Maturing Debt and Interest on Teachers' Summer Pay Borrowing	115,494.00
126. Maturing Debt and Interest	<u>268,857.00</u>

TOTAL REGIONAL SCHOOLS	\$3,460,591.00
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VOCATIONAL SCHOOLS

Minuteman Vocational School:	
127. Operating Expenses	\$ 120,501.00
128. Maturing Debt and Interest	66,305.00

Other Vocational Schools:	
129. Tuition & Transportation	<u>44,088.00</u>

TOTAL VOCATIONAL SCHOOLS	\$ 230,894.00
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TOTAL SCHOOLS	<u>\$7,227,559.00</u>
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Total Budget - Article 7	\$2,753,325.00
Total Budget - Article 8	<u>7,227,559.00</u>

TOTAL BUDGETS ARTICLES 7 & 8	
	\$9,980,884.00

Appropriated from Library Receipts	
	5,538.75

Appropriated from County Dog Fund	
	2,313.19

Federal Revenue Sharing Receipts	
	250,000.00

Funds Received under Sec. 22, Chap. 1140, Acts of 1973	
	<u>99,742.00</u>

AMOUNT TO BE RAISED AND APPROPRIATED	
	\$9,623,290.06

SPECIAL ARTICLES

Art. 12. Library - Sundays	\$ 1,050.00
15. Sanitary Landfill	6,000.00
22. Central Street	7,700.00
24. Sidewalks	10,000.00
25. Department Vehicles	21,600.00
26. Fuel Storage Tank	5,000.00
32. Great Hill Recreation	87,250.00
34. Fire Engine	56,000.00
41. Conservation Fund	100,000.00
42. 1975 Funds	7,000.00
44. Mt. Hope Cemetery	400.00
45. Cemetery Planning	10,000.00
57. Reserve Fund	<u>75,000.00</u>

TOTAL TO BE RAISED AND APPROPRIATED UNDER SPECIAL ARTICLES	
	\$ 387,000.00

TRANSFERS

From:	To:	
Art. 7. Library Receipts	Memorial Library	\$ 5,538.75
County Dog Fund	Library Use	2,313.19
Federal Revenue Sharing	Police Department	250,000.00
Chap. 1140, Sec. 22, Acts of 1973	Highway Department	99,742.00
Art. 21. Surplus Revenue	Highways	27,100.00
22. Surplus Revenue	Central Street	23,100.00
23. Chap. 1140, Sec. 20, Acts of 1973	Drainage Projects	59,845.00
44. Cemetery Land Fund	Mt. Hope Cemetery	2,600.00
56. Free Cash	Budget	150,000.00
TOTAL TRANSFERS		\$620,238.94

BORROW

Art. 6. School Department Summer Salaries	\$315,000.00
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SUMMARY

Budget (R. & A.)	\$ 9,623,290.06
Special Articles (R. & A.)	387,000.00
Special Articles (Transfers)	620,238.94
Borrow	315,000.00
GRAND TOTAL	\$10,945,529.00

Article 13 SIDEWALKS SNOW & ICE REMOVAL

VOTED: To accept the provisions of Section 7 of Chapter 40 of the General Laws which authorized the town to make appropriations for removal of snow and ice from sidewalks.

Article 14 SANITARY LANDFILL

To see if the Town will:

- (a) Authorize the Board of Selectmen to lease certain land on Quarry Road containing approximately 20 acres, shown as Lot A on a "Compiled Plan of Land in Acton owned by Kennedy Land Corporation dated November 19, 1973 by the Town of Acton Engineering Department," for a term of 15 years at an annual rental of \$10,000.00 per year, as the site for a sanitary landfill for the Town and raise and appropriate, or appropriate from available funds a sum of money therefor, or
- (b) Authorize the Board of Selectmen to acquire by purchase or by eminent domain all or a portion of the land shown as Lots A, B, and C on said plan and containing approximately 115 acres as the site for a sanitary landfill for the Town and appropriate a sum of money therefor and determine whether such appropriation shall be raised by borrowing or otherwise, or take any other action relative thereto.

VOTED: To take no action.

Article 15 DEVELOPMENT OF SANITARY LANDFILL

VOTED: To take no action on paragraphs a, c, d and e of this article.

VOTED: (under paragraph b) To raise and appropriate \$6,000.00, to be expended by the Town Manager, for the preparation of plans and studies related to the development of a sanitary landfill site off Quarry Road.

Article 16

VOTED: That action under this article be postponed until the final session of this meeting.

Article 17 NEW STREETS

VOTED UNANIMOUSLY: To accept as public ways the following streets, or portions thereof, constructed under the requirements of the Subdivision Control Law and the Subdivision Rules and Regulations of the Town of Acton and as laid out by the Board of Selectmen according to plans on file with the Town Clerk; including the takings or acceptance of easements for drainage, utility, or other purposes where shown on said plans or described in the order of layout:

In Quarry Road Industrial Park

- A. Granite Road from the northwesterly sideline of Quarry Road a distance of 603+ feet in a northwesterly direction to the northwesterly sideline of a 62.50 foot radius cul-de-sac, including the cul-de-sac, this being the entire road.

In Patriot's Hill Section IV

- B. Madison Lane from the northerly sideline of Jackson Drive a distance of 1101+ feet in a northerly and northwesterly direction to the easterly sideline of Lincoln Drive, this being the entire road.

In Putnam Park

- C. Woodbury Lane from the present end of Woodbury Lane as a Public Way 776+ feet in a northerly direction to the southerly sideline of Meadow Brook Road, this being the entire road.
- D. Meadow Brook Road from the easterly sideline of Patriot's Road 390+ feet in an easterly direction to station 12+ 10.00 near the easterly sideline of Woodbury Lane.

In Isaac Davis Park Subdivision

- E. Fife and Drum Road from station 0+16.23 at the northeasterly sideline of Musket Drive, a distance of 704.35 feet in a generally northeasterly direction to station 7+20.58 at the southerly sideline of Revolutionary Road, this being the entire road.

Article 18 DAVIS ROAD

NO ACTION. To see if the Town will accept as a Town way Davis Road, as laid out by the Board of Selectmen according to plans on file with the Town Clerk, including the taking or acceptance of land and easements for driveway, drainage, utility, road construction, and other purposes, as shown on said plans and described in the order of layout and to raise and appropriate, or appropriate from available funds, a sum of money for the purpose of acquiring said land and easements, and for expenses incidental thereto, and to name said way Davis Road, or take any other action relative thereto.

VOTED: To take no action.

Article 19

NO ACTION: To see if the Town will vote to accept the following streets, or portions thereof, as laid out by the Board of Selectmen according to plans on file with the Town Clerk; including the takings or acceptances of easements for drainage, utility, or other purposes where shown on said plans or described in the order of layout:

In Parlin Park Section I

- A. Samuel Parlin Drive from the northerly sideline of Hammond Street a distance of 1133+ feet in a generally northerly direction to station 11+32.72.

In Parlin Park Section II

- B. Willis Holden Drive from the northeasterly sideline of Samuel Parlin Drive a distance of 1096+ feet in a generally northerly and westerly direction to station 11+16.04, including the temporary cul-de-sac.
or take any other action relative thereto.

VOTED: To take no action.

Article 20 SURPLUS PROPERTY

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$2,000.00 or any other sum, to be used by the Town Manager for the purchase and conditioning of surplus government property for the various Town departments, or take any other action relative thereto.

VOTED: To take no action.

Article 21 HIGHWAYS

VOTED: To appropriate from surplus revenue \$2,000.00 as the state's allotment for highway maintenance under Chapter 90, \$2,000.00 as the county's allotment for highway maintenance under Chapter 90, and \$23,100.00 as the state's allotment for highway maintenance under Chapter 81, provided that any reimbursement received be credited to the surplus revenue account.

Article 22 CENTRAL STREET

VOTED: To appropriate \$30,800.00 for Chapter 90 construction on Central Street from about 300 feet north of Orchard Drive to about 500 feet south of Orchard Drive, said money to be used in conjunction with funds to be allotted by the county and by the state, and to meet the appropriation the sum of \$7,700.00 be raised from taxes, and the sum of \$23,100.00 be appropriated from the surplus revenue account.

Article 23 DRAINAGE

VOTED: To appropriate \$59,845.00 which the Town has received under section 20 of Chapter 1140 of the Acts of 1973, for the construction of drainage projects for certain town ways.

Article 24 SIDEWALKS

VOTED: To raise and appropriate \$10,000.00, to be expended by the Town Manager, for the construction of sidewalks.

RESOLVED: That the Selectmen confer with School Department in making their decision regarding location of sidewalks in school area.

VOTED: To adjourn at 11:04 P. M. until Wednesday, May 22, 1974 at 7:30 P. M.

Wednesday, May 22, 1974. Moderator called the meeting to order at 7:30 P. M.

VOTED: That at the conclusion of the business pending before the meeting at 11:00 P. M. this evening, this meeting be adjourned to 7:30 P. M. on next Wednesday, May 29, 1974 at this same place.

Article 25 VEHICLES

VOTED: That \$21,600.00 be raised and appropriated for the purchase of three cruisers for the Police Department, one pick-up truck for the Board of Health and one sedan for the Building Commissioner.

Article 26 FUEL STORAGE

VOTED: To raise and appropriate \$5,000.00 to be expended by the Town Manager for the purchase and installation of a 10,000 gallon underground tank at the Public Works Facility for the storage of diesel fuel.

Article 27

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$13,500.00, or any other sum, to be expended by the Town Manager for the purchase and equipping of three new Police Department vehicles and authorize the Town Manager to trade in three of the present Town vehicles, or take any other action relative thereto.

VOTED: To take no action.

Article 28 POLICE - MUTUAL AID

VOTED: To accept the provisions of Chapter 220 of the Acts of 1972 which authorizes the town to enter into agreements with other cities and towns to provide mutual aid programs for Police Departments.

Article 29 DRAINAGE EASEMENT

VOTED: To accept a perpetual easement for drainage purposes off Independence Road described in a deed from Carl Simeone and Ann C. Simeone dated February 13, 1974.

Article 30 DRAINAGE EASEMENT

VOTED: To accept a perpetual easement for drainage purposes off Central Street described in a deed from Stanley C. Wood and Anna Wood dated December 26, 1973.

Article 31

To see if the Town will raise and appropriate, or appropriate from available funds, a sum of money to be expended by the Town Manager for the development for recreation purposes, of Town owned land adjacent to the Luther B. Conant School and Town owned land adjacent to the Town Public Works Facility, or take any other action relative thereto.

VOTED: To take no action.

VOTED: To take up Article 34.

Article 34 FIRE ENGINE

VOTED: To raise and appropriate \$56,000.00, to be expended by the Town Manager, for the purchase of a pumper for the Fire Department.

VOTED: To take up Article 8. (See vote following Article 7.)

Article 32 GREAT HILL RECREATION

MOTION: To raise and appropriate \$92,759.00, to be expended by the Town Manager, for the design and development of recreation area and facilities in the Great Hill area.

VOTED: To amend motion by deleting \$92,759.00 and inserting in place thereof \$87,250.00, to eliminate ski study.

VOTED: To raise and appropriate \$87,250.00, to be expended by the Town Manager, for the design and development of recreation area and facilities in the Great Hill area.

Meeting adjourned at 11:12 P. M.

Wednesday, May 29, 1974. Moderator called meeting to order at 7:30 P. M.

Article 33 FIRE LANES

VOTED: To amend the Town Bylaws by adopting the following article to be numbered Article 19 and by renumbering the present Article 19 as Article 20.

Fire Lanes

- (a) The Fire Chief may designate Fire Lanes within the limits of any private way, parking area, or driveway for the access of fire apparatus to multiple family dwellings, stores, schools and places of public assembly. To the extent feasible fire lanes shall not be located in any area used for parking spaces before May 13, 1974. After May 13, 1974, no parking spaces required by the zoning bylaw shall be located in any area designated as a fire lane.
- (b) The owner of record of any area designated as a Fire Lane shall provide and install signs that shall read "Fire Lane - No Parking - Tow Zone." The size materials and location of such signs shall be approved by the Fire Chief.
- (c) It shall be unlawful to obstruct or block any area designed as a Fire Lane with a vehicle or by any other means.
- (d) Any vehicle parked or left unattended within a designated Fire Lane may be removed or towed under the direction of a Police Officer at the owner's expense.
- (e) Any person violating section (b) shall, for each offense, be punished by a fine of \$50.00. Each day that such violation continues shall be a separate offense.
- (f) Any person violating section (c) or section (d) shall, for each offense, be punished by a fine of \$5.00

RESOLVED: That the Planning Board study and with the advice of the Fire Chief, set standards suitable for incorporation into the Protective Zoning Bylaw, those standards which will cover the layout of Fire Lanes required for access to multi-family dwellings, stores, schools, places of public assembly and any other uses they deem necessary.

VOTED.

Article 35 TODD LAND SWAP

VOTED UNANIMOUSLY: To authorize the Board of Selectmen to convey a parcel of land containing approximately 130,657 square feet together with the subsurface disposal field located thereon which is not required by the Town for public school purposes, said parcel being shown as Parcel A on a plan by Acton Survey & Engineering, Inc., 277 Central Street, Acton, Mass., dated October 31, 1973, being bounded and described as follows:

- NORTHEASTERLY by land of the Acton-Boxborough Regional School District, as shown on said plan, two hundred seventy-two and 00/100 (272.00) feet;
- SOUTHEASTERLY by land of the Town of Acton, as shown on said plan, four hundred sixty-five and 00/100 (465.00) feet;
- SOUTHWESTERLY by land of the Town of Acton, two hundred eighty-nine and 45/100 (289.45) feet; and
- NORTHWESTERLY by land of the Acton-Boxborough Regional School District, four hundred sixty-six and 26/100 (466.26) feet,

to the Acton Boxborough Regional School District in return for the conveyance to the Town from the Regional School District of the land and buildings thereon, containing approximately 131,340 square feet and commonly known as the Todd House land shown as Lot B on said plan, being bounded and described as follows:

- SOUTHEASTERLY by Main Street, as shown on said plan, four hundred fifty-six and 43/100 (456.43) feet;
- WESTERLY by land of Carl D. Orio and Charles W. Whitehead and land of the Town of Acton, as shown on said plan, three hundred thirty-nine and 71/100 (339.71) feet;
- NORTHWESTERLY by Lot C, as shown on said plan, three hundred sixty and 67/100 (360.67) feet; and
- NORTHEASTERLY again, by said Lot C. three hundred seven and 00/100 (307.00) feet.

Article 36 UNISSUED BOND AUTHORIZATIONS

VOTED: To rescind the unissued balances of the following bond issues:

- (a) The unissued balance of \$75,000.00 of the \$800,000.00 loan authorized for construction of the Douglas school by vote of the town meeting under Article 1 of the 1963 Annual Town Meeting Warrant.
- (b) The unissued balance of \$104,450.00 of the \$1,349,450.00 loan authorized for construction of the Gates school under Article 10 of the 1967 Annual Town Meeting Warrant.
- (c) The unissued balance of \$103,347.21 of the loan of \$1,728,347.21 authorized for construction of the Conant school under Article 19 of the 1970 Annual Town Meeting Warrant.

Article 37

To see if the Town will raise and appropriate the sum of \$40,000.00 or any other sum, to be expended by the Permanent Building Committee for the preparation of:

- (a) Preliminary plans for an elementary school to be located on land owned by the Town of Acton between Taylor Road and Minot Avenue, or
- (b) Plans for the renovation of and construction of an addition to the McCarthy-Towne School,

or take any other action relative thereto.

VOTED: To take no action.

Article 38 CONSERVATION LAND - YOUNG

VOTED UNANIMOUSLY: To authorize the Conservation Commission to purchase and authorize the Board of Selectmen to take by eminent domain, upon request of the Conservation Commission, for conservation purposes the fee or any other interest in a parcel of land containing approximately 40 acres, or any portion thereof, situated on the westerly side of Nagog Hill Road, owned by Robert B. Young and Helena M. Young, shown as parcel 1 of Plate D-4 of the Town Atlas (as amended to January 1, 1974) and described in a deed recorded in Middlesex South District Registry of Deeds Book 6594 page 264 and further approve application by the Conservation Commission for reimbursement from the Commonwealth under General Laws, Chapter 132A, Section 11.

Article 39 CONSERVATION LAND - JENKS

VOTED: To authorize the Conservation Commission to purchase or otherwise acquire, and authorize the Board of Selectmen to take by eminent domain, upon the request of the Conservation Commission, for conservation purposes the fee or any other interest in a parcel of land containing approximately 5.5 acres, or any portion thereof, situated behind 22 Musket Drive and owned by the estate of Porter G. Jenks shown as parcel 87-64 of Plate E-3 of the Town Atlas (as amended to January 1, 1974) and described in a deed recorded in Middlesex South District Registry of Deeds Book 10539 page 483 and shown as Parcel A on a plan recorded with said Deeds Book 11294, page 280 and further approve application by the Conservation Commission for reimbursement from the Commonwealth under General Laws, Chapter 132A Section 11.

Total Vote - 136 Yea - 128 Nay - 8 Needed to carry - 91

Article 40 CONSERVATION LAND - JENKS

VOTED UNANIMOUSLY: To authorize the Conservation Commission to purchase or otherwise acquire, and authorize the Board of Selectmen to take by eminent domain, upon the request of the Conservation Commission, for conservation purposes the fee or any other interest in a parcel of land containing approximately 0.5 acres, or any portion thereof, situated on 36 Washington Drive, owned by Jenks Homes, Inc. and shown as parcel 87-54 of Plate E-3 of the Town Atlas (as amended to January 1, 1974) and described in a deed recorded in Middlesex South District Registry of Deeds Book 11372 page 677 and shown as Lot 304 on a plan recorded with said Deeds Book 11294 page 280 and further approve application by the Conservation Commission for reimbursement from the Commonwealth under General Laws, Chapter 132A, Section 11.

Article 16

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of \$30,000.00, or any other sum, to be expended by the Town Manager for the preparation of plans and the construction of sanitary facilities to provide further treatment and disposal of sewage and septic tank effluent originating within the Town of Acton, or take any other action relative thereto.

VOTED: To take no action.

Article 42 BICENTENNIAL

VOTED: To raise and appropriate \$7,000.00 to be placed in a separate account with the Town Treasurer to be expended for the celebration of the 200th anniversary of the battle between the citizens of Acton and the British troops.

Article 43 PERPETUAL CARE

VOTED: To accept the sum of \$2,000.00, from the Estate of Mary E. Smith, such sum to be placed in a fund to be known as the Charles E. and Mary E. Smith Cemetery Fund, the income to be used under the direction of the Cemetery Commissioners to provide perpetual care for certain lots in Woodlawn Cemetery, in accordance with the terms of said bequest.

Article 44 CEMETERY ROADS

VOTED: To appropriate \$3,000.00 for the purpose of paving roads in Mt. Hope Cemetery and that \$400.00 of said appropriation be raised from taxes and \$2,600.00 be transferred from the cemetery land fund.

Article 45 CEMETERY PLANNING

VOTED: To raise and appropriate \$10,000.00, to be expended by the Town Manager, for professional services in connection with the planning, design and landscaping of Woodlawn and Mount Hope Cemeteries.

Total Vote - 158. Yea - 120 Nay - 38

Article 46

To see if the Town will raise and appropriate or appropriate from available funds the sum of \$1,500.00, or any other sum, to be expended by the Town Manager for the restoration of the Flag Standards on the graves of the Revolutionary Veterans, or take any other action relative thereto.

VOTED: To take no action.

Article 47 LEASED HOUSING

VOTED: To approve the application of section 23 of the United States Housing Act of 1937 (which authorizes the Housing Authority to implement a leased housing program) to the Town.

A moment of silence was observed for the late Robert H. Gerhardt, Chairman of the Planning Board.

Article 48 ZONING BYLAW

VOTED UNANIMOUSLY: To amend section III-B 2 of the Zoning Eylaw by deleting the words "Section IV-F" and substituting therefor the words "Section IV-G" and by deleting from sections IV-G 1 and 7 the words "Section IV-F" and substituting therefor the words "Section IV-G".

Article 49 ZONING BYLAW

VOTED: To amend section V-D of the Zoning Bylaw by amending the first sentence of the second paragraph by inserting the words "held a hearing thereon in accordance with the provisions of G. L. c. 40A, s. 17" and after the word "have" so that the sentence reads:

"Any person desiring approval of a site plan under this paragraph shall submit said plan to the Board of Selectmen who shall thereafter transmit it to the Planning Board for a report and recommendations thereon, and no building permit shall be issued until the Board of Selectmen shall have held a hearing thereon in accordance with the provisions of G. L. c. 40A, s. 17 and approved or disapproved the plan within sixty days after receipt of the plan."

and by changing the time within which the Planning Board must render a report from 45 days to 30 days.

Total vote - 169. Yea - 128 Nay - 41 Needed - 113.

Article 50 ZONING BYLAW

VOTED UNANIMOUSLY: To amend the Protective Zoning Bylaw by adding to Section V-B the following subsections:

4. Grade: The average level of the ground adjacent to the exterior walls of the building provided the ground level is not artificially raised beyond the level consistant with the reasonable development of the site.

5. Height: The vertical distance from the grade to the top of the highest roof beams of a flat roof, or to the mean level of the highest gable or slope of a hip roof.

6. The height limitations contained in this bylaw shall not apply to chimneys, elevator shafts, mechanical equipment and other usual and necessary appurtenances and structures above the roofline of a building, which are not used for human occupancy and which do not occupy more than 20% in the aggregate of the roof plan area of the building; provided however that no structure, whether on the roof of a building or not, shall exceed 44 feet above grade unless the Board of Appeals finds that such structure is required for the proposed use and will not be detrimental to the neighborhood and grants a special permit therefor.

Article 51 ZONING BYLAW

VOTED UNANIMOUSLY: To amend the protective Zoning Bylaw by deleting from Section V-b Intensity Regulation Schedule the maximum height limitation applicable to Business Uses and to the I-2 district and by substituting therefor the following limitations:

Business Uses	3 stories and 36 feet above grade
VCB	3 stories and 36 feet above grade
I-1 All permitted uses	36 feet above grade
I-2 All permitted uses	36 feet above grade

Article 52 ZONING BYLAW

VOTED UNANIMOUSLY: To amend the Protective Zoning Bylaw by deleting Section V-C 1, providing an exception to the side yard requirements in the General Business District and inserting the words "Left intentionally blank".

Article 53 ZONING BYLAW

VOTED: To amend the Protective Zoning Bylaw by adding to Section V-A 5d the following sentence to be inserted after the first sentence: "The portion of any driveway within the first ten feet of any yard ser-back shall not exceed 600 square feet in area."

Total vote - 161. Yea - 116 Nay - 45 Needed - 107.

Article 54 ZONING

To see if the Town will amend the Protective Zoning Bylaw by deleting Section IV F 2 C, dealing with lot coverage in an I-2 District, inserting the words "Left intentionally blank", and by adding a new section V A 6 as follows:

- "6. Lot Coverage in B, I-1 and I-2 Districts: The area covered by all buildings on a lot in a General Business, I-1 or I-2 District shall not exceed 35 per cent of the area of the lot. The area covered by all buildings and parking areas shall not exceed 75 per cent of the area of the lot. Parking areas include parking spaces, traffic lanes, maneuvering spaces, loading bays, but exclude entrance and exit driveways."

or take any other action relative thereto.

VOTED: To take no action.

A moment of silence was observed for the late Charles D. MacPherson, formerly Chairman and member of the Board of Selectmen.

Article 55 SCENIC ROADS

LIST OF ROADS

(* indicates the entire road has been selected)

- *1. Windsor Avenue from the southerly sideline of Massachusetts Avenue running approximately 2610 feet in a southerly direction to the north-easterly sideline of Central Street, this being the entire road.
2. Arlington Street from the northwest end of Hayward Road running approximately 7000 feet in a northeasterly direction to the south-westerly sideline of Newtown Road.
- *3. Bulette Road from the southwesterly sideline of Newtown Road running approximately 1100 feet in a southwesterly direction to the end, this being the entire road.
4. Robbins Street from the northerly sideline of Stow Street running approximately 2000 feet in a northwesterly direction to the end.
5. Stow Street from the northwesterly sideline of Liberty Street running approximately 3200 feet to the Stow Town Line.
6. Liberty Street from the westerly sideline of Martin Street running approximately 2750 feet in a westerly direction to the Stow Town Line.
7. Martin Street from the southeasterly sideline of Liberty Street running approximately 1000 feet in a southeasterly direction to the end.
- *8. High Street from the easterly sideline of Main Street running approximately 8600 feet to the northerly sideline of Powder Mill Road, this being the entire road.
9. School Street from the northerly end of River Street running approximately 1650 feet in an easterly direction to the southerly end of Piper Road.
10. Piper Road from the northerly sideline of School Street running approximately 2750 feet to the western end of Brucewood Road.
- *11. Hayward Road from the southeasterly sideline of Arlington Street approximately 6900 feet in a generally easterly direction to the westerly sideline of Main Street, this being the entire road.

- *12. Coughlin Street from the southeasterly sideline of Main Street running approximately 1200 feet in a southeasterly direction to the westerly sideline of Taylor Road, this being the entire road.
- *13. Taylor Road, the entire road.
- 14. Minot Avenue from the easterly sideline of Taylor Road running approximately 2000 feet in a southeasterly direction to the northwesterly end of Forest Road.
- *15. Forest Road from the southeasterly sideline of Minot Avenue running approximately 2300 feet to the westerly sideline of Hosmer Street, this being the entire road.
- *16. Newtown Road from the Littleton Town Line running approximately 11,300 feet in a generally southeasterly direction to the northwesterly sideline of Main Street, this being the entire road.
- *17. Concord Road from the southeasterly sideline of Main Street running approximately 6400 feet in a generally southeasterly direction to the westerly sideline of Great Road, this being the entire road.
- 18. Pope Road from the eastern end of Braebrook Road running approximately 10,900 feet in a northwesterly direction to the Concord Town Line.
- *19. Proctor Street from the northwesterly sideline of Pope Road running approximately 850 feet in a northwesterly direction to the end, this being the entire road.
- *20. Spring Hill Road from the northeasterly sideline of Pope Road running approximately 1900 feet in a northeasterly direction to the end, this being the entire road.
- *21. Esterbrook Road from the easterly sideline of Great Road running approximately 3800 feet in a generally northeasterly direction to the southerly sideline of Strawberry Hill Road, this being the entire road.
- *22. Strawberry Hill Road from the easterly sideline of Great Road running approximately 6200 feet in a generally easterly direction to the Concord Town Line, this being the entire road in Acton.
- *23. Brook Street from the southeasterly sideline of Main Street running approximately 2200 feet in a generally easterly direction to the westerly sideline of Great Road, this being the entire road.
- *24. Carlisle Road from the easterly sideline of Main Street running approximately 3300 feet in a generally northeasterly direction to the Carlisle Town Line, this being the entire road in Acton.
- *25. Fort Pond Road from the northeasterly side of Newtown Road running approximately 2000 feet in a northeasterly direction to the Littleton Town Line, this being the entire road in Acton.

26. Nagog Hill Road from the northwesterly sideline of Main Street running approximately 9000 feet in a northwesterly direction to the Littleton Town Line.
- *27. Simon Hapgood Lane from the northeasterly sideline of Strawberry Hill Road running approximately 500 feet in a northerly direction to the end, this being the entire road.
- *28. Hammond Street from the northeast sideline of Newtown Road running approximately 3900 feet in an easterly direction to the westerly sideline of Nagog Hill Road, this being the entire road.
29. Minuteman Road from the southwesterly sideline of Newtown Road running approximately 1000 feet in a westerly direction to the end.
30. Central Street from the southeasterly sideline of Hapgood's Crossing 1500 feet in a southeasterly direction.
31. Quarry Road the extension into the Town Forest (not a public way).
32. Isaac Davis Trail beginning at the most westerly end of Minute-man Road thence southwesterly over land of the Town of Acton and the existing easement on land of James Progein (#8 John Swift Road - Lot 43A) to John Swift Road.
33. Isaac Davis Trail from Musket Drive to Hayward Road over the existing easement on land of Barbara Keizer (#4 Musket Drive - Lot 147).

Article 56 FREE CASH

VOTED: That \$150,000.00 be appropriated and transferred from Free Cash to be used by the Assessors in considering and fixing the tax rate for fiscal year ending June 30, 1975.

Article 57 RESERVE FUND

VOTED: To raise and appropriate \$75,000.00 for a Reserve Fund pursuant to section 6 of Chapter 40 of the General Laws.

VOTED: To adjourn at 11:59 P. M.

The following persons served as tellers at the above meeting: Regina Poppert, Jack Batchelder, Theron Lowden, Lee Salt, Jane Litchfield, Lorens Persson, Carolyn Quadri, Nancy Barlow, Rene Vervoort, Lynne Ferrara, Steven Mutty, Alan Waters, Suzanne Sandock, Joseph McGinty, Peter Farwell, Lynne Salisbury, Steven Tolman, Kay Marcus, Richard Wirtenson, Sue Babcock.

Copy of letter sent to Mr. Albert R. Jenks regarding Article 11:

Mr. Albert R. Jenks
309 Central Street
Acton, Massachusetts 01720

Dear Mr. Jenks:

I am enclosing an excerpt from the proceedings of the 1974 Annual Town Meeting, in which the Town accepted with gratitude the generous bequests contained in the Will of Mabel G. Jenks.

In her lifetime, Mrs. Jenks was known and revered throughout Acton for her dedicated community service. She gave unsparingly of her energy, time and talent. The thoughtful choice of projects to which her legacies are attached exemplify service ideals she is known to have considered of utmost importance; specifically beautification of the Town, preservation of its rich historical past and enhance opportunity for its youth.

Acton, now and in many years to come, will be richer for the example of her life, for her generosity and for her vision.

Very truly yours,

Charles M. MacRae

Town Clerk

CMM:VM
Enc.

Copies to:

Mrs. Carroll E. McPhee
Mrs. Ernest F. O'Clair
Mr. Stanley C. Jenks
Mrs. Edmond J. McNiff

A true copy. Attest:

Charles M. MacRae

Town Clerk

Amendments to the Town Bylaws (Article 33) and the Protective Zoning Bylaw (Articles 48, 49, 50, 51, 52, 53) voted in the affirmative at the Annual Town Meeting this year were approved by Attorney General Robert H. Quinn on September 16, 1974 and duly posted as required by law.

ABSTRACT OF THE PROCEEDINGS OF THE SPECIAL TOWN MEETING, MAY 13, 1974

Moderator called meeting to order at 7:45 P. M.

Article 1 FIRE DEPT. SALARIES

To see if the Town will raise and appropriate, or appropriate from available funds \$50,000.00, or any other sum, to be expended for Fire Department salaries and wages, or take any other action relative thereto.

VOTED: To transfer \$45,300.00 from the 1974 budget, line item number 89 (group health premium), to budget line item number 42 (Fire Department salaries and wages).

VOTED: To adjourn.

A true copy. Attest:

Charles M. MacRae

Town Clerk

ABSTRACT OF THE PROCEEDINGS OF THE
SPECIAL TOWN MEETING, May 15, 1974

Moderator called meeting to order at 9:00 P. M.

Article 1 CONSERVATION

To see if the Town will appropriate \$600,000.00, or any other sum, for acquiring land for open space and conservation purposes, including outdoor recreation, under General Laws, Chapter 40, Section 8C, as amended, and to determine whether such appropriation shall be raised by borrowing or otherwise, or take any other action relative thereto.

VOTED: To appropriate \$600,000.00 for acquiring land for open space and conservation purposes, including outdoor recreation, under General Laws, Chapter 40, Section 8C and that the Treasurer, with the approval of the Selectmen, is authorized to borrow \$600,000.00 under General Laws, Chapter 44, Section 7; and that the Conservation Commission, pursuant to a vote or votes to be hereafter adopted at an annual or any special town meetings designating the parcels of land to be acquired by eminent domain or otherwise, is authorized to take all action necessary to carry out the purposes of this vote.

Total Vote - 377. Yea - 364 Nay - 13 Needed to Carry - 251.

VOTED: To adjourn at 10:35 P. M.

A true copy. Attest:

Charles M. MacRae

Town Clerk

ABSTRACT OF THE PROCEEDINGS OF THE
SPECIAL TOWN MEETING DECEMBER 3, 1974
AND ADJOURNED SESSION DECEMBER 5, 1974

Moderator called the meeting to order at 7:30 P. M.

Article 1 CONSERVATION LAND VAL CONSTRUCTION

Voted unanimously: To approve the purchase by the Conservation Commission, for Conservation purposes, from the Val Construction Company, Inc. a parcel of land containing approximately 84 acres situated at the end of Robbins Street and shown on a plan dated June 24, 1974 and recorded in Middlesex South Registry of Deeds, Book 12670, Page 362, a copy of which is on file in the Town Clerk's Office; and authorize the Town to take said land by eminent domain for conservation purposes and approve application by the Conservation Commission for reimbursement from the Commonwealth under General Laws, Chapter 132A, Section 11.

Article 2 SILVESTRONE EASEMENT

VOTED UNANIMOUSLY: To accept a perpetual easement for drainage purposes off Massachusetts Avenue described in a deed from Gismonde A. Silvestrone and Catherine A. Silvestrone dated June 15, 1974 and recorded with the Middlesex South District Registry of Deeds in Book 12650, Page 120.

Article 3 STEFANELLI EASEMENT

VOTED: To relocate the Town's perpetual easement shown in its entirety on a plan entitled "Plan showing Drain Easement Through Land Located in Acton, Mass., and owned by Richard T. & Rose M. Kelley," dated June 6, 1961, by Fred K. Hanack, Town Engineer, recorded with Middlesex South District Registry of Deeds in Book 9834, Page 345, where it crosses the land of Frank Stefanelli, Trustee of Stefanelli Realty Trust, shown in detail and also shown on a plan entitled "Plan of Land in Acton, Mass., owned by Frank Stefanelli, Trustee, Showing Existing Drainage Easement to the Town of Acton," dated February 19, 1974, by David W. Perley, Civil Engineer by conveying the said easement where it crosses the land of Frank Stefanelli, Trustee as aforesaid, and accepting in exchange therefore a perpetual easement from Frank Stefanelli, Trustee as aforesaid, as shown on a plan entitled "Plan of Land in Acton, Mass., owned by Frank Stefanelli, Trustee Showing Proposed Drainage Easement to the Town of Acton," dated February 15, 1974, by David W. Perley, Civil Engineer, copies of both plans being on file in the Town Clerk's Office.

Article 4 BYLAW AMENDMENTS

VOTED UNANIMOUSLY: To amend the Protective Zoning Bylaw, the Sign Bylaw and the Building Code by deleting the words "Building Inspector" wherever they may appear and by inserting the words "Building Commissioner" in place thereof.

Article 5 JUDGMENT

VOTED: To appropriate \$2,500.00 from Free Cash to satisfy a judgment against the Town in favor of International Mobiles Corporation.

Article 6 ZONING BYLAW

VOTED: To amend the Protective Zoning Bylaw by deleting Section IV F 2 c, dealing with lot coverage in an I-2 District, and by inserting the words "left intentionally blank" and by adding a new Section V A 6 as follows:

"6 - Lot Coverage in B, I-1 and I-2 Districts:

The area covered by all buildings on a lot in a General Business, I-1 or I-2 District shall not exceed 35 percent of the area of the lot. The area covered by all buildings and parking areas shall not exceed 75 percent of the area of the lot. Parking areas include parking spaces, traffic lanes, maneuvering spaces, loading bays, but exclude entrance and exit driveways."

Total Vote - 538 Yea - 451 Nay - 87 Needed to Carry - 358.

VOTED: To take up Articles 13 and 14 next.

Article 13 REFUSE DISPOSAL PLANS

A REPORT ON SOLID WASTE DISPOSAL PLANNING November 26, 1974

The purpose of this report is to describe the steps now being taken to arrive at a decision on a long term solid waste disposal capability for the Town, to present the Selectmen's policy on this question, and to present the reasons why we are asking for engineering design funds for the proposed Quarry Road landfill.

For more than two years the Selectmen, supported by Town Departments, Boards and Committees, have been working on this problem. We have evaluated the cost of a number of solid waste disposal options, and a summary of this is included in this report. Since it will take at least a year to implement any option, we have taken steps to extend the life of our current landfill. We have also recently received a report of a hydrogeological investigation of the proposed Acton landfill off Quarry Road in North Acton. This report, prepared by Dr. Ward Motts, describes the possible environmental impacts of a landfill in the North Acton area, and the means that could be used to overcome them.

At the existing Acton landfill we will complete, in about four months, what was planned to be the final "lift" (a spread of refuse and cover across the entire area at a specified height and slope). Since additional time is required before any new disposal capacity can be put into operation, the Selectmen have authorized the Town Engineer to begin a new lift. This new lift will extend the life of the existing landfill approximately 18 months. This will provide us the time needed to select and design a new disposal system.

Current Town Policy

Our policy with respect to selecting a new disposal capacity for the Town can best be stated as follows:

- . We are evaluating all possible solid waste disposal options that may become available to the Town. We will continue this evaluation until we commit ourselves to an option. The Town, not the Selectmen, will make that commitment through an appropriation of funds at a Town Meeting for land purchase, construction, or disposal contract.
- . Landfill is one of the two disposal options available today. Since landfill is an option under our control, and since it remains the lowest cost option, we must continue to determine how it can be operated in an economical and environmentally sound manner.
- . Every conceivable site for a landfill in Acton has been evaluated thoroughly and the land off Quarry Road in North Acton is the preferred site with respect to the numerous design, operation and ultimate use factors that must be considered.

Existing and Future Options

In the most general sense the options available to the Town are these:

Option 1 - Develop and operate a Town landfill (see cost estimate in this package). Since one of the Board of Health's February 26, 1974 conditions for assigning the site prevents citizen delivery of rubbish, Option 1 can be subdivided into two options:

Option 1A - Town-wide rubbish collection either by Town employees and vehicles or by contract - cost approximately \$10.00 per ton based on similar contracts in other communities and correlated with national averages, in addition to disposal costs.

Option 1B - Construct and operate a transfer station - recycling center at the current landfill site.
(See cost estimate in this package.)

Option 2 - Sign a contract with E. Bridgewater Associates for rubbish transport and disposal from a Town-owned transfer station.
Cost:

. transport and disposal ¹	\$17.15/ton
. transfer station	2.00
. landfill for unacceptable items	<u> ?</u>
	\$19.00+

¹Based on an East Bridgewater Assoc. proposal to Acton dated August 21, 1974.

Option 3 - Construct and operate (Town or contract) a small package incinerator. Cost:

. incineration	\$17.00/ton ²
. landfill disposal of ash and items not incinerated	-
	\$17.00+/ton

²Costs are incomplete. Estimates have ranged from \$14/ton to more than \$20/ton. We are continuing to refine these cost estimates.

Option 4 - This involves a set of options, none of which are available or even sufficiently well defined. These will continue to be evaluated; if and when one of these appears in any way to be competitive with landfill (Option 1) we may elect to initiate an engineering study similar to the one now being initiated for the landfill. This condition may also require that we select temporarily one of two "delay" options:

1. landfill development in five year increments (see cost estimate in this package), and
2. sign a short term contract with E. Bridge-water Associates (see Option 2)

The nature of the options that might become available are these.

- . Join the Minuteman Region in whatever option they choose. The upcoming report prepared for them by the Arthur D. Little Co. will point out that this region will have two options available: (1) package incineration with or without steam recovery and (2) participation in a much larger state-sponsored regional project which may be formed in a few years.
- . Locate another out-of-town disposal option similar to the service provided by East Bridgewater Associates.
- . Locate a steam customer within Acton whose steam requirements match that provided by a package incinerator. Perhaps to achieve more favorable economies of scale, contract with other communities for additional tonnage. Costs could be in the \$8-\$13 per ton range, including ash disposal, probably by means of a landfill.

Cost Estimate for Landfill
and Transfer Station - Recycling Center

Option 1B

Key Assumptions:

1. Purchase 40 acres off Quarry Road of which 30 will be assigned for disposal.
2. Establish a transfer station - recycling center at the current landfill site.

3. The waste generation rate for the Town will average 56 tons per day (16,800 tons per year) over the next 20 years (1976-1996) based on mean population growth estimates.

Landfill Cost (20 yrs.)

	<u>Total Cost</u>	<u>Cost Per Ton</u>
Purchase (40 acres at \$5,000/acre)	\$ 200,000	\$ 0.59
Development (including on-site fire, water, drainage, liner, weighing station, etc.)	750,000	\$ 2.23
Operations for 20 years (including 2 men, cover materials and equipment all escalated 10% per year)	\$1,400,000	\$ 4.17
Installation of Town water into N. Acton	\$ 350,000	\$ 1.04
Equipment	\$ 150,000	\$ 0.45
Leachate treatment (if required)	<u>\$ 250,000</u>	<u>\$ 0.74</u>
	\$3,100,000	\$ 9.22
Interest (\$1,300,000 - 6-1/2% for 10 yrs.)	<u>508,000</u>	<u>1.51</u>
	\$3,608,000	\$10.73

Transfer Station - Recycling Center Cost (20 yrs.)

Development	\$ 100,000	\$ 0.30
Equipment	\$ 100,000	\$ 0.30
Operations for 20 years	\$ 400,000	\$ 1.19
Interest (\$150,000 - 6-1/2% for 10 years.)	<u>\$ 59,000</u>	<u>\$ 0.17</u>
	<u>\$ 659,000</u>	<u>\$ 1.96</u>
GRAND TOTAL	\$3,608,000	\$10.73
	<u>659,000</u>	<u>1.96</u>
	\$4,267,000	\$12.69

Value Remaining:

land	200,000+	0.59+
Town water serving the area	350,000+	1.04+

Time Phase Costs (5 yr. increments)for Landfill and TransferStation Recycling Center (Option 1B)First 5 years - Landfill

	<u>Total Cost</u>	<u>Cost Per Ton</u>
Purchase (40 acres at \$5,000/acre)	\$ 200,000	\$ 2.38
Development drainage, fire water, etc.	150,000	1.78
liner (7.5 acres @ \$15,000/acre)	112,500	1.34
Operations for 5 years	350,000	4.16
Installation of Town Water	350,000	4.16
Equipment	75,000	0.90
Leachate Treatment (if required)	<u>250,000</u>	<u>2.97</u>
TOTAL	\$1,487,500	\$17.69
Interest (\$890,000 - 6-1/2% for 10 yrs.)	<u>348,000</u>	<u>4.14</u>
	\$1,835,500	\$21.83
Value remaining after five years:		
Land	\$ 200,000	\$ 2.38
Town water serving the area	\$ 350,000	\$ 4.16
Transfer Station - Recycling Center	\$ 659,000	\$ 1.96

MOTION: To appropriate from Free Cash the sum of \$20,000.00 to be expended by the Town Manager for the preparation of studies and expenses incidental to development of the following:

1. a refuse disposal transfer station to be located at the present sanitary landfill;
2. sanitary landfill site off Quarry Road;
3. town-run and contract package incineration;
4. incineration with resource recovery systems;
5. transport to an out-of-town site;
6. participation in the Minuteman Region.

VOTED: To amend motion by increasing amount to read \$27,500.00

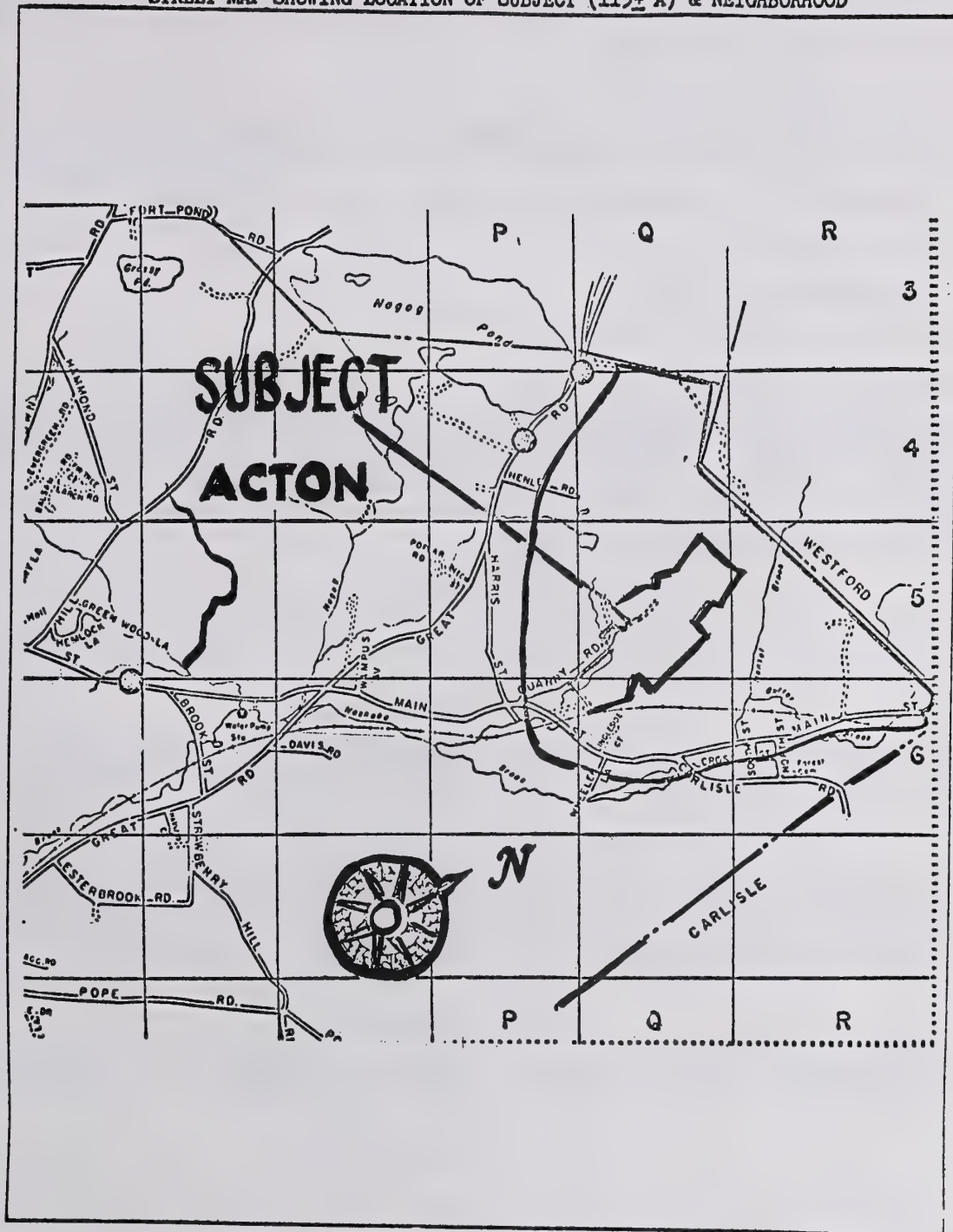
VOTED: To appropriate from Free Cash the sum of \$27,500.00 to be expended by the Town Manager for the preparation of studies and expenses incidental to development of the following:

1. a refuse disposal transfer station to be located at the present sanitary landfill;
2. sanitary landfill site off Quarry Road;
3. town-run and contract package incineration;
4. incineration with resource recovery systems;
5. transport to an out-of-town site;
6. participation in the Minuteman Region.

Total Vote - 562. Yea - 382 Nay - 180

Kennedy Land Corporation

STREET MAP SHOWING LOCATION OF SUBJECT (115+ A) & NEIGHBORHOOD



Article 14 SCHOOL PLANS

To see if the Town will appropriate from available funds, or borrow under General Laws C.44, Section 7 (21) the sum of \$110,000.00, or any other sum, to be expended by the Permanent Building Committee to hire an architect to prepare architectural plans and specifications for a contemplated elementary school to be located on land owned by the Town between Taylor Road and Minot Avenue, or take any other action relative thereto.

MOTION: To take no action.

At 12:14 A. M. December 4, the Moderator recessed meeting until Thursday, December 5, 1974 at 8:00 P. M.

Thursday, December 5, 1974. Moderator called meeting to order at 8:00 P. M.

Article 14 (Continuation)

VOTED: To take no action.

Total Vote - 749. Yea - 487 Nay - 262.

The following resolution was voted:

RESOLVED: That the Town Meeting direct the School Committee to submit an article to the next Special Town Meeting calling for a sum of money to be expended by the Permanent Building Committee to prepare architectural plans and specifications for the modification of the McCarthy-Towne School and that the School Committee be directed to present to the Town, no later than the next Annual Meeting an analysis of the town's school space needs and of the alternative methods of meeting those needs, including the merits and costs of each alternative.

Article 7 PLANNING BOARD EXPENSE

VOTED: To appropriate from Free Cash the sum of \$12,000.00 to the Planning Board expense account.

Article 8 COLLECTIVE BARGAINING

VOTED: To appropriate \$7,500.00 from Free Cash to be expended by the Town Manager for professional services and expenses related to collective bargaining negotiations with Town employee organizations.

Article 9 PERSONNEL BYLAW

VOTED UNANIMOUSLY: To amend Schedule A of the Personnel Bylaw by changing the grade of the Assistant Assessor from E-7 to E-8 and the grade of the Director of Public Health from E-8 to E-9 and appropriate \$420.00 from Free Cash to the Assessors' Salary Account and \$460.00 from Free Cash to the Board of Health Salary Account to provide funds for these amendments.

Article 10 SALARIES

VOTED: To appropriate \$13,000.00 from Free Cash to be expended by the Town Manager for salaries for the office of Town Treasurer and Collector and the Town Accountant.

Article 11 STREET LIGHTING

VOTED: To appropriate \$6,000.00 from Free Cash for the street lighting expense account.

Article 12 M.B.T.A.

VOTED: To authorize the Town Manager to enter into a contract with the Massachusetts Bay Transportation Authority for the continuance of extended commuter service from Boston to South Acton and West Acton and appropriate \$2,500.00 from Free Cash to be expended for Acton's share of the cost of said service.

VOTED: To adjourn at 11:00 P. M.

The following persons served as tellers at the above meeting: Paul Hamilton, Bianca Chambers, Marilyn Peterson, Jack Batchelder, Alice Klemmer, Theron Lowden, Susan Huebsch, Kay Marcus, Richard Phillips, Mary McCarthy, Marion Maxwell, Walter Gates, Joan Meyer, Sandra Bayne, Lorraine Campbell, Lynne Salisbury.

A true copy. Attest:

Charles M. MacRae
Town Clerk

Amendments to the Protective Zoning Bylaw, the Sign Bylaw and the Building Code (Articles 4 and 6) voted in the affirmative at the Special Town Meeting December 3 and 5, 1974 were approved by Attorney General Robert H. Quinn on December 23, 1974 and duly posted as required by law.

On September 2, 1775, George Washington commissioned Marblehead Captain Nicholas Broughton and his schooner, Hannah, out of Beverly, Massachusetts, into the service of the United States of North America. Thus, both Marblehead and Beverly later contended for "The Birthplace of the American Navy." To settle the dispute, the two cities demanded a full investigation and were ultimately dismayed when Navy Secretary Claude Swanson found that the birthplace title belonged to Capt. Jerry O'Brien, of the Unity, and his crew of farmers armed with pitchforks who had sailed out of Machias, Maine and captured a British Naval Sloop on June 12, 1775.

JURY LIST

PRECINCT 1

William R. Becklean, 4 Huckleberry Lane, Consultant
 Richard E. Bohannon, 70 Concord Road, Claims Supervisor
 Derwin R. Eggleton, 42 Esterbrook Road, Sales Engineer
 Alan B. Flood, 93 Great Road, Aluminum Salesman
 Russell J. Henley, 12 Henley Road, Carpenter
 Peter A. Johansson, 8 Hemlock Lane, Administrative Manager
 William S. Kendall, Jr., 58 Harris Street, Mechanic
 Albert W. Koch, 191 Nagog Hill Road, Psychologist
 Joseph S. Mercurio, 10 Patriots Road, Machinist
 Michael H. Pickowicz, 59 Concord Road, Automatic Merchandising
 Thomas J. Quin, Jr., 217 Nagog Hill Road, Division Head
 Raymond A. Shamel, 61 Alcott Street, Sales Representative
 G. Richard Wirtenson, 4 Minot Avenue, Scientist
 Robert C. Wylie, 51 Alcott Street, Purchasing Agent
 William P. Avril, 5 Patriots Road, Insurance Agent
 Charles Bickoff, 21 Simon Willard Road, Engineer
 Hobart R. Braden, 3 Harvard Court, Computer Analyst
 Carl G. Cash, 10 Bayberry Road, Chemist Consultant
 Samuel L. Davis, 7 Emerson Drive, Insurance Agent
 James C. Donald, 42 Taylor Road, Market Developer
 Peter H. Flagg, 67 Concord Road, Realtor
 Raymond M. Flynn, 9 Green Wood Road, Accountant
 Philip A. Harris, 34 Hammond Street, Stone Cutter
 Richard T. Harrison, Jr., 13 Hemlock Lane, Director of Marketing
 Robert Huber, 17 John Swift Road, Accountant
 Richard G. Kendall, 50 Harris Street, Carpenter
 Neil D. Morrison, 26 Old Village Road, Assistant to President
 Mack D. O'Brien, Jr., 4 John Swift Road, Electrical Engineer
 Robert M. Stow, 14 Coughlin Street, Salesman
 Ronald E. Carbonier, 34 Newtown Road, Photo Scientist Engineer
 Robert J. Fick, 2 Cricket Way, Vice President
 George O. Gardner, III, 53 Woodbury Lane, Consultant
 Edgar E. Geithner, 431 Main Street, Public Relations
 Margaret H. Hartman, 481 Main Street, Home
 Jeanne R. Henderson, 72 Hammond Street, Home
 Henry C. Krason, 7 Bromfield Road, Engineer
 G. Gary Longfellow, 392B Great Road, Driver
 Patience H. MacPherson, 46 Nagog Hill Road, Home
 Frances D. Miccioli, 37 Old Village Road, Home
 John S. Mulvey, 36 Concord Road, Salesman
 Irene L. Musick, 15 Coolidge Drive, Home
 Otto O. Pasanen, 26 Concord Road, Retired
 Nancy T. Rogers, 13 Long Ridge Road, Home
 George F. Russell, 42 Harris Street, Accountant
 Joseph J. Sorrentino, 3 Jefferson Drive, Engineer
 Robert M. Taylor, 7 Phlox Lane, Personnel Administrator
 Harold W. Wendorf, 6 Harvard Court, General Manager
 Gray M. Wexelblat, 23 Concord Road, Secretary
 Paul M. Wexelblat, 23 Concord Road, Programmer
 Robert J. Williamson, 22 Minot Avenue, N.E. Telephone

PRECINCT 2

Robert F. Baker, 8 Russell Road, Sales Engineer
 Alan F. Batstone, 50 Conant Street, Mechanical Designer
 Anthony C. Berg, 11 Vanderbelt Road, Electrical Engineer
 Ludwig T. Borowski, 9 Faulkner Hill Road, Engineer
 Joseph W. Delaney, 193 School Street, Engineering Aide

John F. Deveau, 46 Main Street, Tank Truck Driver
 Norman R. Gilbert, 112 Stow Street, Dewey Almy
 Robert G. Jenkins, 47 Conant Street, Chemist
 John P. Jenne, 55 High Street, Sales
 Edward W. Jones, 59 High Street, Eng. Writer
 Joseph A. LaVoie, 9 Redwood Road, Management Analyst
 Henry V. LeGault, 247 Main Street, Instrument Supervisor
 Manfred Lichtensteiger, 178 School Street, Chemist
 Bruce J. Loughlin, 5 Broadview Street, Electrical Engineer
 James P. McBride, 22 Prospect Street, Post Office & Insurance
 Raymond A. Noble, 2 Fox Hill Road, Engineer
 Russell K. Provencher, 11 Heritage Road, Engineer
 Vincent M. Russo, 3 Russell Road, Restaurant Owner
 H. Bradford Sturtevant, III, 12 Laurel Court, Vice President
 Noel Berg, 17 Faulkner Hill Road, Engineer
 Dennes P. Forsmo, 39 Conant Street, Engineer
 Albert F. Hogle, 48 School Street, Sales Manager
 Maurice W. Joyal, 1 Carriage Drive, Engineer
 Paul G. Maguire, 5 Old Meadow Lane, Programmer
 James Pacy, Jr., 7 Conant Street, Builder
 Melvin W. Purcell, 13 Broadview Street, Accountant
 John A. Sandock, 64 Conant Street, Mathematician
 Thornton C. Schoch, 6 Doris Road, Division Budget Manager
 James C. Shuttle, 54 Laws Brook Road, Dir. of Bldg. Services
 Robert S. Andrews, 3 Conant Street, Psychologist
 Lorraine C. Breslout, 10 Beverly Road, Home
 Robert J. Brill, 6 Carlton Drive, Sales Manager
 Curtis G. Emmons, 26 Oakwood Road, Sales Manager
 Carroll M. Feltus, 61 Maple Street, Carpenter
 Marsha B. Kendrick, 9 Hillcrest Drive, Home
 Thomas G. Lunny, 46 Laws Brook Road, Mail Carrier
 Thomas R. Meier, 3 Billings Street, Programmer
 Roger F. Meyer, 6 Heritage Road, Honeywell
 Everett O. Morrow, 2 Brucewood Road, Programmer
 William E. Philbin, 8 Broadview Street, Mfg. Supt.
 Alvin R. Piper, 13 Piper Road, Self-employed
 John E. Powers, Jr., 11 Carriage Drive, Const. Eng.
 Robert P. Reardon, 61 Conant Street, Post Office
 Susan M. Romaine, 30 Brucewood Road, Home
 Robert B. Sargent, 33 Conant Street, Prod. Mgr.
 Lawrence D. Sher, 72 Liberty Street, Engineer
 John A. Tabaczynski, 5 Ashwood Road, Engineer
 Pauline B. Thompson, 19 Pond View Drive, Home
 James N. Willis, Jr., 99 Main Street, Chemist
 Roger G. Woodard, 3 Carlton Drive, Engineer

PRECINCT 3

Bertram L. Barlow, 7 Captain Forbush Lane, Optical Engineer
 Bryce A. Dawson, 74 Seminole Road, Engineer
 Albert C. Doskocil, Jr., 13 Algonquin Road, Physicist
 Arthur E. Hansen, 29 Mohawk Drive, Superintendent
 Ray A. Hinds, Jr., 16 Agawam Road, Manager
 William Kalms, III, 2 Sioux Street, Electronic Engineer
 Jerrold H. MacMillan, 117 Central Street, Applications Engineer
 Charles J. Panetta, 147 Willow Street, Linotype Operator
 Frederick D. Riccioli, 6 Powder Horn Lane, Chemical Engineer
 James E. Ryan, 69 Charter Road, Engineering Aide
 Ernest Athens, 4 Lothrop Road, Claims Examiner
 Michael R. Diamantopoulos, 8 Joseph Reed Lane, Chemist
 Stephen E. Lord, 375 Central Street, Engineer
 Frank Nicotra, 39 Oneida Road, Budget Analyst
 Donald J. Pasik, 379 Central Street, Mathematician

John G. Sabbey, 13 Mohawk Drive, Public Accountant
 Stephen W. Scribner, 25 Windsor Avenue, Supt. Water District
 Charles M. Seward, 10 Joseph Reed Lane, Manufacturers Representative
 Charles W. Whitehead, 106 Hayward Road, Electronics
 Francis H. Willard, Jr., 17 Notre Dame Road, B&M Railroad
 Joann C. Albright, 138 Hayward Road, Home
 Lynn C. Aldrich, 26 Captain Brown's Lane, Adm. Supt.
 Ahti E. Autio, 5 Joseph Reed Lane, Engineer
 Elizabeth S. Blum, 15 Bulette Road, R.E. Broker
 Robert C. Boothby, 63 Windsor Avenue, Marketing Manager
 Robert E. Byron, 140 Central Street, U.S. Postal Service
 John M. Clarke, 19 Cherokee Road, Physicist
 John B. Cohen, 42 Agawam Road, Mathematician
 Robert K. Crane, 21 Deacon Hunt Drive, Research
 Gilles M. Gallant, 10 Captain Brown's Lane, Vice President
 Lorraine A. Gullifer, 23 Paul Revere Road, Home
 Alfred R. Hermes, 292 Central Street, Analyst
 Edmund R. Hooper, 28 Nash Road, Quality Control
 Dudley F. Howe, 11 Mohawk Drive, Insurance
 Richard P. Lazure, 8 Notre Dame Road, Mathematician
 H. Wayne Louder, 402 Central Street, Emp. Super.
 Herbert H. Luther, 7 Cherokee Road, Supervisor
 Barbara J. MacDonald, 30 Agawam Road, Home
 Harry C. Metzger, 65 Seminole Road, Elect. Engineer
 Ronald A. Morrison, 15 Duggan Road, System Analyst
 Richard A. Phillips, 3 Betsy Ross Circle, Physicist
 Elmore P. Pillsbury, 4 Black Horse Drive, Engineer
 Susan C. Raymond, 4A Crestwood Lane, Home
 Janice J. Riccioli, 6 Powder Horn Lane, Home
 Lynne T. Salisbury, 12 Paul Revere Road, Home
 Paul H. Schottler, 67 Summer Street, Engineer
 Richard C. Sisson, 111 Hayward Road, Antique Aircraft
 Richard P. Sullivan, 4 Olde Lantern Road, Vice President
 D. Ann Thompson, 372 Arlington Street, Home
 Roy J. Trafton, 25 Birch Ridge Road, Mechanical Engineer

DOG LICENSES

ALL DOG LICENSES EXPIRE MARCH 31, 1975. DOGS MUST BE LICENSED ON OR BEFORE APRIL 1ST OR THE OWNERS OR KEEPERS THEREOF ARE LIABLE TO A FINE. THE LAW APPLIES TO ALL DOGS THREE MONTHS OLD OR QVER, REGARDLESS OF TIME OF YEAR OWNERSHIP IS ACQUIRED. NO TAX BILLS ARE SENT TO OWNERS OF DOGS.

REPORT OF DOG LICENSES ISSUED IN 1974

1058 Licenses	at	\$ 3.00	\$3,174.00
96 Licenses	at	6.00	576.00
7 Licenses	at	10.00	70.00
3 Licenses	at	25.00	75.00
2 Licenses	at	50.00	100.00
55 Duplicate Tags	at	.25	13.75
2 Transfer Licenses	at	.25	.50

Paid to Town Treasurer

\$4,009.25

Educational Reports



End of a Long Day
(Photo by Kathy Marks, ABRHS)

EDUCATIONAL REPORTS

ACTON PUBLIC SCHOOLS ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT

Before discussing some of the goals for the Acton and Acton-Boxborough Schools, set by the School Committees for 1974, it would seem appropriate to mention some of the new people who are leading our schools and the enrollment trends.

New Leaders

Two new principals and a new vice-principal joined our administrative staffs this past September. Clifford Card was appointed Principal of Acton-Boxborough Regional Junior High School and James Chace was appointed as Vice-Principal of the Junior High. Both of them came to us from Curtis Junior High in Sudbury where Mr. Card was Principal and Mr. Chace was Music Director and Administrative Intern. They replaced Arthur Hayes and Henry Wall who continued their dedicated service to the Regional School District as High School teachers. George Lemire was appointed to replace the retiring Alice Hayes as Principal of the Conant School. He came to us from a principal's position in the Lexington Schools. They are all experienced, creative administrators who are helping us to continue to improve the operation of our schools.

We have also welcomed two new curriculum resource teachers - Bonnie Jensen in Language Arts and Loretta Rossetti in Mathematics - and a new Food Services Coordinator, Fred Beauchene.

Two new but experienced School Committee members have joined the Acton and Regional School Committees this year. James O'Rourke replaced Phyllis Walsh as a result of the election in March, and Robert Evans was appointed to replace Ann Evans in August as a result of her resignation in July. Helen Ray replaced Griffith Resor as Chairman of the Acton School Committee and Reginald Brown was re-elected as Chairman of the Regional School Committee.

Enrollment

The enrollment of the Acton and Acton-Boxborough Schools appears to be stabilizing. There were 2738 students in the Acton Schools as of January 1, 1974 and 2694 students as of January 1, 1975. The Regional Schools went from 2482 students as of January 1, 1974 to 2463 students as of January 1, 1975. A slight decrease of about 60 students is anticipated in the Acton Schools for the 1975-1976 school year, and a slight increase is anticipated at the Regional level of about 45 students next school year. In the 1973-74 school year there was a grandtotal of 5220 students, in the 1974-75 school year, as of January 1, 1975, there are 5157 students, and the projection for the 1975-76 school year is for 5138 students.

New Policies

As of December, 1974, 32 policies have been approved by the School Committees. These are listed in the 1975-1976 School Handbook and policy books are available to the public at the Acton Public Library, the Superintendent's Office and at each of the schools in Acton. The Policy Sub-Committee is continuing to develop new policies to give clear direction to the schools.

General Management and Business

A new teachers' and administrators' evaluation procedure was implemented last year and a new, more clearly defined policy and wage structure was implemented for non-certified staff. New orientation and registration procedures for elementary school parents were set up which according to the feedback we have received helped parents to have a more informed, clearer idea of what each school had to offer within our open enrollment policy. We started a comprehensive summer school program for the first time under the direction of Mr. John Schofield that got off to a good start. An expanded adult education program under the directorship of Ms. Doli Mason was offered with over 50 courses. New and improved transportation procedures were set up. A new budget analysis and control reporting format has been designed by Business Manager Jennings. Arrangements were made to have 49 eighth graders attend Minuteman Regional Vocational Technical High School.

Public and Staff Communications

Besides continuing with What's New, newspaper articles and open houses at each school, a "Know Your Schools" course was offered as part of adult education. A new comprehensive School Handbook was offered last spring and continues to be offered to new parents and staff members. Meetings were held in each of the elementary schools prior to last spring's registration to allow parents to ask questions and have presentations on each of the elementary schools. A new Program of Studies and Student Handbook were developed by the High School and curriculum descriptions were developed for the elementary schools and Junior High that are available to staff members and parents. A new staff newsletter, Of Common Interest, has begun. Grade-level swap-shops have also begun in which teachers have opportunities to exchange curriculum and teaching ideas. Articulation meetings are also being held between resource teachers and department heads in order to improve vertical coordination between the elementary schools, Junior High School and High School.

In-Service Education

We had an extensive in-service Social Studies course for 50 teachers in grades K-12; a three session workshop on mathematics education taught by consultant Penny Dunning for grades 3-7, and in-service courses on Audio-Visual Techniques taught by our media specialist, Don Gilberti. Other courses in the area of Learning Disabilities, Audio-Visual Techniques, Chapter 766, reading in the content areas and the metric system are being offered or planned.

Curriculum

Research, development and evaluation projects that have been reviewed by the Curriculum Steering Committee have led to new and improved programs in: early childhood education (i.e., grades K-2); kindergarten; elementary science; high school humanities (i.e., "Artistic Heritage"); the team teaching of high school world history; high school Russian history; high school physics; high school English. Teachers' committees have been in the process of studying and making recommendations in the areas of testing, career education and life education as well. The latter has been implemented this school year on a pilot basis in grades 4-7.

REGIONAL SCHOOL DISTRICT

Junior High School

As new Principal of the Junior High, Mr. Card reported on the following new developments since becoming Principal.

In the fall, the Junior High staff was involved in the final preparation for the evaluation of the school by the New England Association of Secondary Schools and Colleges. The actual evaluation took place during the week of November 11 and was conducted by a team of twenty-five professional educators from four of the New England states. The purpose of the evaluation was to conduct an in-depth study of the programs offered and their effectiveness along with obtaining accreditation within the Association.

Early release time for students one afternoon per month was approved by the School Committee for the Junior High. The purpose is to allow the staff to focus on the needs of the entire school as well as to allow for periodic visiting afternoons for parents.

The Math Department established a math team that has been in competition with teams in the surrounding area. Not only does this heighten interest in math education, but it is a valuable tool in judging the effectiveness of our math program.

The Science Department has been involved in a new project to improve communication with parents. Students taking ISCS will have a detailed insert sent home with their report cards. This document focuses on the individual growth of a student within the program and should give the parent a better understanding of the progress of their child.

Sports 1974-75 saw the introduction of interscholastic soccer and interscholastic girls' basketball. These two programs allow for a more balanced competitive physical education program and should do much to build school spirit. Intramural swimming and girls' softball are two other areas included in the more comprehensive program underway at the Junior High School.

The physical needs of the building have not been neglected either in that a program of major maintenance has been started. One wing has had new floor tile installed and further major maintenance is scheduled to continue. Students also have been involved in attempts to upgrade the looks of the building. Over the Christmas recess, over forty students volunteered to come in and paint the girls' and boys' rooms. Five of the eight have a fresh coat of paint, and plans are being made to complete the others in the near future.

High School

New leadership and new facilities marked the major changes at the Senior High School in 1973. With the leadership established by Principal Lawrence McNulty and the construction of the building completed, the major highlights of 1974 were curriculum changes in the following departments.

English Department -- The English Department has restructured its entire curriculum in order to emphasize basic skills at the freshman and sophomore levels, and to ensure appropriate electives for each of three "phases" for juniors and seniors.

Social Studies Department -- A new approach to the teaching of world history was inaugurated in September. World history is required of all ninth graders as general preparation for the more specialized courses in history and social studies which are offered at the higher grade levels. More than half of the freshman class is currently enrolled in the new "team program," which involves approximately the same content as the traditional world history course, but differs in some important respects.

The efforts of three teachers are combined to work with about 75-90 students per period in a large open-space area. This allows greater efficiency of teacher time in planning and conducting classes, leaving teachers more time for working with students on their individual needs.

Also, the Social Studies Department has added to its elective program with the introduction of a year course in Russian History.

Mathematics Department -- Elementary Algebra I, II -- Elementary Algebra and General Math classes utilized the individualized approach to learning in 1974. The students did not use text books, but proceeded at their own pace by using a programmed course that had been reproduced for them in worksheet form. Each student worked on the sheets individually, with help from either the teacher or student aides when necessary.

Science Department -- During the 1974-75 school year, students opted for a variety of mini-courses. Such programs ran for either a quarter term or a semester term. Mini-courses were developed by various members of the science staff and such courses appear to be well received by students involved in these programs. New full length courses have also been offered as follows: Individualized Chemistry - Two hundred and thirty students have opted for individualized instruction in Chemistry. This program was developed by five staff members during a time period of eleven weeks. Students paced themselves through the materials developed. Such materials are continually being evaluated, and modifications, when necessary, are made in the program.

Foreign Language Department -- The Department of Foreign Languages has introduced a program of term electives for students taking French IV.

Business Department -- The new Distributive Education (D.E.) course was started this year. D.E. uses the cooperative, part-time method of training young persons for distributive occupations (those occupations that involve marketing and/or merchandising such as selling, advertising, display, stock work, and those occupations which require frequent customer contact).

The D.E. Student Store at A.B.R.H.S. had its grand opening on November 22, 1974. The store is an extension of the classroom in teaching management, buying, selling, pricing, cash register operation, stock control records, receiving, window display, and accounting. The general inventory of school supplies (pens, pencils, notebooks, paperbacks, slide rules, protractors), candles, jewelry (earrings, bracelets), clothing (school jackets and physical education equipment), and plants have been well received by the students. Business Math was added as a full year course offered to juniors.

Industrial Arts Department -- The manufacturing classes at the High School established themselves as the "Industrial Arts Manufacturing Corporation" and began mass-producing a variety of products, at cost, for sale in the school and community.

The construction classes at A.B.R.H.S. also incorporated themselves as the "Acton Boxborough Regional High School Construction Corporation" in an attempt to design, engineer, produce, and market products for the school and community.

A course in Technical Math was developed for students with an interest in the business and technical applications of basic arithmetic, algebra, and plane geometry.

Fine Arts Department -- In the summer of 1974, the Fine Arts Department worked on an R, D&E project which saw the development of a new course titled "Artistic Heritage." This course combines art, music, poetry and theater, and is designed to fill the gaps our educational system leaves in student knowledge of cultural history and the interrelationship of the Fine Arts.

Home Economics Department -- Nursery School I -- A new course in the 1974-75 school year was developed to prepare students to work in the high school laboratory nursery school during their senior year.

Another course, Foods for Special Occasions, provides the student with the opportunity to prepare and serve a variety of foods appropriate for special occasions such as hors d'oeuvres, canapes, punches, fondues and pastries.

Food Service, a new course in 1974-75, was developed for students with an interest in foods work as a future career. One of the main activities of the course includes the running of a self-sufficient restaurant for the faculty several days per week.

Instructional Media Department (Audio-Visual Media Department) -- A new course, Audio-visual Media and Technology, is for the student who is interested in audio-visual techniques for improving instruction.

CLASS OF 1974

Amanda Adams
Aziza Ahmad
Edward Alexander
Nancy Ames
Charles Anderson
James Andrade
Paula Andrews
Jeannette Angell
Cynthia Apa
Cynthia Avril
Eric Dailey
Kimberley Barlow
Russell Barnaby
Joann Barry
Christopher Bateman
Jay Bean
Shaun Beaudoin
Donald Beausoleil
Edward Bender
Robert Berg
William Berg
Paula Bergin
Joni Berkshire
Senneth Berrier
Judith Blake
Debra Blodgett
Rhonda Boccio
Heidi Bodge
Carol Boecher
Robert Boothby
Thomas Bowker
Douglas Bradley
Steven Braidman

Robert Brandon
John Breslout
Scott Broughton
Sally Bubier
Robert Bunting
Paul Buntrock
Steven Byers
Gina Cacciapaglia
Cheryl Campbell
John Campbell
Michael Carell
Kathleen Carney
Thomas Carter
Theresa Cash
Paul Castelline
Peter Centauro
Diane Chabinsky
Mark Chambers
Hugh Chandler
James Chaney
James Churchill
Daniel Clerico
James Clevenger
Kelly Ann Cobb
Darlene Colby
Michael Comperchio
Cynthia Conkling
Susan Cooke
Steven Corrigan
Dawn Corwin
Colin Cotter
Patti Covey
Marion Cowley

Cynthia Craft
Katherine Crafts
William Culkins
Heather Cummings
Shirley Cummings
Cheryl Cunningham
Catherine Cutbill
Maureen Cuthbert
Michael Dadarria
Kerry Daigle
Heidi Dale
Anthony Danis
Patricia Dargin
Margaret Day
Joseph Delaney
Catherine Deveau
Denise Dionne
James Donovan
Michael Dorris
Thomas Dow
Jane Downey
Thomas Doyle
Louise Dudziak
Deborah Dupont
Kenneth Edzwald
Bonnie Ellis
Wesley Enman
Ann Marie Erickson
Elaine Erickson
Linette Fair
Thomas Fairbrother
Peter Fairchild
Eileen Falvey

Brian Feltus
 Kathy Fenton
 Janet Finnemore
 Scott Fitzgerald
 Sherri Flannery
 Mary Flood
 Dennis Flynn
 Robert Folson
 Catherine Forester
 Linda Foster
 William Froberg
 Michele Frost
 Betsy Furlong
 Anne Marie Gallant
 Anne Marie Gaudette
 Sharon Gauvin
 Gregory Gerhardt
 Joanna Gerngross
 Mary Louise Gibbons
 Mary Patricia Gibbons
 James Gmeiner
 Kathryn Goller
 William Gregoritch
 Lorraine Grekula
 William Greider, Jr.
 Susan Grisley
 Donna Grotheer
 David Gullifer
 Joseph Gundersen
 Jeffrey Hagen
 Clayton Hagy, Jr.
 Christopher Haley
 Jill Hall
 Alan Hamilton
 Lisa Hammann
 Kathleen Hammond
 Ellen Hancock
 Kathleen Hansen
 John Harper
 Joseph Harrington, III
 Robert Harrison
 Lori Harter
 Marsha Hartwell
 Donald Hawe
 Susan Haynes
 Sharon Heaney
 Cheryl Hendricks
 Robert Heroux
 Bruce Hickey
 Kathryn Higginbotham
 Stephen Higgins
 Mark Hilberg
 Edwin Hill
 Janet Hill
 David Hoover
 Paul Hopkins
 Ronald Horton
 Lori Howe
 Amy Hughes
 Brian Hughes
 Andrew Hungerford
 Deborah Hyde
 Steven Iverson
 Paul Jacque

Leo Jaehnig
 Steven Janson
 Rawadi Jantawit
 Mark Jenkins
 Lorraine Jenne
 Richard Johnson
 Wade Johnson
 Anne Marie Jones
 Thomas Jones
 Donna Kadison
 Jan Kapstad
 Ellen Keane
 Mary Keeley
 Teresa Kelly
 Kathleen Kendall
 Mary Kennedy
 James Kindred
 Mark King
 Heidi Kirk
 Rodger Klopff
 Laurel Koch
 Linda Kryseniel
 Susan Kusmanoff
 Susan Eileen Laite
 Richard Laskowsky
 Lori Latvala
 Susan Lay
 Mark Letzeisen
 Mark Lucas
 Jean Luchford
 Maryetta Luzetsky
 Anne Lynch
 Jane Lynch
 Sue MacDonald
 Andrew MacLennan
 William MacMillan
 Ellen Mahoney
 Robert Carl Major
 Warren Mallard
 Kathryn Marchock
 Roxanne Marshall
 Jane Mason
 Kenneth Mason
 Susan Matheson
 George Mauer
 David Mayer
 J. Brady Mayer
 Lisa McBride
 Patricia McBride
 Marc McCalmont
 Mark McElroy
 David McGinty
 Carolyn McGowan
 Ann McIlhatten
 Charles McKenna
 Patricia McNamara
 Neil McPherson
 Sherry Mecewitz
 James Megee
 Raymond Merkh, Jr.
 Anne Merrill
 Mark Miccioli
 Lynn Miller
 Deborah Mitchell

Paul Morin
 Susan Moritz
 N. Corene Morrill
 Warren Morse
 John J. Mulholland
 Jacqueline Murray
 Linda Mustoe
 Stephen Mutty
 Nancy Nadeau
 Carol Nelson
 Mary Neville
 Nancy Newell
 Leonard Nichols
 Lon Nichols
 Daile Nicholson
 Joan Nihen
 Ruth Niskanen
 Beth Noakes
 Dana Nofle
 Donald Nott
 Benedict Nowokunski, III
 Kevin O'Connor
 David Oka
 Richard Oman
 Roderick O'Neil
 Amy Page
 Joan Panetta
 Cheryl Parker
 Carolyn Patrick
 Linda Patterson
 Cindy Patton
 Joanne Pederson
 William Penniman
 Susan Phillips
 Thomas Phillips, Jr.
 Andrew Polselli
 Gloria Poole
 James Porazzo
 Janice Powell
 Robert Power
 Sara Priest
 James Purvis
 Donald Putnam
 Janet Putnam
 Nancy Quist
 Robert Rahaim
 Dianne Raposo
 Rodney James Raub
 Betsy Raymond
 Susan Read
 Shawn Reagan
 Deborah Regan
 Kevin Regan
 Lynne Reichle
 Jennifer Reid
 Kevin Remmy
 David Rey
 Patricia Reynolds
 Mark David Richter
 W. Brian Richter
 Deborah Ridlon
 Debra Robbins
 Dana Robinson
 Millard Rose

Steven Ramage
 John Rumasuglia
 Daniel Saganich
 Mary Jo Saint Amour
 Thomas Sanderson
 Cynthia Sawisch
 Thomas Scammon, Jr.
 James M. Schaeffer
 Barbara Schell
 Rachel Schroeder
 Karen Schwettman
 Francis Sellers, Jr.
 Paula Sewell
 Catherine Marie Sgobbo
 Patricia Ann Sgobbo
 Jeannette Shammass
 Richard Shaw, Jr.
 Peter Sheerin
 Wendy Shiff
 Alden Sironen
 Cody Sisson
 Laurie Skestone

Robert Sletten
 Elizabeth Smith
 Shari Smith
 Jeffrey Smorczewski
 William Snyder
 Kenneth Spurr
 Michael Stewart
 Teresa Stockholm
 Sally Stokinger
 Harry Stone, III
 Mary Stuart
 Mary Beth Sweeney
 Gregory Tear
 Brian Thimot
 Diane Thompson
 Peter Thompson
 Sharon Thompson
 Cynthia Todd
 Mark Tompkins
 Nancy Tompkins
 Bradford Towne
 Joan Elizabeth Trafton

Ann Marie Trebendis
 Kenneth Turner
 Tracy Turner
 Richard Tyler
 Nancy Van Winkle
 Steven Verre
 Cathy Volkmann
 Robert Wakelee
 Anne Wallace
 Beverly Walsh
 Kathleen Wardwell
 David Warren
 - Ronald Wattu
 Cynthia Weare
 Dawn Webb
 Thomas Wells
 - Lesleigh Wiggs
 Carol Williams
 Lynne Wilson
 Amy Yelverton
 Robert Young
 Marlin T. Young, III.

ACTON PUBLIC SCHOOLS

Although the community decided against a new elementary school building in the Town Meeting, it did "direct the School Committee to submit an article to the next Special Town Meeting calling for a sum of money to be expended by the Permanent Building Committee to prepare architectural plans and specifications for the modification of the McCarthy-Towne School and that the School Committee be directed to present to the Town no later than the next Annual Meeting an analysis of the Town's schools space needs and of the alternative methods of meeting those needs, including the merits and costs of each alternative." A committee is in the process of meeting to carry out this charge.

The 1974 highlights were presented by each of the Principals in the five elementary schools as follows:

Conant School

Principal George Lemire reported that during his first four months he has devoted most of his efforts to the development of a working relationship with his staff within which he will attempt to implement the concept of Collaborative Leadership. Within this framework, a Principal's Cabinet has been established, consisting of a cross-section representation of the total staff, to facilitate the flow of communication.

Curriculum Committees were formed in each of the major curriculum areas of Language Arts, Mathematics, Social Studies and Science. Each of these committees has representation from all grade levels. Their primary purpose will be the examination and possible planning for implementation of curriculum innovation.

The Conant School was one of two schools in Acton which were randomly selected by the State Department of Education to take part in a statewide Assessment Program. This consisted of random sampling of nine-year-olds being tested in the areas of Reading, Mathematics and Decision-making. Test results will be tabulated by the State in the late spring of 1975.

In December, the Conant School, along with another school in Acton, participated in a nationwide survey designed to help improve the way in which community Mental Health Centers and schools can work together effectively. The survey will also give the Conant staff a profile of the school which will be helpful in planning the future direction of the school.

The Conant School was selected by Mr. Fred Beauchene, Director of Food Services for the Acton and Boxborough Schools, to introduce a pilot lunch program which will feature a daily choice of two lunch menus rather than one.

The pilot program in Linguistics at Conant was further enhanced in the fall of 1974 by the addition of two half-time tutors. An in-service course in Linguistics was also offered on Saturdays at the Conant School. Sixteen members of the Conant professional staff took part in this course.

◆◆◆◆◆ Pilot Program in Linguistics: A Special Report ◆◆◆◆◆

The pilot program in Linguistics at Conant School is in its second year and serves over fifty youngsters. Two half-time tutors joined the staff this year to assume this responsibility. Several first graders are being introduced to reading by the Linguistic method in their classroom.

Linguistics is a highly structured reading and language arts program with specialized methods to provide intensive drill and repetition of material until the many skills are learned and generalized. It is an alternative reading approach for some children who have experienced difficulties in the regular readers; they find the slower pace and structured lessons provide immediate success. The multisensory methods reinforce the learning of perceptually handicapped children.

Many writing skills are practiced, as well as reading and oral expression. Spelling, dictation, composition and grammar are stressed even in first grade. Handwriting exercises are also taught to all children.

An in-service course for the teachers was conducted this fall by Mrs. Pam Kvilekval, Coordinator of Pupil Personnel Services of Andover, Massachusetts. Many of the teachers are now reinforcing the Linguistics program in the classroom by individualizing and modifying the children's regular class work.

One major goal of the Linguistic tutors is to remediate, and substantially correct the children's reading problems so that they may resume their reading and language instruction with the regular classroom teacher. There are children who began the program last year who are soon to realize this goal.

(Note: The Town Report Committee wishes to thank Mrs. H. W. Trumpoldt and Mrs. A. F. von-Der Linden, Linguistics tutors at Conant School, for preparing this special report on the pilot program.)

Douglas School

Ms. Loretta Rossetti joined our staff as Math Resource Teacher and building assistant, while Ms. Louise Sheinman has assumed the responsibilities of the guidance counselor. Ms. Janice Price is now working with us as a part-time administrative aide.

With the support and assistance of the resource teachers, our staff has made significant additions to our supplementary teaching materials as a result of their assessment of program and student needs--particularly in the language arts and reading programs.

With the assistance of the Pupil Personnel Services staff, the education assessment of children with special needs has been progressing according to the procedures of Chapter 766. The cooperation of all involved in these new procedures has been outstanding.

We have most recently begun to explore the development of an environmental education program for our school with the assistance of Dr. Lahnston from the Environmental Institute of Boston University and the active participation of our sixth grades.

The school plant has been improved by major repairs to the roof and the replacement of significant parts of our school intercom. Improvements were made in the playground area, and plans progressed for the installation of acoustic tile in the classrooms.

Gates School

An additional kindergarten session was added making a total of three sessions with 84 students.

A Parent Advisory Committee was formed with the aim to serve as a vehicle for facilitating school-home communications, and to provide an organizational framework for providing service and assistance to the school.

One of the highlights of the year was the second annual Holiday Fair in December jointly conducted by the Parent Advisory Committee and the faculty.

A six-week Title I summer school program was held for the first time involving a total of 52 grade 1-6 students from the Douglas and Gates Schools. The program emphasis was on reading and science activities, and was highlighted by a five-day stay at Camp Sargent in Peterborough, New Hampshire for intermediate age students.

A team of staff - Mrs. Phyllis Foss, kindergarten teacher; Mrs. Jean Smith, Grade 1 teacher; Mrs. Gwyn Lyon, Grade 2 teacher; and Mr. James Palavras, Principal, attended a four-week summer workshop in Early Childhood Education at Tufts University.

A student aide program was initiated with Boston University whereby prospective student teachers spent one day a week with a supervising teacher performing a variety of assignments.

McCarthy-Towne School

The school enrollment grades K to 6 as of December 1, 1974 was 565. The faculty and parents have worked well together to try to overcome crowded conditions and failing facilities.

The Parent Teacher Organization worked hard on the continued development of the playground, of evening programs for the school community, and of a variety of fund-raising activities. Parents and teachers worked together to write the school's Status Report and to publish the bi-monthly Bulletin.

During 1974, the faculty continued to work on improving the students' educational experiences. The gymnastics and music programs were refined; a half-time Educational Needs Consultant was hired; additional science prototypes were developed during the summer; new faculty members were hired. In the fall, the faculty began to implement a new support and self-evaluation plan.

The school still relied heavily on parent volunteers and strengthened its involvement with student-teachers. Without these people the school would not be able to provide many of the services and programs students, faculty, and parents depend upon.

Merriam School

Kindergarten enrollment increased from 50 pupils to 58 pupils in 1974. Kindergarten classes continue to be accommodated at the Conant and Douglas Schools.

Space needs continue to rank high among Merriam School's priorities. There is a growing need for additional library, art, science, physical education and music space in the school.

Library volumes have increased to over 5,000. Additional supplementary audio-visual materials have enriched the curriculum areas of math, science, social studies and English.

Playground space has added greatly to the operation of the school. Hot-topping has been completed in the play area below the cafeteria. Basketball backboards, hoops and nets were installed and a widening of the access path from the parking lot to the school was completed. Nine classrooms and the library were painted by the maintenance department. Four new burners were installed in four of the school's six furnaces.

Shrubs were purchased and planted with the assistance of the maintenance department and Mrs. William Porter, a Merriam School parent.

The annual School Fair netted \$1,000 which will be used to improve overall education within the school.

PUPIL PERSONNEL SERVICES

For PPS administration and staff system-wide, 1974 brought a more formalized and systematic team approach to developing, with Principals and classroom teachers, strategies to help students with special needs. Experience for a number of years with "staffings" made the transition to complying with Chapter 766 regulations somewhat easier but probably because of this experience, the number of referrals has been large and has been increasing steadily since the beginning of Core Evaluation Team meetings last January.

During the second half of the 1973-1974 school year, approximately 70 assessments, team meetings and educational plans were completed according to guidelines developed locally in anticipation of forthcoming state regulations.

Publication in June of the final regulations with compliance expected to commence as of September 1 necessitated some further refinement of evaluation procedures and a series of early fall in-service sessions for all professional staff. Kindergarten screening was completed in October and detailed plans for implementation of Chapter 766 were submitted for both school systems to the Department of Education.

Between mid-September and December 15 there were 70 referrals, 34 educational plans were developed and the other evaluations are currently in process. New referrals are being made continuously.

Three core evaluation team leaders - LaVonne Wright, Chairman; Edith Mason, Caseworker; and Marilyn Helfenbein, Psychologist, joined the PPS staff in the fall to participate directly with the building teams in assessments and educational plan development and to work with the Special Education Administrator and Assistant (Ruth Proctor and William Petkewich) in the implementation of the regulations. The building teams are composed of the school principal, classroom teacher(s), school nurse, counselor and other appropriate PPS specialists.

FINE ARTS DEPARTMENT

System-wide coordination in Music, Art and Drama is now a reality and ways to integrate and improve the curriculum are being considered by the staff.

Both students and faculty at all grade levels are now actively involved in preparing for the "1776 - 1976" Bicentennial with a tentative calendar of events proposed for the spring of 1975. Most of the important school programs celebrating the historic events of colonial America will be scheduled at this time.

There were many highlights in the 1973-1974 school programs of the Fine Arts Department in the elementary and regional schools. Some of the most exciting showed the final results of programs begun in the earlier grades. For example, at the high school, eleven plays were produced during the year. Most notable were the selection as Massachusetts alternate to the New England Drama Festival in state-wide competition, and productions of Fiddler on the Roof and Tartuffe. The band exchange with a high school in New Jersey, the student play writing competition, the Fine Arts Festival, and the numerous public concerts by music students were all annual events continued this past school year.

BUILDINGS AND GROUNDS

Coordinator Gerald King reported that the maintenance building was completed and has provided sorely needed space for the storage of equipment and the provision of a carpenter shop.

The first phase of a five-year program to replace the floor tile in the Junior High was completed and the 100 wing was completely tiled by school maintenance personnel.

A maintenance man with an electrician license was hired and substantial repairs are now being made without the need for outside contractor assistance.

Considerable progress was made in the Merriam School painting program and this school will be finished by June 30, 1975.

ADULT EDUCATION

This certainly has been a most successful session. Not only have course offerings and enrollment increased but also the liaison between Acton/Boxborough Adult Education, citizens and other community boards and organizations. At the urging and under the direction of Ms. Pearl Mayer, Acton, an arts and crafts program was piloted for retarded young adults. The program offered skills and an opportunity for the young people to socialize. This will be included in the Winter brochure. Not only does Adult Education display materials from arts and crafts classes at the Acton and Boxborough libraries, but we are

also co-sponsoring an informative library course and film program at the Acton Memorial Library. Widening Horizons, Concord, co-sponsored a Women's Opportunity Workshop, volunteer and career exploration for women in the community. Acton/Boxborough Schools' central office administration offered a class in school information through Adult Education. A course in town government was given by Acton Town Manager and representatives of various boards and departments.

Courses

Fifty-nine different courses were offered, thirty-five had been offered in past terms, twenty-four were new classes. Of the total (50) eight were cancelled due to low enrollment. Some of these applicants probably would have enrolled in other courses had there been time to call and suggest openings available. A comparison of the courses offered in the fall term follows:

1970 - 1971	18
1971 - 1972	29
1972 - 1973	29
1973 - 1974	46
1974 - 1975	59

Enrollment

During the fall term 1,135 applications were received. Of this number about 150 were returned because of over enrollment in courses requested. The final enrollment was 984. Many of these people would have changed to other classes if there was time to call and suggest possible alternatives. It is quite interesting to note that senior citizens' participation has increased from one to thirteen. This year Mrs. Martina Pendergast, senior citizen, was a course instructor. A comparison of the enrollment in the fall term follows:

1970 - 1971	325
1971 - 1972	523
1972 - 1973	540
1973 - 1974	847
1974 - 1975	984

Operating Statement

Tuition Revenue	\$11,900.00
Less:	
Instructors' Salaries	6,689.00
Budgeted overhead expense	<u>2,745.31</u>
Projected surplus from operations	\$ 2,465.69

Projected Cash Position

Balance, August 1974	\$2,098.58
Projected surplus, first semester	<u>2,465.69</u>
Balance 12/9/74	\$4,564.27

Result of Poll (Fall 1974 Brochure)

"During the year we have received requests for additional Adult Education sessions. In addition to the Fall and Winter terms would you support:

- a. Five week spring term 167 Yes
- b. Five week summer term 87 Yes

The continued liaison between Adult Education and the community is presently exploring the following for 1974-75 Winter term:

Course

Cancer Detection Clinic (Breast Exam)
Home Pool Safety
College Information Night
Town Meeting (preparation for new voters)
Citizen Information Chapter 766

Co-Sponsor

Acton Board of Health
Acton Fire Department
A/B Guidance Department
Acton Town Manager and Town Moderator
A/B Learning Disabilities Department

Adult Education continues to receive many requests for courses and programs which we have not been able to fill. We are still concerned about the lack of time to adequately deal with a growing program that has an unlimited potential.

SUPERINTENDENT'S REPORT

Mr. Raymond J. Grey, in his second year as Superintendent of Schools, listed the following as areas of accomplishment in 1974: Completed maintenance building; completed budget for Town Meeting; implemented Chapter 766; implemented open enrollment policy; established salary structure for non-certified personnel; wrote job descriptions for Junior High School Principal and Vice Principal; wrote job description for Summer School Director; set timetable, screening and interviewing procedures for Junior High School Principal and Vice Principal; met with administrators to discuss accomplishments for 1973-1974 school year and plans for 1974-1975 school year; prepared space needs presentation for fall Town Meeting; prepared first year summary of Central Office accomplishments for "What's New" issue. He has also worked out details of the Chapter 766 census of the community, and organized all schools for the school year 1975-1976; e.g., physical set-up, summer operation (registrations, etc.).

Mr. Grey has emphasized open communications with the community since he became Superintendent. He has encouraged parents and citizens to "visit the schools and talk with the teachers and principals, and to attend the special events and open houses in the schools. Furthermore, the Superintendent's office welcomes questions, suggestions, and expressions of concern and we will be happy to meet with individuals and groups of people. We believe that when there is open and effective communication between the schools and the community, the students are the beneficiaries.

Concludes Superintendent Grey, "I want to thank all those who have supported us in our efforts to provide Acton and Boxborough with the best possible educational environment."

In the cold winter of 1775, Henry Knox, a bookseller and artillery expert, set off from Boston to bring back a captured British cannon from Fort Ticonderoga in New York. He and his men, aided by the local citizens of the towns they passed through, "dragged, pulled, pushed, shoved and bullied" the 50-odd pieces of heavy artillery approximately 300 miles, over tractless terrain, and finally to the aid of General Washington and his troops outside of Boston. Knox's historic trek gained him the government office of Secretary of War, when General Washington became President Washington.

ACTON PUBLIC SCHOOLS AND
ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT

ORGANIZATION

Acton School Committee

	<u>Term Expires</u>
Robert Evans.	1975
Edgar B. Gravette	1975
Robert Haeberle	1976
Helen K. Ray, Chairman	1975
James T. O'Rourke	1977
Griffith Resor	1977

Acton-Boxborough
Regional District School Committee

	<u>Term Expires</u>
Reginald Brown, Chairman	1977
Jeannine Bonomini	1976
Robert Evans.	1975
Edgar B. Gravette	1975
Robert Haeberle	1976
Suzanne Morse	1976
James T. O'Rourke	1977
Helen K. Ray.	1975
Griffith Resor	1977

The Acton School Committee holds regular meetings on the first and third Thursdays of each month, and the Acton-Boxborough Regional District School Committee meets regularly on the second and fourth Thursdays. Both groups convene at the Acton-Boxborough Regional Senior High School Music Room at 7:30 p.m.

Administrators

	<u>Telephone</u>
Superintendent of Schools, Raymond J. Grey	263-9503
Assistant Superintendent, Gary G. Baker	263-9503
Business Manager, Stephen Jennings	263-3403
Head Bookkeeper and Treasurer, Priscilla Felt	263-9503
Principals: Conant School, George Lemire	263-7407
Douglas School, Robert C. Conroy	263-2753
Gates School, James Palavras	263-9162
Merriam School, William Sparks	263-2581
McCarthy-Towne School, Parker Damon	263-4982
Junior High School, Clifford A. Card	263-7716
James C. Chace, Vice Principal	263-7716
Senior High School, Lawrence McNulty	263-0210
Donald MacLeod, Vice Principal	263-7738
Francis Riley, Vice Principal	263-7738
Coordinator of Pupil Personnel Services, Ruth R. Proctor.	263-2492
Coordinator of Fine Arts, Henry W. Wegiel	263-3562
Coordinator of Buildings and Grounds, Gerald King	263-5272

TENTATIVE SCHOOL CALENDAR 1975-1976

Reopening of All Schools	January 6, 1975	Veterans' Day	November 11
Winter Vacation	February 17-21	Thanksgiving Recess	November 27-28
Spring Vacation	April 21-25	Christmas Holiday	Dec. 24 to Jan. 4
Memorial Day	May 26	Reopening of All Schools	January 5
Graduation	June 6	Winter Vacation	February 16-20
Close of Schools	June 24	Spring Vacation	April 19-23
Summer Recess		Memorial Day	May 31
Reopening of Schools	September 4	Graduation	June 4
Columbus Day	October 13		

NO SCHOOL SIGNAL

2-2-2-2	6:30 A.M.	No School ABRSD All Day
1-1-1-1	7:15 A.M.	No School Acton Public Schools, Grades K-6 All Day
2-2-2-2	7:00 A.M.	No School All Schools All Day

Announcements aired on WBZ - 1030 AM Dial; WHDH - 850 AM Dial; Starting at 6:00 A.M.

ACTON PUBLIC SCHOOLS AND
ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT

ENROLLMENT AS OF JANUARY 1

<u>Grade</u>	<u>1973-1974</u>	<u>1974-1975</u>	<u>Anticipated Enrollments 1975-1976*</u>
K	342	370	384
1	374	369	370
2	371	346	369
3	396	361	346
4	388	392	361
5	450	397	392
6	401	448	397
Blanchard	6	5	5
Educable	3	1	1
Trainable	7	5	5
	2738	2694	2630
7	417	430	448
8	476	418	430
9	446	451	369
10	420	409	451
11	373	401	409
12	350	354	401
Total 7-12	2482	2463	2508
Grand Total	5220	5157	5138**

*Figures used as of 1/6/75

**Estimated Grand Total

ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT

TREASURER'S REPORT

December 31, 1974

Balance, December 31, 1973

\$ 868,804.78

Receipts, 1974:

Town of Acton	\$3,056,301.86
Town of Boxborough	283,324.54
State Aid for Construction	111,291.32
Town of Acton, Article 10, Special Meeting 6/11/73	558.39
Fiscal Cycle Loan, Act of 1973	491,085.00
Public Law 874	38,861.00
Title II - Library	3,217.23
Title VI - P.L. 89-313	2,000.00
Public Law 92-318 - Secondary; Clerical	17,237.00
Distributive Education, Project #COOP-375	3,991.00
Transportation Reimbursement	129,435.64
School Lunch Fund	145,498.77
School Athletic Fund	8,783.02
Adult Education	20,901.50

Federal Taxes	\$ 399,587.66
State Taxes	105,876.63
Teachers' Retirement	106,094.97
County Retirement	15,030.44
Teachers' Insurance	1,270.25
Blue Cross-Blue Shield	8,227.34
Group Life Insurance	956.08
Acton Education Association	16,048.31
M.T.A. Credit Union	21,100.04
Tax Annuities	29,787.42
Refunds	1,160.47
Public Telephones	513.76
Rentals	4,965.75
Insurance - Smoke Damage, ABRHS 2/25/74	2,583.00
In-Service Programs - Learning Disabilities	2,281.85
In-Service Program - Social Studies	1,200.00
Summer School - 1974	3,216.80
Special Education	220,420.00
Miscellaneous	203.85

Total Receipts

\$5,253,010.89

Total

\$6,121,815.67

Disbursements, 1974:

Maintenance and Operation	\$2,916,627.42
Construction	404,930.65
Fiscal Cycle Loan - Act of 1973	486,845.37
Title II - Library	2,972.41
Title VI - P.L. 89-313	446.40
Public Law 92-318 - Secondary; Clerical	25,293.65
Distributive Education Project #COOP-375	5,641.87
Distributive Education - Revolving Fund	489.28
Payment on Principal	655,000.00
Interest on Debt	189,640.00
School Lunch Fund	140,559.80
School Athletic Fund	76,488.86
School Athletic Fund Receipts	4,985.76
Adult Education	19,764.48
Federal Taxes	399,587.66
State Taxes	105,876.63
Teachers' Retirement	106,094.97
County Retirement	15,030.44
Teachers' Insurance	1,260.73
Blue Cross-Blue Shield	8,357.61
Group Life Insurance	959.48
Acton Education Association	16,048.29
M.T.A. Credit Union	21,100.04
Tax Annuities	29,787.42
Roof Repairs	3,133.49
Insurance - Smoke Damage, ABRHS 2/25/74	2,583.00
Article 10, Acton Special Town Meeting 6/11/73	4,909.12
In-Service Programs, Learning Disabilities	2,423.27
In-Service Program, Social Studies	874.36
Summer School 1974	2,978.43

Total Disbursements

\$5,650,690.89

Balance, December 31, 1974

471,124.78

Total

\$6,121,815.67Priscilla Felt
Treasurer

VOCATIONAL REGIONAL SCHOOL

Charles E. Courtright, Acton's Representative

The Minuteman Regional Vocational Technical School District Committee is pleased to submit its fourth annual report to the citizens of the District's member towns of Acton, Arlington, Belmont, Boxborough, Carlisle, Concord, Lexington, Lincoln, Stow, Sudbury, Wayland and Weston.

The year 1974 marked the culmination of the District's initial planning phase with the opening of classes for the boys and girls comprising the Minuteman Regional Vocational Technical School's first ninth grade class.

Unfortunately, delays in the construction of our new building forced us to begin the year in temporary quarters in the Rose Hawthorne School Building in Concord, which we were able to rent from the Archdiocese of Boston.

Our first class was selected in the spring of 1974 from approximately 600 applicants. A quota based on the ratio of high school students from each member town to the total number of high school students in the District was established for each town. For those towns which exceeded their prescribed quotas, 80% of the first class was chosen by a random selection procedure. The remaining 20% were chosen by the school systems of the towns in which those students reside. On October 1, 1974 the enrollment in the Minuteman School, by towns, was as follows:

Acton	42	Carlisle	8	Stow	14
Arlington	95	Concord	42	Sudbury	43
Belmont	40	Lincoln	12	Wayland	36
Boxborough	11	Lexington	78	Weston	5

Despite the more limited space in the Rose Hawthorne building and our new personnel, a full range of academic courses was offered, including mathematics, science, communications art (English) and human relations (social studies). Repeating five-week introductory courses in eight of the following vocational and technical areas are also required of each ninth-grade student:

Building Trades	Foods
Power Mechanics	Distributive Education
Machine Shop	Health Services
Metals Fabrication	Commercial Art
Horticulture	Electronics
Graphic Arts (Printing)	Instrumentation

Prior to the beginning of school, the students were tested, interviewed and evaluated by the Minuteman faculty, with the assistance of consultants from Boston University, so that to every extent possible they could be placed in vocational and technical programs most compatible with their interests and aptitudes.

Highlights of first months of actual operation of the new school included:

1. The successful implementation and "shake-down" of our transportation system, a complex operation for transporting all of our students to and from school each day.
2. Implementation of an innovative individualized student reporting system which was completed and sent to each parent in November.
3. An open house evening at the Rose Hawthorne building attended by approximately 500 parents to acquaint them with the educational activities in which their sons and daughters are participating, with demonstrations, exhibits and an opportunity for questions and answers.
4. A second parents evening held in December featuring faculty presentations and the initial steps toward creating a parents' organization.
5. Initiation of core evaluations for our students with special needs and the implementation of instructional programs to meet those needs.
6. The initiation of student activities, including election of class officers and a student advisory committee, a fall dance attended by about 300 students, the regular publication of a school newspaper, and a raffle conducted by the Distributive Education students which made the first contribution to the treasury of the class of '78.

Progress on the new school building has been slow but steady, and the construction is of very high quality. In December, the School Committee decided to accept beneficial occupancy of the completed areas of the building so that students, faculty and staff could begin 1975 in their permanent quarters. The task of moving materials, equipment and people was accomplished during the winter vacation and school opened on January 13 at 758 Marrett Road, Lexington, the School's permanent address.

In December, collective bargaining negotiations commenced with the Minuteman Regional Faculty Federation, Local 3191, American Federation of Teachers, AFL-CIO. Kenneth Bilodeau was selected to act as the School Committee representative, with Ruth Wales as alternate. Attorney Alan S. Miller has been employed as negotiator for the School Committee.

Looking ahead to 1975, our administration and faculty are developing programs and curricula for the present students when they become tenth graders in the fall, and are continually reviewing and evaluating the present year's program so as to institute improvements as the need is seen and to prepare for next year's incoming ninth graders. The new year will see the completion of our building, further refinements in and automation of our budgeting and business systems, and the doubling of our enrollment to about 900 students. Also, we look forward to developing and, hopefully, implementing new plans for additional services the District can offer on a regional basis to its twelve member towns.

As with any new organization, the challenges at Minuteman have been many, and progress has at times seemed frustratingly slow. The school administration, faculty, and staff have shown extraordinary dedication and willingness to exert every effort to ensure the success of our first operational year. We are grateful to Superintendent-Director Sains and all of his staff for their hard work.

During the year four new members joined the Committee: George Cormier from Stow, William Fitzgerald from Lexington, and Frederick Heinrich from Wayland to fill the vacancies noted in our 1973 report, and George Banfield from Boxborough to replace Roger Morse, who resigned during the summer. Roger was an original member of the School Committee and of its Building Subcommittee. His contributions will be missed.

The entire School Committee and staff express their appreciation and thanks to the officials, parents and citizens of our member towns for their support and efforts on behalf of the new school.

Minuteman Regional Vocational Technical
School District Committee

Acton	Charles E. Courtright
Arlington	Rico A. Merluzzo
Belmont	Henry L. Hall, Jr., Chairman
Boxborough	George B. Banfield
Carlisle	Kenneth L. Bilodeau
Concord	Lydia A. Smith
Lexington	William P. Fitzgerald
Lincoln	Ruth W. Wales
Stow	George G. Cormier
Sudbury	Alfred C. Cron, Vice-Chairman
Wayland	Frederick L. Heinrich
Weston	Albert V. B. Kelsey
	Michele G. Lombardo, Treasurer
	Samuel H. Sains, Secretary

 * The pay of a Revolutionary soldier ranged from 6 and 2/3 dollars per month for *
 * privates to 20 dollars per month for captains. *

Deborah Sampson, of Plympton, Massachusetts, was America's first Wac. News of the Boston Tea Party and the Battles of Lexington and Concord "stimulated her vigorous nature." Tired of farm-life, she made herself a set of men's clothes and enlisted in the Continental Army as Private Robert Shirtliff. Her service was distinguished by her courage and despite two wounds, her secret was not discovered until she fell seriously ill. When mustered out, she married and embarked on a career as a lecturer - sounding the "first call to American womanhood to take its place in the new liberty."

Finances



Reed's Barn
(Photo by Jayne Mulholland, ABRHS)

BOARD OF ASSESSORS

John H. Loring, Chairman

During 1974, the Board of Assessors held regular meetings on the first Tuesday of each month in addition to a number of special meetings.

The responsibility of the Assessor is, equality in assessments, to all property owners. This had led us into investigating and considering a computerized valuation system that simulates the market comparable approach to valuation. This system values a subject property by selecting several recently sold comparable properties, whose characteristics are stored in the computer, and making appropriate adjustments to the subject property. The value is then determined on all properties that are similar and made available on a readable form. The Board feels that by having all available real estate data compiled and stored in the computer along with the sales price, as property is sold, then the goal of fair and equalized values can be maintained for all property owners.

The use of electronic data processing equipment is being looked into with other Boards and Committees with the thought of being able to share data information which will make the program work more efficiently and economically.

This is the same type of program that the State Tax Commission has decided to explore since the Supreme Court's recent decision that all cities and towns must value all property at full and fair cash value.

1974 - Six Month

Net Amount to be Raised	\$ 3,240,656.87
Total Valuation as of 1/1/74	\$132,973,565.00

Tax Rate \$24.50

Fiscal 1974 - 1975

Assessed Values	
Real Estate	\$127,657,415.00
Personal Property	5,317,800.00
Total	<u>\$132,975,215.00</u>

Tax Rate Breakdown	
School	\$34.78
General	18.42
Tax Rate	<u>\$53.20</u>

Real Estate Tax	\$ 6,791,374.28
Personal Property Tax	<u>282,906.96</u>
Total Taxes	

\$ 7,074,281.24

Amount of money to be raised:

Town charges	\$ 10,525,829.00
Audit of Municipal Accounts	4,599.63
Mosquito Control Projects	6,829.22
Health Insurance Program	145.27
School Lunch Program (including elderly)	12,995.00
Free Public Libraries	5,538.75
Special Education	21,000.00
Special Education Grant	52,768.00
State Parks and Reservations	67,394.00
Metropolitan District Area Planning Council	738.35
State Assessment System	561.80
Motor Vehicle Excise Bills	2,506.65
Air Pollution Control	805.58
County Tax	367,754.90
County Hospital	29,290.40
Overlay	<u>92,717.74</u>

Gross to be raised

\$11, 191, 519.93

Estimated Receipts and Available Funds
from Various Sources

4, 117, 238.69

Net Amount to be Raised

\$ 7, 074, 281.24

Richard W. Remmy, Clerk
Lorens A. A. Perssons, Member
Ralph E. Dodge, C.M.A., Assistant Assessor

The Wayside Inn was originally Howes Tavern. Ezekiel Howe led the farmers of Sudbury, Massachusetts, to do battle at Concord.

TOWN ACCOUNTANT

Donald O. Nylander

This is my twentieth and last annual report to the Town of Acton. The cooperation received from the various Boards, Departments and Committees during these years of rapid growth of the Town, and resultant substantial increase in financial transactions, has been sincerely appreciated.

The material presented provides an interim statement of the Town of Acton as of December 31, 1974, the mid-point of the first normal fiscal year.

BALANCE SHEET SUPPORTING SCHEDULES December 31, 1974

Schedule 1 Unexpended Budget Appropriation Balances

GENERAL GOVERNMENT

Moderator:		Town Clerk:	
1. Salary	\$ 160.00	21. Salary	\$ 3,014.46
2. Expenses	20.00	22. Expenses	688.62
Finance Committee:		Elections and Registrations:	
3. Expenses	85.00	23. Salaries	5,893.65
		24. Expenses	2,476.44
Selectmen:		Planning Board:	
4. Salaries	18,793.64	25. Salaries	4,715.70
5. Expenses	8,476.21	26. Expenses	14,083.29
6. Capital Outlay	790.50		
7. Legal Services	10,178.75	Personnel Board:	
8. Legal Services Expenses	615.01	27. Expenses	0
9. Appraisals and Surveys	600.00		
10. Out-of-State Travel	1,222.53	Board of Appeals:	
Town Office Clerical Staff:		28. Expenses	194.85
11. Salaries	63,101.75	Industrial Development Commission:	
Engineering Department:		29. Expenses	100.00
12. Salaries	30,118.12	Conservation Commission:	
13. Expenses	2,875.46	30. Expenses	453.95
14. Capital Outlay	100.00	Archives Committee:	
Town Accountant:		31. Expenses	195.00
15. Salary	2,534.42	Public Ceremonies and Celebrations:	
16. Expenses	203.19	32. Expenses	2,182.00
Town Treasurer and Collector:		Buildings and Grounds Maintenance:	
17. Salary	7,109.72	33. Salaries	9,489.44
18. Expenses	5,577.71	34. Utilities	15,593.02
Town Assessors:		35. Expenses	15,180.73
19. Salaries	8,485.29	36. Capital Outlay	3,700.00
20. Expenses	3,660.71		

Town Report Committee:
37. Expenses \$ 6,500.00

Youth Commission:
38. CODE 2,244.41
39. Expenses 4,159.07

Historical Commission:
40. Expenses 114.89

Council on Aging:
41. Expenses 3,392.84

PROTECTION OF PERSONS AND PROPERTY

Police Department:
42. Regular Salaries 131,688.29
43. Other Salaries 71,729.21
44. Expenses 11,688.88
45. Capital Outlay 145.00

Fire Department:
46. Regular Salaries 157,661.99
47. Other Salaries 42,378.77
48. Expenses 11,819.21
49. Capital Outlay 137.03

Sealer of Weights and Measures:
50. Salary 305.02
51. Expenses 33.30

Insect Pest Control:
52. Wages 2,774.90
53. Expenses 4,202.00

Town Forest Committee:
54. Expenses 100.00

Tree Department:
55. Wages 3,499.87
56. Expenses 4,463.70

Inspector of Wires:
57. Expenses 6,500.00

Inspector of Gas Piping/Appliances:
58. Expenses 3,541.00

Building Commissioner:
59. Salaries 16,817.83
60. Expenses 2,420.91

Dog Officer:
61. Wages 1,200.00
62. Expenses 500.00

Building Committee:
63. Expenses 75.00

Civil Defense:
64. Expenses 196.08

Town Utilities:
65. Hydrant Rental \$ 25.00
66. Street Lighting 22,232.05

HIGHWAYS

Highway Department:
67. Salaries and Wages 71,502.97
68. Overtime for Snow 10,139.78
69. General Expenses 15,183.15
70. Drainage 945.73
71. Snow and Ice Control 27,526.60
72. Machinery Expense 9,656.59
73. Gasoline and Diesel Fuel 4,120.71
74. Chapter 81 Maintenance 0
75. Chapter 90 Maintenance 3,171.98
76. Capital Outlay 285.44

HEALTH AND SANITATION

Health and Sanitation:
77. Salaries 20,845.09
78. Expenses 22,397.25
79. Garbage Collection 25,917.52

Inspector of Animals:
80. Wages 170.00
81. Expenses 30.00

Plumbing Inspector:
82. Expenses 5,275.50

CEMETERIES

Cemeteries:
83. Salaries and Wages 27,172.68
84. Expenses 9,557.46
85. Capital Outlay 2,940.00

RECREATION

Recreation:
86. Salaries and Wages 27,345.35
87. Expenses 15,215.77
88. Capital Outlay 0

VETERANS' AID

Veterans' Services:
89. Salary 3,905.00
90. Expenses 275.00
91. Aid 14,291.42

PENSIONS

Pension Fund:
92. Expenses 2.00

INSURANCE

Insurance:
93. Group Health Premiums 63,368.28
94. Other Insurance 26,656.42
95. Insurance Advisor 750.00

MATURING DEBT AND INTEREST
TOWN GOVERNMENT

Highway Department Building:		
96. Maturing Debt	\$	0
97. Interest		3,565.00
Highway Department Equipment:		
98. Maturing Debt		0
99. Interest		5,610.00
Anticipation of Revenue Notes:		
100. Interest		19,037.50

LIBRARIES

Memorial Library:		
101. Salaries		46,426.41
102. Expenses		10,702.46
103. Books		9,060.86
104. Capital Outlay		1,730.00
West Acton Library:		
105. Salaries		3,616.24
106. Expenses		773.12

MATURING DEBT AND INTEREST
LIBRARIES

Library Addition:		
107. Maturing Debt		0
108. Interest		0

LOCAL SCHOOLS

Local Schools:		
109. Operating Expenses		1,904,085.46
110. Maturing Debt and Interest on Teachers' Summer Pay Borrowing		99,950.00
Blanchard Auditorium:		
111. Expenses		17,595.64

MATURING DEBT AND INTEREST
LOCAL SCHOOLS

McCarthy School:		
112. Maturing Debt	\$	0
113. Interest		0
Merriam School:		
114. Maturing Debt		0
115. Interest		2,160.00
Douglas School:		
116. Maturing Debt		0
117. Interest		6,740.00
Gates School:		
118. Maturing Debt		0
119. Interest		14,362.50
Conant School:		
120. Maturing Debt		0
121. Interest		36,625.00

ACTON-BOXBOROUGH REGIONAL SCHOOL
DISTRICT

Regional Schools:		
122. Operating Expenses		1,549,353.83
123. Transportation		8,378.17
124. School Athletic Fund		43,443.00
125. Maturing Debt and Interest on Teachers' Summer Pay Borrowing		0
126. Maturing Debt and Interest		134,428.50

VOCATIONAL SCHOOLS

Minuteman Vocational School:		
127. Operating Expenses)		
128. Maturing Debt and Interest)		65,382.00
Other Vocational Schools:		
129. Tuition and Transportation		36,519.69
TOTAL		<u>\$5,183,908.48</u>

Schedule 2
Unexpended Article Appropriation Balances

<u>Town Meeting Date</u>	<u>Article No.</u>	<u>Purpose</u>	
6/24/57	6	Civil Defense Power Unit	\$ 300.00
3/09/58	39	Archives Committee	792.75
10/19/64	2	Douglas School	741.65
12/05/66	12	Regional Disposal Planning Committee	8.91
3/13/67	10	Gates School	296.09
3/13/67	32	Emergency Operating Center	1,000.00
3/10/67	33	Town Forest Access Construction	10.29
3/09/70	19	Conant School	10,203.57
3/09/70	21	Kennedy Land Lease	10.00
3/09/70	55	Tot Lot Equipment	199.30
3/09/70	62	Mount Hope Cemetery Improvement for New Section	892.00
6/29/70	4	Assabet Regional Refuse Disposal Planning Board for Engineer Consultant	954.20
6/27/70	7	Highway Funds - Chapter 768, Section 4, 1969	17.33
3/08/71	36	Youth Commission	48.67
3/08/71	38	State and Edney Land Purchase	7,000.00
3/08/71	46	Conservation - Eminent Domain, W. Livingston	365.00
3/08/71	46	Conservation - Eminent Domain, A. Davis	9,130.00
3/08/71	46	Conservation - Eminent Domain, H. Davis	2,551.00
3/08/71	46	Conservation - Eminent Domain, E. White	8,948.00
3/08/71	46	Conservation - Land, Main Street to Pope Road	4,006.00
3/08/71	51	Highway Department - Resurfacing High, Adams and Parker Sts.	6,500.00
3/08/71	54	Highway Department - Chapter 90 Construction	30,800.00
3/08/71	64	Town Forest Picnic Facilities	750.00
3/13/72	12	Recycling Operation and Maintenance	390.00
3/13/72	18	Basketball Courts - Elm Street	1,903.33
3/13/72	34	Conservation - Keizer Land	333.46
3/13/72	41	Mosquito Ecology Study	800.00
3/13/72	45	Highway Department - Equipment Purchase	251.78
3/13/72	54	Highway Department - Chapter 90 Construction	30,800.00
3/13/72	55	Town Common	1,019.20
3/13/73	17	Cemetery Department - Truck Purchase	11.50
3/12/73	19	West Acton Library - Improvements	18.10
3/12/73	24	Highway Department - Sidewalk Construction	5,901.22
3/12/73	27	Highway Department - Chapter 90 Construction	30,800.00
3/12/73	28	Government Surplus Property Purchase	112.40
3/12/73	29	Highway Department - Equipment Purchase (Bond Proceeds)	3,499.70
3/12/73	32	Engineering Department - Programmable Calculator	59.75
3/12/73	34	Recreation - Development of Town Owned Land	15,564.30
6/18/73	6	Mosquito Fogging Machine	355.00
6/18/73	10	School Department - Maintenance Equipment Storage	85.62
5/13/74	6	School Department - Teachers' Summer Salaries (Bond Proceeds)	5,030.00
5/13/74	12	Memorial Library - Sunday Staffing	728.52
5/13/74	15	Section (b) - Development of Sanitary Landfill Site off Quarry Rd.	2,693.08
5/13/74	22	Highway Department - Chapter 90 Construction	30,800.00
5/13/74	24	Sidewalk Construction	10,000.00
5/13/74	25	Department Vehicles	21,652.00
5/13/74	32	Recreation - Great Hill Development	82,468.55
5/13/74	34	Fire Department - Pumper Purchase	40,925.00
5/13/74	44	Cemetery Department - Pave Roads in Mount Hope	3,000.00
5/13/74	45	Cemetery Department - Woodlawn/Mount Hope Planning	10,000.00
5/13/74	57	Reserve Fund	55,292.52
12/3 /74	8	Collective Bargaining	7,500.00
12/3 /74	10	Treasurer/Collector and Accountant Salaries	13,000.00
13/3 /74	12	Massachusetts Bay Transportation Authority Contract	1,835.58
12/3 /74	13	Refuse Disposal Study	27,500.00
			<u>\$490,980.80</u>

TOWN OF
BALANCE
DECEMBER

ASSETS

Cash:			
Petty Cash Funds	\$	220.00	
General Funds		886,328.23	
Federal Revenue Sharing Funds, P.L. 92-512		<u>140,623.37</u>	\$1,027,171.60
Certificate of Deposit			850,000.00
Accounts Receivable:			
Tax Levies:			
1966 Personal Property		496.35	
1967 Personal Property		520.80	
1968 Personal Property		306.00	
1969 Personal Property		531.30	
1970 Personal Property		939.55	
1971 Personal Property		819.00	
1972 Personal Property		397.33	
1974 Fiscal Personal Property (18 months)		2,426.57	
1975 Fiscal Personal Property		141,667.30	
1972 Real Estate		399.48	
1974 Fiscal Real Estate (18 months)		69,231.22	
1975 Fiscal Real Estate		3,565,935.49	
1975 Fiscal Special Real Estate - Chapter 497		<u>335.16</u>	
		3,784,005.55	
Special Assessment - Street Betterments		152.30	
Motor Vehicle Excise:			
1965	\$	384.00	
1966		483.58	
1967		1,116.16	
1968		529.19	
1969		1,003.10	
1970		3,431.47	
1971		15,580.29	
1972		53,876.13	
1973		140,416.01	
1974		<u>136,024.10</u>	
		352,844.03	
Tax Titles		4,413.75	
Tax Possessions		<u>793.72</u>	
		5,207.47	
Taxes in Litigation			1,116.64
Departmental:			
Schools		191.30	
Cemetery		333.00	
Fire		<u>642.75</u>	
		1,167.05	
Aid to Highways:			
Middlesex County		36,312.19	
Commonwealth of Massachusetts		<u>101,822.28</u>	
		138,134.47	
Total Accounts Receivable			4,282,627.51
Under-Assessments:			
Metropolitan District Area		856.80	
Mosquito Control		2,797.80	
Special Education		<u>4,234.00</u>	
			7,888.60
Estimated Receipts			<u>1,183,980.58</u>
 Total Assets			 <u>\$7,351,668.29</u>

ACTON
SHEET
31, 1974

LIABILITIES, RESERVES AND SURPLUS

Employees' Payroll Deductions		\$	2,165.60
Guarantee Deposits - Board of Appeals Hearings			496.00
Sales Tax on Medallion Sales			4.79
Performance Bond Deposits			8,600.00
Unclaimed Checks			1,152.75
Premiums on Bonds			759.10
Trust Fund Income Transfer Balances			10,921.97
Unexpended Budget Appropriation Balances - Schedule 1			5,183,908.48
Unexpended Article Appropriation Balances - Schedule 2			490,980.80
Revolving Funds:			
Off-Duty Police	\$	158.80	
School Cafeteria		<u>21,859.77</u>	22,018.57
Federal Grants - Education			27,489.69
Federal Revenue Sharing Funds P.L. 92-512 Unencumbered			8,935.08
State Grants:			
Highway Repairs - Chapter 825, Section 1		41,842.00	
Special Education - Chapter 766		<u>52,768.00</u>	94,610.00
Over-Assessments:			
County Tax		182,171.89	
County Hospital		17,253.95	
State Recreation Area		659.52	
Air Pollution Control District		<u>30.39</u>	200,115.75
State Aid Reserved for Appropriation - Library			5,538.75
Reserve for Petty Cash Funds			220.00
Cemetery Land Fund			4,380.35
Receipts Reserved for Appropriation - County Dog Fund			2,899.59
Middlesex County Dog License Fees			48.75
Road Machinery Fund			1,167.02
Tax Title Foreclosures			335.00
Overlays Reserved for Abatements of Tax Levies:			
1966		259.19	
1967		126.87	
1968		306.00	
1969		109.69	
1970		939.55	
1971		819.00	
1972		688.58	
1974 (Fiscal - 18 months)		21,571.82	
1975 Fiscal		<u>31,229.89</u>	56,050.59
Overlay Surplus Reserve Fund			27,822.21
Revenue Reserved Until Collected:			
Special Assessment - Street Betterments		152.30	
Special Assessment - Chapter 497		335.16	
Taxes in Litigation		1,116.64	
Departmental		1,167.05	
Tax Titles and Possessions		5,207.47	
Aid to Highways		138,134.47	
Motor Vehicle Excise		<u>352,844.03</u>	498,957.12
Surplus Revenue			<u>702,090.33</u>
Total Liabilities, Reserves and Surplus			<u>\$7,351,668.29</u>

DEFERRED REVENUE ACCOUNTS

Apportioned Street Assessments Not Due

\$ 14,637.28

DEBT ACCOUNTS

Net Funded or Fixed Debt

\$3,210,000.00

LOANS AUTHORIZED - NOT ISSUED

Conservation Purposes - Chapter 40, Section 8C

\$ 600,000.00

In 1775, 300,000 people lived in Massachusetts. Eighty percent of them were of English descent. In the two centuries since American independence, approximately 48 million people have migrated to the United States and probably one-third of them have returned home or moved on yet again.

DEFERRED REVENUE ACCOUNTS

Apportioned Street Assessment Revenue:
Due in 1975 to 1991, inclusive

\$ 14,637.28

DEBT ACCOUNTS

Inside Debt Limit:

Florence A. Merriam Elementary School
Public Works Facility
Highway Department Equipment

\$ 30,000.00
125,000.00
255,000.00

\$ 410,000.00

Outside Debt Limit:

Florence A. Merriam Elementary School
Carolyn Douglas Elementary School
Paul P. Gates Elementary School
Luther Conant Elementary School

90,000.00
385,000.00
725,000.00
1,285,000.00

\$2,485,000.00

Fiscal Cycle Loan - Acts of 1973:
Teachers' Summer Salaries

315,000.00

\$3,210,000.00

LOANS AUTHORIZED - NOT ISSUED

Conservation Purposes

\$ 600,000.00

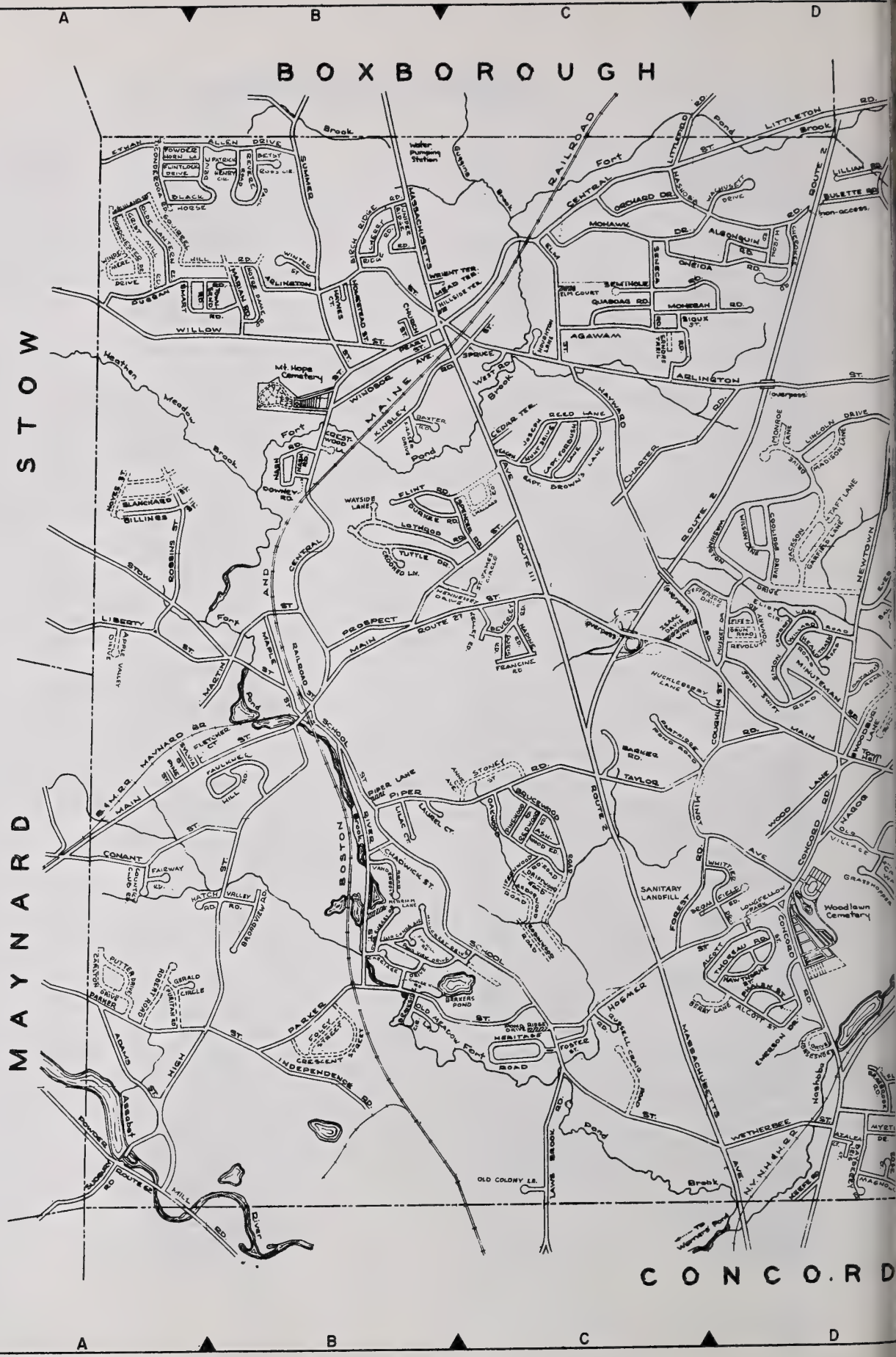
In the summer of 1775, Colonel Benedict Arnold, then still very much on the side of the Americans, turned to the town of Deerfield, Massachusetts, to arrange for food shipments for the patriots who had just captured Fort Ticonderoga. Deerfield Minutemen were already enroute to Bunker Hill.

ACTON STREET DIRECTORY

A	Adams Street	A-2	F	Ethan Allen Drive	B-5		
	Acton Meadows	G-4		Evergreen Road	D-3		
	Agawam Road	C-4					
	Alcott Street	D-2		Fairway Road	A-2		
	Algonquin Road	D-5		Faulkner Hill Road	B-3		
	Anne Avenue	C-3		Fernwood Road	C-2		
	Apple Valley Drive	A-3		Fife & Drum Road	D-3		
	Arborwood Road	C-2		Flagg Road	D-1		
	Ashwood Road	C-2		Fletcher Court	A-3		
Azalea Court	D-1	Flint Road	B-4				
B	Balsam Road	D-3		Flintlock Drive	A-5		
	Barker Road	C-3		Foley Street	B-2		
	Baxter Road	B-4		Forest Road	C-2		
	Bayberry Road	D-1		Fort Pond Road	E-4		
	Berry Lane	D-2		Foster Street	C-2		
	Betsy Ross Circle	B-5		Fox Hill Road	B-2		
	Beverly Road	C-3		Francine Road	C-3		
	Billings Street	A-4		Fraser Drive	B-4		
	Birch Ridge Road	B-5	G	Garfield Lane	D-3		
	Black Horse Drive	A-5		Gerald Circle	A-2		
	Blanchard Street	A-4		Giaconda Avenue	A-2		
	Brabrook Road	D-1		Granite Road	F-3		
	Bridle Path Way	E-1		Grasshopper Lane	D-2		
	Broadview Road	B-2		Great Road	D-1, F-4		
	Bromfield Drive	D-2		Greenwood Lane	D-3		
	Brook Street	E-2		Gristmill Road	A-5		
	Brookside Circle	B-2		H	Hammond Street	D-4	
	Brucewood Road	C-3	Harris Street		F-3		
	Bullette Road	D-5	Harvard Court		E-2		
	C	Captain Brown's Lane	C-4			Hatch Road	B-2
		Captain Forbush	C-4			Hawthorne Street	D-2
Carlisle Road		G-2			Haynes Court	B-4	
Carlton Drive		A-2			Hayward Road	C-4	
Carriage Drive		B-2			Heald Road	D-3	
Cedar Terrace		C-4			Hemlock Lane	D-3	
Central Street		B-3, D-5		Henley Road	F-3		
Chadwick Street		B-2		Hennesey Drive	B-3		
Charter Road		C-4		Heritage Road	C-2		
Cherokee Road		D-5		Hickory Hill Trail	D-3		
Cherry Ridge Road		B-5		High Street	A-2		
Church Street		B-4		Highland Road	A-5		
Clover Hill Road		B-2		Hillcrest Drive	C-2		
Conant Street		A-2		Hillside Terrace	C-4		
Concord Road		D-2		Homestead Street	B-4		
Collidge Drive		D-4		Horseshoe Drive	D-2		
Coughlin Street		D-3		Hosmer Street	C-2		
Country Club Road		A-2		Houghton Lane	C-4		
Cowdrey Lane		D-3		Huckleberry Lane	D-3		
Craig Road		C-1		Huron Road	D-5		
Crescent Street		B-2	I	Independence Road	B-2		
Crestwood Lane	B-4	Iris Court		D-1			
Cricket Way	D-2	Isaac Davis Way		C-3			
Crooked Lane	B-3	J		Jackson Drive	D-4		
Cross Street	G-2			Jefferson Drive	D-3		
D	Davis Road			E-2	John Swift Road	D-3	
	Deacon Hunt Drive			C-4	Joseph Reed Lane	C-4	
	Doris Road			C-3	Juniper Ridge Road	B-5	
	Downey Road			B-4	K	Karner Road	D-5
	Driftwood Road		C-2	Keefe Road		D-1	
	Duggan Road		A-4	Kelley Road		C-3	
	Durkee Road		B-4	Kinsley Road		B-4	
	E	Eastern Road	G-2	L		Larch Road	D-3
		Elm Court	C-4			Laurel Court	B-3
Elm Street		C-5	Lawsbrook Road			C-1	
Eliot Circle		D-3	Ledge Rock Way			F-3	
Emerson Drive		D-2					
Esterbrook Road		E-2					

L	Liberty Street	A-3	Q	Putnam Road	D-3
	Lilac Court	B-3		Putter Drive	A-2
	Lillian Road	D-5		Quaboag Road	C-4
	Lincoln Drive	D-4		Quarry Road	F-3
	Littlefield Road	C-5	R	Railroad Street	B-3
	Longfellow Park	D-2		Redwood Road	C-2
	Long Ridge Road	E-3		Revolutionary Road	D-3
	Lothrop Road	B-4		River Street	B-2
M	Madison Lane	D-4		Robbins Street	A-3
	Magnolia Drive	D-1		Robert Road	A-1
	Main Street	A-2, H-3		Robinwood Road	C-2
	Mallard Road	C-4		Rose Court	D-1
	Maple Street	B-3		Route 2	C-3, D-5
	Marian Road	B-5		Russell Road	C-2
	Martin Street	B-3	S	Saint James Circle	C-3
	Massachusetts Avenue	D-1, B-5		Samuel Parlin Drive	D-4
	Mead Terrace	B-4		Sandas Trail	C-4
	Meadow Brook Road	D-3		School Street	B-3
	Merriam Lane	B-2		Seminole Road	C-4
	Minot Avenue	D-2		Seneca Road	C-5
	Minuteman Road	D-3		Simon Hapgood Lane	E-1
	Mohawk Drive	C-5		Simon Willard Road	D-3
	Mohegan Road	C-4		Sioux Street	C-4
	Monroe Lane	D-4		Smart Road	A-4
	Musket Drive	D-3		Smith Street	E-1
	Myrtle Drive	D-1		South Street	G-2
N	Nadine Road	C-3		Spencer Road	C-4
	Nagog Hill Road	D-3		Spring Hill Road	F-1
	Nagog Park	F-4		Spruce Street	C-4
	Nash Road	B-4		Stoney Street	C-3
	Nashoba Road	C-5		Stow Street	A-3
	Newtown Road	D-3		Strawberry Hill Road	E-2
	Nonset Path	F-3		Sudbury Road	A-1
	North Street	G-2		Summer Street	B-5
	Notre Dame Road	B-5		Sylvia Street	A-3
	Noyes Street	A-4		Squirrel Hill Road	A-5
O	Oakwood Road	C-2	T	Taft Lane	D-4
	Old Colony Lane	C-1		Taylor Road	C-3
	Olde Lantern Road	A-5		Thoreau Road	D-2
	Old Meadow Lane	B-2		Ticonderoga Road	A-5
	Old Village Road	D-2		Townsend Road	B-4
	Olde Surrey Drive	B-2		Trask Road	D-3
	Oneida Road	D-5		Tuttle Drive	B-3
	Orchard Drive	C-5	U & V	Valley Road	B-2
P	Parker Street	A-2		Vanderbelt Road	B-2
	Patrick Henry Circle	B-5	W	Wachusett Drive	D-5
	Patriots Road	D-3		Wampus Avenue	F-3
	Partridge Hollow	E-3		Washington Drive	D-3
	Partridge Pond Road	C-3		Wayside Lane	B-4
	Paul Revere Road	B-5		West Road	C-4
	Pearl Street	B-4		Wetherbee Street	D-1
	Phalen Street	D-2		Wheeler Lane	G-2
	Phlox Lane	D-1		Whittier Drive	D-2
	Pine Street	B-3		Willis Holden Drive	E-4
	Pinewood Road	C-2		Willow Street	B-4
	Piper Road	B-3		Wilson Lane	D-4
	Piper Lane	B-3		Windemere Drive	A-5
	Pond Ridge Drive	C-2		Windsor Avenue	B-4
	Pond View Drive	B-2		Winter Street	B-5
	Pope Road	D-1		Wood Lane	D-3
	Powder Horn Lane	A-5		Woodbury Lane	D-3
	Powder Mill Road	A-1		Woodchester Drive	A-5
	Proctor Street	E-1		Wright Terrace	B-5
	Prospect Street	B-3			
	Puritan Road	A-2			

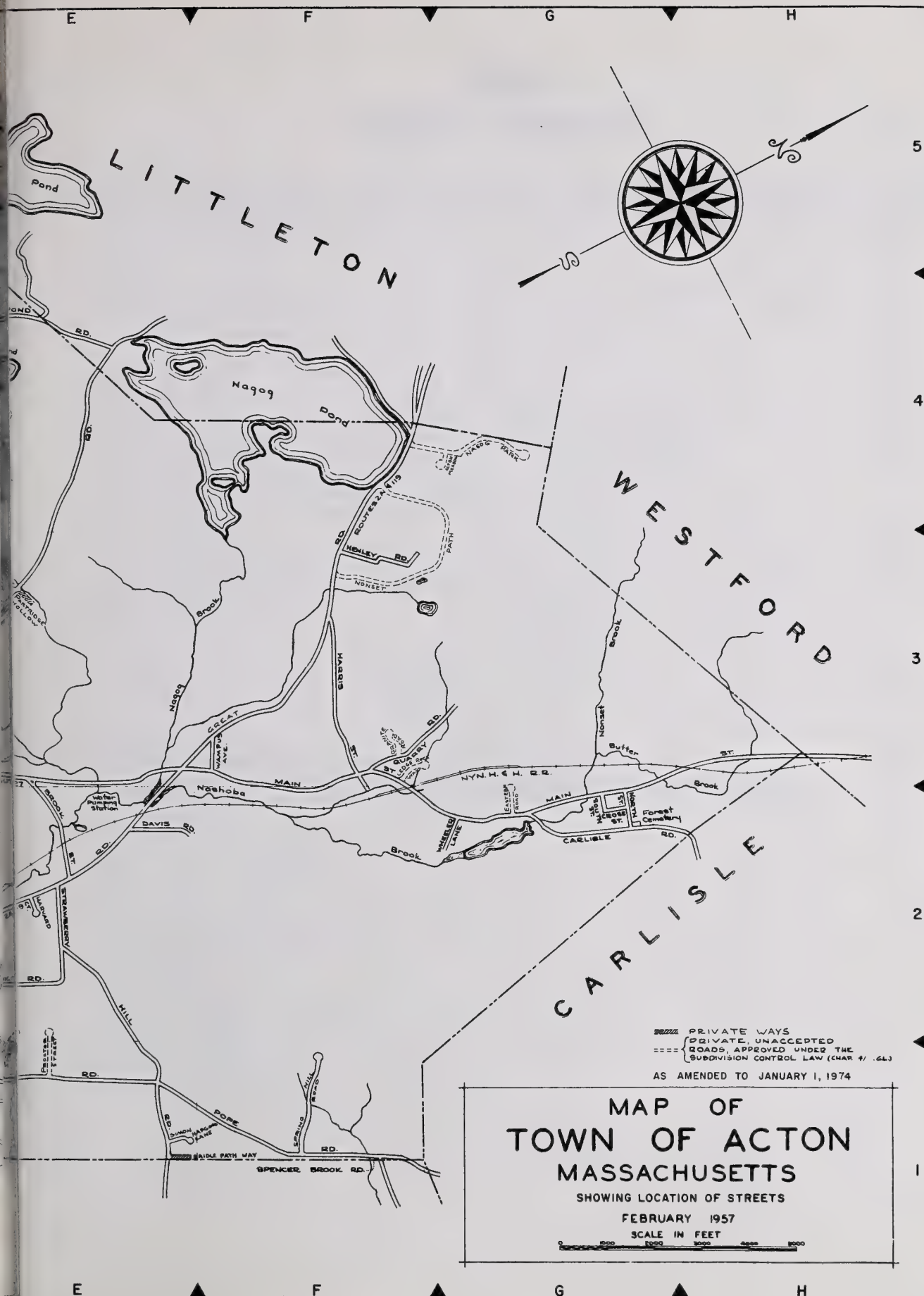
Note: The Town Report Committee would like to thank the Engineering Department for the much needed, revised Street Directory and Town Map which is in this Report.



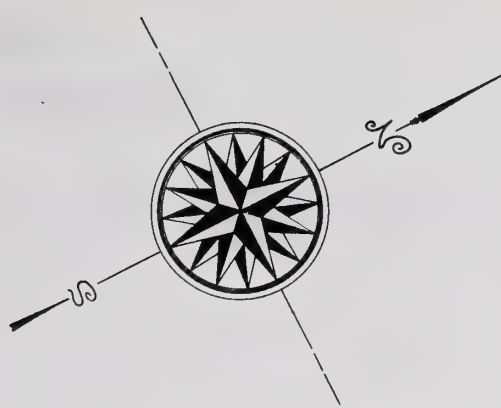
BOXBOROUGH

STOW
MAYNARD

CONCORD



LITTLETON



WESTFORD

CARLISLE

--- PRIVATE WAYS
==== PRIVATE, UNACCEPTED
===== ROADS, APPROVED UNDER THE
SUBDIVISION CONTROL LAW (CHAP. 41A, § 6A)
AS AMENDED TO JANUARY 1, 1974

MAP OF
TOWN OF ACTON
MASSACHUSETTS
SHOWING LOCATION OF STREETS
FEBRUARY 1957
SCALE IN FEET
0 1000 2000 3000 4000 5000

ACTON OF GENERAL INTEREST

ACTON, as the name of our Town, has several possible derivations: (1) The old Saxon word Ac-tun meaning oak settlement or hamlet in the oaks; (2) the Town of Actor, England; (3) the Acton family of England, a member of which supposedly offered a bell for the first meetinghouse in 1735.

Incorporated: July 3, 1735

Form of Government: Open Town Meeting-Selectmen-Town Manager

Population in 1970: 14,770

Area: 20 square miles approximately

Location: Eastern Massachusetts, Middlesex County, bordered on the east by Carlisle and Concord, on the west by Boxborough, on the north by Westford and Littleton, on the south by Sudbury, and on the southwest by Stow and Maynard. 25 miles northwest of Boston.

Elevation: At Town Hall, 268 feet above mean sea level.

Town Records: Town Annual Reports, 1861 to present.

Selectmen's Minutes, (microfilm) 1800-1829, 1935-1955

Town Meeting Records, 1735-1956

Vital Records, (microfilm) to 1850, 1850-1956

Newspapers: Assabet Valley Beacon, March 1963 to present

Acton Minute-Man, June 1973 to present

History: A brief historical and political background is available in the League of Women Voters' pamphlet, Acton - Know Your Town, 1974. For specific reports, vital records, documentaries, directories, etc., visit the Acton Memorial Library.

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-Notes-

OFFICE HOURS

Town Office (Selectmen, Town Manager, Clerk)	8-4:30 (Tues. 7:30 p.m.)	Town Hall	263-2761
Treasurer and Collector	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-7018
Assessors	8-4:30 (Tues. 7:30-8:30 p.m.)	Town Hall	263-5012
School Superintendent	8-4:30	A-B Regional H.S.	263-9503
Asst. School Superintendent	8-4:30	A-B Regional H.S.	263-9503
Board of Health	8-4:30	Office at Forest Road	263-4736
Veterans' Agent	No Regular Hours	At Home	263-4757
Library Hours:			
Memorial Library	Mon.-Fri., 9 a.m. - 9 p.m. Saturday, 9-5 p.m.		263-2232
Citizens, West Acton	Mon., 7-9 p.m. Tues.-Fri., 10-5 p.m.		263-9222

<u>MEETINGS</u>	<u>DAY & TIME</u>	<u>PLACE</u>
Annual Town Election	1st Monday in March	Precinct Fire Stations
Annual Town Meeting	2nd Monday in March	Blanchard Auditorium
Appeals Board	2nd Monday of each month or when necessary	Town Hall
Assessors	1st Tuesday of each month 4:30 p.m.	Town Hall
Building Committee	1st and 3rd Wednesday of each month, 7:30 p.m.	Hearing Room at Forest Road
Conservation Commission	1st and 3rd Wednesday of each month, 8:00 p.m.	Hearing Room at Forest Road
Finance Committee	4th Wednesday of each month, 8:00 p.m.	Hearing Room at Forest Road
Board of Health	1st and 3rd Tuesday of each month, 7:30 p.m.	Hearing Room at Forest Road
Historical Commission	2nd Wednesday of each month, 7:30 p.m.	Hearing Room at Forest Road
Industrial Development Commission	1st Wednesday of each month, 8:00 p.m.	Town Hall
Library Trustees	1st Thursday of each month, 7:45 p.m.	Memorial Library
Planning Board	2nd and 4th Mondays of each month, 8:00 p.m.	Hearing Room at Forest Road
Recreation Commission	2nd and 4th Tuesdays of each month, 7:30 p.m.	Hearing Room at Forest Road
School Committee: Regional	2nd and 4th Mondays of each month, 7:30 p.m.	Jr. High School Music Room
Local	3rd Monday of each month, 7:30 p.m.	Jr. High School Music Room
Selectmen	Every Tuesday at 7:30 p.m.	Town Hall
Youth Commission	2nd and 4th Wednesday of each month	Town Hall



Acton Memorial Medallions

FOR MASSACHUSETTS BICENTENNIAL LITERATURE AND INFORMATION, CONTACT:

Boston 200
P. O. Box 1773
Boston, Massachusetts 02114

Bristol County Development Council
154 No. Main Street
Fall River, Massachusetts 02722

Hampshire County Bicentennial Commission
County Court House
Northampton, Massachusetts 01060

Berkshire County Bicentennial
107 South Street
Pittsfield, Massachusetts 01201

Plymouth Chamber of Commerce
65 Main Street
Plymouth, Massachusetts 02360

Essex County Council
P. O. Box 756
Salem, Massachusetts 01970

Old Sturbridge Inc.
Old Sturbridge Village
Sturbridge, Massachusetts 01566

Central Massachusetts Tourist Council
100 Front Street
Worcester, Massachusetts 01601

875-1775 is the telephone number of the Central Tourist Information Center for Massachusetts. Call between 8:00 A.M. and 10:00 P.M. (after April 15, 1975) from any place in the state to receive listings of Bicentennial events and accommodations.

REFERENCE BOOK
ACTON MEMORIAL LIBRARY
ACTON, MASSACHUSETTS 01720

WELLS BINDERY, INC.

OCT 1976

WALTHAM, MASS. 02154

